



## **BURLINGTON PUBLIC LIBRARY**

### **Library Regulations**

ART. 1. - Any person who lives or works in the Town of Burlington and residents of towns and cities with whom Burlington has reciprocal borrowing may take library materials from the Library upon acquisition of a Burlington library card.

ART. 2. - Borrowed items may be retained for a period of four (4) weeks with the exception of reserve books, periodicals, pamphlets and museum memberships which are for lesser periods. No library materials may be renewed.

ART. 3. - If library materials are not returned by due date a fine of two cents per day per item shall be imposed. Five cents per day per item shall be imposed on overdue reserve items and \$2.00 per day on museum membership.

ART. 4. - If any library item shall be lost or materially damaged, the borrower to who it is charged shall pay the value of the item.

ART. 5. - All fines due on library materials shall be collected by the Librarian and the money be paid to the Town.

ART. 6. - Borrowing of library materials shall be denied to persons from whom fines and/or damages are due and unpaid.



**For Reference**

**Not to be taken from this room**



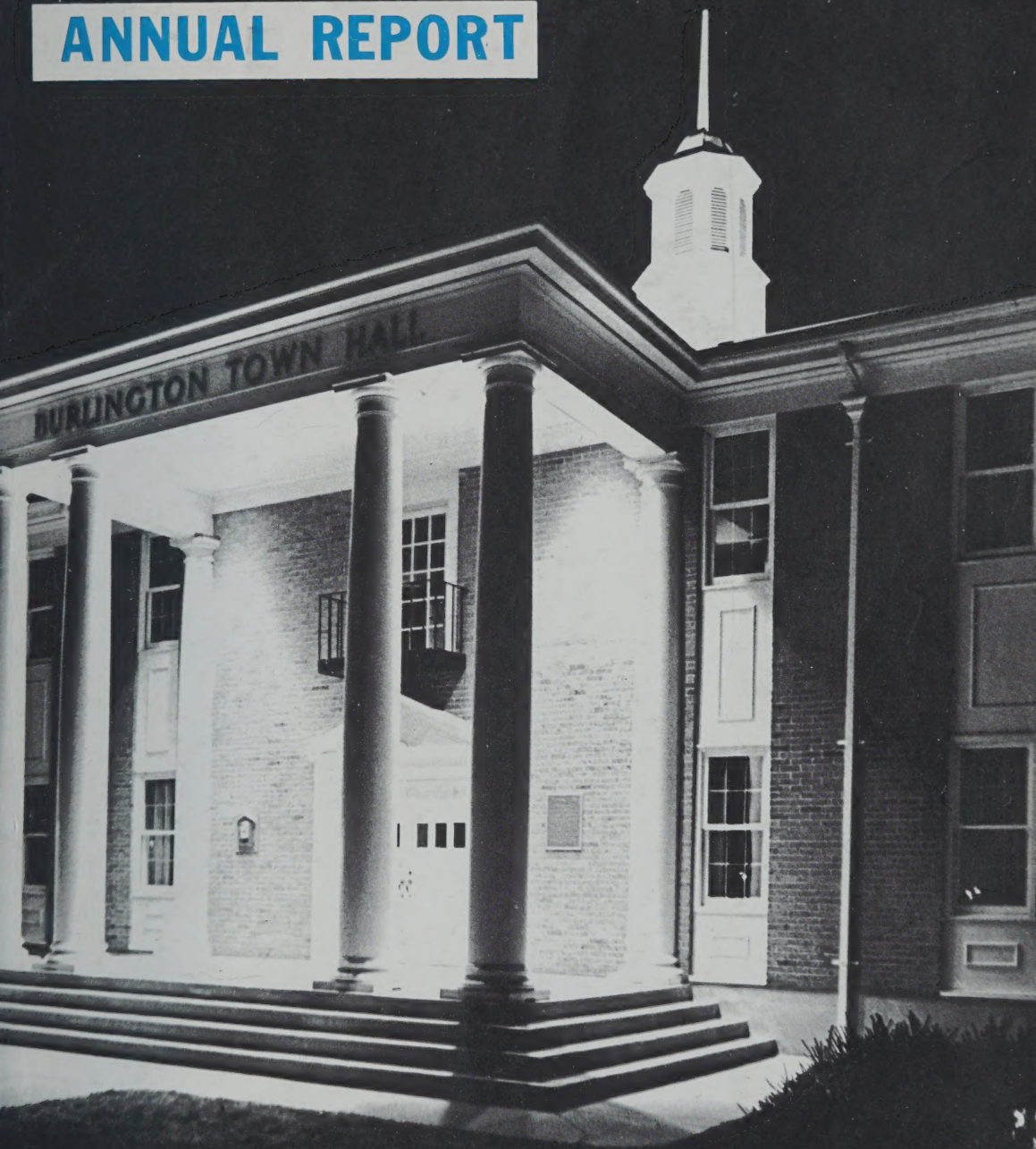




Burlington Public Library  
Burlington, Mass. 01803



# ANNUAL REPORT



## BURLINGTON, MASSACHUSETTS

THE TOWNS 174<sup>th</sup> YEAR - ENDING DECEMBER 31, 1978 **8550**

## In Memoriam

EVELYN E. YOUNG (Town Meeting Member)	January 28, 1973
JULIA CONNORS (Police Matron, School Nurse and Truant Officer)	March 10, 1973
WILLIAM J. KILROY (Custodian)	March 23, 1973
EDWARD D. JOHNSON (Town Meeting Member)	April 21, 1973
THERESA J. HUNT (School Cafeteria)	August 17, 1973
CHESTER PERRY KNOWLES (Firefighter)	August 28, 1973
DAVID M. WARD (Former Selectman)	September 24, 1973

### COVER :

The night photo of the Burlington Town Hall was taken by  
Mr. Eric Riess, of the Woburn Daily Times.





ANNUAL REPORTS  
OF THE TOWN OFFICERS  
OF BURLINGTON, MASS. 1973

for the year ending  
December 31,  
1973

A part of Woburn 1642

The Town of Burlington was incorporated as a town - February 28, 1799

A Woburn Precinct as of 1730

The population as of January 1973, 23,662 3,587

Area of the Town, 7,577.6 acres or 11.88 square miles

Elevation at the Town Hall, 220 feet above sea level

Burlington is in the 7th Congressional District. Our Representative is Torbert Macdonald, 63 Appleton Street, Malden, Massachusetts.

Burlington is in the 6th Councilor District. Our Representative is G. Edward Bradley, 355 Broadway, Woburn, Massachusetts.

Burlington is in the 7th Senatorial District. Our Senator is Ronald C. MacKenzie, 18 Spruce Hill Road, Burlington, Massachusetts.

Burlington is in the 23rd Middlesex District. Our Representative is Robert A. Vigneau, 5 Elm Avenue, Burlington, Massachusetts.

Annual Town Election determined by Town Meeting.

First Town Meeting - the third Monday following the Annual Town Election.

## ELECTED OFFICIALS

TOWN CLERK	Catherine R. McKim	1976
MODERATOR	Robert J. Gordon	1974
SELECTMEN	Robert J. Roberto, Chairman C. David Sullivan, Vice Chairman (resigned 12-1-73) Michael J. Wislowski Thomas J. Flaherty Angelo C. Murgio	1974 1974 1974 1976 1976
ASSESSORS	George C. Gormley Timothy J. Cosgrove Elmer J. Morrison	1974 1976 1975
TREASURER	Arthur A. Zervas	1974
TAX COLLECTOR	John E. Fogelberg	1974
SCHOOL COMMITTEE	William J. Cronin, Chairman Marianne Brenton, Vice Chairman Joan F. Miles Carl J. Stasio Ronald J. Saloman	1975 1975 1974 1974 1976
LIBRARY TRUSTEES	John Fogelberg, Chairman Richard Finlayson Deane French Beverly Scholl Marie G. Seminatore Barbara J. Sevigny	1975 1974 1974 1976 1975 1976
PLANNING BOARD	Alfred D. Laing, Chairman Frank E. Baxter, Vice Chairman Charles C. Crevo Gerald J. Rourke John P. Miller	1976 1978 1975 1974 1977
BOARD OF HEALTH	Dr. James Dillingham, Chairman Eugene T. McSweeney, Vice Chairman Michael Cunningham	1976 1975 1974
RECREATION COMMISSION	Charles MacWilliam, Chairman Michael O'Regan, Vice Chairman Francis White William Cronin (Appointee for 1 year from School Committee) Gerald Rourke (Appointee for 1 year from Planning Board)	1975 1976 1974   
FIRST CONSTABLE	Eugene T. McSweeney	1974



DEPUTY COLLECTOR	Albert J. Kelley	1974
BURLINGTON HOUSING AUTHORITY	Samuel M. Roberto, Chairman	1978
	John F. Murphy, Vice Chairman	1977
	William T. Flanagan	1976
	John A. Marino (State Appointee)	1974
	Mary E. Joyce	1974
SHAWSHEEN VALLEY REGIONAL - VOCATIONAL TECH. COMMITTEE	Wallace G. Haigh	1976
	John J. Murphy	1975

#### ELECTED TOWN MEETING MEMBERS

PRECINCT 1 DISTRICT "A"	C. Joseph Brown	1976
	Francis L. McLaughlin	1976
	William H. Dominick	1976
	Francis E. Redfern	1975
	Susan L. Hart (Resigned 7-3-73)	1975
	(George Balian elected 8-9-73 until March 1974)	
	Charles F. McCarthy	1975
	Frank J. DiTucci	1974
	John A. Zizza	1974
	Richard J. Kelly (Resigned 12-6-73)	1974
PRECINCT 1 DISTRICT "B"	Lawrence R. Benassi	1976
	Joseph A. Braccio	1976
	Mary C. Morgan	1976
	Raymond W. McLaren	1975
	Courtney A. Lloyd	1975
	William E. Alcott	1975
	Alice C. Brook	1974
	Harold McCabe	1974
	Leroy E. Tirrell	1974
PRECINCT 1 DISTRICT "C"	Guy DeFilippo	1976
	John D. Kelly	1976
	William V. McNamara	1976
	Joseph A. Sousa	1975
	George H. Ganley	1975
	Rita McGinness	1975
	Donald E. Willett	1974
	Edward P. Doherty	1974
	George A. Chaloux	1974
PRECINCT II DISTRICT "D"	Paul F. Terrio	1976
	Mildred J. Nash	1976
	William J. Clark	1976

	Mary Ann Murphy	1975
	Walter E. Graham	1975
	Anne E. Rowe	1975
	David P. Barkman	1974
	Mabel A. Nevins	1974
	William A. Curtin	1974
PRECINCT II DISTRICT "E"	Albert A. Fay, Jr.	1976
	Leslie Sleeper	1976
	Thomas E. Murray	1976
	Albert G. Vigneau, Jr.	1975
	Franklin E. Pierce	1975
	Dahlia Doyle	1975
	Erik D. Fredrikson	1974
	Stephen A. Zimmermann	1974
	Francisco Ferreira	1974
PRECINCT II DISTRICT "F"	Virginia E. Mooney	1976
	Robert Theriault	1976
	Margaret M. Silva	1976
	Loretta M. Canning	1975
	Frank R. Cote	1975
	Donald H. Chapman	1975
	Virginia J. Cummings	1974
	James G. Dolan	1974
	Phyllis F. Lowe	1974
PRECINCT III DISTRICT "G"	Howard E. Bettinson	1976
	Lawrence E. Faria	1976
	Chris E. Patsavos (Resigned 6-14-73)	
	(Paul J. Keenan elected 7-12-73 until March 1974)	
	Virginia M. Igo	1975
	John J. Annese	1975
	Paul R. Raymond	1975
	Edwin P. Kiley	1974
	Edward J. Powers	1974
	Robert F. Sheehan	1974
PRECINCT III DISTRICT "H"	Roger C. Plaisted	1976
	Harold B. Locke	1976
	Ralph Nazzaro	1976
	Joan B. Hastings	1975
	Ronald J. Saloman (Resigned 3-9-73)	
	(Gordon L. Claar elected 3-16-73 until March 1974)	
	Howard E. Strachan, Jr.	1975



	Evelyn E. Young (Deceased 1-28-73) (Clarence W. Blair, Jr. elected 3-16-73 until March 1974)	1974
	John C. Tranfaglia Donald W. Ganley	1974
PRECINCT III DISTRICT "J"	Hope M. Paulsen Rosemary Murgo James J. Besse Phillip P. Russo (Resigned 10-9-73) (Frederick L. Fontannay elected 10-25-73 until March 1974)	1976 1976 1976 1975
	John A. Marino John C. Kent William L. Lynch Richard M. Wing Robert A. Seigny	1975 1975 1974 1974 1974
PRECINCT IV DISTRICT "K"	Mary L. Rutherford Herman G. Bowers Ernest H. LeBlanc  Arthur J. Ferreira Margaret M. Vaccaro Ralph L. Fiore  Marie L. Daigle John G. McBride Paul J. Mackey	1976 1976 1976  1975 1975 1975  1974 1974 1974
PRECINCT IV DISTRICT "L"	Francis M. Norton Vincent DeMorris Edward J. Frasca  Pauline M. Mascetta Douglas J. Hyde John F. Natale  Richard Anthony Meany Philip G. DeVita Francis X. Higgins	1976 1976 1976  1975 1975 1975  1974 1974 1974
PRECINCT IV DISTRICT "M"	Carolyn D. Wiggins Marie R. Saia Joseph A. McComiskey  Joseph D. McGonagle Ronald J. Lamb Ann M. Holmquest Robert J. MacDonald G. Hartley Noble Michael T. Cunningham (Elected to Board of Health 3-3-73) (John J. Lutinski elected 3-16-73 until March 1974)	1976 1976 1976  1975 1975 1975 1974 1974 1974 1974

APPOINTED

BOARD OF APPEALS	Edwin R. Ellis, Chairman	197
	William B. Morrison, Vice Chairman	197
	Peter Bandouveres, Member Clk.	197
	Carl Giannelli	197
	Robert Jalbert	197
	Robert Matarazzo, Asso. Member	
	Roger Gamache, Asso. Member	
BOARD OF REGISTRARS	Oliver T. Little, Chairman	197
	Patricia Larson	197
	Robert Perry	197
	Catherine R. McKim	
TOWN ACCOUNTANT	John J. Gulde	
EXECUTIVE SEC'Y TO SELECTMEN	Richard B. Brown	197
TOWN COUNSEL	Zamparelli & White	197
VETERANS' AGENT & VETERANS' GRAVE OFFICER	Charles P. Casassa (also Selective Service Agent)	197
INSURANCE BROKER	John J. Gulde	197
DEPT. of PUBLIC WORKS	Angelo R. Orlandello	197
CIVIL DEFENSE DIRECTOR	Richard B. Brown	197
BUILDING INSPECTOR (Acting)	Francis R. Moran	197
POLICE CHIEF	Edward C. McCafferty	197
FIRE CHIEF	Herbert W. Crawford	197
Dog Officer -- Animal Inspector- Inspector of Slaughter	Thomas K. Short	197
Asst. Dog Officer (full-time) & Special Police Officer	John J. Ferren	
WAY & MEANS COMMITTEE	G. Hartley Noble, Chairman	197
	Arthur J. Ferreira, Vice Chairman	197
	Harold B. Locke	
	Walter J. Freeman	
	Edward J. Frasca	
	Robert J. Macdonald	197
	John F. Phillips (Resigned 10-3-73)	197
	Michael F. Sullivan (appointed 11-3-73)	
	Chalres A. Holmquest	197
	Francis M. Norton	197
	William Lynch	197

	Carolyn Wiggins	1976
	James J. Besse	1975
	Robert A. Seigny	1976
	Robert A. Carroll	1976
	Arthur Yau	1976
PERSONNEL BOARD	Alfred Cosman, Chairman	1975
	Edward Alfano, Vice Chairman	1974
	William Irving	1974
	George L. Judge, Jr.	1976
	Enrico Mongiello	1976
SCHOOL SPACE COMMITTEE	Enid Uhrich, Chairwoman	1975
	George Giggey, Vice Chairman	1974
	James Carter, Treasurer	1975
	Fred Gunter	1975
	Francis W. Joyce	1976
	Vladimir Benishin	1974
	Phyllis K. Jones (Appointed 9-5-73)	1976
HISTORICAL COMMISSION	Elizabeth B. Lowther, Chairman	1975
	J. Edward Fogelberg, Vice Chairman	
	Vora Merrigan	1976
	Alan Sosnowski	1974
	Jerome Lynch	
CONSERVATION COMMISSION	Whitney Coleman, Chairman	1974
	Paul Hennessey, Vice Chairman	1976
	Norma Robichaud, Treasurer	1975
	Auralie Slowey	1975
	Edward Gaffey	1975
	Edward Hastings	1976
	John Banfield (Filling unexpired term of Angelo Murgo)	
CAPITAL BUDGET COMMITTEE	Ronald B. Lavochkin, Chairman	1976
	Richard Lane, Treasurer	1974
	Stuart Rose, Vice Chairman	1975
	J. Walter McCann, Executive Secretary	1974
	William Lynch	1974
	John Miller	1974
EX-LAW REVIEW COMMITTEE	Yvette S. Attaya, Chairman	1974
	Frank Baxter, Vice Chairman	1974
	Alfred Laing	1974
	Frances Gertz	1974
	Lawrence Maxham (Resigned 8-15-73)	
INDUSTRIAL DEVELOPMENT COMMISSION	Peter K. Scholl, Chairman	1976
	Nicholas L. Torte	1977
	Gordon F. Caswell	1975
	Yvette S. Attaya	1978
	Richard W. Hennessey (Resigned 9-14-73)	1974



SOLID WASTE DISPOSAL COMMITTEE	Stephen Zimmermann, Chairman John Lutinski, Vice Chairman Beverly K. Scholl Robert Elcox Alan Katz Donald Muse	
M.B.T.A. ADVISORY BOARD	David Lustgarten	
SEALER OF WEIGHTS & MEASURES	Alfred Laing	197
WIRE INSPECTOR	William Fairweather	197
COUNCIL ON AGING	Elmer J. Morrison, Chairman Peter O'Keefe, Vice Chairman Bernard Dupuis Wesley Arens Bertha Ganley Clementine Marchant Rev. Richard Douse	197 197 197 197 197 197 197
175th BURLINGTON ANNIVERSARY COMMITTEE	Richard Brown Warren Foster Raymond McLaren Mary Morgan Edward Fogelberg Deanne Sferrino Estelle Shanley	197 197 197 197 197 197 197
CONSUMERS ADVISORY COUNCIL	Joanne Bremer Marguerite Petrone Beverly Scholl	197 197 197
TOWN BEAUTIFICATION COMMITTEE	June S. Gordon Yvonne M. Pepe Emily Zapatka Elaine I. Zuccaro	197 197 197 197
LAND USE & ZONING COMMISSION	David Barkman Tracy Booth Gordon Claar Virginia J. Cummings William M. Dominick Virginia Igo Robert Matarrazzo John G. McBride Ann E. Rowe Marie R. Saia Richard M. Wing	1974 1974 1974 1974 1974 1974 1974 1974 1974 1974 1974

## TOWN MEETINGS

ADJOURNED (FOURTH) TOWN MEETING  
January 3, 1973  
(Quorum present)

The meeting was called to order at 7:46 P.M.  
with a salute to the flag.

### ARTICLE 18 - Amendment - Personnel By-Laws

It was moved as it appears in the warrant. A motion to table until a representative of the Police Department be present was seconded and so voted.

### ARTICLE 26 - Traffic - Control Signals - Great Pines.

It was moved, seconded, and by a clear majority the Town voted to "direct the Board of Selectmen to petition the State Department of Public Works to install or give permission to the Town of Burlington to install full traffic control signals with pedestrian signals at the intersection of Cambridge Street and Great Pines Avenue/ Montos Avenue, which would replace the present pedestrian lights located at approximately that location."

It was moved, seconded, and so voted to remove Article 18 from the table, since a representative of the Police Department and a Union representative were present.

### ARTICLE 18 - Amendment - Personnel By-Laws

It was moved and seconded as the article appears in the warrant. The Police representative and the Union representative spoke at great length. A motion to table until the Chief of Police could be present was seconded, and after a motion to terminate debate passed, the motion to table ultimately failed.

The Ways and Means Committee stated that they had no recommendations on the article. After much discussion and a motion to terminate debate was so voted, the main motion failed by a clear majority.

### ARTICLE 27 - Traffic Control Signal

A substitute motion by Alice Brook, and seconded by Harold McCabe was read by the chair.

The Ways and Means Committee recommended disapproval. A motion by Mrs. Vaccaro to commit Article 27 to the Traffic and Transportation Study Committee of the Planning Board was seconded, and failed by a clear majority. After a motion to terminate debate was so voted, the moderator ruled the main motion failed on a standing vote. There was a Division of the House. By a roll call (#4) of 41 in favor, 48 opposed, 18 absent, and 1 abstention, the main motion was defeated.

### ARTICLE 28 - Resolution

Mr. Raymond presented slides and spoke at great length. After much discussion, a motion to terminate debate was seconded and so voted. By a roll call (#5) of 35 in favor, 53 opposed, 20 not voting, the Resolution was defeated.

### ARTICLE 29 - By-Law Change

The motion was read by the chair. A motion to suspend the rules to consider Articles 29 and 30 together and vote on the articles separately was seconded and so voted. Much discussion followed. The Chairman of the By-Law Review Committee stated that they had not received a copy of the by-law previous to its submission. Motions to refer Articles 29 and 30 to the By-Law Review Committee were seconded, and after much discussion and a motion to terminate debate was so voted, the motions were defeated. A motion to delete the remaining sentence after the word "food" in Article 29, Section 17, was seconded. A motion to amend Article 30, Section 17A to read "no store or place of business engaged in the retail sale of food shall be open for the transaction of retail business between the hours of 10:00 P.M. and 8:00 A.M." After a motion to terminate, debate was seconded and so voted, the Amendment to Article 29 carried by a clear majority. The Amendment to Article 30 also carried by a clear majority. Article 29, as amended, carried, as stated by the chair. There was a Division of the House. By a roll call (#6) of 50 in favor, 28 opposed, and 30 absent, the Town voted to amend Article XI of the General By-Laws of the Town of Burlington by striking Section 17 there of and substituting in place thereof the following:

Section 17 - No person shall sell at retail between the hours of 10:00 P.M. and 8:00 A.M. any food.

The term food as used in this by-law shall include any article or commodity, however stored or packaged, intended for human consumption, and shall include alcoholic beverages to be consumed off the premises at which they are sold, unless any other law or permit or license granted to the seller of such beverages shall otherwise provide.

This by-law shall not apply to the sale of food or alcoholic beverages to be consumed on the premises at which they are sold or to be consumed off the premises on which they are sold when such sale is by a licensed common victualer primarily engaged in the sale of food to be consumed on such premises.

Persons found guilty of violating this section shall pay a fine of \$50.00. For purposes of this by-law each separate sale shall be deemed a separate offense. In the event of sale of several items or articles at one time to one customer, only one sale shall be deemed to have taken place.

App'd Atty. General-1/22/73

Adv. Burl. Times Union 2-1/8/15-1973

#### ARTICLE 30 (as amended) - By-Law Change

By a clear majority the Town voted to amend Article XI of the General By-Laws of the Town of Burlington by adding Section 17A thereof as follows:

Section 17A - No store or place of business engaged in the retail sale of food shall be open for the transaction of retail business between the hours of 10:00 P.M. and 8:00 A.M.

This by-law shall not apply to the sale of food or alcoholic beverages to be consumed on the premises at which they are sold or to be consumed off the premises on which they are sold when such sale is by a licensed common victualer primarily engaged in the sale of food to be consumed on such premises.

This by-law shall not be deemed to repeal or replace Section 17 of Article XI of the

General By-Laws, and each by-law shall be deemed separately enforceable. An adjudication that Section 17 or Section 17A of Article XI of the General By-Laws or any part of either such Article is unconstitutional or invalid shall not operate to affect the constitutionality or validity of the other by-law or any part thereof which can be given effect without the provision deemed unconstitutional or invalid.

Violators of this Section shall be subject to a fine of \$50.00 for each violation. In case of continuing violation, every calendar day upon which a store shall remain open shall be deemed a separate offense.

A motion for an Emergency Preamble on Article 29 was seconded, and by a roll call vote of 50 in favor, 4 opposed, 3 present but not voting, 51 absent, the Town voted that:

Whereas the deferred operation of this by-law would tend to defeat its purpose, which is as soon as possible to provide for the abatement of common nuisances caused by late open retail food stores, this by-law is deemed to be an emergency by-law and shall be submitted to the Attorney General immediately upon enactment.

Motion for an Emergency Preamble for Article 30 was seconded, and the Town UNANIMOUSLY VOTED THAT:

Whereas the deferred operation of this by-law would tend to defeat its purpose, which is as soon as possible to provide for the abatement of common nuisances caused by late open retail food stores, this by-law is deemed to be an emergency by-law and shall be submitted to the Attorney general immediately upon enactment.

App'd Atty. General-1/22/73

Adv. Burl. Times Union 2-1/8/15-1973

It was moved, seconded, and so voted to adjourn at 11:35 P.M. until Monday, January 8th at 7:30 P.M.

Respectfully submitted,  
Catherine R. McKim  
Town Clerk



ADJOURNED (FOURTH) TOWN MEETING  
January 8, 1973  
Quorum present)

The meeting was called to order at 7:45 P.M.  
with a salute to the flag.

ARTICLE 31 - Amendment - Zoning By-Laws  
was moved, seconded, and so voted to suspend  
the rules and bring forward Article 32 to dis-  
cuss Article 31 and Article 32 together and vote  
on them separately. Motions on Article 31 and 32  
were read by the chair and seconded.

The chairman of the Planning Board stated that the  
board had voted that both Article 31 and 32 be  
postponed indefinitely.

The Land Use Committee reported that they had  
unanimously voted to postpone for further study.

After much discussion, it was moved, seconded,  
and so voted to terminate debate. By a roll call  
(#8) of 33 in favor, 60 opposed, 2 abstentions,  
3 absent, Article 31 failed.

It was moved, seconded, and so voted to post-  
pone Article 32 indefinitely.

ARTICLE 33 - Water Hydrants

It was moved, seconded, and so voted to suspend  
the rules to consider Article 33 and all other  
reconsiderations.

ARTICLE 34 -

A motion to suspend the rules to consider after  
all other reconsiderations was seconded, and  
failed on a 2/3 vote.

The article was moved and seconded as it appears  
in the warrant. A motion to postpone indefinitely  
was seconded and passed on a clear majority.

ARTICLE 36 - High School

Town Counsel expressed the opinion that the  
article was illegal. A motion to postpone  
indefinitely was seconded. After some dis-  
cussion it was moved, seconded, and so voted  
to terminate debate. By a clear 2/3 majority,  
the motion to postpone indefinitely carried.

RESOLUTION #1, submitted by the Temporary  
Rules Committee, was seconded and passed by a  
clear majority, as follows: "Be it resolved that  
the provisions of Resolution #1, paragraph 2a,  
presented by the Temporary Rules Committee  
and passed at the Town Meeting of September  
20, 1972 be suspended for a period of one year."  
RESOLUTION #2 by Harold McCabe (Re: Re-  
moval of snow, ice, and sand, by DPW, in public  
parking lots adjacent to church buildings) failed  
by a clear majority.

A motion for reconsideration by Rita McGinnis  
on Resolution - Re: House of Common - was  
brought before the body. At this point the  
Moderator stepped down and turned the podium  
over to Raymond McLaren. The motion was  
seconded. After some discussion, it was  
moved, seconded, and so voted to terminate de-  
bate. By a roll call (#9) of 31 in favor, 57  
opposed, 2 abstentions, and 18 absent, the mo-  
tion for reconsideration failed.

Motion to reconsider ARTICLE 35 - Chlorides -  
was seconded. It was moved, seconded, and so  
voted to limit debate to five minutes per speaker.  
After some discussion, it was moved, seconded,  
and so voted to terminate debate.

By a roll call (#10) of 47 in favor, 35 opposed,  
1 abstention, and 25 absent, the motion for re-  
consideration failed on a 2/3 vote.

A motion to reconsider ARTICLE 2 was seconded  
and unanimously carried.

ARTICLE 2 - Annual Election

By a clear majority the Town voted to hold the  
Town Election on March 3, 1973 from 8:00 A.M.  
to 8:00 P.M. and close registration of voters  
to vote in said election on February 10, 1973,  
at 10:00 P.M., provided that if said election  
shall fail to be held in consequence of any  
irregularity, said election shall be held the next  
Saturday that qualifies at the same hours.

A motion to reconsider Articles 29 and 30 Re:  
Retail Food Stores - was seconded, and failed  
by lack of 2/3 vote.

ARTICLE 33 - Water Hydrants

It was moved, seconded, and by a clear majority  
the Town voted to make it mandatory that all

residents affected be notified when water will be shut off to flush water hydrants.

It was moved, seconded, and so voted to adjourn at 11:30 P.M. until March 19th at 7:30 P.M.

Respectfully submitted,  
Catherine R. McKim  
Town Clerk

# PROCEEDINGS AT THE ANNUAL TOWN ELECTION March 3, 1973

The Polls for the Annual Town Election March 3, 1973 were opened at 8:00 A.M. The Polls were opened with the reading of Article 1 of the Warrant as far as Article 2. All Precinct workers were sworn in by the Warden. The machines were all checked, they were all sealed, and the public counters all read zeros. The polls were closed at 8:00 P.M.

Precinct 1 - Warden - Donald N. Sleeper, Jr.  
Precinct 2 - Warden - Charles F. Kennedy  
Precinct 3 - Warden - Virginia M. Igo  
Precinct 4 - Warden - James A. Russo

The total number of votes cast was 4,965, including 92 absentee votes. The absentee vote by Precinct was as follows:

Precinct 1 - 27  
Precinct 2 - 19  
Precinct 3 - 21  
Precinct 4 - 25

<u>Moderator - 1 yr. (1)</u>	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
Robert H. Gordon	645	759	750	773	2927
Joseph C. Hurley	596	316	448	417	1777
Blanks	-	-	-	-	261
<u>Selectman - 3 yrs. (2)</u>					
Thomas J. Flaherty, Jr.	637	556	621	652	2466
Erik D. Fredrikson	380	485	444	473	1782
Deane N. French	643	454	532	498	2127
Angelo A. Murgio	537	446	611	533	2127
Blanks	-	-	-	-	1426
<u>School Committee - 3 yrs. (1)</u>					
Charles A. Holmquest	577	516	535	643	2271
Ronald J. Saloman	659	565	690	552	2466
Blanks	-	-	-	-	228
<u>Assessor - 3 yrs. (1)</u>					
Timothy J. Cosgrove	611	533	569	697	2410
Leroy E. Tirrell	608	529	622	479	2238
Blanks	-	-	-	-	317
<u>Planning Board - 5 yrs. (1)</u>					
Frank E. Baxter	623	551	610	548	2332
Edwin R. Ellis	532	479	555	585	2151
Blanks	-	-	-	-	482

<u>Planning Board - 2 yrs. (1)</u>					
Charles C. Crevo	798	615	655	666	2
Mario G. Culot	306	320	422	390	1
Blanks	-	-	-	-	
<u>Board of Health - 3 yrs. (1)</u>					
James H. Dillingham	814	784	900	853	3
Blanks	-	-	-	-	1
<u>Board of Health - 1 yr. (1)</u>					
Michael T. Cunningham	833	784	905	872	3
Blanks	-	-	-	-	1
<u>BURLINGTON Housing Authority - 5 yrs. (1)</u>					
Samuel M. Roberto, Jr.	876	823	942	906	3
Blanks	-	-	-	-	1
<u>Recreation Commission - 3 yrs. (1)</u>					
Whitney H. Coleman	376	334	313	296	1
James V. Copley	154	186	298	216	1
Michael T. O'Regan	650	481	583	635	2
Blanks	-	-	-	-	
<u>First Constable - 1 yr. (1)</u>					
Frederick L. Fontannay	150	137	207	154	1
Eugene T. McSweeney	502	412	484	540	1
Francis C. White	402	372	403	345	1
Blanks	-	-	-	-	1
<u>Library Trustee - 3 yrs. (2)</u>					
Beverly J. Scholl	630	521	640	639	2
Barbara J. Sevigny	538	520	668	611	2
Gary D. Connors	583	524	531	505	2
Blanks	-	-	-	-	3
<u>Shawsheen Valley Reg. Voc. Tech. School Com. - 3 yrs (1)</u>					
Wallace B. Haigh	662	648	736	735	2
Robert D. Saltzberg	473	320	390	311	1
Blanks	-	-	-	-	
<u>Scattered Votes</u>	-	4	1	-	

Ref. Question No. 1 - Shall certain provision of Chapter thirty-two B of the General Laws authorizing any county, city, town or district to provide a plan of contributory group life insurance, group accidental death and dismemberment insurance, and group general or blanket hospital, surgical, medical and other health insurance for certain persons in the service of such county, city, town or district and their dependents, be accepted by this town?

	<u>Prec. 1</u>	<u>Prec. 2</u>	<u>Prec. 3</u>	<u>Prec. 4</u>	<u>Total</u>
YES	459	271	387	276	1393
NO	394	240	339	246	1219
Blanks	-	-	-	-	2353

## TOWN MEETING MEMBERS

PRECINCT 1 - District "A"  
3 yrs - C. Joseph Brown (268)  
Francis L. McLaughlin (216)  
William M. Dominick (210)

Sylvia L. Impemba (127)  
Sara J. Soney (123)

RECINCT 1 - District "B"

3 yrs - Lawrence R. Benassi (276)  
Joseph A. Braccio (239)  
Mary C. Morgan (231)

RECINCT 1 - District "C"

3 yrs - Guy DeFilippo (230)  
John D. Kelly (211)  
William V. McNamara (210)

Robert S. Matarazzo (192)  
Nancy A. Morrison (191)

RECINCT 2 - District "D"

3 yrs - Paul F. Terrio (230)  
Mildred J. Nash (177)  
William J. Clark (167)  
  
Marie G. O'Brien (166)  
Susan C. Burke (162)  
Perry O. Killiam, Jr. (146)

RECINCT 2 - District "E"

3 yrs - Albert L. Fay, Jr. (274)  
Leslie Sleeper (260)  
Thomas E. Murray, Jr. (248)

RECINCT 2 - District "F"

3 yrs - Virginia E. Mooney (172)  
Robert Theriault (164)  
Margaret M. Silva (161)

RECINCT 3 - District "G"

3 yrs - Howard E. Bettinson (332)  
Lawrence E. Faria (292)  
Chris E. Patsavos (257)

RECINCT 3 - District "H"

3 yrs - Roger C. Plaisted (259)  
Harold B. Locke (250)  
Ralph Nazzaro (231)  
  
Clarence W. Blair, Jr. (209)

On March 16, 1973 all Town Meeting Members of District "H" met in the Main Hearing Room of the Town Hall to fill the vacancies created by the death of Evelyn J. Young and the election of Ronald J. Saloman to the School Committee. The names of Clarence W. Blair, Jr. and Robert Castellano were placed in nomina-

tion. The first ballot cast resulted in 5 votes for Clarence W. Blair and 1 for Robert Castellano. Clarence W. Blair, Jr., 4 Foster Rd., was thus duly elected for a one-year term, to fill the unexpired term of Mrs. Young. The name of Gordon L. Claar was placed in nomination to fill the unexpired term of Ronald J. Saloman. There being no other nominee, Joan Hastings, as senior member, cast a single ballot for the other members. Mr. Claar, 16 Cedar St., was duly elected to hold this office until the March 1974 election, thus creating a one-year term to be filled in March of 1974.

PRECINCT 3 - District "J"

3 yrs - Hope M. Paulsen (212)  
Rosemary Murgo (206)  
James J. Besse (181)  
  
Marguerite M. Petrone (176)  
Frederick L. Fontannay (125)  
  
1 yr - Robert A. Seigny (275)

PRECINCT 4 - District "K"

3 yrs - Mary L. Rutherford (268)  
Herman G. Bowers (263)  
Ernest H. LeBlanc (248)  
  
Arthur J. Yau (236)

2 yrs - Arthur J. Ferreira (319)

PRECINCT 4 - District "L"

3 yrs - Francis M. Norton (270)  
Vincent DeMorris (218)  
Edward J. Frasca (197)  
  
Bernard P. O'Neill (163)

PRECINCT 4 - District "M"

3 yrs - Carolyn D. Wiggins (263)  
Marie R. Saia (253)  
Joseph A. McComiskey (251)

John J. Lutinski (166)

The members of District "M" also met on March 16th at the Town Hall to fill the unexpired term of Michael Cunningham, who was elected to the Board of Health. The names of John J. Lutinski & Marie Pekala were placed



in nomination. The first ballot cast unanimously elected Mr. Lutinski, 8 Sumner St. Petitions for a recount for the second seat in the Selectmen's race were filed by Deane N. French and Angelo A. Murgo. The recount was conducted by the Board of Registrars on March 17, 1973 at 10:00 A.M. in the Main Hearing Room at the Town Hall. The results were as follows:

SELECTMAN - 3 yrs. (2)	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Thomas J. Flaherty, Jr.	637	556	621	652	2466
Erik D. Fredrikson	380	485	441	474	1780
Deane N. French	643	454	532	497	2126
Angelo A. Murgo	536	446	611	533	2126

The total number of absentee ballots cast for each candidate was as follows: Thomas J. Flaherty, Jr. - 50; Erik D. Fredrikson - 37; Deane N. French - 32; Angelo A. Murgo - 39.

Respectfully submitted,

Catherine R. McKim  
Town Clerk

#### THE COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, SS; To either of the Constables of the Town of Burlington, in the County of Middlesex:

#### GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Memorial School, Meadowbrook School, Wildwood School, and Pine Glen School, in said Town, on Saturday, the twenty-eighth of April next, at eight o'clock in the forenoon, until 8:00 o'clock in the afternoon, then and there to vote to elect one (1) Selectman, for a three year term which expires in March 1976.

And you are directed to serve this Notice of Election, by posting at the Town Hall, Memorial School, Meadowbrook School, Wildwood School and Pine Glen School, in said Town, seven days at least before the time of holding said election.

Given under our hands this seventeenth day of April, in the year of our Lord, one thousand nine hundred and seventy-three.

Self-signed Robert J. Roberto, Chairman  
" " Michael J. Wislowski  
" " Thomas J. Flaherty, Jr.  
SELECTMEN OF BURLINGTON, MASS.

A True Copy Attest:  
Constable

Middlesex, s.s.

April 20, 1973

Pursuant to the within Notice of Election, I have notified and warned the inhabitants of the Town of Burlington, by posting up attested copies of the same at the Memorial School, Meadowbrook School, Wildwood School, Pine Glen School, and the Town Hall 7 days before the date of the election, as within directed.

(signed) Albert J. Kelley,  
Constable of Burlington

Attest:  
Catherine R. McKim,  
Town Clerk

#### SPECIAL ELECTION FOR SELECTMAN April 28, 1973

The Polls for the Special Election for Selectman April 28, 1973 were opened at 8:00 A.M. The machines were all checked, they were sealed and the public counters all read zeros.

Precinct 1 - Warden - Betty Yetman  
Precinct 2 - Warden - Gladys Little  
Precinct 3 - Warden - Virginia M. Igo  
Precinct 4 - Warden - James A. Russo

Precinct 1 - Votes Cast - 1088  
Precinct 2 - Votes Cast - 1033  
Precinct 3 - Votes Cast - 1088  
Precinct 4 - Votes Cast - 1025

The total number of votes cast was 4234  
Included in this number were 72 absentee ballots

Precinct 1 - 23  
Precinct 2 - 20  
Precinct 3 - 14  
Precinct 4 - 15

electman- for 3 yrs.	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
rik D. Fredrikson	298	345	253	305	1201
eane N. French	355	263	258	241	1117
ngelo A. Murgio	435	423	577	479	1914
Blanks	-	2	-	-	2

ttest:  
atherine R. McKim,  
own Clerk

## DJOURNED (FIRST) TOWN MEETING March 19, 1973 Quorum present)

he meeting was called to order at 7:45 P.M.;  
with a salute to the flag. Newly-elected Town  
Meeting Members who had not previously been  
sworn in, were sworn in by the Moderator. The  
Moderator asked the body to rise for a moment  
for silent prayer for Evelyn J. Young, late Town  
Meeting Member, and Julia Connors, former  
school nurse.

was moved, seconded, and so voted to appoint  
Raymond McLaren as Deputy Moderator.

### ARTICLE 2 - Reports of Town Officers and Committees

he report of the Rules Committee was read  
and it was moved, seconded and so voted to  
accept Resolution #9 and Rule #7 as follows:  
The Moderator for a term of one year.

Resolution #9 - A Rules Committee consisting  
not less than thirteen nor more than fifteen  
town meeting members with at least one mem-  
ber from each of the twelve voting districts,  
wherever practicable, shall be appointed  
annually by the Moderator for a term of one  
year.

### Rule #7 - Duties of the Rules Committee

1 The committee shall choose a chairman,  
vice chairman and secretary at the first  
sitting of a given term.

2 The Committee shall:

2.1 Serve as a steering authority for all  
proposed articles intended for publica-  
tion as a warrant article, but its author-

ity shall in no way derogate from the  
authority of any other board, commis-  
sion, authority, agency or committee of  
the town.

7.2.2 Review questions relating to the conduct  
of the town meeting and to committees of  
the town meeting.

7.2.4 Refer all proposed articles which have  
not been previously reviewed to the  
appropriate committee(s), Com-  
mission(s) and boards of the town for  
review. When such proposed articles  
are to be referred to more than one  
committee, commission or board, these  
referrals may be made simultaneously  
for concurrent review.

7.2.5 Notify the town meeting via the Mod-  
erator by written notice that review of  
a given proposed article has been com-  
pleted.

7.2.6 Submit all proposed articles for pub-  
lication in the warrant when review of  
each proposed article has been com-  
pleted, unless the proposed article is  
withdrawn by the original submitter.

7.3 The review status of all proposed art-  
icles shall be reported by the Com-  
mittee.

7.3.1 The review of proposed articles re-  
ferred by the Rules Committee to com-  
mittees, commissions or boards for re-  
view shall be completed within three  
weeks of the date submitted by the Rules  
Committee.

7.3.2 When the review of a given proposed  
article has not been completed within  
the time period specified, the proponent  
shall be notified and at his request the  
article shall be withdrawn from the war-  
rant.

7.4 Nothing in these rules shall prohibit the  
submission of proposed articles, which  
have not been referred to the Rules  
Committee, for publication in the  
warrant.

An amendment to Rule #2 - Section 2.1 - also carried, as follows: "The registration desk shall be closed at 10:00 P.M. and the attendance sheet turned in to the Moderator."

The report of the Committee on Federal and State Financial Assistance was read and it was moved, seconded and so voted to accept Resolution #10, as follows: "The temporary Committee to investigate the best method of obtaining Federal and State Funds, including but not limited to Revenue Sharing which may be available to Burlington shall continue in existence until the next session of the Town Meeting."

#### ARTICLE 3 - Borrowing of Money in Anticipation of Revenue

It was moved, seconded and unanimously voted to authorize the Treasurer, with the approval of the Selectmen, to borrow in anticipation of the revenue for the eighteenth month period beginning January 1, 1973, in accordance with General Laws, Chapter 44, Section 4, and acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

#### ARTICLE 4 - Salary Classification

It was moved, seconded and so voted to divide the question on Article 4. It was moved, seconded and so voted to discuss Schedule A.

A motion was made to remove from table Group 84, Counselor for Counseling Center, which was tabled 9-25-72. No action was taken on this motion.

At this time, an announcement was made that the Selectmen have set the date for the Special Election for April 28, 1973.

A motion by Robert Sheehan to move Recreation Superintendent from Group 91 to Group 94 failed by a clear majority.

It was moved, seconded and so voted to discuss only the classifications that will be changed.

After much discussion a motion to postpone Schedule A 'til March 21st failed, and it was moved, seconded and so voted to vote on each change separately.

Group 102 - Exec. Sec'y - By a roll-call (# of 68 in favor, 30 opposed, 10 not voting, motion carried.

It was moved, seconded and so voted to table Group 96.

A motion by Rita McGinness to move Recreation Director from Group 94 to 93 was seconded and failed by a clear majority. The main motion (Recreation Director-Group 94) passed by a clear majority.

A motion to move the Recreation Superintendent from Group 91 to 93 was seconded and after much discussion the motion passed by a clear majority.

Group 93 - Building Inspector - After much discussion, it was moved, seconded and so voted to terminate debate and the main motion carried.

It was moved, seconded and so voted to table Ass't Librarian, - Group 86 - until a Librarian Trustee could be present.

Group 84 - Counselor for House of Commons - After much discussion, the main motion passed by a clear majority.

Motion to table Senior Clerk-Council on Aging was seconded and so voted.

Group 79 - Passed by a clear majority.

Group 78 and 77 - Passed by a clear majority.

Groups 105 and 95, and all other classifications not previously voted, carried by a clear majority as printed in the Warrant.

A substitute motion for Schedule B - Compensation Plan, which included a 5.5% increase, was submitted by the Ways and Means Committee and was seconded. After much discussion, motion to terminate debate was seconded and so voted. The substitute motion carried by a clear majority.



was moved, seconded and so voted to table Schedule S until Wednesday, March 21st.

Resolution by L.R. Benassi "that all job descriptions listed under Schedule "A" of the Salary and Classification Plan be up-dated as of March 10, 1973 and distributed to all Town Meeting representatives" was seconded and carried by a clear majority.

At 11:00 P.M. it was moved, seconded and so voted to adjourn until Wednesday, March 21st, at 7:30 P.M.

Respectfully submitted,  
Katherine R. McKim,  
Town Clerk

#### ADJOURNED (FIRST) TOWN MEETING March 21, 1973 (Quorum present)

The Meeting was called to order at 7:50 P.M. with a salute to the flag.

It was moved, seconded and so voted to remove Group 96 from the table. After much discussion a motion to terminate debate was seconded and so voted. The main motion failed by a clear majority.

It was moved, seconded and so voted to remove Group 86 - Ass't Librarian - from the table. The main motion unanimously carried.

It was moved, seconded and so voted to remove Schedule S from the table. The main motion carried by a clear majority and Schedule S was accepted.

#### ARTICLE 5 - Department Budgets

A substitute motion by Ralph Nazzaro that the body accept the budgets as recommended by the Ways & Means Committee was seconded. A motion that Item 103 not be included was seconded and so voted. A motion by Rita McGinness to exclude Items 1-148 was seconded and subsequently failed. After much discussion it was moved, seconded and so voted to terminate debate.

By a roll-call vote (#2) of 44 in favor, 38 opposed, and 26 not voting, the Town voted to

adopt Items 1-166 inclusive, except Item 103, as printed in the warrant, with correction made by the Ways and Means Committee, at the March 21st Session of the Town Meeting.

#### Items 1-7 - Selectmen's Department

Voted that the Town raise and appropriate the following sums for the Selectmen's office:

1. Salaries	\$80,435
2. Expenses	4,275
3. Central Supply	42,000
4. Machine Service	4,316
5. Employees Christmas Party	0
6. Shade Trees	0
7. Street Lights	134,000
	<u>\$265,026</u>

the same to be spent under the direction of the Board of Selectmen.

#### Items 8-9 - Town Accountant's Department

Voted that the Town raise and appropriate the following sums for the Town Accountant's office:

8. Salaries	\$54,743
9. Expenses	3,426
	<u>Total</u>
	\$58,169

the same to be spent under the direction of the Board of Selectmen.

#### Items 10-13 - Legal Department

Voted that the Town raise and appropriate the following sums for the Legal Budget:

10. Legal Fees	\$65,000
11. Small Claims	300
12. Legal & Eng. Fees	0
13. Legal & Appraisal Fees	10
	<u>Total</u>
	\$65,310

the same to be spent under the direction of the Board of Selectmen.

#### Items 14-15 - Town Meetings and Elections

Voted that the Town raise and appropriate the following sums for the Town Meetings and Elections Account:

14. Salaries	\$16,968
15. Expenses	52,384
	<u>Total</u>
	\$69,352

the same to be spent under the direction of the Board of Selectmen.

#### Items 16-18 - Registrar of Voters

Voted that the Town raise and appropriate the following sums for the Registrar of Voters Account:

16. Salaries	\$6,405
--------------	---------

17. Expenses	7,590
18. Census	4,350
Total	\$18,345

the same to be spent under the direction of the Board of Selectmen.

Items 19 and 20 - Town Hall Maintenance  
Voted that the Town raise and appropriate the following sums for the Town Hall Maintenance Account:

19. Salaries	\$49,730
20. Expenses	49,150
Total	\$98,880

the same to be spent under the direction of the Board of Selectmen.

Items 21-25 - Treasurer's Office

Voted that the Town raise and appropriate the following sums for the Treasurer's Office:

21. Salaries	\$56,629
22. Expenses	18,340
23. Out-of-State Travel	0
24. Tax Title	5,000
25. Bond Expense	1,700
Total	\$81,669

the same to be spent under the direction of the Treasurer.

Items 26 and 27 - Board of Appeals

Voted that the Town raise and appropriate the following sums for the Board of Appeals:

26. Salaries	\$855
27. Expenses	45
Total	\$900

the same to be spent under the direction of the Board of Appeals.

Items 28-31 - Tax Collector's Office

Voted that the Town raise and appropriate the following sums for the Tax Collector's Office.

28. Salaries	\$35,005
29. Expenses	5,030
30. Tax Title	764
31. Interest Refund	750
Total	\$41,549

the same to be spent under the direction of the Tax Collector.

Items 32-37 - Assessor's Department

Voted that the Town raise and appropriate the following sums for the Assessor's Department:

32. Salaries	\$49,666
33. Expenses	5,125

34. Out-of-State Travel	
35. Map Maintenance	3,000
36. Plan Account	500
37. Appraisal Fees	
Total	\$58,285

the same to be spent under the direction of the Board of Assessors.

Items 38-40 - Town Clerk's Department

Voted that the Town raise and appropriate the following sums for the Town Clerk's Department:

38. Salaries	\$36,380
39. Expenses	1,120
40. Out-of-State Travel	
Total	\$37,500

the same to be spent under the direction of the Town Clerk.

Items 41-42 - Planning Board

Voted that the Town raise and appropriate the following sums for the Planning Board:

41. Salaries	\$2,320
42. Expenses	1,990
Total	\$4,310

the same to be spent under the direction of the Planning Board.

Items 43 and 44 - Moderator

Voted that the Town raise and appropriate the following sums for the Moderator:

43. Salaries	\$220
44. Expenses	150
Total	\$370

the same to be spent under the direction of the Moderator.

Items 45-47 - House of Common

Voted that the Town raise and appropriate the following sums for the House of Common budget:

45. Salaries	\$46,900
46. Expenses	13,720
47. Out-of-State Travel	0
Total	\$60,620

the same to be spent under the direction of the Board of Selectmen.

Items 48-50 - Ways & Means Committee

Voted that the Town raise and appropriate the following sums for the Ways & Means Committee:

48. Salaries	\$2,020
49. Expenses	220

0. Wage Consultant 0  
Total \$2,250  
the same to be spent under the direction of the  
Ways & Means Committee.

Items 51 and 52 - Capital Budget Committee  
Voted that the Town raise and appropriate the  
following sums for the Capital Budget Com-  
mittee:

1. Salaries \$744  
2. Expenses 185  
Total \$929

the same to be spent under the direction of the  
Capital Budget Committee.

Items 53-58 - Council on Aging  
Voted that the Town raise and appropriate the  
following sums for the Council on Aging:

3. Salaries \$2,340  
4. Expenses 1,565  
5. Thanksgiving Baskets 250  
6. Title III Grant 0  
7. Christmas Party 0  
8. Christmas Baskets 250  
Total \$4,405

the same to be spent under the direction of the  
Board of Selectmen.

Items 59 and 60 - Personnel Board  
Voted that the Town raise and appropriate the  
following sums for the Personnel Board:

9. Salaries \$753  
10. Expenses 205  
Total \$958

the same to be spent under the direction of the  
Personnel Board.

Items 61 and 62 - School Space Committee  
Voted that the Town raise and appropriate the  
following sums for the School Space Com-  
mittee:

1. Salaries \$1,200  
2. Expenses 30  
Total \$1,230

the same to be spent under the direction of the  
School Space Committee.

Items 63-65 - Conservation Commission  
Voted that the Town raise and appropriate the  
following sums for the Conservation Com-  
mission:

63. Salaries \$1,011  
64. Expenses 392

65. Land Acquisition 5,000  
Total \$6,403

the same to be spent under the direction of the  
Conservation Commission.

Items 6-68 - Historical Commission  
Voted that the Town raise and appropriate the  
following sums for the Historical Commission:

66. Salaries \$270  
67. Expenses 900  
68. Restoration Exp. 2,500  
Total \$3,670

the same to be spent under the direction of the  
Historical Commission.

Items 69 and 70 - Industrial Development  
Commission.

Voted that the Town raise and appropriate the  
following sums for the Industrial Development  
Commission:

69. Salaries \$360  
70. Expenses 4,700  
Total \$5,060

the same to be spent under the direction of the  
Boare of Selectmen.

Items 71-75 - Fire Department  
Voted that the Town raise and appropriate the  
following sums for the Fire Department:

71. Salaries \$914,905  
72. Expenses 65,000  
73. Out-of-State Travel 0  
74. Education 375  
75. Medical Coverage 1,200  
Total \$981,480

the same to be spent under the direction of the  
Board of Selectmen.

Items 76-81 - Police Department  
Voted that the Town raise and appropriate the  
following sums for the Police Department:

76. Salaries \$1,060,764  
77. Expenses 107,900  
78. Out-of-State Travel 0  
79. Clothing 13,330  
80. Education 3,315  
81. Communication Center 0  
Total \$1,185,309

the same to be spent under the direction of the  
Board of Selectmen.

Items 82-87 - Civil Defense Budget  
Voted that the Town raise and appropriate the



following sums for the Civil Defense Budget:

82. Salaries	\$2,640
83. Expenses	6,147
84. Education	225
85. Surplus Property	1,000
86. Emergency Fund	500
87. Insurance	375
Total	\$10,887

the same to be spent under the direction of the Board of Selectmen.

Items 88 and 89 - Sealer of Weights and Measures  
Voted that the Town raise and appropriate the following sums for the Sealer of Weights and Measures:

88. Salaries	\$1,500
89. Expenses	410
Total	\$1,910

the same to be spent under the direction of the Board of Selectmen.

Items 90 and 91 - Building Inspector

Voted that the Town raise and appropriate the following sums for the Building Inspector:

90. Salaries	\$27,701
91. Expenses	1,255
Total	\$28,956

the same to be spent under the direction of the Board of Selectmen.

Items 92-97 - Dog Officer

Voted that the Town raise and appropriate the following sums for the Dog Officer:

92. Salaries	\$3,000
93. Expenses	615
94. Wilful Damage	0
96. Vet Service	675
95. Court Attendance	0
97. Fencing	257
Total	\$4,547

the same to be spent under the direction of the Board of Selectmen.

Items 98 and 99 - Wiring Inspector

Voted that the Town raise and appropriate the following sums for the Wiring Inspector:

98. Salaries	\$6,000
99. Expenses	1,425
Total	\$7,425

the same to be spent under the direction of the Board of Selectmen.

Items 100-111 - Department of Public Works

Voted that the Town raise and appropriate the following sums for the Department of Public Works:

100. Salaries	\$927,083
101. Expenses	278,310
102. Map & Field Survey	0
103. Drainage	150,000
104. Snow, Ice & Sand Removal	260,000
105. Machinery I	63,000
106. Highway I	21,600
107. Sign & Lane Painting	9,000
108. Sweeping Sand	0
109. Insect Pest Control	2,400
110. Dutch Elm Disease	2,400
111. Extend Water System	30,000
Total	\$1,673,793

the same to be spent under the direction of the Board of Selectmen.

Item 112 - Rubbish & Garbage Collection Account

Voted that the Town raise and appropriate the sum of \$375,400 for the Rubbish and Garbage Collection Account, the same to be spent under the direction of the Board of Selectmen.

Items 113-116 - Recreation Director's Account

Voted that the Town raise and appropriate the following sums for the Recreation Director's Account:

113. Salaries	\$130,232
114. Expenses	11,691
115. Out-of-State Travel	0
116. Transportation	7,770
Total	\$149,693

the same to be spent under the direction of the Recreation Commission.

Items 117-120 - Recreation Maintenance Budget

Voted that the Town raise and appropriate the following sums for the Recreation Maintenance Budget:

117. Salaries	\$136,136
118. Expenses	90,785
119. Out-of-State Travel	0
120. Fencing	5,000
Total	\$231,921

the same to be spent under the direction of the Recreation Commissioners.

Items 121-129 - Board of Health

Voted that the Town raise and appropriate the following sums for the Board of Health.

121. Salaries	\$64,594
122. Expenses	7,263



3. Mental Health	19,272
4. Child Clinic	1,500
5. TB & Respiratory	0
6. TB Hospital	1,500
7. Premature Babies	750
8. Mosquito Control	16,426
9. Drug Education & Control	0
Total	\$111,305

the same to be spent under the direction of the Board of Health.

Items 130-132 - Veterans' Benefits Budget  
Voted that the Town raise and appropriate the following sums for the Veteran's Benefits Budget:

10. Salaries	\$6,975
11. Expenses	1,017
12. Aid to Veterans	85,000
Total	\$92,992

the same to be spent under the direction of the Board of Selectmen.

Items 133-137 - Inspector of Animals  
Voted that the Town raise and appropriate the following sums for the Inspector of Animals:

13. Salaries	\$1,350
14. Expenses	1,026
15. Cremations	0
16. Vet Services	30
17. Rabies Clinic	0
Total	\$2,406

the same to be spent under the direction of the Board of Health.

Items 138-140 - Library Budget  
Voted that the Town raise and appropriate the following sums for the Library Budget:

18. Salaries	\$81,100
19. Expenses	22,243
20. Books & Periodicals	37,500
Total	\$138,943

the same to be spent under the direction of the Library Trustees.

Item 141 - Shawsheen Valley Technical High School  
Voted that the Town raise and appropriate the sum of \$327,260 for the Shawsheen Valley Technical High School.

Item 142 - Memorial Day  
Voted that the Town raise and appropriate \$4,000 for Memorial Day, the same to be spent under the direction of the Board of Selectmen.

Item 143 - Insurance  
Voted that the Town raise and appropriate \$274,500 for Insurance, the same to be spent under the direction of the Board of Selectmen.

144 - Departmental Reimbursement for Insured Damage.  
Voted that the Town raise and appropriate \$1,500 for Departmental Reimbursement for Insured Damage, the same to be spent under the direction of the Board of Selectmen.

Item 145 - Blue Cross  
Voted that the Town raise and appropriate \$318,000 for Blue Cross, the same to be spent under the direction of the Board of Selectmen.

Item 146 - Medical Exams  
Voted that the Town raise and appropriate \$600 for Medical Exams, the same to be spent under the direction of the Board of Selectmen.

Item 147 - Fourth of July Celebration  
Voted that the Town raise and appropriate \$4,500 for the July Fourth Celebration, the same to be spent under the direction of the Board of Selectmen.

Item 148 - Reserve Account  
Voted that the Town raise and appropriate \$200,000 for the Reserve Account, the same to be spent under the direction of the Ways & Means Committee.

Item 149-161 - Estimated Additions  
Voted that the Town raise and appropriate the following sums for Estimated Additions:

149. Audit of Accounts	\$22,875
150. County Tax	259,250
151. County Retirement	274,500
152. MBTA Assessment	396,500
153. MVET Bills	3,815
154. Metropolitan Area Planning	1,830
155. Metropolitan Sewer Assess.	\$ 152,500
156. Overlay	320,250
157. State Assessment System	1,525
158. State Parks	53,375
159. TB Hospital	15,250
160. Metropolitan Air Pollution	1,525
161. Ipswich River Watershed	305
Total	\$1,503,500

Items 162-164 - Debt Service Account  
Voted that the Town raise and appropriate the

following sums for the Debt Service Account:	
162. Principal	\$3,426,000
163. Interest	2,793,108
164. Temporary Loan Interest	90,000
Total	\$6,309,108

#### Items 165-166

165. Less Transfer from Surplus	330,000
Grand Total	\$5,979,108

the same to be spent under the direction of the Treasurer.

The School Committee budget as printed in the warrant was seconded. A motion by Rita McGinness to commit the School Budget back to the School Committee was seconded and subsequently defeated. After much discussion, a motion to terminate debate was seconded and so voted. By a clear majority the entire school budget carried as printed in the warrant. Voted that the Town raise and appropriate the sum of \$12,641,424 for Local Education.

#### LOCAL EDUCATION

School Committee	\$13,317
<u>Central Administration</u>	
Office	\$29,643
Transportation	551,070
Operation of Plant	667,525
Data Processing	32,610
Out-of-State Travel	0
In State Travel	8,334
Vocational	14,864
Total	\$1,304,046

#### System Wide Reg Programs

Physical Education	\$11,384
Athletics	94,680
Music Programs	24,321
Pupil Services	43,944
Audio Visual	43,515
Total	\$217,844

#### Extension Programs

Adult Evening	840
Summer School	1,700
Driver Education	1,550
Saturday Enrichment	2,066
In Service Training	13,834
Community Service	0
Total	\$19,990

Elementary Schools	\$125,778
Middle Schools	119,379
High School	151,826

Salaries	10,689,24
Leased Classrooms	
Total Local	\$12,641,42

same to be spent under the direction of the School Committee.

A motion to amend Item 103 - Drainage - from \$80,000 to \$150,000 was seconded and the amendment carried.

#### ARTICLE 6 - Revenue Sharing Funds

It was moved, seconded and by a clear majority the Town voted to transfer the sum of \$300,000.00 from the Federal Reserve Sharing Account to the Maturing Debt Principal Account, and the \$450,000.00 be transferred to Fire Department Reserve Account and \$450,000.00 be transferred to Police Department Reserve Account; same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 7 - Marshall Simonds Trust

After some discussion, a motion to terminate debate carried and it was unanimously voted that the Town accept from the Trustees under the will of Marshall Simonds, \$8,000 for the maintenance and improvement of Simonds Park; same to be spent under the direction of the Recreation Commissioners.

A resolution by Courtney Lloyd was seconded and carried: "Be it resolved that the Recreation Commissioners publish a written report as to the expenditures and projects that these funds are expended for, to be passed out for all Town Meeting Members."

#### ARTICLE 8 - Chapter 81 and Chapter 90

It was moved, seconded and so voted to table until March 26, 1973.

#### ARTICLE 9 - Veterans' Service

It was moved, seconded and so voted to postpone until March 26, 1973.

#### ARTICLE 10 - School Roof Repairs

It was moved, seconded and by a clear majority the Town voted to raise and appropriate \$7,000

or roof repairs of school buildings, same to be spent under the direction of the School Committee.

#### ARTICLE 11 - Meadowbrook School Playground

The motion as read by the chair was seconded. After some discussion, a motion to terminate debate carried, and by a clear majority the Town voted to raise and appropriate \$5,000 to continue the development of the Meadowbrook School play area, same to be spent under the direction of the School Committee.

#### ARTICLE 12 - Memorial School Heating System

The motion as read by the chair was seconded and after some discussion, a motion to terminate debate carried. It was unanimously voted that the Town raise and appropriate \$5,000 to replace some piping of the Memorial School heating system, same to be spent under the direction of the School Committee.

#### ARTICLE 13 - Union School Conversion

The motion recommended by the Ways & Means Committee for \$61,500 was read by the Chair. A sub-motion was submitted by Ann Holmquest to raise the sum to \$94,000. After some discussion and a motion to terminate debate carried, it was moved, seconded and so voted to postpone sub-motion and main motion indefinitely.

Moved, seconded and so voted at 11:00 P.M. to adjourn until Monday, March 26, 1973.

Respectfully submitted,

Town Clerk

#### ADJOURNED (FIRST) TOWN MEETING

March 26, 1973

Quorum present)

The meeting was called to order at 7:50 P.M. with a salute to the flag.

It was moved, seconded and so voted to remove Article 9 from the table.

#### ARTICLE 9 - Veterans' Service

The motion as read by the chair was seconded. An amendment by George Ganley was seconded and after much discussion and a motion to terminate debate was so voted, the amendment ultimately failed by a clear majority. The main motion carried and by a clear majority the Town voted to raise and appropriate the sum of \$5,644 to be used for the part-time salary of the Director of Veterans' Services Veterans' Agent, Veterans' Graves Officer, Veterans' Burial Officer, at the rate of \$5.06 per hour, the same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 14 - Youth Recreational Custodial Fees

The motion as read by the chair was seconded and after much discussion and a motion to terminate debate was so voted, the main motion carried and by a clear majority the Town voted to raise and appropriate \$12,500 for Youth Recreation custodial fees, the same to be spent under the direction of the School Committee.

#### ARTICLE 15 - Pine Glen School Sewer Line

Motion as read by the chair was seconded. The Capital Budget Committee and the Ways & Means Committee stated that they had voted to disapprove. The main motion motion failed as stated by the chair.

#### ARTICLE 16 Audio Visual Equipment

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 17 - Drainage

A resolution by Margaret Vaccaro was seconded and carried as follows:

Resolution: It is the intent of the Town Meeting that the Board of Selectmen direct all department heads under their direction to enforce all codes and regulations pertaining to drainage.

It is the intent of the Town Meeting that the Planning Board enforce all codes and regulations pertaining to drainage and that no bonds be released before all requirements are thusly met.

Further, that both the above-mentioned Boards



submit a written explanation to the Town Meeting the reasons for the existence of any problems from this point on.

It was moved, seconded and so voted to postpone Article 17 indefinitely.

#### ARTICLE 18 - Sewer Construction

Motion as read by the chair was seconded. The Ways & Means Committee reported to have voted 10-1 to oppose. After much discussion, a motion to terminate debate was seconded and so voted. By a roll call of 80 in favor, 2 opposed and 26 absent (#3 roll call), the Town voted: that \$1,250,000.00 is appropriated for constructing sewers, sewerage systems; that to raise this appropriation the treasurer with the approval of the selectmen is authorized to borrow \$1,250,000.00 under G.L. c.44, s.8(15) as amended; that the selectmen are authorized to apply for, accept and expend state and federal aid which shall be spent for this project; and that the board of public works is authorized to take any action necessary to carry out this project.

At this point Guy DeFillipo and Albert Fay were sworn in by the Moderator as Town Meeting Members.

#### ARTICLE 19 - Paving and Sidewalks

The motion as read by the chair was seconded. The Ways & Means Committee had voted 8-2 in favor. After much discussion, it was moved, seconded and so voted to terminate debate. An amendment was seconded and subsequently defeated. A motion to postpone indefinitely was seconded and also defeated. The main motion carried and by a clear majority the Town voted to raise and appropriate \$75,000 to be used for Macadam Paving and Sidewalks, the same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 20 - Transfer of Funds

The motion as read by the chair was seconded and by a clear majority the Town voted to transfer \$10,000 from the Sale of Graves Account to the Cemetery Land Improvement Account, the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to take Articles 21A, 22A, 23A and 24A until March 28, 1973.

#### ARTICLE 25 - Building for Salt Storage

It was moved, seconded and so voted to take Article 25 indefinitely.

#### ARTICLE 26 - Equipment Purchase

At this time the Capital Budget Committee was on record as being in favor of Articles 26, 28, 29 and 30.

The main motion was seconded and it was unanimously voted that the Town raise and appropriate \$10,000 to purchase a 2 1/2 ton Dump Truck with Plow, FWD, and 2-way Radio, same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 27 - Equipment Purchase

The motion as read by the chair was seconded and by a clear majority the Town voted to raise and appropriate \$13,500 to purchase a 2 1/2 ton Dump Truck with Plow, Sander and 2-way Radio, same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 28 - Equipment Purchase

The motion as read by the chair was seconded and by a clear majority the Town voted to raise and appropriate \$11,000 to purchase a Medium Backhoe, Ford 4500 Series or equivalent, same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 29 - Equipment Purchase

The motion as read by the chair was seconded and it was unanimously voted that the Town raise and appropriate \$6,500 to purchase a 3/4 ton Walk-In Van with a 2-Way Radio, same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 30 - Equipment Purchase

The motion as read by the chair was seconded. After some discussion and a motion to terminate



the debate was seconded and so voted, by a clear majority the Town voted to raise and appropriate \$16,000 to purchase a Muskeag Carrier Bombadier with Backhoe, Plow and 2-Way Radio, the same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 31 - Chapter 81 and Chapter 90

The motion as read by the chair was seconded and by a clear majority the Town voted to raise and appropriate the sum of \$5,695.00 for Chapter 81 Maintenance, \$2,000.00 for Chapter 90 Maintenance and \$8,250.00 for Chapter 90 Construction, same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to remove Article 8 from the table.

It was moved, seconded and so voted to postpone Article 8 indefinitely.

#### ARTICLE 32 - Drainage II Pollution Control Account

The motion as read by the chair was seconded and after some discussion, by a clear majority the Town voted to raise and appropriate \$4,694 for the Drainage II Pollution Control Account, the same to be spent under the direction of the Board of Selectmen.

At 11:10 P.M. it was moved, seconded and so voted to adjourn until March 28th at 7:30 P.M.

Respectfully submitted,

Katherine R. McKim,  
Town Clerk

ADJOURNED (FIRST) TOWN MEETING  
March 28, 1973  
(Quorum present)

Quorum being present the meeting was called to order at 7:55 P.M. with a salute to the flag. It was moved, seconded and so voted to remove Article 21A from the table.

#### ARTICLE 21A - Land Taking

The motion as read by the Chair was seconded

and it was unanimously voted that the Town raise and appropriate the sum of \$2,719.00 for highway construction, maintenance or widening purposes and for the acquisition by purchasing or by eminent domain and to authorize the Selectmen to take by eminent domain the following described land or an easement therein:

A certain parcel of land on Cambridge Street shown as land of Murray Hills Inc. on a plan on file with the Town Clerk entitled "Plan of Easement in Burlington, Mass." prepared by Louis Berger & Associates, Inc. dated December 18, 1972 and bounded and described according to said plan as follows: Southwesterly by Cambridge Street, forty-one and 80/100 (41.80) feet; Northwesterly by two lines by land of Murray Hills, Inc., fifty-three and 85/100 (53.85) feet and twenty-three and 3/100 (23.03) feet; and Southeasterly by land of Westby Realty, Inc., sixty-one and 32/100 (61.32) feet.

Containing about 1670 square feet of land. Moved, seconded and so voted to remove Article 22A from the table.

#### ARTICLE 22A - Land Taking

The motion as read by the Chair was seconded and it was unanimously voted that the Town raise and appropriate the sum of \$1,620.50 for highway construction, maintenance or widening purposes, for the acquisition by purchasing or by eminent domain and to authorize the Selectmen to take by eminent domain the following described land or and easement therein:

A certain parcel of land at the intersection of Winn and Cambridge Streets as shown on a plan on file with the Town Clerk entitled "Plan of Land in Burlington, Mass. owned by Paul Revere Professional Park Trust Showing Takings in Behalf of Town" prepared by Louis Berger & Associates, Inc., dated December 18, 1972 and bounded and described according to said plan as follows:

Northeasterly by land of Paul Revere Professional Park Trust, eighty-one and 75/100 (81.75) feet;  
Southeasterly by a curved line eighty-nine and 67/100 (89.67) feet;

Southeasterly again by said land of Paul Revere Professional Park Trust, one hundred eighty-six and 29/100 (186.29) feet;

Northwesterly by Winn Street, two hundred and one (201) feet, more or less; Westerly by a curved line by the intersection of Winn and Cambridge Streets, eighty-six (86) feet, more or less; and Southwesterly by Cambridge Street, ninety-eight (98) feet, more or less.

Containing 1723 square feet of land and temporary slope easement containing 1050 square feet.

Moved, seconded and so voted to remove Article 23A from the table.

#### ARTICLE 23A - Land Taking

The motion as read by the Chair was seconded and it was unanimously voted that the Town raise and appropriate the sum of \$9,140.00 for highway construction, maintenance or widening purposes, for the acquisition by purchasing or by eminent domain and to authorize the Selectmen to take by eminent domain the following described land or an easement therein:

Parcel 1. A certain parcel of land shown as Lot 1A on a plan on file with the Town Clerk entitled "Plan of Land in Burlington, Mass. showing takings in behalf of Town to Lots 1 and 2 shown on Land Court Plan 28923A" prepared by Louis Berger & Associates, Inc. dated December 18, 1972 and bounded and described according to said plan as follows:

Southwesterly by Cambridge Street by two courses, five and 63/100 (5.63) feet and one hundred fifty and 52/100 (150.52) feet; Northeasterly by land of Westly Realty, Inc. by a curved line one hundred sixty-nine and 86/100 (169.86) feet; and Southerly by Lot 2A, thirty and 89/100 (30.89) feet.

Containing 1450 square feet of land.

Parcel 2. A certain parcel of land shown as Lot 1B on said plan dated December 18, 1972 and bounded and described according to said plan as follows:

Southwesterly by Cambridge Street, thirty-eight and 20/100 (38.20) feet;

Northwesterly by land of Murray Hills, Inc. sixty-one and 32/100 (61.32) feet; Easterly by land of Westby Realty Inc. forty-two and 11/100 (42.11) feet; and Southeasterly by land of Westby Realty Inc. forty-seven and 93/100 (47.93) feet.

Containing 2128 square feet of land.

Parcel 3: A certain parcel of land shown as Lot 2A on said plan dated December 18, 1972 and bounded and described according to said plan as follows:

Northeasterly by a curved line in two courses three hundred two and 68/100 (302.68) feet and seventy-three and 87/100 (73.87) feet; Northerly by Lot 1A, thirty and 89/100 (30.89) feet; and Southwesterly by Winn and Cambridge Street by a curved line in two courses, one hundred sixty-four and 49/100 (164.49) and two hundred forty-six and 24/100 (246.24) feet.

Containing 7690 square feet of land.

Moved, seconded and so voted to remove Article 24A from the table.

#### ARTICLE 24A - Land Taking

The motion as read by the Chair was seconded and it was unanimously voted that the Town raise and appropriate the sum of \$5,285.00 for highway construction, maintenance or widening purposes, for the acquisition by purchasing or by eminent domain and to authorize the Selectmen to take by eminent domain the following described land or an easement therein:

A certain parcel of land at the intersection of Burlington Mall Road and Cambridge Street shown on a plan on file with the Town Clerk entitled "Plan of Land in Burlington, Mass. Owned by United-Carr Incorporated Showing Taking in Behalf of Town" prepared by Louis Berger & Associates, Inc. dated January 4, 1973 and bounded and described according to said plan as follows:

Northeasterly by Cambridge Street ninety-five and 49/100 (95.49) feet;

Southeasterly by land of United-Carr Incorporated, five hundred twenty-seven and 25/100 (527.25) feet; and  
Northwesterly by Burlington Mall Road, five hundred six and 94/100 (506.94) feet.

Containing about 24,022 square feet of land.

#### ARTICLE 33 - Traffic Control Signal

The motion as read by the Chair was seconded and it was unanimously voted that the Town transfer \$4,500.00 from the Middlesex Turnpike Lexington Street traffic control signal light account to the Traffic Control Device Account, same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to suspend the rules and discuss Articles 34 and 35 together and vote on each Article separately. Article 34 was moved and seconded. Article 35 was moved and seconded. It was moved, seconded and so voted to remove the word "contiguous" from Article 34.

#### ARTICLE 34 - Refuse Disposal District.

By a clear majority the Town of Burlington voted to create a special unpaid committee to be known as the Regional Refuse Disposal Planning Committee, consisting of three persons to be appointed by the Moderator; to authorize said Committee to join with other cities and towns in forming a Regional Refuse Disposal Planning Board; and to raise or appropriate or transfer from available funds the sum of Three thousand Dollars (\$3,000.00) for use of said committee; all pursuant to the provisions of Chapter 40, Sections 44A-K of the General Laws of the Commonwealth.

#### ARTICLE 35 - Engineering Study

Article 35 did not carry as stated by the Chair.

#### ARTICLE 36 - Fourth of July Celebration

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 37 - Rahanis Playground Parking Area

The article as it appears in the warrant was seconded. The Ways & Means Committee went on record as having voted to oppose. The motion carried as stated by the Chair. There was a division of the House and by a Roll Call (#4) of 45 in favor, 41 opposed, 24 absent and 1 not voting, the Town voted to raise and appropriate the sum of \$6,000.00 to be spent for a 100' x 200' hot top area for parking at Rahanis Playground, same to be spent under the direction of the Recreation Commissioners.

#### ARTICLE 38 - Equipment Purchase

The motion as read by the Chair was seconded. Much discussion followed and after a motion to terminate debate was so voted, the main motion carried and by a clear majority the Town voted to raise and appropriate \$7,800.00 to purchase a Seven Gang Mowing Unit, same to be spent under the direction of the Recreation Commissioners.

#### ARTICLE 39 - Fencing

It was moved, seconded and so voted to postpone Article 39 indefinitely.

#### ARTICLE 40 - Equipment Purchase

The motion as read by the Chair was seconded and by a clear majority the Town voted to raise and appropriate \$18,000.00 to purchase and equip a new Brush Fire Truck, same to be spent under the direction of the Fire Chief, subject to the approval of the Board of Selectmen.

#### ARTICLE 41 - Addition to Fire Station

It was moved, seconded and so voted to table until Monday, April 2, 1973.

#### ARTICLE 42 - Athletic Sweaters.

The motion as read by the Chair was seconded and by a clear majority the Town voted to raise and appropriate \$2,500.00 to furnish athletic sweaters to those students who have participated and earned a letter in an accredited high school sport, the same to be spent under the direction of the Director of Athletics, Burlington High School.



#### ARTICLE 43 - Master Plan Preparation

The motion as read by the Chair was seconded. After much discussion and a motion to terminate debate was so voted, the main motion failed as stated by the Chair.

#### ARTICLE 44 - Personnel By-Law Amendment

It was moved, seconded and so voted to table.

It was moved, seconded and so voted to table Articles 45, 46 and 47 indefinitely.

It was moved, seconded and so voted to postpone Articles 48 and 49 indefinitely.

Because the Planning Board did not receive them in time and no hearings were held, it was moved, seconded and so voted to postpone Articles 50, 51 and 52 indefinitely.

It was moved, seconded and so voted to remove Article 44 from the table.

#### ARTICLE 44 - Personnel By-Law Amendment

After a motion to delete Section L was seconded. After some discussion and a motion to terminate debate was so voted, the motion to delete carried. The main motion, as amended, failed by a clear majority.

#### ARTICLE 53 - General By-Law Amendment

The motion as read by the Chair was seconded. After some discussion, a motion to terminate debate was seconded and so voted. By a clear majority, the Town voted that the General By-Laws be amended by adding the following to Article XI:

Section 7.1 All business, industrial and commercial establishments shall keep their parking, circulation, and service areas free of litter and trash; landscapped and natural state areas shall be kept free of weeds, litter and trash; landscaped and natural state areas shall be properly maintained with grass reasonably cut, dead and diseased plant parts pruned, and dead plants removed and replaced.

As approved by Atty. General 7-30-73  
Adv. Burl. Times Union 8-16,-23,-30

#### ARTICLE 54 - General By-Law Amendment

The motion as read by the Chair was seconded. A motion to remove the words "for private property" was seconded and so voted. The main motion carried as amended and by a clear majority the Town voted to amend the general by-laws, Article XVI, by adding a new section as follows:

Section 10.0 - Town Beautification Committee. "The Board of Selectmen shall appoint a committee of five members to be known as the Town Beautification Committee. Initially, one member shall be appointed for a one-year term, two members for a two-year term, and two members for a three-year term, thereafter each term shall be for three years. The responsibilities of the committee shall be: to study and prepare programs for the improvement and beautification of public lands; to recommend landscaping improvements; to provide recommendations to the Building Inspector regarding site plans proposed for initial construction or alterations; and to perform related projects requested by the Selectmen."

App'd by Atty. General 7-30-73  
Adv. Burl. Times Union 8-16,23,30

#### ARTICLE 55 - General By-Laws Amendment

Upon request, Town Counsel gave an opinion that this article was illegal. It was moved, seconded and so voted to postpone indefinitely. A motion that the body of Article 55 be submitted as a resolution was seconded and it was moved, seconded and so voted to table until Monday April 2, 1973.

At 11:00 P.M. it was moved, seconded and so voted to adjourn until Monday, April 2, at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim,  
Town Clerk

ADJOURNED (FIRST) TOWN MEETING  
April 2, 1973  
(quorum present)

quorum being present the meeting was called to order at 7:50 P.M. with a salute to the flag. It was moved, seconded and so voted to remove Article 25 from the table. It was moved, seconded and unanimously voted to postpone Article 25 indefinitely.

It was moved, seconded and so voted to remove Article 41 from the table.

ARTICLE 41 - Addition to Fire Station

The Ways and Means recommended that this Article be postponed for 18 months. The Capital Budget Committee stated that they had voted 4 to 1 in favor. The main motion failed by a clear majority as stated by the Chair.

It was moved, seconded and so voted to remove Article 55 as a resolution from the table. An amendment by H. Paulsen was seconded and after some discussion and a motion to move the previous question was so voted, the amendment carried. The resolution as amended carried as follows:

**RESOLUTION 55** Be it resolved that the Board of Selectmen may issue a liquor license only to restaurants meeting all of the following minimum requirements:

Seating Capacity: minimum of 100.

Dining area: minimum of 1500 square feet, plus 100 square feet for the seating of each additional person over 100 persons.

Kitchen and food storage area: shall be a minimum of 20% of dining area.

Parking: for both patrons and employees shall be a minimum of parking spaces equal to sixty percent of the seating capacity.

Buffer zone: A minimum of a fifty foot wide strip of landscaped area or land of maintained natural state shall be required if the lot abuts a residential or garden apartment and Town House district.

Lot landscaping: a minimum of five foot fully landscaped strip shall be maintained from the front line of the lot, while the building itself shall have a minimum ten foot wide strip of fully landscaped area around the building and accessory structures.

Uniform closing hour of 12:00 P.M. for the sale of liquor in these establishments.

No sit-down or stand-up type bars shall be established to serve directly to patrons.

ARTICLE 56 - General By-Law Amendment

The motion as read by the Chair was seconded. An amendment by D. Barkman was seconded and after much discussion was ultimately defeated and the main motion failed by a clear majority. A resolution by Mr. Dolan was seconded and after much discussion the resolution failed by a clear majority.

ARTICLE 57 - General By-Law Amendment

It was moved, seconded and so voted to postpone indefinitely. A resolution on Article 57 by William Curtin was seconded. An amendment to the resolution was seconded and failed. The main resolution did not carry.

ARTICLE 58 - Sale of Water to Bedford

The motion as it appeared in the warrant was seconded and after some discussion and a motion to terminate debate was so voted the main motion carried, and by a clear majority the Town voted to authorize the Board of Selectmen/Board of Public Works to enter into an agreement for the emergency sale of water to the Town of Bedford.

ARTICLE 59 - By-Law Amendment

The article as it appears in the warrant was seconded. An amendment by A. Ferreira was seconded and carried that "the sponsor shall be required to post a \$500.00 bond, which will be used to insure the Town that the land will be restored to its original state, in the event that the sponsors do not."

The main motion as amended carried as stated by the Chair. There was a division of the House and by a roll call (#5) of 43 in favor, 45 opposed, and 20 absent, the main motion as amended failed.

ARTICLE 60 - Police Mutual Aid Programs

The article as it appears in the warrant was moved and seconded. After much discussion

and a motion to terminate debate was seconded and so voted, the main motion failed, as stated by the Chair.

#### ARTICLE 61 - Police

The motion as it appears in the warrant was moved and seconded and subsequently failed.

#### ARTICLE 62 - Police

The motion as it appears in the warrant was moved and seconded. After much discussion and a motion to move the previous question was seconded and so voted, the main motion failed by a clear majority.

It was moved, seconded and so voted to postpone Article 63 indefinitely.

It was moved, seconded and so voted to postpone Article 64 indefinitely.

It was moved, seconded and so voted to postpone Article 65 indefinitely.

#### ARTICLE 66 - Mitre Land.

The motion as read by the Chair was seconded and by a clear majority the Town voted to authorize the Board of Recreation Commissioners to enter into an agreement with the Mitre Corporation for the consideration of \$1.25 a lease to run for 15 months, commencing April 1, 1973 and ending June 30, 1974 on a certain parcel of land containing 159,000 square feet of land, this land being part of a parcel of land bounded on the east by Lowell Street (also known as Middlesex Turnpike), on the south by Bedford Street and on the northwest by the town line of Bedford, Massachusetts.

#### ARTICLE 67 - Conservation Land

The motion as read by the Chair was seconded and after much discussion and a motion to terminate debate was seconded and so voted, it was unanimously voted that the Town raise and appropriate \$10,500.00 for the acquisition by purchasing by the Conservation Commission for conservation purposes, or by taking by eminent domain by the Selectmen for conservation purposes at the request of the Conservation Commission, the following described parcels of land:

A certain parcel of land n/f of Boston Edison comprising of 5.8 acres more or less, indicated on the Town Assessor's plan as Parcel 61, Map 12 and being further described bounded southerly by land n/f of the Town of Burlington, easterly by land n/f of Daigle, land n/f of Caramanis, by land n/f of Gaip, by land n/f of Ruggiero and by land n/f of Marshall and by a part of Ronald Road southerly again by land n/f of Moss, northerly by land n/f of Boston Edison and westerly by land n/f of Gardner.

Said parcel contains 5.8 acres more or less. Said land, when acquired, to be under the jurisdiction of the Conservation Commission.

#### ARTICLE 68 - Rezoning

It was moved, seconded and so voted to postpone Article 68 indefinitely.

#### ARTICLE 69 - Rezoning

It was moved, seconded and so voted to postpone Article 69 indefinitely.

A Resolution by Mr. Lloyd was seconded and clearly carried as follows:

Resolution I: Be it resolved that it be the feeling of the Town Meeting Members that the Board of Selectmen and Planning Board shall notify in writing all property owners that are directly affected by zoning changes, easements hearings and land takings. Said notice shall be mailed to owners and printed in the Burlington Times Union in wordage that will allow owners prior knowledge of said meetings and to the extent of changes and options that the petitions are to cover.

A resolution by the Ways and Means Committee was seconded and clearly carried as follows:

Resolution II: Resolved that the Moderator appoint a committee composed of 5 Town Meeting Members and 2 members of the Ways and Means Committee to investigate savings available to the Town through possible consolidation of various activities. Specific areas to be initially studied would include ownership and storage of heavy equipment by the DPW and Recreation Maintenance Departments; purchase and allocation of gasoline and automotive services for Town



vehicles; and purchase and control of office equipment and equipment maintenance contracts.

Motion for reconsideration No. I, Article 4, Schedule A-Group 91 was seconded and the motion for reconsideration failed.

Motion for reconsideration No. II, Article 15 was seconded and carried by a clear 2/3 vote.

#### ARTICLE 15 - Pine Glen School Sewer Line

Article 15 was moved and seconded and after some discussion, by a clear majority the Town voted to raise and appropriate or transfer from unappropriated available funds in the Treasury the sum of \$17,000.00 for the installation of a sewer line from the Pine Glen School to the street, same to be spent under the direction of the School Committee.

Motion for reconsideration No. 3 Schedule S was seconded and unanimously carried. Schedule S was moved, seconded and it was unanimously voted that Article 4, Schedule S be amended by adding the following groups:

Under Schedule P:	1st.	2nd.	3rd.
Police Chief	\$15,085.76	\$16,183.96	\$17,280.64
	290.13	311.23	332.32

#### Under Schedule F:

Fire Chief	\$15,085.76	\$16,183.96	\$17,280.64
	290.13	311.23	332.32

and Groups P-O and F-O to become effective for the Police and Fire Chiefs when and if permitted by the Laws of the Commonwealth.

Motion for reconsideration (#4) of Articles 50, 51 and 52 was seconded and failed on a 2/3 vote.

At 11:30 P.M. it was moved, seconded and so voted to adjourn to June 11, 1973.

Respectfully submitted,

Katherine R. McKim,  
Town Clerk

ADJOURNED (SECOND) TOWN MEETING  
June 11, 1973  
(Quorum present)

A quorum being present, the meeting was called to order at 8:05 P.M. with a salute to the flag. The Moderator asked to rise for a moment of silent prayer for Edward Johnson, a former Town Meeting Member who had passed away.

James Dolan gave the Report of the Rules Committee, Amendment to Rule #6, and Resolve #11 and it was moved, seconded and so voted.

Amendment to Rule #6 (Time and Schedule of Meetings)

Change: "The first session of the Representative Town Meeting following the annual election of town officers shall begin on the third Monday after said election."

To read: "The first session of the Representative Town Meeting following the annual election of town officers shall begin on the second Monday in May."

This amendment is recommended to allow consideration of the annual town budget at a time consistent with the new fiscal year.

#### Resolution #11 (Closing Date of Warrant)

"The closing date for articles submitted for the warrant shall be 45 days prior to a session starting on Monday and 47 days prior to a session starting on Wednesday."

This resolution provides time between the closing and the printing of the warrant for Town Counsel's review of proposed articles. It is intended that his opinions are to be referred by the Rules Committee to proponents to allow proponents to revise their articles if necessary, before the warrant is printed.

#### Rules Committee:

Jim Dolan, Chairman	
Joe McComiskey, Vice-Chairman	
Mabel Nevins, Secretary	
Margaret Vaccaro	Al Fay
Larry Benassi	James Annese
Rita McGinness	Ralph Nazzaro
John Kent	Suzan Hart
	Phil DeVita
	Joe Brown

#### ARTICLE 2 - Transfer of Funds

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 3 - Transfer of Funds

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 4 - Transfer of Funds

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 5 - Transfer of Funds

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 6 - Transfer of Funds

The motion as read by the Chair was seconded. An amendment to change the amount to \$58,132.00 was seconded and subsequently defeated. An amendment to change the amount to \$32,248.00 was seconded and also defeated. The main motion carried and by a clear majority the Town voted to transfer \$26,790.00 from Surplus Revenue to the Police Department Full Time Salary Account, same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 7 - Transfer of Funds

The motion as read by the Chair was seconded. An amendment to change the figure to \$4,341.00 was seconded and ultimately defeated. The main motion carried and by a clear majority the Town voted to transfer \$1,430.00 from Surplus Revenue to the Police Department Part-Time Salary Account, same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 8 - Transfer of Funds

The motion as read by the Chair was seconded and by a clear majority the Town voted to transfer from Surplus Revenue the sum of \$600.00 to be placed in Police Contracted Services Account, same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 9 - Transfer of Funds

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 10 - Transfer of Funds.

At this point the Moderator turned the podium over to Mr. MacLaren. The motion as read by the Chair was seconded and by a clear majority the Town voted to transfer \$8,400.00 from Surplus Revenue to the House of Common Contracted Services Account, same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 11 - Transfer of Funds (Union School)

It was moved, seconded and so voted to suspend the rules and discuss Articles 11 and 12 together and vote the articles separately. Article 12 was then moved and seconded. After much discussion it was moved and seconded to postpone Article 11 indefinitely. More discussion followed and it was moved, seconded and so voted to terminate debate. The motion to postpone Article 11 carried by a clear majority.

A motion to postpone Article 12 was seconded and ultimately defeated.

#### ARTICLE 12 - Transfer of Funds (Center School)

A substitute motion to change the sum to \$30,640.00 was seconded. A motion to postpone until the September meeting was seconded and ultimately defeated. After much discussion it was moved, seconded and so voted to terminate debate. The substitute motion carried and by a clear majority the Town voted to transfer \$30,640.00 from Surplus Revenue funds in the treasury to make the necessary repairs to the Center School, same to be spent under the direction of the School Committee.

#### ARTICLE 13 - Transfer of Funds

The motion as read by the Chair was seconded and by a clear majority the Town voted to authorize the use of PL874 funds in the amount of \$39,815.58 for payment of additional educational salaries, same to be spent under the direction of the School Committee.

#### ARTICLE 14 - Transfer of Funds

The Moderator turned the podium over to Mr. R. MacLaren as he wished to address the body on this article. The motion as read by the Chair was seconded. After much discussion and a motion to terminate debate was seconded and so voted, the main motion carried and by a clear majority the Town voted to transfer \$9,032.00 from Surplus Revenue to complete Burlington's share of support for the eighteen months fiscal year operating expenses of the Mystic Valley Mental Health Center, same to be spent under the direction of the Board of Health.

At 11:10 P.M. a motion to adjourn until Monday, June 13, 1973 at 7:30 P.M. was seconded and so voted.

Respectfully submitted,

Catherine R. McKim,  
Town Clerk

#### ADJOURNED (SECOND) TOWN MEETING

June 13, 1973

(Quorum present)

A quorum being present, the meeting was called to order at 8:10 P.M. with a salute to the flag.

#### ARTICLE 15 - Transfer of Funds

It was moved, seconded and so voted to postpone until later in the meeting.

#### ARTICLE 16 - Transfer of Funds

The motion as read by the Chair was seconded. Mary Morgan spoke as a proponent. The Ways and Means Committee voted to disapprove. Amendment to change the sum to \$50,000.00 was not seconded. After much discussion and a motion to terminate debate was seconded and so voted the main motion failed by a roll call (#1) of 31 in favor, 35 opposed, 42 not voting.

A motion to suspend the rules and bring forward Article 21 was seconded and so voted.

#### ARTICLE 21 - Reclassification

The motion was seconded and after some discussion and a motion to terminate debate was seconded and so voted, the main motion failed.

#### ARTICLE 17 - Reclassification

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 18 - Marshall Simonds Trust Fund

It was moved, seconded and unanimously voted that the Town accept \$8,000.00 from the Trustees under the will of Marshall Simonds for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

It was moved, seconded and so voted to suspend the rules and bring forward Article 27.

#### ARTICLE 27 - Land Taking

The motion as read by the Chair was seconded. Many residents of the Fairfax Street area were present and a heated discussion followed. It was moved, and seconded to postpone indefinitely and after more discussion on the motion to postpone, it was moved, seconded and so voted to terminate debate. The motion to postpone was defeated, and the main motion was unanimously defeated.

#### ARTICLE 19 - Transfer of Funds

The motion as read by the Chair was amended, to delete the word "one" add "s" to the word "resident" and strike the name "Mary Basti", and was seconded. After some discussion the amendment carried, and the main motion as amended carried, and by a clear majority the Town voted to transfer \$1,820.00 from Surplus Revenue to the Recreation Commissioners Transportation Account, to pay the transportation costs for mentally retarded, epileptic residents to and from a special program at Melrose Hospital, same to be spent under the direction of the Recreation Commission.



## ARTICLE 20 - New By-Law

The motion as read by the Chair, was seconded and after some discussion and a motion to terminate debate was so voted the main motion carried and by a clear majority the Town voted to adopt the following by-law:

### "ARTICLE XI,

#### Section 22.0 Consumption of Alcoholic Beverages

22.1 No person shall consume any alcoholic beverage while in or upon any street, public place, public building, or any place to which the public has right of access as invitees or licensees.

22.2 No person shall consume any alcoholic beverage while in or upon any private land, building, or place without consent of the owner or person in control thereof.

22.3 For the purpose of this by-law, alcoholic beverages are as defined in Chapter 138, Section 1, of the General Laws.

22.4 Alcoholic beverages being consumed in violation of this by-law shall be seized and held by the Chief of Police until the case is disposed of by the courts, after which such beverages shall be returned to the person entitled to their lawful possession.

22.5 Whoever violates this by-law shall pay a fine of \$50.00 for each offense."

A motion that an emergency preamble be added to Article 20 was seconded and it was unanimously voted:

"Whereas the deferred operation of this by-law would defeat its purpose, which is to provide for the public order in the Town of Burlington, the vote on this by-law is declared to be an emergency vote within the purview of Acts of 1970, Ch. 686, Sec. 12 (g)".

App'd. by Atty. General 7-30-73

Adv. in Burl. Times Union-Aug.9,16,23

## ARTICLE 22 - New Classification

The report of the Temporary Committee on Federal and State Funds was given and it was recommended that this Article be postponed. A motion to postpone indefinitely was seconded and so voted.

## ARTICLE 23 - Fire Department

The motion as it appears in the warrant was seconded and after some discussion and a motion

to move the previous question was seconded and so voted, the main motion failed, as stated by the Chair.

## ARTICLE 24 - Police

The motion as it appears in the warrant was seconded and after some discussion and a motion to terminate debate was seconded and so voted, the main motion carried and by a clear majority the Town voted to accept the provisions of Chapter 40, Section 8G of the General Laws of the Commonwealth of Massachusetts:

"A city or town which accepts this section may enter into an agreement with another city or town or other cities and towns, to provide mutual aid programs for police departments to increase the capability of such department to protect the lives, safety and property of the people in the area designated in the agreement. Said agreement may include the furnishing of personnel services, supplies, materials, contractual services and equipment when the resources normally available to any municipality in the agreement are not sufficient to cope with a situation which requires police action."

At 11:05 P.M. a motion to adjourn was seconded and defeated. A quorum was questioned and after counters were appointed and sworn in, it was determined that a quorum was not present and the meeting adjourned at 11:10 P.M. until Monday, June 18, 1973 at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim,  
Town Clerk

ADJOURNED (SECOND) TOWN MEETING  
June 18, 1973  
(Quorum present)

A quorum being present, the meeting was called to order at 8:00 P.M. with a salute to the flag.

## ARTICLE 25 - Police

The motion as it appears in the warrant was seconded. Chief McCafferty spoke in favor of this article. The Ways and Means Committee had voted to approve. It was moved, seconded and so voted to postpone until after Article 26 had been acted upon.

#### ARTICLE 26 - Disposal of Dump Truck

The motion as it appears in the warrant was seconded and it was unanimously voted that the Town authorize the Board of Recreation Commissioners to dispose of a 1964 two ton Dodge Dump Truck at Public Auction or Advertised Sale, or take any other action related thereto.

Moved, seconded and so voted to take action on Article 25 after Article 28.

#### ARTICLE 28 - Land Taking

The motion as it appears in the warrant (the sum of \$520.00) was seconded. A motion to postpone indefinitely was seconded and carried by a clear majority.

Action on Article 25 was brought before the body and was unanimously defeated.

#### ARTICLE 29 - Rezoning

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 30 - Rezoning

The Planning Board Report was given. The Board had unanimously voted to oppose the rezoning. The motion as read by the Chair was seconded. Mr. Charles Shea, as a representative for Mr. Cooke spoke. Mr. Gordon Claar of the Land Use Committee spoke in opposition. A motion to terminate debate was seconded and so voted. The main motion was unanimously defeated.

It was moved, seconded and so voted to remove Article 15 from the table. It was moved, seconded and so voted to postpone indefinitely.

A motion to reconsider Article 11 was seconded. It was moved, seconded and so voted to suspend the rules to consider the reconsideration of Articles 11 and 12 together and vote separately. After some discussion a motion to terminate debate was seconded and so voted.

Reconsideration of Article 11 failed because it lacked a 2/3 vote.

Reconsideration of Article 12 failed because it lacked a 2/3 vote.

It was moved and seconded to reconsider Article 16. After some discussion a motion to terminate debate was seconded and so voted. Reconsideration carried on a clear 2/3 majority.

#### ARTICLE 16 - Transfer of Funds - Reservoir Fencing

A motion to amend the sum to \$9,300.00 was seconded. After much discussion, a motion to terminate debate was seconded and so voted. The amendment carried by a clear majority and the main motion as amended carried, and by a clear majority the Town voted to transfer from Surplus Revenue the sum of \$9,300.00 to a Special Account-Reservoir Fencing, same to be spent under the direction of the Board of Selectmen.

A resolution by Rita McGinness was moved, seconded and so voted. "Resolved that it is the feeling of the Town Meeting Members that this fence be erected within 2 months."

A resolution by Ray McLaren was moved, seconded and so voted. "Be it resolved that the Board of Selectmen use up to \$15,000.00 of the Reservoir Account to purchase 3800 feet of running fence to be placed as presented in plans by Town Meeting Member Mary Morgan and Supt. A. Orlandella under the discretion of the Board of Selectmen."

A resolution by Mr. Hartley Noble was moved, seconded and so voted. "Resolved that, due to the many questions which appear to remain unresolved regarding the use of the Union and Center Schools, the Moderator appoint a temporary special committee of five Town Meeting Members to investigate all available alternatives and report back to the Town Meeting in September." This resolution was presented at the request of Bill Cronin, School Committee Chairman.

At 10:25 P.M. it was moved, seconded and so voted to adjourn until Wednesday, September 12, 1973 at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim,  
Town Clerk.

ADJOURNED (THIRD) TOWN MEETING  
September 12, 1973  
(Quorum present)

A quorum being present, the meeting was called to order at 8:00 P.M. with a salute to the flag.

ARTICLE 1 - Report of Rules Committee

The report of the Rules Committee was given by Mr. Dolan.

Mrs. Vaccaro submitted a resolution which was seconded and unanimously accepted as follows: The Burlington Town Meeting Members wish to express their grateful appreciation to Mr. Gino James, a Burlington resident who is the Graphic Arts teacher at Shawsheen Valley Technical High School and to his Summer School students for the printing of the Town Meeting Parliamentary Procedure Guide for their individual use.

Copy of said resolution to be sent to Mr. G. James at Shawsheen Valley Technical High School, Cooke Street, Billerica, Mass.

It was moved by Mr. McBride, seconded and so voted to suspend the rules to take Article 22 out of order.

ARTICLE 22 - Shawsheen Valley Technical School Expansion.

The article as it appears in the warrant was moved and seconded. Slides were shown and a question and answer period followed. The Ways & Means Committee went on record as having voted 8-1 in favor of this Article. A motion to terminate debate was seconded and so voted and: By an overwhelming majority the Town voted to appropriate the amount of debt authorized by the Shawsheen Valley Regional Vocational Technical School District Committee to finance the cost of an expansion of the District High School.

ARTICLE 2 - Transfer of Funds

It was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer \$8,000.00 from Surplus Revenue to the Town Hall Maintenance Capital Outlay Account for the purpose of purchasing and installing an emergency generator system in Police Headquarters, same to be spent under the direction of the Board of Selectmen.

ARTICLE 3 - Transfer of Funds

It was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$300 from Water Overlay Surplus to a special account called Mildred Road Blockage to pay damages suffered because of a sewer blockage which caused a backup at Mr. Tortora's home at 4 Mildred Road, the same to be spent under the direction of the Board of Public Works.

It was moved, seconded and so voted to suspend the rules to discuss Article 4 and 5 together and vote them separately.

ARTICLE 4 - 175th Anniversary Committee

The motion as it appears in the warrant was seconded and after a lengthy recitation by I McLaren, by a clear majority the Town voted to establish, pursuant to Section 12 (d) of Chapter 686 of the Acts of 1970, a temporary committee to be called the 175th Anniversary Committee of the Town of Burlington. Said Committee shall consist of seven (7) residents of the Town to be appointed by the Town Moderator. It shall, in cooperation with all other appropriate officers, boards, committees and employees of the Town plan, make arrangements for and supervise events and programs suitable for the celebration of the 175th Anniversary of the Town. It may, on behalf of the Town, accept and receive gifts of money and personal property to defray the cost of its operation and of the program and event planned in celebration of the Anniversary. Notwithstanding any by-law or other vote of the Town to the contrary, it may spend and use money and property so received and accept the same without turning the same over to the Town Treasurer and without any separate vote of the Town Meeting, but it shall, on or before March 1, 1975, render to the Town Treasurer and the Town Moderator a full and complete statement of receipts and expenditures and shall turn over to the Town Treasurer at the time of rendering such a statement, any money in its possession which remains unspent.

ARTICLE 5 - Transfer of Funds

It was moved and seconded by the Ways & Means Committee and by a Roll Call (#1) of 3 present and not voting - 72 in favor, 2 opposed and 3



not voting the Town voted to transfer \$10,000 from Surplus Revenue to the 175th Anniversary Celebration Account, the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to suspend the rules to consider Article 30 next.

#### ARTICLE 30 - Land Taking

The motion as read by the Moderator was seconded. Slides were presented by the Planning Board. The report of the Land Use Committee was to propose. After some discussion it was moved, seconded and so voted to terminate debate and the main motion was unanimously defeated.

#### ARTICLE 6 - Transfer of Funds

It was moved and seconded by the Ways & Means Committee and by a clear majority the Town voted to transfer \$30,000 from Surplus Revenue account and deposit \$28,800 into the Fire Department's Full Time Salary Account and \$1,200 into the Fire Department's Materials and Supplies account, for the purpose of adding new personnel to the Department, the same to be spent under the direction of the Fire Chief subject to the approval of the Selectmen.

#### ARTICLE 7 - Transfer of Funds

The motion as read by the chair was seconded. It was moved and seconded to substitute \$860.00 for the original sum of \$3,000.00. After some debate, and a motion to terminate debate was moved, seconded and so voted the substitute motion failed.

By a clear majority the Town voted to transfer \$3,000.00 from the Town Overlay Reserve account to the Police Part Time Salary Account, the same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 8 - Transfer of Funds.

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 9 - Transfer of Funds

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 10 - New Classification

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 11 - Transfer of Funds

The motion as read by the Chair was seconded. The report of the Use of the Union School Study Committee given. The Ways & Means voted to approve. After much discussion a motion to terminate debate was seconded and so voted.

By a roll call (#2) of 3 present and abstaining 32 in favor, 36 opposed and 37 not voting the main motion was defeated.

#### ARTICLE 13 - Classification

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to adjourn at 11:20 P.M. until Monday, September 17, at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim,  
Town Clerk

ADJOURNED (THIRD) TOWN MEETING  
September 17, 1973  
(Quorum present)

A quorum being present, the meeting was called to order at 8:00 P.M. with a salute to the flag.

#### ARTICLE 14 - Building Code Amendment

The motion as read by the chair was seconded and by a clear majority the Town voted to amend Article IV of the By-Laws, Building Regulations, by striking Section 10.6 thereof and inserting in place the following:

##### Section 10.6 Sprinklers and Alarm Systems

##### Section 10.6.1 New or Existing Buildings:

Any new building to be used, or any existing building hereafter altered or enlarged and used,

for a business, industrial or commercial purpose and having three thousand (3000) or more square feet of floor area, shall be protected by the owner with a standard automatic sprinkler and alarm system as specified herein, which shall be installed as specified in Section 10.6.5.

#### Section 10.6.2 Existing Buildings

The foregoing section shall also apply to existing buildings used for business, industrial or commercial purposes, whenever an addition is made thereto which has the effect of increasing the floor area so that the total area, both old and new, is three thousand (3000) or more square feet. Both the old and new section of the building shall be covered by the fire protection system as outlined in Section 10.6.1.

#### Section 10.6.3 Survey of Premises and Specification of Equipment:

The Building Inspector and the Chief of the Fire Department or their designated representatives shall inspect every building and structure in the Town, with the exception of single-family dwellings or buildings or structures owned or built by a public body, which shall hereafter be erected, altered or enlarged, and shall specify the mode of installation and location of such communication systems, smoke control, hydrants, fire alarm boxes, master alarm boxes, water mains, automatic sprinklers, fire extinguishing appliances and fire detecting devices as may be necessary in their opinions to provide reasonable safety to person and property. In the event of disagreement or dispute, the specification designated by the Building Inspector shall govern.

#### Section 10.6.4 Maintenance of Equipment

Sprinkler systems, standpipe systems, fire alarm systems and other fire protective or extinguishing systems or appliances which have been installed in compliance with any permit or order or because of any law or ordinance, shall be maintained in operative condition at all times, and it shall be unlawful for any owner or occupant to reduce the effectiveness of the protection so required. This shall not prohibit the owner or occupant from temporarily reducing or discontinuing the protection where necessary to make tests, repairs, alterations or additions. The Chief of the Fire Department and the Build-

ing Inspector shall be notified before such tests, repairs, alterations or additions are made, and the Chief of the Fire Department shall prescribe the conditions under which such tests, repairs, alterations or additions shall be performed.

#### Section 10.6.5. Installation in Institutions

10.6.5.1 An automatic sprinkler system and system capable of transmitting an alarm to Fire Alarm Headquarters through the Municipal Fire Alarm System by Master Alarm Box shall be installed in all institutions as defined in Section One of Chapter One Hundred Forty-Three of the General Laws. Said systems shall be approved by the Chief of the Fire Department prior to installation.

#### 10.6.5.2 Installation in Other Buildings:

The provisions of Section 10.6.5.1 of this section shall also apply to a multifamily dwelling of more than twelve (12) units and to a boarding or lodging house capable of housing more than ten (10) occupants.

#### 10.6.5.3 Installation:

All automatic sprinkler systems required by Section 10.6.2 and 10.6.5.3 shall be installed in conformance with National Fire Protection Association Standards #13. All installations required by said sections shall be approved in advance by the Chief of the Fire Department.

#### 10.6.5.4 Fire Protection Systems, Multifamily Dwellings of Twelve (12) or less units.

##### 1. Definition of Multifamily Dwelling:

A multifamily dwelling shall be any building or structure which contains four or more individual dwelling units with a common roof or otherwise physically connected and shall without limitation include structures commonly known as town houses, garden apartments, motels, hotels, apartment houses and condominiums.

2. Multifamily dwellings of twelve (12) or less units shall be protected by smoke and heat detective devices bearing the label by a nationally recognized testing agency. Materials and equipment shall be installed in a neat and workmanlike manner in conformance

with the requirements of National Fire protection Association Standards, pamphlet numbers 72 and 74 and with the prior approval of the Chief of the Fire Department who may for good cause shown by written notice permit or require a variance from said Standards.

#### 10.6.5.5 Fire Protection Systems, Dwellings:

All dwellings except those enumerated in 10.5.2 and 10.6.5.4 of this section to be hereafter built shall be protected by smoke and heat detecting devices bearing a label of approval by a nationally recognized testing agency. The standard for installation, maintenance and use of household fire warning equipment shall be National Fire Protection Association pamphlet number 72.

#### Section 10.6.6 Right of Entrance

The Chief of the Fire Department and the Building Inspector or their designated representative shall have the right of entrance to any buildings or structures included in the provisions of Section 10.6.1, 10.6.2, 10.6.3 and 10.6.5 of this by-law for the purpose of enforcement, inspection, testing or any other purpose for which said sections are enacted. Nothing herein shall be construed to permit any entry without a search warrant where one is required by law.

#### Section 10.6.7 Water Supply

No building or structure shall be erected, altered, or enlarged unless there is available to said building or structure on the site thereof a water supply that is in the opinions of the Building Inspector, of sufficient volume to extinguish any fires that may occur in said building or structure or upon said site.

#### Section 10.6.8 Validity of Other Laws

Whenever by any provision of law a more stringent requirement than is imposed under Sections 10.6.1 through 10.6.7 of this by-law with respect to the erection, alteration, enlargement or maintenance of any building or structure is imposed, said requirement, and not the foregoing sections, shall govern.

App'd. by Atty. General 11-1-73

Adv. in Burl. Times Union 11-15, 22, 29-73

It was moved, seconded and so voted to suspend the rules to take Article 29 out of order.

#### ARTICLE 29 - Land Taking

The motion as read by the chair was seconded. The Land Use Committee report was opposed. The Ways and Means Committee report was opposed. The article was unanimously defeated on a standing vote.

A resolution by E. LeBlanc was seconded and carried as follows:

#### RESOLUTION

Be it resolved that this Town Meeting put its full support behind the residents of Bungalow Park requesting the Planning Board, the Board of Selectmen and/or all appropriate Boards to establish:

1. The Changing of the name of Wilhelmina Avenue from Van Norden Road to the junction of Douglas Avenue to the name of Douglas Avenue.
2. The changing of the name of Wilhelmina Avenue from the junction of Johns Road (paper street) to the Junction of Ellen Road.
3. The changing of the name of Wilhelmina Avenue, that part connected with High Pine Avenue from the Zarembo land and the Mounsey land to the Town of Billerica line.
4. That the remaining part from the junction of Douglas Avenue to the junction of Johns Road (paper street) remain Wilhelmina Avenue (paper street).

A motion to suspend the Rules to take Article 24 out of order was seconded and subsequently failed.

#### ARTICLE 15 - By-Law Amendment

This article was moved and seconded. The by-Law Review Committee report was not in favor and the motion failed.



## ARTICLE 16 - By-Law Amendment

This article as it appears in the warrant was moved and seconded. The report from the By-Law Review Committee was not in favor and the motion was defeated.

## ARTICLE 17 - Zoning By-Law Amendment

The motion as read by the chair was seconded. The Land Use Committee report was in favor. An amendment was seconded and carried. The main motion as amended carried and it was unanimously voted that the Town amend the Zoning By-Law by adding a new subsection as follows:

8.4.6 (6) Any other provisions of this by-law notwithstanding, no use shall be permitted which would create a nuisance because of, but not limited to, noise, vibration, smoke, gas, fumes, illumination, odors, and dust; or which would create a hazard of fire and/or explosion.

App'd. by Atty. General 11-1-73

Adv. in Burl. Times Union 11-15,22,29-73

## ARTICLE 18 - Zoning By-Law Amendment

The motion was seconded. The Planning Board report recommended passage of this article. The Land Use Committee voted 10 in favor 2 not voting.

Amendment #1 change to "area of the lot", was seconded.

Amendment #2 change "25% - 50%" was seconded.

Amendment #3 "except parking structures" was seconded.

After much discussion it was moved, seconded and so voted to terminate debate.

Amendment #3 was defeated. Amendment #2 was defeated. Amendment #1 passed by a clear majority.

On a roll call (#3) of 59 in favor - 10 opposed and 39 not voting the Town voted to amend the Zoning By-Law by adding a new section to the Industrial regulations as follows:

Sec 8.7.5 The aggregate ground area of all buildings and structures shall not exceed twenty-five (25) percent of area of the lot upon which they are built.

App'd. by Atty. General 11-1-73

Adv. in Burl. Times Union 11-15,22,29-73

## ARTICLE 19 - Zoning By-Law Amendment

The main motion as read by the Chair was seconded. The Planning Board report was read supporting this article. It was moved, seconded and so voted to discuss Article 19 & 20 together and vote the articles separately. Article 20 was then moved and seconded. After some discussion a motion to terminate debate was seconded and so voted, and it was: Unanimously voted that the Town amend the Zoning By-Law, Section 6A. which reads as follows:

"There shall be a Planning Board comprised of five (5) members established pursuant to Chapter 41, Section 81A of the General Laws. The Planning Board shall have the authority to and responsibility for performing all the functions which are now or may hereafter be assigned to such Boards under the General Laws.

No member of such Board shall entertain, hear, vote upon or take any action upon any matter before the Board in which such member has an interest, direct or indirect, personal or professional. For the purposes of this By-Law, interest shall include membership in a firm, partnership or corporation which has a direct or indirect financial interest".

and by retaining the wording of said Section 6A.0 as a part of the General By-Laws of the Town subject to a change in the number of members from five to seven.

App'd. by Atty. General 11-1-73

Adv. in Burl. Times Union 11-15,22,29-73

## ARTICLE 20 - General By-Law Amendment

It was unanimously voted that the Town amend the General By-Law, Article III, Section 1.2 ninth entry, to read as follows:

"Seven members of a Planning Board for five-year terms".

App'd. by Atty. General 11-1-73

Adv. in Burl. Times Union 11-15,22,29-73

## ARTICLE 21 - Zoning By-Law Amendment

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 23 - Sidewalk Construction

The motion was seconded and after some discussion and the showing of slides the main motion was defeated.

#### ARTICLE 24 - Drainage

The motion was seconded and after much discussion a motion to terminate debate was seconded and so voted. The main motion carried and: By clear majority the Town voted to transfer from surplus revenue to D.P.W. drainage account the sum of \$30,000. of money to be spent under the direction of the Board of Selectmen for the following drainage project: Washington Avenue area.

#### ARTICLE 25 - Purchase Bleachers

The motion was moved, seconded and so voted to postpone indefinitely.

The motion to adjourn was seconded and ultimately defeated.

#### ARTICLE 26 - Sidewalks

The motion was seconded and after a lengthy discussion a quorum was challenged. Counters were appointed and the count showed 56 members present. The Ways & Means Committee were opposed and the main motion was defeated.

#### ARTICLE 27 - Meadow Road Relocation

The motion was seconded and after much discussion it was moved, seconded and so voted to terminate debate. By a clear majority the Town voted to amend that portion of the Vote under article 18 of the Warrant for the Special Town Meeting held on July 8, 1968, relating to the laying out and dedication to the Town of Meadow Road as described in said Vote by deleting the description of the area within which the Road is to be relocated set forth in said Vote and by substituting therefor the following description of the relocated area:

The area within which the road is to be relocated is bounded and described as follows:

A parcel of land shown on the plan herein-after mentioned as "Meadow Road Relocation"

and located partly within land of the Trustees of New England Executive Park Trust and partly within land now or formerly of the Town of Burlington, more particularly bounded as follows:

Southerly by Lexington Street, 118.34 feet.  
Westerly by land of the Trustees of New England Executive Park Trust by two lines, the first of which is a curved line, measuring respectively, 71.00 feet and 398.71 feet;  
Southwesterly by land now or formerly of the Town of Burlington by two lines, the second of which is a curved line, measuring respectively, 27.59 feet and 213.24 feet;

Northerly by the southerly side line of existing Meadow Rd. , 126.49 feet;

Northeasterly by land now or formerly of the Town of Burlington by a curved line, 36.99 feet; and

Easterly by land of the Trustees of New England Executive Park Trust by three lines, the first and third of which are curved lines, measuring respectively, 88.88 feet, 400.69 feet and 51.65 feet;

containing, according to said plan, 20,483 square feet, more or less, of land of the Trustees of New England Executive Park Trust and 4,614 square feet, more or less, of land of the Town of Burlington.

Said portion of Meadow Road is shown on a plan entitled "Town of Burlington (Road Relocation) Meadow Road", dated July 24, 1973, and prepared by Feldman and Moore, Consulting Engineers, Boston, Massachusetts.

The taking for such layout to be in such form as the Selectmen shall approve on behalf of the Town.

All of the said herein described boundaries as shown on the aforesaid plan which is on record in the office of the Town Clerk.

Nothing in this article shall be construed to alter any existing agreements without the concurrence of the Board of Selectmen and those authorized to act on behalf of the parties thereto.

#### ARTICLE 28 - Cemetery Land

The motion as read by the chair was seconded. The report of the Land use Committee was unanimously in favor,

It was unanimously voted that the Town transfer the sum of \$49,000 from surplus revenue to Special Account, Cemetery Land Taking for taking by eminent domain the property herein described, which taking is hereby authorized, or acquiring the same by purchase of otherwise, said property to be used for cemetery purposes, under the direction of the Board of Selectmen:

A parcel of land n/f of Carl B. Drevitson, a parcel of land n/f of Ronald Bustead, Jr., and a parcel of land K/A Raymond Road all being shown on a plan entitled Plan of Land in Burlington, Mass. prepared by Middlesex Survey Service and dated June 1966, which is on file with the Town Clerk; and bounded and described as follows:

Northeasterly: by land n/f of Halligan, one hundred ninety four and 60/100 (194.60) feet;  
Southeasterly: by a right of way known as Woodbine Street, four 94/100 (4.94) feet;  
Northeasterly: by a right of way known as Woodbine Street, two hundred eighty one and 92/100 (281.92) feet;

Northeasterly: by Raymond Road, ninety-five (95) feet more or less;

Southwesterly: by land of the Town of Burlington, six hundred fifty and 33/100 (650.33) feet;

Northwesterly: By land n/f of Caderio Estate, forty two and 33/100 (42.33) feet;

Northeasterly: by land of the Town of Burlington, fifty two and 88/100 (52.88) feet;

Northwesterly: by land of the Town of Burlington, two hundred thirty-four and 37/100 (234.37) feet;

A parcel of land containing 2.3 acres more or less n/f of Vincent J. & Mary Yakovonis, shown as Lots 496, 497, 498, 499, 500, 501, 502, 503, and a portion of Lots 492 and 504, on plan of land entitled Plan of Village Acres in Burlington, Mass., prepared by J. S. Crossman C.E. and dated April 1913 which is on file with the town Clerk and is recorded in the Middlesex South Registry of Deeds as Plan 48 in Plan Book 212; and bounded and described as follows:

Easterly: by Fairfax Street, two hundred eighty five and 6/10 (285.6) feet;

Southerly: by Bedford Street, one hundred thirty two (132) feet;

Westerly: by land of the Town of Burlington,

five hundred sixty five and 6/10 (565.6) feet  
Northwesterly: by land of the Town of Burlington, one hundred (100) feet;

Northeasterly: by land of the Town of Burlington, fifty two (52) feet;

Northerly: by land of the Town of Burlington, nine (9) feet;

Easterly: by land n/f of Vincent J. & Mar Yakovonis, one hundred (100) feet;

Northerly: by land n/f of Vincent J. & Mar Yakovonis, three hundred forty (340) feet

Excepting however, from the above describe premises so much thereof as was taken for the widening of Bedford Road by instrument recorded with Middlesex South Registry of Deeds in Book 5691, Page 399.

#### ARTICLE 31 - Rezoning

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 32 - Rezoning

The motion was seconded and after some discussion it was moved, seconded and so voted to terminate debate. By a roll call (#4) of 46 in favor, 4 opposed, 7 present and not voting & 5 not present the article passed, as amended (the amendment having previously carried) and the Town voted to rezone from Residential District to Limited Business District a parcel of land owned by Angelo M. and Genevieve A. Morandi containing 15,720 square feet and shown as lot 17, 18, 19, 20, on a plan entitled Winnemere Section, Burlington, Mass., recorded as Plan 17 of Plan Book 259 in the Middlesex South Registry of Deeds and being more particularly bounded and described as follows

Easterly: by lots 5 and 6, 50 feet;

Southeasterly: by Pitt Street, 113 feet;

Southerly: by land now of Oneida Corp., 88 feet;

Westerly: by Ardmore Avenue, 110 feet;

Northerly: by lot 21 as shown on said plan, 140 feet;

App'd. by Atty. General 11-9-73

Adv. in Burl. Times Union 11-22,29 & 12-6-73

but excluding from this rezoning, a strip of land 30 feet deep extending along, and parallel to, Ardmore Avenue.



The Planning Board had voted favorably on this Article.

A resolution by J. Annese was seconded and carried as follows:

#### RESOLUTION

Resolved, that the Town Meeting direct the Rules Committee to study the methods by which tax title and tax possession land has been sold during the past year. The above named Committee to be authorized to act under Article 3, Section 8 of the General By-Laws.

The objective of this study shall be to determine if adequate safeguards exist to protect the rights of all taxpayers to be informed of the availability of such land, and to have any sale of such land transacted in the public view.

A report of findings and recommendations to be submitted to the Town Meeting on or before the date of the first Town Meeting of 1974.

Reconsideration of Article 11 submitted 9/12/73 was seconded and was defeated for lack of two-thirds majority.

It was moved, seconded and so voted to adjourn at 11:50 P.M. until December 3, 1973 at 7:30 P.M. The warrant to close on October 19th.

Respectfully submitted,

Catherine R. McKim,  
Town Clerk.

#### ADJOURNED (FOURTH) TOWN MEETING December 3, 1973

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The meeting was called to order at 7:55 P.M. with a salute to the flag.

#### ARTICLE 1 - Report of Town Officers and Committees.

The report of the Rules Committee was read and it was moved, seconded and unanimously voted to accept:

#### Rule #6 - Place of Meetings

Amend the title from "Time and Schedule of Meetings" to "Time and Place of Meetings". Add Rule 6.2 "Town Meeting shall convene at the Burlington High School unless otherwise voted by the Town Meeting".

The above changes to Rule #6 are offered for the convenience of the Town Meeting Members. It is expected that facilities at the Burlington High School will be sufficient to accomodate Town Meeting by the time of the planned February meeting. These facilities should include better audio-visual provisions.

Resolution #12 - Temporary Committee on Zoning and Land Use "Resolved that the Town Meeting approve the continuation of the Temporary Committee on Zoning and Land Use. The term of this Committee shall be continued until May 31, 1974 and its composition and function shall be as described in Resolution #4 as adopted by the Town Meeting on September 20, 1972".

The above resolution provides for a continuation of the Temporary Committee on Zoning and Land Use until a time when it is expected that a By-Law will be offered establishing this committee as a permanent committee of the Town Meeting.

Raymond McLaren gave a report of the progress being made by the 175th Anniversary Committee.

#### ARTICLE 2 - Transfer of Funds

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 3 - Transfer of Funds

It was moved, seconded and so voted to suspend the rules to permit distribution of material from the School Committee. Report was given by W. Cronin. It was moved, seconded and unanimously voted that the Town transfer \$60,000 from PL874 funds to the Operation of Plant and Facilities Account for the payment of additional utility costs at the new Burlington High School, the same to be spent under the direction of the School Committee.

### ARTICLE 4 - Transfer of Funds

The motion as read by the chair was moved and seconded and after some discussion by a clear majority the Town voted to transfer \$6,000 from the Insurance Account for Traffic Control Devices, same to be spent under the direction of the Board of Selectmen.

### ARTICLE 5 - Transfer of Funds

The motion as read by the chair was moved and seconded. Hartley Noble stated that the Ways and Means had voted to approve this article and wished to publicly thank Richard Brown for the cooperation he had given the Committee while serving as Executive Secretary.

A motion to postpone indefinitely was seconded and failed by a clear majority. After some discussion a motion to terminate debate was seconded and so voted the main motion carried and by a clear majority the Town voted to transfer \$1500 from the Insurance Account to the Town Hall Maintenance, Materials and Supplies Account, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 6 - Transfer of Funds

The motion as read by the chair was moved and seconded and after some discussion a motion to terminate debate was seconded and so voted. By a clear majority the Town voted to transfer \$7,500 from the Insurance Account to the Town Hall Maintenance, Occupancy Account, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 7 - Transfer of Funds

It was moved, seconded and so voted to postpone until Wednesday.

### ARTICLE 8 - Transfer of Funds

The motion as read by the chair was seconded and after some discussion and a motion to terminate debate was seconded and so voted. The main motion was unanimously defeated.

A motion to suspend the rules and take Article 29 out of order was seconded and ultimately failed.

### ARTICLE 9 - Transfer of Funds

The motion as read by the chair was seconded and by a clear majority the Town voted to transfer \$5,145 from the Insurance Account to the Bond Expense Account, same to be spent under the direction of the Treasurer.

### ARTICLE 10 - Transfer of Funds

The motion as read by the chair was seconded and by a clear majority the Town voted to transfer \$14,000 from the Insurance Account to the Temporary Loan Interest Account, same to be spent under the direction of the Treasurer.

### ARTICLE 11 - Transfer of Funds

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 12 - Building Code Amendment

The article as it appears in the warrant was moved and seconded. A motion to postpone indefinitely was seconded and failed. A motion to refer this article to the By-Law Review Committee was seconded and unanimously carried.

### ARTICLE 13 - By-Law Amendment

The article as it appears in the warrant was moved and seconded. After some discussion a motion to terminate debate was seconded and so the main motion failed by a clear majority.

#### ARTICLE 14 - Zoning By-Law Amendment

The article as it appears in the warrant was moved and seconded. The Planning Board report recommended favorable action on the article.

An amendment to Section 20.3.3.1 (3.1) was moved and unanimously carried and the main motion as amended carried and it was unanimously voted that the Town amend the Zoning By-Law, Section 20.0, Signs, as follows:

by striking the title of Section 20.2 and substituting therefor the following new section title:

Section 20.2 Business, Limited Business, and High Density Traffic Business Districts",

and by striking the title of Section 20.3 and substituting therefor the following new section title:

Section 20.3 Industrial and Commercial Districts",

and by striking Section 20.3.3.1 and substituting therefor the following new section:

Section 20.3.3.1 (3.1) One roof sign shall be permitted for a building exceeding eighty (80) feet in height".

#### ARTICLE 15 - General By-Law Amendment

The article as it appears in the warrant was moved and seconded and it was unanimously voted that the Town amend the General By-Laws, Article XIV, Sign and Advertising Devices, as follows:

by striking Section 1.14 and substituting therefor the following new section:

Section 1.14 Districts referred to in this article shall be as set forth in the Zoning By-Law of the Town of Burlington",

and by striking the title of Section 3.1 and substituting therefor the following new section title:

Section 3.1 Residential Districts",

and by striking the title of Section 3.2 and substituting therefor the following new section title:

"Section 3.2 Business, Limited Business and High Density Traffic Business Districts",

and by striking the title of Section 3.3 and substituting therefor the following new section title:

"Section 3.3 Industrial and Commercial Districts",

and by striking Section 3.3.3.1 and substituting therefor the following section:

"Section 3.3.3.1 One roof sign shall be permitted for each building, but no roof sign shall be permitted for a building exceeding eighty (80) feet in height.",

and by striking the word "zone" from Sections 3.3.4 and 3.3.5 and substituting therefor the word "District".

#### ARTICLE 16 - Zoning By-Law Amendment

The article as it appears in the warrant was moved and seconded. The Planning Board report was in favor and the By-Law Review Committee report was in favor. It was unanimously voted that the Town amend the Zoning By-Law by striking from Section 8.1.8 the words "Access to and egress from, and".

#### ARTICLE 17 - Zoning By-Law Amendment

The article as it appears in the warrant was moved and seconded. The Planning Board Report and the By-Law Review Committee Report were in favor.

It was unanimously voted that the Town amend the Zoning By-Law by adding a new subsection as follows:

8.5.6 Any other provision of this By-Law notwithstanding, no use shall be permitted which would create a nuisance because of, but not limited to, noise, vibration, smoke, gas, fumes, illumination, odors, and dust; or which would create a hazard of fire or explosion".



#### ARTICLE 18 - General By-Law Amendment

The motion as it appears in the warrant was moved and seconded. The By-Law Review Committee Report was not in favor. After some discussion it was moved and seconded and so voted to refer this article to the By-Law Review Committee.

#### ARTICLE 19 - General By-Law Amendment

The motion as it appears in the warrant was moved and seconded. The By-Law Review Committee Report was not in favor.

After some discussion the main motion carried and by a clear majority the Town voted to amend Article XI of the General By-Laws by adding the following section thereto:

Section 21.0 No person shall maintain any private driveway providing entrance to or egress from any place of business or any parking lot or area accessory or adjacent to a place of business if said driveway intersects a public way or a private way used as a public way and said intersection is located in a resident district as shown on the official zoning map of the Town, as it has heretofore been or may hereafter be amended, unless there is erected on said driveway; a gate or other barrier, said gate or barrier shall close said driveway to all vehicular traffic between the hours of 10 P.M. and 8 A.M. and shall be of sufficient size and strength to accomplish this purpose.

It was moved, seconded and so voted to adjourn at 11:15 P.M. until Wednesday, December 5th at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim,  
Town Clerk

#### ADJOURNED (FOURTH) TOWN MEETING December 5, 1973

The meeting was called to order at 8:00 P.M. with a salute to the flag.

#### ARTICLE 7 - Transfer of Funds

An amendment to this article was read by the chair which was moved and seconded. The Ways and Means Committee was in favor. After some discussion the amendment carried by a clear majority. The main motion as amended carried by a clear majority. The main motion as amended carried and by a clear majority the Town voted to transfer \$15,000 from the Insurance Account to the legal and Appraisal Fees Account of the Legal Budget, same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 20 - By-Law Amendment

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 21 - By-Law Amendment

The article as printed in the warrant was moved and seconded. The Ways and Means Committee Report and the By-Law Review Committee Report were not in favor. It was moved, seconded and so voted to refer Article 21 to the Rules Committee.

#### ARTICLE 22 - Bicentennial Committee

The article as printed in the warrant was moved and seconded and it was unanimously voted that the Town establish, pursuant to Section 12 (d) of Chapter 686 of the Acts of 1970, a temporary committee to be called the Bicentennial Committee of the Town of Burlington. Said Committee shall consist of seven (7) residents of the Town to be appointed by the Town Moderator. It shall, in cooperation with all other appropriate officers, boards, committees and employees of the Town plan, make arrangements for and supervise events and programs suitable for the celebration of the 200th anniversary of the country. It may, on behalf of the Town, accept and receive gifts of money and personal property to defray the cost of its operation and of the program and events planned in celebration of the anniversary. Notwithstanding any by-law or other vote of the Town to the contrary, it may

pend and use money and property so received and accepted without turning the same over to the Town Treasurer and without any separate vote of the Town Meeting, but it shall, on or before March 1, 1975, render to the Town Treasurer and the Town Moderator a full and complete statement of receipts and expenditures and shall turn over to the Town Treasurer at the time of rendering such a statement, any money in its possession which remains unspent.

#### ARTICLE 23 - Road Salt Storage Building

was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 24 - Water Service Extension

The article as read by the chair was moved and seconded and it was:

Unanimously voted that the Town transfer \$383.01 from the Lower Water Mains Account, Article 7 of the Annual Town Meeting in 1968, and \$3,500 from the Lower Water Mains Middlesex Turnpike Account, for a total of \$4,383.01 to be transferred into the Extend Water System account, the same to be spent under the direction of the Board of Selectmen.

#### ARTICLE 25 - Sidewalk on Johns Road

The article as printed in the warrant was moved and seconded. The Ways and Means Committee report was opposed by a vote of 5-4. After much discussion a motion to terminate debate was seconded and so voted. By a roll call (#1) 47 in favor 31 opposed and 30 not voting the article was defeated on a two-thirds majority.

#### ARTICLE 26 - Rezoning

The article as printed in the warrant was moved and seconded. Representatives for Spaulding & Igo addressed the body and presented slides.

The Planning Board was opposed to the Rezoning 4-0. The Land Use Committee was opposed 8-0. A motion to terminate debate was seconded and so voted.

By a Roll Call (#2) 25 in favor, 54 opposed, 29 not voting the main motion was defeated.

#### ARTICLE 27 - Rezoning

was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 28 - Rezoning

The article as printed in the warrant was moved and seconded.

Harold DuLong, attorney for the petitioner addressed the body. The Planning Board was opposed 4-0. The Land Use Committee was opposed 11-0. It was moved, seconded and so voted to suspend the rules for a roll call. Tellers were appointed and sworn in. By a standing vote of 9 in favor and 62 opposed the article was defeated.

#### ARTICLE 29 - Rezoning

The article as printed in the warrant was moved and seconded. The Planning Board was opposed 4-0. The Land Use Committee was opposed 11-0. Ronald Saloman, attorney for petitioner addressed the body. V. Igo, representing the abutters addressed the body and presented signatures of residents opposed to the rezoning. A motion to divide the question and vote each parcel separately was seconded and ultimately failed.

A motion to terminate debate was seconded and so voted.

The main motion was unanimously defeated on a standing vote.

#### ARTICLE 30 - Rezoning

The article as printed in the warrant was moved and seconded. The Planning Board was opposed 4-0. The Land Use Committee was opposed 11-0. After some discussion a motion to terminate debate was seconded and so voted. By a standing vote of 2 in favor and 52 opposed the article was defeated.

It was moved, seconded as so voted to adjourn at 11:30 P.M. until February 20, 1974 at 7:30 P.M. in the New High School. The warrant to close January 4, 1974.

Respectfully submitted,

Catherine R. McKim,  
Town Clerk

Recorded during 1973

Births	247
Marriages	237
Deaths	96
Dogs Licensed	2,492

## SELECTMEN

A review of the events which occurred within the boundaries of the Town of Burlington during the period January 1, 1973, through December 31, 1973, would continue to indicate that our community has had its share of unique happenings, and significant events, which would give great credence to our 175th Anniversary slogan "Rich Past, Bright Future".

### PERSONALITIES:

Any community which has taken such great strides as we have, owes a great debt of appreciation to its people. More specifically, those people who have contributed their time and energies in their own field of expertise to help Burlington's growth and progress. Some of these people have passed on, retired, or even left our community. However, it is appropriate I feel, to acknowledge their efforts.

Men like Mr. David Ward (deceased, 1973), a former Selectman, who, in the early years of Burlington's development, gave constantly of his time and energies to help guide the Town he lived in, and loved.

The dedication of Deputy Fire Chief Charles Bunton (retired, 1973) a member of the Burlington Fire Department for 40 years. The vast experience and knowledge he imparted to new firefighters, helped make our department one of the finest.

The contribution made by Mr. C. David Sullivan (transferred 1973 to Chicago), as a long time member of our Ways and Means Committee and former Vice Chairman of the Board of Selectmen.

The professionalism of Mr. Richard Brown, who left to become Town Administrator in Bedford, as Burlington's first full-time Executive Secretary to the Board of Selectmen. This 'native son' dug right in and extended his capabilities to ensure that our efforts were in the direction of progress.

The hard work and loyalty of Mrs. Robert Sheehan (transferred 1973) as Principal Clerk to the Selectmen, must also be acknowledged. Her handling of the clerical function and interface between the residents and the Board was

responsible for good communications.

This list of course could extend for pages but it is important to note, that this caliber of people is an essential element of our Town's progress.

### SIGNIFICANT ACCOMPLISHMENTS

This period, we witnessed the completion and near completion of some projects that have been developing for a period of time, and also those of a shorter term, but, no less significant. Notification was received from the state that the TOPICS program proposed for Burlington has finally been approved. The plan for the reconfiguration of Route 3a (Cambridge Street) for traffic control in the amount of \$600,000 could commence as soon as the necessary legal documents were processed. This culminated three years of effort.

The Mall Road traffic lights and the Wink O-Matics for controlling traffic in school zones, buses and roadways became a reality. The Water Treatment Plant associated with the multi-million dollar reservoir was put "on line" and functioning. This gave Burlington the assurance of a stable water supply which should prevail through any conditions. This added capability also enabled Burlington to lend a helping hand to the neighboring community of Bedford and arrangements were concluded which allows Bedford to buy water on an emergency basis, without constricting our own consumption. The long overdue expansion of our Chestnut Hill Cemetery took a giant step forward, when the Town was able to negotiate for the purchase of some property contiguous to the cemetery, and obtained an option for other contiguous parcels as they become available. This action gives the town the urgently needed space that is predicted that will be required in the future.

Through the generosity of one of Burlington's oldest families (Mr. Thomas Murray) a bandstand, in honor of Mr. Theodore Murray for our Town Common became a reality. This bandstand was designed and constructed by town forces under the capable direction of our own Joseph Visco, from the Recreation Department. The impressive dedication ceremonies specified that the new facility be available for all Burlington residents, or age groupings.



The Town Meeting, in all its wisdom, endorsed a significant sum of money to be spent under the direction of the Board of Selectmen to alleviate many serious drainage problems. The significance, here, is that for the first time, an allocation large enough to prevent and correct situations was available, as opposed to the temporary stop gap measures of the past.

A new agency within the town structure (3 years old) the Industrial Development Commission conducted a meaningful series of seminars with executives from local industry joining local officials in presenting panel and open forum discussions on the vast expanse of management practices and procedures from both points of view. Perhaps the most "significant announcement" of this period was made by Mr. D. McLean of Lahey Clinic. Lahey had received his certificate of need and at a formal dinner held at Burlington's first "high-rise" building, (the Middlesex Bank) he announced the proposed start date of their complex in Burlington and the intended commitment for the future. As one can readily see, Burlington has indeed had many things to discuss, and look forward to, all of which makes our future look bright.

#### DYNAMICS OF BURLINGTON

There have been many events which have occurred in Burlington which received a great amount of attention locally and in some cases even nationally.

The question to use salt on our roadways has been discussed so many times and from so many viewpoints, the use alternately received congratulations for imposing the ban and then condolences for returning to the "discretionary usage" we are currently employing. The citizens petition seeking to reduce our taxes by offering to sell our newly constructed high school focused many eyes on our community.

The passage of a by-law seeking to assure that our suburban environment was maintained, resulted in the closing of a certain category of retail stores.

Also, the adoption by the town of a by-law which made "drinking in public" a violation and offenders subject to fine.

Restaurant liquor licenses were made available for the first time and concern was expressed that the issuance should be strictly controlled and evaluated to insure the proper establishments were granted these licenses. The emergence of a luxurious eating place called the Cafe Escadrille showed it could be done in good taste.

Perhaps the most unique event of the year occurred when the Annual election for the Office of Selectmen resulted in a "dead heat". This necessitated a special run-off election.

Although some of the aforementioned may lead one to wonder, they cannot, however, help but conclude, that an active and involved population makes things happen and that's our Burlington.

#### CONCLUSION

Over the past three years, as a member of the Board of Selectmen, I have observed many of the events which have occurred and in some instances have been directly involved. As my term expires and I retire to private life, I express my thanks for the opportunity given which allowed me to be a contributor.

Selectmen Michael Wislowski's term also expires, and I extend my thanks for his assistance and wish him well in his re-election bid.

Let us hope that the 175th Anniversary of our town is only the beginning toward our ultimate success.

Robert J. Roberto, Chairman  
BOARD OF SELECTMEN

Michael J. Wislowski, Selectmen  
Thomas J. Flaherty Jr., Select-  
man

Angelo A. Murgo, Selectman

## **MODERATOR**

It was my pleasure to serve again this year as your Moderator and to preside over each of the fourteen (14) sessions of the representative Town Meeting (2 in January, 5 in March -- a considerable reduction from the 16 held at 1972's March Town Meeting, 3 in June, 2 in September and 2 in December) convened in 1973.

Again, I was called upon to make appointments of citizen volunteers to a wide variety of committees. I am very grateful for the willingness to serve, the cooperation and the active participation of my appointees to the Ways and Means Committee, Capital Budget Committee, By-Law Review Committee, School Space Committee, Federal and State Assistance Committee, 175th Anniversary Committee, Solid Waste Disposal Committee and the Committee to Study the Use of the Union School.

Since communication with fellow Moderators from other communities has been so beneficial in the past, I have continued to participate in the activities of the Massachusetts Moderators' Association.

In March 1971, I started my bi-weekly column "Quorum Call" as a means of providing continuing commentary on town affairs. 1973 marked the third year in which I have written these articles, and I hope they have been beneficial in keeping the citizens of Burlington informed.

Respectfully submitted,

Robert H. Gordon,  
Moderator

## **TOWN COUNSEL**

Town Counsel put approximately the same amount of time into the work of the Town during the year 1973 as had been put in during the preceding year. Fortunately this year saw no legal emergencies comparable to the school teachers' strike, which made so many demands upon our time in 1972. Nevertheless, litigation arising out of or related to the strike lingered into the year 1973, and some of it, as will be seen later, was rather important to the Town if not to the headlines.

Although we dislike the cliché about the tip of the iceberg, it is true that a large part of Town Counsel's work is "submerged" so that no one citizen, and probably not even any one officer of Town government, is aware of all of it. The same could probably be said of the work performed by counsel for any larger enterprise and indeed it would be anomalous if the Town were somehow an exception to the rule. Town Counsel, however, is paid out of public funds, and every citizen of the Town has a perfect right to know how these funds are being spent. What every citizen may not know is that Town Counsel every month renders a detailed bill to the office of the Selectmen showing every file on which work has been done, the nature of the work performed, and the amount that is being billed against that file for services rendered. We understand that the Committee on Ways and Means or at least some of its members review these bills regularly. They should be reviewed regularly for they are an important gauge not only of what Town Counsel is doing but also of the short- and long range problems that the Town faces.

One of the duties of Town Counsel under the by-laws is to make specific recommendations to the Town in the annual report. One of the recommendations that we made last year seems to have been implemented although we cannot of course attribute this implementation to the fact of our recommendation; this was the recommendation for shorter Town Meetings. Another recommendation that we made last year was that the opinions that have been rendered in writing since 1969 be collated and indexed to provide a source of ready information to Town

boards and officers. We continue to believe that this is a wise and prudent proposal.

While on the subject of opinions, we should note that we rendered somewhat fewer opinions in writing this year than in previous years. One reason for the diminution in the number of opinions rendered by Town Counsel has been the wise discretion exercised by the new Superintendent of Schools. Mr. Thomas Michael and the members of the School Committee, in seeking opinions only when there is a real necessity for them and in carefully drafting their requests for opinion so that precise issues are pinpointed.

As we did last year, we shall break down our work into four major categories: litigation, opinions, real estate title, and general counselling.

## 1. Litigation

A. Cases Relating to the Strike - Although the Burlington Educators Association's illegal strike against the public schools ended on October 3, 1972, legal problems arising out of it continued well into 1973 and have not yet fully abated. It may be remembered that although the secondary schools were closed because of the strike, the elementary schools were kept open, staffed with nonstriking and substitute teachers. It may also be remembered that near the end of the strike four sets of parents of students in the Burlington schools obtained a temporary restraining order closing the elementary schools and that this order was vacated after it had been in effect for two school days; this proceeding, in which the parents had sought to attack the quality of education being dispensed in the schools while the strike was in effect, was ultimately dismissed. The collective bargaining agreement negotiated between the School Committee and the BEA expressly provided that problems pertaining to the opening of schools would be resolved by the Board of Education of the Commonwealth of Massachusetts.

Massachusetts law requires that cities and towns maintain 180 days of school per school year, but this requirement can be waived by the Board of Education for good cause. Early in January we filed on behalf of the School Committee and the Town an application to the Board

for a waiver of the ten days that the secondary schools were closed because of the strike. No application was filed with respect to the elementary schools for they had been closed only two days, and the loss of these two days did not bring the Town below the 180 day minimum. An associate commissioner to whom the application was referred assured us by telephone that the matter would be heard by the Board in February and would probably be acted on favorably.

In February we were told that the application would be heard in March, and in March we were told that it might not be heard at all. At this point we brought a petition for writ of mandamus against the Chairman and members of the Board of Education to compel them to hold a hearing and act on the application. Over strenuous opposition the writ was issued.

In April the Board of Education took up the application at its regular meeting. Counsel representing the BEA participated in the hearing and of course opposed the application, since teachers had not been paid for the period during which they were on strike. After considerable and heated discussion, the Board gave the Town a five-day waiver for its secondary schools.

In our introduction to this report we referred to the "submerged" portion of Town Counsel's work. Here is a good illustration of it. When we obtained the five-day secondary school waiver from the Board of Education and when it became clear that the Board would count the days on which the elementary schools were open during the strike toward the 180 day requirement, the School Committee and counsel recognized that the strike had on balance actually resulted in a considerable financial savings to the Town, although this is hardly the way that rational people would like to save money. Nevertheless, we certainly could not be sure, especially after the dilatory tactics that we had encountered, that the Board would grant us any waiver. Nor could we be sure that if the Board had refused a waiver, a court would have overturned its decision, if indeed any court could have reviewed it.

Obviously, it was necessary not only to map an alternate strategy but also to be prepared to implement it on very short notice. This



was done. Some may recall that when in September, 1972 Judge Hayes held four BEA officers in contempt for disobeying his anti-strike injunction, he had, at Town Counsel's request, held open the possibility of imposing damages upon the members of the BEA after the Town's damages had been calculated. After numerous meetings with the School Committee and the Superintendent and his staff, even while pressing the application for waiver, we ascertained with reasonable accuracy what the Town's damages would be if the waiver were denied and prepared a petition to the Probate Court to assess those damages on the persons responsible; the members of the BEA. We were ready to serve every member of the BEA who went out on strike. We consider it fortunate that it never became necessary to proceed with that petition, but time-consuming as it was to prepare, we would have been remiss in the performance of our duties had we not been prepared for this eventuality that never came to pass.

This story should end here, but it doesn't. One June afternoon we went to the Superior Court in Cambridge to file a paper and heard a lawyer addressing the court about a case that sounded very much like the Burlington case. Naturally we listened to what was being said. It appeared that the BEA had now brought its own proceeding against the Board of Education to compel it to "clarify" its April decision by, in effect, ordering the Town to make up five days of elementary school. An injunction was being sought. Although the assistant attorney general representing the Board was doing an excellent job of opposing the injunction on both procedural and substantive grounds, he was clearly not familiar with all the facts and prior proceedings. Uninvited, Town Counsel addressed the Court to explain some salient points. No injunction was issued.

Perhaps in desperation the BEA now sought to arbitrate the refusal of the Town to pay the teachers for the days lost because of the strike. The Town responded by applying to the Superior Court to enjoin the arbitration on the ground that the agreement committed this question to the Board of Education, which had resolved it. A stipulation (equivalent to an injunction) that there be no arbitration pending hearing of the application was entered. There has been considerable preliminary skirmishing, but the case has not yet been heard.

## B. Graham Associates v. Board of Appeals

Not all important cases arise in the Supreme Judicial Court or even the Superior Court, nor do they necessarily involve questions that are of great public interest or even public comprehension. This case involved a question of the interrelationship between the Subdivision Control Law and the Zoning Enabling Act. Briefly under the Subdivision Control Law, §81L of Chapter 41 of the General Laws and the succeeding sections, any person who feels that his property is not subject to the Subdivision Control Law (usually because it has the required footage on a public way or on a private way used as a public way) may submit to the Planning Board a plan of the land in question and receive from the Planning Board a certification that the plan does not show a subdivision within the Subdivision Control Law. Such plans are frequently referred to as "non-approval plans" because the Planning Board's certification on them is "approval under the Subdivision Control Law not required." The second paragraph of §7A of c. 40 of the General Laws, the Zoning Enabling Act, provides that where such a plan has been submitted to and received the approval of the Planning Board, the land shown therein is not subject to any change in use that may be made in the zoning by-laws for three years thereafter.

In the Graham case, the Planning Board had, quite properly as far as we can determine, given its certification to a non-approval plan submitted by the petitioners. Their land was in a business district but abutted the residential one. After the plan had received certification but before the lot was to be built upon, the Town amended its Zoning By-Law to require that business establishments bordering residential areas meet certain new setback requirements. The Building Inspector refused a permit for stores that did not meet this requirement. The Board of Appeals upheld the action of the Building Inspector. The question before the Court, and it was not the first time in the Town's legal history that this question had been raised, was whether the amendment to the Zoning By-Law which changed the dimensional requirements of property located in a business district but still permitted owners to "use" the property for the same purposes as before could lawfully be applied to land protected by the non-approval plan.

The problem is one with practical applications and ramifications. Unlike preliminary and definitive plans submitted when property is subject to the Subdivision Control Law, which are usually rather expensive to prepare and require considerably detailed planning with respect to the projected use of land, so-called non-approval plans can be prepared easily and cheaply and require relatively no planning with respect to the prospective use of the land shown on them. If by merely filing and obtaining the approval of such a plan from the Planning Board, a person can, as it were, protect his property from all changes in zoning for a three-year period, there would be great impetus, particularly in a town like Burlington where zoning is still in a somewhat experimental stage, to file such plans and keep them on file at all times with respect to property that an owner wishes to protect. We, therefore, filed a lengthy and (we would like to think) meticulous brief with the justice of the district court who heard this case, carefully reviewing the precedents to show that the protection conferred by the second paragraph of S7A of c. 40A was intended to be a protection against change in use only, and not a protection against all change in zoning. Apparently we convinced the justice of the district court that we were correct in this position, for he affirmed the decision of the Board of Appeals. And approximately two weeks later, the Supreme Judicial Court decided a case holding, in effect, that this decision was correct and that the protection conferred by the second paragraph of S7A does apply only to changes in use and not to other changes that could be affected through the Zoning By-Laws.

C. Not all "litigation" in which Town Counsel becomes involved involves advocacy. In numerous instances town boards and committees are empowered or even required to hold quasi-judicial hearings affecting the rights of individuals, businesses and groups of people. It has been said that even seasoned trial lawyers, when appointed to the bench, find their first few weeks confusing and difficult. Laymen who have no experience as lawyers, let alone as judges, may well find the experience harrowing. This particularly is true where Counsel are involved on behalf of one or more of the parties, and the person conducting the hearing is required to make rulings on evidence

and otherwise address himself to issues that are commonly raised in courts of law. Furthermore, they know that any mistakes that they make may become the basis for over-turning the decisions that they render in subsequent judicial proceedings. It is little wonder that in such circumstances the boards and committees concerned sometimes turn to town counsel for assistance.

In these situations Town Counsel must try to see that correct legal advice is given to the person conducting the hearing, that the hearing is conducted in accordance with the applicable statutes and the constitutional rights of the people concerned, that lawyers representing the parties do not take advantage of the absence of an experienced presider to delay the proceedings with extraneous or immaterial evidence or issues or to insist on nonexistent rights and privileges, and to preserve a record that will pass muster in any reviewing tribunal if further review becomes necessary or appropriate. Counsel, however, must ever be on his alert to make certain that the decision to be rendered remains the decision of the persons charged with making it and that he does not become an extra member of the board or committee concerned.

In January of 1973 the School Committee had to consider whether it would dismiss three teachers who were involved, in varying degrees of complicity, in a rather unpleasant episode during which a student had become locked in a gymnasium locker and a liquid had then been sprayed into the locker while the student was locked in it. In this case, clearly the teachers concerned had used execrable judgment. It was equally clear, however, that their motivations were not malicious and that their conduct was less than premeditated. The teachers at the hearing were represented by competent counsel supplied by the Massachusetts Teachers Association. The School Committee agonized long and hard over what decision to make and finally, the teachers having earlier been suspended, voted not to dismiss them. We felt that the result was an eminently fair one, and we were proud of the School Committee for the fair and judicial manner in which it conducted the proceedings.

In addition to the above cases, counsel also represented the Town in the following cases during the calendar year 1973:

Burlington v. Innis  
Commonwealth v. Garibotto  
Burlington v. Roberto  
Commonwealth v. Burlington Dodge  
Commonwealth v. Davison  
Bur-Lo v. Assessors  
Turnpike Constr. Co. v. Burlington  
Marino v. Burlington  
Boston Sand & Gravel Co. v. Assessors  
Burlington v. Bigelow  
Burlington v. Colonial Hilton  
Burlington Loam v. Selectmen  
Santoro v. Board of Appeals  
Stoneham Savings Bank v. Martell  
Maguire v. Burlington  
McGinness v. Burlington  
Thiel v. Burlington  
McDonald v. Burlington  
Weymouth v. Burlington  
Livolsi v. Burlington  
Cruikshank v. Burlington  
Burlington v. Impenba  
Harvey v. Burlington  
In re Edna Howard  
Pienkos v. Burlington  
Holey v. Burlington  
Sousa v. Burlington  
Shark v. Burlington  
Boston Edison v. Burlington  
Maryland Casualty Co. v. Burlington  
Carmel Glass v. United Glass  
C & M Constr. Co. v. Burlington  
Burlington v. C & M Constr. Co.  
Burlington v. Justices of the Superior Court  
Burlington Equitable Trust v. Assessors  
Quinn Co. v. Burlington  
Donnelly & Sons v. Outdoor Advertising Bd.  
In re Pacific Hut  
Burlington v. Abting Realty  
Short v. Burlington (2 cases)  
Steward v. Burlington  
McGurk v. Burlington  
Burlington v. Howard  
Shell Oil Co. v. Burlington  
Jewel Cos. v. Burlington  
Raimondo v. Burlington (2 cases)  
Cooper v. Burlington  
Alstores v. Assessors  
BEA v. Zervas (2 cases)  
Day v. Zervas

Burlington v. Dellovo  
Burlington v. Johnsen  
BEA v. School Comm. (Labor Rel. Comm. case)  
Nye Industries v. Assessors  
Campbell v. Assessors  
N. W. Bldg. Trust v. Assessors  
McClellan v. Burlington  
Davison v. Assessors  
Dematteo v. Burlington  
Jones v. Assessors  
BEA v. School Comm. (6 arbitration proceedings)  
Capaldo v. Burlington  
White Const. Co. v. Burlington  
Tenneco v. Assessors  
Taylor v. Assessors  
Assoc. Merchants Mut. Ins. Co. v. Town

## 2. Opinions

A. March 5, 1973 - Executive Secretary - This opinion resulted from a tie vote in the election of two selectmen in March. The pressing question was whether the selectmen who had received the highest number of votes could take office, or whether, in view of the usual rule that persons holding office continue in office until their successors qualify, an entirely new election was necessary. A third alternative was that one of the incumbent selectmen would be replaced, and the other would not be. Research began election night. There were no Massachusetts cases in point. Town counsel was able, however, to find a line of New York cases going back over 100 years, and believing that these cases were properly reasoned, issued an opinion two days after the election that the offices of both incumbents were terminated that the person receiving the highest number of votes was elected, leaving the Board with only four members until a new one could be chosen.

B. Opinion to Selectmen of June 27, 1973 - The law changes. In 1973 the Supreme Judicial Court of Massachusetts rendered two opinions which may have far reaching results for the Town of Burlington. In one such opinion, the Court indicated that it might soon abolish the judicially-created doctrine of sovereign immunity, under which the Commonwealth and its cities and towns are, in some but by no means all circumstances, not liable for civil wrongs. In another case, the Court, bringing Massachusetts



into line with what is probably more progressive and enlightened judicial philosophy, that henceforth a landowner would be liable to his guests and other licensees (those on his property with express or implied permission) for ordinary negligence. Formerly, the only fault of a landowner toward licensees and guests was to refrain from willful and wanton negligence. These two separate opinions became material to the question of whether the Town might incur liability to persons injured if municipally owned land was used for mining. In view of the recently decided cases, Counsel rendered opinion that the Town might not incur liability and urged the Town to allow off-road biking only to persons who had received a permit therefor and to impose, as a condition of granting such a permit, a requirement that the person applying for it execute a release. I requested for opinion and the opinion rendered illustrate the constant need for Town Counsel to keep abreast of developments in the law; this is especially true now that the Supreme Judicial Court, freed from its unbearable case load by the creation of a new appellate court, is reconsidering, and not infrequently overruling, earlier precedents. They also illustrate that what is commonly called "municipal law" is an entity which in fact cuts across almost all areas of law and is as broad as the activities of municipal government. The Town does not merely govern; it buys and sells personality and realty, becomes a trustee, enters into contracts, and occasionally is charged with torts. To consider municipal law as a thing apart from these other aspects of legal competence is to overlook the true functions of towns and cities in this latter half of the twentieth century.

Additionally, Town Counsel rendered the following opinions during the year 1973:

A. January 4, 1973-Superintendent, Dept. of Public Works-re interest on payment for cement.

B. January 23, 1973-Executive Secretary-salary increase to police chief.

C. January 25, 1973-Town Clerk-re eligibility of police officers to serve as constable.

D. April 19, 1973-Executive Secretary-re status of fire department.

E. April 26, 1973-Superintendent of Schools-re September 5, 1972 as work day.

F. April 27, 1973-Executive Secretary-re activities at 7-11 Store.

G. June 5, 1973-Executive Secretary-Review of Warrant.

H. March 6, 1973 - Executive Secretary-Review of Warrant.

I. June 5, 1973-Dog Officer-re operation of dog pound.

J. June 9, 1973-Executive Secretary-re reservoir problem.

K. June 27, 1973-Building Inspector-insurance business in home.

L. June 22, 1973-Executive Secretary-access to residential district.

M. June 29, 1973-Executive Secretary-re 175th Anniversary Celebration.

N. July 3, 1973-Executive Secretary-re interpretation of Section 8.1.8 of the Zoning By-Law.

O. July 5, 1973-Town Accountant-payment for appraisals.

P. July 17, 1973-Executive Secretary-re extension of agreement.

Q. August 2, 1973-Planning Board-use of letter of credit to secure performance of contractual obligations.

R. August 3, 1973-Executive Secretary-re denial of license because of criminal record.

S. August 3, 1973-School Space Committee-re monies allocated to C & M Construction Co.

T. August 7, 1973-Executive Secretary-procedure for changing name of streets.

U. August 9, 1973-Executive Secretary-re view of warrant.

V. August 14, 1973-Executive Secretary-re sale of town lands.

W. August 14, 1973-Planning Board-re procedures on default.

X. August 16, 1973-Building Inspector-re treatment of land lying in two municipalities.

Y. August 17, 1973-Executive Secretary-re position of town accountant.

Z. August 21, 1973-Planning Board-re provision for liquidated damages.

AA. August 27, 1973-Executive Secretary-remedies available to Planning Board.

BB. August 31, 1973-Building Inspector- re use of residence for practice of electrolysis.

CC. September 15, 1973-Board of Appeals-re executive sessions.

DD. October 5, 1973-Executive Secretary-re Town's obligations under drainage contract.

EE. October 5, 1973-Executive Secretary-re change of name of public way.

FF. October 10, 1973-Executive Secretary-garaging of school buses on Town land.

GG. October 11, 1973 - Board of Assessors-re exemption of Massachusetts Hospital Association from taxation.

HH. October 25, 1973-Executive Secretary-review of warrant.

II. November 14, 1973-Executive Secretary re fences on Druid Hill Avenue.

JJ. November 21, 1973-Superintendent of Public Works-re purchase of gasoline.

KK. November 23, 1973-Executive Secretary re purchase of fuel oil.

LL. December 11, 1973-Executive Secretary re sales tax on medallions.

3. Real Estate - Title, Takings, etc. Our real estate department was kept rather busy by

the Town during the year 1973. Sewer ar drainage easements undoubtedly involved the largest percentage of this time, but taking for conservation purposes and deeds of cemetery land also provided a considerable volume of work in this area.

In the older parts of the Town, especially where there has been relatively little subdivision activity in recent years, it is often difficult to determine the precise location of individual lots by metes and bounds, and sometimes to determine the true ownership of property. This results in the expenditure of considerable time.

4. General Counseling - Town Counsel appeared at each and every session of Town Meeting. At the request of the Board of Selectmen and other town officials we drafted several of the articles inserted in the Warrant. When requested to do so, Town Counsel attended meetings of the Board of Selectmen and the various committees thereof, Board of Appeals, the Planning Board, School Space Committee, the School Committee, the Rules Committee, Town Meeting, and a few other boards and commissions. Negotiations with the International Brotherhood of Police Officers and problems arising out of the collective bargaining agreement required certain amounts of time. Town Counsel approved contracts for the School Space Committee, the School Committee, the Board of Selectmen and the Department of Public Works and in a few cases drew the contracts. Town Counsel also drafted a letter to the former superintendent of public schools warning him that if he carried out his threat to reappear and take over his old duties on January 1, 1974, he would be treated as a trespasser. The threat was not carried out.

Respectfully submitted,

ZAMPARELLI AND WHITE

DAVID BERMAN  
JOHN F. ZAMPARELLI  
DAVID WHITE  
ANTHONY J. DI PERNA.

## **SUPERINTENDENT OF PUBLIC WORKS**

### SUPERINTENDENT OF PUBLIC WORKS

Angelo R. Orlandella

### ADMINISTRATIVE

Jane Beard, Secretary, Board of Public Works

Donald L. Reece, Administrative Assistant

Edna M. Howard, Senior Clerk

Florence E. Blenkhorn, Senior Clerk

Florence G. Cronin, Junior Clerk

Helen T. Petras, Junior Clerk

Mary Lou Hunt, Junior Clerk

Evelyn M. Shaw, Junior Clerk

### ENGINEERING DEPARTMENT

Wilfrid J. Nadeau, Town Engineer and Planning Board Agent

Joseph L. Pellegrini, Junior Civil Engineer

Alan C. Nelson, Junior Civil Engineer

Dennis F. Fitzgerald, Junior Engineer Aid

### WATER AND SEWER DIVISION

Walter G. Clark, Superintendent

William D. Keene, Water TP Mgr.

William G. Duffey, Asst. Supt. of Water

Leo J. Mohan, Working Foreman

Frederick Osborne, Jr., Working Foreman

Lester F. Enos, W & S Dspl. PS Oper.

Stanley M. Rhodes, W & S Dspl. PS Oper.

Stephen A. Johnson, W & S Dspl. PS Oper.

Joseph E. Edwards, W & S Dspl. PS Oper.

James J. Battcock, Wtr. Mtr. Rdr.

Salvatore Grasso, Wtr. Mtr. Rdr.

John A. Stewart, Wtr. Mtr. Rdr.

Fiberior J. Capozzi, Wtr. Mtr. Rdr.

Paul W. Mohler, Wtr. Mtr. Rdr.

James J. Courchaine, Wtr. Mtr. Rdr.

Charles E. Ralph, Wtr. Mtr. Rdr.

Patrick L. Mustoe, Custodian

Richard L. Dubbs, Motor Equip. Oper.

### HIGHWAY DEPARTMENT

Joseph I. Impemba, Superintendent

John Steven Meuse, Working Foreman

William A. Bannon, Working Foreman

Villiam F. Drown, Working Foreman

Guy J. DeFilippo, M.E. Repairman

Lenwood McRae, M.E. Repairman

Dennis L. Chase, Motor Equip. Oper.

Alexander J. Cote, Motor Equip. Oper.

Astillo J. Mazzola, Motor Equip. Oper.

Stephen F. Howard, Motor Equip. Oper.

George L. Mosnicka, Motor Equip. Oper.

Lewis R. Dubbs, Motor Equip. Oper.

John E. Pysczunski, Motor Equip. Oper.

Chester Young, Motor Equip. Oper.

Robert W. Canales, Motor Equip. Oper.

George R. Turner, Motor Equip. Oper.

George Ganley, Time Keeper

Richard Morison, Hwy. Laborer

Roger J. Quigley, Hwy. Laborer

Dean P. Osborne, Hwy. Laborer

David A. Vigneau, Hwy. Laborer

Frederick M. Haynes, M.E. Repairman

### CEMETERY DIVISION

John R. Perin, Superintendent

William Glavin, Jr., Motor Equip. Oper.

George D. Perin, Motor Equip. Oper.

### ADMINISTRATIVE

During 1973 the Administrative staff under the supervision of Mr. Donald L. Reece, assisted the Superintendent of Public Works in controlling and processing approximately one million dollar budget for Town services and needs, as reflected in the remainder of this report. On the other side of the coin \$593,551.31 was collected as water and sewer revenue by the Water and Sewer Section of the Administrative staff as indicated in the following paragraph:

The Water and Sewer Mechanized Billing staff handled a total of 5813 active water accounts and 3969 active sewer accounts in 1973. A total of 25,220 water and sewer bills were committed and processed during the same period.

A total of \$401,150.59 water charges were collected, an increase of 11% over 1972.

Sewer charges collected totaled \$178,609.91 for an increase of 12% over 1972.

Miscellaneous revenue collected totaling \$11,141.26 and Water and Sewer demand charges totaled \$2,649.55 for 1973.



## REVENUE - 1973

\$401,150.59	Water
178,609.91	Sewer
11,141.26	Misc.
2,649.55	Demand Charges
<u>\$593,551.31</u>	<u>TOTAL</u>

The Personnel and Payroll Section of the Administrative staff worked close with Civil Service in 1973 towards obtaining Civil Service status for new and long time DPW personnel who have yet to obtain full Civil Service status. It is planned together with Town Counsel all procedural steps possible will be completed in early 1974 towards obtaining 100% Civil Service status for DPW personnel who can meet Civil Service qualifications.

In the Purchasing and Invoice Section, 2,032 Purchase Orders were processed in 1973, totaling approximately \$1,942,651.92.

	<u>POs</u>	<u>DOLLAR AMOUNTS</u>
D.P.W.	145	\$ 3,792.00
Highway	852	317,419.00
Water Sewer	472	123,729.20
Phase V Sewer	82	310,000.00
Phase VI	57	720,568.96
Greenleaf Mt. Standpipe	38	84,542.32
Painting Standpipes	1	600.00
Treatment Plant	150	26,817.92
Reservoir	87	275,000.00
Cemetery	55	2,739.66
Engineering	68	10,907.64
Art 2	3	62.60
Trees	3	1,130.09
New Pumping Station #9	7	11,770.71
Special Art	12	53,571.92

The Administrative data for the Cemetery program maintained by Mrs. Helen Petras is covered later in this report under the caption CEMETERY DIVISION.

## ENGINEERING DEPARTMENT

The year 1973 followed in essence the pattern set in 1972 relative to areas of concentration and the dollar volume of projects completed.

A total of 20 drainage projects were undertaken and completed in 1973. The cost of these

projects totaled approximately \$90,000 versus \$50,000 spent on drainage projects in 1972. Two of the major drainage projects completed were Alcine Lane and Purity Springs Road under contracted services for which the Engineering Department was responsible for design, inspection and supervision.

In addition to the above projects, extensive engineering efforts were undertaken by both our consultant engineers and this office on projects of much broader scope such as the Washington Avenue East and West drainage project and water conditions in close proximity to the Winter Street Reservoir. The estimated cost of the Washington West project is \$100,000. and should be completed in 1974.

In the area of sidewalk construction the scope of work was nearly as ambitious as it had been the preceeding year, but the total cost of the projects was significantly less. In 1973, the Engineering Department designed and built 4300 feet of sidewalk at a cost of \$33,000 as compared to 4900 feet the previous year at a cost of \$50,000. The lower unit cost being principally the result of better field conditions.

In addition to the sidewalks built on Winthrop Street and Cambridge Street this year, a number of pathways were constructed on school property which are designated to eliminate the need to bus children in the immediate area. These pathways are part of an overall plan for the reduction of the annual school bussing budget. Presently we are engaged on a plan for nearly a mile of sidewalk on Francis Wyman Road.

The laying out of Terrace Hall Avenue for its eventual reconstruction, a prerequisite to sidewalk construction, is proceeding according to plan. It is now expected that land takings alone are estimated to cost \$150,000 and are planned for taking in 1974.

In 1973 we realized the completion of the installation of full traffic signals on the Main Road at the intersections of South Bedford Street and Stoney Brook Road, the installation of School Safety Zones at the Memorial School, Francis Wyman Junior High School, Wildwood School and the Pine Glen Elementary School.

The Federally funded \$675,000 Burlington TOPICS-30 Project was started in 1973. Under

this program significant traffic improvements will be undertaken at the following intersections:

Cambridge Street and Terry Avenue  
Cambridge Street and Winn Street  
Cambridge Street and Mall Road  
Middlesex Turnpike and Terrace Hall Avenue  
Middlesex Turnpike and Adams Street

The above intersections will be signalized, channelized, and widened, and in some cases sidewalks constructed with some granite curbing including drainage work. This project is under contract and slated for completion by August 1, 1974, and is expected to resolve the serious traffic circulation problem at Winn Street and Cambridge.

Presently we are reviewing a second similar Burlington TOPICS-83 Project which proposes to improve circulation at eleven other locations in Town, however, this project has yet to be funded by the Federal Government. We have also been granted a permit for the installation of Traffic Signals at the entrance to the new High School and expect to advertise for bids shortly in order that this installation may be completed in time for the opening of classes in September 1974.

A top priority project in the area of traffic circulation for the year 1974 will be the intersection of Lexington Street and the Burlington Mall Road. This intersection, without a doubt, is in most need of signalization and we are determined to do everything possible to complete this project in 1974 with Town funds or State Aid.

The Engineering Department in collaboration with the Cemetery Committee and consultant engineers prepared a topographical plan of the Cemetery land in 1973. It includes a proposed expansion plan. During the same period arrangements for obtaining approximately 4.6 acres of land abutting the Cemetery are near completion and the project should be finalized in 1974.

The Customer Service Section for the DPW is supervised by Mrs. Edna Howard under the direction of Mr. Joseph Pellegrini, Junior Civil Engineer/Inspector. This office is located in

the Engineering Department. In 1973 it processed almost countless telephone calls and speed letters relative to services and complaints which involved all agencies under the jurisdiction of the DPW. Further, the public relations work accomplished by this section was invaluable. It played a key role in expediting the transmission of emergency calls and complaints to the proper service agency for immediate corrective action. These were critical communications especially when they involved a main water break, settled trenches, sewer pumping station malfunction, dangerous road hazards, or other similar emergencies.

Mr. Pellegrini, Inspector, personally investigated most of the \$90,000 drainage projects mentioned above and played a key role together with the Town Engineer in developing the actual drainage plans. The respective as built drawings were also incorporated into the Town's master water drainage plan.

It is hoped in 1974 the Planning Board will be able to justify the hiring of a Subdivision Inspector since Mr. Pellegrini worked beyond the scope of his responsibilities in his attempts to "ride herd" over subdivision problems.

The Inspector also developed a bid package to remove more than eighty trees which are located on Town property throughout the Town. This project should be completed during January 1974.

#### WATER AND SEWER DIVISION

The Water and Sewer Division is under the supervision of Mr. Walter Clark, Superintendent, Water and Sewer Division and Mr. William Duffy, Assistant Superintendent, Water and Sewer Division.

The following is a list of water and sewer services performed by the Water and Sewer Division in 1973.

New water services installed	78
New water meters installed	119
Water service freeze-ups	12
Water meter freeze-ups	19
Water meter repairs	476
Water service breaks	73

Main water breaks	49
House water repairs and service calls	277
New water hydrants installed	13
Water hydrant extensions	6
Water hydrant repairs	34
Water hydrants moved back	2
Total water hydrants flushed spring & fall	870
Year round services	5899
Summer water services	23
Inactive water services	153
Total services	6075
Water mains installed	2534 ft. 6'
Water mains installed	2534 ft. 6"
Water mains installed	1759 ft. 8"
Water mains installed	138 ft. 10"
Water mains	109 miles
Storm drain lines rodded and cleaned	60,000 ft.
Total gals. pumped WT Plant 1973	88,642,000
Total gals. pumped wells 1973	907,331,060
Total gals. pumped 1973	995,973,060
High day gals pumped week June 12	4,708,420
High week gals. pumped June 4	24,447,790
High Month gals. pumped June	96,786,540

Sewer main breaks	6
Sewer main blockages	30

The Water and Sewer Division maintains the following water and sewer facilities:

WATER PUMPING STATIONS	LOCATION
Main Station	Meadow Rd.
No. 1	Terr. Hall Ave.
No. 2	Terr. Hall Ave.
No. 3	Middlesex St.
No. 4	Middlesex St.
No. 5	Middlesex St.
No. 5a	Middlesex Tnpke
No. 6	Sandy Brook Rd.
No. 7	Lexington St.
No. 8	Wyman St.
No. 9	Sandy Brook Rd.

## SEWER PUMPING STATIONS

No. 1	Terrace Hall Ave.
No. 2	Bedford St.
No. 3	Douglas Ave.
No. 4	Lexington St.
No. 5a	Partridge Ln.
No. 6	Westwood St.
No. 7	Brookside Ln.
No. 8	Wilmington Rd.
No. 9	Francis Wyman Rd.
No. 10	Keans Rd.
No. 11	Lucaya Cir.
No. 12	Grandview Ave.
No. 13	Belmont Rd.

## STANDPIPES

Sunset	4,000,000 Gal.
Blanchard	1,633,000 Gal.
Center	367,000 Gal.
Reservoir	500,000,000 Gal.

The Reservoir and Water Treatment Plant the Water and Sewer Division is supervised and managed by Mr. William Keene under the direction of the Superintendent of Public Works. Early in 1973 the telemetering remote control panel in the Meadow Road Main Water Station for the ground water wells was relocated to the Treatment Plant.

The Treatment Plant houses a State certified water analysis laboratory which monitors the quality of the Town's water supply. In 1973 for the first time in the Town's history, the DPW hosted the New England Water Works Association School in conjunction with the Burlington School Department. A total of 50 men graduated of which two were DPW employees. William Keene made the complete arrangements for the above program.

In its first year of operation the Treatment Plant Lab performed 673 bacterial tests relative to 159 complaints received in 1973.

In 1973 more than 1200 feet of five foot wire mesh fence with gates was installed around the Reservoir under the supervision of the Town Engineer.



The new 6,000,000 gallon per day water treatment plant began pumping water into the distribution system on April 6, 1973. Final cost of the plant and Billerica pumping station was \$16,000. The plant is presently used about five days per week with the wells providing supplemental water. The water leaving the plant is of excellent chemical and physical quality.

The dam, dikes and reservoir were completed in late 1972. The 500,000,000 gallon reservoir was filled in early 1973. All construction has been completed including new safety fences. The final cost for the reservoir was \$1,300,000. During this past year the reservoir dropped only 8.5 feet from the top.

All the water transmission mains, pipes and drains for the reservoir project were completed in late 1972 and became operational in early 1973. Construction cost of the pipelines was \$1,300,000.

The Greenleaf Mountain steel tank was completed and painted this past year. Construction cost for the 4,000,000 gallon tank was \$408,000. The tank is now in service.

The above four projects incorporate a totally new water supply for the Town of Burlington which has nearly doubled the amount of water previously available. All these projects are fully operational and represent the culmination of many years planning and design.

The program of well cleaning is being continued and a new engineering contract has been awarded to chemically rejuvenate gravel packed wells numbers 5 and 4. The program is expected to continue each year until all the wells have been reconditioned. Once this has been completed only minor cleanings should be required to maintain capacity.

In late December and early January 1973, the wells were again threatened with contamination, when an oil truck overturned on Route 13. Quick action by the Burlington D.P.W. prevented this. Booms were placed and clean-up was fast and efficient.

A water connection was made with the Bedford water system and water was supplied on an emergency basis to help Bedford through a crisis period. Because this past year was exceptionally wet, not as much water had to be supplied to Bedford as anticipated.

New altitude valves and telemetering equipment have been installed in both the Center Street and Sunset Drive tanks. This equipment signals back to the plant and allows totally automatic system control.

Aerial photographs were taken of the reservoir just prior to filling and complete topographical plans along with area-yield curves have been completed. This data will provide the D.P.W. with an invaluable tool in operating the reservoir system.

The Town's water consultants worked closely this past year with DPW personnel on many aspects of the water system including operator training, flushing program, plant operation, etc.

The above represents the magnitude of the the project that received most attention and publicity in 1973 was the so called "water problems" in close proximity to the reservoir. It is planned the DPW through the Board of Public Works will soon be able to provide the Townspeople with some insight into the magnitude of this \$5,000,000.00 project which became operational in 1973 in comparison to the low degree of problems encountered.

**Sewer Program:** The year 1973 saw the completion of the fifth phase of the sewer construction program that began in 1965. It was also the start of the sixth and final phase that will complete the sewerage of all of the Town's built-up residential areas. The appropriation for Phase VI was \$1,250,000.

In 1973, under Phase VI, four contracts were awarded, and at year end over 80 per cent of this work was completed. It included sewerage the remainder of the Peach Orchard Hill and Winnere areas, Winn St., Cambridge St., Mountain Rd., Sunset Dr. and Arlington Rd. In connection with the sewer program in the Peach Orchard Hill area, the Board of Public Works arranged for the installation of a new

water system with hydrants in those streets where the water mains were inadequate in size. Thus another area was furnished with the vital fire protection it had needed for many years.

Included in one of the Phase VI contracts is the provision for installing flow recording equipment in the flow measuring station at the Woburn line. The Town will now be able to record the amount of sewage from Burlington discharging to the M.D.C. system via Woburn.

The practice of permanent resurfacing sewer streets for the full width of the roadway instead of just the trench area was continued in 1973 over 3.5 miles of streets were surfaced in this manner.

In 1973 approximately 18,505 feet of sewer was made available to the Town, and this raises the total miles of sewer mains in Burlington to 109 1/2.

## HIGHWAY DIVISION

The Highway Department was under the supervision of Mr. Joseph Impemba, Highway Superintendent, for most of 1973.

The following are the major accomplishments of the Highway Division in 1973 relative to maintenance and repair of travelled ways, snow and ice control, cleaning of brooks and basins, cleaning of storm drain pipe lines, and the like. Probably the most important challenge outside of snow and ice control was the Highway Division's efforts to keep the Town's drainage system operational, as reflected below:

1,482 catch basins cleaned, 21 catch basins and 6 manholes repaired.

The following storm drain lines were unblocked (this program involved the utilization of the Water and Sewer Division's high velocity jet rodder known as the VACTOR):

Dearborn Rd.	Lantern Ln.
Mill St.	Phillip Ave.
LeRoy Dr.	Phyllis Ave.
Macon Rd.	Francis Wyman Rd.
Caroline St. (24" of 15" RC pipe installed)	Jackson Rd.
County Rd.	Chadwick Rd.

In addition to the above the Highway Division continuously checked most brooks, waterways and drains in the Town, especially problem areas during heavy rainstorms.

The Highway Department utilized a Bombadier Swamp Land Backhoe during the summer of 1973. This machine was specially purchased to dredge brooks where practical since some areas were too marshy and deep. Attempts to clean some problem areas were done by hand.

The following brooks were dredged during 1973:

\*Alcine Lane-From Wilmington Town Line to Westwood St.  
Chestnut Ave.  
Stoneybrook Rd.-Mall Rd to Barbara C.  
Billerica Line to Skelton Road  
Almy's to Rahanis Park  
Rahanis Park to Ronald Rd.  
Ronald Rd. to Wildwood St.  
County Rd. to Back of Presbyterian Church  
Douglas Ave. to Billerica Town Line  
Douglas Ave. to Wilhelmina Ave.  
Angela Cir. to Reservoir  
Locust St. to back of American Legion Hall  
Washington Ave. to Terrace Hall Wellfield  
Carey Ave. to Crystal Cir.  
Pike to Bedford Town Line

\*Replaced existing 18" culvert with 30" culvert between Beaverbrook Rd. and Alcine Ln.

The Highway Department constructed the following headwalls during 1973:

	<u>No. of Headwalls</u>
Mill St.	1
Alcine Ln.	2
Beaverbrook Rd.	2
Washington Ave.	1
Sarah St.	2
David Rd.	2
**Francis Wyman Rd.	2

\*\*Extended 24" metal culvert 10' under Francis Wyman Rd. where wall was built.

Guard rails were installed at the following locations: (TRAFFIC SAFETY DEVICES).

Mill St.  
Purity Springs and Pathwoods Ave.  
Brookfield Rd. and Skilton Ln.  
Valley Cir.  
Lexington St. at K of C

Repaired the following guard rails:  
Lexington St by K of C  
Pike by Mall Rd.  
Winn St.  
Wheeler Rd.  
Mall Rd.  
Locust St.

In addition to the above, guard rails were  
talled along School Walkways on Clommel  
e., Valley Circle, and Sunset Drive.

The following streets were primed and  
led or stone sealed in 1973:

<u>imed &amp; Sealed</u>	<u>Stone Sealed</u>
stwood St.	Kenmere Ave.
ort St.	Terry Ave.
nning St.	Blanchard Rd.
rlton Ave.	Wheeler Rd.
	Muller Rd.
	Kent Rd.
	Wyman St.
	Mountain Rd.
	Burlington St.
	Forest St.
	Cook St.
	Meadow Rd.
	Sears St.

Further, about 800 pot holes were patched  
is various berms and aprons were not topped  
ere construction took place, or to prevent  
ter from entering residents' property.

The Highway Department constructed a side-  
lk on Winn Street in the Winnere Section by  
e Winn Street Pharmacy. In addition the area  
s loamed, graded and seeded. This now com-  
etes the Winn Street walk which runs from  
mbridge Street at Almy's to the Woburn Line.

Street sweeping is a major function of the  
partment, especially with the heavy concen-  
tation of sand left over from snow and ice  
ontrol during the winter. Four sweepers were  
ced in the spring of 1973 to supplement the

Highway Division Sweeper to pick up the sand.  
The sweepers were assigned to all areas of  
Town and worked during the month of April  
removing most of the heavy sand and debris.  
The Town Sweeper then continued to traverse  
all streets in fair weather and complaints in  
this area were near zero.

The Highway Division (Special Project) also  
levelled a house at 8 Great Pines Avenue which  
was a dangerous hazard, and the foundation  
was filled with surplus materials, and the area  
cleaned.

The abandoned sewer pumping station on  
Donald Road was cleaned up, loamed and seeded.

Landscaping due to road widening was per-  
formed at #100 and #102 Lexington Street.

The Highway Division answered and ser-  
viced 678 complaints from March to December  
1973. The calls involved pot holes, debris on  
street, dead animals, poison ivy, drainage, etc.  
On top of this the Highway Division checked  
out 129 speed letters from the Engineering  
Department and took corrective action when  
applicable. The service calls during January-  
March 1973 related to snow and ice are not  
reflected above.

#### CEMETERY DIVISION

During 1973 the Cemetery Division was  
supervised in most part by Mr. William Glavin  
in the absence of Mr. John Perin, Cemetery  
Superintendent, who has been sick since June,  
1973.

Seventy-six burials were performed in the  
same period above and as of January 4, 1974,  
a total of 342 graves are available.

#### CEMETERY REVENUE 1973

Annual Care	\$ 370.00
Sale of Graves (84)	5,477.50
Perpetual Care	5,477.50
Interments (67)	3,565.00
Misc. (fees for deeds, foundations and removals)	<u>1,524.00</u>

Total revenue received and paid to Treasurer in 1973	16,414.00
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Progress relative to expansion of the Cemetery is covered earlier in this report under the caption Town Engineer Department. On the other hand seventy new graves were added in 1973 by Cemetery personnel which are included in the totals above.

## MANAGEMENT REPORT

The cost of maintaining and meeting the increasing service requirements and needs of our ever expanding Town is climbing at an alarming rate, not to mention the impact of escalation and the energy crisis. Naturally this is resulting in increased interest and concern on the part of Town officials, agencies, committees, industry, business, news media, and probably most important on the part of all taxpayers. On the other hand expansion and changes are a direct result of progress. However, progress costs money and conditions now demand a MANAGEMENT SYSTEM be developed by the Town's department heads.

The dedicated and commendable efforts of many of our Town fathers and Town employees of both the past and present have made Burlington one of the most progressive towns in the country, and in my opinion we are now ready to take another giant step forward. Burlington has the talent it needs among its Town officials, boards, commissions and committees to develop a sound management system. It has experienced its growing pains and now is in a position to "put it all together." In other words agencies such as the Town's School, Public Works, Police and Fire Departments, Town Treasurer, Town Accountant, and the like, all need to collaborate on compatible needs and requirements and when practical even on a regional basis working with neighboring towns towards reducing costs and improving services, including long range planning.

The following are some functions handled by varied agencies which under a management system would be consolidated or centralized:

- (1) Billing and collecting revenue-taxpayers run all over Town Hall to pay taxes, water and sewer bills, dog license fees, permits, etc.,
- (2) There are two gasoline pumping stations, one next to the Fire Station and the other at the Highway Division off Great Meadow Road,
- (3) Heavy equipment under the jurisdiction of

agencies such as the DPW, Park Department Civil Defense is scattered in makeshift garage all over town, not to mention the exorbitant costs for each agency to maintain its own machinery, including some attempts toward preventive maintenance and control of material equipment and supplies, (4) Most agencies go out on independent bids to purchase thousands of dollars worth of machinery, equipment materials and supplies, such as passenger cars, typewriters, 2-way radios and heavy equipment, including independent contracted services needed to maintain equipment, (5) the Town's personnel classification plan and Civil Service Rules and Laws are often not compatible with management needs, controls or work requirements, and on top of this add Union agreements, (6) Work standards and evaluation programs are generally nonexistent or in most cases unsatisfactory-and we could go on and on.

The point being made here is we must work harder towards getting away from running the Town like the old corner grocery store where change was made out of an empty cigar box and inventory of merchandise was taken by eyeballing empty shelf space, and personnel problems and career development were usually unknown or not recognized.

If realistic progress is to be sustained, allocation of resources must be continuously evaluated in the light of changing needs. This does not imply to throw out all the old procedures, for some of them have been proven by time and often the backbone of a program. It does imply the need for a management system during expansion to centralize operations when central control of functions can be more effective.

Relative to the goal of developing a MANAGEMENT SYSTEM the following are some basic management needs which should be institutionalized, and have probably been advocated in the past by other officials or committees:

Establish a full time personnel section to handle all Town hirings, firings, training programs, career development, Civil Service and Union matters.

Consolidate the offices of the Town Treasurer and Town Accountant into a comptroller type

office to handle all aspects of Town funds to include full automation of all billing, collecting of revenue and other compatible data base listings needed by other agencies. The role of Purchasing Agent to handle all purchases, bids and contracted services should also be established in the Comptroller's office or Executive Secretary's office if State laws prohibit the consolidation of Town Treasurer and Town accountant.

Establish a centralized gas station which would handle all Town vehicles for gas, tune ups, batteries, filters, plugs, tires, lights, winterize, lube jobs and other minor services which are repetitive, time consuming and exorbitant if not under positive preventative maintenance controls.

Consolidate all Town heavy equipment under a positive preventive maintenance program, probably under the DPW.

Relative to the regional concepts mentioned earlier in this article, we need to coordinate with neighboring towns for reducing costs and improving services on items such as purchasing vehicles and equipment, including water, sewer, fire and police needs (some aspects of fire and police protection has already been regionalized), contracted services for items such as garbage and trash collection, land fill, automation of water and sewer billing, and the like.

At this point the reader may say its easier said than done, and "rightfully so". My answer is we must attack these problems sometime and now is the time to start.

The project to develop a MANAGEMENT SYSTEM for the Town should be studied by a committee working with all department heads under the direction of the Board of Selectmen and the School Committee or a feasible study should be conducted under contracted services.

The speed of success toward attaining a total management system depends greatly on the degree of interest shown by elected and appointed officials and committees at all levels. The subject goal can only be reached as a team effort and can be fully realized only if the

administrators and managers accept and stand firmly behind the need to develop a total MANAGEMENT SYSTEM.

ANGELO R. ORLANDELLA  
Superintendent Public Works

## ANIMAL INSPECTOR

The following is my report as Animal Inspector for the Town of Burlington for the year ending December 31, 1973:

My survey of animals showed the following in Town:

Calves	10
Horses	29
Goats	1
Swine	2

There were:

Stables checked	12
Misc. complaints	98
Animal bite cases	93
Animals cremated	259

In the animal bite cases, the animals were placed under a 10 day quarantine as required by law.

There were no cases of rabies in Burlington during 1973. The rabies clinic conducted in the spring service 676 dogs. Vaccination is required for all dogs six months or older, Chapter 140, Sec. 145B. The problem of infected bats continues, and persons are warned not to handle this carrier of rabies.

My thanks to your fine Board for its continued cooperation, and to the Police Department in the many instances they assisted.

Very truly yours,

Thomas K. Short  
Burlington Animal Inspector

## PUBLIC LIBRARY

In assessing the year just completed, I can report that, overall, it was a good year for the Burlington Public Library. Progress continues to be made but, at the same time, much more needs to be achieved.

In April, Mrs. Lisa Dagdigian resigned as Librarian and Miss Geraldine Guentner, the Assistant Librarian since August 1972, was appointed Librarian by the Board of Trustees. A search was immediately begun for a new Assistant Librarian and, finally, in August Mrs. Linda Cheah was appointed. Since my background is in children's work and since I wished to still give as much attention as I could to children's services, we looked for an assistant with a background primarily in reference and adult services. Happily, we found one in Mrs. Cheah. Since August she has worked diligently to build up the reference collection and to further our hopes of making the library more service-oriented.

There have been changes in the clerical staff as well. In November Mrs. Dorothy Sherwood, a member of the staff since 1963, moved to Florida. We are sorry indeed to see her go, but are pleased that her replacement, Mrs. Ann Papalegis, has proved to be a dedicated and hard-working new staff member. Mrs. Henrietta Hoenicke, an RSVP volunteer has been of great help to us. The rest of the staff has worked extremely hard to serve the people of Burlington. We are very understaffed considering the volume of work and the number of hours the library is open to serve the public, but the spirit of cooperation of the staff has been a real joy to this administrator.

During the year we added to the collection:

Fiction	Adult -	541	Juvenile	1008
Non-fiction		1718		605
Records		119		48
Sheet Music		30		

For a total of 4,021 additions to the collection.

At the same time 890 books were discarded; 299 were lost in circulation; 42 were lost and paid for; for a total of 1,231 books removed

from the collection. The total number in the collection on December 31, 1973 was 40,700 of which 24,170 were in the adult and 16,530 in the juvenile collections.

In 1973 the circulation continued to increase. The total circulation as of December 31, 1973 was 122,409 and as of December 31, 1972 it was 124,992 for a gain of 2,583. This is an encouraging figure particularly since the general nationwide trend shows a drop in circulation figures. We borrowed 282 books on Interlibrary Loan from other libraries for our patrons and patrons on their own went to other libraries and borrowed 411 books. The largest number of these, 322, were borrowed from Lexington.

Although we do not keep statistics of the number of overdue notices sent out, it is obvious to us that the number is increasing considerably. This is a matter of some concern because in addition to causing us to spend considerable amounts in time, materials and postage it also means that books are not available when others want them. A total of \$2,364.00 was collected in fines due and returned to the Town. This is \$860.92 more than during the year 1972.

During the month of April all available space in the Library was filled with a splendid display of art work done by the elementary school children of Burlington. The display was enthusiastically received by the public.

Preschool storytimes were continued and this past summer we experimented with a different type of summer program. Instead of a summer reading club we ran two series of programs for 7-11 year-olds -- a storytime on Wednesday afternoons and a program which we called Library Explorers on Thursday afternoons. This latter program concentrated on a single theme each week and involved stories, book talks, activities and demonstrations. Books on the theme were available for checking out. Both programs were well attended, but the attendance and enthusiasm at the Library Explorer programs exceeded our fondest expectations.

Attendance at our movie series on Friday evenings had fallen off drastically so this program was discontinued. However, we now have available through the Eastern Regional Audio-Visual Loan Service some really first rate movies and we plan to start it again.



Early in the year Mrs. Dagdigian had secured a grant of \$4,000. from the Library Services and Construction Act - Title II to develop service to the senior citizens of the community. Many hours of planning and consultation went into this project and many hours were spent ordering and processing materials. As a result, shortly after the beginning of the new year, a rotating collection of books and records will be placed at Birchcrest Arms and later at the Drop-n Center. Record players, cassette players and film and slide projectors as well as lighted magnifying lens will be available for senior citizen group use and some craft materials will also be available for their use. We hope to plan and coordinate programs with other agencies in the future. We are particularly pleased that we now have available many books of current interest in large type editions as well as the Readers Digest and the New York Times Weekly edition in large type.

We received numerous visits from nursery schools, day care centers and elementary school classes. I would like to see their number increased in the future.

A number of books were presented to the library in memory of family members or friends of the donors. It is good to see the increasing number of people who think of books as a fitting memorial. One memorial particularly worthy of mention is a collection of toys given in memory of Michelle O'Neill by fifteen families. These toys will be available for circulation in the near future and it is hoped that they will form the nucleus of a growing collection.

In December an inventory of the library's collections was made. While we are still in the process and final figures are not yet available, it is readily apparent that a large number of books has disappeared from the shelves. The inventory has also served to point out to us many subject areas which are deficient as to coverage as well as the lack of up-to-date materials, and the deplorable physical condition of many volumes.

We were plagued throughout the year with leaky roof problems. Several particularly bad leaks resulted in the loss through severe damage of a large number of back issues of juvenile

periodicals. Finally a real crisis developed in September when it was discovered that the mansard facade was in danger of collapse. It was temporarily shored up while the Trustees debated the best course of action - to repair or to tear it down. It was decided that the facade should be taken down. This was done in December and roof repairs are now underway.

Looking to the future, I must note that we need a larger budget for books so that we can fill in the gaps in the collection. The cost of books keeps increasing while our budget has remained the same. We also need more staff hours so that we can further our philosophy of service.

But, in addition to these previous needs, we need a long-range look at goals -- an in-depth survey of the community to determine how they might become more aware of our existing resources which could be of benefit to them and what resources we should acquire to better serve them; an expansion of programs of various types to all segments of the community; a survey of our operating procedures to develop more efficient and imaginative practices and a look at how we might cooperate with other community agencies to the benefit of both.

In conclusion I would like to thank the Friends of the Burlington Public Library, the Garden Club and the Junior Women's Club of Burlington for their continued support. And especially I wish to thank the members of the Board of Trustees of the Burlington Public Library for their hours of devoted service, their support of changes I wished to make, their helpful advice -- all of which went a long way toward making my sudden assumption of the position of Librarian a rewarding instead of a traumatic experience. Finally, a special word of thanks to the overworked staff for their sincere dedication and hard work to continue to improve the work of the library.

Respectfully submitted,

Geraldine C. Guentner  
Librarian

## LIBRARY TRUSTEES

The Board of Library Trustees can reflect on the past year as a busy and exciting one of the continuing development of the Burlington Public Library as it completes 117 years of continued service to the community and its fifth year at its location on Sears Street.

We are very proud of the manner in which our professional staff worked to handle and service our multi-new volumes throughout the library.

In April, our Librarian, Mrs. Lisa Dagdighian resigned. Our gratitude to her for her energy and devotion to the library. Best wishes go with her in her new future with a busy family life.

The Board of Library Trustees were fortunate to have a very qualified and dedicated assistant librarian, Miss Geraldine Guenter, to be appointed Librarian. The Board of Library Trustees are truly grateful for her untiring energy, innovative programs for children and foresight of the library's future.

Time was also spent on the policy making manual for the library. It is expected to be completed in 1974.

Action during the summer was spent investigating and searching for an assistant librarian. The Board of Library Trustees, in August resolved the position with a young woman with background in reference and adult services. Mrs. Linda Cheah has been an asset to the library and to the community with her efforts.

The Board met once a month throughout the year, except in the fall, to meet the library demands and needs.

The fall of 1973 met the Board with the problem of the mansard and leaking roof. It was not until several professional engineers and estimates were made that the Board chose the final action.

In December, the mansard was removed because of the hazard to the library borrowers and

the mansards slowly descending. Roof leaks caused damage to several hundred books. Repairs were a welcome to all concerned.

The year of 1973 found the Library Trustees continuing their approval of the recycling center for paper, operated by the Burlington Garden Club and for glass, operated by the Burlington Junior Woman's Club for providing an environment program for the community. We are proud to be able to continue such timely programs.

Exhibits, story hours, special programs and summer projects were new (some repeated) and met an overwhelming approval of the Library Trustees. We are pleased to see our staff present worthwhile endeavors to the community as well as we are pleased to have groups and organizations display exhibits and programs at the library.

Through the efforts of the Trustees and Mrs. Dagdighian, we received a grant of \$4000 from the Library Services and Construction Act-Title I program to develop services and programs for the senior citizens of Burlington. The program will officially open in January of 1974, after careful planning and presentation of materials, at Birchcrest Arms and later at the Senior Citizen Drop-In-Center. Miss Guenter and Mrs. Cheach are to be commended for their professional planning of this vital program.

An inventory was taken in December. This was the first one in many years. The facts and figures provided the Trustees the assurance of a need to continue expanding the multimedia needs of Burlington residents.

The Board of Library Trustees intends to provide the leadership and policy making necessary to move forward to meet these needs.

The Board extends an open invitation to the Burlington citizens to frequent the library to make use of our facilities. Available to the public are excellent reference collections, a record and film library, microfilm, paintings, puzzles, pamphlet files, large print material and inter-library services.

The library hours are as follow:

Monday-Thursday:

Adults: 10:00 A.M. to 9:00 P.M.  
Children: 10:00 A.M. to 8:00 P.M.

Friday:

Adults: 10:00 A.M. to 6:00 P.M.  
Children: 10:00 A.M. to 6:00 P.M.

Saturday:

Adults: 11:00 A.M. to 5:00 P.M.  
Children: 11:00 A.M. to 5:00 P.M.

Sunday:

Adults: 2:00 P.M. to 4:00 P.M.

Respectfully submitted:

BURLINGTON BOARD OF LIBRARY TRUSTEES

Mr. John E. Fogelberg, Chairman  
Mr. Richard D. Finlayson, Vice-Chairman  
Mr. Deane N. French  
Mrs. Beverly J. Scholl  
Miss Marie G. Seminatore  
Mrs. Barbara J. Sevigny

## **SOLID WASTE DISPOSAL COMMITTEE**

On the basis of this committee's studies and conclusions reached in 1972, two articles were placed on the annual Town Meeting warrant in 1973.

The first called for an outlay of \$7,500.00 to be spent for an engineering feasibility study of a sanitary landfill operation as an interim solution for solid waste disposal in Burlington. This action was prompted by the committee's conclusion that while some form of regionalization would be the ultimate answer to disposal problems, there was a need to prepare for some short-term alternatives. Our research suggested that a well managed landfill would be both within the economics and esthetics of the Town. At least this appropriation article would settle the question of suitable land availability. The article, however, received little support from the town's boards and agencies and was defeated.

B. The second article called for the creation of a Regional Refuse Disposal Planning Committee, according to the General Laws of the Commonwealth, which would work with other contiguous cities and towns in preparing for a regional identity for solving the waste disposal problem. This article, which also called for funding of \$3,000.00 was passed by the Town Meeting. Subsequently, three members of our local committee were appointed by the Moderator to serve on the Regional Planning Committee; Donald Muse, Alan Katz and Robert Elcox.

During the Spring of the year, the Committee received a request from the Board of Selectmen to make recommendations concerned with the avoidance of a separate garbage collection within the Town. The questionnaire from the "Trash Bag Project" of 1972 provided the Committee with comments from residents; cities and towns were re-surveyed, especially those who had most recently converted to a single, inclusive collection. Trade magazines were researched for professional opinion. As a result, the Committee recommended a combination collection to the Board of Selectmen. The most telling argument for this recommendation was the fact that no city or town surveyed complained of additional problems as a result of converting to a combination trash-garbage pick-up, and at the same time claimed cost savings to their respective communities. The details for conversion were left to the administration of the Executive Secretary, who, after discussions with the trash removal contractor, implemented the combination system that went into effect on December 1. The Committee will continue to monitor this experiment in 1974, especially during the warm weather months, and present their assessment to the Board of Selectmen.

Under the framework suggested by SILC (Subregion Intertown Liaison Committee, of which Burlington is a member), the Minuteman Regional Refuse Disposal Planning Board was formed in 1973. The Regional Planning Committee created by the Burlington Town Meeting became an integral part of this Board, and is making strong contributions to the preliminary planning activities of the Board. There are several aspects of the regional proposal that are of concern to our Committee. First and foremost is the question of contiguous alignment, since the state statutes are explicit



that members of a regional group must have contiguous boundaries. Our only link to the Regional Board is the town of Bedford, who are not, as of the end of 1973, firmly committed to the Minuteman concept. If it becomes the final decision of Bedford not to hold membership in the Minuteman Region, this would force Burlington to find other accommodations or solutions. Secondly, Burlington would lie on the extreme eastern portion of the Minuteman Region, which now stretches to towns of Boxborough and Stow. The cost of hauling our refuse to the disposal site, wherever it is eventually located, will be an important financial consideration. Third, Burlington would be the largest of the towns comprising the Minuteman Region. The funding and financing arrangements must be analyzed to ascertain that Burlington pays only its proportional share of all costs involved. Fourth, the Region would impose regulations and restrictions on its membership, and these must be examined to determine whether they are in the best interests of Burlington.

These factors should not be construed as an impediment to further participation in the Minuteman Planning Board, for it may well be that the completed proposal for the Region may well be favorable to Burlington. The Board will present preliminary recommendations in the early part of 1974 as part of a request for further funding to continue its activities. Our Committee, through its interlocking membership, will remain informed of the progress being made.

The future of all sub-level solid waste planning is overshadowed by activities at the State level. Since its inception in 1969, the Bureau of Solid Waste of the Department of Public Works has been working in various areas to identify and develop a plan to handle the solid waste of the Commonwealth. A comprehensive "Solid Waste Management Report" was completed by the Raytheon Company in May 1972. With this and other information developed for the Bureau, a Solid Waste Management Plan was developed, and legislation was filed with the State Legislature late in 1973 to initiate implementation of this Plan. The basics of the Plan are:

A. Consolidation of the Administration of the Plan under a single agency.

- B. Development and Implementation of mandatory regions for handling of solid waste processing and disposal throughout the State.
- C. Implementation of the transfer station concept with development of a resource recovery program.
- D. Development of an adequate funding program to operate the system and to provide assistance to municipalities.

This bill failed to reach the floor before prorogation in 1973. (A bill involving voluntary regionalization was passed and our Committee has requested a copy for inspection.) It remains extremely important for Burlington as well as all the other communities of the Commonwealth to know as quickly as possible which direction the State will take. Our Committee will continue to monitor State involvement and make recommendations to the Board of Selectmen as may become necessary due to action taken at the State House.

The Solid Waste Disposal Committee looked forward in developing for the Board of Selectmen in the early part of 1974 the prerogative for the Town concerning our waste disposal problems. We will continue to assist the Board throughout the coming year in any manner directed.

#### SOLID WASTE DISPOSAL COMMITTEE

Stephen Zimmermann, Chairman  
 John Lutinski, Vice Chairman  
 Beverly Scholl, Clerk  
 Robert Elcox  
 Joan Ghio  
 Alan Katz  
 Donald Muse

## RULES COMMITTEE

The year 1973 marked the first full year of existence for the Rules Committee which was created by the Town Meeting on May 10, 1972. The committee was formed to study and propose rules for the conduct of the Town Meeting as provided by Article III, Section 6.0 of the General By-Laws. On March 19, 1973, Town Meeting continued the term of the Rules Committee by resolution and defined its role by rule. This rule directed the committee to review and make recommendations on matters relating to the conduct of Town Meeting, to assist the Moderator in the selection of appointments to committees of the Town Meeting, and to take on a new responsibility of steering warrant articles for review.

During the past year and one half, the Rules Committee proposed and the Town Meeting adopted rules which concerned:

- Conduct of Debate
- Procedure for Roll Call Voting
- Automatic Roll Call Votes
- Prohibition of Side Activities
- Code of Ethics
- Time, Schedule and Place of Town Meeting

The "Code of Ethics" had previously been adopted by the Town Meeting as a resolution which was offered by a town meeting member.

Among recommendations of the committee adopted by Town Meeting were resolutions designed to improve the quantity and quality of information presented to town meeting members. These resolutions:

- Decreased the cost of warrant preparation
- Provided supplementary data for the annual budget
- Encouraged attendance by town department and agency heads at town meeting
- Established a set format for the warrant
- Required that the numerical vote taken on issues reported by committees be included in the report

An additional resolution was established to increase the effectiveness of the committee's responsibility to supervise the warrant article review procedure. A closing date for warrants was set to provide sufficient time between closing and printing for review of warrant articles by town counsel, committees, agencies and departments. By returning comment resulting from this review to the proponents, the Rules Committee

was able to provide some assurance that warrant articles were correctly and legally worded. This committee recommended the creation of two additional committees to study areas of particular concern. By resolution, Town Meeting created the Zoning and Land Use Committee "to report the pros and cons of matters relating to zoning, acquisition, use or other disposition of private or public land within the town." This committee remains in operation. The Federal and State Funds Committee was also created by resolution of Town Meeting to determine how to optimize the acquisition of state and federal funds. The term of that committee has since expired.

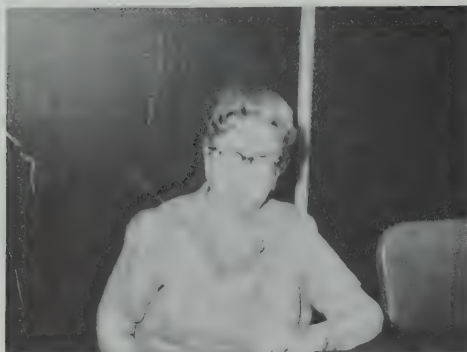
By resolution of Town Meeting, the Rules Committee was instructed "to study the methods by which tax title and tax possession land has been sold during the past year." A special subcommittee of the Rules Committee is actively engaged in that study.

Finally, a proposed by-law affecting town counsel's mandatory attendance at Town Meeting was referred to the Rules Committee for study. The Rules Committee studied this proposal and will make its recommendation at the February 1974 town meeting.

The Rules Committee has always considered that it has a mandate to develop and recommend procedures which enhance the conduct of Town Meeting, safeguard its integrity and increase its effectiveness. The Rules Committee has attempted to accomplish this mandate in a manner which encourages popular participation in the government of the town. This philosophy will be continued in the future.

Respectfully submitted,  
Rules Committee  
James G. Dolan, Chairman  
Joseph A. McComiskey, Vice Chairman  
Mabel A. Nevins, Secretary  
C. Joseph Brown  
Loretta M. Canning  
Philip G. DeVita  
Ralph Nazzaro  
Margaret M. Vaccaro  
Albert G. Vigneau, Jr.  
Subcommittee for Tax Land Study  
John J. Annese  
Lawrence R. Benassi  
Rita McGinness

## COUNCIL ON AGING



The Burlington Council on Aging feels that we have endeavored to provide a fuller way of life for the elderly citizens of Burlington and have identified some of their needs.

### TRANSPORTATION

The council has a 12 passenger van which transports the elderly to the doctors and hospitals when necessary. On Monday and Wednesday mornings between 10:00 a.m. and 1:00 p.m. it takes the elderly to the Mall so that they may do shopping, etc. and then brings them back.

### SURPLUS FOODS

The Surplus Food Depot now located at the Union School has been a great advantage to the elderly who are eligible for same.

### DISCOUNT CARDS

New discount cards allowing a 10% discount by some of the merchants of Burlington have been mailed to some elderly and the rest will receive them in with their February bulletin.

### HOT LUNCH PROGRAM

A hot lunch program has been initiated through the efforts of Selectman Roberto and the members of the Board. It is expected to start as soon as we are settled in the Union School. Several business establishments have volunteered the use of their cafeteria for the elderly to have a hot meal daily. There will be more on this in our February bulletin.

### ELDERLY DROP-IN CENTER

The Drop-In Center located in the basement of the Old Library was doing nicely until it was vandalized the latter part of August. It was left in shambles, every dish broken, the typewriter in three pieces, even the phone pulled from the wall. After about a month we relocated in the Center School in one of the class rooms but there is no Drop-In Center as yet. We expect to relocate in the Union School and hope to have a Drop-In Center there.

### MONTHLY BULLETIN

A monthly bulletin is mailed to over 130 elderly over 60 years in the town of Burlington. It is a very informative bulletin and contains news especially interesting to them. It is provided by the Council on Aging.

### CERAMICS

The ceramic program has been very successful. It was initiated by the Council on Aging and the Recreation Department. The classes are held at the Youth Center on Wednesday from 8:00 a.m. to 10:00 a.m., from 10:00 a.m. until noon and from noon to 2:00 p.m. The elderly have shown great interest in this program and have made many beautiful articles.

### HOLIDAY ACTIVITIES

Food baskets were provided and delivered to the needy elderly persons over the Thanksgiving and Christmas Seasons.

The Council on Aging conducted a very successful Christmas party for the elderly at the Legion Hall assisted by the Senior Citizens Organization. Many prizes donated by local merchants were awarded. May we express our sincere thanks to the citizens of Burlington for their continued support.

The Board of Selectmen, at their June 12, 1973 meeting appointed the following to the Council on Aging:

Mr. Wesley Arens, 17 Pleasant Street, 3 year term.



r. Bernard Dupuis, 27 Humboldt Avenue, 3  
ear term.

r. Elmer J. Morrison, 9 Skelton Road, 3  
ear term.

rs. Clementine Marchant, Birchcrest Arme,  
e year term.

Respectfully submitted,  
Elmer J. Morrison, Chairman  
Richard Douse  
Peter O'Keeffe, Vice Chairman  
Clementine Marchant  
Bertha Ganley, resigned (Illness)  
Wesley Arens  
Bernard Dupuis

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## CONSERVATION COMMISSION

During 1973, the Burlington Conservation  
ommission has met at the Town Hall on the  
econd and fourth Tuesdays of each month,  
o conduct all conservation matters as well as  
land Wetland Hearings, which pertain to mov-  
g or filling of any water, brook, sponge area,  
tc. Before filling of any such wet area, a  
ermit should be obtained by any town depart-  
ent or private land owner, and a hearing should  
e held to discuss plans, type of fill, etc.  
nder Chapter 131, Section 40A of the laws of  
e Commonwealth.

The Town Meeting authorized the commission  
o acquire a parcel of land adjacent to the Pine  
len School which greatly enlarges the open  
pace available to the school and provides an  
ndoor lab. The members have been asked  
eir opinions on land within the town by the  
and Use Committee.

With the help of some Boy Scouts from  
roop 105, signs were erected on Conservation  
nds. These signs were to inform the towns-  
eople that the land is Conservation property  
nd that no motorized vehicles are allowed.

The Commission has concerned itself with the  
npact of heavy building and hardtopping in the  
rea of Vine Brook watershed. A study by a  
ydrologist has been funded by the Commission  
uring 1973. Changing land uses in this area  
ay greatly effect the amount of water in the  
ellfields, which were once blessed with an

excellent water retention area surrounding the  
whole Vine Brook. The retentive properties  
have been encroached upon by improper fill and  
overfill as well as continual runoff from maca-  
damized overabundance.

We have assisted several Boy Scouts who  
were working on their Conservation Merit  
Badges, and one Eagle Scout, Peter Zika,  
who completed an excellent report on salt usage  
in Burlington and is now an associate member.

The Commission will continue to work in  
the Town's behalf in furthering the effort to  
promote and maintain a balance between ecology  
and development.

Respectfully submitted,  
CONSERVATION COMMISSION

Whitney Coleman, Chairman  
Paul Hennessey, Vice - Chair-  
man

Norma Robichaud, Treasurer  
Auralie Slowey  
John Banfield  
Edward Hastings  
Edward Gaffey

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## HISTORICAL COMMISSION

The Historical Commission has been busy  
the past year with the restoration of the old  
library building on the corner of Cambridge  
and Bedford Streets. The building is now wholly  
restored and with but a few additions will be  
ready for its proposed use as a museum. The  
floor was stripped, the lavatories upstairs  
cleaned and painted, the plumbing repaired,  
door frames installed between hallway and class  
room, doors purchased and hung, and wooden  
storm windows made and placed in position.  
Because of the rise in the cost of material the  
Commission expended its funds for renovation  
without acquiring the needed storm windows  
for the lower hall.

During the year contact was made with an  
expert in museum design who paid the Commis-  
sion a visit and who stated that our building  
had definite potential as a small museum and  
that the town should be commended for the

steps it had taken to preserve an historic building. Funds for the procurement of some protective device and smoke alarm system must be raised and such equipment installed before valuable historical material can be placed in the building for display. The Commission wishes to thank the Historical Society for its generous offer to underwrite the cost of a mural for the hall.

The Garden Club started its project of beautifying the grounds about the building with the planting of flowers and shrubs. It is a most generous gesture and the Commission is most pleased and appreciative.

The lower hall which was restored in such a hurried manner last year so that the elderly could use the room as a Drop-in Center is no longer used for that purpose. The elderly have moved elsewhere. The Commission regrets the resignation of Mr. Tingdahl who did so much of the cleaning and painting there. He will be missed. Mr. Jerome Lynch has been appointed to fill the vacancy created.

Approval was given to a plan making the Church of Christ Congregational an historic landmark and thus setting up the nucleus for an historic district in Burlington. The proposal has been forwarded to the Secretary of State for his approval. When such approval has been received further efforts will be made to include the Old Burying Ground and the museum.

Nothing further has been done at the old West School, but plans have been made to catalog whatever artifacts or materials are there. A few of the older desks in the attic of the Union School are to be recovered and installed in the West School along with the ones already there. That old school building was built in 1794 when this area was still Woburn Second Parish.

The Commission is co-operating as much as possible with the 175th Anniversary Committee for it fully believes in the Committee's slogan "Rich Past - Bright Future".

Respectfully,

Elizabeth Bennett Lowther, Chairlady  
John E. Fogelberg, Vice-Chairman  
Vora Merrigan  
Alan Sosnowski  
Jerome J. Lynch  
Marilyn Hansen, Secretary

## BY-LAW REVIEW COMMITTEE

In May, the Moderator appointed the five members of the By-Law Review Committee. One member, Mr. Lawrence Maxham, resigned in August and Mr. William Clark was appointed in his place in September. Meetings were held twice a month.

The Committee had taken an active part at Town Meetings by submitting its reports on a by-law articles to the Rules Committee and to the Town Meeting. During the June, September and December Town Meetings, reports were prepared on 18 articles; it appears there will be 2 or 3 articles to report upon in March 1974. In all but one instance, where the vote was taken, the recommendation of the Committee prevailed.

The Committee took the initiative to submit an original zoning amendment article and to resubmit an article, originally submitted by the Building Inspector, which had failed to pass a year prior because of lack of hearing. Two articles in the December Warrant were tabled and referred back to the Committee; these will be reconsidered at the June 1974 meeting.

The Committee, in cooperation with the Town Clerk, has undertaken the task of printing new by-laws as soon as possible after they are approved by the Attorney General. All Town Meeting members and Town Officials were informed in December that the latest by-law revisions were available in the Town Clerk's Office.

As a continuing task, the Committee has been working on the revision of the Zoning By-Law. We have researched provisions of thirteen other towns with the idea of incorporating some of their regulations and formats into our own Zoning By-Law. We are cognizant that a viable Zoning By-Law should have the input of other Town Boards and Committees and we have invited their contributions by letter. The Conservation Commission is working on the aspect of Flood Plain Zoning.

In retrospect, we feel that we have been part of a team that is making town government more efficient. The chairman is grateful to all the Committee members for their cooperation and patience.

Respectfully submitted,

Yvette S. Attaya, Chairman  
Frank Baxter, Vice Chairman  
Alfred Laing  
Frances Gertz  
William Clark

## CONSUMER ADVISORY COMMISSION

Burlington undertook the establishment of a local consumer advisory commission this year and a three member commission was appointed by the Board of Selectmen by October.

The Consumer Advisory Commission was established for the purpose of conducting investigations and research into matters affecting consumer interest and education and of advising and reporting the results of such investigations and research to the general public as well as to board of Selectmen and law enforcement agencies.

The Commission answered and advised consumers with complaints primarily with public utilities, taxi regulations, department stores, oil companies, and dog complaints.

Two Commissioners were appointed deputies of the U.S. Product Safety Commission and surveyed stores for hazardous toys on the Banned Toy List compiled by the U.S. Product Safety Commission.

Because of the file work involved with the Commission, two members-at-large were appointed-Sandra Gwynn and Margaret Nickerson.

Ms. Gwynn has been appointed to compile a report on additives in canned foods and the label information on net weight of fruits and vegetables canned.

Because of the "energy crunch", gasoline stations were instructed by Internal Revenue Service to have a four square sticker to post their monthly ceiling price. The Commission 'spot checked' and advised stations to cooperate.

The local press was most cooperative with the Commission in giving us 'front page coverage. To them, we are truly grateful and look forward to working with them again in 1974 in keeping the local consumers aware of consumer affairs.

In conclusion, the Commission would like to thank the Federal Trade Commission, Consumer Council of the Commonwealth and Burlington Junior Woman's Club for their assistance to help our Commission to function more fully.

The Consumer Advisory Commission answers complaints by mail, telephone and in person. The Consumer Advisory Commission hours at the Town Hall in Conference Room two are as follows;

Tuesday 9:00-11:00 A.M.

Thursdays 12:30-2:30 P.M.

The Commission meets and answers complaints on the second Thursdays 7-9 P.M.

The Commission looks forward to serving the consumers of Burlington with many exciting programs planned for 1974.

Respectfully submitted,

BURLINGTON CONSUMER ADVISORY  
COMMISSION

Beverly Scholl, Chairwoman  
Joanne Bremer, clerk  
Marguerite Petrone



## PLANNING BOARD



### Organization

The year 1973 saw no change in the make-up of the Board as incumbents were returned to their seats in the March election. A re-assignment of responsibilities resulted in the election of Alfred D. Laing as Chairman, Frank E. Baxter as Vice Chairman and Charles C. Crevo as Member Clerk. Gerald J. Rourke was appointed to be the Board's representative to the Recreation Commission, while John P. Miller was appointed to represent the Board on the Capital Budget Committee.

The League of Women Voters approached the Board on the matter of increasing the Board's membership from five to seven seats. The basis for this move was to increase the working capacity of the Board and to relieve some of the burden created by the necessity to provide representatives to other Town commissions and committees. Subsequent to detailed discussions with representatives of the League, the Board agreed to support and co-sponsor an article requesting that the Town Meeting approve

the expansion of the Board. The Town Meeting so approved, and the 1974 elections will provide for filling the two new seats.

### Land Development

Three residential subdivisions were approved after numerous rejections by the Board and subsequent modifications by the developers. The subdivisions are as follows:

	No. of Lots	Total Acres
Briarwood Estates	27	15.0
Meadowvale Estates	23	12.4
Winn Valley Estates	60	34.1
Totals	110	61.5

Miscellaneous non-approvals resulted in the creation of 95 lots which cover a total of 179.0 acres.

### Rezoning

A number of rezoning articles were submitted to the Board for review and presentation of recommendations to the Town Meeting. Four articles were concerned with the rezoning of

and from residential to business or limited business. The Board recommended favorably on one article and unfavorably on the remaining three. In each case, the recommendations of the Board were followed.

#### Zoning By-Law Revisions

Probably the most significant zoning by-law revision was related to the density factor for Industrial Districts. The revision resulted in limiting the area that can be occupied by buildings and structures to 25 percent of the lot area upon which they are constructed. Revisions to Business District and Limited Business District by-laws resulted in providing prohibitions to uses considered to be hazardous and offensive.

#### Master Plan

The Board submitted an article to obtain \$7500.00 from the Town to qualify for matching funds from the Commonwealth for the updating of the Master Plan. The approval of the monies could have resulted in a grant of \$15,000. from the State, thereby creating a \$22,500.00 account for a Master Plan. Since the Town Meeting rejected the request, an update of the Master Plan was not possible. Later in the year, Industrial Commission Chairman Peter School advised the Board of the possibility of utilizing an arrangement with the Boston Architectural Center, whereby graduate students would develop a Master Plan for Burlington under a cooperative study project. The only cost to the Town could be for printing. The Board is pursuing this possibility and anticipates favorable action on the matter.

#### Apartment Impact Study

The Board appointed a committee to study the impact apartments have had on Burlington. The Committee, chaired by Ronald B. Pavochkin, with members James F. Russell, Vette S. Attaya, Carol Crosby, and Michael Cunningham, submitted a report in early spring. A significant finding stated in the report indicated that the apartment units are a definite fiscal asset to the Town. A number of social aspects were also considered, with the results being positive in some areas and negative in others. In general, the report should serve to answer many questions that typically arise on the Town Meeting floor during discussions per-

taining to rezoning articles concerning Apartment Districts.

#### Traffic Studies

The Traffic and Transportation Sub-Committee of the Planning Board made several studies and submitted recommendations in response to requests from various boards and committees.

#### Land Use Committee

The Land Use Committee submitted reports at public hearings conducted by the Board for the purpose of compiling testimony related to rezoning requests. The Committee documented advantages and disadvantages related to each of the articles. The Board found these assessments to be of value in its efforts to develop recommendation.

#### Traffic Circulation

The Board submitted two articles concerning land-takings for the purpose of connecting segmented streets, thereby improving traffic circulation. The Board first recommended that land be reserved for the eventual connection of Fairfax Street to an adjacent approved sub-division. The second recommendation was that a small parcel of land be taken to facilitate the connection of two portions of Wilhelmina Avenue. Both articles were defeated by the Town Meeting.

#### Industrial Development

The Board met on several occasions with the Industrial Development Commission concerning potential Industrial Development in the Town.

A special committee appointed by Senator Ronald McKenzie to study and make recommendations relative to the landlocked area between Route 3 and the Middlesex Turnpike met with the Board and Representative Robert Vigneau in attempts to place available facts in proper perspective. The resulting favorable report of the special committee generated a subsequent qualified support by Senator McKenzie for providing some type of access to the area.

#### Defaults

Defaults related to performance bonds involved taking action on three subdivisions. One developer was found to be in default and his performance bond of \$5500.00 was forfeited,

and the money was turned over to the Town Treasurer. Court action is in progress on a second subdivision that was deemed by the Board to be in default. The Board voted to take action on a defaulted performance bond for a third sub-division, with litigation pending.

#### Summary

The year 1973 was a significant one in terms of Planning Board Actions. Stringent requirements were placed on developers through more exact subdivision control enforcement. In the area of rezoning, the Board made recommendations that favored the private homeowner and yet provided the developer with proper consideration due under the zoning by-laws.

Respectfully submitted:

Alfred D. Laing, Chairman

Frank E. Baxter, Vice Chairman

Charles C. Crevo, Member Clerk

John P. Miller

Gerald J. Rourke

### TOWN ACCOUNTANT

Through the calendar year 1972 it was a customary practice for the Town Accountant to furnish through the Annual Town Report a presentation of the financial transactions of the Town for the prior fiscal or financial year. As of January 1, 1973, per an act of the legislature, the Town of Burlington, and all other cities and towns became part of the fiscal year cycle. Said cycle started January 1, 1973 and ended as of June 30, 1974, therefore to give the final figures for the fiscal year 1974, we will be unable to do so until after the close of business on June 30, 1974.

In order though to give you a picture of the financial activity through a particular period, we will give you in conjunction with the Ways and Means Committee Annual Budget Report for the Annual Town Meeting in May, 1974, an analysis of Appropriations and Expenditures, plus other pertinent data through the period ended December 31, 1973. This will be in line with the report they are submitting and relate to the information we have given to the citizens for the same period in prior years. It is our fervant hope that you will understand our position, and we look forward to presenting to you the information concerning the true fiscal year after July 1, 1974.

John J. Gulde,  
Town Accountant

## **POLICE DEPARTMENT**

Honorable Board of Selectmen

Gentlemen :

I herein respectfully submit the Annual Police Report for the year ending December 31, 1973

### DEPARTMENT ROSTER

#### CHIEF OF POLICE-

Edward C. McCafferty

#### CAPTAIN-

Charles T. Ferguson

#### LIEUTENANTS-

Arnold Christiansen	Donald Connolly
Robert Stryke	

#### SERGEANTS-

Eugene Knowles	Robert Hyde
Joshua Bennett	Louis Rose
Barry Solomon	John Moglia

#### PATROLMEN-

Roy Thorstensen	Robert Richardson
Richard Sheppard	Ronald Glejzer
Nunzio Cataldo	William St. Coeur
Chester Maguire	Gilbert Chaney
Russell Petersen	Gerald Mills
Robert Aloisi	Raymond Naramor
Andrew Reilly	Gerald Crocker
Richard Hovasse	Harry Sawyer
George Devlin	Richard Glejzer
Norman Christiansen	Eugene Glover
Clifford McKeon	Eugene DiFrancisco
Alfred Sciuto	Thomas McCarthy
Carl Christiansen	Paul Christiansen
Charles Chicarello	James Wright
Ralph Patuto	William Faria
	Thomas Quigley

#### PERMANENT INTERMITTENT PROVISIONAL

Robert DiGloria	Walter Bevis
William Duffey, Jr.	Thomas Flaherty,

#### PRINCIPAL CLERK-

Margaret Merlesena

#### SENIOR CLERK-

Janet Downey

#### JUNIOR CLERK-

June Collins



## SCHOOL TRAFFIC SUPERVISORS-

### HEAD SUPERVISOR-

Madeline Burwell

### SUPERVISORS-

Jan Field	Maureen Putnam
Terresa Battistello	Eleanor Doyle
Barbara Reichert	Margaret Ryan
Lancy Ozolins	Edythe Lowe
	Helen Bulman

## ARRESTS

Number of Arrests	693
Male	585
Female	108

### Offenses For Which Arrests Were Made:

Possession of Dangerous Weapons	2
Drunken	94
Drinking in Public	3
Drunken/Operating M/V Under Influence of Alcohol	88
Operating M/V so as to Endanger	7
Driving Motor Vehicle without Authority	42
Speeding Violation	4
Operating Motor Vehicle after Revocation	14
Operating Motor Vehicle without License	8
Operating Unregistered/Uninsured Motor Vehicle	6
Possession of Altered Inspection Sticker	2
Warrants Served For Out of Town Depts	13
Drunk, Disorderly, and Affray	2
Escapee from Youth Service Board	1
Assault & Battery by means of a Dangerous Weapon	8
Non-Support	1
Breaking, Entering, Larceny	26
Drug Arrests	54
Larceny	137
Indecent & Lascivious Person in Speech & Behavior	12
Minor with Liquor in Possession	55
Armed Robbery	1
Unarmed Robbery	4
Disorderly	5
Assault and Battery on Police Officer	11
Assault and Battery with Intent to Rape	2
Disorderly	56
Received Stolen Property	4

Trespassing	10
Violation of Parole	3
Stubborn Child	5
Gambling	3
Possession of Burglarious Instruments	6
Run-Away	4
	693

## DISPOSITION OF CASES

Guilty	305
Not Guilty	116
Dismissed	19
Released to other Police Departments	84
Drunken Releases	98
Cases Pending in Court	3
Committed to Mental Hospitals	22
Juvenile Cases Continued without Findings	6
Released to Parents	6

## GUILTY DISPOSITIONS

Fined	121
Sentenced	10
Probation	55
Suspended Sentences	37
Filed	70
Committed to Youth Service Board	2
One Year without Findings	3
Adjudged Juvenile Delinquent	7

## ADULT ARRESTS

Number of Arrests	463
Male	381
Female	82
Residents	170
Non-Residents	293

## JUVENILE ARRESTS

Number of Arrests	230
Male	204
Female	26
Residents	140
Non-Residents	90

## COURT APPEARANCES

District Court	3607
Superior Court, East Cambridge	231

## COMPLAINTS PROCESSED

Total number of Complaints Processed	26,746
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## MISCELLANEOUS

Photostats of Reports . . . . .	509
Emergency Messages Delivered . . . . .	89
Animal Complaints (Bites, Killed, Injured, etc.) . . . . .	522
Automobiles Stolen Out-of-Town Recovered in Burlington . . . . .	112
Automobiles Reported Stolen in Burlington . . . . .	425
Missing Persons Reported . . . . .	120
Missing Persons Located . . . . .	119
Fires Policed . . . . .	122
Summons Served . . . . .	1636
Sudden Deaths Investigated (Suicides, Natural, etc.) . . . . .	13
Emergency Escorts (Ambulance, Funeral, etc.) . . . . .	176
Money Escorts (School, Churches, etc.) . . . . .	457
Doors & Windows found open & secured	283
Vacant Homes Checked by request of Owners . . . . .	595
Fires Discovered and Reported to Fire Department . . . . .	8
Persons Finger Printer . . . . .	267
Number of Traffic Citations Issued . . . . .	1564
Emergency Cruiser Runs to Hospital and Doctor Offices . . . . .	255
Assisted Out-of-Town Police Dept. . . . .	50
Aided Stranded Motorists & Disabled Motorists . . . . .	188
Family Problems . . . . .	87
Number of Teletype Messages sent by the Department . . . . .	881
Number of Pistol Permits Issued . . . . .	267
Licenses & Registrations Revoked or Suspended . . . . .	97
Threatening or Annoying calls Inves- tigated . . . . .	99
Suspicious Persons & Vehicles Investigated . . . . .	520
Burglary Alarms Responded and Checked by Department . . . . .	829
Number of Accidents Recorded and Investigated . . . . .	1331
Firearms Identification Applica- tions Issued . . . . .	158
Number of Arrests (Physical and Summons) . . . . .	693
Parking Violations Issued . . . . .	320
Court Appearances by Officers of this Department . . . . .	3838
Motor Vehicle Transfers (Auto Dealers Only) . . . . .	1426

Bicycle Registrations . . . . .	202
Defective Motor Vehicle Tags Issued . . . . .	123
Violation of Dog Leash Law . . . . .	354
Bomb Scares . . . . .	18
Permits to Work Issued . . . . .	131
Employment Record Checks . . . . .	14
Warrants Served . . . . .	57

## CRUISER MILEAGE

Cruiser Patrol Mileage . . . . .	276,185 Miles
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## DRUG STATISTICS FOR 1973

Complaints . . . . .	88
Arrests . . . . .	54
Males . . . . .	85
Females . . . . .	16
Unknown . . . . .	1

## COMPLAINTS BY MONTHS

January . . . . .	11
February . . . . .	6
March . . . . .	3
April . . . . .	8
May . . . . .	1
June . . . . .	11
July . . . . .	5
August . . . . .	6
September . . . . .	8
October . . . . .	8
November . . . . .	9
December . . . . .	10

Age Groups:		Age Groups:
14 Years	6	22 Years
15	7	23
16	10	24
17	14	28
18	20	30
19	11	41
20	7	42
21	4	Unknown

## BREAKDOWN OF CRIME AT THE BURLINGTON MALL FOR THE YEAR 1973

Number of complaints for the year . . . . .	1,342
Malicious Destruction of Property . . . . .	32
Receiving Stolen Property . . . . .	2

Possession of Stolen Credit Cards. ....	6
Counterfeit Bills. ....	1
Flim Flam. ....	5
Robbery. ....(1 armed). ....	8
Exposure and Lewd. ....	13
Possession Narcotic Drugs. ....	5
Larceny. ....	231
Attempted Larceny. ....	43
Stolen Motor Vehicles. ....	224
Stolen Bikes. ....	12
Stolen Plates. ....	1
Motor Vehicles Recovered. ....	58
Arrests. ....	142
Accidents. ....	151
Alarms. ....	118
Police Information & Assistance. ....	227
Suspicious Persons. ....	36
Possession/Burglarious Implements. ....	4
Accosting, Assaulted, & Annoying. ....	15
Kidnapping. ....	1
Trespassing. ....	1
Minor in Possession Liquor. ....	2
Protective Custody. ....	1
Breaking & Entering. ....	1
Pick Pocket. ....	2

## ACCIDENTS

Year	No. of Accidents	Percentage of Increase/ of Decrease
1963	479	
1964	466	03.0% Decrease over 1963
1965	419	10.0% Decrease over 1964
1966	552	31.8% Decrease over 1965
1967	659	19.3% Increase over 1966
1968	812	21.9% Increase over 1967
1969	1061	30.6% Increase over 1968
1970	981	07.5% Decrease over 1969
1971	998	01.7% Increase over 1970
1972	1310	31.2% Increase over 1971
1973	1479	12.9% Increase over 1972

## TOP SIX ACCIDENT ROADS

Cambridge Street. ....	294
Route 128. ....	148
Mall Parking Lot. ....	151
Middlesex Turnpike. ....	141
Winn Street. ....	110
Bedford Street. ....	46

## Five Major Complaints by the Day of the Week

	Mon.	Tues.	Wed.	Thurs.	Fri.
Alarms:	16	14	10	10	11
Arrests:	27	11	25	16	23
Larcenys:	40	40	33	38	42
Stolen M/V: 45	30	26	31	37	
Recovered					
Stolen M/V: 10	8	9	8	9	
	Sat.	Sun.	Total		
Alarms:	26	31	118		
Arrests:	38	2	142		
Larcenys:	45	6	244		
Stolen M/V:	49	6	224		
Recovered					
Stolen M/V:	8	6	58		

## ACCIDENTS

Year	No. of Accidents	Percentage of Increase of Decrease
1963	479	
1964	466	0.3 % Decrease over 1964



# ACCIDENT BREAKDOWN

	1973	1972	1971	1970	1969	1968
Total Number of Accidents	1479	1310	998	981	1061	812
No. of Automobiles Involved	2685	2519	1895	1820	1988	1493
Fatal Accidents	3	5	2	1	2	2
No. of Persons Killed	3	5	2	1	2	2
Persons Injured	451	392	462	712	790	692
Male	230	204	223	364	409	392
Female	221	188	239	348	381	300
Burlington Operators Invol.	797	739	602	559	558	395
Out-of-Town Operators	1462	1486	1161	1156	1285	1012
Out-of-State Operators	136	167	107	95	117	75
Unknown	290	127	25	10	28	11

## DRIVER AGE RECORD

16 Years to 25 Years	617	671	571	539	557	302
26 Years to 35 Years	381	388	332	328	380	349
36 Years to 50 Years	402	477	357	362	415	324
51 Years and over	237	287	204	189	172	184
Ages Unknown	1048	696	431	402	464	334

## ACCIDENTS-JANUARY THRU DECEMBER TIME & LOCATION

Location	No. of Accidents	Number Persons Injured	12:00 MN to 6:00 AM	6:00 AM to 6:00 PM	6:00 PM to 12:00 MN
A Street	2	1		2	
Adams Street	5			5	
Algonquin Street	1		1		
Almy's P/Lot	16	6	2	6	8
Altronics P/Lot	1			1	
Arlington Road	1			1	
Arnold Terrace	1			1	
Baldwin Piano P/Lot	1			1	
Barbara Circle	2	2		2	
Barn Park Lane	11			7	4
Beacon Street	10	4	2	6	2
Beacon Village Apts.	3			2	1
Beaver Brook Road	1	1	1		
Bedford Street	46	10	2	38	6
Belmont Road	1				1
Birchcrest	1			1	
Blanchard Road	6	5	1	4	1
Bowl Away P/Lot	3		1	2	
Brookside Lane	1			1	
Brown Avenue	4			3	1
Burlington Mall P/Lot	151	105	2	88	61
Burger King P/Lot	4			4	
Cambridge Street	294	102	12	174	108
Carey Avenue	2			1	1

Location	No. of Accidents	Number Persons Injured	12:00 MN to 6:00 AM	6:00 AM to 6:00 PM	6:00 PM to 12:00 MN
Carlton Avenue	1			1	
Carol Avenue	2				2
Carr Fastener P/Lot	1	1		1	
Cedar Street	1			1	
Center Street	14	2		14	
Chestnut Avenue	3			3	
Church Lane	1	1		1	
Church of Christ P/Lot	1			1	
Clonmell Road	1		1		
Convenient Mart P/Lot	3			1	2
Corcorn Road	3			3	
County Road	3			3	
Crawford Road	1	1		1	
Cresthaven Dr.	1		1		
Crowley Rd.	3			3	
Dearborn Street	1			1	
Donald Road	1				1
Donna Lane	1			1	
Douglas Avenue	2			2	
Economy Shopping Center	6	1		5	1
Edgemere Avenue	1			1	
Eikonex P/Lot	1				1
Ellen Road	1			1	
Eugene Road	1			1	
Executive Park	1			1	
Fairfax Street	1				1
First Federal P/Lot	1			1	
Forbes Avenue	2			2	
Foster Road	1				1
Fox Hill Road	6	1	1	4	1
Fox Hill School P/Lot	1	2			1
Frado's P/Lot	1			1	
Francis Wyman Road	23	8	1	17	5
Fresh Spot P/Lot	2			2	
Friendly's P/Lot	2			2	
Gidley Street	1			1	
Glen Avenue	3	2		2	1
Gloria Circle	2	2		2	
Gulde P/Lot	1			1	
Hampden Avenue	1	1		1	
Harriett Avenue	6	7		5	1
Hart Street	2				2
Hershey Street	1	2			1
High School P/Lot	5	2		5	
Hill Top Drive	1			1	
Holiday Inn P/Lot	6		1	3	2
Howard Johnson's P/Lot	5	1		4	1
Ice Palace P/Lot	1				1
Itek P/Lot	4			4	

Location	No. of Accidents	Number Persons Injured	12:00 MN to 6:00 AM	6:00 AM to 6:00 PM	6:00 PM to 12:00 MN
Jackson Road	3	1	1		2
Jefferson Avenue	1			1	
Kimble Road	2			2	
Kinney Avenue	3	1	1	2	
Lantern Lane	1				1
Leopold Street	2			1	1
Leroy Drive	1		1		
Lexington Street	21	12	1	17	3
Liberty Market P/Lot	2			2	
Liquor Cabinet P/Lot	1			1	
Locust Street	4			4	
Lowell Street	1				1
Mall Road	41	28	4	31	6
Maple Street	1	1		1	
Marvin Road	1				1
Maud Graham Circle	1				1
McDonald's P/Lot	9	2		6	3
Meadow Road	2	1		1	1
Meadowcrest Road	1				1
Middlesex Street	141	40	2	108	21
Middlesex Bank P/Lot	2			2	
Mill Street	10	5	1	3	6
Mini Mall	3			2	1
Mr. Donut P/Lot	1				1
Mohawk Road	2	3		2	
Motor Mart P/Lot	1			1	
Mountain Road	1			1	
Murray Avenue	1		1		
Murray Real Estate	1			1	
Nelson Road	2		2		
Newbridge Avenue	1			1	
New England Executive Pk	1			1	
North Avenue	2			1	1
Northeastern P/Lot	1				1
Orleans Road	1				1
Pathwoods Avenue	2			2	
Partridge Lane	1	2		1	
Paul Street	1			1	
Peach Orchard Road	10	3	2	4	4
Pearsons Circle	1				1
Pewter Pot P/Lot	2			2	
Pier One Import	1			1	
Pine Glen School	1			1	
Phyllis Avenue	1				1
Plaza Cleaners P/Lot	1			1	
Police P/Lot	1			1	
Pontos Avenue	1			1	
Post Office P/Lot	2			2	
Porter Avenue	1			1	
Princeton Road	1				1



Location	No. of Accidents	Number Persons Injured	12:00 MN to 6:00 AM	6:00 AM to 6:00 PM	6:00 PM to 12:00 MN
Proudy Road	4	6		4	
Purity Springs Road	2			1	1
Rahway Road	1	1			1
Raytheon P/Lot	1			1	
R.C.A. P/Lot	1			1	
Reservoir	2	1		2	
Robin Hood Lane	1			1	
Rocky Hill Road	1			1	
Route 3, North	24		1	20	3
Route 3, South	34		7	21	6
Route 128, North	97		6	73	18
Route 128, South	51		3	39	9
Ruthven Avenue	1				1
St. Margaret's P/Lot	1			1	
St. Mary's P/Lot	2	1		2	
St. Mark's P/Lot	1			1	
Sandy Brook Road	1				1
Sarah Street	2			1	1
Sears Street	2			2	
Second Street	3			3	
Seven-Eleven P/Lot	5			4	1
Skelton Road	2				2
Skilton Lane	16	7	1	10	5
Simons Park	1	1	1		
South Avenue	1			1	
S. Bedford Street	11	6	1	8	2
Spring Valley Road	1	1			1
Spruce Hill Road	1			1	
Star Market P/Lot	3			2	1
Stoneybrook Road	1	1		1	
Suburban Lane	1			1	
Sunluck P/Lot	1				1
Sunset Drive	1				1
Susan Avenue	1			1	
Terrace Hall Avenue	18	15		12	6
Terry Avenue	2	2		1	1
Third Avenue	1			1	
Thistle Road	1			1	
Thomas Street	1				1
Town Rexall P/Lot	1				1
University Avenue	2			2	
Value House P/Lot	9			7	2
Van Norden Avenue	1		1		
Vinebrook Park	1			1	
Washington Street	1			1	
Wayside Avenue	4			2	2
Welder's Supply	1			1	
Wellesley Avenue	1			1	
Wheeler Road	7	6	1	5	1

Location	No. of Accidents	Number Persons Injured	12:00 MN to 6:00 AM	6:00 AM to 6:00 PM	6:00 PM to 12:00 MN
Wildmere Avenue	2			1	1
Wildwood Street	1				1
Wilmington Road	29	7	4	21	4
Winn Street	110	25	5	70	35
Winter Street	1			1	
Wyman Street	2		1	1	

This year, 1973, was a year of greater stability. The accomplishments were many with far reaching consequences. Although, often over shadowed by the problems of the day, especially on the National and International level, I feel that even those problems gave some insight into how this new era will proceed.

While our crime problems increased slightly, it appears that it is the result of an increased shopping and business population. But, even in this, there appears to be a new attitude which is less violent in nature.

People seem to be more tolerant and better able to cope with the problems at hand. The hostility of the past few years appears to have been replaced by a new attitude. PEOPLE SEEM TO KNOW WHERE THEY ARE GOING AND WHAT THEY WANT, AND ARE READY TO WORK TO ACHIEVE IT.

Respectfully submitted,

Edward C. McCafferty  
Chief of Police

## FIRE DEPARTMENT

to: The Honorable Board of Selectmen and Citizens of Burlington, Mass.

The report of the Fire Chief and Forest Warden for the year of 1973 is herewith submitted.

During the past year, the Fire Department answered more calls than it has ever had in the past. During this very busy year the men of the department distinguished themselves on a number of occasions; at building fires, woodland fires and accidents to which they responded. Many members of the department attended school on first aid at the Winchester Hospital, Harvard Medical School and Choate Hospital. Nine men are being trained for emergency medical technicians to comply with State regulations. Because of this schooling our ambulance service has been updated and improved, giving to the people of Burlington the finest emergency medical assistance the Fire Department has ever provided.

The year of 1973 was a year of change for your Fire Department with many improvements in Fire Alarm to give you a very good and systematic Fire Alarm System, a full active Fire Prevention Bureau and more training and community service than has ever been given to the people of Burlington. There was an increase in ambulance calls; automobile fires, grass and brush fires, dumpster and electrical fires. During the year the Fire Station was visited by many groups of children and the department welcomed the chance to show itself to the young people of the Town.

As in 1972, we are happy to announce there were no deaths caused by fire.

### Recommendations:

I am recommending in my budget (1974-1975) that the Town purchase a new ambulance to replace the present ambulance. Also a new fire alarm truck which will be capable of maintaining the fire alarm system and traffic lights in the Town; a hundred foot aerial truck that would be used for the additional commercial industries and high rise type buildings.

I am again asking for monies to put on an addition to fire headquarters for administration, repairs and storage which is very much needed at this time.

### Manual Force:

The permanent force consists of a Chief, 2 Deputy Chiefs, 8 Lieutenants, 39 Firefighters, 3 call Fire Fighters and 1 Chaplain.

### Buildings:

At the present time the Town has two fire stations. Headquarters, which is located in the center of Town on Center Street and a Sub Station located on Terrace Hall Ave. near the Middlesex Turnpike. In the headquarters building is housed the Chiefs' office, fire alarm headquarters, and the maintenance shop as well as most of the firefighting equipment of the Town.

### Apparatus:

Engine 1, a 750 gallon per minute pumping engine; Engine 6, a 750 gallon per minute pumping engine; Engine 2, has a 500 gallon per minute pump and may be used for building and brush fires; Engine 5, which is a 1955 G.M.C. brush fire truck. We also have a 1957 fire alarm truck, with a 30 foot platform ladder; a half ton pick up truck; a Chevrolet Carryall rescue truck; a Jeep; a 1970 International Ambulance; a Chief's car and a 85 foot Pirsch Aerial Ladder truck and a Fire Prevention Sedan car.

### Fire Prevention Bureau:

Permits Issued: Oil Burner Installations 37; Blasting 42; L.P. Gas 4; Flammable Liquid Storage 1; Small Arms Ammunition 4.

During the past year, the Fire Prevention Bureau was very active with the Town industries, and the people of the Town in conducting courses for the benefit of all people living, working or visiting our Town.

One of our largest industries were assisted in forming a private fire brigade, and several other industrial plants were given instructions on first aid.



Many of the industries in Town were given instructions in the care and maintenance of portable fire extinguishers. This instruction also included a practical demonstration with the plant personnel also using these extinguishers. There was also a course of instruction given on baby sitting to the people of the Town who were involved in the care of small children. All quarterly inspections of the schools has been completed and the children in the first four grades have all been given safety lectures on fire. These lectures included fire safety films featuring Donald Duck and Smokey the Bear. During the past year, the first grades were again visited by members of the Fire Department to acquaint them with our department and explain the purpose of the fire department and instruct them on false alarms and the danger of them both to the fire fighters and the people of the Town.

#### Fire Alarm:

All public building Fire Alarm systems have been tested by the Fire Department and found to be in good working order. The schools Fire Alarm system have been tested and found to be in good order with only one major exception at the high school which is now being rectified. Street boxes have all been tested and repairs made when necessary. New underground cables have been installed between Fire Alarm Headquarters and branch cable circuits to accommodate the new communications system and emergency communication system as well as additional Fire Alarm circuits.

A new communication bunker has been built at the new water tower where all radio equipment is located that will be operated remotely from the individual departments through municipal Fire Alarm cables. The Fire alarm watch desk which was underway last year is now completed at Headquarters. A 400 amper hour stand by battery system has been installed for emergency Fire Alarm Power.

Burlington is still incorporating many new communication features into the Fire Alarm system to increase the efficiency of operations.

An increased financial savings has been noted since the Fire Alarm Division of the Fire Department took over maintenance of all Town owned traffic lights.

In May, 1973, Deputy Chief Charles Bunton retired from the Burlington Fire Department.

Charlie's retirement ended his forty year career with the Town's Firefighting Force.

He started with the Department as a call fireman on March 20, 1935 and became the Town's first and only permanent firefighter in April, 1936. He was promoted to the rank of Captain in 1938, and to Deputy Chief in May, 1941.

Charlie's dedicated service to the Town of Burlington during the past forty years was, to say the least, a labor of love.

As you enter your retirement, we wish you well, and publicly congratulate you for your enormous contribution to Burlington.

I wish to express my appreciation to the residents of the Town of Burlington for their cooperation in Fire prevention, the permanent fire fighters who have responded to alarms when off duty, and the members of other Town Departments for their assistance and cooperation.

I wish to express my appreciation to all call fire fighters who have responded to the alarms unfailingly during the year, and to the Auxiliary Fire Department who gave so much of their time and talents, and without whom the taxpayers would have shared a greater burden.

Respectfully submitted,

Herbert W. Crawford  
Chief of Department

## RECREATION DEPARTMENT

In 1973 the Recreation Department continued its diversification of programs and facilities in an attempt to serve the leisure-time needs of more Burlington citizens than ever before. During the year, there was a substantial increase in overall participation in recreational activities, largely because of the wider range of activities provided by the Recreation Department. The goal is to offer quality recreational opportunities for every member of the community in order to help them live their lives more enjoyably. Although much remains to be done, a great deal was accomplished in 1973 towards this end.

The improvement projects completed at Simonds Park during 1973 have made the Park one of the best and most versatile recreational facilities in Massachusetts. The construction of a modern wading pool with sanitary filtration system has made Simonds Park more popular with younger children. The completion of the lighting project made it possible to accommodate Babe Ruth baseball games, Pop Warner football games, Recreation Department flag football program, sledding and tobogganing, as well as Little League baseball games on the smaller field which was lighted in 1972. A softball diamond was added so that night softball programs may be held at Simonds Park. Another improvement accomplished at the Park in 1973 was the correction of a drainage problem in the outfield of the Babe Ruth baseball field.

Simonds Park now includes a wide range of facilities for a diversified program of recreational activities: lighted baseball field for Little League and girls softball games; lighted field for Babe Ruth baseball; Pop Warner football; sledding; softball games and special events; four lighted tennis courts; two lighted basketball courts; picnic area; playground and wading pool. There is truly something at Simonds Park for every member of the family.

The improvement of the Town Common was one of the most visible projects undertaken by the Recreation Department in 1973. Under the leadership of the Recreation Commission and the Town Common Advisory Committee, the involvement of local industry was encouraged and this

resulted in the establishment of the Town Common Beautification Fund. Several Burlington businesses and industries contributed funds which were used to plant flowers and trees on the Common. Hopefully the Fund will be expanded in the future. A generous contribution by the Murray family made possible the construction of a beautiful bandstand on the Common. Theodore Murray Bandstand, as it was named at dedication ceremonies in August, was constructed by Mr. "Joe" Visco of the Recreation Department's Maintenance Division. Several band concerts were held on the bandstand in 1973 at no cost to the Town, and a series of concerts is scheduled for the summer of 1974. The bandstand is thus a beautiful, but functional, addition to the Town Common which should bring enjoyment to thousands of our citizens over the years.

Among the other projects completed by the Recreation Department during 1973 were the addition of a second baseball field at Fox Hill School to solve a severe drainage problem, the fencing of tennis courts at Regan Park, the painting and lining of tennis courts at Simonds Park and Regan Park, the completion of additional parking at Rahanis Park, the lighting of basketball courts at Rahanis Park, the fencing of Veterans Memorial Park and United Carr Park, and the installation of water lines (for flooding rinks) at Rahanis Park and Regan Park.

In addition to the maintenance of all recreation facilities including 5 parks, 12 playground areas, the grounds of 8 schools, the Town Common, 15 baseball fields, 4 softball fields, 15 tennis courts, 7 football fields, 2 soccer fields, 3 skating areas, 7 outdoor basketball courts, picnic areas, sledding slopes, and wading pool, and snow removal at all Burlington Schools and public buildings; the Recreation Maintenance Division began the huge task of outside maintenance at the new Burlington High School during 1973. As ball fields are completed at the high school site, that job will become even more demanding in 1974.

Recreation Department programs were greatly expanded and improved during 1973 at very little additional expense to Burlington taxpayers. For the first time, a mobile playground program was developed to serve areas which are distant from permanent playground

locations. Youngsters in isolated areas of Burlington may now enjoy programs brought into their neighborhoods. This "playground on wheels" concept will be expanded in 1974. The entire playground system was revised during the summer to be more in tune with the desires of youngsters. Plans were made to begin a Day Camp program at Simonds Park to be run in conjunction with the playground system in 1974.

The Recreation Department expanded its Senior Citizens Ceramics program in 1973 and made plans to provide more activities for the elderly in the coming year. A great deal more remains to be done with regard to leisure-time services to Senior Citizens in Burlington, and the Recreation Department intends to provide leadership to see that Senior Citizens are provided adequate recreational opportunities.

One Senior Citizen, Mrs. Evelyn Rourke, became a member of the Recreation Department staff in 1973 as a participant in the Retired Senior Volunteer Program. Mrs. Rourke very professionally developed a recreation resource center which will be ready in 1974 to provide to Burlington citizens a wealth of information on recreational opportunities in New England as well as information on numerous recreational topics.

Many Recreation Department programs were added, expanded, or improved during the year in order to keep pace with changing needs. One program which was expanded and revised was the basketball program. For the first time, parents were invited to a "Basketball Night" where they were able to meet Recreation Department basketball personnel, learn about the recreation basketball program, meet the Burlington High School basketball coaching staff, ask questions and make comments about the Recreation Department basketball leagues. Such attempts to inform parents of the nature and scope of their children's activities may be expanded to include other Recreation Department programs. An addition to the basketball program in late 1973 was the Training League for 4th grade boys. It is now considered to be the most important part of the basketball program because the emphasis is on teaching fundamentals. The 7th and 8th grade basketball

more interest among the more experienced players.

Among the other Recreation Department activities added or expanded in 1973 were summer swimming lessons and recreation swim, industrial softball league, street hockey leagues, girls cheerleading, dog obedience classes and organized basketball games for High School boys and men in conjunction with the open gym program at Burlington High School.

A change that was effected in 1973 but will not be implemented until 1974 was the Recreation Department's acquiring the use of a portion of the Center School for Recreation Department activities. The Recreation Department will have the use of the gym and cafeteria while the School Department administration will move to the classroom area at the front of the building. The newly acquired space at the Center School will be used for many recreation activities, but it is expected that the building will particularly fill the need for a centrally located youth recreational center.

The Burlington Youth Center at the site of the old Nike Site was closed as a teenage drop-in center during the fall of 1973, largely because of its poor location within the Town. The program will get a complete face lifting when it opens at the Center School. The Youth Center buildings are still effectively used for judo, ceramics, nursery school for mentally retarded children, and equipment storage.

Improvements in the Recreation Department during 1973 were not limited to activities and facilities, as a management improvement program was implemented. The Recreation Director and Maintenance Superintendent consulted with professional managers in private industry, who had volunteered their services, in order to improve their management methods and practices. As a result both department heads instituted new inventory systems for better control of equipment and supplies. Other managerial improvements are expected to accrue from this program which will continue in 1974.

As the challenges of 1973 have been met, new ones have taken their places. The biggest challenge in 1974 for the Recreation Department will probably be the handling of the reper-



ussions of the energy crisis. The demand for local recreational services will be greater as dwindling gasoline supplies keep people from travelling to distant recreational facilities. At the same time, local facility use may be affected by fuel oil shortages. Thus the Recreation Department may find it difficult to provide badly needed indoor recreational activities at a time when demands for local recreational services will be greatest.

The energy crisis may require the Recreation Department to be more imaginative, to explore alternatives to programs as they are presently run, to pull people together, to try new things, to work with other communities, to do whatever is necessary to provide a worthwhile recreation program to our citizens.

We will make every effort to be a Recreation Department that will change with the times and respond to difficult circumstances. We are ready for the challenges of 1974.

Respectfully submitted,

Donald Roberts, Director of Recreation  
James Marchese, Maintenance Superintendent

FOR THE BOARD OF RECREATION COMMISSIONERS

Charles MacWilliam, Chairman  
Michael O'Regan  
Francis White  
William Cronin  
Gerald Rourke

## BOARD OF HEALTH NURSES

I herewith submit my report for the year 1973 as Public Health Nurse for the Town of Burlington. During the year a total of 2,522 visits were made to town residents. These visits included bedside nursing care under physician's orders, communicable disease and tuberculosis follow-up, maternal and child health supervision and geriatric counselling. Sixty-four physical therapy visits were made to residents in their homes by our registered physical therapist.

Monthly Well Child Conferences were conducted under the direction of Dr. Harriet Leach, assisted by the Board of Health Nurses. An increase in the number of pre-school physicals done at the clinic was noted this year.

Throughout the year an intensive school survey was conducted in cooperation with the school nurses to update the immunization status of all school children as required by law. Through this joint effort immunizations on many hard to reach families were completed. All immunization vaccines provided by the State Department of Public Health are administered free to Burlington residents. Measles, rubella, polio and mumps vaccines are given by the nurse any weekday by appointment. Diphtheria, Pertussis, Tetnus (DPT) vaccine is administered by the physician at the Well Child Conferences.

A flu vaccine clinic was conducted for all Burlington residents fifty years of age and over and all persons with a chronic illness. 638 shots were administered in two Saturday clinics in October. Medical supervision for these clinics was provided by the Lahey Clinic.

I again extend my thanks to the Board of Health members, volunteer workers and the local newspapers for their excellent cooperation in our many health programs.

Respectfully submitted,

Eileen M. Gauthier, R. N.  
Senior Nurse

## BOARD OF ASSESSORS



The year 1973 was a busy and productive year for the Board of Assessors and the office under their direction. The Town of Burlington is still growing and this was indicated by new industrial construction started and completed in 1973. There were also considerable new additions to businesses already operating in the town. The same can be said for new homes started and finished during the year. All this new construction and additions create a constant workload on the Assessors, and their office. Every building permit issued by the building inspector is checked and evaluated for assessment. Every deed for change of ownership during the year is also processed and recorded by the Assessors office.

A recurring problem is the automobile excise tax bills. Far too many hours of administrative labor are spent by the Assessor's office in checking for errors in automobile excise taxes, duplication, incorrect names, vehicle numbers, and far too many more to mention. Contrary to what many vehicle owners believe, the vehicle excise tax bills are processed in Boston and forwarded to Burlington. After being checked for errors they are sent to vehicle owners. The return of revenue is substantial to the Town of Burlington, so kindly bear with us for Boston's computer errors. Any questions concerning abatements for vehicle excise tax are welcome at the Assessor's office at any time during normal operating hours and also on most Thursday evenings.

Personal property bills increased to 1,250 during the year. The same can be said for Statutory Exemptions. The Board of Assessors reviewed a total of 565 Statutory Exemptions during 1973. A breakdown would be as follows:

105	Elderly
37	Widows
6	Blind
417	Veterans

A problem was created in September of 1973 when the Assistant Assessor resigned. As a result of his resignation the Assessors were compelled to carry out his duties as well as their own, resulting in many extra hours of work for them. They were assisted in this task by a temporary employee subsidized by the E. E. A. (It is anticipated that this employee will become a permanent member of the Assessors Department as soon as it can be arranged.)

The Assessors department personnel consists of Mrs. Alice Campbell who is the Senior Clerk in the office and is ably assisted by Mrs. Lillian Wallace. Mr. Elmer J. Morrison is Chairman of the Board; Mr. George C. Gormley is Vice Chairman and Mr. Timothy J. Cosgrove is Secretary.

In the immediate future a press release and/or notice will be published by the Board of Assessors explaining the new billing system established by MASSACHUSETTS LAW. The new system consists of two separate bills which will cover an 18 month period.

Respectfully submitted,

Elmer J. Morrison, Chairman  
George C. Gormley  
Timothy J. Cosgrove

Board of Assessors

## CIVIL DEFENSE

the Honorable Board of Selectmen:

I, herewith, submit my annual report as Director of Civil Defense for the year ending December 31, 1973. The functions of the Civil Defense are categorized and summarized as follows:

### Auxiliary Fire and Rescue Service

The Auxiliary Fire and Rescue Service is located at the Youth Center in Winnmere, with Captain Steve Duke in charge.

The Auxiliary Fire and Rescue Service provide their headquarters with volunteer coverage during each evening of the week. Membership averages twenty men.

The Auxiliary Fire and Rescue Service operate three motor vehicles and one trailer. The function of the Civil Defense Fire and Rescue Service is to assist the other Town Departments, more especially the Fire Department. Their services include fully equipped rescue service, auxiliary power and lighting facilities, as well as providing emergency pumping facilities for flooded cellars.

Auxiliary Fire and Rescue personnel participate in rescue courses conducted at the Massachusetts Civil Defense Academy in Topsfield, Massachusetts.

Over 5,000 hours of volunteer time were contributed by Civil Defense Auxiliary Firefighters during 1972. The Civil Defense light and rescue truck responded to all nighttime alarms of fire, as well as numerous accidents. Furthermore, they provided emergency lights on many occasions to the Water Department for water and sewer breaks-all at labor cost to the Town.

### Emergency Communications

The Civil Defense amateur radio group continues to provide the Town with effective emergency radio communications under the direction of Radio Officer Jack Tremblay. Their base

of operation is at the Civil Defense Control Center located in the basement of the Meadowbrook School where they have facilities to keep the Town in constant contact with local, area, and State Civil Defense in time of emergency. These radio facilities are tested frequently to insure proper operation.

### Emergency Hospital

The Civil Defense Packaged Disaster Hospital (P.D.H.) is stored at the Civil Defense Control Center in the basement of the Meadowbrook School. In a disaster it could be set up in the school to provide a 200 bed general hospital capable of independent operation for 30 days before resupply would be required. The value of the Civil Defense hospital is greatly increased because of the operational plan we were able to develop. Under this agreement, the Lawrence Memorial Hospital in Medford and the Winchester Hospital would provide the necessary medical nursing, and miscellaneous personnel to operate the Burlington hospital, should the need arise. The supplies of the P.D.H. are inspected regularly by the Federal government, and those drugs or other items which have a shelf life are replaced. The town pays nothing toward the maintenance or upkeep of this facility.

### Emergency Operating Center

The function of the Emergency Operating Center is to provide an alternate place from which our town could operate, should a natural or man-made disaster cause such a move to be necessary. Work areas have been set aside for all the major town departments. There are 2-way radio facilities for every department located in the E.O. C. Six stand-by telephone lines are also part of the E.O. C. equipment. These phones may be used in the Control Center (located in the basement) or may be moved to the main floor of the school in the event that the building had to be converted to a hospital or other emergency facility.

Through joint projects involving our Police, Fire and Public Works and Civil Defense agencies, we are currently working towards completion of a Master Communications system which will relocate the Police, Fire and Public Works base radio stations at the site



of the new water standpipe on Greenleaf Mountain. The antennae for these base stations will be located on top of the standpipe which will greatly improve the town's radio capabilities emergency services.

During the past year, underground cable has been placed in the conduit in the ground, which will provide for the necessary cables to connect this radio facility directly and, by way of underground cable, to the Police Station, Fire Headquarters and Public Works Department. These facilities will also be connected by underground cable to the Meadowbrook School Emergency Center, giving the Town an alternate facility for emergency operation. When completed in 1974, Burlington will have one of the best radio systems in the State.

#### Control Center

The purpose of the Control Center is to provide a base of operations during adverse weather conditions. The D.P.W. can operate and easily be coordinated with the other town departments from this Center, which is also the E.O.C. In cooperation with the Burlington School Department the Civil Defense also, provides the "no school" answering service.

#### Medical Self Help

Medical Self-Help is a course which covers a wide variety of topics ranging from healthful living in emergencies, through all the various aspects of first aid, up to and including emergency childbirth procedures. It is sponsored by the U.S. Department of Public Health and the Federal Civil Defense and is available to any group in the town that might be interested.

#### Surplus Property

During 1972, the Burlington Civil Defense has again been fortunate in obtaining a great deal of valuable surplus Government property at minimum prices.

Civil Defense surplus property presently on loan to, and in active use by the Town Departments include 4 Jeeps (Police, Fire and Recreation departments) 4 pickup trucks (D.P.W., Fire, Recreation, Water and Sewer Departments), 2 one-ton 4 wheel drive power wagons

(Fire Department and Civil Defense), 1 car (all (Police Department), 1 sedan (D.P.W.). We also have two 10 wheel drive vehicles (Highway and Civil Defense). All these vehicles are in good condition, each having cost the town between \$70 and \$140 each.

#### Matching Funds

The Burlington Civil Defense was again fortunate to participate in the Personnel Administration Matching Funds Program (Public Law 85-606). Under this program the local Civil Defense is reimbursed 50% on salaries, office, secretarial, and travel, as well as receiving 50% reimbursement on all insurance covering Civil Defense vehicles. I am proud that our Burlington Civil Defense has again met the stiff requirements to qualify for participation in this program.

#### Radiological

We continue to maintain our stockpile of various types of radiological monitoring devices. In addition to those stockpiled at different locations in the town, there is, also, a stockpile located on the Civil Defense Rescue truck in case of a nuclear accident. All our radiological devices were replaced (rotated) by the State during 1972.

In conclusion, may I say that an effective Civil Defense Agency cannot operate without an enormous amount of help, and in this regard, the Civil Defense of Burlington is most fortunate. May I express my sincere thanks to the D.P.W., Recreation Department, Police Chief McCafferty, Fire Chief Crawford, School Department, as well as to the other town departments who have given so generously to the Civil Defense.

Thanks, also, to Auxiliary Fire Captain Steve Duke and Radio Officer Jack Tremblay and to all the volunteers who contribute so unselfishly to the Civil Defense Program.

Respectfully submitted,

Richard B. Brown, DIRECTOR

## THE BUILDING INSPECTOR

I herewith submit my report as Building Inspector for the year 1973.

Permits issued:		
Buildings	86	\$1,913,600.
Additions Dwellings	108	342,109.
Alterations Dwellings	58	70,775.
Business	25	9,174,600.
Additions Business	18	906,090.
Alterations Business	39	875,119.
Residential Garages	11	41,150.
Swimming Pools	76	234,610.
Garages	97	51,577.
Miscellaneous	8	6,160.
Temporary Trailers	4	1,000.
Amplifications	17	
Renovations	4	

TOTAL ESTIMATED COST OF BUILDING: \$13,616,790.

TOTAL NUMBER OF PERMITS ISSUED: 551

TOTAL FEES COLLECTED: \$16,707.

Permits in 1973 with a value of \$100,000. or over are as follows:

Building & Slye-12 New England Executive Park	
Alteration	\$300,000.
Howard Realty Trust-26 Cambridge Street	
Restaurant	\$100,000.
N.E.E.P. Trust-10 New England Executive Park	
Office Building	\$700,000.
Blanchard Trust-Blanchard Road	
Tennis Club	\$406,600.
Graham Associates-Ray Avenue	
Addition to Ice Rink	\$360,000.
Middlesex Industrial Turnpike Trust-Third Ave.	
Office Bldg.	\$741,000.
Madall Road Trust-Middlesex St.	
Office Building	\$1,950,000.
Richard J. Kelly-120 Cambridge Street	
Stores	\$200,000.
Lex Realty Trust-Lexington Street	
Stores	\$500,000.
Realty-Blanchard Rd.	
Warehouse & Office	\$125,000.
Bldg. 19 1/2 Cambridge St.	
Store	\$350,000.

Bellofram-Blanchard Rd.	
Addition	\$168,990.
Stop & Shop, nc.-Lexington Street	
Stores	\$975,000.
Graham Associates Lot 11, Ray Avenue	
Industrial	\$100,000.
N.W. Bldg. 18 Trust-Third Avenue	
Industrial	\$570,000.
Burlington Arcade Associates-34 Middlesex St.	
Stores	\$1,800,000.

Respectfully submitted,

Francis R. Moran  
ACTING BUILDING INSPECTOR

## INSPECTORS

### REPORT OF THE WIRING INSPECTOR

I, herewith, submit my report as Wiring Inspector for the year 1973.

Number of Permits Issued 543

Number of Inspections Made - -

Fees Collected \$9,343.00

Respectfully submitted:

WILLIAM E. FAIRWEATHER  
Wiring Inspector

### REPORT OF THE PLUMBING INSPECTOR GAS INSPECTOR AND AGENT OF THE BOARD OF HEALTH

For the year ending December 31, 1973  
the Board of Health issued the following permits:

298	Gas Permits	\$2,445.00
338	Plumbing Permits	2,840.00
517	Particular Sewer Permits	5,806.00
3	Septic Permits	35.00

Inspections were made on all work that was completed.

Respectfully submitted:

Vincent F. Howard

## SEALER OF WEIGHTS AND MEASURES

This has been an active year for this Department particularly because of the increase in consumer prices, which in turn make the accuracy of measurement more critical for the delivery of a dollars worth of goods for a dollar spent.

As a result of soaring food prices at the beginning of the year, more emphasis was given by this Department to spot checking of goods of this type for conformance to proper weight. Later in the year, the shortage of and the increase in the price of gasoline and fuel oil required greater emphasis on goods in this area. More frequent inspections of gasoline stations and their methods of sale were made to insure that there was no deception or fraud. (Only one case was uncovered- and corrective action was taken immediately)

A special survey of all oil dealers in the Town was conducted for the Division of Standards of the Executive Office of Consumer Affairs, in connection with that Division being designated by Governor Sargent to work within the provisions of the Middle Distillate Program of the Office of Oil and Gas of the Department of the Interior. The results of this survey will be used in connection with the emergency allocation of fuel oils-if the need arises.

The current energy crisis has spurred the sale of cordwood and firewood and required additional inspection as well as the investigation of more complaints regarding the sale of this type of item.

The Sealer of Weights & Measures attended a two day Weighing Systems Seminar conducted by the Division of Standards which was most educational and informative- particularly as it related to the new Digital type of electric scales that are starting to make their appearance in stores around Burlington, and must be inspected regularly.

The Duties of the Sealer of Weights & Measures check, adjust or condemn each and every measuring and weighing device used commercially

in the Town. This past year has included 12 gasoline and oil metering devices, 15 fabric measuring devices, and 188 scale and weighing devices. Of these devices, 19 were adjusted and sealed, and 3 were condemned from further use.

This office will continue to be the protector of the consumer's pocketbook and serve the general public as well as the merchants of Burlington with equal and unbiased judgement.

Respectfully submitted,

Alfred D. Laing  
SEALER OF WEIGHTS & MEASURES

## MOSQUITO CONTROL

The East Middlesex Mosquito Control Project in Burlington herewith submits their report.

The mosquito control plan of 1973 included drainage work, spraying against mosquito larvae and aerosol applications against adult mosquito infestations. As the season turned out there was so much trouble from mosquitoes that practically the whole effort was spraying against either mosquito larvae or adult mosquito infestations. Some pre-season dusting was done on frozen wet lands in January and February. Early mosquito larvae were found the first week in April. The inspection and hand spraying began soon after that. On April 21st helicopter spraying was done against larvae at the Beach St. cedar swamp, at Vine Brook swamp on Lowell St. and at Valley View along the Billerica border.

Adult mosquitos were active by the latter part of May. Truck aerosol spraying commenced on the night of May 31st and was used a total of 18 times in various parts of Burlington up to September 11th. Helicopter aerosol spraying also commenced on May 31st and was done mainly around the outer edges of Burlington on six occasions, the last on September 5th.

Adult mosquitos were considerable more abundant in 1973 in spite of the increase



aying. For unknown reasons the office received less complaints than in the preceding yr. About September 15-16 the State Health Department emergency spraying apparently covered all of Burlington north of Route 128.

#### Financial Statement

Balance December 31, 1972	\$1,603.02
Appropriation for 1973 received June 5	10,736.00

#### Expenditures in 1973:

Labor	3,468.31
Pesticide	1,715.98
Helicopter	996.84
Insurance	1,294.15
Utilities	103.82
Rent	431.92
Police & Administration	818.03
Oper. & Super.	1,544.04
Vehicle repl.	294.20
Other Services	29.71
Credits	(8.65)
Net	\$10,688.35

Balance on December 29, 1973	\$1,650.67
Appropriation for January-June 1974 rec'd June 5	5,690.00

The East Middlesex Mosquito Control Commission has requested an appropriation of \$2,000. for July 1974 to June 1975.

Respectfully submitted,

Francis F. Howard  
 MOSQUITO COMMISSIONER FOR BURLINGTON

## **VETERANS' SERVICES**

#### OFFICE HOURS:

Monday through Thursday 8:30 A.M. to 12:30 P.M.  
 Thursday Evening 7:30 P.M. to 9:30 P.M.

In May of this year, the Veterans' Services office was granted an increase in hours of operation from two nights per week to four mornings per week, plus one evening.

The last census report showed Burlington to have a veteran population of 3,194. Only 297 of these veterans availed themselves of the services of this office for a total of 1,301 contacts and personal interviews. Of these 297, work on Federal Veterans' Administration cases totalled 190, and work on State Veterans' Benefits cases totalled 134. (Twenty-seven of these cases involved both State and Federal benefits.)

#### STATE VETERANS' BENEFITS

One hundred thirty-four families applied for State benefits and fifty-eight were found to be ineligible. The balance of 76 cases which were State approved have been classified as follows: medical (43), unemployment (15), labor dispute (1), widows (9), elderly (5), family problems (3). These 134 applicants represented Mexican War (1), Spanish-American War (1), World War I (5), World War II (75), Korean (35), and Vietnam (17).

During 1973, State reimbursements were received in the amount of \$15,190.57, which covered the months of April through December 1972. Through December 31, 1973, approximately \$30,000 is due for 1973 reimbursement.

#### FEDERAL VETERANS' ADMINISTRATION CASES

The total number of Federal VA cases of 190 includes 27 veterans who also applied for State Benefits. These 190 veterans represented Spanish-American War (1), World War I (12), World War II (83), Korean (24), and Vietnam (70).

These VA cases included applications for Educational Assistance and follow-through with the school chosen by the veteran, and applications for both service-connected and non-service-connected disability claims and follow-through with the Boston Veterans' Administration office until each case was adjudicated. Further applications handled through this office included those for insurance claims, certificates of eligibility, bonus applications, medical and dental assistance. We also assisted in obtaining gravemarkers for deceased veterans. Applications for twenty widows were filed with the Childrens Indemnity.

Veterans' Administration for Widows and Childrens Indemnity.

Total VA adjudications, bringing Federal money into the town for the year 1973 was more than \$61,167.

This office is now working closely with the Social Security Administration in contacting veterans regarding the new Supplemental Security Income to become effective January 1, 1974.

#### SELECTIVE SERVICE

Registration of 18 year old males with the Selective Service System is still required by Federal law. To assist the young men of this community in accomplishing the registration in as convenient a manner as possible, the State Veterans' Services Organization favorably endorsed the proposal that local Directors of Veterans' Services serve as registrars for the Selective Service System.

In August, the Board of Selectmen gave approval for this Veterans' Services Office to act as the local registrar, and in late August the first registration was taken. During the balance of 1973, 124 local boys were registered.

Providing this service eliminated the need for our local boys to travel the greater distance to Lawrence to the Local Board Office.

#### VETERANS' GRAVES AND BURIAL

Inspection of graves for regular maintenance, flags, markers, etc., was made during the past year, with special emphasis on Memorial and Veterans Days.

-- Our thanks to all of the Town officials, Boards, employees, and all of the veterans' organizations for their fine cooperation during the past year.

Respectfully submitted,

Charles P. Casassa  
Director of Veterans' Services  
Veterans' Agent  
Veterans' Graves Officer  
Veterans' Burial Officer

## **DOG OFFICER**

The following is my report for the year ending December 31, 1973 as Dog Officer for the Town of Burlington.

During the year there were:

4 dogs	- injured and destroyed
93 dogs	- lost, then found, and returned to their owners
204 dogs	- killed by motorists
153 dogs	- strays unclaimed - mercifully put to sleep
39 dogs	- strays for whom adoptive owners were found
321	- complaints, checked out
5	- restraining orders carried out
16	- court cases

Following receipt of the Dog Warrant in June 612 letters were mailed to persons on the warrant, with subsequent visits, telephone calls, etc.

Dog licenses issued in the Town Clerk's Office totalled 2,485 as of the end of December however, the licensing calendar runs to March 31st of 1974. The dog population has been steadily increasing over the past several years and 1973 will be the year of the most licenses issued yet, with an expected over twenty-five hundred.

Respectfully submitted,

Thomas K. Short  
Burlington Dog Officer

## SANITARIAN

This year we have experienced much improvement in the upgrading of food handling establishments. There were new establishments constructed and several others had extensive renovation.

Procedures for washing and sanitizing eating and drinking utensils have improved to the point that only 2% of the bacterial swabs taken were in violation of the State Standards.

Milk and cream samples were again taken at random and examined for conformance of the State regulations.

Much time was spent with the State Health Department in removing recalled merchandise from display shelves which posed a threat to the public.

I want particularly to thank your Board for its interest in following up recommendations or notices and hearings. The inspection program is much more effective with this type of cooperation.

Respectfully submitted,

R. W. Rimbach, R.S., C.H.O.  
Sanitarian

## THE HOUSE OF COMMON



Left to Right: William Freeman, Dir., Theresa Hurley, Secretary. Counselors Fred Strout, Margo Rey, Michael Harton.

During the past year the House of Common has undergone several changes, not only in staff and location but also in program direction. Our present staff consists of four full-time counselors and one part-time secretary as well as several graduate student counselors.

As you may know, we have been fortunate in obtaining the Union School Annex as our new location. We are pleased with the move and are currently in the process of renovating our new home.

This year we received \$25,000 in state funding; double the amount received last year. We believe the quality of our staff and programs will enable us to continue to receive outside funding.

### PROGRAMS

The activities at the House of Common are organized into three main areas. These are the Counseling Center Program, the Young People's Programs and Community Programs.

Counseling Center Program: The emphasis of the Counseling Program is to provide professional counseling services to the residents of Burlington. Counseling is provided to individuals, families, married couples, and groups. All counseling at the House is conducted by a staff of qualified professionals. In addition, this year we have been fortunate in obtaining a number of graduate student counselors from local colleges and universities. Under the supervision of full-time staff, these students provide a variety of services through the House at no cost to the community.

In illustrating the amount of counseling being done, 130 hours of family, individual and group counseling were provided during the month of December, and this figure continues to grow. When appropriate, referrals are made to various other agencies. In addition, the House has received referrals to provide counseling services for Burlington residents from the Burlington School System, the Burlington Police Department, Woburn Welfare Department, and Boston Children's Services Association.



Young People's Program: The purpose of the Young People's Program is to provide activities which encourage personal growth and understanding. Our drop-in program continues to promote productive, positive atmosphere for the young people of Burlington. This year we organized a Youth Council of seven prominent youngsters. The Youth Council has assisted in the renovation of the Union School Annex and has taken leadership in structuring the drop-in program.

Recognizing the need for services to middle school aged youngsters, we have initiated several youth activity groups. The focus of these activity groups is the development of the individual and interpersonal relationships through various activities. One of our most successful activity groups in the past has been our Art Program which is being continued. Typically, these groups involve eight to ten youngsters each. There are currently seven groups in process; we anticipate this growing to twelve by the end of the year. The participation of the youngsters in these groups is being coordinated through the guidance counselors in the middle schools.

The final aspect of our young people's activities is our Out-reach Program. This program involves providing assistance to Burlington residents at other locations, such as the Billerica House of Correction or the Woburn District Court. It responds to crises where they occur in the Town and reaches out to young people on their own ground.

Community Programs: Community Programs of the House of Common meet a variety of needs for residents of Burlington. Our hot-line program continues to be expanded and improved.

Volunteer training programs provide an opportunity for the residents of Burlington to learn how to deal with others in a helping relationship and volunteer their services. Within the Community Program, several discussion groups have been formed to meet specific needs. These include a Women's Group and a Parent's Group. These groups provide a forum for interested adults to share their problems and experiences and receive professional guidance. Another community activity involves our work

with the Alternative Home Program. This program is concerned with placing youngsters ages 14-17 in alternative homes when situations arise in which they can no longer live at home. Our work included recruiting alternative families, following up on placements and coordinating with other agencies such as the schools and courts.

#### PERSONNEL

Bill Freeman, our new Director, is a counseling psychologist with twelve years of experience in the field of counseling and youth work. Bill resides in Georgetown with his wife Carol and their three children.

In addition to his supervising all programs at the House, Bill does individual, group and family counseling.

Margo Rey is a counselor and coordinator of our Community Programs. She will receive her Masters Degree in Social Work from B.U. in May of this year. Her special interest are group work and community organization. She conducts Women's and Parent's groups, and she serves as our liaison with other state agencies.

Fred Strout is our Counselor/Coordinator in charge of Drop-in/Hot-line Programs. Fred also serves as our Outreach worker and works with the Police Department, Billerica House of Correction and the Woburn District Court.

Mike Harton is our Youth Activity Counselor and is responsible for developing programs for middle school aged youngsters. Mike came to us from the Joseph P. Kennedy Rehabilitation Center where he specialized in Recreational therapy.

The Board of Advisors of the House of Commons continues to take an active role in all phases of the program. We wish to thank the many volunteers and interested citizens for their continual support. We look forward to another exciting year.

Respectfully submitted,  
House of Common Advisory Board  
Robert M. Curtice, Chairman  
Lisa Alberghini                      Charles Chicarello  
Leonard Doyle                      Harold DuLong  
Raymond Meserve                      Gerry Powers

## JUNIOR ROTC

### MASSACHUSETTS 41st AIR FORCE JUNIOR ROTC SQUADRON

Following are the sequential highlights of the Aerospace Education Program-Air Force Junior ROTC-for the calendar year 1973.

1. The annual training encampment was conducted at McGuire Air Force Base, New Jersey, from 4-7 March. One-half day was spent on Fort Dix as guests of the Army. The initial training period covered a variety of activities on these bases, with ample time built into the program for cadet athletic and extracurricular activities. Rigid control was exercised over the cadets at all times. An entire barracks was made available for our use. The girls were billeted in the upper level, and the boys in the lower level. A WAF sergeant at McGuire was detailed as chaperone to the male cadets at all times while encamped.

2. In April the Air Force announced the award of our "guaranteed" full four-year ROTC scholarship to Cadet Richard Jones. As a result of this, he is presently attending Norwich University. His benefits include full tuition, all textbooks, student activity fees, laboratory fees, and \$100.00 per month, tax free.

3. The annual orientation flight was accomplished on 8 May. A C-130 Hercules aircraft was flown down from Pease Air Force Base, New Hampshire, for this activity. The two-hour flight covered the extensive local flying area from the Cape to Mt. Washington. During the flight all cadets were rotated through the cockpit affording them an opportunity to get a close look at a flight crew in actual operations.

4. The Program completed its fourth year of operation in June. Five cadets received Certificates of Completion for successfully completing the full three years of the program. Additionally, six other cadets received two-year Certificates of Training.

5. Sergeant William A. Peters, the AAEI for the past three years, left Burlington High School to take an AFJROTC assignment in Bitburg, Germany. He was replaced by SMSgt Alfred A. Young, Jr. in September. Sergeant

Young subsequently resigned for personal reasons effective 31 December.

6. In September, the AFJROTC Program began its fifth year of operation. October 31st of the fifth year is the legal deadline for a school to achieve its regulatory requirement of "100 male students" or be disestablished. On that date we showed 102 males and 14 females enrolled in the program. As a result, we were taken off probation, and the program will remain in the school. Further, on 29 November, the Congress of the United States changed the law, deleting the term "male" from the requirements. In the future, females in the program will count toward the required "100" enrollment. Academically, the curriculum was expanded this year to include, on a voluntary basis, the complete ground school portion of the Private Pilot's License course. Additionally, the cadets are receiving one free flying lesson at Wiggins Airways at the Norwood airport. The arrangements for this program were negotiated between Mr. Joseph Garside, President of Wiggins Airways, and Colonel Quercia. The activity is being subsidized to a significant extent by Wiggins Airways. As of 31 December, thirty-five (35) cadets had flown.

7. On 27 September the cadets were hosted by Mrs. Robert Goddard, wife of the famous American Father of Rocketry, at the Goddard Library, Clark University, Worcester. Transportation was provided by the Air Force. The day was spent with Mrs. Goddard, reviewing the beginnings of rocketry and space travel in the original habitat. Mrs. Goddard was with Dr. Goddard throughout his entire career in this environment.

8. The AFROTC Regional Coordinator, Major Philip Montagano, accomplished his annual staff visit to the unit on 13 November. A satisfactory report was rendered upon his return to Maxwell Air Force Base.

9. The Fifth Annual AFJROTC Dining-Out was held at the Officers' Club, L.G. Hanscom Field on 16 November. The function was attended by selected military and civilian dignitaries. Brigadier General Phillip N. Larsen was the Guest speaker. A total of 200 persons were in attendance. Head-table guests included Supt. of Schools Thomas Michael and Mrs.

Michael, Mr. Paul Farris, Principal, Burlington High School, Senator and Mrs. Ronald C. MacKenzie, Mr. William J. Cronin, Chairman of the School Committee, and Mr. Robert Roberto, Chairman of the Board of Selectmen.

DON P. QUERCIA  
Lt. Co., USAF (Ret)  
Aerospace Education Instructor

## SCHOOL PLANT FACILITIES

In order for the educational program to serve well in achieving the educational goals of the community, it is essential that the entire staff work toward common ends. Books, paper, floor-wax and B.T.U. are all purchased, instructional and operational staffs hired to aid the educational program. Schools in which everyone is a willing member of the team render commendable service to the boys and girls and to the community. An efficient and effective educational program requires clean, healthful, safe and attractive physical facilities.

The Community of Burlington has in the past demonstrated its support of good educational facilities to provide the best educational environment for its children. It is the responsibility of the Department of Plants and Facilities to maintain the substantial investment of the community in its school plant.

During 1972, preventive maintenance activities were carried out in many areas. Both boilers at the Memorial School were retubed, extensive repairs were made to roof and curb flashings, a program of steam trap replacement was instituted and over 100 classrooms were painted.

In spite of higher fuel and electrical costs, the cost of operation of plant was well within budgeted amounts. During the month of December we incurred increased fuel oil costs of .53 cents per barrel. With the occupancy of the new High School, we will incur increased operational costs. The increased use of school buildings for youth, recreational and community activities results in increased costs for operation of plant, but with many of our schools

open six and seven nights a week the community is achieving maximum utilization of the facilities.

Vandalism of public facilities is a nationwide problem which we must combat. Although Burlington is fortunate in that the great majority of the youth of the community respect the efforts of their parents to provide excellent schools, a very small number can and do cause senseless damage, the bill for which you the taxpayer pay. It distresses us to have to present a bill for damages to any parent, but we do not believe the majority should have to pay for the malicious actions of a few. We solicit the support of the entire community to eliminate the economic waste of vandalism.

During 1972, Mr. Paul Wilkinson and Mr. Harold Borgeson were appointed as Supervisors of Custodians and Maintenance and as Senior Custodian of the new Burlington High School respectively. We are confident they will make every effort to fulfill the responsibilities of their important positions. We have had few changes in the custodial staff and thank them for their continued cooperation.

We wish to take this opportunity to express our appreciation to the School Committee, Administration, Finance Committee, Police and Fire Departments, Recreation Commission and other town departments for their assistance helping us to achieve the objective of providing a school plant of which all may be proud.

George W. Boyce  
Director of Plant and Facilities



# SCHOOL COMMITTEE

## ORGANIZATION of the SCHOOL COMMITTEE

	Term Expires
Mr. William Cronin, Chairman	1975
130 Wilmington Rd.	
Mrs. Marianne Brenton, V. Chairman	1975
16 Nelson Rd.	
Mr. Carl J. Stasio	1974
29 Crystal Circle	
Mrs. Joan Miles	1974
20 College Road	
Mr. Ronald Saloman	1976
209 Cambridge St.	

The regular meetings of the School Committee are held in the Town Hall, Burlington on the second and fourth Tuesdays of each month at 7:30 a.m. If a change in meeting dates is voted, a posting on the Town Bulletin Board is required by law. Information is secured by calling the Superintendent's Office.

### Superintendent of Schools

Mr. Thomas Michael  
B.S. Springfield College  
M. Ed. Springfield College

### Assistant Superintendent

Mr. Francis D. Monterosso  
B. S. Suffolk University  
M. Ed. North Adams State College

### Coordinator of Secondary Education

Mr. Michael Malinowski  
B. A. Boston University  
M. A. Northeastern University

### Coordinator of Elementary Education

Mr. Francis Gaudet  
B. S. Fitchburg State College  
M. Ed. Fitchburg State College

### Supervisor Pupil Personnel Services

Mrs. Sydney Horgan  
B.S. Psychology, Calvin Collidge College  
M.E. Boston College

### Director of Plant and Facilities

Mr. Bernard Maslow  
B. S. City University of N. Y.  
Mech. Eng. " " "

### Assistant Business Administrator

Mr. Robert Morgan

### Supervisor of Attendance

Mrs. Ann M. Parris, R. N.  
Telephone 272-3430 - Open Daily  
Monday through Friday  
8:00 a.m. to 4:30 p.m.

### Senior High School Principal

Mr. Paul H. Farris  
B. S. Bates College  
M. S. Boston University

### Senior High School Vice Principal

Mr. Alfred Perry  
B. S. Tufts University  
M. Ed. Calvin Coolidge College

### Assistant to Senior High School Principal

Mr. Constantine O'Doherty  
B. S. S. Georgetown University

### Associate Principals

Mr. Otto M. Contardi  
B. S. Northeastern University  
M. Ed. Northeastern University

### Dr. Vincent C. Jestice

B. A. Loras College  
M. S. Ed. Creighton University  
Phd. Fordham University

### Marshall Simonds Middle School Principal

Mr. Richard Connors  
B. S. in Ed. - Salem State College  
M. Ed. - Boston University

Marshall Simonds Middle School Vice Principal  
Mr. A. Joe Townsley

B. S. Ohio State University

M. A. Ohio State University

Marshall Simonds Middle School

Assistant to Principal

Mr. Arnold Levine

B. S. Northeastern University

M. A. in Ed. Suffolk University

Francis Wyman Middle School Principal

Mr. Gordon McRae

B. S. in Ed. Salem State College

M. Ed. Boston University

Francis Wyman Middle School Vice Principal

Mr. John Jessop

Assoc. B. S. Keystone Jr. College

B. S. in Ed. Bloomsburg State College

M. Ed. Salem State College

Francis Wyman Middle School

Assistant to Principal

Mr. Robert L. Brosnahan

B. S. Boston College

M. Ed. Boston University

Elementary School Principals

Mr. Richard Barrows

B. S. Northeastern University

M. Ed. Northeastern University

Memorial School Office: Telephone 272-1460

Mr. Eugene W. Driscoll, Jr.

A. B. Boston College

M. Ed. Boston College

Meadowbrook School Office: Tel: 272-2040

Mr. Paul Cabral

B. S. Ed Salem State College

M. Ed. Salem State College

Wildwood School Office: Telephone 272-1243

Dr. Gloria L. Lombard

B. S. Northeastern University

M. Ed. Boston College

D. Ed. Boston College

Fox Hill School Office: Telephone 272-6156

Mr. Stephen Preston

B. S. Ed. Salem State College

M. Ed. Northeastern University

Pine Glen School Office: Telephone 272-2410

## ANNUAL REPORT OF THE SCHOOL COMMITTEE

The year past has been one of accomplishment mixed with a generous dose of frustration. The year began with the Committee still laboring to repair the damage to the school system caused by the teacher strike. Many problems resulting from this display by the teachers union had not yet been resolved. In addition, the Committee had to contend with a budget requiring many hours of careful analysis, planning for the opening of the new High School and a number of sessions devoted to the previous negotiation session and the one which was upcoming.

With the considerable help of Mr. Robert MacDonald from the Finance Committee and the spirit of concern and cooperation shown by the Superintendent, Thomas Michael and his staff, the School Committee was able to present to the Town Meeting a budget which was a model of economy and responsiveness to the financial problems of the town.

In February, Mr. Daniel Looney, who has served the Community admirably for ten years as a School Committee member, made the decision not to seek reelection. The March town election saw Mr. Ronald Saloman winning election to a three year term.

The annual reorganization meeting of the Committee resulted in the election of William Cronin as Chairman and Marianne Brenton as Vice Chairman. In addition, Carl Stasio was appointed to the Academic Review Board, John Miles as liaison to the School Space Committee, William Cronin to the Recreation Committee, Ronald Saloman to the Sick Leave Bank Committee and Marianne Brenton to the Merit Study Committee.

The accomplishments of the year were due in great measure, to a new spirit of cooperation and solidarity on the School Committee. This spirit was a direct outgrowth of the strike by the teachers union. It is best described as a feeling of tolerance and respect among the School Committee members which, at times in the past, was not evident. This has resulted in Committee members working more closely together while recognizing and accepting the differences.

each others philosophy and in general attacking the problems at hand rather than each other. This has enabled the Committee to function more effectively and accomplish a good deal more work in much less time.

The source of many of the year's frustrations, however, materialized early in the year in the form of teachers' grievances. At the first meeting of the new Committee, three of these were presented to the School Committee by the Teachers Union. This had, in the past, been a rare occurrence, since most of these grievances had been resolved at the administrative level, but these three grievances were a portent of things to come. During the course of the year more grievances reached the School Committee than in all of the previous years of collective bargaining taken together. This tactic seemed, at times, to be one whose purpose was that of harassment rather than the solution of legitimate problems. The Committee has attempted to introduce a measure of flexibility into the school system based on the new facilities now operating. The flexibility hopefully will result in better education for our students and was, in fact, wholeheartedly endorsed by our teaching staff both in terms of their support for the new high school and in the input they provided for the direction and goals for the School System. But at every turn there seems to be an effort on the part of the Teachers Union to subvert this work and the efforts of the School Committee to provide better education in Burlington. This is done through the vehicle of grievances which in many cases are based less on substantive issues than on technicalities in the teachers' contract. Hopefully, this tendency will diminish as the memories of the strike fade.

Upon completion and passage of the budget, the major task facing the Committee was the opening of the new Burlington High School. This facility finally opened its doors in the spring of the year. There were a number of physical problems with the building itself which became evident once the school was occupied. Many of these had been anticipated and planned for but, as is usual in the case of a new building, there were some surprises. In spite of the magnitude of the physical and organizational changes, the building has now stabilized and is answering the needs of our secondary level educational program.

The Committee, at this time, also had to contend with the disposition of the Center/Union school complex since this space, according to plan, was no longer required for classrooms. An attempt was made by the Committee to convince the Town Meeting to renovate the Union School for administrative offices and to turn over to the town the Center School facility, hopefully to be utilized as a Community Center/Recreation complex. Failing to gather support for this proposal, the School Committee officially returned the Union School building, along with the Annex, to the Board of Selectmen.

The Committee has met formally thirty-seven times during the year in both regular and executive sessions. In addition, there have been almost an equal number of informal sessions devoted to negotiations with all of the various unions with which the Committee negotiates.

Several new policies have been instituted this year. Among them were policies concerned with the painting of walls and classrooms as part of educational programs, bus transportation, pupil safety, and guidelines under which non-resident students may attend the Burlington Schools.

The School Department personnel situation began to stabilize this year as the teaching staff, for the first time in recent years, was not increased. This foreshadows a trend in Burlington of leveling off or even decreases in the student population. This trend should signal the beginning of a stabilizing influence, financially, for the school system as a whole.

A number of valued employees of the School Department retired during this past year. In May, James Parker, our Business Administrator, and Mabel Keating, Principal of the Center/Union School informed the Committee of their intention to retire. Mabel Keating devoted forty-nine years to the betterment of public education, seventeen of those years as a teacher and principal of the Center/Union and another sixteen years as a member of the Burlington School Committee. James Parker had been the Business Administrator for over twelve years and previous to that had served as Town Accountant in Burlington.



Another retirement notification, accepted with great regret by the Committee was that of George Boyce, our Director of Plant and Facilities. Although with us just short of four years, George contributed greatly to the Burlington School System, not only performing his own duties in an exemplary manner, but also having spent untold hours as the School Department's main contact with the construction of the new high school.

The Committee had the pleasure of making a number of significant appointments to the School Department this year. The most significant, of course, was the appointment of Assistant Superintendent, Thomas Michael, to the position of Acting Superintendent until December 31, 1973 and to the Superintendency as of January 1, 1974. His capabilities and personal commitment to the educational system of Burlington indicate that the future will, indeed, be bright.

Other significant appointments made this year were those of Carol Cannon, as Social Studies Department Chairman, Frank Manterosso, as Assistant Superintendent of Administration and Finance, Vincent Jestice, as Associate Principal of the High School and Bernard Maslow as Director of Plant and Facilities.

The School Committee has continued its regular meetings with the Student Advisory Committee. The members of this group, Steven Kern, Betsy Burgomaster, Carol Tyler, Lisa Stepanian, and Karen Nazzaro have been a credit both to themselves and to the school system as they sought to bridge the gap between the student body and the School Committee. Two of the major programs which they have successfully implemented were the program of evaluation of teachers by students and the institution of student activity cards. The dedication, intelligence and self-sacrifice of these young men and women speaks well for the future of Burlington.

Another major effort undertaken by the School Committee this year concerns regionalization. It has long been evident that local school systems can expand their services they offer to the community at a reasonable cost only by bonding together and attempting to share our scarce resources. Such a program

is well underway with a number of our neighboring communities and the Committee expect to see benefits from this program in the near future.

Before ending this report, two people must be mentioned who have provided a great amount of guidance for the School Committee this year. Attorney David Berman has displayed the patience of Job in his efforts to guide the School Committee through the jungle of Massachusetts law. Our appreciation for his most valuable help and guidance cannot be expressed in mere words. Attorney Paul Good has served the Committee over and above the call of duty in his function as our labor negotiator. Without his efforts and dedication, the School Committee could not have hoped to get through the process of negotiations as well as we did. To both of these individuals goes the thanks and the appreciation of the Burlington School Committee.

We, who have had the privilege of serving the Town of Burlington as School Committee members for the past year, extend our heartfelt thanks to the people of Burlington for the support you have given us in this most trying period. We sincerely hope that you share our pride in the accomplishments of the past and will continue to work with us for the betterment of the Burlington School System in the future.

Respectfully submitted

William Cronin,  
Chairman

Marianne Brenton,  
Vice Chairman

Joan Miles  
Ronald Saloman  
Carl Stasio

## BURLINGTON PUBLIC SCHOOLS

### ANNUAL REPORT

#### *A message from the Superintendent of Schools:*

1973 marked a new era in the Burlington Public Schools. For the first time in twenty years, the schools were not under the pressure of overcrowding. With the opening of the new high school the Town of Burlington saw the completion of a building program that had included the construction of eight buildings in less than two decades. With the space needs of the schools having been met, we turned our attention towards the implementation of a new organizational pattern. The new structure was arranged so that the elementary schools included grades kindergarten through four, middle schools to include grades five through eight, and the high school to include grades nine through twelve. The underlying rationale for this change is the recognition that children differ at the various age levels and, in order to meet these individual differences, the schools must reflect a recognition of the developmental nature of youngsters.

In the spring of 1973 the high school was ready for occupancy. After much discussion with all elements of the community it was decided to make the move in April rather than waiting until September. The transition proved to be an extremely smooth one and particularly wise one, eliminating vast confusion during the fall of 1973 school opening.

With the students acclimated to their new school environment we began the process of providing new and enriching experiences for them. At the middle school level we introduced the house plan and team teaching; the goal being to have students and teachers interacting with each other in comfortable and personal manners. The educational, social, and emotional needs of each student can be better met by this close relationship with teachers for the middle school philosophy is based on the belief that students who are entering adolescence need an environment which will allow them to explore, experiment, and discover. This is a critical period in the personality development of any individual and the middle school program has been geared to meet these unique needs.

The new Burlington High School represents one of the most flexibly designed and equipped facilities in the Commonwealth. This building is a testimony to the commitment the Burlington community has made to education ... a commitment which has led to the forming, for the first time in many years, of a parents group at the high school made up of sincere and dedicated citizens. The ultimate success of the educational program is dependent on community involvement. During 1973 many parents have taken an active interest in Burlington's educational goals and should be applauded for their enthusiasm and personal commitments.

While an excellent school plant is very important, we cannot overlook the activities that take place within it. This past fall, the high school administration and faculty began to prepare for re-accreditation by the New England Association of Secondary Schools and Colleges this coming spring. This will provide them with the opportunity to examine all facets of the high school curriculum. This self-assessment process will allow them to identify the strengths and weaknesses in our program from which will come ideas for insuring that the high school program will meet the educational needs of Burlington's young people in the 70's and 80's.

At the elementary level we saw the introduction of kindergarten. Prior to the introduction of this program a great deal of planning took place. This advanced planning paid off with a smooth opening of our kindergarten in September. Personal thanks must go to those teachers who worked diligently and unselfishly with Dr. Gloria Lombard in providing us with a well defined and meaningful program for kindergarten children. As we look forward to the coming years, we will be facing a great many challenges. Of the utmost concern to us is the new law that relates to providing educational programs for students with special needs. Many of the special programs that we provide now are far in advance of the many models presently in effect throughout the Commonwealth. The Burlington Schools have long been sensitive to the needs of these youngsters and are better prepared to meet the new law's demands and its implementation. However, we will be giving careful consideration of all related as-

pects of this program in the coming year. In particular, the effects of implementing collaboratively designed special needs programs with surrounding school districts. At this stage we are designing a program in collaboration with Woburn and Arlington to meet the educational needs of students with multiple handicaps. It is this type of area cooperation and collaboration that will govern the direction of our special education program.

1973 has been a year in which we have begun to look at the future of Burlington education. The school building boom has come to an end. The emphasis in the future will be the development of sound educational programs that will meet the individualized needs of each youngster in Burlington. We encourage you, the parents and citizens of Burlington to join hands with us in becoming partners in what can become an exciting educational experience.

At this time it is most appropriate that we offer Miss Mabel Keating, retired principal of the Center/Union Schools and former Burlington School Committee member and teacher, our best wishes for a most happy and healthful retirement in the years ahead. Her service to Burlington was greatly appreciated and her absence on our administrative staff will be missed.

We will also greatly miss the services and personal integrity of Mr. James Parker, former Business Manager of the Burlington School Department and Mr. George Boyce, Director of Plants and Facilities. Both men possessed a personal quality that endeared them to the community and both always sought to promote those programs that would be in the best interest of the community. Mr. Cronin's eloquence in noting the School Committee's personal respect for these individuals is shared by all of us and I know that the best wishes of the community will follow them in the years ahead.

A personal thanks should also be conveyed to all of the teachers who have worked so diligently in assuring that the transitional phases of our program required by reorganizing our grade levels, were being implemented. Without also the help of the custodial staff and clerical personnel the many responsibilities inherent in the functioning of a large school

district would have been most difficult without their commitment and assistance. Lastly, to my colleagues at the administrative level, a note of gratitude for their efforts in making themselves available to the public and to the staffs, which is so vital in maintaining a high level of communications.

The Burlington School Committee has shown a great deal of initiative and concern in providing leadership to Burlington's educational concerns at a most critical time in its history. I wish to personally thank the members of the School Committee for their perserverance in recognizing the educational needs of the community and allowing those reorganizational patterns that will best facilitate learning to be implemented.

In closing, I wish to extend my personal thanks to the community for their continued support of education and I look forward to the year ahead as a time when we will all work together for the continued excellence of our schools.

THOMAS MICHAEL  
Superintendent of Schools

## **COORDINATOR OF SECONDARY EDUCATION**

This past year saw the culmination of several years of preparation for the reorganization of the Burlington Public Schools to a 4-4-4 grade organization. The opening of the new Burlington High School on March 27 resulted in the beginning of a well coordinated 9-12 secondary school program. Two weeks later on April 9, students in grades 5-8 moved into their respective middle schools. The hard work and effort of the administrators and teachers, and the patience and cooperation of students and members of the community resulted in a remarkably smooth transition with a minimum of program disruption.

The move so late in the year afforded us the opportunity to work out any flaws in the new school facility and provided for a much



ded orientation period at both the middle school and high school levels enabling teachers and students to become more familiar with their new surroundings and personal contacts.

The middle schools for the remainder of the school year maintained the same programs that they had had beginning in September 1972. In September 1973 the middle schools implemented their new organizational structures and team concept. The student activity periods, the student tutor corps, and the joint planning time for teachers were instituted as well. New scheduling techniques very similar to our elementary schools enabled teachers to better know their students and for teachers to better know their colleagues. The result has been a staff more able to respond to students' needs and students able to better identify with smaller instructional unit.

The high school too was now able to fulfill the goals of the Hill Report. The exciting new facility provided by the townspeople for the education of their young adults has given tremendous opportunities for teachers and students to become actively involved in more creative learning alternatives.

One of the significant developments at the secondary level this past year has been the launching of three successful parent organizations: Teachers, Administrators, and Parents (T.A.P.) at the Francis Wyman Middle School; the Parent Advisory Council (P.A.C.) at the Marshall Simonds Middle School; and the Parent, Teachers, Students Organization (P.T.S.O.) at Marlinton High School. The establishment of these organizations has been the fulfillment of our philosophy that parents are also teachers, and that their school is the home. If parents and teachers, home and school, are not connected in genuine partnership, then the consequences for child growth and development can be severe. The dedication of so many parents willing to give unselfishly of their time has resulted in very positive school home relations.

The addition of five permanent paraprofessionals at the high school who act as substitute teachers and as supportive staff has provided additional help in implementing a flexible educational environment at the high school. Present programs are being reassessed in light

of new staffing patterns. The deletion of the reading specialist at the high school has caused us to look very closely at what we are doing in the language arts area, and it has enabled us to weigh our educational program in light of the town's ability to pay as well as the goals we have for our children.

Despite the tremendous drains and demands made on our teaching staff remarkable progress has been made in curriculum development especially at the high school level where new curriculum guidelines have been developed in business education, art, mathematics and science. These complemented the work already done in the other curriculum areas. A great deal is yet to be done and the staff is not only carrying out the instructional program but is earnestly engaged in the demanding and time consuming process of reaccreditation.

New programs in language arts and social studies are being recommended for implementation in the middle school in September 1974. At the middle school level the extension of the open classroom and the careful delineation of curriculum goals is in progress. A new form of reporting student progress to parents at the middle school has also been developed with the help of staff and parent involvement.

Throughout our work we are adhering to the philosophy that schooling today, however abundant, falls far short of its goals if it obtains only immediate functionality in reading, writing, spelling, and mathematical skills. There is a higher literacy to be striven for: a disciplined reason through which man comes to understand himself and to identify with his fellowman. One cannot deny that success in basic skills is indispensable to the development of self-image and self-worth. Failures at those basic levels condemn pupils to failures in virtually every other area. It is our difficult task to place these intricate goals in their proper perspective. As we pursue our work in assessment and evaluation, we will be keeping the following questions in mind:

1. What is so good about our schools that we never want to change it?  
Keep It.
2. What is so bad about our schools that we ought to change it right away?  
Change it now.

3. What are some things that we want to change in our schools but need time to consider it before we make the change? Study it.

In the present era of disenchantment with the nation's schools it is more important than ever that citizens become deeply involved in the task of defining educational goals for a new age and joining with teachers and administrators in seeking the means whereby our goals can be realized. This is the challenge that we attempted to begin to come to grips with at the secondary level at Burlington in 1973.

Respectfully submitted,

Michael J. Malinowski  
Coordinator of Secondary Education

## HIGH SCHOOL PRINCIPAL

Paul H. Farris  
Principal

Burlington Senior High School opened in school year 1973-74 with a total of 2,111 students in grades 9 through 12. Last year's graduating class was composed of 219 boys and 233 girls - a total of 452 students. Of the graduates 29% planned to continue their education in an institution granting a bachelor's degree; 21% had plans to attend some other type of education beyond the secondary school level; 37% went into immediate employment; 3% to the Armed Forces and about 10% had indefinite plans. The percentage of students going on to further education is in line with the previous graduating classes over the last several years. It continues to point up that Burlington High School must provide viable educational opportunities for those students with varied goals.

On March 27, 1973 over 1400 students from Burlington High School moved on that morning directly to the new high school with their belongings and, after a brief tour of the building, began to meet classes on a regular schedule on that same day. In the meantime 600 students from Francis Wyman Junior High School boarded buses with their belongings and were transported to this new high school where they were involved in regular class activities during that school day. This milestone in the reorganization was accomplished without incident and in a very smooth manner. The credit goes to the faculty, staff and students for their tremendous cooperation. In one day an organizational plan went from 1400 students in grades 10 through 12 to 2000 students in grades 9 through 12. The capacity of the high school is 2400 students. In the fall of '74 we shall be approaching that figure. This means that the costs of running the high school are substantially increased because of its size, the number of students that we have, and the different types of educational programs offered.

The turnover in staff and the increase in staff members has been very minimal at this school. In our administrative staff only

our associate principals, Mr. Charles Sweeten, did resign to accept a principalship in Connecticut, and we are fortunate to have as replacement Mr. Vincent C. Jestice who has come to us with a background of many years successful educational experiences.

Our attention this year has been directed towards the self-evaluation in which all faculty members and personnel connected with Burlington High School are involved. This study has resulted in faculty members working after school hours and on in-service days as well as at other times on our self-evaluation. Each and every member is directly involved not only with his own department but with other areas of school life - for example, guidance, student activities, health services, curriculum, media services, etc. This process encourages every member to look not only at what he is doing but also at other areas and at the total school program. Parents and students have been invited to participate and, indeed, are becoming involved in this process. There are two valuable results that stem from the evaluation process, (1) the faculty members become more knowledgeable of what they and others are doing and become more knowledgeable of the assets, liabilities and problems of the total school program, (2) the reaccreditation of this school in the membership of the New England Association of Schools and Colleges. In addition to this work our faculty members in the various departments are, indeed, developing new curriculum and revising old curriculum in order to better meet the needs of our students.

The Visiting Committee of educators throughout New England will spend three days at this school checking the self-evaluation of the faculty and staff. From this they will make a report commending our strength and recommending certain courses of action to improve on our weaknesses. They will also commend that the New England Association of Schools and Colleges take some action regarding our future accreditation. I would expect that this reaccreditation would be favorable.

Students have been involved in many of our activities at the high school. Some of our activities are mentioned below. The Student Council has worked diligently to assist

the student body in their social activities and in improving their educational and cultural opportunities. Other student organizations that have been active are the National Honor Society, Future Teachers of America, the Math League and especially S.H.I.P. which still dedicates time and effort to the unfortunates who live at the Fernald School. There are other student organizations, too numerous to mention which are effectively attempting to meet the student needs. I must also mention the individual work of many of our students in the art areas not only in the exhibits they hold at school and in other institutions but also for the awards of excellence they have received from the art shows that are held in competition with other schools and other students. There are many other areas of social and of cultural nature that need expansion and development if the school is to become a very vital force in the lives of its students. In this sense the community itself must become directly involved in cooperation with the schools in providing services that are needed by students.

In providing a varied educational program to better meet the needs of our students I should like to point out that our Work/Study program has continued to provide a meaningful experience to many. The Field/Studies program has grown tremendously and has provided many opportunities for students to learn more about careers as well as to perform a vital service to various sectors of our community. Our Distributive Education program is another one of our programs that involves the student not only in school but in an experience out of school that is directly connected to his course of study here at school.

Other types of programs are being considered in an effort to provide alternatives for those students who have trouble adjusting to school. The recent legislation dealing with students who have learning problems mandates that each school district shall provide a viable educational program for those students. We already have taken steps to do this. In fact, Burlington has been a fore-runner in this field. We shall continue to meet these obligations and to attempt to provide services necessary for these students so that they may continue to become a vital part of our educational group.



This past year has seen the development of a Parent Teacher Student Organization. It has been very encouraging to find parents, teachers and students interested in exchanging ideas and learning more about our school system. They have had interesting meetings dealing with matters of vital importance to all concerned such as the problem we have with dances, the understanding of our curriculum, the policy dealing with attendance procedures, report cards, grading system, etc. It has provided the school with an opportunity of learning more about its citizens and about how they feel about this school and its program.

Burlington should be proud of the fact that it has had the foresight, the leadership and the resources to provide one of the finest high school buildings in the country. In planning, in constructing the building there was consideration given to the idea that the high school should be comprehensive in scope providing varied types of programs to meet the varied needs and learning styles of its students. This is a tremendous challenge as well as a tremendous opportunity. To accomplish this it takes not just the investment of resources but also the dedication of people involved in operating the program. With that dedication and with the assistance of the community this school could very well become a shining example of an enlightened and creative educational facility, one which will provide an example for other communities and also instill a sense of achieving some semblance of excellence in an educational institution.

May I express my appreciation for the leadership provided by Thomas Michael, Superintendent of Schools, and his staff and to the dedication and cooperation of all the faculty, custodial staff, secretarial and clerical staff and cafeteria staff for their work. It is only by working together and building better ways to communicate and to learn that we can properly move ahead into the realm of providing a better way of living.

## ART DEPARTMENT

In the spring of 1973, the move to the new High School enabled the Art Department to realize a potential that previously was not possible, due to former physical plant limitations. During the fall of '73, some 800 students or approximately 40% of the student body were able to take courses in Art. The three year sequential studios of Sculpture, Ceramic Painting and Drawing, Printmaking, Graphic Design, Photo-Film and Crafts (Fibers and Jewelry) became intensive. The Design course increased to 17 sections. Interdisciplinary team teaching and Independent Study further developed throughout the department and the Intern Program was included.

For the seventh consecutive year, Burlington High School received honors in the State and National Scholastic Art Exhibition. Other exhibits included alumni shows, Town Hall Garden Club Show, and the Shawsheen Regional Technical High School Spring Show. In collaboration with the English Department, "Colab" realized its fourth year of publication. Interdisciplinary teaching and production took place for the Senior Class musical "Applause".

Mr. Guadagno and Mr. Horwood moved with the ninth graders to join the High School Art Staff and Mrs. Ebersole, the art intern through Tufts University, joined the Art Staff in the fall of '73.

Plans for a permanent collection of student art work throughout the building and grounds continue to be implemented.

Respectfully submitted,

Priscilla L. Kilgore  
Department Head of Art

## BUSINESS EDUCATION

A Business Education Advisory Committee has been established for the Business Education Department. This committee consists of five area business representatives and five business educators.

The purpose of the committee is to work cooperatively to strengthen Burlington High School Business Education courses. This will be accomplished through matters of curricular revision, purchase of equipment, school-community relations, and employment practices.

New courses this year include one-semester courses in Review Typewriting and Business Fundamentals, and a full year course in Office Assignments.

The Business Education Work Study Program is now supervised by the Business Education Department. Previously the program was supervised by the General Work Study Supervisors.

The move to the new high school was carried out smoothly and with little interruption to the learning process of Business Education students.

## ENGLISH DEPARTMENT

The English Department continues to offer semester elective program which recognizes the varying abilities of students and their different life goals, and thus gives each student the choice of a wide variety of course offerings.

Basically the English program is built upon two closely related foundations, Language, and Literature. Control of one's own language is of utmost importance because it enables people to understand and assess themselves, their desires, their values, and their potential as intelligent and compassionate human beings.

Literature, properly presented, opens up a rich past, an interesting present, and a promising future because it provides a sharing of the creative process which is also an experience, an enrichment.

The elective program is working well, but not so well as was expected, partly because of an overcrowding in some of the classes and partly because of a certain reluctance on the part of many students to come to grips with essentials. Because a course is elective does not mean that it is either easy or frivolous.

The English elective program at its inception incorporated the premise that grammar and composition would be an integral part of each and every course and this is still so. But teachers of Creative Writing courses, for instance, cannot give the individual attention needed for every student's written work if the workload becomes too great. This becomes especially important since tests and class work seem to indicate that a greater emphasis must be placed upon correct grammar and clear and concise writing. This need is now being emphasized within the Department as a whole because nothing is more "relevant" than the student's ability to express himself.

Once again the English Department is proud to mention the fact that one of its members, Mrs. Richard Dooley, is one of two Secondary School representatives to the National Council of Teachers of English.

The move to the new school was made without particular incident but now poses the problem of the proper integration of Ninth Grade English with the elective program. This has been started this year and its further implementation will depend upon such things as student interest, teacher dedication, administrative understanding, and parental co-operation.

The three extra-curricular activities which were supervised by the English Department once again met with exceptional success, the Senior musical "Applause", the school newspaper "The Devil's Advocate", and the English-Art collaboration "Collab".

The biggest change within the Department during the year was one of personnel. Six teachers from the Junior High joined us when we moved and picked up the Ninth Grade. They were Robert Casey, Paula Ewers, Molly Higgins, Marie McVea, Margaret Miller and Donald Rousell. Five members of the Department left in June for one reason or another: Thomas

Smith, Jay Rutkowski, Michael O'Neil, Catherine Paul, and Carolyn Lazenby. The first two of these were instrumental in initiating our elective program, working long hours preparing objectives and curriculum. They are sadly missed.

The vacancies thus made were filled by George Yore, who returned from Sabbatical, Lorraine Sheehan, Linda Berman, Lynne Perry, and Robert Colachico.

Respectfully,

John E. Fogelberg  
Department Head

#### FOREIGN LANGUAGE DEPARTMENT

With the move to the new High School in April the language program was in the final steps of our coordinated curriculum. Two new innovations were adopted for the September opening of school. One was to have heterogeneous groupings in all language classes, and the second addition to the program was to have a pilot course in Spanish called Spanish Conversation. The requisite for the latter was two years of Spanish. This course was offered three times weekly, no home preparation and it earned the student three credits. If this course is satisfactory, it will be scheduled for other languages.

Five of the six languages are offered at a fourth year level. Italian was offered at a third year level, but in September 1974 it will join the others.

When understanding a language it is necessary to learn the culture of the native country, and this gives the student an opportunity to cook native foods, attend stage plays and moving pictures and dine in local foreign restaurants.

In April of 1973 there were two foreign trips for students, one to Mexico, chaperoned by Mrs. Jellison and Mr. Hatch. A second trip was to Germany chaperoned by Mr. Doyle and Mr. Razzaboni. A great deal of learning and understanding was gained from these two countries.

The summer was a busy time for the members of the Foreign Language Department. Miss Covino entertained a visiting teacher from France. Mr. Del Duca traveled to Canada; Mr. Doyle spent the summer at Fos sur Mer, France; his third year with the Experiment in International Living; Mrs. Dwyer traveled to Italy in April, and gave a course Conversational French during the summer; Mr. Mazur lived in Europe in Greece and Yugoslavia, Miss Pietrafitta studied and traveled in Mexico; Mr. Surmacz traveled in Germany and Italy; and Mrs. Jellison studied Italian at Tufts University and then traveled to Italy.

#### GUIDANCE DEPARTMENT

The Guidance Department was re-organized and decentralized upon the move to the new building. Under the new organization, there is a guidance office in both Houses, each staffed by three counselors and a teacher-counselor. The teacher-counselors have a counseling load of 125 students each and also serve as work study supervisors. The office of the Chairman of Guidance/Field Studies is located in the Administrative wing of the building near the Learning Center, which is staffed by two specialists. The specialists work with students having special needs, academic and/or psychological.

The Field Studies and General Work/Study programs are integral parts of the total Guidance program. Presently, there are 120 boys and girls participating in the General Work/Study program. The on-the-job work experience of these students is supplemented by two class periods per week in occupational information.

The Field Studies program has expanded this year to include 100 students during the first semester. This program affords high school students the opportunity to get firsthand experience in careers and is actually a practicum approach to career education. This semester, students have been in Field Studies placements in a variety of career areas, including: teaching, teaching children with special needs, veterinary medicine, journalism, nursing, physical therapy, nursery school, secretarial, dental assisting, law, law enforcement, social worker aide, lab technology, music, and mechanics, hairdressing.



The Guidance Department is expanding a Career Education Conference Program, through which professionals, representing a variety of careers, are invited to speak with students. Representation is given to careers for those who plan to enter the world of work after graduation as well as to careers requiring post-secondary education.

Mr. Gerald N. Kriedberg  
Chairman, Guidance/Field Studies

## INDUSTRIAL ARTS

The past year has seen the Industrial Arts Department go through a major transition of growth. The department expanded its facilities from four to nine shops which resulted in the hiring of three additional teachers, and the doubling of our total student enrollment. These shops include such new areas as Power Mechanics, Graphic Arts, Machine Shop, and Electricity to complement our existing shops of Woodworking, Electronics, Sheet Metal, and Mechanical Drawing.

With the expansion of the department, the Industrial Arts Program has been able to incorporate many new courses, thus providing our students with the opportunity for an enriching educational experience through a broader elective program.

Charles Tsoukalas, Chairman  
Industrial Arts Department

## MATH DEPARTMENT

With the move into the new high school this past spring and the joining of the ninth grade into the high school, the course offerings continue to attempt to meet the needs of all students with courses ranging from Consumer Math to advanced placement Calculus.

One of the new courses offered includes an introductory course in Computer Programming with actual on-line experience on a computer terminal. In September, we are planning to offer an introductory unit in programming in all ninth grade math classes. Mini courses such as Probability, Taxes and Insurance have been offered in senior math.

The Math League under the direction of Mr. Dube and Mr. Nolan competed successfully the past year against such schools as Bedford, Woburn, Wakefield, Lynnfield, Saugus, Lynn English, Tewksbury, Austin Prep and St. John's Prep.

At the new high school the students have been provided with greater opportunities with the modern equipment and materials available in the math labs such as electronic calculators, auto-tutors, greater access to computer terminals, programmed learning materials, individualized units and other math aids.

The department has also worked hard in updating curriculum in terms of performance objectives.

James P. Curtin  
Math Chairman

## SOCIAL STUDIES DEPARTMENT

During the past year the Social Studies Department has continued to work to improve its level of professional competence and of its instruction. Many members of the department attended the New England Regional Conference for the Social Studies and several members participated directly as panelists. In-Service Training in preparation for the use of Open Space in the new high school took place in the spring and further exploration in the potential for an Open Space program has taken place this fall, with two Department members making a presentation to the Greater Boston Council for the Social Studies. Further evaluation of and co-ordination of the Social Studies program has been undertaken this fall in our preparations for the Evaluation of the high school this spring.

The Department sponsored instructional trips as an extension of class experiences. Groups went to Sturbridge Village, Woburn District Court, the Billerica House of Correction, Metropolitan State Hospital, the Saugus Iron Works, Salem, Concord and the Peabody Museum. Some Social Studies teachers are engaged in team teaching. Outside speakers have been invited to classes to bring their expertise and special skills and interests to the students. The Department is experimenting

with new materials and methods, and working to continue to improve the curriculum of the department.

(Miss) Carol A. Cannon, Chairman, Social Studies Department

#### SCIENCE DEPARTMENT

The project rooms located adjacent to the regular class rooms in the science area are providing a variety of learning experiences for students. Pupils who complete the regular assignments in advance of most members of a class have the opportunity to conduct individual experiments or projects in these locations while the remainder of the class continue with the regular work. In addition, each of the four rooms is staffed by teachers for thirteen periods a week in order that students who have been absent and have work to make up may do so in their free time during the regular school day. These periods also afford those students who desire to do individual research an opportunity to conduct this type of study without having to remain after school.

W.T. Welter  
Chairman, Science Department

#### MARSHALL SIMONDS MIDDLE SCHOOL

After a great deal of preparation Marshall Simonds Middle School opened on April 9, 1973. On this bright Monday morning 1,400 students from seven different schools moved into the old High School, recently renamed after town benefactor Marshall Simonds. Fifth and sixth graders came from the Center, Union, Fox Hill Pine Glen, Memorial, and Memorial Annex Schools while seventh and eighth graders transferred from the Francis Wyman Junior High School. For the first time in Burlington students in grades five through eight were to be together in the same school.

During the remainder of the 1972-1973 school year at Marshall Simonds the students pursued educational programs identical to those that were carried on in their previous schools. Continuity was the key word that governed all educational practices at the Middle School during these final three months. The boys and girls made a remarkable adjustment to their new school. The eighth grade students in particular provided excellent leadership in creating a positive educational climate at Simonds.

Marshall Simonds immediately fostered a number of student-centered activities during the remainder of the school year. Musical concerts were held in the auditorium, school-wide spelling bees were conducted, a highly successful eighth grade dance was sponsored, and a field day was held for all students prior to the end of the school year. Under the direction of Team Leader Barbara Gorney and faculty advisor Larry Brehaut the students published a school newspaper, "Simond Says".

A high-interest "activity period" has been instituted twice a week at M.S.M.S. Under the leadership of Vice-Principal A. Joe Townsley the teachers have been offering over sixty different courses to the boys and girls. Such courses as survival in the Kitchen, camping, chess, bottle art, volleyball, auto repair for girls, gymnastics, horticulture, checkers, models, knitting, and industrial arts for students in grades 5 and 6 are being offered as special "activity block" offerings. A "Tutor Corps" was established at Simonds as well.

The parents at Marshall Simonds provided a great deal of support for their new school.

throughout the final year of planning a group of parents assumed an active role in preparing for the new reorganization. These parents formalized their efforts under the title of Marshall Simonds Middle School Parent Advisory Committee (P.A.C.). The efforts of the many parents who have attended P.A.C. meetings has created a vital link between the community and the educators at M.S.M.S.

In August, Arnold Levine, assistant principal, received an exceptional opportunity to pursue a special graduate program at the University of Massachusetts. He was granted a one-year sabbatical leave by the Burlington School Committee to be trained as an educational change agent. Mr. Levine will return to Burlington in September, 1974. William Connor a Team Leader at Simonds was named by the School Committee to serve as Simonds' assistant principal during Mr. Levine's absence.

During the summer of 1973 two extremely dedicated teachers submitted their resignations to the Burlington School Committee. Mrs. Alice Penderson, a seventh grade social studies teacher and Mrs. Mary LaPage, a sixth grade science teacher, after many years of service to the youth of Burlington decided to enjoy a well deserved retirement.

Marshall Simonds Middle School opened in September, 1973 for its first full school year. The school was scheduled and organized as a true middle school. In order to reduce the crowding of 1,400 children under one roof Simonds was divided into four Houses. Each House was staffed by a Team Leader, a guidance counselor, and approximately fifteen teachers. In grades 5 and 6 the teams of teachers range in size from two to five, while in grades 7 and 8 the boys and girls work with a team of four teachers. Basically each teacher has in the area of 115 boys and girls that he must teach and evaluate. The House and Team system is utilized to attempt to give each child a maximum degree of individual attention. Teachers meet during the school day and after school to review the individual strengths and weaknesses of their particular group of children. The students at Simonds have identified very well with the House plan. They move from class to class in Houses, and teachers meet according to their House. The schedule at Simonds is most

flexible. Teachers in the subject disciplines of Language Arts, Science, Mathematics, and Social Studies have been given four hours each day to use as they see fit. Large group instruction, team teaching, and interdisciplinary programs have been fostered by this scheduling arrangement. Students at M.S.M.S. have been given a wide range of electives to enrich their program. In grades 5 and 6 boys and girls enjoy one hour a week of foreign language, art, music, and physical education. In grades 7 and 8 the children are offered art, chorus, guitar, song writing, band, boys' cooking, girls' cooking, girls' industrial arts, physical education, French, Italian, Spanish, German, industrial arts, and home economics.

Presently the curriculum at Simonds is being evaluated by the faculty and administration. They are attempting to formulate a specific middle school curriculum that has grade level continuity. Groups of teachers have been working on release-days and other afternoons to prepare a set of recommendations that can be submitted to the School Committee for approval. The groups of teachers have been paying close attention to the elementary and high school curricula so that the program is coordinated throughout the school system.

A highly dedicated, and talented faculty has been spending many extra hours to insure that they have the best possible programs to offer to their students. The philosophy at Simonds maintains that each child be given the opportunity to pursue his particular strengths. The teachers at Simonds are attempting to teach the basic academic skills with the appropriate amount of individualization. They are also striving to meet all of the emotional and social needs that surface during a child's schoolday. We at Marshall Simonds believe that school can be a happy place if children are mindful of their responsibilities to their parents, teachers, and fellow students. Each student should have an opportunity for maximum growth in self-knowledge, in personal discipline, in citizenship, and in diversified academic experiences.

Respectfully submitted,

Richard J. Connors  
Principal



## FRANCIS WYMAN MIDDLE SCHOOL

Anticipation of a system-wide reorganization and the end of multiple sessions dominated much of the activities at Francis Wyman Junior High School during the early months of 1973.

That reorganization involved a three-fold preparation at the junior high school level. Teachers of ninth grade students were oriented to the high school program and a new building. Seventh and eighth grade teachers scheduled to transfer to the Marshall Simonds School met with the administration for that building. Teachers remaining at Francis Wyman were involved in the planning and training necessary for a transition from a three-year junior high school to a four-year middle school.

Teams of students from Francis Wyman visited the elementary schools to help prepare the fifth and sixth grade youngsters for their experience in large, complicated buildings.

Throughout that period of planning and organization, regular schoolwork continued with students still in a double session format. Extra curricular activities were not neglected.

The students produced and presented the popular musical, "Oliver". A spring arts festival allowed students to display their talents in art, sculpture, and composition. A committee of eighth grade students developed a color scheme which was followed in the scheduled repainting of classrooms during the summer months. Their design has given us bright, cheerful classrooms.

In April the double sessions ended, the long-awaited transition was accomplished. Our fifth and sixth grade students settled in with their teachers and seemed to feel right at home in their new environment.

From April to June, we saw the emergence of a new parent organization called "Teachers, Administrators, Parents" (T.A.P.) through which parents became involved in curriculum studies, student social affairs, library work home and school communications and many other facets of school life. In September, members of T.A.P. welcomed the returning

teachers with a superb luncheon on the day before classes opened. The "Wyman Wireless" appeared as a communication vehicle and helped to develop better understanding between parents and school.

In September, 1973, we opened with the school fully organized in four separate teams or learning groups. Each team contains classes of students from grades five, six, seven and eight. The students work by grade levels in their classes, but share in lunchroom, assembly and other extracurricular experiences organized within the team alignments. Whenever possible we have assigned students to teams by families thus permitting parents to know a small group of teachers who will work with their children for four years. Each team has a specific physical area in the building with similar classroom facilities in each area. All teams share the use of gymnasium, auditorium, library and similar specialized learning stations.

Each team is headed by a team leader responsible for organization, curriculum implementation, teacher supervision and student discipline within his team. Team Leaders also carry a partial teaching load. Mrs. Edwin Addison, Mr. Robert Hayes, Mr. Louis Intopp and Mr. Arthur Fundeklian are the Team Leaders at Francis Wyman.

The return to a stabilized school population has enabled us to provide enrichment programs through assemblies for our students. Since September, the boys and girls at Wyman have experienced a presentation on peaceful use of atomic energy, brought to us by the U.S. Commission on Atomic Energy and Wentworth Institute and a concert by music groups from Burlington High School, directed by Mr. Robert Tyler.

Through the efforts of staff, students, and parents, we have achieved a solid basis for our middle school organization. We anticipate continued development of educational opportunities for children and of our home and school relationships.

Respectfully submitted,

Gordon J. McRae  
Principal  
Francis Wyman Middle School

## COORDINATOR OF ELEMENTARY EDUCATION

FRANCIS GAUDET

It is with great pleasure that I submit my annual report to the Superintendent of Schools, School Committee, and the citizens of the town of Burlington. This report is a joint report of the Elementary Principals and the Coordinator of Elementary Education.

This year marked a complete re-organization and stabilization of Burlington's school structure and program needs at the elementary level.

Some of the changes that have occurred include the following:

Individualization of instruction has been greatly increased from preceding years in all elementary buildings, thus, giving children additional assistance to meet their specific needs.

Open Education became established as one approach to the education of our children. There are many other approaches being utilized to meet the personal needs of all children.

It was an important year for Burlington's five year old children as Kindergartens were instituted for the first time in the town's history. Four years of study and planning by a committee of teachers chaired by Dr. Gloria Lombard, principal of the Fox Hill School, and Elementary Principals, were largely responsible for the wonderful success of this new program.

The Communicative Arts Committee recommended and was approved by the School Committee, a new Reading Program for grades 1-8; a multi-text approach is presently being used where previously, a basal text with supplementary materials had been utilized as the components of the program. Mr. Stephen Preston, principal of the Pine Glen School, was chairman of this committee. Other areas to be reviewed by members of the Communicative Arts Committee are English, Spelling, and Handwriting.

Our federally funded Title I program, entitled "Here Comes The Sun" was again a very exciting program for all children who participated. The sum of \$23,169.00 was funded for the program. Miss Geraldine Tilley, Kindergarten teacher at the Fox Hill School was Director for this project, and ably assisted by Dr. Gloria Lombard, principal of the Fox Hill School.

The elementary teachers received a new Curriculum Guide on Art Suggestions and Techniques prepared by some present and former art teachers in Burlington. The art program at the elementary level is progressing extremely well. Many fine art projects can be seen in walking through any of our buildings.

Memorial School was awarded an ESEA Title II Special Purpose Grant entitled "Dig to Knowledge". The project was prepared by Miss Marie Seminatore, librarian at the Memorial School and Mr. Arthur Fundeklian, teacher at the middle school. A total of \$2,000.00 was realized for this project. It will greatly assist the elementary children at that school in discovering new avenues of learning.

Volunteer mothers, students and citizens have greatly increased the amount of time we can devote to the individualized education of our children. We have had great support from these people for which we are most thankful.

Below are the reports from the individual building principals regarding their accomplishments during the 1973 school year.

Memorial School

Richard C. Barrows, Principal

Many exciting things have happened since the last Town Report. In addition to the expansion to another open space classroom, we have doubled the size of the Instructional Media Center. With the interest and the diligent work of Marie Seminatore, Media Specialist, and Arthur Fundeklian, Science Specialist, Memorial School received a Title II Library Science Grant. More information will be given below.

In April 1973, we initiated a program in which volunteer aides, which included Senior Citizens as well as interested parents participated. This program was dramatically expanded in September of 1973 because of its overwhelming success and the extra help the children receive.

A Learning Center was also established when in April we found available room in our main building. We continue to explore new avenues to improve our educational program. With the cooperation of an outstanding and hard-working staff, we are exploring the possibilities of increasing the non-gradedness as well as the expansion of individualizing the school program.

### LEARNING CENTER

The Learning Center at Memorial School serves to fulfill the educational needs of all its children. The primary function is to provide special types of instruction that will motivate a child to learn more effectively and successfully whatever their special needs. Individualized instruction for the needs of particular children on a daily basis is the important aspect. Eve Berman, Learning Center Specialist, is in charge of the program and coordinates the learning activities with the classroom teachers and parents. This should provide a more productive setting and happier school experience.

### RSVP AND VOLUNTEER MOTHERS

This has been the first full year of operation for our two volunteer programs. The Retired Senior Volunteer Program (RSVP) includes two Burlington Senior Citizens who are willing to give at least one half day per week to work with small groups or individual children. They are working in the academic areas in some classrooms, as well as guiding children in various projects such as needlepoint and crewel work.

The Parent Volunteer program, organized and supported by the Memorial School PTO, includes 30 mothers who volunteer for an average of 3 hours per week. The mothers are working at all levels as aides to the classroom teacher. The support of both these groups of people has enabled the staff to further expand the

individualized programs already in operation and to give attention to each student's need

### IMC REPORT

Memorial School's Instructional Media Center (IMC) has had a most eventful year under effective leadership of Marie Seminatore, Media Specialist. During the summer, the wall between two classrooms was torn down to make our IMC larger and less crowded. With the eager, unselfish help of volunteer mothers and a retired Senior Citizen, our IMC became organized into a pleasant place for children to browse, work and read during their independent study time.

In May 1973, our IMC was awarded an ES Title II Special Purpose Grant, Dig to Knowledge. This special grant will enable the youngsters in our school to participate in research that will help them to learn of the earth's history. Dig to Knowledge is a most timely subject for the children will learn to trace the development of our earth to the present and discover how much we depend on the earth and environmental conditions for our existence. Like the dinosaurs, we will vanish.

### OPEN SPACE CLASSROOMS

The Intermediate Open Class moved into its new area in March of 1973 after our 6th grade students were transferred to the middle school. With the aid of Northeastern University interns and Burlington parents, the three classroom teachers, Michele Katz, Jacqui Garelick and Carol Sabath, are able to provide a varied program composed of both large and small group instruction along with individualized work periods for 97 children. Much use is made of a variety of media which include tapes, skill kits, film, educational games and other enrichment materials.

Interest and activity centers are located around the room to provide for the interests and needs of students. The types of materials and management of the centers are viewed as the responsibility of children and teachers together.

The room is set up in clusters where children work either alone or in groups. As



From academic experiences, it has been the teacher's strong conviction to help children learn to be considerate of others and to assume personal responsibility in order that they may become thoughtful and responsive adults. The success of the program has been proven by the children's enthusiasm for learning and positive academic achievements.

Beginning in September, a second Open Class has started to meet the needs of primary students. Fifty of our second level students and twenty-five first year students are working under the guidance of Marjorie Greenberg, Mary Lowe and Carol Ciampa. The openness allows for more individualization which will enable each student to progress through the first two levels of school at his own rate.

Pine Glen School  
Stephen Preston, Principal

Once again, the Pine Glen has provided a variety of educational opportunities for its students. Our goal of education is to provide the necessary tools for each student to learn successfully in a happy school environment. This is done by using a variety of instructional techniques and tools. Within the past few years, we have focused on providing an activity-centered program and instruction geared to the individual child. We feel we have been successful in this endeavor.

Teachers at all grade levels have developed many of their own kits and games to further provide opportunities for individualized instruction. These are used in most subject areas, especially reading and math. Many teachers have set up activity centers or free time areas in their classrooms. Couches, soft chairs, pillows, and rugs make a comfortable reading corner. At the primary levels, activities; such as, practicing tying bows, buttoning and zipping, along with puzzles, and opportunities for creative play, can be found. At the upper elementary levels, many fun activities and projects can be worked out, along with numerous games to enrich or practice skills.

For the first time, our building houses two sessions daily of kindergarten students. The environment and atmosphere provided in our kindergarten is a happy and creative one, with

activities for socializing, playing, and developing essential skills. Special activities; such as, field trips to local places of interest, baking bread and pies, making ice cream and butter for a Thanksgiving feast, make our kindergarten program especially interesting for our newest students.

Another aspect of our program includes the continuation of our open classroom into the fourth grade, with Miss Beverly Bridgman, the teacher. Our combined second and third grade open classroom successfully continues with Mrs. Karen Bernstein and Miss Judy Volpe in charge.

With the transfer of fifth grade students to the two middle schools, we have acquired much-needed space. We are now able to provide room for specialists comfortably. Mrs. Ferretti, our music specialist, now has a room where she can store all of her equipment and meet with the students. Our library, formerly located on the stage, is now a full scale media center in operation in its original location. Numerous materials, resources, and activities are available to both teachers and students under the direction of Mrs. Deborah Shea, our media specialist.

Mr. Tim Morse, our adaptive physical education teacher, is also fortunate to have a room in which to locate all of his equipment. Mr. Morse provides an excellent program for students who need a supplementary physical education program. Another special service is provided by Mrs. Sylvia Finn, teacher in our Learning Center. Students with special interests and/or needs are given additional help and attention in this pleasant learning environment. Also available to service student needs are a full time reading specialist, a half time speech therapist, a guidance counselor, and a social worker.

Many of the exciting things that happen at Pine Glen are due to the efforts of the Pine Glen P.T.O., under the able direction of its President, James Copley. The P.T.O. has sponsored many programs of an educational nature, along with providing the financial support necessary for field trips, materials for our media center, and other activities from which our students benefit.

With the excellent caliber of teaching personnel on our regular staff - their enthusiasm, creativity, and dedication - plus the special services available, our students' needs are being well met.

Wildwood School  
Paul Cabral, Principal

As we come to the end of my first full year at the Wildwood School, many thoughts come to mind. Our program has been growing steadily, and is taking shape nicely.

Our Reading Program has undergone extensive modification and change. We have moved from a program that offered one text at each grade level to a more flexible program geared to the individual needs of each child. During the past year we introduced many new individualized materials including:

- a) Random House Pacemakers
- b) Expanded Open Highways Program
- c) Scholastic Reading Labs
- d) Reading for Understanding
- e) Pre-School Kit - Random House
- f) Read on Tapes
- g) Durrell - Sullivan Phonics
- h) Phonetic Keys to Reading - Grades I & II

The role of the Reading Teacher has also been re-defined this year. Mrs. Brenda Lynch has become the over all director of the Reading Program. She supervises the entire program, teaching demonstration lessons, introducing new methods and materials, working with students having specific difficulties, and moving students in and out of specific groups.

Our Library has grown into a Media Center providing both hardware and software materials as well as reading materials. This year, with the help of a Title III grant, we are hoping to double our services in the Media Center.

During the early part of this year we developed an "Open Area Non-graded program" for the students at the Wildwood. The program has been in operation since September and has been working very smoothly. Our program is being expanded to include the students of ages that would be in Grades II, III, & IV.

Our Learning Center has also finished its first full year under the direction of Mrs. Hope Zigman. The Learning Center offers individual and small group tutoring to all students in all subject areas.

This year marked the implementation of Kindergarten in Burlington. We have been working for several years to prepare for this program. The results being the smoothly running, exciting program we all hoped it would be.

In conclusion, I would like to emphasize the tremendous contributions made by the staff during the past year. They developed a Reading Skills List for use at the Wildwood School that was ultimately adopted by the entire system for use in conjunction with the new Reading Cards. The staff has developed and implemented programs in team teaching, individual instruction and introduced many new and exciting materials to the students of the Wildwood School. I can proudly say that our 1973 school year has been a smashing success.

Meadowbrook School  
Eugene Driscoll, Principal

The opening of the new high school in April of 1973 had an effect on the Meadowbrook School. Our 5th graders were sent to the Francis Wyman to become part of the middle school organization thus providing us with space sufficient to allow proper housing for the library and also afforded us with two classrooms for our first kindergarten program.

Since January, 1973 several meetings had been held with parents for the purpose of explaining our kindergarten philosophy, program, and organization. In particular we were interested in getting parent reaction to the removing of a wall between two regular classrooms thus making for one large space in which to house the kindergarten. The response from parents was such that we did have the wall removed during the summer.

Planning for the kindergarten continued through the summer so that in September we were as ready as we could be. The program has been most successful due to the efforts and talents of our staff. They have worked exceptionally well with each other and the

children. Cynthia Systrom, Toni Curry, and Lane Houghton are providing an excellent educational experience for our five year olds.

At grade 1 and 2 we have concentrated our efforts in mathematics towards providing more experiences with concrete materials rather than relying on abstractions. The response from the children has been encouraging - they are doing a lot of thinking and their conceptualization of the numeration system has been much easier than before.

We have supplemented our language arts program with materials that provide for much vocabulary development through oral and written exercises. The main thrust of the program is to have the children not just learn the spelling of a word but to use it in speaking and writing.

Our science program is continuing in the fourth year we opted for some four years ago - use of interesting materials, much experimentation, observation and recording.

The staff has continued to improve itself through advance degree programs and in-service courses. Of particular note is the offering of an environmental education course which has been enthusiastically received by thirty-five of the systems elementary teachers. The course developed out of the establishment of our own nature trail at Meadowbrook.

Fox Hill Kindergarten  
Dr. Gloria Lombard, Principal

September 1973 witnessed the opening of public kindergarten in Burlington schools. At Fox Hill we opened with full sessions, serving 15 children. We have two full-time and one half-time certified teachers and two aides.

These professionals and paraprofessionals are providing an atmosphere for social adjustment and a feeling of respect for the right of others in the four and five year old coming to school for the first time.

We believe that learning through play is the natural avenue of growth for the typical five year old. Play is essential for his physical, mental, and emotional growth. Con-

sequently, most learning activities in the kindergarten are structured through play. We respect the child's freedom to participate in individual, small, or large group activities, and we have available challenging materials which will stimulate group participation.

One of the major social purposes of kindergarten is to instill a feeling of responsibility for personal and school property and the belongings of others and encourage the development of self-discipline. Academically we endeavor to:

1. Develop the ability to communicate through listening and speaking.
2. Help the child learn about his world through observation, experimentation, and discovery in the fields of language arts, social studies, science, art, and music.
3. Insure the development of good perceptual concepts.
4. Expose the child to number and letter concepts.
5. Observe and detect children who may have physical or learning disabilities.

As our first year progresses these goals of sound kindergarten procedures are the central theme of the Fox Hill kindergarten program.

Open Education  
Fox Hill School

The following report, written by Geraldine Tilley of Fox Hill School, was published in Kaleidoscope 8, a publication of the Department of Education for the Commonwealth. This article states the concept of open education in a clear, concise manner.

"Children come to school expecting desks in rows and three reading groups due to the past experiences of the members of their families. Physically and academically, we started that way. We've made the transition to an environment that is pleasing and provides for the comforts of all. We experience large group, small group, and individual instruction. We learn from materials that can be seen, heard and touched. We learn from the food that we



prepare, smell and taste. We learn from our rabbit and gerbils. We learn from what we read together and by ourselves. But most importantly, we learn from each other."

"One of the first things that we all learned was that not all of us learned by listening. Some of us had to do it to know it. Others needed to read it. Even others needed a partner to encourage and motivate their interest in even wanting to know it."

"In two years, we've found a way. An example of how 26 children of a wide ability range and one teacher made their classroom a home is shown above."

"Throughout these two years, we've added and subtracted many things. We now operate successfully with a mattress and pillows on the floor, fireplace, table and chairs, living room area, a permanent art activity area, a puppet stage, a rabbit cage, nine desks, a table seating six, 26 milk crates that serve as individual storage area for each child, an open meeting-on-the-floor area, and a reading area equipped with foam-squares for comfortable sitting on the floor while reading."

"The table seating six is occupied by the children who need a permanent position in the room. The remaining children rotate in reading groups from the desks, to the mattress, to the fireplace, to the living room each day."

"We now have six small reading groups working in many basals and individual books. Each group receives a daily job sheet. On the sheet is listed their group work, their independent work, their assigned activity center, and their choice centers. Each group has a team leader who is responsible for distributing, checking off, and collecting group and individual work from each member of the group. Group folders are passed in at the end of each morning. I don't meet with every reading group every day. For those who need daily meetings with the teacher, they are arranged. Most groups meet only with me two or three times a week."

"A wide range of activity centers is organized by the teacher and by the children. All available audio-visual aids, library materials, collections from home, the stream, and the

woods are used. Most of the centers relate directly to the social studies or science theme being studied."

"In our home, we work together and yet we're all trying to find our own way. We realize our similarities and differences. We use the best of every teaching thing to help each other and not the best and worst of one teaching method, for each of us is like no other."

May I again express my sincere thanks and appreciation to all those who have given me such fine cooperation throughout the years, the School Committee, the Superintendent of Schools, the Principals, Teachers, and citizens of Burlington.

Francis Gaudet  
Elementary  
Coordinator

## PUPIL PERSONNEL SERVICES

The service programs in the Burlington School System have recently completed a very fruitful and successful year. The school year 1972-73 was marked by expansion of special programs to provide increased service in every building in the system.

Resource Centers were set up with the cooperation and support of every principal to coordinate and make available health, psychological, academic, emotional, and therapeutic support for all children identified as having special needs.

With the aid of school psychologists and guidance counselors, children were assessed as to differences in needs based on learning styles, abilities, and disabilities. Children with health, speech, perceptual, emotional and educational needs were identified through many screening and testing methods and specific programs designed to meet their needs through service from a variety of specialists, support programs and individualized instruction.

One of the greatest areas of support for all the children referred to the Pupil Service Department was the regular teaching staff. These teachers were not only sensitive to the need for individualized programs but often the means by which these programs were designed and implemented.

### NEW LEGISLATION FOR SPECIAL NEEDS CHILDREN

This year saw the introduction of a new piece of legislation directed toward meeting the educational needs of all residents within the town between the ages of 3-21. Philosophically the law is in keeping with what the Burlington School Committee and community have seen fit to initiate and expand over the past several years. Under the law, any person in this age range who has not attained a High School diploma or its equivalent and who, because of temporary or more permanent adjustment differences arising from intellectual, sensory, emotional or physical factors, cerebral dysfunctions, resulting in specific learning disabilities or multiple prob-

blems and who requires special education services in order to successfully develop, is entitled to these services and/or support from the local public school system.

All School Committee's are directed to establish procedures for identification, diagnosis and evaluation of needs and to propose appropriate programs of support which they shall provide or make available.

The Pupil Service Department has publicized its commitment to children in the framework of this new law and has held public meetings, published information in the local papers and conducted a written survey of local papers and agencies in their effort to inform the general public of services available.

Under the law, Full Core Evaluation Teams provide a comprehensive evaluation for each child with the results of the evaluation submitted to parents by way of a detailed educational plan for answering to specific problems and needs outlined. These programs are for the most part carried out in the child's local school and in the environment of the regular class, whenever possible. Resource centers also help to bring service to children in a wide variety of exciting and interesting ways. Some substantially separate programs may have to be designed for the small group of severely or multiple handicapped children who may require special service and/or supervision on a more full time basis.

Fortunately, the Burlington School Committee and Superintendent, have wisely responded in an on-going, sensitive and forward thinking way to the growing educational needs of Burlington's students and for this reason Burlington has been making gradual but significant changes which are well aligned with the new state law. For this reason no great financial burden is anticipated this year to comply with the law. A reasonable budget increase to enhance existing programs and provide some new types of service has the support of the Administration at this time.

The responsibility of the teaching staff, the system in general and the Pupil Service staff in particular have increased substantially but the outcomes have and will continue to justify and make rewarding the efforts of all involved.

I wish to sincerely thank each member of the Pupil Service staff for their support, dedication, and enthusiasm. A very special thanks goes to the Superintendent, Mr. Thomas Michael and every member of the School Committee without whose wholehearted support special education could never be as special as it is today. And to the Burlington Administrators and teaching staff I would like to not only extend my sincere gratitude for their sincerity, sensitivity, openness and commitment but to say how invaluable they have been and will be to the continuation and further development of Special Education in Burlington. It is this total atmosphere of caring that I have encountered that makes me firmly believe that working together all education will become very special to every Burlington child.

Respectfully submitted,

Sydney A. Horgan  
Director Pupil Services

#### SCHOOL PODIATRIST

I hereby submit my report as school Podiatrist for the year 1973.

As of the writing of this report, the foot examinations have been completed in the High School, the Francis Wyman Middle School, the Marshall Simonds Middle School, the Memorial School and the Meadowbrook School.

At this time, the reason so many foot screenings have been accomplished is because of the restructuring of the school system to the "middle school" concept. The cooperation of the physical education department has been outstanding in the High School and the two Middle Schools. Without their cooperation, the hearing and eye tests, the weight and height measurements, and the foot screenings could not have been accomplished in the first year under the new concept.

The members of the physical education department, both men and women, have to be commended for their dedication to the physical conditioning and well being of their students.

Unfortunately, the instructors in the High School and Middle Schools are unable to make showers mandatory. The students need showers because of physical activity, increased perspiration due to chemical changes in the body and poor foot hygiene, especially in the Middle Schools. Foot hygiene has reached a new low this year. The only explanation is the optional shower policy.

I want to take this opportunity to thank the Superintendent of Schools, the School Physician, the Principals, nurses, teachers and in particular the physical education instructors for their assistance.

Respectfully submitted,

John L. Casy, Jr. D.S. C.  
School Podiatrist

#### SCHOOL NURSES

To the Superintendent of Schools, School Committee and the Citizens of Burlington

We hereby submit our report as School Nurses of the Burlington Public Schools for the year 1973. All statistical numbers quoted are based on the school year of September, 1972 to June 1973.

In accordance with the Department of Public Health acting under the authority of Section 5, Chapter 71, of the General Laws of the Commonwealth of Massachusetts, the students had physical examinations by the School Physician or Family Physician. Defects were recorded and referrals were made to parents.

#### Physical Examinations:

Grade	School Physician	Family Physician
1	58	500
4	228	443
7	152	350
8, 9-12	<u>291</u>	<u>100</u>
	729	1393



## sion and Hearing-

Vision and Hearing screening tests were conducted by the nurses and the Vision and Hearing Technicians throughout the school system. Defects were reported to parents via mail and telephone conferences. Main screening was done between September, 1972 and January, 1973.

vision	Hearing
tested-7673	Tested-7558
failures-321	Failures-206
referrals-171	Referrals-104

## Height and Weight:

The height and weight of each student was taken and recorded.

Total: 7,381 plus

## PODIATRIST

Dr. John Casey, School Podiatrist, assisted Anthony Giangreco by examining the students' feet-grades one through twelve.

Total Examined: 7,352  
Referrals: 158  
Total Examined: 50

## PROGRAM

### Time Test:

The nurses assisted the Board of Health nurses with the Time Test program March 20 for Junior High and March 21 for the Elementary.

Cultly 250 Referrals: 6

Flu-Vaccine - 260

School Personnel Received Flue Vaccine in September 1972 and October 1972.

### Health Career Club:

The Health Career Club completed its 10th year of activity. Club membership is always open to any High School student interested in the phase of hospital work or medical technology. Semi-monthly meetings and frequent field trips to various hospitals, nursing schools

and universities are among the club's activities. Mrs. June Andruske, R.N. Advisor.

### Weight Control Program:

A weight control group was started in the 5th and 6th grades for boys and girls. The purpose of the group was to establish proper eating habits and to prevent weight gain. Mrs. Grace Bushee, R.N., Advisor has been supervising the group. The group responded so well that it was carried over for another year in the same grades.

### First Aid:

First Aid was administered to students who became ill or injured during the school hours. Parents were notified whenever necessary. Total number of students seen in the Health Room was 46,522. Total number is the combination of all schools.

### Home Visitations:

Home visitations were made where students were receiving extended home study or when referrals were made by principals or teachers. Parents or handicapped children were also contacted via telephone or personal conference to evaluate students physical progress. Total 107.

### Special Transportation:

The nurses made arrangements for special transportation with the main office and bus company for those students who needed transportation to and from school because of a physical handicap or which was requested by their family physician. Total 54.

### Communicable Diseases:

In order to prevent the spread of communicable diseases and to insure rapid recovery with minimum of after-effects, it is advisable to keep a child home from school when he/she shows symptoms as fever, chills, coughing, ear-ache, head-ache, "running nose", sore throat, or skin eruptions. If any of these symptoms are found in a child at school, the parents will be notified. All communicable diseases, when diagnosed, are to be reported to the school nurse, principal or clerk of the child's respective school. Thus, the nurse will then be able to bring the child's health record up-to-date, keep a check on the classroom for further spread of the disease, and report the illness to the Board of Health.

### Medication Dispensing Reminder:

The nurses in the elementary schools are only in their respective schools every other day, thus their role in dispensing medication to a student is limited to emergency treatment only. For example: diabetics, epileptics, asthmatics, bee stings, etc. If a student requires other medications such as aspirin, penicillin, gantracin, etc., please try to arrange dosage just before school and after school. If your family physician specifies a definite time and it involves school time, a written order from your family physician is required and sent to the school nurse, then one dose each day is sent in via student so he or she may take it by himself in the presence of the nurse, teacher, principal's clerk, or principal.

### Immunizations-Polio-Mumps-German Measles-Measles-Booster

348 Total Given by Mrs. Bushee-Mrs. Dern

### Immunization Information:

General information to parents of new students coming into the system and students who are in the system: The State Law (Chapter 590 of Acts of 1967 effective on December 4, 1967) on immunization states that each school child from Kindergarten through 8th grade must be immunized against 6 diseases unless exempted for medical or religious reasons. The six diseases are smallpox (vaccination), diphtheria, whooping cough, tetanus (D.P.T. or D.T.), polio, (tri-valent-oral sabin) and measles (measle vaccine). A revision has been made on immunization (Chapter 161 of Acts of 1972) deleting smallpox vaccination from the list of immunization required for school attendance, however, the Act does not interfere with the right of parents to have a child vaccinated against smallpox or of a physician to administer such a vaccination. Thus, please note that all new students registering this spring, 1974, will be required to have written statement or a certificate from their family physician regarding child's immunization record.

### Measles Vaccine-Information

#### Parents: Measles Vaccine

If your child was vaccinated with the Measles Vaccine under the age of one (1) he or she has lost their immunity. Thus he or she should be re-vaccinated with the vaccine now to protect them. Please contact your doctor or call the

Board of Health Nurse at Burlington Town Hall for an appointment.

### Summary:

We, the nurses, wish to express our sincere appreciation to all the school personnel, administration and parents of Burlington students for their cooperation during the past school year.

June Andruske, R.N.  
Grace Bushee, R.N.  
Lois Conroy, R.N.  
Audrey Dern, R.N.  
Virginia Malouin, R.N.  
Vina Strickland, R.N.

Burlington School Nurses

## SUPERVISOR OF ATTENDANCE

It is the responsibility of the Supervisor of Attendance to assist every child in attaining an education through regular school attendance and to help them make realistic adjustments to school.

School attendance is not just a privilege, it is a right of every child. They cannot afford to abuse this right with habitual truancy, habitual absenteeism, continual tardiness or cutting class.

Truancy is an act of absenting oneself from school without the knowledge or consent of his parent or guardian for a reason that is not legal.

Cutting class may be defined as an unexcused absence from an assigned class. This can be defined as truancy if the student leaves the school grounds.

With the right of an education for every student comes the responsibilities which they themselves must undertake.

Habitual absenteeism is an act of being away from school for a prolonged period or may consist of spotty absence here and there usually of a continuous nature. Absenteeism may be legal or illegal or a combination of both. One might define chronic absenteeism as being absent 10% of a given period of time.

Tardiness may develop into a chronic pattern. It is a student who arrives after the assigned time. It instills a sense of irresponsibility and may become a way of life if not corrected.

It is essential that students know what is expected of them concerning school attendance, punctuality and behavior. The expectations must be spelled out not only in a student handbook but by teachers and the administration in school.

Parents should be aware of their responsibilities of getting children to school regularly and on time. With the progressive changes in our educational system, the freedom within a large school building, the responsibility of protecting the right of every student to an education even greater.

More demands and responsibilities are placed upon all of us - educators, students and parents alike. The student must be accountable for his time in school. Parents are required to write notes for absence. Where possible, a telephone call should be made by the parent on the first day of absence to ascertain the reason for such absence. If parents are not aware of these absences and such behavior continues, they are notified by the school administration or the Supervisor of Attendance.

Through constant communication with students and administration in charge of attendance, the Supervisor of Attendance is in the position to take the preventive approach by seeking help when an incipient problem is developing and obtain the services of guidance and other special programs in our school department.

The role of Supervisor of Attendance has changed considerable. It is not primarily truancy but a line of defense in identifying and helping students whose educational needs are not being fulfilled and therefore choose to absent themselves for reasons other than illness. Many times a truancy is the forerunner of a more serious problem.

The Burlington Public School System is a member of the National School Lunch Program. Each day well-balanced and nutritious lunches are served. Students may purchase a lunch in the school lunchroom at the regular low price of 35 cents daily. Some families, however, may find it difficult to pay the full price of their child's lunch. Our school, in accordance with the Federal and State legislature will provide lunches at a reduced price or free to children who are unable to pay the full price. Parents who feel that their children are eligible, should contact Mrs. Anna M. Parris, Supervisor of Attendance, or the office of the Superintendent of Schools.

### Working Permits

Attendance Supervisors were first appointed to see that parents living in poverty did not sacrifice their children's right to an education by forcing them into the world or work prematurely. Labor Laws are enforced so that no student's education will be sacrificed by forcing or allowing this to happen.



As Attendance Officer for the Burlington Public Schools, I request your cooperation in abiding by the rules and regulations established by the Massachusetts Department of Labor relative to the employment of minors.

Each and every child between the ages of 14 and 18 must, by law, have a working permit. This must be kept on file at the place of employment.

A minor is allowed to work only at the job stated on the employment permit. If he or she changes to a different type of employment, a new permit must be secured.

A child under the age of 16 cannot work earlier than 6:30 o'clock in the morning nor later than 6:00 in the evening, for a total number of hours not to exceed 40 in any week.

Permits may be obtained, by the student, at the Office of the Superintendent of Schools, Center School, any weekday until 4:30 p.m.

Home Visits	94
Telephone Calls	7594
Court Appearances	1
Working Permits Issued	730

Anna M. Parris, R.N.  
Supervisor of Attendance

## AUDIO VISUAL SERVICES

A friend and colleague of mine, Dr. G. McVey of Boston University recently stated in a paper soon to be published, "Man, Media and the Learning Environment", that:

"The teaching/learning situation has always included some instructional media, be it a book, chalkboard or projection film. The introduction of these media into the classroom inevitably alters the design of educational facilities. In the past, media use, especially projected media was infrequent and teachers quite happily relegated its use to the school's 'audiovisual room'. Today, however, all this has changed. Instructional media has come to play a far more important and significant role in American education. Its sophistication, increased range, adaptability, and availability have created a demand for developing environmental design concepts for its optimal use.

Audio visual media equipment and materials can be useful to both teacher and student when they are effectively coordinated with the basic sensory processes and prudently integrated into the learning environment."

During the past decade Burlington has developed an outstanding Library program along with an excellent program of Audio Visual Services. Last August, Superintendent Michael and the school committee sanctioned a proposal submitted by your Director to combine the two separate programs into one unified 'Multi - Media Program.'

It was recommended that all services related to media materials and equipment be coordinated in one program under the guidance of a system-wide Director of Multi-Media Services. This includes services such as print and non-print materials and equipment, their acquisition, organization, and distribution, as well as all aspects of production, and the philosophy of and guidance in the utilization of these materials. We determined that it is also by far the most effective method to provide a full range of learning materials and experiences required by our students and teachers.

The establishment of a system-wide responsibility of media services (K-12) was strongly

urged by the administrative staff as well as the Massachusetts Department of Education, Division of Library Services. Unification of resources and services will provide for increased efficiency in terms of expenditures, program planning and fiscal priorities. Curriculum needs can be coordinated from level to level as well as from grade to grade.

Recommendations from the Massachusetts Department of Education includes the re-organization of our libraries into effective "media centers", with Audio Visual and Library staff that can move from one dimensional to multi-dimensional activities.

The co-ordination of the library-audio-visual program has necessitated a total re-assessment of the goals, objectives and needs for a unified media program.

Most important is a need for system-wide co-ordination of programming, i.e., the teaching of library skills to students, selection and evaluation of materials, as well as purchasing and classifying materials. To make our school library-media centers into instruments for educational excellence we will strive to meet such goals as:

- . . . . the improvement of professional resource centers for teachers.
- . . . . the creation of a school media advisory committee; a committee of principals, media personnel, classroom teachers, and interested citizens to continually assess needs, and evaluate programming.
- . . . . a selection and evaluation policy for the effective use of all types of instructional materials.
- . . . . utilization of the system-wide materials and equipment inventory, to determine long range needs so we can better support new programs, i.e., open space, special education, individualized instruction, driver education, reading laboratories, etc.
- . . . . a current and realistic needs assessment for our media programs at the new high school and each middle school emphasizing co-ordination of programming.
- . . . . the creation of a resource center of print and non-print materials to be utilized by the school administration,

including school committee, Curriculum Committees, and interested citizens.

The constant aim of our school media program is to encourage and enable each student to achieve the optimum of his potential as a learner, as a citizen, and as a human being.

Respectfully,

Ernest J. DeMartinis

## MUSIC DEPARTMENT

The year 1973 was an eventful year for the music department for it represented both the reorganization of the Burlington grade structure and the opening up of important spaces for the department both for instructional and administrative purposes.

Performances continued throughout the year in spite of the reorganization. The high school music staff assumed temporary quarters in the new high school while the music and auditorium sections were being completed. It is a tribute to the students that while carrying out their assignments in temporary facilities, at the new high school, they continued to hold performances in the auditorium of the old high school.

Two important exchange concerts took place. The high school concert and stage bands exchanged with Laurens Central High School in Laurens, New York and the high school chorus exchanged with Northampton, Mass. For many students the exchange concerts were the highlight of the year.

Other significant performances were the "Spring Sing"; the Spring Band Concert featuring original compositions; the Senior Musical, "Applause" in conjunction with other high school departments; spring concerts at both the Francis Wyman and Marshall Simonds Middle Schools; and presentations in the elementary schools on a continuing basis.

The music staff assumed new roles in an attempt to carry on existing programs as well as to innovate wherever feasible. One important change occurred, namely, the introduction of exploratory programs in grade seven at the Marshall Simonds Middle School.

There continues to be a need to allocate time for music so that the total music program maintains a balance between required, optional, selective and elective programs at various grade levels. In addition, the instrumental feeder program involving beginning students must be allowed to continue each year in order to maintain a high level of participation in band and orchestra. Continuity of the instrumental program from year to year must also be maintained so that students once enrolled will

continue to be motivated through lessons, rehearsals, and performances.

On behalf of all music students and the music faculty, I would like to sincerely thank the community for providing us with much needed space in the elementary schools and the high school in 1973.

Respectfully, submitted,

Francis G. Cagliuso



## DEPARTMENT OF PHYSICAL EDUCATION AND ATHLETICS

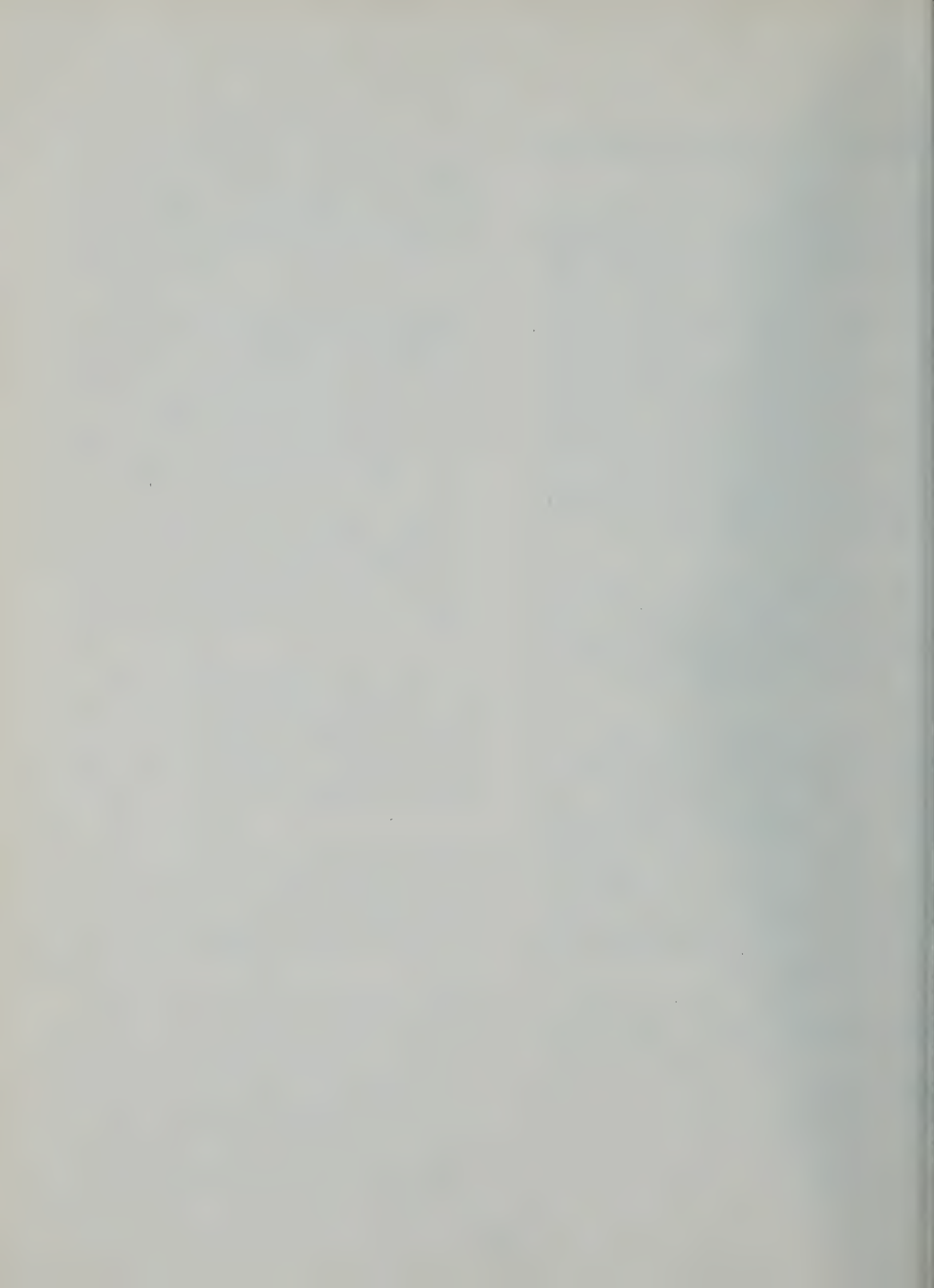
The physical education staff had been working on curriculum re-design for implementation upon the restructure of the school system. April when both middle schools and the high school opened, space utilization enabled more effective programming in physical education. Sequential scheduling of instructional units became a reality and as a result students began to receive more diversification and less repetition of instruction. Additional instruction in life time activities have been incorporated in the high school curriculum, while greater in-depth instruction in skill development is the goal of the middle school. The extent of the high school facility has given many youngsters the opportunity to explore areas which in the past were unavailable.

The development of the middle school concept has resulted in an organized intramurals program for all students at both schools. The program has stimulated identification of student interest in school as well as increased the spirit of cooperation and competition between both schools.

High school intramurals have afforded all youngsters the opportunity to participate in basketball, badminton, and gymnastics. The evening open gym has also included many adults using the facilities. The interscholastic program saw its first full year of competition in the Middlesex League. The athletes and coaches have been through a frustrating experience but throughout the year the spirit of competition has not diminished. The boys gymnastic team won the league title and finished third overall in the state.

Burlington welcomed new head coaches in football: William O'Donnell, Cross Country: Timothy Morse, and Basketball: Ray Lang.

Richard Verzone  
Athletic Director



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## TOWN OF BURLINGTON, MASSACHUSETTS



A part of Woburn 1642

A Woburn Precinct as of 1730

The Town of Burlington was incorporated as a town - February 28, 1799

The Population as of 1973, approximately 23,662

Elevation at the Town Hall, 220 feet above sea level

Highest Elevation, 300 feet, at Greenleaf Mountain

Lowest Elevation, 90 feet, at the Woburn-Burlington line near Mountain Road

Extreme length, 28,700 feet or 5.4 miles

Extreme width, 19,520 feet or 3.7 miles

Area of the Town, 7,577.6 acres or 11.88 square miles

Type of Government, Board of Selectmen and Representative Town Meeting

Burlington is in the 7th Congressional District. Our Representative is Torbert Macdonald, 63 Appleton Street, Malden, Massachusetts.

Burlington is in the 6th Councilor District. Our Representative is G. Edward Bradley, 355 Broadway, Somerville, Massachusetts.

Burlington is in the 7th Senatorial District. Our Senator is Ronald C. MacKenzie, 18 Spruce Hill Road, Burlington, Massachusetts.

Burlington is in the 23rd Middlesex District. Our Representative is Robert A. Vigneau, 5 Elm Avenue, Burlington, Massachusetts.

Annual Town Election - the first Saturday in March.

Voting Places:

Precinct One	Memorial School, Winn Street.
Precinct Two	Meadowbrook School, Lexington Street.
Precinct Three	Wildwood School, Francis Wyman Road.
Precinct Four	Pine Glen School, Wilmington Road.

Town Meetings held at the Marshall Simonds School (the former High School) Winn Street.

1979

*Proudly Celebrating Our 175th Anniversary*

1974







**ANNUAL REPORTS  
of the TOWN OFFICERS of  
BURLINGTON, MASS.  
for the year ending December 31, 1974**

A part of Woburn 1642

The Town of Burlington was incorporated as a town February 28, 1799

A Woburn Precinct as of 1730

The population as of January 1974, 24,358

Area of the Town, 7,577.6 acres - or 11.88 square miles

Elevation at Town Hall, 220 feet above sea level

Burlington is in the 6th Councilor District. Our representative is G. Edward Bradley, 355 Broadway, Somerville, Ma. Starting January 1, 1975 Burlington will be in the 3rd Councilor District.

Burlington is in the 7th Senatorial District. Our Senator is Ronald C. MacKenzie, 18 Spruce Hill Rd., Burlington, Ma. Starting January 1, 1975 Burlington will be in the 5th Senatorial District.

Burlington is in the 23rd Middlesex District. Our representative is Robert A. Vigneau, 5 Elm Ave., Burlington, Ma. Starting January 1, 1975 Burlington will be in the 34th Middlesex District.

Annual Town Election is determined by Town Meeting.

Town Meeting is a continuous session which cannot adjourn for longer than three months.

## ELECTED OFFICIALS

TOWN CLERK	Catherine R. McKim	1976
MODERATOR	Robert H. Gordon	1975
SELECTMEN	Thomas J. Flaherty, Jr., Chrm. Angelo C. Murgio, Vice Chrmn. Michael J. Wislowski John P. Miller Howard E. Strachan, Jr.	1976 1976 1977 1977 1975
ASSESSORS	George C. Gormley Timothy J. Cosgrove Elmer J. Morrison	1977 1976 1975
TREASURER	Arthur A. Zervas John E. Fogelberg (appointed Temporary Town Treasurer on 9/20/74)	1977
TAX COLLECTOR	John E. Fogelberg	1977
SCHOOL COMMITTEE	Marianne W. Brenton, Chairman Ronald Saloman, Vice Chairman William J. Cronin Joan Miles Rita M. McGuinness	1975 1976 1975 1977 1977
LIBRARY TRUSTEES	John E. Fogelberg, Chairman Marie Seminatore, Vice Chairman Richard D. Finlayson Beverly Scholl Barbara J. Seigny - (resigned 8/31/74) Alan McCarthy Blanche Tommasino	1975 1975 1977 1976 1976 1975 1977
PLANNING BOARD	Alfred D. Laing, Chairman Frank E. Baxter, Vice Chairman Charles C. Crevo, Member Clk Gerald J. Rourke Yvette S. Attaya John G. McBride Edward J. Gaffey - appointed 3/25/74 to replace John P. Miller who resigned.	1976 1978 1975 1979 1977 1975 1975
BOARD OF HEALTH	Dr. James Dillingham, Chairman Eugene T. McSweeney, Vice Chairman Michael Cunningham	1976 1975 1977
RECREATION COMMISSION	Michael O'Regan, Chairman Charles MacWilliam, Vice Chairman Francis White William Cronin (School Committee Appointee) Gerald Rourke (Planning Board Appointee)	1976 1975 1977 1975 1975 1975
FIRST CONSTABLE	Eugene T. McSweeney	1977
SECOND CONSTABLE	Albert J. Kelley	1977

## ELECTED OFFICIALS

### BURLINGTON HOUSING AUTHORITY

Samuel M. Roberto, Chairman	1978
John F. Murphy, Vice Chairman	1977
William T. Flanagan	1976
John A. Marion	1979
(State Appointee)	
Mary E. Joyce	1979

### SHAWSHOEN VALLEY Regional-Vocational Technical Committee

Wallace G. Haigh	1976
John G. Murphy	1975

## TOWN MEETING MEMBERS

### PRECINCT I - District "A"

3 Yr.

Frank J. DiTucci	1977
George Balian (appointed to Board of Appeals 5/17/74)	1977
Alan H. Katz (elected 6/20/74 until March)	1975
Richard C. Wilde	1977

2 Yr.

C. Joseph Brown	1976
Francis L. McLaughlin	1976
William H. Dominick	1976

1 Yr.

Francis E. Redfern	1975
Charles F. McCarthy	1975
Robert M. Curtice	1975

### PRECINCT I - District "B"

3 Yr.

Alice C. Brook	1977
Harold McCabe	1977
Leroy E. Tirrell	1977

2 Yr.

Lawrence R. Benassi	1976
Joseph A. Braccio	1976
Mary C. Morgan	1976

1 Yr.

Raymond W. McLaren	1975
Courtney A. Lloyd	1975
William E. Alcott	1975

### PRECINCT I - District "C"

3 Yr.

George A. Chaloux	1977
Edward P. Doherty	1977
Donald E. Willett	1977

2 Yr.

Guy DeFilippo	1976
John D. Kelly	1976
William V. McNamara	1976

1 Yr.

Joseph A. Sousa (resigned 8/28/74)	1975
Francis C. Serra (elected 9/16/74 until March)	1975
George H. Ganley	1975
Rita McGinness (elected to School Committee 3/2/74)	1975
Gerald Lyons (elected 3/21/74 until March)	1975

### PRECINCT II - District "D"

3 Yr.

William A. Curtin, Jr.	1977
Mable A. Nevins	1977
Susan C. Burke	1977



# ELECTED OFFICIALS

2 Yr.	Paul F. Terrio	1976
	Mildred J. Nash	1976
	William J. Clark	1976
1 Yr.	Mary Ann Murphy	1975
	Walter E. Graham	1975
	Anne E. Rowe	1975
PRECINCT II - District "E"		
3-Yr.	Francisco Ferriera	1977
	Stephen A. Zimmermann	1977
	James M. Hurley	1977
2-Yr.	Albert A. Fay Jr.	1976
	Leslie Sleeper Madge (resigned 10/15/74)	1976
	Laurence L. McCabe (elected 12/11/74 until March 1975)	
	Thomas E. Murray, Jr.	1976
1-Yr.	Albert G. Vigneau, Jr.	1975
	Franklin E. Pierce	1975
	Dahlia Doyle	1975
PRECINCT II - District "F"		
3-Yr.	Virginia J. Cummings	1977
	James G. Dolan	1977
	Robert J. Cavanaugh	1977
2-Yr.	Virginia E. Mooney	1976
	Robert Theriault	1976
	Margaret M. Silva	1976
1-Yr.	Loretta M. Canning	1975
	Frank R. Cote (resigned 9/18/74)	1975
	George J. Baldwin (elected 10/10/74 until March 1975)	1975
	Donald H. Chapman	1975
PRECINCT III - District "G"		
3-Yr.	Edwin P. Kiley	1977
	James V. Copley	1977
	John A. Hofferty	1977
2-Yr.	Howard E. Bettinson	1976
	Lawrence E. Faria (resigned 8/16/74)	1976
	Bonnie E. Laskey (elected 9/9/74 until March 1975)	
	Paul J. Keenan	1976
1-Yr.	Virginia M. Igo	1975
	John J. Annese	1975
	Paul R. Raymond	1975
PRECINCT III - District "H"		
3-Yr.	Clarence W. Blair, Jr.	1977
	Gordon L. Claar	1977
	Harold F. Pillsbury	1977
2-Yr.	Rober C. Plaisted	1976
	Harold B. Locke	1976
	Ralph Nazzero	1976

ELECTED OFFICIALS

1-Yr.	Joan B. Hastings	1975
	William H. Armerding (resigned 5/13/74)	1975
	Virginia V. Cobb (elected 6/3/74 until March 1975)	1975
	Howard E. Strachan, Jr. (elected to Board of Selectmen 3/2/74)	1975
	Robert A. Castellano (elected 3/21/74 until March 1975)	1975
PRECINCT III - District "J"		
3-Yr.	William L. Lynch	1977
	Patricia J. Angelo	1977
	Marguerite M. Petrone	1975
2-Yr.	Hope M. Paulsen	1976
	Rosemary Murgio	1976
	James J. Besse	1976
1-Yr.	John A. Marino	1975
	John C. Kent	1975
	Patricia A. Thompson	1975
PRECINCT IV - District "K"		
3-Yr.	Marie L. Daigle	1977
	Paul J. Mackey	1977
	James M. Angelo	1977
2-Yr.	Mary L. Rutherford	1976
	Herman G. Bowers	1976
	Ernest H. LeBlanc	1976
1-Yr.	Arthur J. Ferreira	1975
	Margaret M. Vaccaro	1975
	Ralph L. Fiore	1975
PRECINCT IV - District "L"		
3-Yr.	Philip G. DiVita	1977
	David P. Barkman	1977
	Donna F. Gundersen	1977
2-Yr.	Francis M. Norton	1976
	Vincent DeMorris	1976
	Edward J. Frasca	1976
1-Yr.	Pauline M. Mascetta	1975
	Douglas J. Hyde (resigned 5/15/74)	1975
	Carol A. Norton (elected 6/10/74 until March 1975)	1975
	John F. Natale	1975
PRECINCT IV - District "M"		
3-Yr.	G. Hartley Noble	1977
	Charles A. Holmquest	1977
	John J. Lutinski	1977
2-Yr.	Carolyn D. Wiggins	1976
	Marie R. Saia	1976
	Joseph A. McComiskey	1976
1-Yr.	Joseph D. McGonagle (resigned 4/10/74)	1975
	Patricia D. Burgomaster (elected 5/2/74 until March 1975)	1975
	Ronald J. Lamb	1975
	Ann M. Holmquest	1975

## APPOINTED

BOARD OF APPEALS	Carl Giannelli, Chairman	1977
	Peter Bandouveres, Vice Chairman	1978
	Robert Matarazzo, Member Clerk	1975
	Edwin R. Ellis	1977
	Robert Jalbert	1979
	George Balian, Asso. Member	1975
BOARD OF REGISTRARS	Gary Litchfield, Assoc. Member	1975
	Oliver T. Little, Chairman	1977
	Patricia Larson	1975
	Robert Perry	1976
	Catherine R. McKim	
TOWN ACCOUNTANT	Patrick J. Mullin	1977
EXEC. SEC'Y TO SELECTMEN	Donald J. Zollo	1975
TOWN COUNSEL	Zamparelli and White	1975
VETERANS' AGENT AND VETERAN'S GRAVE OFFICER	Charles P. Casassa (also Selective Service Agent)	1975
INSURANCE BROKER	Fred. S. James & Co.	1975
DEPT. OF PUBLIC WORKS	Angelo R. Orlandello	1975
CIVIL DEFENSE DIRECTOR	Richard B. Brown	1975
BUILDING INSPECTOR	Francis R. Moran	1975
POLICE CHIEF	Edward C. McCafferty	1975
FIRE CHIEF	Herbert W. Crawford	1975
DOG OFFICER/ANIMAL INSP.	Thomas K. Short	1975
ASSISTANT DOG OFFICER	James F. Murphy	1975
WAYS AND MEANS COMMITTEE	Arthur J. Ferreira, Chairman	1977
	Francis M. Norton, Vice Chairman	1975
	Edward J. Frasca	1975
	Charles A. Holmquest	1975
	William Lynch	1975
	Carolyn Wiggins	1976
	James J. Besse	1975
	Robert A. Carroll	1976
	Courtney Lloyd replacing	1976
	Robert A. Seigny who resigned 3/6/74	
	Robert A. Castellano	1977
	Donald B. White, Jr.	1977
	Donna F. Gundersen replacing	1976
	Leslie S. Madge who resigned 9/74	
	Carmen F. Girolamo	1977
	Patricia Gauthier	1977
	James V. Copley	1976
PERSONNEL BOARD	George Judge, Jr., Chairman	1976
	Edward Alfano, Vice Chairman	1977
	(resigned 10/17/74)	
	William Irving	1977
	Enrico Mongiello	1976
	Erik Fredrikson	1975



# APPOINTED OFFICIALS

SCHOOL SPACE COMMITTEE	George Giggey, Chairman	1977
	Enid Uhrich, Vice Chairman (resigned 7/74)	1975
	James Carter, Treasurer	1975
	Fred Gunter	1975
	Francis W. Joyce	1976
	Phyllis K. Jones (resigned 7/18/74)	1976
	Robert Saltzberg	1976
HISTORICAL COMMISSION	Robert O. Barker (resigned 8/74)	1977
	William Greene	1977
	Elizabeth B. Lowther, Chairman	1975
CONSERVATION COMMISSION	J. Edward Fogelberg, Vice Chairman	1975
	Vora Merrigan	1976
	Jerome Lynch	1976
CAPITAL BUDGET COMMITTEE	Whitney Coleman, Chairman	1977
	Paul Hennessey, Vice Chairman	1976
	Norma Robichaud, Treasurer	1975
	Edward Hastings	1976
	Auralie Slowey	1975
	John Banfield	1977
BY-LAW REVIEW COMMITTEE	William S. Koury	1975
	Brian P. Curtin, Chairman	1975
	Ronald B. Lavochkin (resigned 9/1/74)	1976
	Roberta Maxner (replacing R.B. Lavochkin)	1976
	Richard Lane	1977
INDUSTRIAL DEVELOPMENT COMMISSION	J. Walter McCann	1977
	Mildred J. Nash (replacing F. Gertz)	1975
	Robert E. Factor	1975
	William J. Clark	1975
	Frank E. Baxter	1975
	Alfred D. Laing	1975
M.B.T.A. ADVISORY BOARD	Frances Gertz (resigned 10/29/74)	
	Peter Scholl, Chairman	1976
	Gordon Caswell, Vice Chairman	1975
	Nicholas Torto	1977
	Yvette Attaya, Treasurer	1978
SEALER OF WEIGHTS AND MEASURES	Thomas O'Mahony	1979
	David Lustgarten	1975
WIRING INSPECTOR	Alfred Laing	1975
COUNCIL ON AGING	William Fairweather	1975
	Elmer J. Morrison	1976
	Bernard W. Dupuis	1976
	Wesley C. Arens	1976
	Rev. Richard Douse	1975
	Clementine Marchant	1975
	Sophie Coill	1977
175th BURLINGTON ANNIVERSARY COMMITTEE	Pauline Alberghini	1977
	Richard Brown	1975
	Warren Foster	1975
	Raymond McLaren	1975
	Mary Morgan	1975
	Edward Fogelberg	1975
	Deanne Sferrion	1975
	Estelle Shanley	1975
CONSUMERS ADVISORY COUNCIL	Ralph Lawson	1975
	Beverly School	1976
	Marguerite Petrone	1975
	Joanne Bremer	1975

# APPOINTED OFFICIALS

## TOWN BEAUTIFICATION COMMITTEE

Emily Zapatka	1977
June S. Gordon	1976
Yvonne M. Pepe (resigned 3/22/74)	1975
Elaine I. Zuccaro (appointed 10/31/71 1 yr)	1974

## LAND USE AND ZONING COMMISSION

Marie R. Saia, Chairman	1975
Gordon L. Claar, Vice Chairman	1976
Alice C. Brook, Secretary	1976
James M. Angelo	1976
John C. Kent	1975
Laurence F. Rice	1976
Robert F. Theriault	1976
James M. Hurley	1975
Anne E. Rowe	1975
Donald E. Willett	1976
Charles F. McCarthy	1975
Virginia M. Igo	1975
Donna F. Gundersen (resigned)	1976
Pauline M. Mascetta (replacing Donna Gundersen)	1976

## BURLINGTON CHARTER STUDY COMMITTEE

Albert G. Vigneau, Chairman
John Annese
Paul J. Keenan
James G. Dolan
Joanna Reiff
Joan B. Hastings
Frank E. Baxter
G. Hartley Noble
Robert J. Macdonald (resigned)
James Marchese, (replacement for above)

## RULES COMMITTEE

Laurence R. Benassi, Chairman	1975
C. Joseph Brown	1975
George A. Chaloux	1975
Albert G. Vigneau Jr.	1975
Mabel A. Nevins, Sec'y	1975
Harold F. Pillsbury	1976
Ralph Nazzaro	1975
Patricia J. Angelo	1975
Margaret M. Vaccaro	1975
Philip G. DeVita	1975
Joseph A. McComiskey	1975
Loretta M. Canning	1975
Virginia J. Cummings (resigned)	1975
James G. Dolan	1976

## 200th BICENTENNIAL COMMITTEE

Peter Boudreau, Co-chairman	1976
Virginia Mooney, Co-chairman	1976
Warren Foster, Treasurer	1976
Mary Morgan, Secretary	1976
Dahlia Doyle	1976
Deanne Sferrino	1976
Mary Ann Murphy (resigned 10/31/74)	1976
Hope M. Paulsen (replacing above)	1976

## REGIONAL SOLID REFUSE DISPOSAL PLANNING COMMITTEE

Sara J. Soney	To final
Alan Katz	report
William J. Kelliher	"
Robert Elcox	"
Donald Muse	"

## IPSWICH WATERSHED COMMISSION

Ernest LeBlanc	1975
Herman Bowers	1974

## TOWN MEETINGS

### FIRST TOWN MEETING, FEBRUARY 20, 1974

A quorum being present the meeting was called to order at 7:50 P.M. with a salute to the flag.

#### ARTICLE 1 - RE: REPORT OF TOWN OFFICERS AND COMMITTEES.

It was moved, seconded and so voted to accept the report of the 175th Anniversary Committee.

#### ARTICLE 2 - RE: SALARY CLASSIFICATION - DOG OFFICER.

The motion as read by the chair was moved by R. Nazzaro and seconded. After a lengthy discussion a motion to terminate debate was seconded and so voted.

By a clear majority (standing vote) the Town voted to amend the salary classification plan of the Personnel By-law by establishing the position of Assistant Dog Officer and placing the same position in Group 82. (After the completion of the warrant this article was brought back for reconsideration).

#### ARTICLE 3 - RE: TRANSFER OF FUNDS.

It was moved, seconded and so voted to table until Monday night.

#### ARTICLE 4 - RE: TRANSFER OF FUNDS.

It was moved, seconded and so voted to table indefinitely.

#### ARTICLE 5 - RE: TRANSFER OF FUNDS.

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 6 - RE: TRANSFER OF FUNDS.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$200 from the Planning Board Expense Account to the Planning Board Salaries Account, to cover salaries of two additional members.

#### ARTICLE 7 - RE: MARSHALL SIMONDS TRUST.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town accept \$8500. from the Trustees under the will of Marshall Simonds, for the maintenance and improvement of Simonds Park, the same to be spent under the direction of the Recreation Commissioners.

#### ARTICLE 8 - RE: MITRE CORP. LAND.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town authorize

the Board of Recreation Commissioners to enter into an agreement with the Mitre Corporation for the consideration of \$1.00, a lease to run for one year, commencing on July 1, 1974, and ending June 30, 1975, on a certain parcel of land containing  $\pm$  159,000 square feet of land, this land being part of a parcel of land bounded on the east by Lowell Road, also known as Middlesex Turnpike, on the south by Bedford Street, and on the northwest by the town line of Bedford, Massachusetts.

#### ARTICLE 9 - TRANSFER OF FUNDS.

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 10 - RE: TRANSFER OF FUNDS.

The motion as read by the chair was seconded and after much discussion a motion to terminate debate was seconded and so voted. A standing vote was questionable. Tellers were appointed and sworn in. By a standing vote of 39 in favor and 36 opposed the Town voted to transfer \$454.28 from the Department of Public Works, Special Account, Snow, Ice and Sand Removal, to the Board of Health, Full Time Salary Account, for the purpose of adding a junior clerk, the same to be spent under the direction of the Board of Health. (Group 77, Step 3)

#### ARTICLE 11 - RE: SALARY CLASSIFICATION - PRINCIPAL CLERK.

The motion as read by the chair was seconded and by a clear majority the Town voted to amend the Personnel By-Law by amending the salary classification plan to establish the position of Principal Clerk to the Personnel Board. Group 80.

#### ARTICLE 12 - RE: TRANSFER OF FUNDS.

It was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer \$500 from the Department of Public Works, Special Account, Snow, Ice and Sand Removal, to the Personnel Board Salary Account, to be used as compensation for the newly established position of Principal Clerk to the Personnel Board.

#### ARTICLE 13 - RE: TRANSFER OF FUNDS.

It was moved and seconded by the Ways and Means that the Town transfer \$860. An amendment to change the sum to \$1510.20 was seconded and carried by a clear majority. The main motion as amended carried and:

By a clear majority the Town voted to transfer \$1510.20 from the Department of Public Works, Special Account, Snow, Ice and Sand Removal, to the Veterans' Agent, Part-Time Salary Account, for the part-time salary of the Director of Veterans' Services, Veterans' Agent, Veterans' Graves Offices and Veterans' Burial Officer.



## TOWN MEETING

### ARTICLE 14 - RE: TRANSFER OF FUNDS.

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 15 - RE: BY-LAW AMENDMENT.

Since this article was submitted by the Moderator, the Podium was turned over to Raymond McLaren.

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town amend Article II, Section 2.1 of the General By-Laws by striking the words "fourteen" and substituting therefor the words "twenty-one". App'd. by Att. Gen. 3-25-74. Adv. in Burlington Times Union 4-4, 11, 18-74.

### ARTICLE 16 - RE: BY-LAW AMENDMENT.

It was moved, seconded and so voted to suspend the rules and discuss Articles 16 and 17 and Rule No. 8 together and vote them separately. After much discussion, an amendment to Article 16 was seconded, a motion to terminate debate was seconded and so voted. An Amendment to Article 17 was seconded and failed by a vast majority.

Article 17 was defeated by a clear majority. It was then voted to postpone Article 16 and the amendment.

A motion to postpone Rule No. 8 was seconded and so voted.

At this time a motion to adjourn until Monday was seconded and subsequently defeated.

### ARTICLE 18 - RE: GENERAL LAWS - CHAPTER 40.

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 19 - RE: BY-LAW AMENDMENT.

The motion as it appears in the warrant was seconded. A substitute motion by F. Baxter was seconded. A motion to refer the main motion and substitute motion to the By-Law Review Committee was seconded and was subsequently defeated.

The substitute motion carried and by a clear majority the Town voted to rescind the vote of the Special Town Meeting of July 25, 1939, authorizing the Selectmen to sell Town land acquired through proceedings based upon the non-payment of taxes or for the sale of lands of low value, and to amend the General By-Laws by adopting the following new section:

### ARTICLE VI - SELECTMEN.

Section - 1.12 To maintain public lands not under the jurisdiction of other Town officials or agencies and to dispose of any such lands, that are surplus to

the needs of the Town, only in accordance with the following sections:

1.12.1 - A current list of all Tax Possession Land shall be maintained and published annually by the Selectmen.

1.12.2 - No land shall be sold or disposed of by the Selectmen except after a public hearing and a vote of the Selectmen at a regular meeting.

1.12.2.1 - Notice of the public hearing shall be advertised in a local newspaper not less than 30 days prior to the scheduled date of the hearing, and shall include the date, time, place and purpose of the hearing and a description of the land to be considered for sale or disposal.

1.12.2.2 - A description of the land to be sold or disposed of shall be sent to the Town Clerk and to all Town officers, committees and agencies not less than 60 days prior to the scheduled date of the hearing.

1.12.2.3 - A vote of the Selectmen to sell or dispose of land shall be taken only at a regular meeting of the Selectmen not less than 5 days subsequent to the public hearing, and sale or disposition, if voted, shall take effect 10 days after such vote is recorded and filed with the Town Clerk. App'd. by Att. Gen. 3-25-74 Adv. in Burlington Times Union 4-4, 11, 18-74.

A resolution by the Rules Committee - Sub Committee was seconded and it was voted to accept,

**RESOLUTION:** That the Town Treasurer notify in writing, Town Committees and Commissions of the specific parcels of Tax Title lands that are to be sold at least two weeks prior to the yearly auction thereof."

Said Committees to include but are not limited to:

Selectmen	Land Use Committee
Conservation Committee	Planning Board
School Committee	Cemetery Commission

### ARTICLE 20 - RE: CHARTER STUDY COMMITTEE.

A substitute motion was seconded and ultimately defeated.

The main motion as it appears in the warrant was seconded and by a clear majority the Town voted to establish a Charter Study Committee consisting of nine (9) members appointed as follows: two members from the executive branch of town government, appointed by the Board of Selectmen; two members to be appointed by the Ways and Means Committee, with the requirement that at least one of these is to be a Town Meeting Member; two (2) members to be appointed by the Rules Committee, with the requirement that one of these is to be a Town Meeting Member; two (2) members to be appointed by the

TOWN MEETING

Moderator; one member to be appointed by the By Law Review Committee. Said Committee shall report to the town Meeting no later than December 31, 1975, with recommendations pertaining to the following questions:

- 1. What changes in the structure of Burlington town government are needed or should be considered?
- 2. How should the town proceed in studying and effecting future changes in the structure of Burlington town government?
- 3. Should the town establish a Town Charter?
- 4. Should the town consider by ballot the establishment of a Charter Commission in March, 1975?

ARTICLE 21 - RE: ZONING.

It was moved, seconded and so voted to postpone indefinitely.

A motion to reconsider Article 2 was seconded and carried on a clear two-thirds majority.

ARTICLE 2 - RE: PERSONNEL BY-LAW AMENDMENT.

The motion as read by the chair was seconded and by a clear majority the Town voted to amend the salary classification plan of the Personnel By-Law by establishing the position of Dog Officer and placing the said position in Group 82 and amend section 7.0 of Article VI of the General By-Laws by adding the following sentence thereto:

The Dog Officer shall be chief of the Canine Department, which is hereby declared to be a principal department of the Town. App'd. by Att. Gen. 3-25-74. Adv. in Burlington Times Union 4-4, 11, 18-74.

A motion to remove Article 3 from the table was seconded and so voted.

ARTICLE 3 - TRANSFER OF FUNDS.

By a clear majority the Town voted to transfer \$2507. from the Department of Public Works, Special Account, Snow, Ice and Sand Removal, to the Dog Officer's Salary Account, to be used as compensation for the newly established position of Dog Officer, the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to adjourn at 12:10 A.M., until May 13th. The warrant to close March 29th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

1974 PROCEEDINGS AT THE ANNUAL TOWN ELECTIONS - MARCH 2, 1974.

The Polls for the Annual Town Election March 2, 1974 were opened at 8:00 A.M. The Polls were opened with the reading of the Warrant. All Precinct workers were sworn in by the Wardens. The machines were all checked, they were all sealed and the public counters all read zeros. The polls were closed at 8:00 P.M.

Precinct 1 - Warden - Betty Yetman  
Precinct 2 - Warden - Donald N. Sleeper, Jr.  
Precinct 3 - Warden - Virginia M. Igo  
Precinct 4 - Warden - Robert Dignan

Precinct 1 - Votes cast - 1363  
Precinct 2 - Votes cast - 1164  
Precinct 3 - Votes cast - 1370  
Precinct 4 - Votes cast - 1251

The total number of votes was 5,148. This includes ABSENTEE VOTES - Prec. 1-20; Prec. 2-18; Prec. 3-11; Prec. 4-17; Total 66.

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
MODERATOR - 1 YR. (1)					
Robert H. Gordon	955	876	995	933	3759
BLANKS	-	-	-	-	-

SELECTMEN - 3 YRS. (2)					
Michael J. Wislowski	767	670	926	749	3112
Frank J. DiTucci	224	139	176	216	755
Alfred F. Marrocco	208	147	176	181	712
John P. Miller	669	521	564	577	2331
Virginia E. Mooney	359	438	406	366	1569
BLANKS	-	-	-	-	1817

SELECTMEN - 1 YR. (1)					
Robert W. Cronin	178	125	150	166	619
Mary L. Rutherford	337	248	506	463	1554
Howard E. Strachan Jr.	776	726	646	610	2758
BLANKS	-	-	-	-	217

SCHOOL COMMITTEE - 3 YRS. (2)					
Joan F. Miles	612	600	732	674	2618
Carl J. Stasio Jr.	537	479	574	588	2178
Rita M. McGuinness	774	552	671	626	2623
Frederick E. Shaw	272	257	304	254	1087
BLANKS	-	-	-	-	1790

TREASURER - 3 YRS. (1)					
Arthur A. Zervas	980	873	1011	951	3815
BLANKS	-	-	-	-	1333

COLLECTOR OF TAXES - 3 YRS. (1)					
John E. Fogelberg	1010	913	1039	976	3938
BLANKS	-	-	-	-	1210

ASSESSOR - 3 YRS. (1)					
George C. Gormley	990	832	981	916	3719
BLANKS	-	-	-	-	1429



## TOWN ELECTION

### PLANNING BOARD - 5 YRS. (1)

Gerald J. Rourke	890	790	959	885	3524
BLANKS	-	-	-	-	1624

### PLANNING BOARD - 3 YRS. (1)

Yvette S. Attaya	451	471	604	434	1960
Mario G. Culot	237	198	192	279	906
Paul E. Gill	483	355	407	406	1651
BLANKS	-	-	-	-	631

### PLANNING BOARD - 1 YR. (1)

John G. McBride	888	759	929	889	3465
BLANKS	-	-	-	-	1683

### BOARD OF HEALTH - 3 YRS. (1)

Michael T. Cunningham	944	816	956	919	3635
BLANKS	-	-	-	-	1513

### LIBRARY TRUSTEE - 3 YRS. (2)

Richard D. Finlayson	607	556	703	598	2464
James M. Hurley	569	444	512	523	2048
Blanche G. Tommasino	523	498	575	500	2096
BLANKS	-	-	-	-	3688

### RECREATION COMMISSION - 3 YRS. (1)

Francis C. White	955	827	1005	922	3709
BLANKS	-	-	-	-	1439

### FIRST CONSTABLE - 3 YRS. (1)

Eugene T. McSweeney	718	597	759	581	2655
Anthony J. Saia	417	394	395	520	1726
BLANKS	-	-	-	-	767

### SECOND CONSTABLE - 3 YRS. (1)

Albert J. Kelley	673	591	615	574	2453
Frederick L. Fontannay	136	135	191	143	605
John J. Venditti	292	242	339	337	1210
BLANKS	-	-	-	-	880

### BURLINGTON HOUSING AUTHORITY - 5 YRS. (1)

Mary E. Joyce	917	833	982	914	3646
BLANKS	-	-	-	-	1502

### TOWN MEETING MEMBERS

#### PRECINCT 1 - District "A"

3 Yrs. - Frank J. DiTucci (226)  
 Perley J. Arthur (210)  
 George Balian (252)  
 Richard C. Wilde (245)  
 1 Yr. - Robert M. Curtice (144)  
 Alan H. Katz (112)  
 Sara J. Soney (121)

#### PRECINCT 1 - District "B"

3 Yrs. - Alice C. Brooks (294)  
 Harold McCabe (300)  
 Leroy E. Tirrell (266)

#### PRECINCT 1 - District "C"

3 Yrs. - George A. Chaloux (220)  
 Edward P. Doherty (237)

Donald E. Willett (194)  
 Brian P. Curtin (175)  
 Gerald F. Lyons (185)

#### PRECINCT 2 - District "D"

3 Yrs. - William A. Curtin Jr. (215)  
 Mabel A. Nevins (237)  
 Susan C. Burke (207)  
 Alfred J. Manzo (148)  
 Marie G. O'Brien (183)

#### PRECINCT 2 - District "E"

3 Yrs. - Francisco Ferreira (250)  
 Stephen A. Zimmerman (246)  
 James M. Hurley (260)

#### PRECINCT 2 - District "F"

3 Yrs. - Virginia J. Cummings (183)  
 James G. Dolan (185)  
 Robert J. Cavanaugh (172)

#### PRECINCT 3 - District "G"

3 Yrs. - Edwin P. Kiley (312)  
 James V. Copley (248)  
 John A. Hofferty (236)  
 Warren F. Quinn (163)

1 Yr. - Paul J. Keenan (334)

#### PRECINCT 3 - District "H"

3 Yrs. - Clarence W. Blair Jr. (318)  
 Gordon L. Claar (294)  
 Harold F. Pillsbury (281)

1 Yr. - William H. Armerding (350)

#### PRECINCT 3 - District "J"

3 Yrs. - William L. Lynch (259)  
 Patricia J. Angelo (157)  
 Frederick L. Fontannay (127)  
 Ralph E. Grossi (121)  
 Marguerite M. Petrone (242)

1 Yr. - Patricia A. Thompson (302)

#### PRECINCT 4 - District "K"

3 Yrs. - Marie L. Daigle (297)  
 Paul J. Mackey (245)  
 James M. Angelo (278)  
 Arthur Yau (239)

#### PRECINCT 4 - District "M"

3 Yrs. - G. Hartley Noble (232)  
 Charles A. Holmquest (283)  
 John J. Lutinski (194)  
 Maria E. Pekala (162)

#### PRECINCT 4 - District "L"

3 Yrs. - Philip G. DeVita (254)  
 David P. Barkman (226)  
 Donna F. Gundersen (251)

On March 21, 1974 Town Meeting Members of District  
 "C" John D. Kelly, William V. McNamara,



## TOWN ELECTION

Donald E. Willett, George A. Chaloux, George H. Ganley, Guy DeFilippo, and Edward P. Doherty met in the Main Hearing Room of the Town Hall to fill the vacancy created by Rita McGinness' election to the School Committee. The names of Joseph C. Hurley, 1 Winn Street and Gerald Lyons, 32 Hampden Avenue, were placed in nomination. The first ballot cast resulted in 5 votes for Gerald Lyons and 2 votes for Joseph C. Hurley. Thus Gerald Lyons was duly elected for a one year term, to fill the unexpired term of Rita McGinness.

Also on March 21, 1974 Town Meeting Members of District "H" Roger C. Plaisted, Harold F. Pillsbury, William H. Armerding, and Ralph Nazzaro met in the Town Hall to fill the vacancy created by Howard E. Strachan, Jr's election to the Board of Selectmen. The names of Robert A. Castellano, 12 Garrity Road, Ruby C. Plaisted, 2 Foster Rd., and Louise Freeman, 4 Bates Street, were placed in nomination. The first ballot cast resulted in 2 votes for Ruby Plaisted, 2 votes for Robert Castellano and 1 vote for Louise Freeman. The second ballot cast resulted in 3 votes for Robert Castellano and 2 votes for Ruby Plaisted. Thus Robert A. Castellano was duly elected for a one year term, to fill the unexpired term of Howard E. Strachan, Jr.

Gerald Lyons was sworn in by  
Moderator, Robert H. Gordon.

Respectfully submitted,

Catherine R. McKim, Town Clerk

## OPEN SPACE AREA — BUILDING A BURLINGTON HIGH SCHOOL ADJOURNED TOWN MEETING (Second) May 13, 1974

A quorum being present, the meeting was called to order at 7:50 P.M. with a salute to the flag. All new Town Meeting Members who had not been previously sworn in were sworn in by the Moderator.

It was moved, seconded and so voted to appoint G. Harley Noble as Deputy Moderator.

It was moved, seconded and so voted to hold the May 15th meeting in the Walker Auditorium of the Marshall Simonds School.

## ARTICLE 1 - RE: REPORT OF TOWN OFFICERS AND COMMITTEES.

Report of the Rules Committee was read and it was moved, seconded and so voted to delete Rule No. 3 which now reads as follows: All motions which require a 2/3 majority or more for passage shall require a roll call vote, unless, by an initial standing vote, the vote is unanimous. The rule shall not apply to procedural motions.

A resolution was read and it was moved, seconded and voted to accept:

Whereas, the General Court of the Commonwealth of Massachusetts has unduly limited the flexibility of municipal operation by its past legislation and

Whereas, the General Court of the Commonwealth of Massachusetts has penalized the Town of Burlington by its past legislation which has resulted in disproportionate distribution of state and federal funds to cities and towns of the Commonwealth, and

Whereas, the General Court of the Commonwealth of Massachusetts has recently enacted into law Chapter 766, requiring compliance without sufficient fund, and

Whereas, the concept of home rule demands the General Court's consideration of the rights and wishes of the citizens which it represents,

Therefore, it is the sense of the Representative Town Meeting of the Town of Burlington that legislation of the General Court further affecting municipal operations of and requiring funding for new programs by cities and towns of the Commonwealth should be subject to the approval of these affected cities and towns.

Resolve that Burlington's representatives to the General Court be advised of this concern of the Town meeting and that they be instructed to advise the General Court of this sense of the Town Meeting and that they be requested to support and sponsor legislation consistent with this sense of the Representative Town Meeting of the Town of Burlington.

Further be it resolved that Burlington's representatives to the General Court be requested to submit, sponsor and support legislation which would authorize the withholding of applicable state funds from those cities and towns not in compliance with statutes requiring 100% assessment of taxable real property.

## ARTICLE 2 - RE: AUTHORIZATION OF THE TREASURER TO BORROW.

It was moved, seconded and unanimously voted that the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1974, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note

## TOWN MEETING

or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

### ARTICLE 3 - RE: PERSONNEL BY-LAW RECOMMENDATIONS AND SALARY CLASSIFICATION PLAN.

It was moved, seconded and so voted to divide the question and vote the plans separately 1974 - 1975 Classification Plan.

An amendment by F. Norton was seconded and it was unanimously voted to amend the Classification Plan by adding Dog Officer/Animal Inspector in Group 82 and deleting Dog Officer.

The main motion as amended was unanimously voted.

### 1974 - 1975 COMPENSATION PLAN.

- I Personnel Board motion (7.5%) seconded.
- Subs. Motion
  - II Ways & Means Committee motion (' seconded
- III Town Employees motion (3.5%) over warrant figures) seconded.
- IV Selectmen's motion \$780. increase across the board, seconded.

After much discussion and debate a motion to terminate debate was seconded and so voted.

Starting with the last motion the vote was as follows:

- IV \$780.00 failed by a clear majority.
- III 11% (3.5% over warrant figures) failed by a clear majority.
- I 7.5% (Personnel Board Recommendation) failed by a clear majority.
- II 6.5% (Ways & Means Committee Recommendation) passed by a clear majority.

### ARTICLE 4 - RE: PART TIME SALARY PLAN AND BY-LAWS.

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to suspend the rules and take out of order and act upon all transfer articles at this time.

### ARTICLE 11 - RE: TRANSFER TO TRAFFIC DEVICES ACCOUNT.

A substitute motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$3,050 from the Snow, Ice and Sand Removal Account to the Traffic Devices Account, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 22 - RE: TRANSFER OF FUNDS.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$2,600 from the Snow, Ice and Sand Removal Account to the Selectmen's Special Account for Central Supply to cover an anticipated shortage at the end of the fiscal year, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 23 RE: TRANSFER OF FUNDS.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$450 from the Snow, Ice and Sand Removal Account to the Selectmen's Special Account, Machine Service, to cover an anticipated shortage at the end of the fiscal year, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 25 - RE: TRANSFER OF FUNDS.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$7,207.71 from the Snow, Ice and Sand Removal Account to pay previous years' bills, under the direction of the Board of Selectmen.

### ARTICLE 26 - RE: TRANSFER OF FUNDS.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$7,000 from the Snow, Ice and Sand Removal Account to be placed in the Police Expense Account, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 29 - RE: FEDERAL FUNDING 1974 - 1975 BUDGET.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$5,250 from the Police Department's Communication Center Account, and transfer \$1,250 from the Snow, Ice and Sand Removal Account to match LEAA Federal Funds, same to be spent under the direction of the Board of Selectmen.

### ARTICLE 32 RE: TRANSFER OF FUNDS.

Sub-motion was made and seconded by the Ways and Means Committee. An amendment to vote the Article as it appears in the warrant was seconded. After some discussion a motion to terminate debate was seconded and voted. The amendment failed by a clear majority and the main motion carried and by a clear majority the Town voted to transfer \$800 from Recreation Maintenance Special Account No. 38 of the April 1973 Warrant (purchase of a seven gang mowing unit) to Recreation Maintenance Materials and Supplies Account, same to be spent under the direction of the Recreation Commissioners.

A Resolution by Paul Raymond was seconded and the Body Voted to accept:



## OWN MEETING

resolved: That the Town Meeting Members support the Board of Selectmen and the Police Department in their efforts to enforce the law forbidding the sale of alcoholic beverages to people under 18 years of age.

It was moved, seconded and so voted to adjourn at 10:55 P.M. until Wednesday May 15th at the Marshall Simonds School.

Respectfully submitted,

Catherine R. McKim, Town Clerk

**WALKER AUDITORIUM  
Marshall Simonds School**

### Adjourned Town Meeting (Second) May 15, 1974

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag.

The Moderator announced that due to the high custodial fees for setting up the open space area in Building A of the New High School, it was the feeling of the Rules Committee that the remaining sessions of this Town Meeting should be held elsewhere.

A motion to hold remaining sessions in the John E. Fogelberg Auditorium of the New High School was seconded. A substitute motion to hold the meetings in the Walker Auditorium was seconded and subsequently failed. The main motion carried by a clear majority.

A letter from the Board of Selectmen to the Town Meeting Members was read by the Moderator as follows:

Dear Town Meeting Members:

Please be advised that the Honorable Board of Selectmen in regular session assembled on Tuesday, May 14, 1974, unanimously voted to forward a letter of thanks to the Town Meeting for adoption of a resolution supporting the Board's policy in dealing with liquor establishments that violate the law by selling to minors.

For your generous and kind support, the Board of Selectmen is most appreciative.

s/s Donald J. Zollo  
Executive Secretary

A motion to suspend the rules to reconsider Article No. 3 was seconded and subsequently failed.

## ARTICLE 5 - RE: APPROPRIATIONS FOR FISCAL 1975.

The Moderator asked the body to put a hold on any item which would be subject to discussion. All items not on hold carried unanimously.

### Items 1 - 8: Selectmen's Office

Unanimously voted that the Town raise & appropriate the sum of \$195,732.00 for the Selectmen's Office.

Salaries	\$53,942.00
Expenses	4,290.00
Central Supply	35,000.00
Machine Service	2,500.00
Street Lights	100,000.00

the same to be spent under the direction of the Board of Selectmen.

### Items 9 - 10: Accountant's Office

Unanimously voted that the Town raise and appropriate the sum of \$40,556.00 for the Accountant's Office.

Salaries	\$38,262.00
Expenses	2,294.00

the same to be spent under the direction of the Board of Selectmen.

### Items 11 - 15: Legal Budget

Unanimously voted that the Town raise and appropriate the sum of \$52,505.00 for the Legal budget.

Legal Fees	\$45,000.00
Small Claims	5.00
Collective Bargaining	7,500.00

the same to be spent under the direction of the Board of Selectmen.

### Items 16 - 17: Town Meetings and Elections Account

Unanimously voted that the Town raise and appropriate the sum of \$37,072.00 for the Town Meetings and Elections Account.

Salaries	\$10,780.00
Expenses	26,292.00

the same to be spent under the direction of the Board of Selectmen.

### Items 18 - 20: Registrar of Voters Account

Unanimously voted that the Town raise and appropriate the sum of \$9,590.00 for the Registrar of Voters account.

Salaries	\$3,940.00
Expenses	3,375.00
Census	2,275.00

the same to be spent under the direction of the Board of Selectmen.

### Items 21 - 22: Town Hall Maintenance Account

Unanimously voted that the Town raise and appropriate the sum of \$71,140.00 for the Town Hall Maintenance account.

Salaries	\$38,340.00
Expenses	32,800.00

the same to be spent under the direction of the Board of Selectmen.

### Items 28 - 29: Board of Appeals

Unanimously voted that the Town raise and appropriate the sum of \$636.00 for the Board of Appeals.

Salaries	\$606.00
Expenses	30.00



## TOWN MEETING

the same to be spent under the direction of the Board of Appeals.

### Items 30 - 33: Tax Collector's Office

Unanimously voted that the Town raise and appropriate the sum of \$29,192.00 for the Tax Collector's Office.

Salaries	\$25,092.00
Expenses	3,600.00
Interest Refund	250.00
Tax Title	250.00

the same to be spent under the direction of the Tax Collector.

### Items 39 - 40: Town Clerk's Office

Unanimously voted that the Town raise and appropriate the sum of \$25,862.00 for the Town Clerk's Office.

Salaries	25,112.00
Expenses	750.00

the same to be spent under the direction of the Town Clerk.

### Items 41 - 44: Planning Board

Unanimously voted that the Town raise and appropriate the sum of \$7,575.00 for the Planning Board.

Salaries	\$2,150.00
Expenses	1,425.00
Traffic Counters	3,000.00
Master Plan/Survey	1,000.00

the same to be spent under the direction of the Planning Board.

### Items 45 - 46: Moderator

Unanimously voted that the Town raise and appropriate the sum of \$250.00 for the Moderator.

Salaries	\$150.00
Expenses	100.00

the same to be spent under the direction of the Moderator.

### Items 50 - 52: Ways and Means Committee

Unanimously voted that the Town raise and appropriate the sum of \$1,430.00 for the Ways and Means Committee.

Salaries	\$1,280.00
Expenses	150.00

the same to be spent under the direction of the Ways and Means Committee.

### Items 53 - 54: Capital Budget Committee

Unanimously voted that the Town raise and appropriate the sum of \$636.00 for the Capital Budget Committee.

Salaries	\$531.00
Expenses	105.00

the same to be spent under the direction of the Capital Budget Committee.

### Items 61 - 62: School Space Committee

Unanimously voted that the Town raise and appropriate the sum of \$544.00 for the School Space Committee.

Salaries	\$544.00
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the same to be spent under the direction of the School Space Committee.

### Items 63 - 65: Conservation Commission

Unanimously voted that the Town raise and appropriate

the sum of \$5,915.00 for the Conservation Commission.

Salaries	\$720.00
Expenses	195.00
Conservation Fund	5,000.00

the same to be spent under the direction of the Conservation Commission.

### Items 66 - 67: Industrial Development Commission

Unanimously voted that the Town raise and appropriate the sum of \$1,817.00 for the Industrial Development Commission.

Salaries	\$249.00
Expenses	1,568.00

the same to be spent under the direction of the Board of Selectmen.

### Items 68 - 70: Historical Commission

Unanimously voted that the Town raise and appropriate the sum of \$2,208.00 for the Historical Commission.

Salaries	\$208.00
Expenses	2,000.00

the same to be spent under the direction of the Historical Commission.

### Items 83 - 88: Civil Defense Budget

Unanimously voted that the Town raise and appropriate the sum of \$7,670.00 for the Civil Defense Budget.

Salaries	\$1,778.00
Expenses	3,867.00
Education	150.00
Surplus Property	1,000.00
Emergency Fund	500.00
Insurance	375.00

the same to be spent under the direction of the Board of Selectmen.

### Items 89 - 90: Sealer of Weights and Measures

Unanimously voted that the Town raise and appropriate the sum of \$1,800.00 for the Sealer of Weights and Measures budget.

Salaries	\$1,500.00
Expenses	300.00

the same to be spent under the direction of the Board of Selectmen.

### Items 91 - 92: Building Inspector's Budget

Unanimously voted that the Town raise and appropriate the sum of \$21,953.00 for the Building Inspector's budget.

Salaries	\$21,333.00
Expenses	630.00

the same to be spent under the direction of the Board of Selectmen.

### Items 100 - 101: Wiring Inspector

Unanimously voted that the Town raise and appropriate the sum of \$5,011.00 for the Wiring Inspector.

Salaries	\$4,000.00
Expenses	1,011.00

the same to be spent under the direction of the Board of Selectmen.

### Item 116: Rubbish and Garbage Collection Account

Unanimously voted that the Town raise and appropriate the sum of \$250,000.00 for the Rubbish and Garbage Collection account, the same to be spent under the direction of the Board of Selectmen.

## TOWN MEETING

### Item 128 - 136: Board of Health

Unanimously voted that the Town raise and appropriate the sum of \$93,390.00 for the Board of Health.

Salaries	\$54,008.00
Expenses	4,775.00
Mental Health	19,907.00
Mosquito Control	12,000.00
Clinics	1,200.00
TB Hospital	1,000.00
Premature Babies	500.00

the same to be spent under the direction of the Board of Health.

### Items 145 - 148: Library Budget

Unanimously voted that the Town raise and appropriate the sum of \$108,839.00 for the Library budget.

Salaries	\$55,995.00
Expenses	16,742.00
Books & Periodicals	36,102.00*

*Less	State Aid	\$3,213.00
	Dog License Refund Account	2,889.00
		\$6,102.00

the same to be spent under the direction of the Library Trustees.

### Item 149: Shawsheen Valley Technical High School

Unanimously voted that the Town raise and appropriate the sum of \$244,627.00 for the Shawsheen Valley Technical High School

### Item 151: Memorial Day

Unanimously voted that the Town raise and appropriate \$3,000.00 for Memorial Day, the same to be spent under the direction of the Board of Selectmen.

### Item 152: Insurance

Unanimously voted that the Town raise and appropriate \$150,000.00 for Insurance, the same to be spent under the direction of the Board of Selectmen.

### Item 153: Departmental Reimbursement for Insured Damage

Unanimously voted that the Town raise and appropriate \$500.00 for Departmental Reimbursement for Insured Damage, the same to be spent under the direction of the Board of Selectmen.

### Item 154: Blue Cross

Unanimously voted that the Town raise and appropriate \$192,000.00 for Blue Cross, the same to be spent under the direction of the Board of Selectmen.

### Item 155: Medical Exams

Unanimously voted that the Town raise and appropriate \$400.00 for Medical Exams, the same to be spent under the direction of the Board of Selectmen.

### Item 157: Reserve Account

Unanimously voted that the Town raise and appropriate \$40,000.00 for the Reserve Account, the same to be spent under the direction of the Ways and Means Committee.

### Items 171 - 173: Debt Service Account

Unanimously voted that the Town raise and appropriate

the sum of \$4,492,387.00 for the Debt Service Account.

Principal	\$2,617,000.00
Interest	1,775,387.00
Temporary Loan Interest	100,000.00
Less transfer from Surplus (Free Cash	

\$628,522.00) the same to be spent under the direction of the Treasurer.

### Items 158 - 170: Estimated Additions

Audit of Accounts	5,000
County Tax	180,000
County Retirement	246,000
MBTA Assessment	190,000
MVET Bills	2,500
Metropolitan Area Planning	1,200
Metropolitan Sewer Assess.	100,000
Overlay	200,000
State Assessment System	1,000
State Parks	40,000
TB Hospital	10,000
Metropolitan Air Pollution	1,000
Ipswich River Watershed	750

### Items 23 - 27: Treasurer's Office

An Amendment to Item 23 was moved and seconded. Mr. Zervas, as proponent of the Amendment, stated that since the Treasurer and the Town Clerk were the only two full time elected officials, that they should be entitled to the 6 1/2% increase received by all other Town Employees. He also stated that he needed more part time help. The Ways and Means Committee were vehemently opposed to the increases and after a motion to terminate debate carried, the amendment failed.

By a clear majority the Town voted to raise and appropriate the sum of \$53,198.00 for the Treasurer's Office

Salaries	\$38,714.00
Expenses	10,984.00
Tax Title	3,500.00

the same to be spent under the direction of the Treasurer.

### Items 34 - 38: Board of Assessors Department

Unanimously voted that the Town raise and appropriate the sum of \$38,651.00 for the Board of Assessors Department.

Salaries	\$31,981.00
Expenses	3,220.00
Map Maintenance	3,000.00
Plan Account	450.00

the same to be spent under the direction of the Board of Assessors.

### Items 47 - 49: House of Common

An Amendment to Item No. 48 was moved and seconded. Dr. Freeman as proponent of the amendment stated that \$12,035.00 under Contracted Services was for reinstating the Middle School activity counselor at \$8,335.00 and to provide for a contract with Family Service Association of Boston at \$3,400.00. The Ways and Means were opposed and after some discussion a motion to terminate debate carried.

By a clear majority the Town voted to raise and ap-



## TOWN MEETING

appropriate the sum of \$48,310.00 for the House of Common budget.

Salaries	\$37,310.00
Expenses	6,100.00
Building Renovation	4,900.00

the same to be spent under the direction of the Board of Selectmen.

### Items 55 - 58: Council on Aging

Unanimously voted that the Town raise and appropriate the sum of \$3,424.00 for the Council on Aging.

Salaries	\$1,659.00
Expenses	1,165.00
Holiday Activities	600.00

the same to be spent under the direction of the Board of Selectmen.

### Items 59 - 60: Personnel Board

An Amendment for \$2,550.00 for Data Processing was moved and seconded. Following some discussion the amendment subsequently failed and the main motion carried.

Unanimously voted that the Town raise and appropriate the sum of \$6,964.00 for the Personnel Board.

Salaries	\$6,814.00
Expenses	150.00

the same to be spent under the direction of the Personnel Board.

### Items 71 - 75: Fire Department

An Amendment to Item 71 - \$9,510.00 for one extra full time man and \$1,203.00 to promote two men to Deputy Chiefs was moved and seconded. It was moved, seconded and so voted to divide the question and vote the amounts separately.

The sum of \$9,510.00 for an extra man carried by a clear majority. The sum of \$1,203.00 for promotions to Deputy Chiefs failed by a clear majority.

The Main motion carried as amended.

Unanimously voted that the Town raise and appropriate the sum of \$751,523.00 for the Fire Department.

Salaries	\$703,765.00
Expenses	46,708.00
Medical Coverage	800.00
Education	250.00

the same to be spent under the direction of the Board of Selectmen.

Moved, seconded and so voted to adjourn at 11:00 P.M. until Monday May 20th at the Fogelberg Auditorium of the New High School.

Respectfully submitted,

Catherine M. McKim, Town Clerk

## Fogelberg Auditorium - New High School

### Adjourned Town Meeting (Second) May 20, 1974

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

### Items 76 - 82: Police Department

An amendment to Item 76 to add \$37,720.00 was seconded and by a roll call No. 1 of 47 in favor, 35 opposed and 26 not voting the amendment carried.

A second amendment to Item 76 was seconded and failed by a clear majority.

An amendment to Item 77 was seconded and failed on a standing vote of 29 in favor and 49 opposed.

An amendment to Item 79 to add \$1400.00 was seconded and carried by a clear majority. The main motion as amended carried and by a clear majority the Town voted to raise and appropriate the sum of \$1,021,282.00 for the Police Department:

76 Salaries	\$907,362.00
77 Expenses	94,970.00
78 Out of State Travel	10.00
79 Clothing	11,740.00
80 Education	2,200.00
81 Communication Center	0
82 Parade Coverage	5,000.00

the same to be spent under the direction of the Board of Selectmen.

### Items 93 - 99: Dog Officer

After some discussion a motion to terminate debate was seconded and so voted, the main motion carried:

Unanimously voted that the Town raise and appropriate the sum of \$9,624.00 for the Dog Officer:

93 Salaries	\$8,152.00
94 Expenses	1,422.00
95 Willful Damage	0
96 Court Attendance	0
97 Vet Services	0
98 Fencing	0
99 Lab Fees	50.00

the same to be spent under the direction of the Board of Selectmen.

### Items 102 - 115: Department of Public Works

An amendment to Item 103 - \$2500.00 Materials and Supplies, Highway and \$3000.00 Contracted Services, Highway was seconded and after some discussion and a motion to terminate debate was seconded and so voted, the amendment carried. An amendment to Item 106 (\$100,000.00) was seconded and subsequently failed by a clear majority.

The main motion as amended carried and it was unanimously voted that the Town raise and appropriate the sum of \$1,156,408.00 for the Department of Public Works:

102 Salaries	\$675,203.00
103 Expenses	206,446.00
2,500 Materials & Supplies Highway	



## TOWN MEETING

	3,000 Contracted Services Highway	
104	Map & Field Survey	7,000.00
105	Engineering Office	0
106	Drainage	67,000.00
107	Snow, Ice & Sand Removal	125,000.00
108	Machinery I	35,000.00
109	Highway I	10,000.00
110	Sign & Lane Painting	6,000.00
111	Sweeping Sand	0
112	Contracted Services/Tree Care	3,000.00
113	Insect Pest Control	559.00
114	Dutch Elm Disease	1,200.00
115	Extend Water System	20,000.00

the same to be spent under the direction of the Board of Selectmen.

### Items 117 - 120: Recreation Director's Account

An amendment to Item 117 adding \$1500.00 to part time salary account was seconded and subsequently failed.

An amendment to Item 118 Contracted Services - \$600.00 for Band Concerts and \$1500.00 for Ice Rink Rental Fees was seconded. After much discussion a motion to terminate debate carried.

It was moved, seconded and so voted to divide the question and vote the amounts separately. Amount of \$600.00 failed. Amount of \$1500.00 failed and the main motion carried.

By a clear majority the Town voted to raise and appropriate the sum of \$117,745.00 for the Recreation Director's Account:

117	Salaries	\$95,500.00
118	Expenses	11,435.00
119	Out of State Travel	0
120	Transportation	10,810.00

the same to be spent under the direction of the Recreation Commission.

It was moved, seconded and so voted to adjourn at 11:15 P.M. until Wednesday May 22nd.

Respectfully submitted,

Catherine R. McKim, Town Clerk

FOGELBERG AUDITORIUM  
New High School

Adjourned Town Meeting (Second) May 22, 1974

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag.

### Items 121 - 127: Recreation Maintenance

The Moderator announced that Items 123 -127 were deleted from main motion, to be taken up later.

Unanimously voted that the Town raise and appropriate the sum of \$178,761.00 for the Recreation Maintenance

Account:

121	Salaries	\$105,384.00
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122 Expenses 73,377.00  
the same to be spent under the direction of the Recreation Commission.

### Items 137 - 139: Veteran's Agent

An amendment was seconded and much discussion followed. After a motion to terminate debate carried the amendment failed.

The main motion carried and it was unanimously voted that the Town raise and appropriate the sum of \$68,758.00 for the Veteran's Agent:

137	Salaries	\$13,039.00
138	Expenses	719.00
139	Aid to Veterans	55,000.00

the same to be spent under the direction of the Board of Selectmen.

### Items 140 - 144: Inspector of Animals

It was moved, seconded and so voted to postpone Items 140 - 144 indefinitely.

### Item 150: School Department

An amendment to add a new item called Capital Outlay for \$17,000.00 was seconded and so voted, as follows: Roof Repair \$7,000.00 Memorial School, Boiler \$5,000.00, Meadowbrook Playground \$5,000.00. An amendment to change the figures on the following items was seconded.

1	Operation of Plant	\$635,615.00
2	Physical Education	13,690.00
3	High School	129,206.00
4	Salaries	7,211,263.00

After much discussion a motion to terminate debate was seconded and so voted.

It was moved, seconded and so voted to divide the question and vote the items separately.

4 Salaries - was defeated as stated by the chair. There was a Division of the House. By a roll call (No. 2) of 36 in favor, 41 opposed and 31 not voting the amendment failed.

3 High School - was defeated as stated by the Chair.

2 Physical Education - was defeated as stated by the Chair.

1 Operation of Plant - carried by a clear majority.

The main motion as amended carried and it was unanimously voted that the Town raise and appropriate the sum of \$8,729,885.00 for the School Department:

SCHOOL COMMITTEE 12,471

### CENTRAL ADMINISTRATION

Office	20,371
Transportation	318,750
Operation of Plant	635,615
Data Processing	16,113
Out of State Travel	0
In State Travel	5,000
Vocational	5,000
	<u>1,000,849</u>

## TOWN MEETING

### Capital Outlay

Roof Repair	7,000
Memorial School Boiler	5,000
Meadowbrook Playground	5,000
	<u>17,000</u>

### System Wide Reg. Programs

Physical Education	10,000
Athletics	63,124
Music Program	20,000
Pupil Services	36,498
Audio Visual	33,000
	<u>162,622</u>

### Extension Programs

Adult Evening	0
Summer School	0
Driver Education	0
Saturday Enrichment	0
In Service Training	15,932
Community Service	0
	<u>15,932</u>

### Elementary Schools

Middle Schools	87,967
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### High School

Salaries	126,000
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Leased Classrooms	120,781
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Other	7,186,263
-------	-----------

766	0
-----	---

	100,000
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	<u>7,621,011</u>
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<u>GRAND TOTAL</u>	8,829,885
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PL 874 Funds (to reduce gross budget	100,000
	<u>8,729,885</u>

### Item 156: Re: July Fourth Celebration

It was unanimously voted that the Town raise and appropriate the sum of \$5,000.00 for the July Fourth Celebration, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 6 - RE: TRANSFER OF FUNDS.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$365,000 from the Federal Revenue Sharing Account to the Fire Department Full Time Salary Account and \$365,000 be transferred to the Police Department Full Time Salary Account, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 7 - RE: COMMUNITY RECREATION CUSTODIAL FEE.

After much discussion a motion to terminate debate was seconded and so voted and the main motion carried as printed in the warrant. By a clear majority the Town voted to raise and appropriate or transfer from unappropriated available funds in the treasury, the sum of \$9,500 for Community Recreation Custodial fees, same to be spent under the direction of the School Committee.

### ARTICLE 8 - RE: DRIVER EDUCATION

It was moved, seconded and so voted to suspend the rules to place resolution on the floor before the main motion is voted. It was moved and seconded to make an amendment to Article 8 to make Driver's Education program self-supporting.

An amendment to Resolution "charge maximum that is legally permitted", was seconded. After some discussion a motion to move the previous question carried. The amendment to Resolution carried by a standing vote of 34 in favor and 31 opposed, the main Resolution as amended carried by a standing vote of 36 in favor and 31 opposed. (Article 8) main motion carried and by a clear majority the Town voted to raise and appropriate \$11,940 for Driver Education classes, same to be spent under the direction of the School Committee.

It was moved, seconded and so voted to adjourn at 11:00 P.M. until Wednesday, May 29th at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

### FOGELBERG AUDITORIUM New High School

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

The Moderator first recognized Chairman of the Ways and Means who wished to address the body to adhere to the recommendation of his Committee because the recent cherry sheet indicated Burlington stood to lose \$327,000.00 in 1974 and as much as \$452,000.00 in 1975.

### ARTICLE 9 - RE: ADULT EDUCATION.

Motion as read by the Chair was seconded. Amendment No. 1 by TMM Holmquest, that the program be self-supporting, was seconded. Amendment No. 2 that if it be self-supporting, that it be only to the amount of \$7,735.00, was seconded. Amendment No. 2 failed. Amendment No. 1 failed.

The main motion carried and by a clear majority the Town voted to raise and appropriate \$14,603. for Adult Education classes, same to be spent under the direction of the School Committee.

### ARTICLE 10 - RE: CONSERVATION LAND.

Moved and seconded to postpone till June 10th because



## TOWN MEETING

Mrs. McGinnis, interested in speaking on it was hospitalized. Motion to postpone carried.

### ARTICLE 12 - RE: COMPRESSOR.

Motion, read by the Chair, seconded and by a clear majority the Town voted to raise and appropriate \$3,500. to purchase a compressor, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 13 - RE: 2-WAY RADIOS.

Motion as read by the Chair was seconded. Mr. Wislowski spoke in favor. Ways and Means opposed to 3rd radio. Discussion followed. Motion to terminate debate carried and the main motion failed.

### ARTICLE 14 - RE: CAPITAL EQUIPMENT.

The Moderator stated that the article as it appeared in the warrant should omit backhoe - \$11,000., pavement marker - \$5,000. for a total of \$76,000. The main motion was moved and seconded.

A substitute motion was moved and seconded by the Ways and Means Committee to raise and appropriate \$1,500. to purchase a tag along sander.

A motion to amend the main motion for the front-end loader and sander only \$43,000. was seconded. It was moved, seconded and so voted to divide the question and vote the items separately.

After much discussion and a motion to terminate debate carried the main motion as amended carried and by a clear majority the Town voted to raise and appropriate the sum of \$39,000. to purchase the following listed capital equipment.

1 Front-end Loader	\$28,500.
2 Sanders at \$4,500.	9,000.
1 "Tag along" Sander	1,500.

same to be spent under the direction of the Board of Selectmen.

### ARTICLE 15 - RE: SALT STORAGE BUILDING.

The motion as read by the Chair to raise and appropriate \$10,000. for "lease of a building", was moved and seconded. The Capital Budget Committee was opposed. After some discussion a motion to terminate debate carried and on a standing vote, the motion as read by the Chair failed.

### ARTICLE 16 - RE: MACADAM PAVING AND SIDEWALKS.

The main motion was read by the Chair. An amendment to change the figure to \$100,000. was submitted. After some discussion it was moved, seconded and so voted to suspend the rules to discuss and act on Article 19 before acting on Article 16.

### ARTICLE 19 - RE: TERRACE HALL SIDEWALK.

The main motion as read by the Chair was moved, seconded. The Capital Budget Committee was opposed and

after some discussion and motion to terminate debate carried, it was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 16 - RE: MACADAM PAVING AND SIDEWALKS.

The main motion as read by the Chair (\$45,000.) was seconded. An amendment to change to \$100,000. was moved and seconded. After much discussion a motion to terminate debate carried and the main motion carried and the amendment to main motion failed. By a clear majority the Town voted to raise and appropriate \$45,000. to be used for MacAdam Paving and Sidewalks, the same to be spent under the direction of the Board of Selectmen.

A resolution by the Ways and Means Committee was seconded and so voted.

**RESOLUTION:** Be it resolved that the Town Meeting direct the Board of Selectmen not to carry out the plans for the sidewalk proposal for Terrace Hall Avenue. However, this does not exclude them from doing special projects in one or two specific areas of the street.

Moved and seconded and so voted to adjourn at 11:30 P.M. until Monday June 3rd at the same place.

Respectfully submitted,

Regina E. Short, Asst. Town Clerk

FOGELBERT AUDITORIUM

New High School

Adjourned Town Meeting (Second)  
June 3, 1974

The eight members in District H were called together to elect a new member to fill the vacancy created by the resignation of William H. Armerding of 7 Savin Street. Names placed in nomination were Louise Freeman and Virginia V. Cobb. The first ballot cast was 7 votes for Virginia V. Cobb and 1 vote for Louise Freeman, making Virginia V. Cobb of 9 Foster Road the newly elected member in District H until March 1975.

Four members were present from District L to fill the vacancy created by the resignation of Douglas Hyde. No names were placed in nomination. The election was adjourned to June 10th. Mrs. Cobb was sworn in by the Moderator.

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag.



## TOWN MEETING

### ARTICLE 17 - RE: CHAPTER 81.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town raise and appropriate \$8,543. for General Highway Purposes under Chapter 81 of the General Laws and authorize the Selectmen to petition the State Department of Public Works and the Middlesex County Commissioners for aid in street reconstruction in accordance with Chapter 90 of the General Laws and amendments thereof.

### ARTICLE 18 - RE: CHAPTER 90.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town raise and appropriate \$10,250. for street reconstruction under Chapter 90 of the General Laws and authorize the Selectmen to petition the State Department of Public Works and the Middlesex County Commissioners for aid in street reconstruction in accordance with Chapter 90 of the General Laws and amendments thereof, the same to be spent under the direction of The Board of Selectmen.

### ARTICLE 20 - RE: TRAFFIC CONTROL DEVICES.

It was moved and seconded that the Town raise and appropriate \$80,000. for Traffic Control Devices (35,000. - Lexington Street and Mall Road - \$20,000. Great Pines Avenue - \$20,000 Peach Orchard Road - \$3,000. Relocate lights at Great Pines to Veteran's Park - \$2,000. Winkomatic at Wildwood School).

A substitute motion by the Ways and Means Committee was seconded. The Capital Budget Committee was in agreement with the Ways and Means Committee motion. It was moved, seconded and so voted to divide the question and vote the items separately. After a great deal of discussion a motion to terminate debate was seconded and so voted. The substitute motion carried as stated by the Chair. There was a Division of the House.

By a Roll Call (No. 3) of 42 in favor, 35 opposed and 29 not voting the Town voted to raise and appropriate the sum of \$22,000. for Traffic Control Devices, same to be spent under the direction of the Board of Selectmen. It was moved, seconded and so voted to rescind the vote to divide the question on the main motion. The main motion as substituted carried.

### ARTICLE 21 - RE: SEWER PROGRAM.

The motion as read by the Chair was seconded. A substitute motion by the Ways and Means Committee was seconded. After much discussion a motion to postpone to June 5th was seconded and subsequently failed. A motion to terminate debate carried. By a roll Call (No. 4) of 43 in favor, 40 opposed and 23 not voting the Town voted to raise and appropriate the sum of \$60,000. for the construction of sewers in various locations in the Town including cost for land takings, engineering and legal expenses, and all other expenses related to the project, the same to be spent under the direction of the Board of Selectmen. The main motion as substituted carried.

### ARTICLE 24 - RE: TRANSFER OF FUNDS.

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 27 - RE: TRANSFER OF FUNDS.

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 28 - RE: TRANSFER OF FUNDS.

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 30 - RE: TRANSFER OF FUNDS.

The motion as read by the Chair was moved and seconded by the Ways and Means Committee. After some discussion a motion to terminate debate carried. By a clear majority the Town voted to raise and appropriate the sum of \$7,000. for the purpose of meeting this Town's share of allocable expenses incurred or to be incurred by any Regional Refuse Disposal Planning Board joined by the Burlington Regional Refuse Disposal Planning Committee in connection with studying the advisability of establishing a regional refuse disposal district pursuant to Massachusetts General Laws Chapter 40, Section 44B, et seq, and how such a district may be organized, operated and controlled, and studying alternatives with respect to the selection, construction, maintenance and operation of a refuse disposal facility and the reclamation and recovery of resources and/or energy in connection therewith, such expenses to include, but shall not be limited to, fees and expenses of consultants and other experts, and the costs of preparing and publishing a plan and/or report summarizing the results of any such Board's study, or take any other action in relation thereto.

### ARTICLE 31 - RE: FOURTH OF JULY CELEBRATION.

It was moved seconded and so voted to postpone indefinitely.

### ARTICLE 33 - RE: TENNIS - SKATING AREA, MARSHALL SIMONDS SCHOOL.

The motion as read by the Chair was seconded. The Ways and Means Committee was opposed. The Capitol Budget Committee was in favor. After some discussion and a motion to terminate debate carried, the main motion failed by a clear majority.

### ARTICLE 34 - RE: PICNIC AREA - CONSERVATION LAND AT MILL POND.

The motion as read by the Chair was seconded. The Ways and Means Committee was opposed, the Capital Budget Committee was in favor. After some discussion and a motion to terminate debate carried, the main motion failed by a clear majority.

## TOWN MEETING

### ARTICLE 35 - RE: TENNIS, BASKETBALL, SKATING AREA AT UNITED CARR PLAYGROUND.

The motion as read by the Chair was seconded. It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 36 - RE: FENCING - RAHANIS PARK FENCING - FRANCIS WYMAN MIDDLE SCHOOL.

The motion as read by the Chair was seconded. The Ways and Means Committee was opposed. The Capital Budget Committee was opposed. The main motion failed by a clear majority.

### ARTICLE 37 - RE: GRANITE CURBING.

The motion as read by the Chair was seconded. The Ways and Means Committee was opposed, the Capital Budget Committee was opposed. After some discussion and a motion to terminate debate carried the main motion failed by a clear majority.

It was moved, seconded and so voted to adjourn at 11:15 P.M. until Wednesday June 5th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

FOGELBERG AUDITORIUM  
New High School

Adjourned Town Meeting (Second) - June 5, 1974

A quorum being present the meeting was called to order at 8:15 P.M. with a salute to the flag.

A motion to suspend the rules to allow reconsideration of Article 27, at this time, was seconded and unanimously carried.

### ARTICLE 27 - RE: TRANSFER OF FUNDS.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$15,000. from the Snow, Ice and Sand Removal Account to the Police Department Full Time Salaries Account, same to be spent under the direction of the Board of Selectmen.

### ARTICLE 38 - RE: MODERNIZATION OF FIRE DEPARTMENT.

It was moved, seconded and unanimously voted to postpone.

### ARTICLE 39 - RE: PURCHASE OF NEW LADDER TRUCK.

It was moved, seconded and unanimously voted to table.

### ARTICLE 40 - RE: PURCHASE OF FIRE ALARM LIFT TRUCK.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$12,500. from D.P.W. Full-time Salary Account to purchase a new Fire Alarm Lift Truck for the Fire Department, same to be spent under the direction of the Fire Chief, subject to the approval of the Board of Selectmen.

### ARTICLE 41 - RE: PURCHASE OF NEW AMBULANCE.

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer from D.P.W. Full-time Salary Account \$17,000. to purchase a new ambulance for the Fire Department, same to be spent under the direction of the Fire Chief, subject to the approval of the Board of Selectmen.

### ARTICLE 42 - RE: DIRECTOR OF VETERANS' SERVICES, VETERANS' GRAVES OFFICER, VETERANS' BURIAL OFFICER SALARY.

The motion as read by the Chair was moved and seconded. After much discussion and a motion to terminate debate carried, the main motion carried and by a clear majority the Town voted to raise and appropriate \$1482.00 to be used for the full-time salary of the Director of Veterans' Services, Veterans' Graves Officer, Veterans' Burial Officer, same to be spent under the direction of the Board of Selectmen.

### ARTICLE 43 - RE: TREES AND PLANTINGS ON TOWN WAYS AND MUNICIPAL LAND.

It was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer \$1500. from the D.P.W. Full-time Salary Account for the purchase and planting of shade trees and plantings on Town Ways and Municipal Land, same to be spent under the direction of the Town Beautification Committee, with the express approval of the Board of Selectmen.

### ARTICLE 44 - RE: TRANSFER OF FUNDS.

The motion as read by the Chair was moved and seconded. After some discussion and a motion to terminate debate carried the main motion failed.

### ARTICLE 45 - RE: TRANSFER OF FUNDS.

The motion as read by the Chair was moved and seconded. After some discussion it was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 46 - RE: HIRING OF TWO FULL-TIME ELEMENTARY SCHOOL LIBRARIANS

The motion as read by the Chair was seconded. Mrs. Spaulding from the School Department spoke at great



## TOWN MEETING

length. The Ways and Means Committee were opposed. It was moved and seconded to postpone until Monday, June 10th. After more discussion and a motion to terminate debate carried the motion to postpone failed.

The main motion failed by a clear majority.

A Resolution by C. Holmquest "Request that the School Committee consider the hiring of two librarians", was seconded and ultimately failed.

### ARTICLE 47 - RE: AMENDMENT TO SCHOOL COMMITTEE.

The motion as read by the Chair was moved, seconded and unanimously defeated.

### ARTICLE 48 - RE: CONSUMER ADVISORY COMMISSION.

It was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer \$200. from D.P.W. Full-time Salary Account to be spent under the direction of the Consumer Advisory Commission.

### ARTICLE 49 - RE: SPRINKLER SYSTEM - HIGH SCHOOL.

The motion as read by the Chair was moved and seconded. After some discussion and a motion to terminate debate carried the main motion failed.

### ARTICLE 50 - RE: SALARY CLASSIFICATION - SOCIAL WORKER.

A motion to postpone indefinitely was seconded and failed. The main motion as it appears in the warrant was seconded and carried and by a clear majority the Town voted to amend the Personnel By-Law by amending the salary classification plan to establish the position of Social Worker, in Group 89, under the direction of the House of Common.

### ARTICLE 51 - RE: TRANSFER OR APPROPRIATION OF FUNDS.

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 52 - RE: SALARY CLASSIFICATION DOG OFFICER.

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 53 - RE: TRANSFER OR APPROPRIATION OF FUNDS.

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 54 - RE: GENERAL BY-LAW.

The motion as it appears in the warrant was moved and seconded. A substitute motion by the By-Law Review

Committee was moved and seconded. It was moved, seconded and so voted to elect R. MacLaren as temporary Moderator so that Mr. Gordon could speak on this Article. It was moved and seconded to divide the question to vote the Sections separately. It was moved, seconded and so voted to postpone all motions until Monday June 10th

It was moved, seconded and so voted to adjourn at 10:55 P.M. until Monday June 10th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

## FOGELBERG AUDITORIUM New High School

### Adjourned Town Meeting (Second) - June 10, 1974

Members from District L. Edward J. Frasca, Francis M. Norton, and John F. Natale were called together to elect a member to fill the vacancy created by the resignation of Douglas H. Hyde. Carol A. Norton, 2 Irene Street being the only name placed in nomination was duly elected as the new member for District L. Term to expire in March 1975.

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag. Article 10 was removed from the table.

### ARTICLE 10 - RE: CONSERVATION LAND.

It was moved, seconded and so voted that the question be divided in four parts and that each parcel be voted separately. The Report of the Conservation Commission was in favor. The Land Use and Zoning Committee was unanimously in favor.

A substitute motion to transfer the sums of monies from the Snow, Ice and Sand Removal Accounts was seconded.

The Ways and Means Committee was in favor.

The Planning Board was 6 - 0 in favor.

It was moved, seconded and so voted to divide the question on the substitute motion. After much discussion a motion to terminate debate carried.

Substitute motion

Parcel I - Unanimously carried

Parcel II - Unanimously carried

Parcel III - Unanimously carried

Parcel IV - Roll Call (No. 5) 52 in favor - 24 opposed and 31 not voting.

All Parcels unanimously carried as substituted and it was



TOWN MEETING

unanimously voted that the Town transfer from the Snow, Ice and Sand Removal Account the sum of \$54,250.00 for the acquisition by purchasing by the Conservation Commission for conservation purposes, or by taking by eminent domain by the Selectmen for conservation purposes at the request of the Conservation Commission, the following described parcels of land.

Parcel I - A certain parcel of land n/f of Carl and Jeanette Norden comprising in part as 4.5 acres more or less indicated on the Town Assessor's plan as Parcel 107 of Map 31 and being further described as easterly by land n/f Town of Burlington Conservation Commission, easterly again for 300 feet by land n/f of Emma Norden; southerly by land n/f of Carl and Jeanette Norden and land n/f of Turner; westerly by land n/f of stone; northerly and westerly by land n/f of Towle; westerly by Otisfield Street and by land n/f of Town of Burlington; and northerly by land n/f of Town of Burlington. - \$22,500.00

Parcel II - A certain parcel of land n/f of Emma Norden comprising in part as 7.6 acres more or less indicated on the Town Assessor's plan as Parcel 88 of Map 25 and being further described as easterly by land n/f of Henchey by land n/f of Bryn by land n/f of Sullivan, by land n/f of McGinness; southerly by land n/f of Emma Norden; westerly for 300 feet by land n/f of Carl and Jeanette Norden; northerly by land n/f of Town of Burlington Conservation Commission. - \$30,400.00

Parcel III - A certain parcel of land n/f of Towle, comprising in total as 15,065 sq. ft. more or less, indicated on the Town Assessor's plan as Parcel 67 of Map 25 and being further described as easterly and southerly by land n/f of Carl and Jeanette Norden; southerly again by land n/f of Stone; westerly by Waite Avenue; and northerly by land n/f of Town of Burlington. - \$450.00

Parcel IV - A certain parcel of land n/f of McGinness comprising in total as 1.3 acres more or less, indicated on the Town Assessor's plan as Parcel 96 of Map 25 and being further described as easterly by land n/f of Stygles; westerly and southerly by land n/f of Sharples; southerly again by land n/f of Dalton; by land n/f of Moose; by land n/f of Wells; by land n/f of Ercolini and by land n/f of Ferreira; and westerly by land n/f of Emma Norden. - \$900.00 Said parcels contain 13.6 acres more or less, said parcels are all as more fully shown on a plan on file with the Town Clerk. All said land when acquired to be under the jurisdiction of the Conservation Commission.

ARTICLE 54 - RE: GENERAL BY-LAW

A motion to divide the question was withdrawn. A substitute motion was seconded.

- 11.1 1st amendment - add the words "whenever possible" after the word "districts", was seconded.
- 2nd amendment - add "for the term of 1 year" after the word "annually" and "the Town Meeting immediately subsequent to the Annual Town Election. Not more than two members shall be ap-

pointed from any one voting district". was seconded.

- After some discussion a motion to terminate debate carried.
- The 2nd amendment unanimously carried.
- The 1st amendment unanimously carried.
- The substitute motion unanimously carried.

The main motion as substituted and amended carried and by a clear majority the Town voted to amend the General By-Laws, Article XVI, "Establishment of Authorities, Commissions, Standing and Special Committees," by adding the following new section:

"Section 11.0 Rules Committee

- 11.1 A Rules Committee consisting of thirteen town meeting members with at least one member from each of the twelve voting districts, whenever possible shall be appointed annually, for the term of (1) one year, by the Moderator within (3)) thirty days after the final adjournment of the Town Meeting immediately subsequent to the Annual Town Election. Not more than two members shall be appointed from any one voting district.
- 11.2 The Committee shall meet at the call of the Moderator within (15) fifteen days after the appointment date of the new members. At this meeting the Committee shall choose a chairman, vice chairman and secretary.
- 11.3 The Committee shall:
  - 11.3.1 Review matters and make recommendation relating to the conduct of the Town Meeting,
  - 11.3.2 Serve as the steering authority for the review of warrant articles,
  - 11.3.3 Assist the Moderator in the selection of appointees to committees of the Town Meeting,
  - 11.3.4 Review and make recommendations regarding all matters referred to the Committee by the Town Meeting."

App'd. by Att. Gen. 7-17-74 Adv. in Burlington Times Union 8-1, 8, 15-74.

ARTICLE 55 - Re: Amendment - Zoning By-Law

The main motion as it appears in the warrant was seconded. An amended motion was moved and seconded. An amendment to the amended motion was seconded. A motion to postpone until Wednesday night ultimately failed. The Planning Board Report was in favor. The first amended motion was withdrawn with unanimous consent.

## TOWN MEETING

It was moved, seconded and so voted to suspend the rules to discuss Article 75 at this time.

### ARTICLE 75 - RE: LEASING OF UNION SCHOOL

The report of the Land Use and Zoning Committee was opposed 4-2. Much discussion followed. After amendments and deletions to both these articles, a motion to terminate debate carried. Tellers were appointed and sworn in.

ARTICLE 55 - By a standing vote of 65 in favor and 6 opposed the Town voted to amend Section 6.6 of the Zoning By-Law by inserting in the first sentence or clause thereof the words "or clinic" after the word "hospital" and the word "residential" after the word "industrial" and by adding after the word "institution" in the second sentence thereof: "provided that no special permit shall be granted for use of any structure as a hospital or clinic where such structure or any part of the premises on which it is located, is located in a residential zone, unless said structure is owned by the Town of Burlington."

App'd. by Att. Gen. 7-17-74 - Adv. in Burlington Times Union 8-1, 8, 15-74

ARTICLE 75 - By a clear majority the town voted that the Selectmen be authorized to lease to such persons as they see fit, for a period of up to five years, the building and land commonly known as the Union School and such lease is hereby ratified.

Joseph Hurley requested that he be recorded as being opposed to all of Articles 55 and 75.

It was moved, seconded and so voted to adjourn at 12:00 midnite until Wednesday June 12th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

FOGELBERG AUDITORIUM  
New High School

### Adjourned Town Meeting (Second) - June 12, 1974

A quorum being present the meeting was called to order at 8:10 PM with a salute to the flag.

### ARTICLE 56 - RE: WATCHMAN AND PUBLIC WORKS LABORER.

The motion as read by the chair was moved and seconded. An amendment to change Group 84 to Group 82 was seconded and so voted.

An amendment to strike "also that the job description for this position exclude the following paragraph" and add "on a temporary basis" was seconded and so voted. The

main motion as amended carried and by a clear majority the Town voted to amend the salary and classification plan of the personnel by-law by adding under Group 82 the words, "watchman and public works laborer (reservoir complex)". "Perform all related duties including fill in at any DPW vacancy or overload as directed by the Superintendent of Public Works, on a temporary basis".

### ARTICLE 57 - RE: AMENDMENT - PERSONNEL BY-LAW.

It was moved, seconded and so voted to table.

### ARTICLE 58 - RE: PETITIONING OF GENERAL COURT.

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 59 - RE: AMENDMENT - GENERAL BY-LAWS.

The motion as read by the chair was seconded. The Planning Board Report was in favor 6-0. An amendment to add the words "and the Fire Chief" was moved and 2nd and ultimately failed. The main motion carried and it was unanimously voted that the Town amend the General By-Laws, Article IV - Building Regulations, Section 3.3 (17.A) Occupancy Permits, by adding at the end thereof the following: "No such permit shall be issued for any building in a subdivision until the application has been submitted to the Planning Board for a report and recommendation or until fifteen (15) days have passed following such submission to the planning Board."

### ARTICLE 60 - RE: AMENDMENT - GENERAL BY-LAWS.

The article as it appears in the warrant was moved and seconded and unanimously voted that the Town amend Article XI of the General By-Laws by adding the following section thereto:

#### Section 23.0 Open Storage Control

23.1 No person shall store materials, merchandise, equipment, or vehicles outside of a building on a non-residential premises except in compliance with a permit issued by the Board of Selectmen.

23.2 After a public hearing the Board of Selectmen may deny such a permit or grant a permit subject to such limitations as they shall specify.

23.3 The public hearing shall be held within thirty days of the receipt of an application for such permit and shall be advertised in a newspaper of local circulation not less than seven days prior to the scheduled date of the hearing. Application shall be made in such form as the Selectmen shall



## TOWN MEETING

specify.

- 23.4 Notwithstanding the provisions of this section, no permit shall be issued when such storage would create a nuisance.
- 23.5 Any premises in use at the time of the adoption of this by-law that does not conform to the provisions of this by-law shall be made to so conform within two (2) years of the effective date of this by-law.

App'd. by Att. Gen. 7-17-74 - Adv. In Burlington Times Union 8-1, 8, 15-74

### ARTICLE 61 - RE: AMENDMENT - GENERAL BY-LAWS.

The article as it appears in the warrant was moved and seconded. A motion to postpone indefinitely failed.

An amendment "to strike section 5.40" was seconded. A motion to postpone until Monday failed. After some discussion a motion to terminate debate carried. The amendment failed and the main motion as it appears in the warrant carried and by a clear majority the Town voted to amend the General By-Laws, Article IV, Building Regulations, by striking Section 5.0 (16A) Fees, and substituting the following:

#### Section 5.0 Building Permit Fees

The following charges shall be made for Building Permits:

- 5.1 New construction, alterations, additions, signs, and swimming pools  
- Minimum Fee \$10.00  
Plus \$1.00 per thousand dollars of valuation in excess of \$10,000.
- 5.2 Moving a building or structure  
\$10.00
- 5.3 Plumbing installations - Minimum Fee \$10.00  
plus \$1.00 for each fixture in excess of ten.
- 5.4 The valuation of proposed construction shall be actual construction cost as determined by the Building Inspector, exclusive of land value.

App'd. by Att. Gen. 7-17-74 - Adv. In Burlington Times Union 8-1, 8, 15-74

It was moved, seconded and so voted to remove Article 57 from the table.

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to suspend the rules and take Article 78 out of order at this time.

### ARTICLE 78 - RE: PETITIONING OF GENERAL COURT.

The motion as read by the chair was seconded. An amendment to "delete last sentence of Section 1," was seconded. Senator MacKenzie addressed the body and Representative Vigneau gave a lengthy report. The Planning Board report was in favor. The Land Use and Zoning Committee was in favor. An amendment "to delete everything in Section 2 except the last sentence," was seconded. A motion to terminate debate failed. After much more discussion a motion to terminate carried. Both amendments failed and the main motion carried.

By a standing vote of 44 in favor and 13 opposed the Town voted to authorize the Selectmen to petition the Great and General Court of the Commonwealth for a special act qualifying access to certain land in the Town of Burlington, as follows:

Section 1. The Department of Public Works is hereby authorized and directed to permit private construction of a bridge or tunnel to connect the land in the Town of Burlington lying on the easterly side of new Route 3 with certain landlocked land lying on the westerly side of new Route 3, or otherwise to provide access to said landlocked land. Said access shall not be made through Lexington or Bedford. The Department of Public Works shall issue such permit to the Town of Burlington under which the Town Meeting shall have thereafter the right to authorize others to construct such access within the design, financial and ownership agreements as they shall determine.

Section 2. Prior to the issuance of the permit for access under Section 1, the Department of Public Works shall consult with the joint Regional Transportation Committee, the Metropolitan Area Planning Council, the Department of Natural Resources, and the Burlington Planning Board as to the most feasible method of access and to its location. The landowners of said landlocked land and/or the prospective developers of said land shall provide to the Department of Public Works upon request a preliminary environmental assessment of alternate uses of said land. The Department of Public Works shall have final approval of the design of construction, and construction will be conducted under the supervision of the Department of Public Works.

An emergency preamble to Article 78 was moved and seconded and by a standing vote of 48 in favor and 3 op-



## TOWN MEETING

posed, the Town voted: Whereas the deferred operation of this petition would tend to defeat its purpose, which is as soon as possible to provide for enactment of this bill, this petition is deemed to be an emergency and shall be submitted to the General Court immediately.

It was moved, seconded and so voted to adjourn at 11:25 P.M. until Monday June 17th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

### FOGELBERG AUDITORIUM New High School

A quorum being present, the meeting was called to order at 7:45 P.M. with a salute to the flag.

#### ARTICLE 62 - RE: AMENDMENT - GENERAL BY-LAWS.

The motion as read by the chair was moved and seconded. The report of the By-Law Review Committee was in favor. The main motion carried and it was unanimously voted that the Town amend Article III, Section 11.0 of the General By-Laws by adding the following sections thereto:

- 11.3 Roberts' Rules of Order, Revised, with the following exceptions, shall be the authority in all procedural matters not covered by law.
- 11.4 A motion to reconsider a vote on a warrant article may be made by any Town Meeting member, provided that written notice of intent to move such reconsideration is received by the Town Clerk within 14 days after that vote was recorded, and before all other articles on that warrant have been acted upon.
- 11.4.1 Any vote which takes effect under Section 13.0 of this article, without a fourteen-day delay, shall not be reconsidered.
- 11.4.2 Motions to reconsider shall be in order only after all other business of the warrant has been completed and shall require a two-thirds majority of those members present and voting.
- 11.4.3 At each adjourned session the Moderator shall advise the Town Meeting of all articles for which notice of intent to reconsider has been filed.
- 11.4.4 No vote shall become effective while reconsideration is pending.
- 11.5 No person who has spoken on the question may

move to terminate debate.

- 11.6 A session of the Town Meeting shall not be adjourned until all articles and motions to reconsider have been acted upon.

App'd. by Att. Gen. 7-17-74 - Adv. in Burlington Times Union 8-1, 8, 15-74.

#### ARTICLE 63 - RE: BY-LAW ADOPTION.

The motion as read by the chair was moved and seconded. It was moved and seconded to refer this article to the By-Law Review Committee until the Town Meeting following the next Annual Election. An amendment "to strike time certain" was moved, seconded and so noted. After some discussion a motion to terminate debate carried and the motion to refer as amended carried by a clear majority.

#### ARTICLE 64 - RE: AMENDMENT -

It was moved, seconded and so voted to postpone indefinitely.

#### ARTICLE 65 - RE: AMENDMENT - PERSONNEL BY-LAW.

The motion as it appears in the warrant was moved and seconded. The Personnel Board and the Ways and Means were in favor.

It was unanimously voted that the Town amend the Personnel By-Law by amending the salary classification plan to eliminate the position of Senior Clerk to Recreation Department and establish the position of Principal Clerk to the Recreation Department.

#### ARTICLE 66 - RE: NEW BY-LAW.

The motion as it appears in the warrant was moved and seconded. It was moved and seconded to refer article to the By-Law Review Committee. After some discussion a motion to terminate debate carried and the motion to "refer" unanimously carried.

#### ARTICLE 67 - RE: AMENDMENT

The motion as read by the chair was moved and seconded. After some discussion and a motion to terminate debate carried the main motion carried and it was unanimously voted that the Town amend Article X of the General By-Laws by inserting a new section as follows:

Section 22.0 No person having a vehicle under his care or control shall leave the same parked or unattended within the limits of private ways furnishing means of access for fire apparatus to any building.

App'd. by Att. Gen. 7-17-74 - Adv. in Burlington Times Union 8-1, 8, 15-74.

A resolution moved by J. Dolan and seconded by E. LeBlanc carried as follows:

**RESOLVE:** that the Board of Selectmen, on behalf of

## TOWN MEETING

the Representative Town Meeting, petition the Governor of the Commonwealth of Massachusetts to veto legislation pertaining to the readjusted County assessments.

A 2nd resolution moved by J. Dolan & seconded by E. LeBlanc carried as follows:

**RESOLVE:** that the Board of Selectmen take action on the recommendation of the state and Federal Funding Committee so that the impact of various formulas affecting contributions by and disbursements to the Town of Burlington can be analyzed for appropriate action by the Town of Burlington.

### ARTICLE 68 - Re: Sub-Division Inspector

The motion as it appears in the warrant was moved and seconded and by a clear majority the Town voted to change the personnel salary and classification plan by changing under Group 85 the classification of Planning Board Agent to Sub-Division Inspector. (This is a change in name only - pay rate will remain the same.

### ARTICLE 69 - Re: Principal Clerk to Board of Public Works

The motion as read by the chair was seconded. An amendment to change "principal clerk" to "secretary" was seconded an ultimately failed. After much discussion and a motion to terminate debate carried the main motion failed by a clear majority.

### ARTICLE 70 - Re: Salary Classification - Chief Custodian

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 71 - Re: Dog Officer Animal Inspector

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 72 - Re: Amendment - General by-Laws

The motion as read by the chair was moved and seconded. After some discussion a motion to terminate debate carried and the main motion carried and it was unanimously voted that the Town amend Article V of the General By-Laws by adding the following section:

Section 4.0 For the purposes of this article, when a dog belongs to a minor, the parents or guardians of the minor with whom the minor resides shall be considered the legal owner of the dog.

Disapproved by Att. Gen. 7-17-74.

### ARTICLE 73 - Re: Amendment - General By-Law

The motion as read by the chair was moved and seconded. A substitute motion was moved and seconded. After much discussion a motion to terminate carried and the substitute motion failed by a clear majority. The main motion carried and by a clear majority the town voted to amend the General By-Laws, Article 16 - Establishment of

Authorities, Commissions, Standing and Special Committees - by adding the following new section.

#### 12.0 Land Use Committee

12.1 A Land Use Committee consisting of 13 members including at least 9 Town Meeting members, with at least one member from each of the 12 voting districts wherever possible but no more than two members from any one voting district shall be appointed by the Moderator. Appointments shall be made within 30 days after the first session of the Town Meeting following the Town election. Initially, 7 members shall be appointed for terms of two years and 6 members for terms of one year. Thereafter, all terms shall be two years.

12.2 The Committee shall meet at the call of the outgoing Chairman within 15 days after the appointment date of the new members. At this meeting, the Committee shall choose a new Chairman, Vice Chairman and Secretary.

#### 12.3 The Committee shall

12.3.1 Review and make recommendations regarding warrant articles dealing with land use. Whenever practicable, a written report shall be submitted to the Town Meeting prior to its consideration of the perspective article. If the article requires a recommendation by the Planning Board, a preliminary version of the report shall be submitted to them. This report shall include but not be limited to those items listed below which are applicable:

##### 12.3.1.1 An appropriate map

12.3.1.3 A survey of the reactions of those residents and owners of property directly affected.

12.3.1.2 A discussion of the probable impact on residents and owners of property in the near vicinity of the land in question, the economy of the community, traffic, safety, and ecology.

12.3.1.4 Potential alternate uses of the land in question.

12.3.2 Review and make recommendations regarding all matters referred to the Committee by the Town Meeting.

12.3.3 Cooperate with the Planning Board on mutually agreed upon special projects.



## TOWN MEETING

App'd by Att. Gen. 7-17-74 - Adv. in Burlington Times Union 8-1, 8, 15-74.

A resolution by D. Barkman was moved, seconded and so voted as follows:

### **RESOLUTION:**

A Temporary Land Use Committee consisting of 13 members including at least 9 Town Meeting Members, with at least one member from each of the 12 voting districts wherever possible but no more than two members from any one voting district, shall be appointed by the Moderator within 30 days after the conclusion of this session of the Town Meeting, 7 members all be appointed for terms of two years and 6 members for terms of one year. The duties shall be as stated in Article 73 of this Warrant. At such time as Article 73 is approved by the Attorney General and is incorporated into Article 16 of the General By-Laws, this Temporary Land Use Committee shall be considered the standing Land Use Committee established by this Town Meeting.

### **ARTICLE 74 - RE: AMENDMENT - GENERAL BY-LAWS.**

The motion was moved and seconded. A substitute motion was moved and seconded. After much discussion a motion to terminate debate carried and the substitute motion failed. More discussion followed on the main motion and after a motion to terminate debate the main motion failed.

### **ARTICLE 76 - RE: MARSHALL SIMONDS TRUST.**

A report from the Recreation Department was given on how the funds are used. The motion as it appears in the warrant was moved, seconded and unanimously carried and it was unanimously voted that the Town accept from the Trustees under the will of Marshall Simonds, the sum of \$8,500. for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

### **ARTICLE 77 - RE: CONSERVATION ACCOUNT NAME CHANGE.**

It was moved, seconded and so voted to postpone indefinitely.

### **ARTICLE 79 - RE: REZONING.**

The motion as it appears in the warrant was moved and seconded. The Planning Board Report was 6-0 opposed to its rezoning. After some discussion a motion to terminate debate carried and the main motion unanimously failed.

It was moved, seconded and so voted to remove Article 38 from the table.

### **ARTICLE 38 - RE: MODERNIZATION OF**

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to remove Article 39 from the table.

### **ARTICLE 39 - RE: PURCHASE OF NEW LADDER TRUCK.**

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to postpone indefinitely reconsideration of Article 3.

It was moved, seconded and so voted to postpone indefinitely reconsideration of Article 14.

A motion to reconsider Article 33 was seconded and by a standing vote of 29 in favor and 37 opposed, reconsideration failed.

A motion to reconsider Article 46 was seconded. After some discussion a motion to terminate debate carried and the motion to reconsider failed.

A motion to reconsider Article 49 was seconded and ultimately failed.

A resolution on Drive Education by J. Kent "to direct the School Committee to charge no more than \$25.00 per High School student for Drivers Education Course", was moved and seconded After some discussion and a motion to terminate debate the resolution failed.

A resolution by R. Nazzaro was moved and seconded, "that the Moderator appoint a temporary Committee of five Town Meeting members to review the D.P.W.". After some discussion a motion to terminante debate carried and the resolution failed.

A resolution "that the School Space Committee submit a progress report at the next Town Meeting", was seconded and carried.

It was moved, seconded and so voted to adjourn at 11:30 P.M. until Monday September 9th in the Fogelberg Auditorium.

Respectfully submitted,

Catherine R. McKim, Town Clerk



# TOWN WARRANT FOR STATE PRIMARY

## THE COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss

To either of the constables of the Town of Burlington

Greeting:

In the name of the Commonwealth you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to meet in

Precinct I - Center School      Precinct III - Wildwood School  
Precinct II - Meadowbrook School      Precinct IV - Pine Glen School

Tuesday, the Tenth Day of September, 1974

at 10:00 A.M. o'clock to 8:00 P.M., for the following purposes:

To bring in their votes to the Primary Officers for the Nomination of Candidates of Political Parties for the following offices:

Governor	For this Commonwealth
Lieutenant Governor	For this Commonwealth
Attorney General	For this Commonwealth
Secretary of the Commonwealth	For this Commonwealth
Treasurer and Receiver-General	For this Commonwealth
Auditor of the Commonwealth	For this Commonwealth
Representative in Congress	7th Congressional District
Councillor	3rd Councillor District
Senator	5th Senatorial District

Middlesex Representative in 34th Representative District

General Court	
District Attorney	Northern District
County Commissioner (1)	Middlesex County
Sheriff	Middlesex County

The polls will be open from 10:00 A.M. to 8:00 P.M.

Hereof Fail Not, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 29th day of August, in the year of our Lord one thousand nine hundred and seventy four.

(Signed)	Thomas J. Flaherty, Jr.)	
	Angelo A. Murgo	Selectmen
	Michael J. Wislowski	of
	John P. Miller	Burlington
	Howard E. Strachan, Jr.	

### CONSTABLE'S RETURN

Middlesex, ss.

August 31, 1974

Purauant to the within Warrant, I have notified and warned the inhabitants of the Town of Burlington by posting up attested copies of the same at the Center School, Meadowbrook School, Wildwood School and Pine Glen School; also on the billboard at the Town Hall. All postings at least seven (7) days before said voting date, as directed.

s/s Albert J. Kelly  
Constable of Burlington, Ma.

ATTEST:

Catherine R. McKim, Town Clerk

## PROCEEDINGS AT STATE PRIMARY

September 10, 1974

After reading of the warrant the Primaries were opened by the Wardens in charge of their respective precincts.

Warden - Precinct 1 - Rita Perry  
Warden - Precinct 2 - Donald N. Sleeper, Jr.  
Warden - Precinct 3 - Virginia M. Igo  
Warden - Precinct 4 - George L. Judge, Jr.

The polls were open at 10:00 A.M. and the machine keys were delivered to the Wardens in charge. The voting machines were all checked, they were sealed and the public counters all read zeros.

The Polls were declared closed at 8:00 P.M. - the total number of ballots cast as follows - 2643; Republican 396; Democratic 2247; This includes 35 absentee ballots; Republican 6; Democratic 29. The result of the Ballot as cast by precincts follows:

# STATE PRIMARY

REPUBLICAN	Prec.1	Prec.2	Prec.3	Prec.4	Total	Attorney General cont.	Prec.1	Prec.2	Prec.3	Prec.4	Total
<b>Governor</b>						Edward M. O'Brien	7	14	12	14	47
Francis W. Sargent	63	63	53	54	233	10 Dragon Cir., Easthampton					
Farm St., Dover						S. Lester Ralph	153	180	139	177	649
Carroll P. Sheehan	34	42	38	45	159	George L. Sacco	262	166	211	216	855
97 Wendell Park, Milton						73 Forest St., Medford					
BLANKS	1	0	3	0	4	BLANKS	6	13	3	6	28
<b>Lieutenant Governor</b>						<b>Secretary</b>					
Donald R. Dwight	75	83	73	66	297	John F.X. Davoren	182	150	164	167	663
46 Decatur Lane, Wayland						180 Purchase St., Milford					
BLANKS	23	22	20	33	98	Paul H. Guzzi	389	340	326	369	1424
<b>Attorney General</b>						23 Otis Place, Newton					
Charles C. Cabot, Jr.	19	24	29	35	107	BLANKS	38	38	39	45	160
225 Dedham St., Dover						<b>Treasurer</b>					
William I. Corwin	24	22	22	19	87	Robert Q. Crane	251	230	234	261	976
85 Country Club Rd., Newton						7 Montview Rd., Wellesley					
Josiah A. Spaulding	50	50	34	33	167	Charles Mark Furcolo	317	250	255	263	1085
Proctor St., Manchester						1137 Mass. Ave., Cambridge					
BLANKS	5	9	9	12	35	BLANKS	41	48	40	57	186
<b>Secretary</b>						<b>Auditor</b>					
John M. Quinlan	81	76	66	65	288	Thaddeus Buczko	438	396	389	414	1637
11 Crestwood Cir., Norwood						47 Butler St., Salem					
BLANKS	17	29	28	34	108	BLANKS	171	132	140	167	610
<b>Treasurer</b>						<b>Congressman</b> <b>Seventh</b>					
Muriel Erna Ballentine	0	6	0	0	6	District					
8 Montrose St., Boston						Torbert H. Macdonald	460	403	404	425	1692
BLANKS	98	99	94	99	390	63 Appleton St., Malden					
<b>Senator 5th Middlesex Dis.</b>						BLANKS	149	125	125	156	555
Ronald C. MacKenzie	85	91	76	81	333	<b>Councillor Third District</b>					
18 Spruce Hill Rd., Burlington						Herbert L. Connolly	381	346	351	346	1424
BLANKS	13	14	18	18	63	80 Claremont St., Newton					
<b>County Commissioner</b>						BLANKS	228	182	178	235	823
Middlesex County						<b>Senator 5th Middlesex Dis.</b>					
Richard D. Bush	0	2	0	0	2	Anthony V. DeSimone	0	0	1	0	1
26 Brattle St., Arlington						25 Corcoren Rd., Burlington					
BLANKS	98	103	94	99	394	BLANKS	609	528	528	581	2246
<b>Sheriff Middlesex County</b>						<b>Representative Gen. Court</b>					
John J. Buckley	80	78	66	76	300	34th Middlesex District					
11 Leicester Rd., Belmont						Robert A. Vigneau	469	382	396	454	1701
BLANKS	18	27	28	23	96	5 Elm Ave., Burlington					
						BLANKS	140	146	132	127	545
<b>DEMOCRAT</b>						<b>District Attorney</b>					
<b>Governor</b>						<b>Northern District</b>					
Michael S. Dudakis	360	345	363	385	1453	John J. Droney	385	351	341	361	1438
85 Perry St., Brookline						328 Broadway, Cambridge					
Robert H. Quinn	237	179	159	182	757	BLANKS	224	177	188	220	809
32 Auckland St., Boston						<b>County Commissioner</b>					
BLANKS	12	4	7	14	37	<b>Middlesex County</b>					
<b>Lieutenant Governor</b>						John L. Danehy	181	143	130	136	590
Eva B. Hester	62	61	66	69	258	37 Yexxa Rd., Cambridge					
14 Park St., Clinton						William J. Clements	197	203	206	214	820
Christopher A. Iannella	151	112	132	147	542	1 Robinhood Ln., Burlington					
14 Jaeger Terr., Boston						Charles I. Clough, Jr.	31	37	49	50	167
John Pierce Lynch	34	32	37	27	130	220 Old Pickard Rd., Concord					
327 Maple St., Springfield						Pasquale R. Coppola	60	43	53	53	209
Thomas P. O'Neill III	243	211	198	228	880	14 Leicester Rd., Belmont					
17 Harrison Ave., Cambridge						Edward A. Doherty	34	28	29	25	115
Thomas Martin Sullivan	61	51	59	60	231	21 Francis St., Everett					
17 Huckleberry Ln., Randolph						Thomas E. McManus	18	14	11	18	61
BLANKS	58	61	37	50	206	75 Woodlawn Dr., Newton					
<b>Attorney General</b>						BLANKS	88	60	52	85	285
Francis X. Bellotti	138	114	118	118	488	<b>Sheriff Middlesex County</b>					
120 Hillside Ave., Quincy						Walter J. Sullivan	458	405	413	419	1695
Barry T. Hannon	8	5	3	10	26	28 Putnam Ave., Cambridge					
305 West St., Braintree						BLANKS	151	123	116	162	552
Edward F. Harrington	35	36	43	40	154	<b>Senator 5th Middlesex Dis.</b>					
732 Great Plain Ave., Needham						Thomas Flaherty	0	0	0	1	1
						Carey Ave., Burlington					
						BLANKS	609	528	529	580	2246

## TOWN MEETING

TOTAL VOTED 2643

### Democratic - 2247

Prec. 1 - 609  
Prec. 2 - 528  
Prec. 3 - 529  
Prec. 4 - 581

### Republican - 396

Prec. 1 - 98  
Prec. 2 - 105  
Prec. 3 - 94  
Prec. 4 - 99

### ATTEST:

Catherine R. McKim, Town Clerk

## ADJOURNED (THIRD) TOWN MEETING

September 9, 1974

At 7:15 P.M. the following Town Meeting Members from District 3-G, (Edwin P. Kiley, Virginia M. Igo, Paul R. Raymond, Howard E. Bettinson, & Paul J. Keenan) assembled for the purpose of electing a member to fill the vacancy created by the resignation of Lawrence E. Faria. Mrs. Bonnie Laskey, 5 Buckman Drive was nominated and unanimously elected to fill the vacancy until the March Election 1975. Mrs. Laskey was sworn in by the Moderator.

A quorum being present the meeting was called to order at 7:50 P.M. with a salute to the flag.

A motion to adjourn to Monday the 16th after this session if the warrant is not completed was seconded and so voted.

Report of the By-Law Review Committee was given.

### ARTICLE 1 - RE: CHAPTER 81, CHAPTER 90

It was moved and seconded to postpone until December 9th. After some discussion a motion to terminate debate was seconded and defeated and a motion to postpone failed.

The main motion as read by the Chair carried and by a clear majority the Town voted to transfer \$57,777 from Federal Revenue Sharing Account to cover the State and County's share of Chapter 81 and Chapter 90 money, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 2 - RE: LAND TAKING

The motion as read by the Chair was moved and seconded by the Ways and Means Committee. The report of the Land Use and Zoning Committee was 8 - 4 in favor. The

Ways and Means Committee was in favor. It was unanimously voted that the Town transfer \$925 from the Insurance Account for the acquisition by purchasing or by eminent domain and to authorize the Selectmen to take by eminent domain the following described land:

Certain parcels of land at the intersection of Wilmington Road and Cambridge Street shown as parcels A & B on a plan on file with the Town Clerk entitled "Taking Plant of Land in Burlington, Mass." prepared by the Burlington Engineering Division, dated July 22, 1974, and bounded and described according to said plan as follows:

Southwesterly by Cambridge Street two hundred forty and 00/100 (240.00) feet; and  
Northwesterly by Wilmington Road, one hundred seven and 17/100 (107.17) feet; and  
Northeasterly by the remaining land of Edward Berndt, Jr. three hundred forty and 33/100 (340.33) feet.

Containing together 3,697 square feet of land.

### ARTICLE 3 - RE: TRANSFER TO RESERVE ACCOUNT

It was moved, seconded and so voted to table.

### ARTICLE 4 - RE: MASTER DRAINAGE PLAN

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 5 - RE: LAND TAKING

The motion as read by the Chair was seconded. A motion to amend by striking "Surplus Revenue Fund" to "Federal Revenue Sharing Account", was seconded and unanimously voted.

Report of Land Use and Zoning Committee was 9 - 0 in favor of postponing indefinitely. Ways and Means Committee was in favor of postponing indefinitely. The Capitol Budget Committee and the Planning Board were not in favor of this Article. A motion to move the previous question carried and the motion to postpone indefinitely carried.

### ARTICLE 6 - RE: LANE PAINTING MACHINE

The motion as read by the Chair was moved and seconded by the Ways and Means Committee who were in favor of this Article. The main motion carried and by a clear majority the Town voted to transfer \$5,000 from the Insurance Account to be spent for the purchase of a Lane Painting Machine, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 7 - RE: VETERAN'S AGENT

The motion as read by the Chair was seconded. An amendment to change the sum to \$1,488. was seconded and carried by a clear majority. The Ways and Means Committee was opposed to this Article. After much discussion a motion to terminate debate was seconded and so voted the main motion as amended failed.



## **TOWN MEETING**

### **ARTICLE 8 - RE: CROWLEY ROAD DRAINAGE**

The motion as read by the Chair was moved and seconded. A lengthy discussion followed. The Board of Health was in favor. A motion to terminate debate was seconded and failed, more discussion followed. After a motion to move the previous question was seconded and so voted the main motion carried and by a clear majority the Town voted to transfer \$9,000 from the Mass. Water Pollution Control Account and \$11,000 from the Insurance Account and use this \$20,000 for drainage in the Crowley Road area, the same to be spent under the direction of the Board of Selectmen.

### **ARTICLE 9 - RE: PURCHASE OF TRACTOR**

It was moved and seconded by the Ways and Means Committee and so voted to postpone indefinitely.

### **ARTICLE 10 - RE: PARK DEPARTMENT**

The motion as read by the Chair was moved and seconded by the Ways and Means Committee. The Ways and Means Committee was in favor. The Land Use and Zoning Committee was in favor. After some discussion a motion to terminate debate carried and the main motion carried and by a clear majority the Town voted to transfer \$2,100 from the Insurance Account for a Park Development Plan for Rahanis, Regan and Veterans Memorial Parks, in order to qualify for matching funds through the Bureau of Outdoor Recreation, the same to be spent under the direction of the Recreation Commission.

A resolution by G. Hartley Noble was seconded and carried as follows:

**RESOLUTION:** Resolved that the Board of Selectmen report back to the December Town Meeting on the progress of work on the Crowley Road Drainage Project as voted in Article 8 of this Warrant.

### **ARTICLE 11 - RE: PREVIOUS YEAR BILLS**

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to adjourn at 11:00 P.M. until next Monday, September 16th at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

## **ADJOURNED (THIRD) TOWN MEETING**

September 16, 1974

At 7:25 P.M. the following members; George Chaloux, John Kelly, Edward Doherty, Donald Willett, Gerald Lyons and William McNamara, from District C, assembled for the purpose of electing a member to fill the vacancy created by the resignation of Joseph Sousa. The name of Mrs. Francis C. Serra of 1 Ward Street was placed in nomination and was unanimously voted. Mrs. Serra was sworn in by the Moderator.

A quorum being present the meeting was called to order at 7:55 P.M. with a salute to the flag.

A press release concerning the Treasurer was read by Selectman Murgo.

It was moved, seconded and so voted to remove Article 3 from the table.

### **ARTICLE 3 - RE: TRANSFER TO RESERVE ACCOUNT**

It was moved, seconded and so voted to divide the question and vote the amounts separately.

It was moved, seconded and so voted to transfer \$1,060. from Department of Public Works Full Time Salary Account \$1,033. from the Town Accountant Full Time Salary Account, \$3,957. in the Reserve Account, same to be spent by the Ways and Means Committee.

### **ARTICLE 12 - RE: ADOPTION OF PART-TIME BY-LAW**

The motion as presented by the Personnel Board was moved and seconded. After several amendments, motions to delete, postpone, refer to Committee were acted on the various sections, the main motion as amended carried as stated by the Chair.

It was moved, seconded and so voted to suspend the rules and take Article 20 out of order at this time.

### **ARTICLE 20 - RE: TOWN CLERK'S FEES**

The motion as read by the Chair was moved and seconded. After some discussion and a motion to move the previous question carried the main motion carried and by a clear majority the Town voted to amend Article I of the General By-Laws of the Town of Burlington by adding after section 11.0 the following section:

**Section 12.0** - All fees that the Town Clerk is lawfully authorized to collect by virtue of his office shall be collected and paid into the Town Treasury within thirty days of receipt.

App'd. by Att. Gen. 10/23/74 - Adv. in Burlington News 10-7, 14, 21,-74.

## TOWN MEETING

### ARTICLE 13 - Re: By-Law Adoption

It was moved, seconded and so voted that the Town fix the salaries of elected and appointed officials until June 30, 1975 by adopting the following pay schedule:

POSITIONS	ANNUAL COMPENSATION
Selectmen: Chairman	\$ 1,000.00
Members	800.00
Assessors: Chairman	800.00
Members	800.00
Recreation: Chairman	300.00
Members	300.00
Housing Authority: Chairman	-0-
Members	-0-
Board of Registrars: Members	50.00
Clerk	50.00 - per 1000 voters
Planning Board: Chairman	350.00
	300.00
Civil Defense: Director	1,500.00
Moderator	150.00
Town Clerk	11,500.00 (no fees)
Town Treasurer	15,600.00
Tax Collector	3,000.00
Wiring Inspector	4,000.00
Sealer of Weights & Measures	1,500.00
Health Agent (including Plumbing and Gas Inspector)	12,346.88
Personnel Board: Executive Secretary	250.00
Ways & Means Committee	-0-

### ARTICLE 14 - Re: Amendment - Personnel By-Law

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town amend the Personnel By-Law by amending the salary classification plan to eliminate the position of Switch-board Operator/Receptionist, Group 80.

### ARTICLE 15 - Re: Amendment - Personnel By-Law

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town amend the Consolidated Personnel By-Law by making the following changes:

### Section 5 Personnel Records and Reports

- (a) Adding the words "and Personnel Board" after the words Town Accountant.
- (b) Adding the words "with a copy to the Personnel Board" after the words Town Clerk.

### Section 6 Hours of Work - Overtime Compensation

- (a) By deleting the following "Eight hours in any one work day".
- (b) By deleting this paragraph as written and substituting the following:

Full-time employees who are regularly scheduled to work less than forty hours (40) per work week will be paid at their regular hourly rate of pay for all time worked up to forty hours in any one work week. Such employees will be paid in accordance with the provisions of (a) above for authorized time worked in excess of forty hours in any one work week.

### Section 15 Operation of Standard Rate Schedule

- (j) By striking the words "adjusted retroactive to January first of the year of adoption" and inserting "shall begin at the start of the fiscal year".
- (a) By striking the word "are" and substituting "have been" and also by inserting after "April 1" the words "of the same calendar year".
- (c) By inserting the word "earned" between the words vacation and allowance.
- (f) By inserting the words "and equivalent part time service" prior to the word "immediately".

### ARTICLE 16 - RE: BY-LAW ADOPTION

The motion as read by the Chair was moved and seconded. The By-Law Review Committee was in favor and the Rules Committee was in favor. It was unanimously voted that the Town amend the General By-Laws by adding the following new article:

### Article XIX - Budget Control

Section 1.0 - Each numbered line account of the Annual Budget shall be a separate appropriation. Any transfers between such numbered line accounts shall be made only by vote of the Town Meeting, except as otherwise provided by statute.

App'd. by Att. Gen. 10/23/74 - Adv. in Burlington News, 10-7, 14, 21, 74.



## TOWN MEETING

### ARTICLE 17 - Re: By-Law Adaption

The motion as read by the Chair was moved and seconded. The By-Law Review Committee was in favor and the Rules Committee was in favor. It was unanimously voted that the Town amend the General By-Laws by adding the following new article:

#### ARTICLE XIX - Budget Control

**Section 2.0** - Expenditures from unnumbered sub-items listed under Annual Budget line accounts shall be limited to the use and amounts voted except as specified in section 2.1.

**Section 2.1** - The Ways & Means Committee may authorize transfers between unnumbered sub-items of the same Annual Budget line account. - App'd. by Att. Gen. 10/23/74 - Adv. in Burlington News 10-7, 14, 21,-74.

### ARTICLE 18 - Re: By-Law Adoption

The motion as it appears in the warrant was moved and seconded. By-Law Review Committee was not in favor. After some discussion a motion to terminate carried, the main motion carried and by a clear majority the Town voted to amend Article XI by adding at the end thereof the following sections:

24.0 Nuisances to health and safety.

24.1 No owner or lessee in possession of land located within the Town shall suffer or permit the accumulation or storage thereon of rubbish, debris, trash, garbage, scrap or similar material.

24.2 No owner or lessee in possession of land located within the Town shall suffer or permit the presence thereon of piles or mounds of earth, lime, chemicals, gravel, loam, ashes, or similar materials.

24.3 Sections 24.1 and 24.2 shall not apply to conditions or circumstances arising out of or because of construction undertaken in compliance with applicable laws or to landscaping diligently undertaken and pursued or to commercial enterprises operated in accordance with applicable laws where such conditions or circumstances are unavoidable in the customary operation of such enterprises.

24.4 Any person who violates Sections 24.1 and 24.2 shall pay a fine of fifty dollars, each calendar day on which said violation continues to be deemed a separate offense, but no person shall be convicted of violating said sections or either of them unless it appears that at least two days (exclusive of Sundays) prior to the date on

which said violation is alleged to have existed or commenced the Executive Secretary to the Board of Selectmen or the Chief of Police or the Superintendent of the Department of Public Works gave written or oral notice of said violation to the owner or lessee in possession or his servant, agent, or employee.

24.5 That land is leased to a lessee in possession shall not relieve the owner or owners thereof from compliance with the provisions of Sections 24.1 and 24.2. App'd. by Att. Gen. 10/23/74 - Adv. in Burlington News 10-7, 14, 21,-74.

### ARTICLE 19 - Re: Amendment - General By-Laws

The motion as read by the Chair was seconded. After some discussion a motion to terminate debate carried and the main motion failed as stated by the Chair.

### ARTICLE 21 - Re: Blue Cross/Blue Shield

The motion as read by the Chair was moved and seconded. After some discussion a motion to terminate debate carried and the main motion carried and by a clear majority the Town voted to place on the Annual Town Election ballot, an article to increase the Town's liability for Blue Cross/Blue Shield payments for Town employees and dependents.

### ARTICLE 22 - Re: Francis Wyman Jr. High Committee

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 23 - Re: Shawsheen Valley Regional Vocational/Technical School District

The motion as it appears in the warrant was moved and seconded.

A motion to postpone indefinitely was withdrawn.

A motion to postpone until the December meeting was seconded and subsequently failed.

The main motion carried and by a clear majority the Town voted to accept an amendment to the Shawsheen Valley Regional Vocational/Technical School District Agreement initiated by vote of the Shawsheen Valley Regional Vocational/Technical School District Committee adopted on May 28, 1974 and entitled "Amendment No. 3 to Shawsheen Valley Regional Vocational/Technical School District Agreement", which Amendment provides that the annual organization meeting of said Committee for the purpose of electing a chairman and vice-chairman shall be held in each year at the first regular meeting of the Committee following the latest date on which the annual town election of any member town is held, instead of April 1 of each year as said agreement now provides.



## TOWN MEETING

### ARTICLE 24 - RE: SELECTMEN TO CONVEY CERTAIN PARCEL OF LAND

The motion as it appears in the warrant was moved and seconded. A motion to postpone until the December meeting was seconded. After some discussion a motion to move the previous question carried and the motion to postpone carried.

### ARTICLE 25 - RE: AMENDMENT - ZONING BY-LAW

The motion as it appears in the warrant was moved and seconded. A motion to refer to By-Law Review Committee was withdrawn. The Planning Board report was in favor, the By-Law Review Committee was in favor. After some discussion a motion to terminate debate carried. By a roll call of 41 in favor, 8 opposed, 59 not voting the Town voted to amend the Zoning by-Law by striking Section 7.13 Frontage and substituting the following:

**Section 7.13 Frontage** - The property line adjacent to (a) a public way or a way which the Town Clerk certifies in maintained and used as a public way, or (b) a way shown on a plan theretofore approved and endorsed in accordance with the subdivision control law, or (c) a way in existence when the subdivision control law became effective in the Town of Burlington, having, in the opinion of the Planning Board sufficient width, suitable grades and adequate construction to provide for the needs of vehicular traffic in relation to the proposed use of the land abutting thereon or served thereby and for the installation of municipal services to serve such land and the buildings erected or to be erected thereon.

App'd. by Att. Gen. 10/23/74 - Adv. Burlington News 10-7, 14, 21, 74.

### ARTICLE 26 - Re: Cemetery Land

The article as it appears in the warrant was moved and seconded and it was unanimously voted that the Town authorize the Board of Selectmen to petition the County Commissioners to take by Eminent Domain as may be necessary for the enlargement of the present Chestnut Hill Cemetery the following parcels of land:

A parcel of land n/f of Carl B. Drevitson, and a parcel of land n/f of Ronald Bustead, Jr., shown on a plan entitled Plan of Land in Burlington, Mass. prepared by Middlesex Survey Service and dated June 1966, which is on file with the Town Clerk; and bounded and described as follows:

**Northeasterly** by land n/f of Halligan, one hundred ninety four and 60/100 (194.60) feet;

**Southeasterly** by a right-of-way known as Woodbine Street, four and 94/100 (4.94) feet;

**Northeasterly** by a right of way known as Woodbine Street, two hundred eighty one and 92/100 (281.92) feet;

**Southwesterly** by Raymond Road, four hundred ninety eight and 31/100 (498.31) feet;

**Northwesterly** by land of the Town of Burlington, two hundred thirty four and 37/100 (234.37) feet; A parcel of land containing 2.3 acres more or less n/f of Vincent J. & Mary Yakavonis, shows as Lots 496, 497, 498, 499, 500, 501, 502, 503 and a portion of Lots 492 and 504, on plan of land entitled Plan of Village Acres in Burlington, Mass., prepared by J. S. Crossman C.E. and dated April 1913 which is on file with the Town Clerk and is recorded in the Middlesex South Registry of Deeds as Plan 48 in Plan Book 212; and bounded and described as follows:

**Easterly** by Fairfax Street, two hundred eighty five and 6/10 (285.6) feet;

**Southerly** by Bedford Street, one hundred thirty two (132) feet;

**Westerly** by land of the Town of Burlington, five hundred sixty five and 6/10 (565.6) feet;

**Northerly** by land of the Town of Burlington, nine (9) feet;

**Easterly** by land n/f of Vincent J. & Mary Yakavonis, one hundred (100) feet;

**Northerly** by land n/f of Vincent J. & Mary Yakavonis, three hundred forty (340) feet;

Excepting however, from the above described premises so much thereof as was taken for the widening of Bedford Road by instrument recorded with Middlesex South Registry of Deeds in Book 5691, Page 399.

Said proceedings shall be in accordance with the provisions of Chapter 114, Sections 11, 12, 13, and 14, which provides in effect that where the owners of land refuse to sell same, or demand an unreasonable price, the Board of Selectmen may apply to the County Commissioners to take said land under Chapter 79 "Eminent Domain" on behalf of the Town and said land if acquired coming under the control and direction of the Board of Selectmen.

A motion to reconsider Article 19 was seconded and ultimately failed.

It was moved, seconded and so voted to adjourn at 12:00 P.M. until December 9th at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

# THE COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To either of the Constables of the Town of Burlington

Greeting:

In the name of The Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the

Precinct I - Center School  
Precinct II - Meadowbrook School  
Precinct III - Wildwood School  
Precinct IV - Pine Glen School

Tuesday, the Fifth Day of November, 1974

at 7:00 o'clock in the fore noon to 8:00 P.M., then and there to act on the following articles:

To bring in their votes to the Election Officers for the election of Candidates of Political Parties for the following offices:

Governor & Lieutenant Governor	For this Commonwealth	1
Attorney General	For this Commonwealth	1
Secretary	For this Commonwealth	1
Treasurer	For this Commonwealth	1
Auditor	For this Commonwealth	1
Congressman	For 7th Cong'l. District	
Councillor	For 3rd Councillor District	
Senator	For 5th Senatorial District	
Representative in General Court	For 34th Representative District	
District Attorney	For Northern District	
County Commissioner	For Middlesex County	1
Sheriff	For Middlesex County	1
Eight Referendum Questions		

The polls will be open from 7 AM to 8 PM.

Hereof Fail Not, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this 24th day of October in the

year of our Lord one thousand nine hundred and seventy four.

(Signed)

(Signed)

(Signed)

Thomas J. Flaherty, Jr.  
Angelo A. Murgio  
Michael J. Wislowski  
John P. Miller  
Howard E. Strachan, Jr.

Selectmen  
Burlington

## CONSTABLE'S RETURN

Middlesex, ss.

October 30, 1974

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Burlington by posting up attested copies of the same at the Center School, Meadowbrook School, Pine Glen School, Wildwood School and the Town Hall. All postings at least seven (7) days before said voting date, as directed.

s/s Albert J. Kelley  
Constable of Burlington, Ma.

ATTEST:

Catherine R. McKim, Town Clerk

## PROCEEDINGS AT STATE ELECTION

November 5, 1974

After reading of the warrant the Election was opened by the Wardens in charge of their respective precincts.

Warden - Precinct 1 - Rita Perry  
Warden - Precinct 2 - Donald N. Sleeper, Jr.  
Warden - Precinct 3 - Virginia M. Igo  
Warden - Precinct 4 - George L. Judge, Jr.

The Polls were open at 7:00 A.M. and the machine keys were delivered to the Wardens in charge. The voting machines were all checked, they were sealed and the public counters all read zeros.

The Polls were declared closed at 8:00 P.M. Total number of ballots cast - 6884. This included 84 absentee ballots as follows: Precinct 1-19; Precinct 2-23; Precinct 3-29; Precinct 4-13.

STATE ELECTION

The results of the election follow:

	Pr. 1	Pr. 2	Pr. 3	Pr. 4	Total
<b>Governor &amp; Lt. Governor</b>					
Sargent and Dwight, Rep.	673	703	708	724	2808
Dukakis and O'Neill, Dem.	1010	886	904	948	3748
Gurewitz and Bivins, Soc.	6	8	5	8	27
Kahian and Greco, American	62	54	61	48	225
BLANKS					76
<b>Attorney General</b>					
Francis X. Bellotti, Dem.					
120 Hillside Ave., Quincy	862	738	748	800	3148
Josiah A. Spaulding, Rep.					
Proctor St., Manchester	855	894	891	885	3525
Jeanne Lafferty, Soc.					
21 Wait St., Boston	24	18	25	23	90
BLANKS					121
<b>Secretary of State</b>					
23 Otis Pl., Newton	1234	1131	1164	1188	4717
John M. Quinlan, Rep.					
11 Crestwood Cir., Norwood	467	473	478	504	1922
Daniel Kennedy, Burl.	1				1
BLANKS					244
<b>State Treasurer</b>					
Robert Q. Crane, Dem.					
7 Mountainview Rd.,					
Welllesley	1285	1211	1243	1274	5013
Robert Wong, Burl.	1				1
BLANKS					1870
<b>State Auditor</b>					
Thaddeus Buczko, Dem.					
47 Butler St., Salem	1217	1181	1209	1231	4838
Muriel Wong, Burl.	1				1
BLANKS					2045
<b>Congressman 7th District</b>					
Torbert H. Macdonald, Dem.					
63 Appleton St., Malden	1222	1140	1175	1201	4738
James J. Murphy, Ind.					
12 Fields Court, Melrose	352	350	368	377	1447
BLANKS					699
<b>Councillor 3rd District</b>					
Herbert L. Connolly, Dem.					
30 Claremont St., Newton	1122	1070	1083	1067	4342
BLANKS					2542
<b>Senator 5th Middlesex District</b>					
Ronald C. MacKenzie, Rep.					
18 Spruce Hill Rd., Burl.	1343	1293	1340	1359	5335
Parker Weaver, American					
8 Mohawk Rd., Burl.	195	174	175	160	704
BLANKS					845
<b>Representative Gen. Court</b>					
<b>4th Middlesex District</b>					
Robert A. Vigneau, Dem.					
Elm Ave., Burlington	1385	1312	1348	1371	5416
Kenneth Yetman, Burl.	1				1
BLANKS					1467

<b>District Attorney</b>					
<b>Northern District</b>					
John J. Droney, Dem.					
328 Broadway, Cambridge	1204	1145	1187	1182	4718
Betty Yetman, Burl.	1				1
BLANKS					2165
<b>County Commissioner</b>					
<b>Middlesex County</b>					
John L. Danehy, Dem.					
37 Yerxa Rd., Cambridge	1149	1072	1103	1093	4417
Betty Yetman, Burl.	1				1
BLANKS					2466
<b>Sheriff Middlesex County</b>					
John J. Buckley, Rep.					
11 Leicester Rd., Belmont	661	715	718	721	2815
Walter J. Sullivan, Dem.					
28 Putnam Ave., Cambridge	1037	888	896	955	3776
BLANKS					293
<b>Question No. 1</b>					
Yes	1102	1025	1019	1083	4229
No	376	337	382	368	1463
Blanks					1192
<b>Question No. 2</b>					
Yes	1165	1082	1117	1205	4569
No	308	252	266	254	1080
Blanks					1235
<b>Question No. 3</b>					
Yes	661	654	604	662	2581
No	783	663	750	775	2971
Blanks					1332
<b>Question No. 4</b>					
Yes	763	726	643	708	2840
No	710	606	732	739	2787
Blanks					1257
<b>Question No. 5</b>					
Yes	1095	973	982	1126	4176
No	373	341	379	401	1494
Blanks					1214
<b>Question No. 6</b>					
Yes	1023	924	956	1013	3916
No	399	380	377	492	1648
Blanks					1320
<b>Question No. 7</b>					
Yes	820	777	741	808	3146
No	667	582	673	777	2699
Blanks					1039
<b>Question No. 8</b>					
Yes	664	557	525	632	2378
No	809	799	861	916	3385
Blanks					1121

TOTAL VOTE 6886

Precinct 1 - 1775  
Precinct 2 - 1674  
Precinct 3 - 1689  
Precinct 4 - 1746

ATTEST:

Catherine R. McKim, Town Clerk



## TOWN MEETING

### ADJOURNED (FOURTH) TOWN MEETING December 9, 1974

The following members from District E. met at 7:15 P.M., A. Vigneau, A. Faye, S. Zimmermann, F. Pierce and J. Hurley, for the purpose of electing a member to fill the vacancy created by the resignation of Leslie Sleeper Madge. No names were placed in nomination and the Moderator adjourned the meeting to Wednesday, December 11th.

A quorum being present the meeting was called to order at 8:00 P.M.

#### ARTICLE 1 - RE: REPORT OF TOWN OFFICES & COMMITTEES

Rules Committee moved, seconded and so voted to change error in report. Moved, seconded and so voted to accept report as corrected.

Charter Study Committee - It was moved seconded and unanimously voted to continue Charter Study Committee until September 30, 1975.

Report on Drainage - by the Selectmen.

#### ARTICLE 1A - RE: FENCING FRANCIS WYMAN MIDDLE SCHOOL

Report by R. Theriault was followed by much discussion. The Capital Budget was opposed 7 - 0. After a motion to terminate debate was seconded and so voted the main motion carried.

By a clear majority the Town voted to transfer from the DPW Salary Account the sum of \$12,000.00 to be spent for fencing at the Francis Wyman Middle School, same to be spent under the direction of the School Committee.

#### ARTICLE 2 - RE: PEDESTRIAN TRAFFIC LIGHT

The Ways and Means was opposed 9 - 0. The Capital Budget Committee was in favor 7 - 0. The Planning Board was opposed 7 - 0. A motion to move the previous question was seconded and so voted and by a Roll Call (No. 1) of 37 in favor, 40 opposed and 30 not voting the main motion failed.

#### ARTICLE 3 - RE: PRINTING EQUIPMENT

It was moved, seconded, and so voted to postpone indefinitely.

#### ARTICLE 4 - RE: BURGLAR ALARM SYSTEM

The Ways and Means Committee was in favor 9 - 0.

An amendment was seconded. It was moved, seconded and so voted to table the amendment and main motion until the next session, Dec. 11th.

#### ARTICLE 5 - RE: PURCHASE OF HALF-TON PICKUP

The motion as read by the Chair was seconded and by a clear majority the Town voted to transfer \$1475 from Boston Land Acquisition Account and \$25 from DPW Salary Account to be added to the Recreation Maintenance Capital Outlay Account to purchase one half-ton pickup, same to be spent under the direction of the Recreation Commissioners.

#### ARTICLE 6 - RE: GRADING OF FOX HILL ROAD

The main motion as read by the chair was seconded. An amendment was moved and seconded. The Selectmen were in favor. The Ways and Means Committee was opposed 7 - 3. The Planning Board was opposed. After much discussion it was moved, seconded and so voted to move the previous question. The amendment carried and the main motion as amended carried and by a clear majority the Town voted to transfer \$1000 from DPW Salary Account to construct a number of graded bumps at intervals along Fox Hill Road, between Wildwood Street and the entrance to the Fox Hill School.

It was moved, seconded and so voted to adjourn at 11:25 P.M. until Wednesday December 11th.

Respectfully submitted,

Catherine R. McKim, Town Clerk

### ADJOURNED (FOURTH) TOWN MEETING December 11, 1974

At 7:30 P.M. the following members from District E. A. Faye and F. Pierce met to elect a member to fill a Town Meeting Member vacancy. Lawrence L. McCabe, 15 Raymond Road was nominated and unanimously elected. Mr. McCabe was sworn in by the Moderator.

A quorum being present the meeting was called to order at 8:10 P.M.

After several announcements it was moved seconded and so voted to remove Article 4 from the table.

#### ARTICLE 4 - Re: Burglar Alarm System

It was moved, seconded and so voted to amend the sum to \$678.00. It was moved, seconded and so voted to amend by inserting, "same to be connected to the Police Station." The main motion as amended carried.

By a clear majority the Town voted to transfer \$678.00 from DPW Salary Account to purchase and install a burglar alarm system at the Burlington Recreation Department's Youth Center (old Nike Site), the same to be connected to the Police Station, the same to be spent under the direction of the Recreation Commissioners.

## TOWN MEETING

### ARTICLE 7 - RE: TRAFFIC REGULATORY SIGNS

The motion as read by the Chair was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer \$4,656. from DPW Salary Account to purchase Regulatory Traffic Signs.

### ARTICLE 8 - RE: HAZARDOUS STRUCTURES

The motion as read by the Chair was seconded and after some discussion and a motion to terminate debate was seconded and so voted the main motion carried.

By a clear majority the Town voted to transfer \$2,000. from DPW Salary Account to reserve fund to be spent under the direction of the Board of Selectmen for the making safe, demolition or fencing buildings and/or structures that are declared hazardous to public safety by the "Survey Board" of the Town.

### ARTICLE 9 - RE: AUTOMOBILE PURCHASE

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 10 - RE: LOCAL INSPECTOR COMPENSATION

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 11 - RE: PURCHASE OF CIVIL DEFENSE COMM. EQUIP.

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 12 - RE: DEPT. OF VETERANS' SERVICES PART TIME SALARY ACCOUNT

The motion as read by the Chair was seconded after some discussion a motion to terminate debate was seconded and failed on a 2/3 vote. After more discussion a motion to move the previous question was moved and carried. On a standing vote the main motion failed as stated by the Chair. There was a Division of the House and by a Roll Call (No. 2) of 38 in favor, 37 opposed and 33 not voting the Town voted to transfer from DPW Salary Account the sum of \$992.00 for the Part Time Salary Account for the Department of Veterans' Services, same to be spent under the direction of the Board of Selectmen.

### ARTICLE 13 - RE: BLEACHERS AT HIGH SCHOOL

The motion as read by the Chair was seconded. The Ways and Means Committee was opposed. The Capital Budget Committee was opposed. After some discussion a motion to terminate debate carried and the main motion carried.

By a clear majority the Town voted to transfer from DPW Salary Account the sum of \$24,000. to the School Space Committee for the construction of visiting team bleachers at the Burlington High School football field, same to be spent under the direction of the School Space Committee.

### ARTICLE 14 - RE: BICENTENNIAL CELEBRATION ACCOUNT

The motion as read by the Chair was seconded. The Ways and Means Committee was in favor.

It was unanimously voted that the Town transfer \$1,000. from Free Cash Account to the Burlington 200th Bicentennial Celebration Account, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 15 - Re: Gas Storage Tank

The motion as read by the Chair was moved and seconded by the Ways and Means Committee which was in favor. The Capital Budget was in favor. After some discussion a motion to move the previous question carried. By a clear majority the Town voted to transfer \$8,000. from Free Cash Account to the Police Department's Capital Outlay Account to purchase a gas storage tank, same to be spent under the direction of the Board of Selectmen.

### ARTICLE 15A - RE: SALARY OF ENGINEERING/SUB DIVISION INSPECTOR

The motion as read by the Chair was moved and seconded by the Ways and Means Committee. Endorsed by the Personnel Board and approved by the Ways and Means.

By a clear majority the Town voted to transfer \$4,256.46 from the Free Cash Account to the Planning Board Salaries Account to cover the salary of Engineering/Subdivision Inspector for the period from January 1, 1975 to July 1, 1975.

### ARTICLE 17 - RE: AMENDMENT - PERSONNEL BY-LAW

It was moved, seconded and so voted to table until the next session.

### ARTICLE 18 - RE: CHAPTER 825 - STATE FUNDS

The motion as read by the Chair was moved and seconded by the Ways and Means Committee. The Town unanimously voted to authorize the Department of Public Works to spend \$78,766. received by the Town of Burlington under Chapter 825 of the Acts of 1974 for the purpose of construction and maintenance of public roads in the Town, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 19 - RE: SENIOR CLERK TO SUPERINTENDENT OF PUBLIC WORKS

An amendment to the main motion was moved and seconded by the Way and Means Committee. After some discussion a motion to move the previous question carried and the amendment carried. The main motion as amended carried. By a clear majority the Town voted to amend the Personnel By-Law by amending the Salary classification plan to establish the position of Senior Clerk to the Office of Superintendent of Public Works.



## TOWN MEETING

### ARTICLE 20 - RE: PERSONNEL BY-LAW

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 21 - RE: PERSONNEL BY-LAW

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 22 - RE: PERSONNEL BY-LAW RECLASSIFICATION CEMETERY SUPERINTENDENT

The motion as it appears in the warrant was moved and seconded. The Personnel Board was in favor. By a clear majority the Town voted to change the Personnel By-Law by deleting under Group 87 the position of Cemetery Superintendent.

### ARTICLE 23 - RE: FEES - BUILDING DEPARTMENT

It was moved, seconded and so voted to table until the next session.

### ARTICLE 24 - RE: AMENDMENT - BUILDING PERMIT FEES

It was moved, seconded and so voted to table until the next session.

### ARTICLE 25 - RE: AMENDMENT - BUILDING PERMIT FEES

It was moved, seconded and so voted to table until the next session.

### ARTICLE 26 - RE: SALARY CLASSIFICATION - "LOCAL INSPECTOR"

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 27 - RE: AMENDMENT - GENERAL BY-LAWS

It was moved, seconded and so voted to discuss Articles 27 & 32 together and vote the articles separately. The By-Law Review Committee recommended that Article 32 be referred to the Planning Board. It was moved and seconded to refer Article 32 to the Planning Board. An amendment to refer until the next Town Meeting was moved, seconded and so voted and the motion to refer as amended carried. Article 27 was moved, seconded and failed by a clear majority.

A motion to adjourn until January 6th was seconded and failed.

A motion to adjourn to December 16th was seconded and so voted. The meeting adjourned at 11:10 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

## ADJOURNED (FOURTH) TOWN MEETING December 16, 1974

A quorum being present, the meeting was called to order at 8:05 P.M. with a salute to the flag. After a few announcements, John G. Murphy gave a report on the Shawsheen Valley Vocational Technical School.

It was moved, seconded and so voted to remove Article 17 from the table.

### ARTICLE 17 - RE: AMENDMENT PERSONNEL BY-LAW

Personnel Board was opposed. The Ways and Means Committee was opposed. It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to remove Article 23 from the table.

### ARTICLE 23 - RE: FEES - BUILDING DEPARTMENT

The motion as read by the Chair was seconded and by a clear majority the Town voted to adopt Building Department Fees under Article 6 Section 8 General By-Laws as follows, effective January 1, 1975.

1. Fees for Building Permits:
  - a) For remodeling & alterations not to exceed \$5,000.00 estimated cost ----- \$10.00 plus \$1.00 per thousand in excess of \$5,000.
  - b) For additions & accessory buildings \$3.00 per 100 sq. ft. Minimum fee \$10.00
  - c) For new buildings - \$3.00 per 100 sq. ft. of habitable space including stairways, hallways, corridors, utility areas etc. Minimum fee \$20.00
  - d) Signs: Valuation up to \$5,000. - \$10.00 plus \$1.00 per thousand in excess of \$5,000.
  - e) Swimming Pools: \$2.00 per 100 sq. ft. of water area. Minimum fee \$10.00
  - f) Plan reviews on Multi-Family Dwellings, Business or Industrial Buildings, \$.50 per 100 sq. ft. of floor area. Minimum Fee \$10.00
  - g) Demolition or moving a building or structure - \$10.00
  - h) Certificate of Inspection - \$35.00
  - i) Plumbing Installations - Minimum \$10.00 plus \$1.00 per fixture in excess of ten.
  - j) The valuation of proposed construction shall be the actual construction cost as determined by the Building Inspector, exclusive of land value.



## TOWN MEETING

- k) Renewal of Permits Fee shall be determined with above schedule for portions not completed upon renewal date.

It was moved, seconded and unanimously voted to adopt emergency preamble to Article 23.

Whereas the deferred operation of this by-law would tend to defeat its purpose, which is to provide for a building fee schedule on January 1, 1975 when the present Building By-Law may become inoperative. This By-Law is declared to be an emergency measure necessary for the preservation of the peace, health, safety and convenience of the Town.

It was moved, seconded and so voted to remove Article 24 from the table.

### ARTICLE 24 - RE: AMENDMENT - BUILDING PERMIT FEES

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to remove Article 25 from the table.

### ARTICLE 25 - RE: AMENDMENT - BUILDING PERMIT FEES

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 28 - RE: AMENDMENT - PERSONNEL BY-LAW

The motion as it appears in the warrant was moved and seconded. An amendment to substitute the word "equally" for "otherwise" was seconded. A motion to postpone the Article and the amendment indefinitely was seconded and ultimately failed. It was moved, seconded and so voted to delete the word "otherwise". On a standing vote the amendment to use the word "equally" was tied. By a roll call (No. 3) 35 in favor, 26 opposed and 47 not voting the amendment carried. The main motion as amended carried and by a clear majority the Town voted to amend the Consolidated Personnel By-Law by adding the following new paragraph to Section 8:

- (b) Any resident of the Town, who is equally qualified, shall be given preference for appointment to any Town job or position having Civil Service status, to the extent that such preference does not conflict with existing State or Federal Laws.

### ARTICLE 29 - RE: PART TIME PERSONNEL BY-LAW AMENDMENT

The motion as it appears in the warrant was moved, and seconded. An amendment to substitute the word "equally" for "otherwise" was moved, seconded and so voted. The main motion as amended carried and by a clear majority the Town voted to amend the Part Time Personnel By-Law by adding the following paragraph to Section 8:

- (b) Any resident of the Town, who is equally qualified, shall be given preference for appointment to any Town job or position having Civil Service status, to the extent that such preference does not conflict with existing State or Federal Laws.

### ARTICLE 30 - RE: AMENDMENT - GENERAL BY-LAWS

The motion as it appears in the warrant was moved and seconded. By a clear majority the Town voted to amend the General By-Laws Article IX to add the following new section:

SECTION 6.1 The Committee may authorize transfers between unnumbered sub-items of the same Annual Budget line account.

### ARTICLE 31 - RE: AMENDMENT - PART TIME SALARY PLAN

The moderator asked the body to make a few changes in the Article as it appears in the warrant. The motion was then moved and seconded and by a clear majority the Town voted to amend the Part Time Salary Plan as follows;

To add the following Category:

<u>CATEGORY C-1</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Recreation:	2.70	2.81 2.93
Light Equipment Operator (1st year)		(2nd&3rd (4th&5th year) year)

To delete under CATEGORY E, Recreation in its entirety and substitute the following:

Senior Recreation Suprevisor \$15 per session

Senior Basketball Supervisor  
Senior Supervisor of Special Programs (retarded or physically handicapped children)  
Senior Youth Program Supervisor  
Senior Gymnastics Supervisor

Recreation Supervisor \$10 per session

Basketball Supervisor  
Youth Program Supervisor  
Movie Supervisor  
Cheerleader Supervisor  
Ski Supervisor  
Street Hockey Supervisor

Junior Recreation Supervisor \$8 per session

Junior Basketball Supervisor  
Junior Movie Supervisor  
Junior Gymnastics Supervisor

Certified Recreation Instructor \$12.50 per class

Certified Ceramics Instructor

Senior Recreation Instructor \$10 per class

Senior Cake Decorating Instructor  
Senior Sewing Instructor  
Senior Baton Twirling Instructor

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Flag Football Instructor  
Junior Baton Instructor

Certified Referee \$7 per game

Senior Referee \$6 per game

Junior Referee \$5 per game

Recreation Aid 2.20 2.30 2.40

Flag Football Assistant  
Ice Skating Supervisor  
Ceramics Assistant  
Bowling Assistant (Special Children)  
Referee in Training

Summer Program Director \$125 - \$150 per week

Playgrounds Director  
Day Camp Director (Special Children)

Summer Recreation Leader  
\$85.75 \$89.25 \$93.10  
(1st & 2nd year) (3rd & 4th yr.) (5th yr.)

Playground Leader  
Day Camp Leader  
Tennis Instructor

Area Playground Coordinator  
\$95.00 \$100. \$105.

To delete under CATEGORY D, Skating Supervisor, Flag Football Coaches and Assistant Ceramics Teacher.

### ARTICLE 34 - RE: CHAPTER 53, SECTION 9 A OF THE GENERAL BY-LAWS

The article as it appears in the warrant was moved and seconded and it was unanimously voted that the Town accept Chapter 53, Section 9A of the General Laws of the Commonwealth of Massachusetts

SECTION 9A. In any city or town which accepts this section, in a city by vote of the city council subject to the provisions of its charter, and in a town by vote of the town meeting, the following provisions shall apply with respect to nomination papers:

The final date for obtaining blank nomination papers for nomination to city or town office shall be forty-eight week day hours prior to the hour on which nomination papers are required to be submitted to the registrars of voters for certification.

Each candidate shall file with the city or town clerk, prior to obtaining his name and address, and the city or town office for which he intends to be a candidate. No candidate for city or town office shall receive more blank nomination papers than will contain the number of signatures required to place his name in nomination, multiplied by five.

### ARTICLE 35 - RE: AMENDMENT - CHAPTER 686

The motion as it appears in the warrant was moved and seconded and by a hand count of 30 in favor and 22 opposed the Town voted to petition the General Court of the Commonwealth of Massachusetts to amend Chapter 686 of the Laws of 1970 by striking from the first and second lines of Section 12A the words "three months" and by substituting therefor the words "one hundred and twenty days."

### ARTICLE 36 - RE: LAND FOR CONSERVATION PURPOSES

The motion as read by the Chair was moved and seconded. The Conservation Commission was in favor. The Land Use and Zoning Committees were in favor. After some discussion a motion to terminate debate carried and the main motion carried. By a clear majority the Town voted to authorize the Board of Selectmen to transfer to the custody and control of the Burlington Conservation Commission for all purposes included in Mass. Gen. Laws Ch. 40, Section 8C, as it now reads or may hereafter be amended, certain parcels of land situated in and assessed to said Town, which parcels are described as follows:

SEE OPPOSITE PAGES:

### ARTICLE 37 - RE: SELECTMEN TO CONVEY CERTAIN PARCEL OF LAND

The article as it appears in the warrant was moved and seconded. An amendment by the Land Use Committee was seconded. After some discussion a motion to move the previous question carried and the amendment carried. A motion to insert "\$1.00 per year for easement" was seconded and failed. The main motion as amended carried. It was unanimously voted that the Town authorize the Selectmen to lease or grant an easement on a parcel of land or any portion thereof taken from a lot at Number 10-12 Robinlea Circle, Woburn for the purpose of developing the new reservoir which land was not subsequently used for that purpose; the parcel consisting of approximately 4620 sq. ft., approximately 22 ft. x 210 ft., lying outside the reservoir fence and having no apparent use to the Town, to Robert and Carol Markowitz, 12 Robinlea Circle, Woburn, with the express understanding that they and not the town shall be responsible for costs of appraising, surveying, legal fees, or other costs associated with this action and shall thereafter be responsible for payment of taxes assessed by the Town against any property conveyed.

Nine (9) certain parcels of land situated in, owned by and assessed to the Town of Burlington, which parcels are shown on Assessor's Map 25, which Map is on file with the Assessor's Office of said Town, and according to said Map are bounded and described as follows, viz:

(Map 25) Parcel 2: said parcel is bounded Southwesterly by Hillside Avenue, 80 feet; Northwesterly by land of the Town of Burlington and shown on said Map as Parcel 3, 40 feet; Northeasterly by



## TOWN MEETING

said Parcel 3, 80 feet; and Southeasterly by the Parkway 40 feet. Containing 3,200 square feet of land.

(Map 25) Parcel 4: said parcel is bounded Southwesterly by land of said Town and shown on said Map as Parcel 3, 80 feet; Northwesterly by land of said Town and shown on said Map as Parcel 5, 39 feet more or less; Northeasterly by Central Avenue, 80 feet; and Southeasterly by the Parkway, 40 feet. Containing 3,200 square feet of land.

(Map 25) Parcel 6: said Parcel is bounded Southwesterly by land now or formerly of Maplewood Construction Company, Inc., and shown on said Map as Parcel 122-13, 40 feet more or less, Northwesterly by land of said Town and shown on said Map as Parcel 7, 100 feet more or less; Northeasterly by Central Avenue, 40 feet; and Southeasterly by land of said Town and shown on said Map as Parcel 5, 95 feet more or less. Containing 3,900 square feet of land.

(Map 25) Parcel 8: said Parcel is bounded Southwesterly by land now or formerly of Maplewood Construction Company, Inc., and shown on said Map as Parcel 122-14, 45 feet more or less, Northwesterly by land of said Town and shown on said Map as Parcel 9, 115 feet; Northeasterly by Central Avenue, 40 feet; and Southeasterly by land of said Town and shown on said Map as Parcel 7, 110 feet. Containing 4,500 square feet of land.

(Map 25) Parcel 16: said Parcel is bounded Southwesterly by Central Avenue, 40 feet more or less; Northwesterly by land of said Town and shown on said Map as Parcel 15, 80 feet; Northeasterly by said Parcel 15, 40 feet more or less; and Southeasterly by said Parcel 15, 80 feet. Containing 3,200 square feet of land.

(Map 25) Parcel 17: said Parcel is bounded Southwesterly by Central Avenue, 80 feet; Northwesterly by land of said Town and shown on said Map as Parcel 15, 40 feet; Northeasterly by said Parcel 15, 80 feet; and Southeasterly by the Parkway, 40 feet. Containing 3,200 square feet of land.

(Map 25) Parcel 23: said Parcel is bounded Southwesterly by Grandview Avenue, 80 feet; Northwesterly by Cross Street, 80 feet; Northeasterly by lands of said Town and shown on said Map as Parcels 37 and 36, 80 feet, and Southeasterly by land of said Town and shown on said Map as Parcel 24, 80 feet. Containing 6,400 square feet of land.

(Map 25) Parcel 25: said Parcel is bounded Southeasterly by Grandview Avenue, 40 feet more or less;

Northeasterly by land of said Town and shown on said Map as Parcel 24, 85 feet; Northwesterly by said Parcel 24, 40 feet more or less, and Southeasterly by land of said Town and shown on said Map as Parcel 26, 85 feet. Containing 3,200 square feet of land.

(Map 25) Parcel 36: said Parcel is bounded Southwesterly by lands of said Town and shown on said Map as Parcels 23 and 24, 60 feet; Northwesterly by land of said Town and shown on said Map as Parcel 37, 80 feet; Northeasterly by Pine Avenue, 60 feet, and Southeasterly by said Parcel 24, 80 feet. Containing 4,800 square feet of land.

Also, the following parcels of land situated in, owned by and assessed to said Town, which parcels are shown on Assessor's Map 25, which Map is on file with the Assessor's Office of said Town, and to which Map reference may be made, and said parcels are further bounded and described according to said Map as follows, viz:

(Map 25) Parcel 3: said Parcel is bounded Southwesterly by land of said Town and shown on said Map as Parcel 2, 80 feet; Northwesterly by said Parcel 2, 40 feet; Southwesterly by Hillside Avenue, 70 feet more or less; Northwesterly by land now or formerly of Maplewood Construction Company, Inc., and shown on said Map as Parcel 122-13, 75 feet more or less; Northeasterly by land of said Town and shown on said Map as Parcel 5, 75 feet more or less; Southeasterly by said Parcel 5, 45 feet more or less; Northeasterly by land of said Town and shown on said Map as Parcel 4, 80 feet; and Southeasterly by the Parkway, 80 feet. Containing 11,940 square feet of land.

(Map 25) Parcel 5: said Parcel is bounded Southwesterly on two (2) courses by land of said Town and shown on said Map as Parcel 3 and by land now or formerly of Maplewood Construction Company, Inc., and shown on said Map as Parcel 122-13, 75 feet more or less and 85 feet more or less, respectively; Northwesterly by land of said Town and shown on said Map as Parcel 6, 95 feet more or less; Northeasterly by Central Avenue, 160 feet; and Southeasterly by lands of said Town and shown on said Map as Parcels 4 and 3, 80 feet. Containing 13,950 square feet of land,

(Map 25) Parcel 7: said Parcel is bounded Southwesterly by lands now or formerly of Maplewood Construction Company, Inc., and shown on said Map as Parcels 122-13 and 122-14, 121 feet more or less; Northwesterly by land of said Town and shown on said Map as Parcel 8, 110 feet; Northeasterly by Central Avenue, 120 feet; and Southeasterly by land of said Town and shown on said Map as Parcel 6, 100 feet more or less. Containing 12,600 square feet of land.



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- (Map 25) Parcel 9: said Parcel is bounded Southwesterly by land now or formerly of Maplewood Construction Company, Inc., and shown on said Map as Parcel 122-13 and 122-14, 121 feet more or less; Northwesterly by Parcel 8, 110 feet; Northeasterly by Central Avenue, 120 feet; Southeasterly by land of said Town and shown on said Map as Parcel 8, 115 feet. Containing 4700 square feet of land.
- (Map 25) Parcel 11: said Parcel is bounded Southwesterly by land now or formerly of Maplewood Construction Company, Inc. and shown on said Map as Parcel 122-14, 85 feet more or less; Northwesterly by land now or formerly of Murray Hills, Inc., and shown on said Map as Parcel 12, 81 feet more or less; Northeasterly by Central Avenue, 80 feet more or less; and Southeasterly by Cross Street, 115 feet more or less. Containing 7,840 square feet of land.
- (Map 25) Parcel 13: said Parcel is bounded Southwesterly by land of owners unknown; Northwesterly by land of owners unknown, Northeasterly by Central Avenue, 60 feet more or less; and Southeasterly by land now or formerly of Murray Hills, Inc., and shown on said Map as Parcel 12, 52 feet more or less. Containing 2,610 square feet of land.
- (Map 25) Parcel 37: said Parcel is bounded Southwesterly by land of said Town and shown on said Map as Parcel 23, 60 feet; Northwesterly by Cross Street, 80 feet; Northeasterly by Pine Avenue, 60 feet; and Southeasterly by land of said Town and shown on said Map as Parcel 36, 80 feet. Containing 4,800 square feet of land.
- (Map 25) Parcel 14: said Parcel is bounded Southwesterly by Central Avenue, 189 feet more or less; Northwesterly on two (2) courses, the land of owners unknown and the second by Parcel 38 on said Map, 50 feet more or less and 110 feet more or less, respectively; Northeasterly by Grandview Avenue, 170 feet more or less, and Southeasterly by Cross Street, 160 feet. Containing 29,300 square feet of land.
- (Map 25) Parcel 22: said Parcel is bounded Southwesterly by Grandview Avenue, 160 feet more or less; Northwesterly by Parcel 38 on said Map, 165 feet more or less; Northeasterly by Pine Avenue 118 feet more or less; and Southeasterly by Cross Street, Containing 21,600 square feet of land. Map 25 Parcel 26 said Parcel is bounded Southwesterly by Grandview Avenue, 40 feet more or less; Northwesterly by land of said Town and shown on said Map as Parcel 25, 85 feet; Northeasterly by land on said Town as shown on said Map as Parcel 24, 40 feet more or less; and Southeasterly by said Parcel 24, 85, feet. Containing 3200 square feet of land.
- (Map 25) Parcel 49: said Parcel is bounded Southwesterly by Wellesley Avenue, 35 feet more or less; Northwesterly by Otisfield Street, Northeasterly by Mayflower Avenue, 93.40 feet; and Southeasterly by Parcels 55 and 50 on said Map, 140 feet. Containing 9,372 square feet of land.
- (Map 25) Parcel 15: said Parcel is bounded Northwesterly by Cross Street, 160 feet; Northeasterly by Grandview Avenue, 560 feet more or less; Southeasterly by the Parkway 140 feet; Southwesterly by land of said Town and shown on said Map as Parcel 17, 80 feet; Southeasterly by said Parcel 17, 40 feet; Southwesterly by Central Avenue, 120 feet more or less; Northwesterly by land of said Town and shown on said Map as Parcel 16, 80 feet; Southwesterly by said Parcel 16, 40 feet more or less; Southeasterly by said Parcel 16, 80 feet; and Southwesterly by said Central Avenue, 320 feet more or less. Containing 1.5 acres of land.
- (Map 25) Parcel 24: said Parcel is bounded Northeasterly by Pine Avenue, 390 feet more or less; Southeasterly by the Parkway, 160 feet more or less; Southwesterly by Grandview Avenue, 125 feet more or less; Northwesterly by land of said Town and shown on said Map as Parcel 26, 85 feet; Southwesterly by land of said Town on said Map as Parcels 26 and 25, 80 feet more or less; Southeasterly by said Parcel 25, 85 feet; Southwesterly by said Grandview Ave., 225 feet more or less; Northwesterly by land of said Town and shown on said Map as Parcel 23, 80 feet; Northeasterly by land of said Town and shown on said Map as Parcel 36, 60 feet; and Northwesterly by said Parcel 36, 80 feet. Containing 1.4 acres of land.

## ARTICLE 38 - RE: WOBURN BOUNDARY LINE

The motion as read by the Chair was moved and seconded and it was unanimously voted that the Town, pursuant to section 7 of chapter 42 of the General Laws, to authorize the Selectmen to enter into an agreement with the City of Woburn for the purposes of enabling the Town of Burlington to be ceded from the City of Woburn that portion of Woburn territory presently bounded by the outer layout line of South Bedford Street; the Burlington and Woburn boundary line as presently existing and the inner layout line of

TOWN MEETING

Route Three (3), and to cede to the City of Woburn that portion of Burlington territory consisting of parts of the following parcels:

Lot No.	Owner	Address
95	Style	8 Winter St.
98	Sullivan	10 Winter St.
99	Davis	14 Winter St.
102B	Farris	Winter St.
a 10' wide unnumbered parcel		
102A	Seery	5 Winter St.
102	Mullen	3 Winter St.
112	McGrath	125 Pearl St.
an unnumbered parcel		
113	Greenan	123 Pearl St.
113	Russo	118 Pearl St.
133	McCue	114 Pearl St.
133-1	Haley	116 Pearl St.
111	Bernabeo	192 Pearl St.

a portion of Winter Street; together containing approximately 95,000 square feet and shown on the Burlington Assessor's Plans dated 1969 as revised to 12-31-73 and on plans on file with the Town Engineer, said agreement to be negotiated and executed by the Board of Selectmen upon such terms as they shall deem proper.

It was moved, seconded and unanimously voted that the Annual Town Election be held Saturday March 1, 1975.

A motion to reconsider Article 15 was seconded and unanimously carried.

ARTICLE 15 - RE: GAS STORAGE TANK

A motion to change the amount of \$8,000.00 to \$9,412.63 was seconded and so voted and the main motion as amended carried.

Unanimously voted that the Town transfer \$9,412.63 from Free Cash Account to the Police Department's Capital Outlay Account to purchase a gas storage tank, same to be spent under the direction of the Board of Selectmen.

A motion to reconsider Article 6 was seconded and failed on a 2/3 vote.

A resolution by Carolyn Wiggins was seconded and carried by a clear majority.

RESOLVED that this Town Meeting direct the Building Inspector to prepare an amendment to the Building Department fees By-Law, a pro-rated schedule of fees to be charged for Certificate of Inspection based on the time required to inspect specific categories of structures. This

amendment would be presented at the Annual Town Meeting allowing the inspector 6 months during which he may determine the most equitable fee schedule.

It was moved, seconded and so voted to adjourn at 11:10 P.M. until February 24, 1975.

Respectfully submitted,  
  
Catherine R. McKim, Town Clerk

REPORT OF THE MODERATOR -- 1974

1974 marked the fourth year during which I served as Moderator. This year there were sixteen (16) sessions of the representative town meeting, one (1) in February, ten (10) in May and June, two (2) in September and three (3) in December. The excellent cooperation of town meeting members and the continued interest of the citizens of the town have been invaluable in assisting me in performing my public duties.

In addition to the continued writing of my newspaper column, "Quorum Call", designed to provide commentary on town affairs and stimulated by my belief that a Moderator has a special responsibility to keep the public informed, I have participated again in the activities and interchange of ideas of the Massachusetts Moderators' Association.

Without the willingness of volunteers to serve on the various committees appointed by your Moderator, much of the important business of the town would not be completed. Again I wish to thank those 35 men and 27 women who have accepted my appointment to the Land Use and Zoning Committee, the Rules Committee, the By-Law Review Committee, the 175th Anniversary Committee, the Personnel Board, the Regional Solid Refuse Disposal Planning Committee, the Bicentennial Committee, the Capital Budget Committee, the Charter Study Committee, the School Space Committee and the Ways and Means Committee.

With gratitude,  
  
Robert H. Gordon  
  
Moderator



## SELECTMEN

In our one hundred and seventy-fifth year, the Board of Selectmen were confronted with challenge and change. As the ensuing will show, the Selectmen, as the executive team of government, met each of these situations with leadership, objectivity, and an uncompromising determination. Although no one ever "wins them all", we nevertheless, gave it our best effort which often resulted in success. What follows is an overview of the major significant events of 1974.

### ORGANIZATION

The past year may be remembered as the year of new faces. Consequently some felt at the outset of the political year that there would be an experiential and leadership void. That some would harbor such thoughts is understandable when you consider the following facts: former Executive Secretary Richard Brown, who had served the Board so well in the past, left the Town service to become Town Administrator of nearby Bedford. Leaving also, but for different reasons - like spending more time with his family - was Selectman Robert Roberto. During his stewardship on the Board, Mr. Roberto distinguished himself as a very capable executive and competent leader as 1973's Chairman of the Board. Additionally, as the political year dawned in March only one member, viz., Mike Wislowski, had more than one year experience on the Board. The experiential question was further compounded by the fact that of the three Selectmen's seats up for election, two would be filled by new personalities who have never served on the Board before. The challenge of experience was met head on by both the electorate and the Selectmen. In March the voters returned Mike Wislowski to office while at the same time electing two very capable individuals in the form of Planning Board member and local educator, John P. (Jack) Miller and business executive, Howard E. Strachan, Jr. These three gentlemen coupled to the two one year members, Thomas J. Flaherty, Jr., and Angelo Murgo moved rapidly and decisively. Their first main order of business was to organize by electing Selectman Thomas J. Flaherty, Jr., chairman, and Angelo A. Murgo, vice-chairman. The next order of business was the making of annual appointments.

### MAJOR APPOINTMENTS

As previously noted the new Board got right down to business. First among the major appointments was that of confirming Donald J. Zollo as Executive Secretary for a full year's appointment. Technically, Mr. Zollo was a re-appointment since he had been appointed by the previous Board only several weeks prior.

In addition to Mr. Zollo, other major appointments of the year were mainly reappointments of the same capable individuals. Among these the following are cited:

Building Inspector	Francis Moran
D.P.W. Superintendent	Angelo R. Orlandella
Dog Officer/Animal Inspector	Thomas Short

Temporary Town  
Treasurer  
Town Accountant  
Town Counsel  
Town Engineer  
Veterans' Agent  
Planning Board

J. Edward Fogelberg  
Patrick J. Mullin  
Zamparelli & White  
Wilfred Nadeau  
Charles Casassa  
Edward Gaffney

(Meeting in joint convention to fill Mr. Miller's Term)

With such an excellent team as the foregoing to work with the Board of Selectmen, the issue of experience and leadership ceased to exist.

### TOWN TREASURER

During the course of the year, the Board became aware that there were alleged irregularities in the office of the Town Treasurer. After consulting with Counsel, the Board voted to turn the matter over to higher legal authority. Upon completion of a review of the evidence and the hearing of testimony, indictments were issued. Before the indictments were returned the Treasurer voluntarily placed himself on a temporary leave of absence. Thereupon, in accordance with the General Laws of the Commonwealth, the Selectmen appointed a Temporary Town Treasurer.

To fill this vital position, the Board chose one of Burlington's leading citizens, Mr. John Edward Fogelberg.

### LIQUOR LICENSE VIOLATIONS

As the licensing authority for the Town, the Selectmen are charged with a very serious responsibility of dealing with those licensees who violate the law. In this regard, the Board's policy has been to settle for nothing less than strict enforcement of all related laws. The reason for such a hard line is to insure that the Town does not become a haven for undesirables or become known as a place where one can violate the alcoholic beverages laws and get away with it. Essentially, then it is the established policy that all licensees "tow the mark".

However, three such licensees failed to so tow the mark. The three were comprised of two liquor stores (one having had two violations within the same year), and one lounge. The nature of these violations was the serving of minors. After having reviewed each violation in public hearing assembled, the Board imposed a suspension of the license. To-date, none of the aforementioned suspensions have been implemented because each licensee has yet to exhaust his right of appeal to higher authorities. In the case of the lounge, their management came forth and offered a counter proposal to a suspension. Their initial proposal was to pay a forfeiture to the Town in the amount of \$500.00 to \$1000.00. This proposal was totally unacceptable and accordingly rejected. After continued



## **SELECTMEN**

discussion a compromise proposal was agreed upon. The provisions of the agreement provided: that the Board rescind its original suspension and in return the lounge would pay a \$9,000.00 forfeiture to the Town, improve security by making certain changes in their physical plant, cooperate more fully with the Police Department in any future incidents, and give serious consideration to hiring local police officers (on a detail basis) instead of security guards, as a precaution to preventing future violations.

Although as previously noted no final dispositions have been rendered by higher authority, the Selectmen intend to continue with their policy of strict enforcement of all alcoholic beverage laws, especially as it relates to the serving of minors.

## **POLICY CODE**

In the realm of internal management, the Board took what was considered a giant step forward in promulgating a policy Code. Essentially, the Code is a written instrument setting down what standard operating procedures should be. As such, it will set forth the rules and regulations governing the operations of all organizations under the authority of the Board of Selectmen. Put another way, the Code will take up where the law leaves off, as it relates to departmental operations. Hopefully, by the next Annual Report each department will have presented a full set of policy guidelines for approval by the Board. A copy of such approved and adopted policies will be on file in the Selectmen's office and the Town library for public inspection.

The first General Special Provision of the code is a policy that makes it possible for the Selectmen to assess the cost of Town Counsel's services to a private petitioner who may appear before any organization of the Town seeking approval of said organization which would result in a benefit to the petitioner. This provision has already been employed on three separate occasions in 1974. In other managerially related developments, the Executive Secretary and the Town Accountant have been working on a study of Town Hall purchasing practices. Although the study is incomplete, it has already produced some cost saving results and operations, for example: uniform letter and memo-heads; less expensive paper; multi-usable inter-office mailing envelopes; uniform inter and intra-office communication (via memo-heads); and volume purchasing of duplicating paper, at even lower prices by paying COD. It is anticipated that other benefits will result upon completion of the study.

As a management aid to the various Town organizations, the Selectmen have joined the Management Information Service (MIS) of the International City Management Association (ICMA). The MIS is a program that enables the Town to contact ICMA headquarters and pose a particular question or problem to them. Within days the ICMA will supply extensive information in the form of what other towns are doing on similar issues, copies of the most recent studies or reports relating to the subject matter, published and non-published research material, or provide model by-laws to deal with the problem. In short,

MIS can save our personnel time and money, when utilized. This service is available to all Town organizations.

## **COMMERCE AND INDUSTRY**

Economically, 1974 was not "a very good year". However, it is interesting to note that several firms had enough confidence in Burlington to either open for business or commit themselves to locating in Town. Among those to be cited are: Bonanza Steak House, Bradlees, Caldors, Rustler's Steak House, and the new proposed Skinner's Path Restaurant. On the other hand, the Board turned down requests for various licenses to operate certain businesses because it was felt that their particular type of operation was not in the best interests of the Town.

As further evidence of the confidence businessmen have in Burlington, the Board is pleased to note that it approved two Industrial Development Financing Authority (IDFA) resolutions. Such resolutions are a means of allowing industry to finance capital expenditure at a very low rate of interest - at no cost to the Town. However, the Selectmen must approve the resolution and then submit same to the Burlington IDFA for their approval. Once their approval is obtained, the matter then rests with the State for its approval.

The two firms that sought IDFA financing were the GCA Corporation for a \$2,500,000 undertaking; and the Goodway Graphics Co., for a \$300,000 project. That these two firms had faith in Burlington during 1974 is a credit to our fine Town.

Of priority importance to the Board was the question of Town-Industry relations. Specifically, it was felt that local industry and its leaders did not have adequate dialogue with the Town and its leaders. As a means of resolving this problem, the Selectmen instructed the Executive Secretary to devise a plan which would bring the Town government and industrial community into a better working relationship. Thus, Mr. Zollo, in cooperation with Mr. Anthony Mazzone of RCA, Burlington developed the idea of a Town-Industry workshop. The intent and result of such a workshop was to have the Town Departments and the leaders of 35 major local industries come together in a meaningful exchange of dialogue. The setting for this event was the main dining room of RCA, who also provided an excellent collation. All present agreed that the endeavor was a success and worthy of being repeated. Although we have done so in the past, the Board wishes to once again publicly thank RCA, especially Mr. Stanley Koladin and Mr. Anthony Mazzone.

## **CABLE TV (CATV)**

1974 was the year that saw significant implementation of the CATV program. By the end of the year approximately 41 miles of cable had been laid passing 3,480 residences, and serving about 730 of these residences. Thus, the hookups to-date represent 21 per cent subscriber penetration - which is a very good showing when one con-

## SELECTMEN

siders that cable installation began midway through October. The cable firm hopes to increase this percentage by a substantial margin in the next year.

While speaking of the next year, you are reminded that 1975 will be the year of increased local origination, i.e., actual broadcast of the Board's meetings and hopefully of Town Meeting. Additionally, the Town, through our contract with Colonial Cablevision, will be provided with an educational station.

It is also worthy to note that during 1974 the Board on two occasions denied a requested rate increase. Our reason, in part, for so doing was based on the fact that the cable contractor had not made any meaningful progress to warrant an increase.

### LAHEY CLINIC

At long last ground was broken and construction started on the Lahey Clinic facility. Needless to say having such an outstanding firm, with international recognition, located in Burlington is a very praiseworthy achievement.

Not all of the Lahey related news was of a positive note. It had originally been planned to have the old Union School turned over to the Lahey organization for conversion to a satellite clinic, with the property reverting back to the Town upon completion of Lahey's main structure. However, rising costs forced Lahey to abandon this course of action. It is now expected (the satellite clinic) to be a part of the consolidated premises which will be located on Mall Road.

### HANSCOM FIELD

During the year the Selectmen passed three separate resolutions expressing the Town's positions on the future use of Hanscom Field in Bedford. The crux of these positions was: the right to have participatory inputs in future plans; opposition to commercial aviation traffic; opposition to any use that results in a negative environmental impact on Burlington; and opposition to the closing of the present research center, which would adversely affect the local economy.

Copies of these resolutions were forwarded to officials at the highest levels of government so that all would be aware of our position on the use of Hanscom Field.

### CHARTER STUDY COMMISSION

At the February Town Meeting an Article sponsored by the Board to create a Charter Study Commission was adopted. The Commission has since become operational, with the Selectmen having made two appointments to same.

Although the individual Selectmen may have differing points of view as to how the structure of Town government should be changed, we all do agree that some basic changes are needed to bring about more meaningful managerial reform. Hence, along with the rest of the

Town, the Board looks forward with anticipation to receiving the final report of the Charter Study Commission.

### EEA, CETA and NYC

In response to the poor state of the national economy and rising unemployment, the federal government passed two laws which are known as the Emergency Employment Act (EEA), and the Comprehensive Employment Training Act (CETA). Both of these Acts made provisions for public service employment (PSE) i.e., an opportunity to hire unemployed people for Town service at no cost to the Town. Furthermore, the Town has been an active participant in the National Youth Corps (NYC) Program, which is aimed at providing employment opportunities for young people. Like many other communities, Burlington has taken great advantage of these federal funds.

EEA was phased out during the summer; however, a supplemental appropriation in the amount of \$26,099 provided the Town with five positions funded through the end of March 1975. Around the beginning of October the Town commenced hiring under Title II (FY-74) of the CETA Program. From this latter source the Town hired six individuals, representing a dollar value of \$48,333.. (In January of 1975 another \$15,000 was added, creating three more jobs.) These positions are expected to be funded for a period of time ranging from July to October of 1975. Additionally, the Town applied for and received three positions under Title I of CETA, amounting to a dollar value of over \$14,040.

Further funding has already been guaranteed for 1975 which will result in more than 35 PSE jobs equalling about \$235,500, all at no cost to the Town. In the meantime, under NYC, the Town obtained 50 positions' (on a temporary and part-time basis) resulting in an allocation of approximately \$14,400.

In making mention of the EEA and CETA programs, the Board would once again like to publicly thank Mrs. Jane Seaward, Mr. Robert Zaya and their former staff for the excellent job they did in managing the EEA program for the Burlington consortium.

### BURLINGTON MUNICIPAL INTERNSHIP AND NEW PERSONNEL

Shortly after the start of the school year the Selectmen's office was assigned two field study students, viz., Lawrence Saloman and Linda Stewart, both members of the senior class at Burlington High School. As participants in the Field Studies Program they spend one day a week as Special Assistants to the Executive Secretary. They serve in this capacity (without compensation) for the purpose of gaining practical experience and academic credit. Those students who seek assignments with official organizations of the Town government are considered municipal interns. As such they are treated as staff level personnel. To-date, the program has been very successful; so much so that the students assigned to the Selectmen's office have been reappointed to serve for the second semester covering



SELECTMEN



January through May 1975.

Because the Field Studies Program has been such a success in both the public and private sectors, the Board congratulates its driving force, Dr. Gerald Kriedberg of the High School guidance office.

**CHRISTMAS PROGRAM**

Traditionally the Christmas program has consisted of the seeking of private funds to defray the cost of lighting the Town Common. However, in 1974 the Board expanded this program (at no cost to the taxpayer except for the electricity involved in the lighting), resulting in a greater fostering of the "Spirit of Christmas".

The expanded effort took the form of having Santa Claus visit the exceptional children at the Pine Glen and Marshall Simonds Schools. The gifts distributed by Santa were donated by the following merchants: Almy's, Bradlees, Building 19 1/2 and Caldors - once again, thank you. And, of course, a special thanks to our Santas - Paul Mills and Chet White.

Before concluding this section, The Board would like to report that 1974 was a very good year for donations to the Lighting Fund, a total of \$1,435 having been collected.

**FINANCES**

Concerning major finances, the Board reports that the Town received the following Federal funds:

Revenue Sharing	\$896,705
Criminal Justice	195,083 *
EEA-CETA-NYC	102,872 **
<b>TOTAL</b>	<b>\$1,194,660</b>

\*\$4,583  
\*\* A portion of these funds will be used in 1975  
For calendar year 1974 the Selectment's Office collected

and deposited into the Town Treasury a total of \$114,490.13

On December 5, 1974 the State Bureau of Accounts certified to the Board of Selectmen that the Town had \$1,374,086 in surplus cash.

Finally, a word about the tax rate, for in this regard 1974 reflected a \$3.50 drop in taxes - the first time since 1968 that a decrease was noted. We do not assume to take full responsibility for this because many other agencies are involved. However, as the executive team of Town government we are proud of the role we played and hope that 1975 will be just as promising.

**CONCLUSION**

The Board wishes to thank all those in and out of government who have aided, cooperated with or contributed to the efforts of the Selectmen in 1974. We hope that the same spirit will be evidenced in 1975. To the citizens of Burlington, we once again pledge to give you our best efforts for the ensuing year.

Respectfully Submitted,

**BOARD OF SELECTMEN**

- Thomas J. Flaherty, Jr., Chairman
- Angelo A. Murgo, Vice-Chairman
- Michael J. Wislotski
- John P. Miller
- Howard E. Strachan, Jr.



## TOWN COUNSEL

### LICENSING AUTHORITY

#### NEW LICENSES ISSUED DURING THE YEAR 1974

##### LIQUOR LICENSES

Wm. Filene's & Sons  
Skinners Path

##### VICTUALLERS

Barney's Curbside - Building 19 1/2  
Bonanza Steak Pit  
Rustler Steak House  
Family Affair Restaurant  
Hurry-In Restaurant

##### SUNDAY LICENSE

Bonanza Steak Pit  
Cumberland Farms (Hillside Colony Plaza)  
Rustler Steak House  
Family Affair Restaurant  
Hurry-in Restaurant  
Eagermans Bakery  
Stephen's Flowers

### BOARD OF SELECTMEN

#### LICENSING AUTHORITY

Thomas J. Flaherty, Jr., Chairman  
Angelo A. Murgio, Vice-Chairman  
Michael J. Wislowski  
John P. Miller  
Howard E. Strachan, Jr.

## REPORT OF TOWN COUNSEL

It appears that town counsel put more hours into the work of the Town during the year 1974 than it did during the preceding year. However, that statement by itself, while true, is also somewhat misleading. One reason is that for the first time in 1974 town counsel has taken a very active role in collective bargaining on behalf of both the School Committee and the Selectmen. Formerly the Selectmen negotiated their own contracts with labor unions recognized by the Town, whereas the School Committee, as permitted by statute, hired other counsel to negotiate for it. Collective bargaining, if it does not account for all of the additional hours worked by town counsel in 1974, certainly accounts for a good part of it.

Indeed, collective bargaining provides a suitable focus for the introduction of this report of town counsel. It was only a few years ago that labor unions or associations (for reasons that are not altogether clear, some employee

groups involved in collective bargaining seem to eschew the word "union") could not and did not bargain collectively on behalf of municipal employees in Massachusetts. Now, there are relatively few municipal employees (a term that in this context of course excludes elected officials and executive officers), not only in Burlington but elsewhere, who are not covered by some collective bargaining agreement. Indeed, once collective bargaining begins, it usually spreads rather rapidly through the municipal departments of town government, usually reaching secretarial and clerical help last. In at least one sense, it is probably all to the good that collective bargaining should spread to all employees after a majority are covered by it; when that happens, Town Meeting and other bodies charged with fixing the compensation of employees can at least rest on the assumption that all town employees will be able to bargain for increases in salaries and other benefits and can, if it chooses, leave such increases to the collective bargaining process.

But municipal collective bargaining is doing much more than making work for lawyers all over Massachusetts. As it did in the private sector when it became commonplace during the late thirties, so in the public sector collective bargaining is rapidly changing the allocation of power and authority. Decisions that department heads or elected officials could once make unilaterally, with regard perhaps only to their political consequences, now must be made with regard to the wishes and aspirations of the employees concerned. And with respect to two classes of employees, the police and firefighters, if the Town through its collective bargaining agents, the Selectmen, is unable to come to an agreement with their unions, a statute of the commonwealth provides for compulsory arbitration, and the arbitrators have power to fix their salaries. For better or for worse, this means that large areas of local control will now pass into other hands.

Like all new relationships, collective bargaining has required an accommodation not only between the desire of municipal officers to maintain absolute authority over policies relating to public employment and the desires of municipal employees to have a voice in the formulation and implementation of these policies but also between traditional remedies for employees who consider themselves aggrieved by some action taken by their employer and new remedies growing out of the collective bargaining process. For example, in a 1974 case, the Supreme Judicial Court of the Commonwealth ruled that an employee of the Town of Dedham who felt that he had been unjustly discharged and who had appealed discharge to the Civil Service Commission, which decided his appeal adversely to him, could nevertheless bring the same complaint before the Labor Relations Commission of the Commonwealth on the grounds that his discharge was an unfair labor practice since it had been in retaliation for union activity. And it is now by no means uncommon to find that many contracts contain grievance procedures that afford parallel remedies to those provided by the Civil Service laws.

Whatever else collective bargaining may be, it will, we venture to say for some time to come, be a fruitful field for

TOWN COUNSEL

municipal lawyers. But of course it would be absurd to think that all or even most of town counsel's work in 1974 was somehow related to collective bargaining. The other legal problems that confront the Town of Burlington most certainly did not diminish because collective bargaining increased. Indeed, at least one new area, disciplinary proceedings against holders of licenses for the sale of alcoholic beverages for sales to minors, became rather prominent on the legal scene in Burlington in 1974. Then of course there were zoning problems, tax abatement problems, Board of Health matters and all the other myriad activities of town government that give rise to the need for legal services. As in the past the work of the town counsel will be broken down into four major categories: litigation, opinions, real estate title and general counseling and appearances.

1. Litigation

**A. Jewel Companies v. Town of Burlington**--This case was concluded in 1974 when the Supreme Judicial Court, reversing a final decree of the Superior Court, ruled that the Town of Burlington could require stores engaged in the sale of food to remain closed between 10:00 p.m. and 8:00 a.m., even though other business establishments were allowed to remain open during this period and even though licensed common victuallers were not subject to the closing. An appeal to the Supreme Court of the United States apparently was considered by the plaintiff Jewel Companies, but ultimately no appeal was taken. The case is something of a landmark, and it appeared that several other Massachusetts municipalities have adopted or are about to adopt similar legislation. This case illustrates the importance of the appellate processes as a final step to resolving complex litigation. When new ground is to be broken, the shovel must usually be wielded by the highest courts.

Appeals, however, cost money. There are records and briefs to be duplicated (printing was required at that time that the **Jewel Companies** case was taken up), and the writing of a presentable appellate brief takes vast amounts of time. Appellate argument, if it is to be meaningful, should be considered and polished. But considerable as the cost was of prosecuting the appeal to the Supreme Judicial Court in the **Jewel Companies** case, it was only a fraction of what the cost would have been were we not town counsel and had we been hired by the Town of Burlington to handle this appeal. Yet we also understand that in numerous towns that hire counsel on a yearly retainer, it is the custom to retain outside counsel to handle appellate work. It is often the custom in such communities to hire outside counsel to do other specialized work. The axiom that the marketplace affords few real bargains probably applies as much to the hiring of lawyers as to any other enterprise.

**B. Raimondo v. Town of Burlington**--It may seem somewhat unusual to use this report to talk about a case that we lost in the Supreme Judicial Court. But **Raimondo** is such a case. This case arises out of a very hurried taking by the Conservation Commission of property owned by Marion Raimondo; apparently the

reason for the haste was that the owner was about to develop the property. Not having sufficient time to search the title and prepare a description of the land to be taken by the Commission, we were forced to rely upon Assessors' maps. (These maps, due to no fault of the Assessors of course, contain notoriously inadequate descriptions of the real property of the Town.) Whether the resultant order of taking sufficiently described the land that the Commission intended to take was debatable. And precisely because it was debatable the owner saw fit to bring in the Superior Court a complaint seeking declaratory relief that the order of taking did not sufficiently describe the property intended to be taken.

A year and a half passed, and the case was not heard. The owner, nearing the end of the period during which she could petition for damages occasioned by the taking and allegedly not reimbursed by the Town, brought such petition in the Superior Court. As soon as it was brought, town counsel filed a pleading known as a plea in abatement in the owner's earlier case. The Town's argument was that by filing a petition for damages, the owner had effectively waived any claims that she may have had with respect to irregularity of the taking. A line of Massachusetts cases, including a 1971 Opinion of the Justices, was cited by the Town to support this proposition. The owner, on the other hand, argued that these cases held no more than that a person could not in the same petition challenge the validity of the taking and seek damages arising therefrom.

A Justice of the Superior Court accepted the Town's position and sustained the plea in abatement. The owner appealed to the Appeals Court. While the appeal was pending there, the Supreme Judicial Court on its own motion, that is without the request of either party, transferred the case to itself for hearing. Thomas Murphy, Esquire, a Burlington attorney, ably argued the owner's case in the Supreme Judicial Court. And he prevailed. In an opinion by Mr. Justice Braucher, the high court ruled that the rule relied upon by the Town meant no more than that the challenge to the validity of the taking and the petition for assessment of damages could not have been joined. They could however be maintained separately. (Indeed, the Court also pointed out that under the new Massachusetts Rules of Civil Procedure that took effect on July 1, 1974, well after both of these petitions had been brought, the two claims could be joined in the same complaint.)

The **Raimondo** case is illustrative of problems that governmental bodies in general, and the Town of Burlington in particular, often encounter when they proceed to take property by eminent domain. When land is taken, the body authorizing the taking (in the case of the Town usually Town Meeting) generally thinks about the cost only in terms of the amount that is proposed to be paid as the so-called *pro tanto*. But the *pro tanto* is no more than the Town's opinion, almost always backed by that of an appraiser, of what the property in question is worth. The owner is entitled of course to have a different, and usually higher, opinion of its value. And if the owner can convince a court that his opinion is correct, or at least



## TOWN COUNSEL

that the *pro tanto* given by the Town was too low, he is entitled to be paid the difference between what the court awards and what the Town awarded.

But that "difference" is not only the cost to the Town to come out of an eminent domain proceeding. To begin with, the award made by the court bears interest and costs. In addition to the interest and costs, money must be spent for legal fees to litigate such proceedings through the courts. And under a recent Massachusetts law, eminent domain cases are now tried first to a judge of the Superior Court and then to a jury; at the trial before a jury the judge's decision and findings are read and become *prima facie* evidence. (The law itself is probably salutary since it may serve to prevent runaway jury verdicts in either direction in an area where juries frequently have no "feel" for the subject.) While this report is most certainly not intended as a homily on the evils of taking property by eminent domain for worthy purposes, it is intended as a reminder, especially for those who wonder about the size of the legal bills of the Town, that the taking of property involves more than just putting out money for the *pro tanto*. It is also intended as a suggestion that the Town should investigate the feasibility of updating and improving the Assessors' maps.

**C. Old Town Liquor Store cases--**On March 22, 1974, two Burlington police officers observed a sale of alcoholic beverages to a minor at the Thrifty Liquor Store (the name under which Old Town Liquor Store, Inc. does business) on Cambridge Street. They undertook a prompt and thorough investigation. The clerk at the store admitted the sale but said that the minor had shown an identification card. The minor denied that he had and said that he had purchased alcoholic beverages previously at Thrifty without ever showing a card, although on occasions he had been asked for a card and when, unable to produce one, he was not allowed to purchase alcoholic beverages. The Selectmen, individually and collectively, have long been concerned about teenage drinking in Burlington. Indeed, the Selectmen of many suburban towns in the Boston area are equally worried about the same thing. The Selectmen scheduled a hearing for April 10th.

The Selectmen felt that the evidence of the sale presented at the hearing was overwhelming and that there were no extenuating circumstances. After the hearing they voted they voted to suspend Thrifty's license for a thirty-day period and further voted that the suspension was to take effect immediately. Thrifty for its part seemed to feel that the sanction imposed was greatly disproportionate to the act which it had committed and that the refusal of the Selectmen to stay their decision effectively deprived it of its right to appeal to the Alcoholic Beverages Control Commission and to seek review in the Superior Court of any decision that the Commission might render. The stage was thus set for a legal battle that is still continuing.

Thrifty obtained from a Judge of the Probate Court a temporary restraining order staying the suspension. Such orders are usually obtained in this Commonwealth from the

Superior Court, and although there is no case holding that the Superior Court in these circumstances is empowered to stay a suspension pending an appeal to the ABC, and although no statute specifically confers such power on the Superior Court, it is highly arguable that the Superior Court does have such power. There was, however, and continues to be grave doubt in the mind of town counsel as to whether the Probate Court has any such power. The Selectmen asked the Probate Court to dissolve its temporary restraining order, but it refused to do so. Thereupon, the Town petitioned a Single Justice of the Supreme Judicial Court to dissolve the restraining order, but he declined to intrude himself into the matter. Hours and hours of preparation went into arguing the single procedural point of whether there was any jurisdiction in the Probate Court to act in the circumstances.

In the meantime Thrifty had appealed to the ABC, which held a hearing on the appeal. The ABC held a hearing and after the hearing voted to affirm the decision of the Selectmen. Thrifty then filed a petition for review in the Superior Court, which granted a preliminary stay of the decisions of both the Selectmen and the ABC. A motion to dismiss the petition in the Superior Court for failure to state a claim upon which relief could be granted was denied. Hopefully, however, the case in the Superior Court will be disposed of early in 1975. A motion to dismiss the proceeding in the Probate Court on the grounds that it is now moot was argued in July but remains undecided.

On May 6, 1974 Thrifty was again found to have sold alcoholic beverages to a minor, and this time after hearing the Selectmen imposed a suspension of forty-five days. Again the Selectmen voted to make the suspension effective immediately, and again Thrifty sought and received a temporary restraining order from the Probate Court. But this time the Town did not seek any relief in the Supreme Judicial Court for Suffolk County. Thrifty's second appeal to the ABC was apparently misfiled by the ABC and in any event has not yet been heard. It too should be heard soon.

Why mention the Thrifty cases in this report? Primarily because they illustrate the cost of trying to enforce the law against persons who have invested heavily in certain enterprises and therefore stand to lose heavily if subjected to regulation. The billboard industry, no less than the liquor industry, has run afoul of the laws of Burlington in recent years, and we are somewhat saddened to report that more than two years after having been told by the Outdoor Advertising Board to remove their billboards, the owners of certain billboards in Burlington have not begun to comply but are, at least in town counsel's opinion, using the processes of the courts to drag out the proceedings as long as they can be dragged out. Perhaps it remains a sad truth of American justice that persons who have enough money to hire competent counsel can, if not avoid complying with law, at least delay their compliance far beyond what may seem reasonable to those charged with its enforcement.

In the liquor cases, and in the billboard cases as well, the Selectmen have had to make a conscious choice as to whether they are going to enforce the law within the Town and spend the money that such enforcement requires or



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simply allow entrenched interests to do pretty much as they please. They have concluded that the cost of doing nothing in the long run may be greater than the cost of fighting. Personally town counsel believes that they are right.

In addition to these cases town counsel worked on the following litigation files during the year 1974:

Burlington Package Store v. Selectmen  
Roberto v. Planning Board  
Commonwealth v. Tigges  
Spalding & Slye v. Assessors  
Sheinkopf v. School Committee  
Pitt Realty v. Assessors  
TRW, Inc. v. Burlington  
Caruso v. Burlington  
NEEP Three Property Trust v. Assessors  
Devonshire West Realty Trust v. Assessors  
McNamara v. Burlington  
IBM v. Burlington  
Commonwealth v. Davison  
AFSCME v. School Committee  
BSAA v. School Committee  
Guerra v. School Committee  
BEA v. LRC  
Wolfson v. School Committee  
Pienkos v. Burlington  
Gargiulo v. Selectmen  
Burlington v. Board of Education  
Burlington v. Throstensen and Parker  
Northeast Motel v. Assessors  
Burlington v. International Office Machines  
Santoro v. Board of Appeals  
Stoneham Savings Bank v. Martell  
Stewart v. Burlington  
Spector v. Assessors  
School Committee v. Gualtieri  
Short v. Burlington  
Policelli v. Burlington  
Burlington v. Rogers  
Campbell v. Assessors  
Murray Hills v. Burlington  
Gino's v. Assessors  
Burlington v. Kraft Energy Systems  
Murphy v. Burlington  
Assessors v. State Tax Commission  
Burlington v. Bigelow  
Burlington v. Colonial Hilton  
Burlington v. Impemba  
Thiel v. Burlington  
Burlington v. C & M  
Trans-Sonics v. Assessors  
Burlington v. RegMar  
Weymouth v. Burlington  
BEA v. School Committee  
Burlhill v. Burlington  
Boston Sand and Gravel v. Assessors  
Burlington Loam v. Selectmen  
Carmel Glass v. United Glass  
Donnelly v. Outdoor Advertising Board  
Day v. Zervas  
Commonwealth v. Lavezolla

Content Homes v. Burlington  
Developers Trust v. Assessors  
Gorin v. Assessors  
Down v. Burlington  
High Voltage v. Assessors  
Livolsi v. Burlington  
Maguire v. Burlington  
McGinness v. Burlington  
McDonald v. Burlington  
Marino v. Burlington  
Moretti v. Burlington  
McClellan v. Burlington  
McNeil v. Burlington

Burlington School Nurses Association v.  
School Committee  
Burlington Sand & Gravel v. Assessors  
Pettorino v. Assessors  
Guaranty Mortgage v. Burlington  
Burlington v. Abting Realty  
Stoneham Savings Bank v. Burlington  
Burlington v. Middlesex Roadbuilders  
Harron v. Burlington  
Burlington v. Commonwealth of Massachusetts  
Souza v. Burlington  
Shannon v. Burlington  
Torto v. Burlington  
Capaldo v. Burlington  
IAF v. Burlington  
Quinn Co. v. Burlington  
Sears, Roebuck v. School Committee  
Commonwealth v. Cataldo  
Boston Edison v. Burlington  
Burlington v. Jackson  
Carmel Glass v. United Glass v. Burlington  
Commonwealth v. Lake  
DeMatteo Construction Co. v. assessors  
Howard Johnson's v. Selectmen  
Nye Industries v. Assessors  
Commonwealth v. Samsel  
Microwave Associates v. Assessors  
Young, Kaufman v. Assessors  
W. W. Grainger, Inc. v. Board of Appeals  
Lynch v. Burlington  
Beacon Village v. Assessors

## 2. Opinions

There was a decided increase in the number of opinions rendered by town counsel in calendar 1974. As in the past, we shall discuss a couple of the more significant opinions and list the rest.

A. February 6, 1974--opinion to Selectmen re refusal to renew licenses for non-payment of local taxes-- It is hardly surprising that at a time when municipal funds are in short supply, town officials should be concerned about businesses which fail to pay their taxes at the time they fall due. Early in 1974, the Selectmen requested an opinion from town counsel as to whether common victuallers, holders of certain Sunday licenses, holders of first and second class automobile licenses, holders of

## TOWN COUNSEL

taxicab licenses, and licensees under the alcoholic beverage control laws might be subject to non-renewal of their licenses if their taxes were unpaid. The question was an extremely difficult one to answer because there is almost no Massachusetts case law in point. Indeed, the only Massachusetts case that we were able to find involved a somewhat obscure reference by the court to a rule that "to refuse to grant or renew a common victualler's license to a petitioner otherwise qualified, on the ground that the petitioner does not pay local taxes on real estate, is improper and illegal." None of the digests or annotations that we consulted have ever cited that case for this principle. Nevertheless, on the basis of it, we reach the conclusion that a common victualler's license could not be denied renewal because the holder had failed to pay his local taxes. We reached a similar resolution of the question as applied to Sunday licenses and taxi licenses. On the other hand, we concluded that first and second class automobile licenses and alcoholic beverage licenses could be denied on the ground that the holder had failed to pay his taxes on time. This opinion illustrates that the law is a subtle thing and that, important as it is for a lawyer to be familiar with broad principles of law, especially in the area of statutory construction, careful passing must always be the rule.

It cannot be emphasized too strongly, however, that in giving this opinion we were in no sense passing upon or attempting to pass upon the wisdom of police officers' attending school dances. The sole question in our minds was how the laws of the Commonwealth allocate duties between the School Committee and the Selectmen.

In addition, town counsel rendered the following opinions during the year 1974:

C.	Jan. 16, 1974	Town Clerk	Elections
D.	Jan. 16, 1974	Selectmen	Warrant
E.	Jan. 21, 1974	Selectmen	Town Report
F.	Jan. 24, 1974	Selectmen	Liquor Licenses
G.	Jan. 25, 1974	Planning Board	Filing fees
H.	Jan. 25, 1974	Selectmen	Town Accountant
I.	Feb. 1, 1974	Selectmen	Regional refuse disposal planning
J.	Feb. 6, 1974	Selectmen	Assessment of property on Bedford Street
K.	Feb. 8, 1974	Selectmen	Taxi regulations
L.	Feb. 12, 1974	School Committee	Sale of personality
M.	Feb. 14, 1974	Town Engineer	Easements
N.	Feb. 15, 1974	Selectmen	G. L. c. 31, §48A
O.	Feb. 22, 1974	Personnel Board	Blue Cross payments - Personnel Board
P.	Feb. 25, 1974	Selectmen	G.L. c. 73, §20Release Time
Q.	Feb. 25, 1974	Recreation Commn.	Scouting
R.	Feb. 27, 1974	Selectmen	Lahey Clinic Lease
S.	March 1, 1974	Town Engineer	Procedural Rules of Planning Board
T.	March 13, 1974	Personnel Board	Appointing powers of Building Inspector
U.	March 14, 1974	Selectmen	Sale of low value lands
V.	March 18, 1974	Personnel Board	Sick time of employee
W.	April 1, 1974	Selectmen	Sealer of weights and measures
X.	April 4, 1974	Selectmen	Animal inspector and dog officer
Y.	April 5, 1974	Selectmen	Hawkers and peddlers
Z.	April 8, 1974	Selectmen	Generator bid
AA.	April 9, 1974	Selectmen	Principal clerk
BB.	April 9, 1974	Selectmen	Review of warrant
CC.	April 9, 1974	Selectmen	contract/Inter. Off. Machines

**B. May 13, 1974--School Committee-responsibilities of police officers at school dances--** In the Spring of 1974, the Selectmen issued an order to the Chief of Police of the Town to have two police officers attend all school dances in the public schools of Burlington. The School Committee, doubting whether the Selectmen could properly issue such an order, asked town counsel for an opinion on this point. The question posed was both sensitive and difficult. Indeed, one of the more important functions of formal opinions of town counsel is to determine the proper allocation of authority among various officers and boards of the Town. In this opinion, after carefully reviewing precedents in the Supreme Judicial Court dealing with the authority of school committees to manage the public schools as well as the statutes and precedents dealing with the authority of Selectmen as executive police officers in the Town of Burlington, we concluded that while the Selectmen could order the attendance of police officers at school dances, the School Committee could by formal vote exclude these officers. We pointed out, however, that police officers may "at the time of school dances station themselves on public, nonschool property in the immediate vicinity of the school" and may "enter school property for the purpose of dealing with disorder, disturbances or any infractions of the law that may occur while school dances are being held."

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DD.	April 15, 1974	Selectmen	Rubbish contract
EE.	April 18, 1974	School Committee	Competitive bids
FF.	May 13, 1974	Personnel Board	Collective bargaining
GG.	May 14, 1974	School Committee	Arbitration
HH.	May 14, 1974	Conservation Commn.	Tree Planting
II.	May 14, 1974	Selectmen	Parking rules
JJ.	May 14, 1974	Town Treasurer	Superintendent's retirement
KK.	June 4, 1974	Town Accountant	Budget transfer
LL.	June 4, 1974	Town Accountant	Budget transfer
MM.	June 11, 1974	Town Accountant	Retroactive increase
NN.	June 24, 1974	Board of Registrars	Voter Registration
OO.	June 28, 1974	Selectmen	General By-Laws
PP.	July 17, 1974	Selectmen	Purchase of copy paper
QQ.	July 15, 1974	Selectmen	Appointment of Dog Officer
RR.	July 19, 1974	Town Treasurer	Retirement of tax collector
SS.	Aug. 1, 1974	Selectmen	Auction of property
TT.	August 5, 1974	Selectmen	Review of warrant
UU.	Aug. 13, 1974	Selectmen	Review of warrant Supp. opinion
VV.	Aug. 7, 1974	Selectmen	Expiration of special permit for Lahey Clinic
WW.	August 20, 1974	Selectmen	Further examination of warrant
XX.	September 25, 1974	Selectmen	Holders of liquor licenses
YY.	September 25, 1974	Selectmen	Right of Treasurer to pay
ZZ.	September 26, 1974	Selectmen	Injury to special police officers
AAA.	Oct. 7, 1974	School Committee	Use of construction funds
BBB.	October 15, 1974	Rules Committee	Warrants for Town Meeting
CCC.	October 24, 1974	Selectmen	Police grievances
DDD.	Nov. 7, 1974	Selectmen	Review of warrant
EEE.	Nov. 11, 1974	School Committee	Bussing of handicapped children
FFF.	Nov. 11, 1974	School Committee	Teacher retirement
GGG.	Nov. 15, 1974	Selectmen	Informal Meetings
HHH.	Nov. 15, 1974	Selectmen	Rubbish contract
III.	Dec. 5, 1974	Selectmen	DPW Collective Bargaining
JJJ.	Dec. 6, 1974	Selectmen	Bumps in road
KKK.	Dec. 11, 1974	Board of Appeals	State Building Code
LLL.	Dec. 12, 1974	Town Accountant	Actions against Treasurer
MMM.	Dec. 18, 1974	School Committee	Roof problem at Francis Wyman JHS
NNN.	Dec. 30, 1974	Planning Board	Shopping center control
OOO.	Dec. 30, 1974	Town Accountant	Fair Labor Standard Act

### 3. Real Estate

Drainage, conservation and highway projects made up the real bulk of the real estate work performed in 1974. The amount of real estate work done seems to have decreased very slightly from 1973.

### 4. General Counselling

Town counsel appeared at each and every session of Town Meeting. At the request of the Board of Selectmen and other Town officials counsel drafted several of the articles inserted in the warrant and/or motions on these articles. When requested to do so, own counsel attended meetings of the Board of Selectmen and the various committees thereof, the Board of Appeals, the Planning Board, the School Space Committee, the School Committee, the Rules Committee of Town Meeting, the Board of Health and other boards and commissions of the Town.

Contracts and bonds were read and approved. There were dealings on behalf of the Town with the Civil Service Commission, the Bureau of Accounts, the Commissioner of Corporations and Taxation, the District Attorney for the Northern (Middlesex) District, the State Tax Com-

mission, and the State Board of Retirement. While the bulk of the Town's legal work lies in litigation and the preparation of formal opinions, other work is far too significant to be ignored.

Respectfully submitted,

DAVID BERMAN

JOHN F. ZAMPARELLI



# JURY LIST — TOWN OF BURLINGTON

JULY 1974

Name	Address	Occupation			
Corcoran, William E.	33 Sandy Brook Rd.	Acctg. Mgr.	Wing, Richard M.	4 Wing Terrace	Salesman
Cavallaro, Boniface	13 Shady Lane Drive	Florist	Bruce, Olive A.	3 Winona Rd.	Librarian
Gordon, William R.	15 Spruce Hill Rd.	Mech. Engineer	Cross, Dorothy B.	18 Woodcrest Ave.	Housewife
Hayes, William W.	5 Sullivan St.	Cook	Adams, Alexander C.	20 Woodcrest Ave.	Ser. Agent
Braceland, John E.	3 Sunset Drive	Electrician	Nyiredi, Stefan	22 Woodcrest Ave.	Drill Operator
Flannery, June M.	30 Sunset Drive	Clerk	Sorensen, Roberta J.	24 Alcine Lane	Home
Belgard, Katherine	24 Terrace Hall Ave.	Secretary	Krch, James S.	30 Alma Rd.	Salesman
O'Connor, William M.	5 Valley Circle	Crane Operator	Ostroski, Joseph	13 Rarnum	Machinist
Notz, Ann T.	20 Washington Ave.	Bookkeeper	Clark, Richard Y.	28 Beaverbrook Rd.	Electric Eng.
Sullivan, Sonja	2 Wheeler Rd.	Unemployed	Malcomson, Bruce R.	42 Beaverbrook Rd.	Student
Amodeo, Carol S.	7 Willow Way	Waitress	Williams, Charles E.	4 Brenda Lane	Installer
Coady, Paul R.	8 Woodside Lane	Ins. Agent	Quinlan, Sandra J.	15 Brookside Lane	Secretary
Campbell, Daniel J.	17 Arnold Terrace	Store Mgr.	Nelson, Margaret	348 Cambridge St.	Housewife
Flynn, Paul W.	1 Bates St.	Salesman	Hillis, Maurice F.	7 Carter Rd.	Machinist
McCarthy, Mona P.	100 Bedford St.	Babysitter	Grubaugh, Robert F.	6 Cheryl Ave.	Baker
Heigham, Walter P.	2 Brantwood Lane	Truck Driver	Santullo, Theresa	4 Chestnut Ave.	Cashier
Lemieux, Gilbert F.	9 Buckman Drive	Sales	Marshall, Edna M.	34 Davida Rd.	Bookkeeper
Arrington, William A.	10 Carey Ave.	Custodian	Donahue, Mary M.	23 Donald Rd.	Assembler
Elcox Robert E.	2 Cedar Street	Engineer	Giacobbe, Michael	11 Donna Lane	Prod. Mgr.
Reichert, Frederick A.	21 Cedar St.	Elevator Mech.	Munroe, Henry A.	20 Douglas Ave.	Laborer
Burke, Doris M.	18 College Rd.	Housewife	Flammia, Frances M.	5 Edsel Drive	Switchboard
Anderson, Rena L.	3 Corcoran Rd.	Salesclerk	Kessing, Renee S.	11 Ellen Rd.	Foreman
Barrett, Ethel M.	22 Corcoran Rd.	Bus Driver	Butler, Richard	216 Fox Hill Rd.	Accountant
Hartling, Rosemary M.	35 County Rd.	Manager	Patti, Anthony R.	245 Fox Hill Rd.	Mech. Engr.
Lottatore, Anthony J.	30 Crystal Circle	Carpenter	Harding, Mary L.	6 Gedick Rd.	Housewife
Finlayson, Richard D.	15 Eastern Ave.	Banker	English, Joseph A.	15 Hart St.	Machinist
Bingham, Wayne B. Jr.	16 Evelyn St.	Electrician	Frasca, Edward J.	7 Holden Ave.	Design Eng.
Stedman, Robert J.	28 Fairfax St.	Truck Driver	Laing, Alfred D.	1 Irene St.	Civil Eng.
Leavitt, Eleanor M.	4 Four Acre Drive	Accounting	Perry, Pauline	11 Jackson Rd.	Molder
Petersen, Russell L.	7 Forest Rd.	Foreman	Farrell, Frances G.	7 Jonathan Rd.	Plumber
Waters, John E.	17 Francis Wyman Rd.	Dock Worker	Wiseman, Michael R.	28 Leroy Drive	Store Mgr.
Lundquist, Mary F.	52 Francis Wyman Rd.	Cashier	Nicholas, Charles	3 Lisa Street	Barber
Galiazio, Joseph S.	101 Francis Wyman Rd.	Construction	Feller, Leo E.	1 Marjorie Rd.	Dept. Mgr.
Mooney, Mary C.	5 Garrity Rd.	Gift Shop	Chryst, Albert E.	6 Marjorie Rd.	Mover
White, Francis C.	14 Glenwood St.	Meter Man	Sousa, Irene	1 Moss St.	Clerk
Dewsbury, Raymond W.	18 Gloria Circle	Retail Sales	Adams, Richard D.	8 Park Drive	Engineer
Lane, Teresa L.	4 Great Pines Ave.	Homemaker	Fisher, Henry T.	7 Paula St.	Grocery Man
Seyffert, Barbara M.	13 Hillcrest Rd.	Cafeteria Aide	Moore, Ralph J.	22 Phillip Ave.	Salesman
Cowles, Wayne E.	10 Lantern Lane	Painter	Yau, Arthur	11 Phyllis Ave.	Accountant
Moore, Lawrence G.	23 Lantern Lane	Tool Maker	Duncan, Alice P.	17 Pontos Ave.	Housewife
Watkins, Catherine G.	15 Ledgewood Drive	Cashier	Hannon, Florence T.	26 Prouty Rd.	Home
Joglekar, Parshuran	24 Ledgewood Drive	Architect	Robbins, Frank H.	8 Rocky Hill Rd.	Mechanic
Doran, James M.	13 Liberty Ave.	Bricklayer	Davis, Sarah L.	3 Sarah St.	Housewife
Cormier, Gerald E.	51 Macon Rd.	Arch. Drftsmn.	Hunter, Howard G.	21 Sarah St.	Civil Eng.
Griffin, Louise A.	53 Macon Rd.	Sales Clerk	White, Henry W.	4 Skilton Lane	Chaufeur
Butt, Marion D.	4 Manhattan Drive	Homemaker	Costa, Elsie E.	3 Stephanie St.	Cafeteria
Browne, James F. Jr.	28 Manhattan Drive	Plant Mgr.	Brinson, Harold D.	6 Stephanie Street	Foreman
Bennett, Norman J.	36 Manhattan Drive	Florist	Keavy, Marie V.	13 Westwood St.	Student
Caira, Barbara S.	4 Nevada Rd.	Key punch Oper.	Skehan, John J.	4 Wildwood St.	Salesman
Reynolds, Ruth F.	7 Olean Rd.	Domestic	Marsh, Winifred	6 Wildwood St.	Assembler
Sheehan, John J.	8 Pathwood Ave.	Inspector	Shute, Donald W.	21 Wildwood St.	Builder
Wing, Harland F.	3 Paul Street	Maintenance	Bell, Edythe M.	27 Wilmington Rd.	Housewife
Rampon, Mary C.	4 Paulson Drive	Salesgirl	Evans, Madeline E.	94 Wilmington Rd.	Assembler
Mazzola, Concetta	14 Princeton Rd.	Stitcher	Refern, Ronald F.	100 Wilmington Rd.	Barber
McKenzie, Sadie J.	9 Purity Spring Rd.	Secretary	Cote, Alexander J.	9 Woodhill Rd.	Truck Driver
Whooley, Richard J.	2 Rahway Rd.	Truck Driver	Simone, Eleanor C.	1 Ardmore Ave.	Packer
Ewing, Arthur	11 Rahway Rd.	Painter	Sahagian, Paul	3 Bassett Ave.	Ins. Agent
Finch, Jonathan	26 Sedalia Rd.	Gear Keeper	Osgood, Ruth L.	Beacon Village Bldg. 5, C	Housewife
Shearer, John R.	32 Skelton Rd.	Office Mgr.	Christie, Laurie M.	Beacon Village Bldg. 12, D	Vice Pres.
Tobin, Morris	2 Tami Lane	Engineer Aide	Wright, Russell W.	18 Beacon St.	Engineer Elec.
Antullis Charles P. Sr.	22 University Ave.	Manager	Standerwick William C.	Beacon Village Bldg. 43, A	Salesman
			Piche, Ronald F.	Beacon Village Bldg. 37, B	Dietary Mgr.
			Hannus, Richard W.	Beacon Village Bldg. 55, E	Illustrator
			Melnyk, James M.	Beacon Village Bldg. 65, F	Lab Tech.

# JURY LIST

Mason, Kenneth M.	Beacon Village Bldg. 71, B	Prod. Mgr.	Walker, Jonathan M.	23 Baron Park Ln. Bldg. 2	Elctrnc Eng.
Moura, Alyce J.	Birchcrest St. No. 1	Bookkeeping	Griffin, Francis W.	5 Baron Park Ln. Bldg. 3	Heavy Equip.
Farrow, Richard A.	12 Burlington St.	Elect. Tech.	Columbo, Jean E.	25 Baron Park Ln. Bldg. 4	Secretary
Turni, Richard	11 Chandler Rd.	Pipe Fitter	Paro, Elaine R.	5 Baron Park Ln. Bldg. 5	Rental Agent
Bulman, Helen M.	3 Colburn St.	HW Trfc. Spvrs.	Allen, Thomas M.	26 Baron Park Ln. Bldg. 5	Sales Rep.
Rose, Stuart D.	21 Cresthaven Dr.	Admr.	Johnson, William P.	7 Baron Park Ln. Bldg. 6	Traf. Controller
Clements, Thomas J.	13 Dearborn Rd.	Hvy. Equip. Opr.	Kasanofsky, Dennis R.	18 Baron Park Ln. Bldg. 8	Elect. Eng.
Stearns, June F.	8 Derryfield Ave.	Secretary	Livingstone, Alex.	7 Baron Park Ln. Bldg. 11	Sales Rep.
Carey, Annmarie	88 Drake Rd.	Housewife	Cook, Clarence. S.	23 Baron Park Ln. Bldg. 11	Document Control
Dotalo, Carol A.	112 Drake Rd.	Billing Clerk	Fahey, William M.	25 A Bedford St.	Custodian
Gormley, Joseph E.	3 Edgemere Ave.	Chauffeur	Cowie, Edward F.	36 A Bedford St.	S E. Sales
Brennan, Carol J.	7 Ellery Lane	Travel Consul	Fields, Alice M.	53 Bedford St.	Housewife
Bedley, Wayne A.	10 Florence Rd.	Body Work	Lowe, Carole M.	151 Bedford St.	Swthchbd. Op.
Denuce, James A.	17 Forbes Ave.	Mech. Engineer	Carbone, Nicholas	9 Belmont Rd.	Bartender
Russell, Mary R.	2 Francis Rd.	Clerk Typist	Pavlica, Frank J.	6 Birchcrest St.	Engineer
Bono, Ralph C.	4 Freeport Dr.	Manager	Paluk, Bruno W.	8 Brown Ave.	Tree Surgeon
Hewis, Arthur J.III	5 Glen Ave.	Caterer	Muise, Ruth F.	77 Cambridge St.	Cashier
Malcolm Frances B.	31 Glen Ave.	Sr. Clerk	Colvin, Eliz. J.	141 Cambridge St.	Unemployed
Lannon, Mary E.	18 Hampden Ave.	Housewife	Kerwin, Nancy A.	5 Chadwick Rd.	Computer Prog.
Glover, Jane M.	13 Harriet Ave.	Housewife	Cooper, Dock	11 Clonmel Ave.	Maintenance
Groves, John E.	50 Harriet Ave.	H.V. Assembler	Lally, John J.	5 Daniel Drive	Supervisor
Nunes, Eva H.	13 Hearsthstone Dr.	Typist	Dwyer, Phyllis J.	16 Druid Hill Ave.	Assembly
Enos, Elmer R.	21 Hillsdale Ave.	Computer Mech.	Thorstensen, Ferne	7 Edgemont Ave.	Housewife
Keene, John J.	4 Keans Rd.	Carpet Instal.	Mottard, Harold L.	21 Eugene Rd.	Ins. Broker
Hart, John H. Jr.	40 Keans Rd.	Welder	McLaughlin, Valerie A.	8 Fowler Terrace	Research Asst.
McLaren, Margaret R.	40 Locust St.	Housewife	Consolazio, George A.	46 Frothingham Rd.	Chemist
Maguire, Joan A.	92 Locust St.	Dispatcher	Costello, John D.	66 Greenwood Rd.	Foreman
Dellorusso, Henry J.	18 Lowell St.	Printer	Doucet, Marie A.	9 Hallmark Gardens Bldg. 4	Stenographer
Kane, Francis M.	5 Lycaya Circle	Wage Analyst	Nelson, Irving I	8 Hallmark Gardens Bldg. 6	Public Acct.
Stanton, John J.	17 Mallard Way	Service Mgr.	Holsinger, Jerry L.	12 Hallmark Gardens Bldg. 11	Elctrc Eng.
Manoli, Christine F.	11 Margaret Rd.	Assembler	Dillman, Helene M.	10 Hallmark Gardens Bldg. 14	Homemaker
O'Connor, Edward A.	3 Mill St.	Cntrct. Ofcr.	Ciccariello, Pasquale	46 Hilltop Dr.	Truck Driver
Reddig, Ranklin D.	75 Mill St.	Optical Tech	Harbour, John R.	2 Hickory Lane	School Custodian
Humphreys, Carl F.	95 Mill St.	Auditor	Sturgis, Frederic J.	12 Hilltop Dr.	Mech. Eng.
Giannetti, Lawrence F.	138 Mill St.	Crane Oper.	Calder, Eleanor D.	15 Humboldt Ave.	Clerk
Furze, Doris E.	192 Mill St.	Home	Thompson, Pauline V.	8 James St.	Matron
Oregan, Dennis	222 Mill St.	Skill Laborer	Mercurio, Joseph M.	1 Laurel Hill Ln.	Mchdse Dir.
Hanafin, John P.	4 Mooney Rd.	Exec. Vice Pres.	Gavin, Agnes C.	1 Jackson Rd.	Sales
Richard, Janet	9 Newbridge Ave.	Bookkeeper	Kincade, James R.	42 Lexington St.	Truck Driver
Stryke, Priscilla B.	6 Oak St.	Housewife	Pero, Robert O	82 Lexington St.	Supervisor
Caterino, A. W. Jr.	8 Ox Bow Lane	Mechanic	Pollicelli, Judith B.	97 Lexington St.	Sec'y.
Blake, Catherine V.	5 Peach Orchard Rd.	Cook	Coates, Richard P.	115 Lexington St.	Test Eng.
O'Connell, Lawrence F.	33 Peach Orchard Rd.	Manager	Pomphrett, Edmond M.	14 Maud Graham Cir.	Inspector
Dern, Harry W.	69 Peach Orchard Rd.	Oil Sen. Disp.	Woodward, Richard C.	69 Middlesex St.	Pkg. Store
Hughes, Marilyn M.	83 Peach Orchard Rd.	Catering	TorTora, Carmella	4 Mildred St.	Lab Tech
Guarino, Christine	9 Randall Dr.	Housewife	Weaver, Beverly F.	18 Mohawk Rd.	Typist
Gracia, Edilsa	2 Redcoat Lane	Keypunch Sup.	Grassia, Vincent R.	72 Muller Rd.	Genl. Contract
Sheppard, Elizabeth	9 Rolling Lane	Receipt.	Masi, Dora V.	88 Muller Rd.	Home
McQuilkin, Lawrence M.	12 Ruthven Ave.	Credit Mgr.	Wright, Arthur H.	2 Old Colony Rd.	Baker
Fish, Robert E.	11 September Lane	Draftsman	Molloy, Joseph P.	10 Partridge Ln.	Iron Worker
Lautzenheiser, Gail R.	32 Skilton Lane	Secretary	Potter, Emma B.	6 Pinevale Ave.	Keypunch Oper.
Silva, Dianne M.	Spare Hawk Dr.	Printer	Dembroski, Edmund	3 Sandy Brook Rd.	Retired
McCabe, Eliz. G.	4 Sunnyfield Ave.	Clerk Typist	Pizzuro, Mary T.	12 Woodhill Rd.	Sec'y.
Pellechia, Salvatore	5 Susan Ave.	Carpenter	Brown, Angela	1 Lisa Street	Counter Help
Booth, Linda M.	9 Sylvester Rd.	Housewife	Wright, John J.	32 Beaverbrook Rd.	Spec. Service
Yavanian, Joseph	10 Thistle Rd.	Cleaner			
Ferguson, Leon F.	7 Thomas St.	Mat. Foreman			
Petrone, Anthony	10 Town Line Rd.	Drug Sales			
McGrath, Dorothea A.	7 Ward St.	Cafeteria Help			
Sullivan, Edward V.	43 Winn St.	Funeral Dir.			
Breen, Louis A.	138 Winn St.	Unemployed			
Gelineau, Lawrence J.	222 Winn St.	Foreman			
Dafonte, Norman A.	260 Winn St.	Supervisor			
Given, Wilhelmina E.G.	25 Wyman St.	Clerk Tax Off.			
Entwistle, James N.	3 Algonquin Dr.	Compositor			
Donahue, Margaret A.	3 Arlington Rd.	Inspector			
Valin, Jeff B.	14 Baron Park Ln. Bldg. 1	Car Salesman			



## JURY LIST

Lameiras, Anna	6 Gayland St.	Stitcher
Barrows, Lionel J.	2 Forest St.	Clerk
Canty, James J.	13 Phyllis Ave.	Cook
McCarthy, Charles F.	53 Skilton Lane	Tel. Worker
Dillon, John W.	3 Crowley Rd.	Tel. Worker
MacWilliam, Chas. A.	8 Druid Hill Ave.	Tel. Worker
Castellano, Rbt. A.	12 Garrity Rd.	Officer
Ghio, Joan M.	10 Dearborn Road	Sec'y.
Murphy, Mary Ann	3 Lexington St.	Housewife
Doyle, Dahlia	4 Frothingham Rd.	Clerk
Thompson, Dennis M.	15 Maple Rd. Ext.	Tel. Rep.
Casey, Francis A.	70 Bedford St.	Retired
Harris, Raymond R.	50 Skelton Rd.	Elec. Cntrctr.
Hyde, Theresa M.	35 Terrace Hall Ave.	Rec. Spvsr.
Askildsen, Phyllis A.	3 Savin St.	Housewife
Carlsen, George J.	12 Rahway Rd.	Union Pres.
Perkins, Virginia V.	28 Paulsen Dr.	Housewife
Daykin, Richard H.	2 Olean Rd.	Fldg.Mach.Op.
Xavier, Harold L.	15 Manhattan Dr.	Printer
Veinot, Ellen M.	57 Macon Rd.	Placement Dir.
Sorenson, Roy E.	23 Ledgewood Dr.	Painter
Kenney, Frank E.	29 Hillcrest Rd.	Laborer
Riley, Tim. J. Jr.	115 Francis Wyman Rd.	Electrnc. Tech.
Lane, Edward J.	2 Great Pines Ave.	Truck Driver
Lewis Katherine R.	77 Francis Wyman Rd.	Housewife
Foster, Warren H.	4 Evergreen Ave.	Treasurer
Bowen, Francis J.Jr.	40 Crystal Circle	Engineer
Fallon, Shirley A.	38 College Rd.	Housewife
Duffy, William F.	41 Carey Ave.	Mech. Insp.
Shanahan, Edward	7 Brantwood Ave.	Postman
Lowe, Emory W.	10 Arthurwoods Ave.	Warehouse Man
Amodeo, Mario	7 Willow Way	Salesman
Jannergren, Henry R.	10 Spruce Hill Rd.	Phys. Therapist
Durant, Dorothy E.	22 Sandy Brook Rd.	Housewife
Olsen, Thomas	22 Mohawk Rd.	Ins. Adjuster
Martin, William H.	31 Maud Graham Cir.	Pur. Agent
Healey, Rose M.	107 Lexington St.	Assembler
Kulda Margaret R.	5 LaSalette Dr.	Housewife
O'Leary, Marjory L.	22 Humboldt Ave.	Housewife
Don, Michael P.	13 Hallmark Garden	Pur. Agent
	Apt. 12	
Morreale, Chas. A.	10 Birchcrest St.	Data Processing
Semonoff, Walter	123 Bedford St.	Export Sales
Caserta, Bert J.	5 Baron Park Ln.	Pkg. Mech.
	Apt. 6	
Townsend, Cheryl L.	2 Baron Park Ln	Sec'y.
	Apt. 8	
Ralph, Charles E.	23 Winnmere Ave.	Water Dept.
Bilotta, Edith M.	144 Winn St.	Clerk
Caputo, John P.	66 Skilton Lane	Chem. Engr.
Murray, Jas. D. Jr.	24 Prouty Rd.	Custom Agent
Moran, Harold L.	7 Laurie Lane	Mechanic
Giannelli, Carl G.	15 Irene St.	Salesman
Calicchio, Alfred A.	47 Beaverbrook Rd.	Master
Bastarache, Edward J.	1 Winona Rd.	Mechanic
Boeri, Louis P. Jr.	40 Hillcrest Rd.	PBX Supv.
Kelley, Jane T.	12 Chadwick Rd.	Clerk
Blair, Clarence W.Jr.	14 Foster Rd.	Serv. Foreman
Barnes, Paul V.	81 Lexington St.	Rpr. Foreman
Parker, Bradford W.	79 Lexington St.	Rpr. Foreman
Banfield, John S.	67 Macon Rd.	Tel. Foreman
Hayes, Walter M.	58 Muller Rd.	Supervisor
Young, Arthur A.Jr.	17 Leopold St.	Installer
Meegan, Anna M.	43 Francis Wyman Rd	Housewife
Sheehan, Edward J.	64 Macon Rd.	Line Foreman
Sheehan, Robert F.	52 Macon Rd.	Foreman
Benishin, Ruth E.	57 Beaverbrook Rd.	Housewife
Joyce, Mary E.	102 Lexington St.	Housewife
Stasio, Georgia R.	29 Crystal Circle	Housewife
Little, Carolyn S.	7 Pleasant St.	Housewife
Halterman, Glennis	15 Wildwood St.	Housewife

## PERSONNEL BOARD

### Organization of the Personnel Board:

George Judge Jr. - Chairman  
 Adward Alfano - Vice Chairman  
 William Irving  
 Enrico Mongiello  
 Erik Fredrikson  
 Marguerite Marchant - Clerk & Executive Secretary

Organizational changes that occurred during 1974 saw the resignation of Al Cosman after over 10 years of dedicated service to the Town. Al's service and contributions in the personnel area will be remembered in the years to follow. Ed Alfano is in the process of resigning after 10 years on the Board but at this time his successor has not been found; understandably so, since replacing a person of Ed's ability will be a tough assignment. During this past year, the Personnel Board was successful in convincing the Town Meeting of the need for more clerical assistance and we now split a full time clerk with the Fire Department, an arrangement that is working out well.

The challenge to public personnel administration during these times is unparalleled in any other period and the situation is no different in Burlington. Three major areas of the municipality are either covered by negotiated union contracts or on the verge of it while other remaining areas are seriously considering the benefits of union organization. This puts the part time Personnel Board in the inevitable position of administering to the needs of separate, distinct union contracts, the Town's Personnel By-Laws and the requirements of Civil Service. In addition, School Committee officials could, if they so choose, place their employees under the requirements of the Personnel By-Law. Considering the above, and the number of employees involved, the proliferation of legislation emanating from the State and Federal government, it appears the age of part time, voluntary personnel administration is rapidly drawing to a close. The benefits of a permanent full time personnel administrator primarily center around the advantages of total involvement resulting in consistent policies, accountability, single source of contact for government agencies, union, employees etc.

Highlights of the Personnel Board's accomplishments during this past year included:

- Creation of "new image" for the Personnel Board as a functioning, working cooperative Board.
- Establishment of regular, recorded meetings and dissemination of allowable information to other Boards, Committee's and the Press.
- Utilization of full time clerical help, resulting in more complete and current employee files. More needs to be done in this area.
- Review, updating and changing of Personnel By-Laws to reflect today's circumstances.
- Conducted first review of all Elected and Appointed Officials salaries.

- In cooperation with the Finance



**PERSONNEL BOARD**

- Committee, drafted and passed the Town's first part time employee pay plan.
- Met separately with individual department heads to appraise them of the Board's availability and willingness to help with departmental personnel problems.
- Met with Town employees to work out reasonable pay increase for all classifications. Town Meeting adopted 1% less than the recommendation of the Personnel Board.
- Initiated action to utilize data processing in the personnel function.

Future plans of the Personnel Board include:

- Continued push to include data processing as a means of collecting and using personnel information in a way that protects people's privacy.
- Establish full time personnel administration in the Town.
- More active roll in union negotiations.
- Provide employees of the Town with fair policies and provide advice & assistance in all personnel problems.
- Continue to improve the capability of the Personnel Board via formal courses, seminars etc.
- Continued cooperation with all Board, Committees and Department Heads.

Thank you to all those who have cooperated with us over the past year in resolving personnel problems. A special note of thanks to the Ways & Means Committee for their spirit of cooperation.

**PLANNING BOARD**

**Organization and Membership**

This year, in accordance with a vote of the Town Meeting in September 1973, the Planning Board's membership was increased to seven members. Also, for the first time in Burlington, a woman was elected to the Board. According to the Department of Community Affairs, of the 351 cities and towns in Massachusetts, only 46 have a seven-member board and only 20 have a larger board. The rationale for the increase was to broaden the working capacity of the Board and to incorporate into its membership a wider range of skills and experience and a greater diversity of opinion.

At the first meeting following town elections, the Board voted the following assignments: Mr. Alfred Laing, Chairman; Mr. Frank Baxter, Vice-Chairman; Mr. Charles Crevo, Member Clerk; Mr. Gerald Rourke, representative to the Recreation Commission; Mr. John McBride, representative to the Capital Budget Committee; and Mrs. Yvette Attaya, coordinator of the Industrial Impact Study. Mr. John P. Miller, newly elected to the Board of Selectmen, resigned his seat on the Planning Board and subsequently Mr. Edward Gaffey was appointed in his place at a joint meeting of the Planning Board and Board of Selectmen.

In addition to the above duties, three members also serve on appointed committees: Mr. Laing and Mr. Baxter on the By-Law Review Committee and Mrs. Attaya on the Industrial Development Commission.



## PLANNING BOARD

The Board is fortunate to count among its members three men who work professionally in the field of traffic control and planning - Mr. Laing, Mr. Rourke, and Mr. Crevo. Mr. Baxter's long tenure on the Board, his experience in architecture and mapping, and his intimate acquaintance with town by-laws and state statutes make him a valuable resource person at all meetings and the Board's spokesman in litigation cases. Mr. Gaffey, for several years a member of the Conservation Commission and two years as its chairman, brings to the Board his expertise in this special field coupled with an intimate knowledge of the town's physical characteristics. Mr. McBride brings to the Board his two years' experience as a member of the Land Use Committee of the Town Meeting and Mrs. Ataya her four years of chairing the Land Use and Town Planning Committee of the League of Women Voters, a committee which was instrumental in promoting a number of by-law amendments including the one to increase the size of the Planning Board.

This year again, Mr. Wilfred Nadeau served diligently and efficiently as the Planning Board agent. Mrs. Patricia DeVita, replacing Mrs. Dorothy Maloney, who resigned, became the Board's new clerk. The Board is indebted to all for their hard work and cooperation.

### Meetings

Regular meetings were held every first and third Thursday of every month with an additional special meeting in May and several workshop meetings throughout the year. Members made several on-site inspections of subdivisions problem areas. From time to time, the Board or its appointees met with the Board of Selectmen, the Conservation Commission, the Land Use Committee of the Town Meeting, Town Counsel, and several individuals from various town departments and committees and outside governmental agencies. Two members attended the Fall Conference of the Massachusetts Federation of Planning Boards.

### Subdivisions

Subdivision administration constitutes a major segment of the Board's duties and takes up most of the time at the regular bi-weekly meetings. This past year saw the continuation of work on eight subdivision plans, the conditional approval of six new definitive plans or amendments to old plans, the completion of two subdivisions, the disapproval of two definitive plans, and the rescission of one. The following shows in tabular form the name and location of these subdivisions and the extent of land development involved.

Name	Location	No. of Lots	Acres
Continuing			
Town Park Estates	Drake, Chandler, Redcoat	34	18
Colonial Estates	Marrett, Frothingham	41	22
Briarwood Estates	Sparhawk Drive	27	17
Luther Road		7	6
Josephine Ave.		3	2

Flintlocke Estates	Redcoat Lane	8	5
Appletree Estates	Harris, Freeport, Drake	33	19.5
N.W. Industrial Park			

### New or Amendments

Burl. Office & Research Park	Terry Ave.	3	13
Pine Glen Manor	Off Wilmington Rd.	3	2
Cutting Estates	Off Wilmington Rd.	17	9
Winn Valley Estates	Between Burlington St. & Mountain Rd.	61	36
Ward Estates	Off Wilmington Rd.	9	7
Brookside Estates	Between Carter & Cook St.	14	9.5

### Completed

Locust Park	Angela Circle	9	5.5
Maplewood Park	Ellery Lane	11	6

### Disapproved

Tobana Estates	Wheatland St.	16	8.3
Pilgrim Estates	Off Wilmington Rd.	6	4.3

### Rescinded

Arlene Ave.	Off Lowell St.	3	3.7
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During the year, the Board held public hearings, as required by state statute, prior to the conditional approval of new or amended definitive subdivision plans. Some of these hearings elicited much input from abutters and other interested citizens, which helped guide the Board's final decisions. In an attempt to get early input from homeowners, the Board also sought abutters' comments and ideas at a "preliminary hearing" on the revision of an old subdivision plan in the Fox Hill-Wildwood Street area.

The Planning Board has exacted strict conformance to its Subdivision Rules and Regulations and has developed a stricter policy and procedure to assure completion of streets and utilities in case of default on the part of developers.

In addition, the Planning Board reviewed and signed approximately 40 "non-approval" plans, or more correctly, plans thought not to require approval under the subdivision control law. Four such plans were rejected.

Occasionally, because of the failure of some developers to complete subdivisions within the required time limits and in the manner specified in the subdivision documents, these subdivisions become the subject of litigation in Superior Court. This year, a case involving a portion of Donald Road was settled in compromise based on payment of \$4000. In another situation, the remaining \$1000 security for Ellery Lane was forfeited by the developer. Two cases involving High Pines and Golden Hearth Acres subdivisions are still in process.

### Zoning By-Law Amendments

This year only one petition to amend the zoning map came before the Board; it involved a rezoning on Muller Road from Residence District to Apartment District. At the



PLANNING BOARD

public hearing held by the Board, abutters and other residents strongly voiced their opinions. On the basis of lack of demonstrated need for apartments in a residentially developed area and the inadequate width of Muller Road, the Board voted unanimously to make a negative report on this rezoning at the Town Meeting, where the measure was subsequently defeated.

The Board held hearings and prepared reports for the Town Meeting on two amendments to the Zoning By-Law regulations. It initiated and supported an amendment and won Town Meeting approval of the definition of the word "frontage", making it consistent with the wording of a state statute relating to the same topic. A selectmen-sponsored amendment to the special permit status of hospitals and related facilities received only partial support by the Planning Board and the Town Meeting voted according to the Board's recommendation. As this report is being written, another amendment, originated by the Planning Board, which would ban all business uses in Industrial Districts, awaits Town Meeting action.

Miscellaneous

The Planning Board was involved in many other decisions and actions, some not directly related to either subdivisions or zoning. Among them were:

- Resolution of the Wilhelmina Avenue name problem
- Recommendations for the layout of Meadow Road
- Discussion of possible Spaulding & Slye rezoning on Mall Road
- Site plan recommendation for Spaulding & Slye land on Mall Road adjacent to Bradlees
- Drainage repair by Boston Edison behind Fieldstone Drive
- Drainage repair at 50 Wilmington Road in Cutting Estates
- Obtaining and using traffic counters for use in traffic studies
- Discussion and support or opposition of various Town Meeting articles other than Zoning by-Law amendments mentioned above
- Participation on negotiations to signalize five major intersections in the town
- Seeking the support of the Massachusetts Federation of Planning Boards to have the Legislature amend a section of the subdivision control law

Special Projects

The most important workshop project the Board has undertaken this year is the complete revision of the Zoning By-Law. This work, an offshoot of a project begun over the last two years by the By-Law Review Committee and continued this year at Planning Board workshop meetings with members of the present By-Law Review Committee, is slow and laborious. Efforts are made to incorporate desirable aspects of certain other towns' regulations together with the latest zoning statutes. The outline of the revised Zoning By-Law is nearly in its final form, but filling in the details may take months to complete.

Another project, prepared and carried out by Mr. Crevo,

was a survey of Town Meeting Members to elicit their opinions on a number of areas of concern to the Planning Board. The percentage of response to the questionnaire was about 50% . The questions have been tabulated, but a written report is still pending. One of the results of this survey should be increased communication between the Board and Town Meeting Members.

The Industrial Impact Study, begun by Mrs. Attaya and her committee before she was elected to the Planning Board, is nearing completion and awaits computer tabulation. This study should be of interest not only to the Planning Board but also to several other town boards and departments, many of whom have expressed an interest in the results.

Summary

As usual, this has been an extremely busy year covering a diversified scope of activities. The pressure of long regular meetings, many lasting beyond midnight, prevented more venture into overall planning and revision of our planning tools: maps, regulations, and a comprehensive plan. Throughout the year, the Board has consciously tried to maintain a stance of receptiveness to homeowners' viewpoints balanced by the consideration due others under existing laws and by-laws.

RECREATION DEPARTMENT

Staff:

- James Marchese, Maintenance Superintendent
- Donald E. Roberts, Director of Recreation
- William Boudreau, Assistant Recreation Director  
(Comprehensive Employment and Training Act)
- Natalie Gillingham, Principal Clerk
- James Pizzano, Working Foreman
- Cesedio Visco, Working Foreman
- Edward McNamara, Motor Equipment Operator
- Paul Sorensen, Motor Equipment Operator
- Douglas Gillingham, Park Maintenance Man
- Gary Putnam, Park Maintenance Man.

In 1974 the Recreation Department experienced a number of changes which should affect the programs, facilities and services of the Department for years to come. The most obvious and far reaching change was the establishment of a Recreation Center at the Center School, along with the re-location of the Recreation Department offices from the Town Hall to the Center School. The improved office area



## RECREATION DEPARTMENT

at the Center School has provided the Recreation Department staff with adequate work space and a more efficient operation. In addition, moving the Recreation Department offices from the Town Hall has helped to alleviate overcrowding conditions there. The Recreation Department has not become less accessible to the public, however, because the Center School is near the center of Town, a short distance from the Town Hall. The Center School now houses the School Department administrative offices, the Recreation Department offices and the Recreation Center.



*Recreation Center - Outside view*

The Recreation Center is the name given to that area of the Center School used for recreational programs. The Center is comprised of a gymnasium and stage, a large game room or function room (formerly the cafeteria), a small game room, a TV room, and a ceramics classroom. Most of the space is used six or seven days per week for a wide range of programs for all age groups.

The Recreation Center has made it possible for the Recreation Department to develop the most extensive program ever offered to middle school and high school students by the Department. During the school year, the supervised Youth Program is open to middle school students Monday through Friday afternoons and Saturday and to high school students Monday through Friday evenings. Burlington young people may participate in the Youth Program free as long as they show their I.D. cards and obey the rules of the Center. Games and activities include: ping pong, pool, air hockey, shuffleboard, bumper pool, table soccer, juke box, TV., basketball, floor hockey, volleyball, movies, parties and special events, etc.

The Recreation Center has also made it possible for the Recreation Department to expand recreational opportunities for pre-school children, elementary school children, adults (especially women) and senior citizens. Several recreation programs for mentally retarded children are also held at the new location. The following are programs added (at no additional cost to the Town) by the Recreation Department due to the availability of space at the Center School: rhythm and coordination classes for pre-schoolers, pre-ballet for girls in grades 1 and 2, Saturday activity program for boys and girls in grades 3 and 4, roller skating for all ages, slimnastics for women, fitness and fun for women, cake decorating classes for adults and senior citizens, arts and crafts for pre-

schoolers, babysitting service for women participating in Recreation Center programs, Theatre Arts program for boys and girls, and the Youth Program for middle and high school students. Popular programs such as Baton Twirling, Ceramics and Dog Obedience Classes, formerly held at other locations, have been moved to the Center School as well.

A second major change in 1974 resulted from the Federally funded Emergency Employment Program. Through this program, Bill Boudreau, an experienced supervisor of recreation programs, became Assistant Director of Recreation in early September. A capable and hard working individual, Bill has been responsible largely for program administration. As well as taking on the formidable task of directing the Youth Program, Bill has initiated many new self-supporting programs and helped to organize, direct, control and evaluate a number of existing programs. It is fair to say that the Recreation Department's services and activities have greatly expanded and improved because of the addition of an Assistant Director of Recreation. The salary for the position has been entirely paid by the Federal Government.



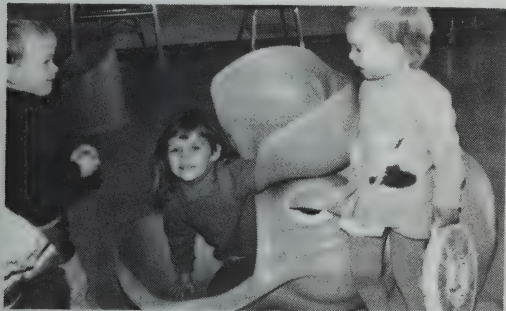
*The Youth Program*

The addition of a day camp program at Simonds Park during the summer was another first for the Recreation Department in 1974. Camp Simonds served approximately 500 Burlington youngsters, and was very well received by the people in the community. There appears to be more than sufficient demand to expand Camp Simonds to accommodate more children in 1975.

A major step was taken by the Recreation Commission in 1974 toward the improvement of three outdoor recreation facilities. The Commission requested and received Town Meeting Approval to contract with a professional park planner to prepare a plan of Rahanis, Veterans and Regan Parks. The plan, which will be very useful in its own right, is necessary to apply for Federal funds for park development through the Bureau of Outdoor Recreation. It is very possible that the Town will be reimbursed 50% of any expenditures for development and beautification of these three parks. The Plan will be completed in early 1975.

## RECREATION DEPARTMENT

Thanks to a donation of \$1,000 by the Burlington Pre-School Nursery, Inc. the Recreation Department was able to complete a pilot research project during the summer and fall of 1974 to determine the recreational needs of Burlington's physically handicapped. While the research was in progress, programs were also implemented for physically handicapped children. A two week session at Camp Simonds was geared particularly for handicapped children, and several Burlington children were transported to an Easter Seals camp in Bedford. The research project was undertaken by Iris Ann Decelles a local educator and director of programs for physically handicapped children. The 72 page report submitted by Mrs. Decelles makes it clear that there is a need for recreation programs for Burlington's physically handicapped children during the summer and during the school year. Funds spent by the Recreation Department for any special programs for physically handicapped would be reimbursed 50% by the State. The Recreation Department will attempt to expand recreational opportunities to physically handicapped children during 1975 and thereafter.



*Pre-School Children's Program*

A number of improvements to recreational facilities were accomplished by the Recreation Maintenance Division during 1974:

1. Re-building of stone wall at Simonds Park at the corner of Bedford and Cambridge Streets.
2. Re-surfacing of basketball courts at Simonds Park and installation of new backboards and new lights.
3. Improvement of Simonds Park Little League field. New sod was put down, concrete retaining wall constructed, and dugouts repaired.
4. Placement of posts and railings, made of telephone poles, at Reservoir to make a safe attractive parking area.
5. Installation of 9 new lights at Marvin's Softball Field.
6. Acceptance of responsibility for maintaining the new high school football field. With help of the Water Department, a water line was installed so that the field could be watered. The field appeared



*Dog Obedience Training Classes*

in poor condition when maintenance was taken over by the Recreation Department, but it was in very good shape by the beginning of the football season.

7. Repair of stone walls and steps at Simonds Park in the area near the tennis courts.
8. Painting of wading pool at Simonds Park and beautification of the area around the pool.
9. Planting of 30 trees at the Common and at Simonds Park. The trees were donated to the Town by R.C.A.
10. Improvement of Rahinis Park and Veterans Park softball fields
11. Construction of a warning track at the Simonds Park Babe Ruth field, for safety purposes.
12. Re-location and improvement of baseball field at Francis Wyman Middle School
13. Painting, cleaning, repairing and renovation of the Center School in preparation for Recreation Department use of the building.

Unfortunately vandalism and theft continue to plague the Recreation Department as well as other departments of the Town. The most severe incident in 1974 involved burglars who broke into the garage at the Burlington Youth Center and stole a pick-up truck, which they later set on fire. The truck was a complete loss and had to be replaced by the Town. As a result of this incident, funds were voted for a burglar alarm in the building and all windows were filled in with concrete blocks. It is a shame that expenditures of funds must be made for such purposes; however, thousands of dollars are spent by the Town each year as a result of such vandalism.



## RECREATION DEPARTMENT

The major objectives of the Recreation Department still involve providing quality leisure-time activities to as many people in the Community as possible. The emphasis in 1975 will be to expand programs for people who need them most (young children, women, senior citizens and physically handicapped children), and to intensely evaluate existing programs to be sure that they are providing enjoyable and worthwhile experiences to those who participate in them.

One of the highest priorities for 1975 will also be to follow up on the Park Improvement Plan, so that, with federal funds or without, Burlington's parks will be safe, functional, attractive facilities that will be used for family recreation. If predictions of fuel shortages and economic problems come true, and there is much greater demand for the use of local recreational facilities as we are warned; then Burlington's parks should be places that Burlington citizens would want to visit.



*Senior Citizen's Ceramics*



*Ballet For Elementary School Children*

The improvement of Recreation Department Programs and facilities have often resulted from comments from interested Burlington citizens. Suggestions and constructive criticisms are always welcome and very much appreciated.

Respectfully submitted,  
Donald E. Roberts, Director of Recreation  
James Marchese, Maintenance Superintendent

### FOR THE BOARD OF RECREATION COMMISSIONERS:

Michael O'Regan, Chairman  
Francis White  
Charles MacWilliam  
William Cronin  
Gerald Rourke

### REPORT OF DOG OFFICER

The following is my report for the year ending December 31, 1974, as Dog Officer for the Town of Burlington. During the year there were:

- 578 dogs picked up
- 4 dogs injured and destroyed
- 408 dogs lost - found - and returned to their owners
- 114 dogs killed by motorists
- 129 strays unclaimed, held 7 days then mercifully put to sleep
- 41 strays - adopted by new owners
- 432 complaints checked out
- 5 restraining orders carried out
- 30 court cases (failure to license)

Following receipt of the Dog Warrant from the Selectmen in June, 751 letters were mailed to names on the warrant, with subsequent visits, telephone calls, follow-ups, etc. By December 31st 2,610 licenses had been issued. The licensing calendar runs to March 31st.

Leash Law violations, with citations issued, returnable in Woburn Court, each violation \$10.00, were as follows:

July	32
August	28
September	61
October	69
November	91
December	89

Of this 370 total, 86 were second offenses, a few third offenses. Although this is a great number of violations, the Town does have over 2600 dogs, and it is my feeling that for the most part, dog owners are trying to cooperate. With constant vigilance and systematic covering of the Town, it is hoped we will come much closer to respecting



## ANIMAL INSPECTOR

each other's rights at the time of submitting this report next year.

Respectfully submitted

Thomas K. Short  
Burlington Dog Officer

## ANIMAL INSPECTOR

The following is my report as Animal Inspector for the Town of Burlington, for the year ending December 31, 1974.

My survey of animals showed the following in the Town:

Calves	2
Horses	29
Goats	4
Swine	4
Sheep	3

There were:

(Stables inspected	14
(Miscellaneous complaints)	96
(Animal bit cases	131
(Animals cremated	257

Innoculation - at the  
Spring Rabies Clinic 321

(Covering names "A" thru "M")

In each case of the above 131 dog bites, the animals were placed under a 10-day quarantine as required by law. There were no cases of rabies in Burlington during the year. Vaccination is required for all dogs six months or older - Ch. 140, Sec. 145-B. Infected bats continue to be a problem and persons are urged not to handle this carrier of rabies. Insofar as horses are concerned, State Funds were to be forthcoming for inoculation against encephalitis, but this failed to materialize. Owners of horses took it upon themselves to protect their pets from this dread disease.

Following receipt of a bulletin and appeal from the Division of Wildlife, I cooperated and succeeded in capturing, box-trap style, a number of live raccoons and kunks, releasing them on conservation property, affording them another chance to live in their natural habitat. The disease that was observed in wild animals late last year and early this year, which was a cause of great concern to so many of our residents, was defined as virus of the "herpes or adinovines groups" and did not and itself to humans. This was the finding of well-known

and respected Dr. E.W. Tucker of Concord. In conclusion, Mother Nature has once again overcome the problem of over-population. The animals are now immune to this virus, are presently healthy, fat, and ready for hibernation.

Respectfully submitted,

Thomas K. Short  
Burlington Animal Inspector

## LIBRARY TRUSTEES

The Board of Library Trustees can reflect on the past year as a busy and exciting one of the continuing development of the Burlington Public Library as it completes 118 years of continued service to the Community and its sixth year at its location on Sears Street.

We are very proud of the manner in which our professional staff worked to handle and service our multi-new volumns throughout the library.

The Board of Library Trustees are very fortunate to have a very qualified and dedicated librarian, Miss Geraldine Guenter. The Board of Library Trustees are truly grateful for her untiring energy, innovative programs for children and foresight of the library's needs and future.

To the assistant librarian, Mrs. Linda Cheah, the Board is grateful for her background in reference and adult services. Mrs. Cheah has been an asset to the library and to the community with her efforts.

Time was also spent of the policy making manual for the library by the Board of Library Trustees. It is expected to be printed in 1975.

The Board met once a month throughout the year, except in the fall, to meet the library demands and needs.

The year of 1974 found the Library Trustees continuing their approval of the recycling center for paper, operated by the Burlington Garden Club and for glass, operated by the Burlington Junior Woman's Club for providing an environment program for the community. We are proud to be able to continue such timely programs.

In November, the aluminum and tin recycling center was opened in the rear of the library for a six month trial period. The Burlington Junior Woman's Club will be

## LIBRARY TRUSTEES

operating the center with scout troops volunteering to help keep the area free of litter.

Some fires had been caused in the paper recycle container and the Garden Club was advised to use better security for the program.

The fall found the Burlington Junior Woman's Club and their children very generously donating and planting tulips to enhance the front area of the library as part of their "Liberty Plant-In" for the Bicentennial.

Exhibits, story hours, special programs and summer projects were new (some repeated) and met an overwhelming approval of the Library Trustees. We are pleased to see our staff present worthwhile endeavors to the community as well as we are pleased to have groups and organizations display exhibits and programs at the library.

The library experienced several break-ins and robbery of the fine money. Thus money was allocated for security alarm system in the library budget.

The library took on a new look as the original drapes were replaced with bright-colored drapes thus, enhancing the library for more pleasant surroundings.

In the fall of 1974, Barbara Seigny, Library Trustee, resigned. Our gratitude to her for her energy and devotion to the library. Best wishes go with her in her new future in New York.

Mr. Alan McCarthy was appointed by the Board of Library Trustees and Board of Selectmen, in a joint meeting, in Mrs. Seigny's place in December.

The Board of Library Trustees intends to provide the leadership and policy making necessary to move forward to meet these needs.

The Board extends an open invitation to the Burlington citizens to frequent the library to make use of our facilities. Available to the public are excellent reference collections, a record and film library, microfilm, paintings, puzzles, games, pamphlet files, large print material and inter-library services.

With the Bicentennial around the corner, the Library Trustees await the opportunity to share the library's facilities with the town's celebration of the country's proud heritage.

The library hours are as follows:

Monday-Thursday: Adults: 10:00 a.m. to 9:00 p.m.  
Children: 10:00 a.m. to 8:00 p.m.

Friday Adults: 10:00 a.m. to 6:00 p.m.  
Children: 10:00 a.m. to 6:00 p.m.

Saturday: Adults: 11:00 a.m. to 5:00 p.m.  
Children: 10:00 a.m. to 5:00 p.m.

Sunday Adults: 2:00 p.m. to 4:00 p.m.

Children: 2:00 p.m. to 4:00 p.m.

Respectfully submitted:

## BURLINGTON BOARD OF LIBRARY TRUSTEES

Mr. John E. Folgelberg, Chairman  
Miss Marie G. Seminatore, Vice-Chairman  
Mr. Richard D. Finlayson  
Mrs. Beverley J. Scholl  
Mrs. Blanche Bommasino  
Mr. Alan McCarthy



## PUBLIC LIBRARY

Progress continues to be made in the Burlington Public Library though not always as rapidly or as consistently as the Administration would like.

### STAFF

The staff has remained stable during this year after Mrs. Carol Cahill was hired as Clerk-Typist on July 1, 1974 to replace Mrs. Marie Puglia who moved to California. Additional clerical help is needed to adequately staff the adult circulation desk which is barely covered during a considerable portion of the day, and then only by taking the Librarian, Assistant Librarian, Cataloging Assistant or Clerk-Typist away from their other necessary tasks. As a result, these tasks are haphazardly performed when time permits. This is a bad situation, since a proper amount of uninterrupted work at these tasks is vital toward making this library one which serves the community as it deserves to be served -- providing the materials, programs, and services it wants and needs.

### STATISTICS

During the year we added to the collection:

	Adult - 455	Juvenile - 534
Fiction		
Non Fiction	1656	300
Records	129	23
Sheet Music	10	
Educational Toys		11

For a total of 3007 additions to the collection.

At the same time, 1326 books and records were discarded; 33 were lost in circulation and 74 were lost and paid for; for a total of 1483 materials removed from the collection. The total number in the collection on December 31, 1974 was 42,294 of which 25,668 were in the adult and 16,626 were in the juvenile collections.

In 1974 the circulation decreased. The total circulation as of December 31, 1974 was 105,687 for a decrease of 9,305. 4494 of this decrease can be accounted for by the fact that paperbacks are no longer counted in the circulation statistics. Taking this figure into account, the adult circulation figures remained fairly constant, though there was an increase in non fiction circulation and a drop in fiction. The large decrease was in the juvenile circulation. It is somewhat difficult to account for the large drop in juvenile circulation, but other libraries in the area are experiencing this too. A number of mothers have told us in the summertime that they do not bring the children to the library during the school year because it's handier to just let them get books from the school library. Others have stated that they won't let the children take out books anymore because they're always overdue and they don't want to pay the fines. In many families in the Town both parents are working and have neither the time nor the energy to bring the children to the library. In education circles there has been a shift in emphasis away from print

to pictures and sound. These are all valid reasons, but they point up a sad state of affairs. Now it is up to the library to find imaginative ways to reverse this situation and show children once again the great pleasure to be found in a good book.

The situation regarding overdue materials has not improved over last year. At the time of writing this report, there are 1247 materials overdue (2.9% of the collection). All methods we have tried to retrieve these materials have been of little avail. This represents a considerable dollar amount aside from the fact that the materials are not available for others to use.

A total of \$1,634.53 was collected in fines due and returned to the Town. This amount would have been larger, but the library was burglarized three times and the fine money on hand at these times was stolen.

A survey of the posting of library borrowers who can no longer check out books because of having materials due and not returned or having large accumulated fines shows that these people owe the library \$4,999.29 for books which have not been returned and \$1,074.68 in accumulated fines of \$1.00 or more.

### CHILDREN'S ACTIVITIES

Storytimes continued to be popular. 1260 children aged 3-5 attended the 54 sessions held during the year. In addition, nine special storytime sessions were presented by members of the Burlington Junior Women's Club. No attendance statistics were kept for these. A special Halloween story hour for school age children held after school on October 30 brought 63 children to the library to hear spooky stories told by Miss Guentner.

Two series of summer programs were held for school age children during July and August. The Folklore Festival featured stories, songs, dances, customs, etc. of various ethnic groups. Leading these activities were seven townspeople: Mr. Erminio Nardi (Italian), Mrs. Claudine Tomljanovich (French), Mrs. Eleanor Pearlman (Jewish), Mrs. Alexandra Scantalides (Greek), Mrs. Bridget Noone (Irish), Mr. Paul McNamara (Russian) and Miss Geraldine Guentner (Austrian). 204 children and 25 adults enjoyed the activities.

The Craft Beehive, an unstructured craft activity which ran for eight weeks, drew 562 children who created whatever they wanted to from materials provided by the library and generous donors from the community. "Creations" were displayed in the library display cases, but most of the children chose to take their creations home.

Twenty-six groups (581 children; 64 adults) visited the library for tours, explanations of services, and stories. These groups included five nursery school groups (Child's Nursery, Children's Center, Day Care Center, and Temple Nursery School), 13 elementary school classes from Pine Glen, Fox Hill and Meadowbrook schools, 3 classes from Marshall Simonds Middle School, and groups including



## LIBRARY

Cub Scouts Pack 522, Dens 11 and 12, Girl Scouts Troop 572 and summer Tot Lots from Pine Glen and Wildwood.

The Burlington Junior Women's Club sponsored three contests -- Nature Photography Contest, Recycle Poster Contest and Energy Display Contest. Entries for these contests were displayed at the library in February.

## ADULT ACTIVITIES

Although lack of attendance at our movie program led us to cancel the program last year, the availability of full length feature films this year encouraged us to resume the program. Seven feature films such as "I Remember Mama", "The King and I" and "Meet Me In St. Louis" were shown to a total audience of 56. This is a very disappointing showing and leads us to believe that the people of this Town really are not interested in coming out to see a movie.

A rotating collection of books and records was begun in January for the residents of Birchcrest Arms. Materials are selected in accordance with interests expressed in answers to questionnaires in 1973 and requests by the residents. There have been many expressions of appreciation and several thank-you notes.

The library began working this year with the YWCA, the League of Women Voters and the Burlington Junior Women's Club on a Human Resources Directory of Burlington. Progress has been slow, however, due to an active year for everyone and not enough time to work on the project. It is hoped that the project will be brought to fruition during the coming year.

The library helped the YWCA obtain an excellent book discussion leader, Mrs. Helen Wellinger, for a book discussion group the YWCA is sponsoring. The library also is helping by supplying books and ideas for the group.

This Fall, Miss Guentner gave an eight week's course in children's literature for parents and other adults interested in learning more about children's books. Seventeen people registered, but only eleven attended. Although Miss Guentner thoroughly enjoyed teaching the course, the turn-out was disappointing. Many more parents should be interested in the books available for their children. The course will be repeated in the future.

With the Bicentennial rapidly approaching, the library has set up a special corner with relevant books, records and other materials. This collection will be constantly changing and expanding and will, hopefully, stimulate interest in our heritage.

## COLLECTION BUILDING AND MAINTENANCE

When time permitted, the process of weeding the collection of out-dated and little used materials as well as materials in poor physical condition was continued. So far, the 100's, 200's and biographies have been weeded

and a start has been made on the adult and junior high fiction.

Special attention was given this year to building up the collection in the areas of history, biology, travel and language in the adult section and desirable older titles in the juvenile fiction sections.

The junior high non-fiction books were interfiled with the non-fiction books. As had been anticipated, the circulation of these books has increased considerably, both by adults and young people.

Our special collection of Large Type books for the visually handicapped has been interfiled with the general collection. As a result, usage has increased tremendously, as no one seemed to be aware that the collection existed when it was kept separate. Presently, a Large Type card catalog is being developed for those who wish to read only Large Type materials.

A percentage of the new book budget is now being spent to lease books from Josten's Book Lease Plan. It is hoped that (1) there will be a broader range of new fiction titles, (2) the library will have more duplicate copies of best sellers on hand to shorten reserve lists while the books are popular and not fill the shelf space with unneeded copies when popularity wears off and (3) the library may add two out of every ten books to the library's collection at no extra charge.

Since the plan only began in July, it has not been in operation for a long enough period to judge its effectiveness completely. It has helped to shorten reserve lists of best sellers in most instances, though some titles still have lists of considerable length. The new fiction circulates like hot cakes and is rarely on the shelves, so this aspect has been very successful. We still have not reached our quota, and, until we do and begin to return eight books and keep two, we cannot comment on the collection building aspect of the lease plan.

The Swap Shelves of paperback books has received much praise from Burlington residents. Paperbacks may now be taken out without using a library card, and borrowers may either return the borrowed paperbacks or trade them for paperbacks in their personal collection which they no longer want to keep. Many times people both return the borrowed books and add those of their own. Though this system has resulted in a loss in the circulation statistics of 4494 in the course of the year, we feel that the savings in staff time and library materials as well as the convenience to the public more than justifies it.

## SPECIAL CATALOGING DEPARTMENT ACTIVITIES

The cataloger and her assistant were able this year to make considerable progress in correcting past errors and deficiencies in the catalog which resulted during the many years when the library did not have a professional cataloger. Catalog cards, pockets, book cards, and labels were corrected for mysteries, science fiction, story collections, westerns and biography. Reference books were

## LIBRARY

marked to coincide with the shelflist and new labels were made. Subject headings in the catalog were corrected to agree with the Sears List of Subject Headings. The juvenile catalog was expanded and the number of guide cards was increased. The junior high catalog and the adult catalog were combined and new guide cards were made. New easy-to-read labels were made for both card catalogs. More progress was made in correctly cataloging the record collection and the Cataloger has started the long process of cross-referencing subject headings.

Though the results of these activities are not readily apparent to the public, they are vital to good library service so that the public will be able to easily locate books or subjects which are needed.

## LACOIN

LACOIN is a voluntary alliance of public, school and college libraries in the Greater Lowell Area. As a member of the Lowell Subregion of the Eastern Massachusetts Regional Library System the Burlington Public Library is eligible to join this cooperative network and has been a member since its inception.

The major program of LACOIN at present is a library sponsored radio project offered over station WLTJ-91.5 from 12 noon to 3:00 p.m. The project is Federally funded and began operations on November 18, 1974. It will shortly be expanding its broadcast time from 8 a.m. to 3 p.m. Other cooperative efforts are now being planned and their prospects of success are increased by the habits of joint effort now being formed.

## FRIENDS OF THE LIBRARY

The Friends of the Burlington Public Library is a group of townspeople who are concerned with assisting the library by sponsoring special projects. This year they sponsored a Puppet Happening for children during the April vacation which was greatly enjoyed by those who attended. They also made available the handsome brochure *Books for Christmas Giving* published by R. R. Bowker Company. Funds received from the Annual Book Fair held at the Mall in October are earmarked for preservation of historical records and the Friends are continuing their on-going program of microfilming the two local newspapers or the library's files.

With the Bicentennial in mind, two programs on Colonial crafts -- weaving and pewter -- were presented this Fall.

The Burlington Public Library has indeed come a long way since it was established as a public library in Silas Cutler's store and there is much to be proud of in its development.

However, we cannot rest on past laurels. We must continue to grow and change to meet the needs of a growing and changing town. And, in order to do so, we have to continue to take a long-range look at goals, to develop sources and programs, to survey operating procedures, and to seek out areas of cooperation with other com-

munity agencies and with other libraries. We can only do this successfully with the help of all the townspeople of Burlington.

In conclusion, I would like to thank the Friends of Burlington Public Library, the Burlington Garden Club and the Burlington Junior Women's Club for their continued support. And, especially, I wish to thank the members of the Board of Library Trustees for their hours of devoted service, their support of programs and innovations and their helpful advice. Finally a very special word of thanks to the hardworking, dedicated library staff.

Respectfully submitted,

Geraldine C. Guentner  
Librarian



## DEPARTMENT OF PUBLIC WORKS (DPW)

A management report from the Superintendent of Public Works

1974 was probably the most productive and efficient year in the history of the Department of Public Works since it was consolidated on March 2, 1968. In spite of the economy, escalation and unemployment factors the ever increasing population of Burlington spiraled to 24,358 in 1974, not to mention the multi thousands of business, industrial and outside citizens who work or visit Burlington on a daily basis. During this period the DPW kept pace with ever increasing demands for services, additional requirements and construction projects without increasing its staff of 62 employees...and most important at a lesser cost to the taxpayers.

In other words, more people, more homes, more businesses, more roads, more water and sewer pumping stations, more drainage, more sidewalks, more traffic devices, more snow and ice needs, more maintenance, and the like...were maintained or achieved without an increase in manning. On top of this \$307,081.81 of DPW funds were returned to the Town which played an important role in lowering the tax rate for 1974.<sup>1</sup>

A total of \$124,293 State and Federal Aid funds were received by the DPW in 1974, and the DPW has already received \$221,347 CH 825 and CH 1140 State Aid funds for 1975, 1976 and 1977. These latter CH 825 and CH 1140 funds have been programmed to complete the reconstruction of Wilmington Road in 1975.

The reconstruction of Winn Street (widening, paving, granite curbing, etc.) and the TOPICS-30 intersections at Middlesex/Adams, Middlesex/Second Ave/Lexington, Middlesex/Terrace Hall, Cambridge/Mall Rd., Cambridge/Winn/Terry Ave. are excellent examples of how State Aid dollars are put to work in Burlington. The intersections shown above were completed under Federal funding totaling more than \$673,809 including contracted services monitored by the Mass. State DPW.

On July 31, 1974, the Chief Engineer of the Mass State DPW informed this office that TOPICS-83 would incorporate most of the design changes prepared by our Town Engineer and added them to the final TOPICS-83 design and specifications. Similar to the construction completed under TOPICS-30 reflected above TOPICS-83 will involve the following: Wilmington Road at Cambridge St (strip of land to be taken by eminent domain for use as a storage lane has already been approved by Town Meeting) Bedford at the Middlesex Pike, Winn St. at Center St., Cambridge St. at Bedford St., Nelson/Lantern Lane at Cambridge St., Skilton at Cambridge, Cambridge/Pontos at Great Pines, Forbes at Cambridge St., Kinney Ave/Arthur Woods at Cambridge St., Winn St at 128 Interchange No. 40.

<sup>1</sup>This was a direct result of on-the-job training, cross training, utilization of EEA, CETA and college coop students, mild winter, improved purchasing and accounting controls and other managerial techniques and methodology.

The Board of Public Works is leaving no stone unturned towards obtaining Federal and State Aid needed to implement the TOPICS-83 final engineering plan.

Mr. Sumner Hoffman, TOPICS Coordinator Mass DPW and Mr. Alfred Laing, assistant Traffic Engineer, Distr 4, State DPW have played key roles in both TOPICS-30 and TOPICS-83 projects and on behalf of the Board of Public Works and the DPW staff we extend our appreciation for their selfless interest.

The extent of DPW projects such as paving, drainage, sidewalks, traffic regulatory needs and the like, to be programmed in 1975 by the DPW will be determined by Town meeting vote relative to the 1975-1976 DPW proposed budget.

The municipal sewer program which was started in 1965 was completed in 1974. Nearly 4.5 miles of streets were resurfaced curb to curb during 1974 under the sewer program, and a new underground sewer pumping station became operational June 1974. The Town now has a total of 14 sewer pumping stations with solid state alarms systems connected direct to a console in the Police Station.

The total cost of the DPW sewer program was approximately \$14,700,000. Together with sewer buildings equipment and materials this multi million dollar program now demands an experienced licensed electrician maintenance man. At present technical repairs to our giant pumps, control panels, etc., are performed by outside electrical agencies. I plan to pursue both the electrician maintenance man position and/or an annual water and sewer maintenance contract for our water and sewer stations in 1975.

In 1974 emergency coverage of the Highway facilities and Water & Sewer pumping stations (after regular working hours, including weekend shifts) was implemented without involving overtime salaries.

At the December 1974 Town Meeting the Subdivision Inspector position was transferred from the DPW to the Planning Board, a mutual agreement between both agencies. This reduced the DPW slots from 62 to 61 employees. Further, at the same Town Meeting and at the request of this office, the position of Superintendent of the Cemetery Division was also eliminated (through attrition) and replaced by an Acting Foreman/Laborer.

**Career Development:** In 1974 the DPW continued make good strides relative to training and career development of DPW personnel. The following are some of the training agencies involved: Lowell Technological Institute, Woburn Business School, University of Massachusetts Workshops, Cooperative Extension Northeast Regional Extension Service, New England Water Works Association School, Hersey Water Meter Repair School, Shawsheen Valley Tech (welding course) and



DEPARTMENT OF PUBLIC WORKS

Mass Civil Service Office Management Course. On top of this the DPW utilized Burlington High School Field Studies students and college coop students.

**Master Drainage Plan:** The first master drainage plan adopted by the Town was designed under contracted services in 1965. Since 1965 varied and significant land use, zoning changes and piece meal drainage projects often impacted the master drainage plan in negative ways. As a result the 1965 master drainage plan is outdated and now utilized only as a reference platform. In 1974 the master drainage plan was considered for update.

In conjunction with the update of the master drainage plan topographical mapping of the entire Town at a scale of 1" - 100' and a contour interval of 5 feet should supplement the master drainage plan.

Finally, channel improvements should also be considered as part of the master drainage package. There are about 23 miles of main brooks in Burlington. Almost 15 miles of brook channels are located in areas containing sufficient open space to permit use of flood plain zoning and /or storm water retention areas to reduce peak runoff flows and promote ground water infiltration and recharge.

The above approach would require hydrological and hydraulic observations to develop alternative plans for handling peak runoff flows. The design would consist of structural channel improvements and stormwater retention or combination thereof and would establish flood plain elevations and areas for use in preparing possible zoning changes.

The above does not include the approximately 9 miles of brooks located in densely developed areas of Burlington. This would require evaluation of the capacity of the existing drainage systems under peak flows resulting from both present and proposed future land use and/or development.

The cost of the above drainage package could cost more than \$200,000. The primary reason I have included it in this report is because most Town Meeting Members, and other officials continuously discussed the need for updating the Master Drainage Plan.

Estimated	
1. Master Drainage Plan Report & Update	\$ 50,000
2. Topographical Mapping	24,000
3. Channel Improvements & Flood Plain Zoning	86,000
Subtotal	160,000
4. Channel Improvement for brooks not included in Item 3 (optional)	42,000
TOTAL	202,000

In view of today's tax rate the above package would not be timely, however, the Town's Flood Plain Zoning Committee could probably qualify some of the package for Federal Flood Plain Zoning Insurance Funds and the hydrology part of the project could probably qualify for

HUD funds.

**DRAINAGE** projects completed in 1974 by the DPW totaled more than \$300,000. The following are some of the areas being considered by the Board of Public Works for drainage projects in 1975, however, the list is not all inclusive nor does it reflect priorities, and is covered later in this report: Blanchard Rd. (participation with local developer), So Bedford St., Arlington Road Extension, Old Colony, Wildwood/Rocky Hill, County Road, Chestnut St/Alma, Burlington St., Locust St., Guild Road and Lexington St. (planned for CH 90 reconstruction).

In 1974, approximately 6250 feet of **SIDEWALKS** was installed at a record low cost of \$60,000.

The following areas are being considered for **SIDEWALKS** in 1975 depending on Town and/or State Aid funding and priorities: Wilmington Road, Center St., Bedford St. (post office side), Lexington Street, Terrace Hall, Peach Orchard Road, Paula Street, Church Lane, Sandy Brook and Prouty Road. Pathways are also considered each construction season. Both Sidewalks and pathways are usually constructed on the school side of the road.

The **HUD \$90,000 LOAN** for the Water Reservoir project was paid off in full in August 1974 from DPW funds. The DPW received \$7,969.50 for the **SALE OF WATER TO BEDFORD**.

In 1975 the DPW plans to sandblast and clean the **CENTER ST. WATER STANDPIPE** and the **MAIN WATER STATION** off Meadow Road which has 72 water wells, and **WELL NO. 3** located off the Middlesex Pike. The DPW hopes to complete at least one **EXTENDED WATER PROJECT** (the purpose of the latter item is to eliminate dead end water lines and afford added fire protection). All the items in this paragraph are part of the Town's water distribution system and directly related to the degree of color, taste and odor in water. However, there are costly projects and depend on funding.

In 1974 the DPW investigated the need for placing the Town's **WATER DISTRIBUTION SYSTEM COMPUTER ANALYSIS** under contracted services. Some of the significant advantages of the computer analysis of distribution systems are as follows: (1) locate source of bottlenecks, (2) check assumed friction coefficients, (3) determine which lines can be taken from service for cleaning or flushing, (4) derive constant pressure maps, (5) determine available fire flows, (6) select pumps and (7) analyze strength of system with regard to pipe breaks. This type of a program, if funded in the DPW budget would be handled under the water consultant engineer in the DPW service contract.

In 1974 after many negotiations between Woburn officials and the Burlington Selectmen the DPW formally notified the Middlesex County Engineers to proceed with the survey and necessary plans for legislative approval to adjust

## DEPARTMENT OF PUBLIC WORKS

the BURLINGTON/WOBURN BOUNDARY LINES at Winter Street and So. Bedford Street. Winter Street involves homes and So. Bedford Street involves part of the road near Northeastern College for which Woburn will also give Burlington DPW \$18,000 for repair of the subject road.

In 1974 arrangement were made relative to the CEMETERY EXPANSION PLAN towards purchasing land for \$49,000 as voted by the Town. The three parcels of land involve two eminent domain takings and a sales agreement totaling \$48,800 to be executed in 1975.

In 1974 SICK LEAVE continued to be a serious manning problem within the DPW totaling 568 1/2 days lost. Most Town agencies continue to experience this problem. However, I believe the Personnel Board will make positive strides in this area during 1975. As a result of their directives and guidelines, and as soon as some related inequities are worked out I believe the situation will improve in 1975.

**DPW VEHICLES:** I would proudly say the DPW is probably the only Town of its size in New England that has yet to purchase any NEW PASSENGER VEHICLES for its staff during the past 4 years.

In 1974 the DPW continued to refine its MANAGEMENT GUIDES. The guides spell out DPW requirements, services, procedures, policy, controls, discipline, career development, forms, and other management needs such as Job Training Standards.

The following is probably the most dramatic part of this report. The combined DPW revenue and State Aid received in 1974 matches the DPW budget of 1974 which was approximately 1.2 million, not to mention \$307,081.81 of DPW funds were returned to the Town as mentioned in the opening paragraph of this report.

### DPW REVENUE AND STATE AID 1974

Total Dollars Collected W & S billing (3/4 of year only)	\$ 425,830.35
Total Dollars Collected Cemetery	19,973.67
Total Miscellaneous Dollars (Fees)	5,615.00
State Aid Lane Painting Machine	5,000.00
State Aid Fabrication of Signs	4,656.00
State Aid (CH 81, 90 etc.)	124,293.00
State Aid TOPICS 30 Intersection	673,809.00
Sub Total	1,259,177.02
Sold water to Town of Bedford	7,969.50
1974 Water & Sewer Liens transferred to Tax Collector's Office for Collection	18,038.68
Total Revenue and Aid	1,285,185.20

The Department of Public Works consists of the water and sewer division (including treatment plant and reservoir), highway division, cemetery division, administrative section, and the engineering department. The latter department includes the Town Engineer/Planning Board Agent who is also under the jurisdiction of the Superintendent of Public Works, as delegated by the Board of Public Works.

The Superintendent of Public Works is directly responsible to the Board of Public Works for the management, operations, budgeting and cost accounting of the consolidated Department of Public Works. The DPW was consolidated on March 2, 1968. The DPW serves the entire residential, business and industrial population of the Town, including many varied special projects for other Town Agencies such as the School and Police Departments.

**SCOPE OF DPW:** The following are significant areas of operations and maintenance programs which come under the DPW umbrella of responsibilities and services:

**WATER & SEWER DIVISION:** The water distribution system of the Town consists of 111 miles of water mains, eleven pumping and measuring stations, steel standpipes with a capacity of six million gallons of water, man-made reservoir storage area with capacity of 500 million gallons of water, intake water pumping station in Billerica, water gates, hydrants, curb boxes, valves, water services, water meters/outside viewers, natural underground water wells, water treatment plant, brooks, streams, storm drains, culverts and related water shed areas, maintenance and protection of all water resources, heavy equipment vehicles, materials, tools and facilities, including purging of water lines, hydrants and standpipes, all towards water quality control and maintenance of the water distribution system. Storm drains, brooks, streams and culverts are generally maintained by the Highway Division of the DPW.

Walter Clark is the Superintendent of the Water and Sewer Division. William Duffey is his Assistant Superintendent and William Keene is Supervisor of the Water Treatment Plant and Reservoir complex. The water consultant for the DPW is Mr. Steven Medlar, P.E., Whitman & Howard Engineers.

#### Water Program:

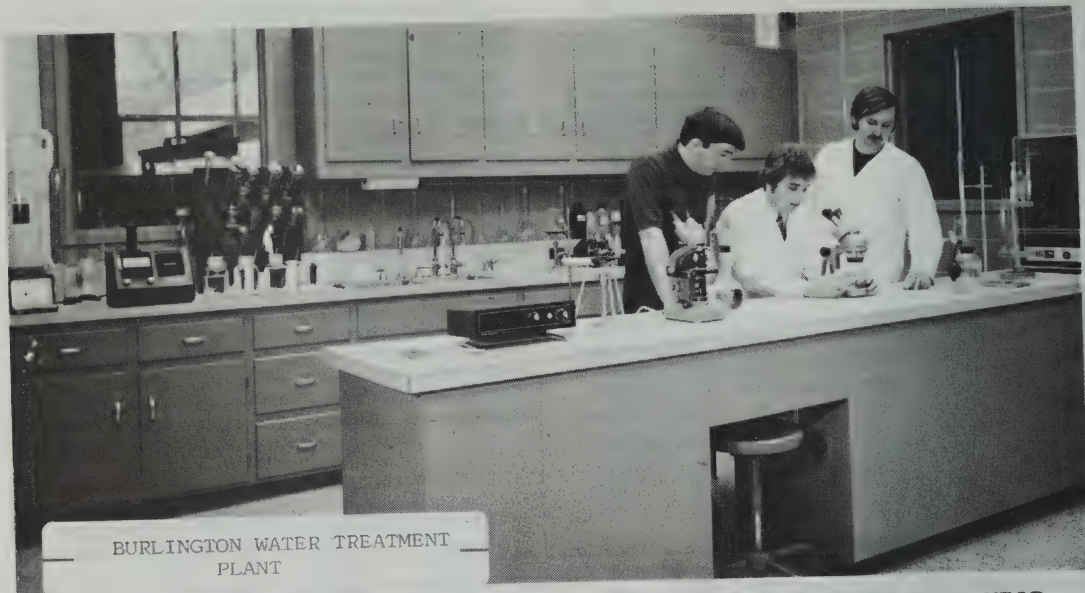
In 1974 450 feet of 6" water mains and 10,235 feet of 8" water mains were installed by the W&S Division and developers.

### ORGANIZATION CHART

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# DEPARTMENT OF PUBLIC WORKS



## BURLINGTON WATER CONSUMPTION MONTHLY REPORT PER CALENDAR YEAR

	1969 Wells	1970 Wells	1971 Wells
JAN	62,918,420	68,687,020	66,167,280
FEB	55,828,100	65,284,670	62,523,270
MAR	68,192,050	71,028,500	70,539,890
APR	64,385,330	73,263,380	73,437,240
MAY	75,255,260	84,754,750	82,295,350
JUNE	89,655,530	89,123,770	99,427,220
JUL	87,472,270	88,514,890	101,966,720
AUG	87,706,660	87,320,470	93,239,780
SEP	77,602,110	74,611,720	86,728,570
OCT	73,936,410	75,783,860	81,818,050
NOV	67,200,960	70,682,580	79,315,290
DEC	67,382,540	69,82,950	78,409,760
TOTAL	877,535,640	918,238,980	975,868,720

1973			1974		
	Wells	Treatment Plant		Wells	Treatment Plant
JAN	79,182,940		JAN	70,924,750	6,019,000
FEB	71,360,510		FEB	63,360,000	5,649,000
MAR	83,517,850	Started Plant Apr. 6	MAR	68,057,950	9,016,000
APR	80,456,800	3,633,000	APR	68,233,640	7,738,000
MAY	79,844,540	11,120,000	MAY	75,331,490	13,725,000
JUNE	68,578,980	16,942,000	JUN	77,992,890	21,080,000
JUL	74,702,330	19,461,000	JUL	79,894,710	24,145,000
AUG	70,897,410	14,223,000	AUG	93,834,960	31,562,000
SEPT	71,522,440	8,326,000	SEP	73,540,500	9,958,000
OCT	77,564,180	8,809,000	OCT	73,153,950	6,390,000
NOV	71,221,170	1,662,000	NOV	67,490,840	3,756,000
DEC		4,466,000	DEC	60,799,330	4,693,000
TOTAL	907,331,060	88,642,000	TOTAL	872,615,010	143,731,000

995,973,060

1,016,346,0

15,939,000 gals of water sold to Town of Bedford for \$7,969.50 in 1974.

DEPARTMENT OF PUBLIC WORKS

WATER MAINS

Size of Main	Length in Feet
24" Pipe	21,960
20" Pipe	5,401
16" Pipe	106
12" Pipe	15,015
10" Pipe	85,849
8" Pipe	237,590
6" Pipe	216,480
	582,401 feet

The following should give the reader an idea of other services performed by the Water and Sewer Division in 1974:

New Services Installed	81
New Meters Installed	104
Services Freeze Up	16
Meters Freeze Up	8
Meters Repairs	201
Service Breaks	19
Main Breaks	29
House Repairs & Service Calls	665
New Hydrants Installed	22
Hydrant Extensions	3
Hydrants Repairs	32
Hydrants Relocated	17
Total of Hydrants Flushed	892
Semi-annually	
TOTAL ACTIVE WATER SERVICES	6156

High Day Gals. Week August 13	6,306,110
High Week Gals. Week August 18	34,690,280
High Month Gals. Pumped August	125,396,960
Total Gals. Pumped from Wells	872,615,010
Total Gals. Pumped from Treatment Plant	143,731,000
Total Gals. Pumped for 1974	1,016,346,010

Water Treatment Plant and Reservoir, DPW: The Water Treatment Plant houses all remote control and monitoring panels for the Burlington Water Distribution system which involves ten water pumping stations and approximately 111 miles of water mains.

The Treatment Plant houses a State certified water chemistry-bacteriology laboratory for monitoring both the bacterial as well as chemical quality of the Town's water sources. A total of three Town employees have received certification for performing tests under supervision.

In the second year of operation 1,120 bacteriological tests and over 1000 chemical tests were performed in the laboratory at the Treatment Plant relative to 510 complaints. All test results met Massachusetts Board of Health requirements.

The Blanchard Road standpipe was sandblasted, chemically treated, painted and telemetered for for elevation during 1974. Upon completion of this latter telemetering project all water storage systems for the first time are now completely monitored electronically allowing for better systems, control and analysis.

The program of well cleaning is a continuing need and the following wells were cleaned and chemically rejuvenated in 1974:

- Gravel Pack Well No.6, Sandy Brook Rd. (Feb. 22, 1974)
- \*Gravel Pack Well No. 7, Lexington St. (Feb. 22, 1974)
- plus Pump Repair
- Gravel Pack Well No.4, Middlesex (Mar. 8, 1974)
- Tapke plus Pump Repair
- Well No. 8, Wyman St. (Oct. 3, 1974)
- Gravel Pack Well No. 2, Terrace Hall(Dec. 17, 1974)

The Main Station (72 wells) at Meadow Road and Well No.3 at the Middlesex Pike have been scheduled for cleaning in 1975, based on budget approval.

In 1974 (for the first time) the Reservoir was opened to the public for recreational purposes such as on shore fishing, picnicking, camping and nature observations. Proposals are being made for additional uses such as off shore fishing including a docking area. A parking area on top of the main dam is partially completed (gravel base only) and will be hot topped in 1975.

Increased wetland monitoring was needed in 1974 due to further encroachment into the wetlands of the Reservoir area which consists of 65 acres of rustic land and water. This required monitoring of bird migration (Species, etc.) as well as water quality. Mr. Patrick Mustoe, DPW Wetland Patrolman, built a number of State registered wood duck boxes and in conjunction with his course of study at Essex Agricultural and Technical Institute. Relative encroachment Mr. Mustoe will conduct a survey of the Shawsheen River above the intake structure of the Reservoir complex during 1975.

Mr. Steven Medlar, P.E. and Mr. James Little, P.E., both of Whitman & Howard Engineers, the water consultants to the DPW (mentioned earlier in this report) continued to work close with the DPW on all aspects of the water program. This included operator training, plant operation, taste/odor/color complaints, New England Water Works Association schools and seminars.

SEWER PROGRAM: A program to construct a municipal sewerage system in Burlington which started in September 1965 was completed in December 1974. All of the built-up residential areas of the Town as well as most of the industrial areas are now served by municipal sewers.

Construction of Phase VI sewers comprising Contracts 50 to 53 inclusive which were started in the summer of 1973 reached completion in 1974. In addition, Contract No. 54 comprising Great Meadow Road, Raymond Road, Ain-



## DEPARTMENT OF PUBLIC WORKS

sworth Street, Scott Avenue, Short Street and Elma Avenue with a combined total length of 2,000 feet of sewers was also constructed during the year. This brings the highway garage into the sewer system and provides a sewer service to the water department main pumping station and garage, both located on Great Meadow Road. Nearly 4.5 miles of streets were resurfaced during 1974.

The Town of Burlington appropriated \$14,685,000 for the entire sewer system consisting of 106 miles of sewers and 14 pumping stations, one acquired from a developer, and a flow measuring station which measures and records the sewage flow discharged from Burlington into the Woburn system.

The operation and maintenance of the sewerage system is financed by means of a sewer use charge based on water consumption to the users of the system. No further appropriations will be required in the foreseeable future.

The nation-wide engineering News Record Construction Cost Index for 1964 when the preliminary study and report for the sewerage system was prepared was 925. As of December 1974, the corresponding cost index has advanced to 2100 or more than doubled in the 10 year period. In the same period the actual cost to the Town was approximately \$14,700,000 or only 18 per cent more than the 1964 estimated total cost of \$12,100,000.

This division is also responsible for maintaining 106.65 miles of sewer mains and 14 underground sewer pumping stations as reflected earlier in this report under the caption Sewer program. It includes heavy equipment such as the sophisticated sewer vacuum jet rodders, generators, compressors, massive pumps, solid state alarms and the like.

The following is a resume of some other significant services performed in 1974:

Sewer Main Breaks	9
Sewer Blockages	20
Sewer Services Installed	314

New Underground Sewer Lift Station No 14) installed under Sewer Contract No. 54 at Town Line Road became operational June 5, 1974.

### TOTAL ACTIVE SEWER SERVICES 4281

### HIGHWAY DIVISION, DPW

The Highway Division is responsible for the maintenance and repair of travelled ways, which involves paving and patching with bituminous concrete, snow and ice control, cleaning and trenching of brooks, streams and catch basins, cleaning and repair of storm drain pipe lines, guard rails, berms, fences, maintenance of all DPW vehicles and heavy equipment, garage facilities, including light maintenance on all Police cruisers.

The Highway Division also constructs sidewalks (Anna Road to High School is a good example), pathways, culverts and is continuously involved in drainage projects. State funds were used for many Highway Division projects including salaries in 1974.

Major sidewalks, drainage, reconstruction of road projects, etc. were handled under contracted services by the Engineering Department under the direction of the Superintendents of Public Works which often involved State and Federal funds or participation by local developers. However, in many of these projects the Highway Division and the Water & Sewer Division played an important role.

The Highway Division reconstructed 680 feet of Mountain Road oil/stoned ten streets, installed guard rails in several areas, which included a 300' span on Winn Street, cleaned 1700 catch basins, repaired 16 catch basins and 4 manholes, unblocked many culverts (sometimes involved the Water and Sewer vacuum sewer jet rodder), and installed drainage pipe on Alma Road, Bedford Street and Lexington Street.

Further, the Highway Division swept all Town streets at least twice and the main roads on a regular basis, installed berms at 52 locations to prevent washout of roads and control of water, and repaired only 200 pot holes this year because of the extensive curb to curb paving of roads under the DPW sewer program. However, street signs again were a costly item in 1974. More than 200 street signs were replaced because of vandalism.

The Highway Division did an outstanding job in renovating the Highway facilities both interior and exterior in 1974, and investigated and/or resolved 1500 complaints which ranged from pot holes and blocked brooks to poison ivy. The Highway Division also reacted to more than 250 speed letters and completed varied special projects from constructing another permanent dog kennel for the Police Department to involvement in Town parade and other official activities. Mr. Joseph Impenba is the Superintendent of the Highway Division.

### CEMETERY DIVISION, DPW

During 1974 many projects were completed which improved the physical aspects of the Chestnut Hill Cemetery both interior and exterior. The Cemetery garage and office were completely renovated, including the fabrication of a outside sign. This work was done in most part by the Cemetery staff and assisted by other DPW personnel.

The Cemetery staff also played a key role in developing management guide which included new management and operational controls. Revenue collected under the program is reflected later in this report under the Administrative Section, DPW.

In 1974 Cemetery land expansion plans, which included land fill, purchase of new land, engineering design, et



## DEPARTMENT OF PUBLIC WORKS

will be strongly pursued towards completion in 1975. Mr. Charles Ralph, Acting Foreman, is in charge of the Cemetery Division.

### ENGINEERING DEPARTMENT, DPW

The Engineering Department was responsible for the design, inspection, supervision and completion of 10 drainage projects in 1974 which cost more than \$63,000.00. The projects were located at Phyllis Ave., Vincent Rd., Fox hill, Fairfas St., Mountain Rd., Meadowvale Rd., Edwards Rd. Bedford St., Crystal Circle and the intersection of Middlesex Pike and Abbott St. The Crowley Road project will be completed early in 1975. The major 1974 drainage projects were completed under contracted services totaling more than \$275,000.00 at Washington East, Washington West and under Reservoir litigation at Winter Street, Woburn and Chestnut Street, Wilmington, including the sump well at the toe of the drain at the Reservoir. The DPW more than doubled its dollar volume of drainage projects in 1974 in comparison to 1973 when drainage projects totaled \$74,000.

Bids received for the construction of 4950 feet of sidewalk on Francis Wyman Road fell well below projected estimates. This is 65% complete and should be finished by next spring. It represents the most extensive sidewalk project to date. This project together with the 1300 feet of Fox Hill sidewalk was completed in the early fall of 1974 and represents the construction of 6250 feet of sidewalk at a record low cost of just over \$60,000 (largely due to economic conditions at the time which found many contractors hurting for work). At Van Norden 150' of sidewalk was also constructed in 1974 as a safety pad for children in the area who ride the school buses.

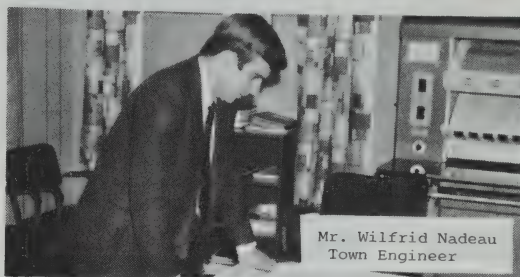
It is however in the area of Traffic Circulation Improvements that the projects completed were probably most impressive. Under the federally funded TOPICS-30 program significant improvements at the intersections of Middlesex/Adams, Middlesex/Second Ave./Lexington, Middlesex/Terrace Hall, Cambridge/Mall Rd., Cambridge/Winn/Terry Ave. were undertaken. Traffic Signals at the new High School on Cambridge Street were installed as a DPW project.

Traffic Signals remain to be installed at Adams Street/Middlesex Turnpike intersection as well as at the entrance to the Burlington Arcade. This will be completed upon receipt of equipment. Cost of these projects will be borne by a private developer.

In 1975 the Town Engineer plans to concentrate on the Fall Road, and the need to signalize the entrances to major developments along that road. The cost will be the responsibility of the developers while the Town Engineer's responsibility will be to coordinate the respective matters relative to the Town's needs.

Mr. Wilfrid Nadeau, Town Engineer, is responsible for the operation of the Engineering Department. Mr. Joseph Pellegrini is the DPW Inspector and Mrs. Edna Howard is in charge of the DPW Customer Service Program. The

DPW encourages all Burlingtonites to use Customer Service for reporting complaints, problems and need for services. As a direct result Customer Service was more widely utilized in 1974 and problems more efficiently resolved.



### Secretary to the Superintendent of Public Works:

Responsible for receipt, coordination, typing and filing of all DPW clerical and related administrative communications relative to the control of all DPW matters which includes personnel, services requirements, contracts and the divisions under the jurisdiction of the DPW. Mrs. Jane Beard is Secretary to the Superintendent of Public Works.

**Administration Section of the DPW:** This section consists of the personnel and payroll unit, purchasing and invoicing unit, water and sewer billing unit and the cemetery unit. Mr. Donald Reece, Administrative Assistant, is in charge of this section.

**Personnel Unit:** This unit worked diligently and untiring with the Massachusetts Department of Civil Service in 1974. This selfless effort resulted in resolving many old and pending personnel problems, one of them dated back twenty years. In 1973 less than 25% of the DPW employees held permanent Civil Service status. In comparison over 70% of the DPW employees now have permanent Civil Service status and the remainder are in provisional status awaiting to be scheduled for their respective tests by Civil Service. Mrs. Evelyn Shaw is in charge of this unit.

**Water & Sewer Billing Unit:** This unit is currently in the process of transferring from a mechanized system to full automation under contracted services. The following water and sewer statistics reflect only revenue collected for three quarters in 1974. As a direct result of the above mentioned transition, the fourth quarter revenue is not available for inclusion in this report at this time. However, it will be reported to the Board of Selectmen in a supplemental report. Mrs. Mary Lou Hunt is the project head for the water and sewer automation program.

Water Charges Collected	\$286,926.40
Sewer Charges Collected	127,857.12
Misc. Charges Collected	10,258.83
Total Dollars Collected	425,830.35

## DEPARTMENT OF PUBLIC WORKS

Total Liens Transferred to Tax Office for Collection 18,038.68

Active Resident Water Services	5532
Active Business & Industry Water Services	467
Summer Water Services	23
Inactive Water Services	134
Total Water Services	6156
Total Sewer Services	4281

**Purchasing and Invoicing Unit:** A total of 1652 POs were processed in 1974 (as of December 24, 1974) for a total of \$1,015,473.00. Mrs. Florence Croning is in charge of this unit.

<u>DIVISION</u>	<u>QUANTITY</u>	<u>TOTAL DOLLARS</u>
DPW Admin.	102	\$ 6,809.00
Engineering	90	12,633.00
Cemetery	106	5,523.00
Water & Sewer	412	167,000.00
Highway	828	287,000.00
Phase VI	58	349,853.00
Land for Reservoir	45	116,395.00
Cleaning Wells	1	6,232.00
Painting Water Tank	3	17,500.00
Special Articles	7	46,528.00
<b>TOTAL</b>	<b>1652</b>	<b>1,015,473.00</b>

**Cemetery Unit:** The following represents the revenue collected in 1974:

<u>CEMETERY REVENUE</u>	
Annual Care	\$ 236.00
Sales of Graves (143) and Perpetual Care	14,550.00
Interments (78)	3,735.00
Miscellaneous (fees for deeds, foundations, removals, ashes, etc.)	1,452.67
<b><u>TOTAL REVENUE</u></b>	<b>19,973.67</b>

In collaboration with the Cemetery Division a cemetery management guide was initiated in 1974 to improve the management and operations of the cemetery division. Mrs. Helen Petras is in charge of this unit.



### DPW ANNUAL AWARDS FOR 1974

This is the first time in the history of the DPW that two of its outstanding employees have been selected for the DPW Man and Woman of the Year Awards. MRS. JANE BEARD, secretary to the Superintendent of Public Works and MR. WILLIAM D. KEENE, Supervisor of the Reservoir and Water Treatment Plant were selected for the subject awards for their superior performance and motivation.

Respectfully submitted  
ANGELO R. ORLANDELLA  
Superintendent Public Works



# DEPARTMENT OF PUBLIC WORKS

## ANNUAL REPORT - 1974

### VETERANS' SERVICES

**OFFICE HOURS:** Monday through Friday 8:30 to 4:30  
Thursday Evening 7:30 to 9:30 p.m.

In June of this year, the Director of Veterans' Services was granted full time hours to assist in keeping up with the ever-increasing work load.

Of the total veteran population of 3,324, this office was visited by 407 veterans. Of these, 155 applied for State Veterans' Benefits and 252 applied for assistance on Federal Veterans' Administration problems. (Thirty-nine of these cases involved both State and Federal benefits.)

Because of the economic conditions, much additional effort was expended this year in assisting our veterans in finding employment.

#### STATE

One hundred fifty-five families applied for State benefits during 1974 and seventy-nine were found to be ineligible. The balance of seventy-six families were approved by this office and by the State office and were assisted with medical and living expense payments. As of December 31st, we are carrying thirty-three active cases, of which 19 are medical, 11 are unemployment and 3 are elderly. Reimbursements in the amount of \$27,491.47 were received from The Commonwealth of Massachusetts for State benefits.

#### FEDERAL

The Veterans' Administration cases, numbering 252, covered educational assistance, applications for both service-connected and non-service-connected disabilities, insurance claims, bonus applications, medical-dental assistance, widows and children's indemnity, burial allowances, and gravemarkers.

Total VA adjudications, bringing Federal money into

the Town for the year 1974 was more than \$20,000.

We have and will continue to work closely with the Social Security Administration in filing Supplemental Security Income applications, along with assisting veterans in obtaining necessary papers for filing for Social Security benefits.

#### SELECTIVE SERVICE

Registration of 18 year old males with the Selective Service System is still required by Federal law. To assist the young men of this community in accomplishing the registration in as convenient manner as possible, the State Veterans' Services Organization favorably endorsed the proposal that local Directors of Veterans' Services serve as registrars for the Selective Service System. The year 1974 saw 250 young men processed.

Providing this service eliminated the need for our local young men to travel the greater distance to Lawrence to the Regional Board Office.

#### VETERANS' GRAVES AND BURIAL

As in previous years, the Veterans' Graves and Burial Officer inspected the graves for regular maintenance, flags, markers, etc. during 1974.

Our thanks to all of the Town officials, Boards, employees, and all of the veterans' organizations for their fine cooperation during the past year.

Respectfully submitted,

Charles P. Casassa  
Director of Veterans' Services  
Veterans' Agent  
Veterans' Graves Officer  
Veterans' Burial Officer



## **POLICE DEPARTMENT**

Honorable Board of Selectmen  
Town Hall  
Burlington, Massachusetts

Gentlemen:

I herein respectfully submit the Annual Police Report for  
the year ending December 31, 1974.

### **DEPARTMENT ROSTER**

**CHIEF OF POLICE**  
**EDWARD C. McCAFFERTY**

**CAPTAIN**  
**CHARLES T. FERGUSON**

**LIEUTENANTS**  
**ARNOLD CHRISTIANSEN      DONALD CONNOLLY**  
**ROBERT STRYKE**

**SARGEANTS**  
**EUGENE KNOWLES      ROBERT HYDE**  
**JOSHUA BENNETT      LOUIS ROSE**  
**BARRY SOLOMON      JOHN MOGLIA**

**PATROLMEN**  
Roy Thorstensen      Gerald Mills  
Chester Maguire      Harry Sawyer  
Andrew Reilly      Eugene DiFrancisco  
Norman Christiansen      James Wright  
Carl Christiansen      Nunzio Cataldo  
Robert Richardson      Robert Aloisi  
Gilbert Chaney      George Devlin  
Gerald Crocker      Alfred Sciuto  
Eugene Glover      Ralph Patuto  
Paul Christiansen      William St. Coeur  
Richard Sheppard      Raymond Naramore  
Russell Petersen      Richard Glejzer  
Richard Hovasse      Thomas McCarthy  
Clifford McKeon      William Faria  
Charles Chicarello      \*Thomas Quigley  
Ronald Glejzer

\* Transferred to State Police on 11/4/74

### **PERMANENT INTERMITTENT**

Walter Bevis      Paul Cote  
William Duffey, Jr.      Frank Nardone  
Thomas Flaherty, 3rd      Thomas Sullivan  
Robert DiGloria      Kenneth Harper  
Robert Adams      Dennis Thompson  
John Ferrara

### **PRINCIPAL CLERK**

Margaret Merlesena

### **SENIOR CLERK**

Janet Downey

### **JUNIOR CLERK**

June Collins

### **SCHOOL TRAFFIC SUPERVISORS**

#### **HEAD SUPERVISOR**

Madeline Burwell

#### **SUPERVISORS**

Ann Field	Edythe Lowe
Maureen Putnam	Nancy Ozolins
Eleanor Doyle	Helen Bulman
Barbara Reichert	Florence Murray
Margaret Ryan	

#### **ARRESTS**

Number of Arrests .....	510
Male .....	428
Female .....	82

#### **OFFENSES FOR WHICH ARRESTS WERE MADE**

Vandalism .....	3
Dangerous Weapon .....	1
Drunk/Assault & Battery on Police Officer .....	9
Operating Under Influence of Alcohol .....	71
Warrants Served for Out-of-Town Dept. ....	3
Operating M/V so as to Endanger .....	4
Using M/V without authority .....	12
Assault and Battery .....	2
Violation of Probation .....	3
Breaking & Entering/Night Time .....	31
Breaking & Entering/Day Time .....	4
Armed Robbery .....	6
Narcotic Drug Violations .....	43
Larceny .....	121
Operating M/V without License .....	6
Operating Unregistered/Uninsured M/V .....	3
Motor Vehicle Warrants .....	9
Minor with Loquor .....	15
Firearms Law .....	3
Sex Offenses .....	3
Disorderly Conduct .....	48
Received Stolen Property .....	20
Traffic Violation .....	8
Operating after revocation .....	12
Assault by Means of Dangerous Weapon .....	6
Larceny of a Motor Vehicle .....	32
Telephone Harrassment .....	1
Idle, Disorderly, and Affray .....	1
Non-Support .....	1
Rape .....	1
Non-payment of wages .....	1
Trespassing .....	18
Assault & Battery with intent to murder .....	2

POLICE DEPARTMENT

Defaulted Warrants .....2  
Attempted to obtain under false prescription .....2  
Accessory before the fact of a Felony .....1  
Uttering counterfeit note .....1  
Selling Possession Class D .....1

DISPOSITION OF CASES

Guilty .....201  
Not Guilty .....40  
Dismissed .....113  
Released to other Police Depts .....36  
Cases Pending in Court .....95  
Committed to Mental Hospitals .....4  
Juvenile Cases Continued without Finding .....20  
Juvenile Returned to Correctional School .....1

GUILTY DISPOSITIONS

Fined .....74  
Sentenced .....20  
Probation .....48  
Suspended Sentences .....37  
Filed .....14  
Committed to Youth Service Board .....3  
One Year without Finding .....3  
Adjudged Juvenile Delinquent .....1  
Restitution .....1

ADULT ARRESTS

Number of Arrests .....343  
Male .....281  
Female .....62  
  
Residents .....130  
Non-Residents .....213

JUVENILE ARRESTS

Number of Arrests .....167  
Male .....147  
Female .....20  
  
Residents .....95  
Non-Residents .....72

COURT APPEARANCES

District Court .....2691  
Superior Court, East Cambridge .....238

COMPLAINTS PROCESSED

Total Number of Complaints Processed .....32,086

MISCELLANEOUS

Photostats of Reports .....622  
Emergency Messages Delivered .....77  
Animal Complaints (Bites, Killed, Injured, etc.) .....410  
Automobiles Stolen - Recovered in Burlington .....135  
Automobiles Reported Stolen out of Burlington .....578

Missing Persons Reported .....111  
Missing Persons Located .....111  
Fires Policed .....109  
Summons Served .....1263  
Sudden Deaths Investigated (Suicides, Natural, etc.) .....21  
Emergency Escorts (Ambulance, Funeral, etc.) .....157  
Money Escorts (School, Churches, etc.) .....625  
Doors & Windows Found Open and Secured .....149  
Vacant Homes Checked by Request of Owners .....450  
Fires Discovered and Reported to Fire Dept .....10  
Persons Finger Printed .....248  
Number of Traffic Citations Issued .....957  
Emergency Cruiser Runs to Hospital & Doctor Offices .....241  
Assisted Out-of-Town Police Departments .....46  
Aided Stranded Motorists & Disabled Motorists .....170  
Family Problems .....132  
Number of Teletype Messages sent by the Dept. ....1280  
Number of Pistol Permits Issued .....244  
Licenses & Registration Suspended or Revoked .....144  
Threatening or Annoying Calls Investigated .....100  
Suspicious Persons & Vehicles Investigated .....512  
Burglary Alarms Responded & Checked by  
Department .....1030  
Number of Accidents Recorded and Investigated .....1563  
Firearms Identification Applications Issued .....189  
Number of Arrests (Physical & Summons) .....510  
Parking Violations Issued .....250  
Court Appearances by Officers of this Department .....2929  
Motor Vehicle Transfers (Auto Dealers only) .....1331  
Bicycle Registrations .....184  
Defective Motor Vehicle Tags Issued .....118  
Violation of Dog Leash Law .....394  
Bomb Scares .....44  
Permits to Work Issued .....98  
Record Checks .....500  
Warrants Served .....70  
Protective Custody .....200

CRUISER MILEAGE

Cruiser Patrol Mileage .....361,162 Miles

DRUG STATISTICS FOR 1974

Complaints .....75  
Arrests .....45  
Males involved with drugs .....74  
Females involved with drugs .....12

DRUG COMPLAINTS BY MONTHS

January .....12  
February .....10  
March .....9  
April .....7  
May .....5  
June .....5  
July .....3  
August .....8  
September .....2

# POLICE DEPARTMENT

October .....	6
November .....	4
December .....	4

Age Group:			Age Group:		
13	Years	1	22	Years	2
14		1	23		2
15		10	24		2
16		11	25		2
17		11	26		1
18		9	28		1
19		7	31		2
20		4	33		1
21		6	52		1
			Unknown		12

## BREAKDOWN OF CRIME AT THE BURLINGTON MALL FOR THE YEAR 1974

Number of complaints for the year  
No. 1,188 Complaints

Malicious Destruction of Property .....	35
Receiving Stolen Property .....	8
Possession of Stolen Credit Cards .....	4
Counterfeit Bills .....	3
Flim Flam .....	1
Robbery .....	4
Exposure and Lewd .....	9
Possession of Narcotic Drugs .....	3
Larceny .....	272
Attempted Larceny .....	60
Stolen Motor Vehicles .....	330
Stolen Bicycles .....	17
Stolen Plates .....	2
Motor Vehicles Recovered .....	65
Sex Offenses ....(Rape).....	1
Arrests .....	117
Alarms .....	113
Police Information and Assistance .....	203
Assaults .....	16
Protective Custody .....	6
Trespassing .....	3
Suspicious Persons .....	24
Disorderly .....	1
Breaking and Entering .....	7
Kidnapping .....	1
Attempted Breaking and Entering .....	1
Possession of Burglarious Implements .....	3
Recovered Stolen Property .....	1
Attempted Flim Flam .....	1
Pick Pocket .....	2
Forged License .....	1
Bomb Scare .....	1
Operating to endanger .....	1
Possession of Dangerous Weapon .....	1
Accessory Before the Fact .....	1

	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.	Total
Alarms	17	21	21	15	19	17	12	113
Arrests	12	18	21	10	19	34	3	117
Larcenys	42	53	42	34	46	63	11	291
Stolen M/V	64	63	47	39	47	64	6	330
Recovered								
Stolen M/V	9	18	8	11	4	9	6	65
Complaints	188	195	172	168	187	219	59	1,188

## ACCIDENTS

Year	No. of Accidents	Percentage of Increase or Decrease
1964	466	
1965	419	10.0% Decrease over 1964
1966	552	31.8% Increase over 1965
1967	659	19.3% Increase over 1966
1968	812	21.9% Increase over 1967
1969	1061	30.6% Increase over 1968
1970	981	07.5% Decrease over 1969
1971	998	01.7% Increase over 1970
1972	1310	31.2% Increase over 1971
1973	1479	12.9% Increase over 1972
1974	1563	05.7% Increase over 1973

## TOP SIX ACCIDENT ROADS

Cambridge Street .....	261
Mall Parking Lot .....	175
Middlesex Turnpike .....	165
Route 128 .....	144
Winn Street .....	100
Bedford Street .....	69

## ACCIDENT BREAKDOWN

	1974	1973	1972	1971	1970	1969
Total Number of Accidents	1563	1479	1310	998	981	1061
No. Automobiles Involved	2843	2685	2519	1895	1820	1988
Fatal Accidents	5	3	5	2	1	2
No of Persons Killed	5	3	5	2	1	2
Persons Injured	350	451	392	462	712	790
Male	187	230	204	223	364	409
Female	163	221	188	239	348	381
Burlington Operators Invol.	884	797	739	602	559	558
Out-of-Town Operators	1468	1462	1486	1161	1156	1285
Out-of-State Operators	134	136	167	107	95	117
Unknown	357	290	127	25	10	28

## DRIVER AGE RECORD

15 to 25 Years	691	617	671	571	539	557
26 to 35 Years	357	381	388	332	328	380
36 to 50 Years	347	402	477	357	362	415
51 Years and over	268	237	287	204	189	172
Ages Unknown	1180	1048	696	431	402	464



## POLICE DEPARTMENT

## ACCIDENTS — JANUARY THRU DECEMBER

## TIME &amp; LOCATION

Location	No. of Accidents	Number Persons Injured	12:00 AM to 6:00 AM	6:00 AM to 6:00 PM	6:00 PM to 12:00 AM	No. of Accidents	Number Persons Injured	12:00 AM to 6:00 AM	6:00 AM to 6:00 PM	6:00 PM to 12:00 AM
Adams Street	4			3	1				1	
A.J. Felz P/Lot	1			1					1	1
Alcine Lane	4			2	2				1	5
Almy's P/Lot	14	1	1	10	3			1	10	
American Legion P/Lot	1			1	1					1
Amherst Road	2				2					1
Arthurwoods Avenue	1	1			1					1
Baron Park Lane	3		1	1	1			1		
Bassett Avenue	1		1					2	1	
Beacon Street	12	2	1	8	3				1	
Beacon Village	8	1	2	2	4		1		4	
Beaver Brook Road	3			2	1				6	6
Bedford Street	69	13	6	51	12				1	1
Bellofram P/Lot	1				1				2	1
Betty Crocker Pie Shop	1	1			1				1	
Birchcrest Road	3	1	1	1	1					1
Blanchard Road	5		1	1	3				1	1
Bonanza Steak House	1			1					1	
Bowl-A-Way P/Lot	1				1				1	
Bradlees P/Lot	7			5	2				2	3
Brenda Lane	1				1					4
Brookfield Street	1			1					1	
Bruce Street	2			1	1				1	1
Building 19-1/2	2			2				2		2
Burger King P/Lot	1				1				3	3
Burlington Car Wash	1			1						1
Burlington High P/Lot	10	3		8	2				5	2
Burlington Mall P/Lot	175	15	5	119	51			1	3	3
Burlington Motor Mart	1			1					3	
Burlington Police P/Lot	1			1					1	
Cafe Escadrille P/Lot	1				1					1
Caldore P/Lot	2	1		1	1			1		
Cambridge Street	261	70	19	178	64				1	
Captain Pizza P/Lot	1				1				3	
Carey Avenue	5			1	4					3
Carlton Avenue	1			1					2	1
Carter Road	1		1						14	10
Cathy Road									1	
Cedar Street	2		1		1					
Center Street	18	5	1	10	7					
Chester Avenue	1			1				1	3	1
Chestnut Road	3	1		2	1					
Church Lane	1			1						1
Colonial Park P/Lot	2			2						1
Control Data P/Lot	1			1						
Convenient Food Mkt.	1				1					
Corcoran Road	1			1					2	
County Road	3	3		1	2			1		
Cormier Road	1			1						1
Cumberland P/Lot (Winn)	1			1					2	
Dale Pharmacy P/Lot	2			2			3		1	
Dearborn Road	1			1				2		1
Deloros Drive	1				1				2	
Derryfield Avenue	1	1		1				1		1
Donahue Trailer Sales	1			1					1	
Donald Road	1	1		1						
Donna Lane	2			2					3	
Douglas Avenue	1			1					7	27
128 Electric Supply Lot	1			1			4	1	7	3
Economy Shopping Center	5		4	1					1	
Edgemere Avenue	2	1	1	1					1	
Ellery Lane	1			1					1	
Evelyn Street	1			1					1	1
First National P/Lot	1									
Francis Road	2						1		1	
Francis Wyman Road	16	6	1							
Francis Wyman School	1									1
Freeport Street	1									1
Friend Lumber P/Lot	1									1
Friendly's P/Lot	1									1
Frothingham Drive	1							1		
Forbes Avenue	3							2	1	
Forest Road	1						1		1	
Fourth Street	4						1		4	
Foxhill Road	12								6	6
Gedick Road	2								1	1
Glen Avenue	3						1		2	1
Glenwood Street	1								1	
Great Pines Avenue	1									1
Greenwood Road	2								1	1
Hallmark Gardens P/Lot	1								1	
Harris Avenue	1								1	
Harriett Avenue	5	2							2	3
Hart Street	4									4
Hillside Colony Park	1								1	
Hershey Road	2								1	1
Holiday Inn P/Lot	4							2		2
Hilltop Drive	6								3	3
Holly Street	1	1								1
Howard Johnson's Lot	7	8							5	2
Ice Palace	7							1	3	3
Inforex P/Lot	3								3	
Jackson Road	1	1							1	
James Street	1									1
Jefferson Avenue	1							1		
Jonathan Road	1								1	
Keans Road	3	1							3	
Lantern Lane	3									3
Laurie Lane	1									1
Leroy Drive	3									1
Lexington Street	26	5						2	14	10
Liberty Mkt. P/Lot	1								1	
Lisa Street	1							1		
Locust Street	5								3	1
Long Street	1									
Macon Road	2									1
Mall Road	41	10						31		10
Mallard Way	1								1	
Mammoth Mart P/Lot	5								4	1
Manor Avenue	3							1	2	
Mark Street	1							1		
Marjorie Road	1								1	
Marshall Simons P/Lot	2								2	
Maryvale Road	1	3							1	
Maud Graham Circle	3							2		1
Meadow Road	2								2	
Meadowbrook School	1							1		
Meadowvale Road	1									1
Mellin Road	1								1	
Microwave P/Lot	3								3	
Middlesex Turnpike	165	47						7	131	27
Mill Street	11	4						1	7	3
Minute Man Gun Club	1								1	
Mobil Gas Station Lot	1								1	
Mohawk Road	2	1							1	1

# POLICE DEPARTMENT

## ACCIDENTS — JANUARY THRU DECEMBER TIME & LOCATION

Location	No. of Accidents	Number Persons Injured	12:00 AM to 6:00 AM	6:00 AM to 6:00 PM	6:00 PM to 12:00 AM	No. of Accidents	Number Persons Injured	12:00 AM to 6:00 AM	6:00 AM to 6:00 PM	6:00 PM to 12:00 AM
Mooney Circle	1				1	Virginia Road	1	1	1	
Moran Avenue	2			2		Washington Ave., East	2	1	1	
Morrison Road	1			1		Washington Ave., West	2			2
Mountain Road	8	1	1	2	5	Wayside Avenue	2	1	1	1
Mr. Donuts P/Lot	2	1		2		Wheeler Road	4	1	1	2
Muller Road	3	1			3	Wildwood School P/Lot	1		1	
Newbridge Avenue	3		1	2		Wildwood Street	1		1	
New England Exec. Pk.	3			2	1	William Street	1			1
North Avenue	2			2		Wilmington Road	29	15	5	18
Northeastern U P/Lot	5			3	2	Winn Street	100	40	13	59
Old Colony Road	1				1	Winn St. Pharmacy	1			1
Old Colony Gas Station	1	1			1	Winn St. Superette	1			1
Orchard Circle	1			1		Winter Street	3		1	
Overlook Avenue	1			1		Woodcrest Avenue	1		1	
Oxbow Lane	1			1		Wyman Street	1			1
Park Drive	1				1	Youth Center	1	1		
Partridge Lane	1			1						
Pathwoods Avenue	1	1			1					
Paulson Drive	1				1					
Peach Orchard Road	11	2	1	6	4					
Pine Glen School	3			2	1					
Pontos Avenue	2		1	1						
Princeton Road	1		1							
Prouty Road	7	1		4	3					
Rahway Road	1			1						
Ray Avenue	2			1	1					
Red Robin Rest. P/Lot	1			1						
Rexall P/Lot	1			1						
Rocky Hill Road	1				1					
Rte. 128 North	90	26	8	69	13					
Rte. 128 South	54	9	4	42	8					
Rte. 3 North	29	5	6	15	8					
Rte. 3 South	18	5	6	9	3					
Sandybrook Road	4		1	1	2					
Sears Street	2			1	1					
Second Avenue	3	1		3						
Sedalia Road	1			1						
September Lane	2	1		2						
Sewall Street	1		1							
Simons Park	1			1						
Skelton Road	5	3		1	4					
Skilton Lane	10	5		6	4					
South Street	1			1						
South Bedford Street	13	7	4	7	2					
Spring Valley Road	1			1						
Star Market P/Lot	6			6						
St. Margaret's P/Lot	1			1						
St. Mark's P/Lot	1		1							
Sumpter Road	1			1						
Sun Luck P/Lot	3			2	1					
Sunset Drive	3			3						
Sylvester Road	1			1						
Taylor Avenue	1				1					
Terrace Hall Avenue	11	5	4	3	4					
Terry Avenue	5		1	4						
Third Avenue	2	1		1	1					
Thomas Street	2	1			2					
University Avenue	2			2						
Value House P/Lot	9	1		6	3					
Value King P/Lot	1			1						
Van Nordan Road	1			1						
Vinebrook Park P/Lot	2		1	1						

During 1974, it appeared that we were continually running, just to stay in the same place.

However, with each new challenge came new solutions...And even many long standing problems were resolved. Now as 1974 comes to an end, we on this Department, feel that much has been accomplished to make Burlington a better and safer place in which to live.

I would like to express my sincere appreciation to the Board of Selectmen, the Ways and Means Committee, and the Town Meeting Members for all they have done to assist our Department during 1974.

It has never been my practice to single out one person for special commendation, but in 1974 and during our 18 Month Budget Period, one man gave to us his guidance, knowledge, and an untold amount of man hours. His voluntary dedication to the Town of Burlington was greatly appreciated by this department. "TO ED FRASCA, OF THE WAYS AND MEANS COMMITTEE, WE GIVE OUR SINCERE THANKS!"

Respectfully submitted,

Edward C. McCafferty  
Chief of Police

# FIRE DEPARTMENT

Honorable Board of Selectmen and Citizens of Burlington, Massachusetts.

lemen:

This report of the Fire Chief and Forest Warden for the year 1974 is herewith submitted.

## FIRE REPORT JANUARY 1, 1974 to DECEMBER 31, 1974

	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
ulance	51	46	42	52	51	55	49	48	65	59	52	51	621
lings	7	2	8	5	11	6	9	5	16	6	13	19	107
	5	9	6	6	6	11	9	10	9	14	7	18	110
ks	0	0	0	2	2	2	2	1	1	2	1	1	14
Alarms	11	4	10	17	40	15	12	10	16	16	10	17	178
ental Alarms	5	2	5	12	4	5	5	6	10	9	8	3	72
k Gas Heaters	2	3	1	0	0	0	3	0	0	0	0	0	9
ial Aid	1	1	4	4	2	4	5	5	0	3	6	4	39
te Scares	0	3	2	1	2	4	2	2	4	2	6	4	43
b Scares	4	0	1	3	15	2	1	2	4	4	3	4	43
erwater Rescue	0	0	0	0	0	1	4	0	0	0	0	1	6
Outs	2	3	2	3	2	1	1	5	1	1	4	5	31
s	0	1	26	7	4	1	0	10	2	4	1	1	57
h & Woodland	1	12	51	55	31	16	17	37	3	42	22	9	296
ish	0	2	3	6	0	2	3	3	5	9	1	2	36
es Dryers	1	1	0	0	0	0	0	0	0	0	0	0	2
Leaks	0	2	1	0	1	3	1	0	1	3	5	6	23
ents	1	4	4	3	3	4	14	19	14	26	15	10	117
trical	3	8	5	0	4	2	2	4	2	1	1	1	33
aster	3	7	9	9	5	7	6	5	14	8	3	6	82
ellaneous	7	3	5	7	11	5	14	11	6	8	4	3	84
TOTAL	104	113	185	192	194	146	159	183	170	216	160	165	
		217	402	594	788	934	1093	1275	1446	1662	1822	1987	1987

## FIRE DEPARTMENT

The busiest year in the history of the Fire Department has just been completed. The year was very rewarding for the men of the department. They can look back with pride on some of the department's achievements and some individual achievements. The Townspeople can be very proud of their department and the officers and men who are dedicated to providing them the very best in fire protection.

The department is very proud of the men who entered a burning apartment at Lord Baron to rescue the occupant over a ladder, the men assigned to duty on the ambulance have helped many people and these people as well as the hospital staff have complimented these men for their exceptional work.

The Burlington Jaycees conducted a survey among the Townspeople and the Fire Department was the No. 1 service in the Town. Because of the fine work of the department, the fire insurance rate was cut for Town buildings, resulting in a direct savings to the Town. The Town is in the process of being re-evaluated by the Insurance Ser-

vices Office for the purpose of setting the fire insurance rate for commercial, industry and private homes. Although not completed, the fire department received a very good rating and the fire insurance for the Town should be lowered when the survey is completed. The year was marked by many improvements in the departments, some innovations and much advancement in the education of the men. Seven more men are going to school to become emergency medical technicians and thirteen are taking college courses.

As in the past, the fire station was visited by many groups of young people from the schools and from youth organizations. We welcome this change to show ourselves to the youth of the Town and hope to receive many more visits in the future.

This year the fire department members voted to have the International Association of Fire Fighters represent them in negotiations with the Town. This was done by an election & Local 2313 is the official bargaining unit for the firefighters.

Manual Force - The permanent force consists of Chief, 2 Deputy Chiefs, 9 Lieutenants, 34 Fire Fighters, 3 call firefighters and 1 chaplain.

Apparatus located at fire headquarters are: Engine 1, a



## FIRE DEPARTMENT

750 gallon per minute pumping engine; Engine 6, a 750 gallon per minute pumping engine; Engine 2, has a 500 gallon per minute pump and may be used for building and brush fires; Engine 5, which is a 1955 G.M.C. brush fire truck; we have a 1957 fire alarm truck with a 30 foot platform ladder; a half-ton pick-up truck; a Chevrolet Carryall rescue truck; a Jeep; a 1970 International Ambulance; a Chief's car, a Deputy's car and a Fire Prevention Officer's car.

In the new Sub Fire Station on Terrace Hall Ave. which opened February 8, 1971, houses Engine 3, a 1000 gallon per minute pumping engine; a 3/4 ton four wheel drive pickup truck; Engine 4 which is a brush fire truck.

**Fire Alarm:** All public building fire alarm systems have been tested by the fire Alarm Division and found to be in good working order. The schools fire alarm systems have been tested and found to be in good working order but some improvements should be made to update some of the systems and increase the amount of protection in these same buildings. All street and master boxes have been tested and repairs made where necessary. Underground cable installation is underway on the Middlesex Turnpike and Terrace Hall.

A new innovation for the Fire Department is the automatic control of the traffic light intersection at Cambridge and Winn St. and also Middlesex Turnpike and Terrace Hall Ave. This allows the free movement of emergency vehicles at these locations. Control Center is at Fire Department Headquarters.

With the increased needs of the fire protection throughout the Town due to the rapid increases in industrial buildings and shopping centers, along with the new fire alarm codes on new structures, the fire alarm division has had its work load doubled, but has managed to keep up with the needs of this development through the cooperation of the Town and municipal departments.

**Fire Prevention:** In compliance with chapter 148 and the fire prevention regulations, the following permits were issued:

Oil Burners (34) Blasting (53) L.P. gas storage (5) small arms ammunition (3) Flammable Liquid Storage (3) Increase Oil Storage (5) Remove Gasoline Tank (1).

The Fire Department supervised the purging of underground storage tanks in a closed gasoline station, and one self service gas station. Some of our industries were instructed and took part in portable extinguisher demonstrations and evacuation drills. There was also a course on baby sitting given to the people of the Town.

All quarterly inspections of the schools have been completed and the lower grades were visited by the Fire Prevention Van which was loaned to the Fire Department by the Department of Public Safety. They were also visited by Smokey the Bear and shown the hazards of fire.

I would like to thank the Town Meeting Members for their support of the Home Fire Detection Code and the Sprinkler Code. I believe we have one of the finest sprinkler codes in the State.

All building code violations and wiring violations were reported to the proper authorities. I recommend the extension of the fire detection system in all schools.

If precautions are taken to minimize the danger of fire and to provide safety in case a fire occurs, real progress will be made in safeguarding life and protecting property. Intelligent thought and care in practice can eliminate practically all fires in schools.

**Recommendations:** I am again recommending that we had to the present Fire Headquarters as there is inadequate room for Administration, repairs and storage. Also I am asking for an increase in manpower to cope with the increase growth of the Town and structural fires. As I have requested before, I would suggest that a committee be formed to look into the possibility of purchasing land for future fire stations in the North of Town and in the Winnmere section.

I am also recommending the Town acquire a 100 foot aerial ladder for the use in areas of the Town where there are high buildings, high life hazards and to be used at the high school. A ladder truck of this size is desperately needed at Engine 3 and should be acquired.

I wish to express my appreciation to the residents of the Town of Burlington for their cooperation in fire prevention, the permanent fire fighters who have responded to alarms when off duty, and members of other Town departments for their assistance and cooperation. I wish to express my appreciation to all the call fire fighters who have responded unfailingly during the year, and the Auxiliary Fire Department who gave so much of their time and talent.

Respectfully yours,

Herbert W. Crawford  
Chief of Department

## CIVIL DEFENSE

### TO: THE HONORABLE BOARD OF SELECTMEN

I, herewith, submit my annual report as Director of Civil Defense for the year ending December 31, 1974. The functions of the Civil Defense are categorized and summarized as follows:

#### AUXILIARY FIRE AND RESCUE SERVICE

The Auxiliary Fire and Rescue Service is located at the Youth Center in Winnmere, with Captain Steve Duke in Charge.

The Auxiliary Fire and Rescue Service provide their headquarters with volunteer coverage during each evening of the week. Membership averages twenty men.

The Auxiliary Fire and Rescue Service operate three motor vehicles and one trailer. The function of the Civil Defense Fire and Rescue Service is to assist the other Town Departments, more especially the Fire Department. Their services include fully equipped rescue service, auxiliary power and lighting facilities, as well as providing emergency pumping facilities for flooded cellars. Auxiliary Fire and Rescue personnel participate in rescue courses conducted at the Mass. Civil Defense Academy in Topsfield, Mass.. Over 10000 hours of volunteer time were contributed by Civil Defense Firefighters during 1974. The Civil Defense lighting and rescue truck responded to all night-time alarms of fire, as well as numerous accidents. Furthermore, they provided emergency lights on many occasions to the Public Works Department for water and sewer breaks all at no labor cost to the Town.

#### EMERGENCY COMMUNICATIONS

The Civil Defense amateur radio group continues to provide the Town with effective emergency radio communications under the direction of the Radio Officer. Their base of operation is at the Civil Defense Center located in the basement of the Meadowbrook School, where they have facilities to keep the Town in constant contact with local, area, and State Civil Defense in time of emergency. These radio facilities are tested frequently to insure proper operation.

#### EMERGENCY HOSPITAL

The Civil Defense Packaged Disaster Hospital (P.D.H.) is stored at the Civil Defense Control Center in the basement of the Meadowbrook School. In a disaster it could be set up in the school to provide a 200 bed general hospital capable of independent operation for 30 days before resupply would be required. The value of the Civil Defense hospital is greatly increased because of the operational plan we were able to develop. Under this agreement, the Lawrence Memorial Hospital in Medford and the Winchester Hospital would provide the necessary medical nursing, and miscellaneous personnel to operate the Burlington hospital, should the need arise. The Town pays nothing toward the maintenance or upkeep of this facility.

#### EMERGENCY OPERATING CENTER

The function of the Emergency Operating Center is to provide an alternate place from which our town could

operate, should a natural or man-made disaster cause such a move to be necessary. Work areas have been set aside for all the major town departments. There are two-way radio facilities for every department located in the E.O.C. Six stand-by telephone lines are also part of the E.O.C. equipment. These phones may be used in the Control Center (located in the basement) or may be moved to the main floor of the school in the event that the building had to be converted to a hospital or other emergency facility.

#### MEDICAL SELF HELP

Medical Self-Help is a course which covers a wide variety of topics ranging from healthful living in emergencies, through all the various aspects of first aid, up to and including emergency childbirth procedures. It is sponsored by the U.S. Dept. of Public Health and the Federal Civil Defense and is available to any group in the town that might be interested.

#### SURPLUS PROPERTY

During 1974 the Burlington Civil Defense has again been fortunate in obtaining a great deal of valuable surplus Government property at minimum prices.

#### MATCHING FUNDS

The Burlington Civil Defense was again fortunate to participate in the Personnel and Administration Matching Funds Program (Public Law 85-606). Under this program the local Civil Defense is reimbursed 50% on salaries, office, secretarial, and travel, as well as receiving 50% reimbursement on all insurance covering Civil Defense vehicles. I am proud that our Burlington Civil Defense has again met the stiff requirements to qualify for participation in this program.

#### RADIOLOGICAL

We continue to maintain our stockpile of various types of radiological monitoring devices. In addition to those stockpiled at different locations in the town, there is, also, a set located on the Civil Defense Rescue truck in case of a nuclear accident. All our radiological devices were replaced (rotated) by the State during 1974.

In conclusion, may I say that an effective Civil Defense Agency cannot operate without an enormous amount of help, and in this regard, the Civil Defense of Burlington is most fortunate. May I express my sincere thanks to the D.P.W., Recreation Department, Police Chief McCafferty, Fire Chief Crawford, the School Department, as well as to the other town departments, who have given so generously to the Civil Defense.

Thanks, also to Assistant Civil Defense Director Cliff Phalon, to Auxiliary Fire Captain Steve Duke, and to all the volunteers who contribute so unselfishly to the Civil Defense Program.

Respectfully submitted,

Richard B. Brown, Director



## INSPECTORS

### REPORT OF THE WIRING INSPECTOR

I, herewith submit my report as Wiring Inspector for the year 1974.

Number of Permits Issued	585
Number of Inspections Made	1250
Fees Collected	\$10,520.

Respectfully submitted,

William E. Fairweather  
Wiring Inspector

### REPORT OF THE BUILDING INSPECTOR

I herewith submit my report as Building Inspector for the year 1974.

#### PERMITS ISSUED:

Dwellings	89	\$1,951,585.
Additions Dwellings	105	383,841.
Alterations Dwellings	62	78,037.
Business	7	1,482,000.
Additions Business	4	1,211,000.
Alterations Business	48	979,965.
Residential Garages	10	34,600.
Swimming Pools	92	247,361.
Signs	116	80,643.
Foundations	2	2,500,600.
Miscellaneous	23	54,025.
Temporary Trailers	2	
Demolitions	9	
Renewals	8	

TOTAL ESTIMATED COST OF BUILDING \$9,003,657.

TOTAL NUMBER OF PERMITS ISSUED 577

TOTAL FEES COLLECTED \$12,439.

PERMITS IN 1974 WITH A VALUE OF \$100,000. OR OVER ARE AS FOLLOWS:

Rustlers of Massachusetts Restaurant	Wheeler Road	\$150,000.
Electronized Chemicals	South Bedford St.	\$140,000.
Alteration		
Wilshire Electronics	Blanchard Road	\$105,000.
Alteration		
Middlesex Industrial Turnpike Trust	174 Middlesex St.	\$991,000.
Addition		
Campanelli Investment Properties	Blanchard Road	\$750,000.
Business Building		
Lahey Clinic Foundation	Burlington Mall Road	\$2,500,000.

Graham Associates	Foundation Only 6-8 Ray Avenue	\$150,000.
Burlington Lutheran Church	Addition	
Wilmington Road	Church	\$176,000.
Norris Bendetson	Burlington Mall Road Furniture Store	\$260,000.

Respectfully submitted:

Francis R. Moran  
Building Inspector

#### Mosquito Control in Burlington in 1974

##### East Middlesex Mosquito Control Project

The mosquito control program followed the same plan as in recent years except that there was a little more ditch cleaning. There was also a little more pre-season dusting done. However, because of poor ice conditions it required a much greater expenditure for labor. Wet areas were inspected and sprayed from April to September. Where adult mosquitoes were prevalent the Project truck aerosol generators made night time applications of Malation ULV aerosol. This was done on six occasions. Larger areas were treated by helicopter on three occasions. The helicopter also sprayed parts of Vine Brook swamp with larvicide.

Although only six mosquito complaints reached the office in 1974 field observations indicated more extensive infestations particularly in June and July. There was also a rather extensive infestation of floodwater mosquitoes in many parts of Burlington in September but these didn't seem to cause any complaints.

Ditches were cleaned in many places, the principal sites being off Muller Road, south of Lexington Street, and north and south of Route 128 east of Cambridge Street.

#### FINANCIAL STATEMENT

Balance at the end of December, 1973 — \$7,340.67  
Appropriation for 1974 - 75 received Oct. 10th \$12,000.00

##### Expenditures in 1974

Labor	6,256.13
Insecticide	960.81
Helicopter	632.00
Insurance	1,207.66
Utilities	138.98
Rent	314.99
Office & Adm.	924.91
Fd. Oper. & Super.	1,453.92



SEALER OF WEIGHTS & MEASURES

Vehicle Repair	None
Other Services	40.22
Credits	(8.20)
Net Expd. in 1974	11,921.42
Balance on Dec. 28, 1974	\$7,419.25

This balance will have to finance operations to beyond July 1, 1975.

The East Middlesex Mosquito Control Commission has requested an appropriation of \$13,000. from Burlington for the fiscal year July 1, 1975 to June 30, 1976.

Respectfully submitted.

Vincent F. Howard  
Commissioner for Burlington

SEALER OF WEIGHTS & MEASURES

The Year 1974 has been an active one for the Department of Weights & Measures. Many new establishments were opened for business and required equipment inspections by this office for the first time and will be added to the roster of annual inspections to be made by this office. The following are a few of the establishments that fall into this category:

- (1) Butchers Pride
- (2) Big Potato (Cambridge St.)
- (3) Metal Masters (Cambridge St.)
- (4) Burlington Pet Shop
- (5) T.O.P.S. (Country Club)
- (6) Donahue's Trailers
- (7) Eagerman's Bakery
- (8) Building No. 19 1/2
- (9) White Hen Pantry

In addition to the above, it is expected that the Arcade Shopping Center located off Middlesex Turnpike, the Wilmington Road Shopping Plaza and the Vine Brook Shopping complex will be fully occupied during the year 1975 and will require annual inspections by this office. This past year has seen increased emphasis placed on the inspections of Peddlers' Licenses - with at least four (4) warnings given to peddlers improperly licensed to discontinue selling in Burlington until properly licensed.

The majority of the service stations in Town required double inspections of their fuel pumps because of the change required by the EPA Regulations for the marketing of no-lead gasoline. There were 113 gasoline pumps checked, with several requiring adjustments before being sealed and authorizing continual use. In addition, 14 fabric measuring devices were checked and sealed as well as 212 other measuring and weighing devices throughout the Town, and 15 peddlers' licenses checked.

Adjustments were required to 11 pieces of equipment - 5 were not sealed and 2 were condemned for future use. The income from fees collected by this Department for the 1974 calendar year amounted to \$548.20.

Consumers take it for granted that a box of goods contains one pound of merchandise as specified; that when the gasoline pump indicates that they have purchased ten gallons of gasoline, they have actually received that amount; the scales in the supermarket that are used to weigh meats or fruit purchases are accurate. The fact that the general public takes it for granted that the measurement they receive for the merchandise purchased is correct, reflects the confidence, capability and the "watch-dog role" placed in this Department to assure that accurate measurements are carried out. The consumer has a right to expect that the products they have purchased will contain the quantity of merchandise for which they have contracted. At the same time, the producer of these goods has an obligation to supply the quantity of goods that the consumer has purchased. The inability to do either of these acts can only cause dissatisfaction to the consumer and jeopardize the anticipated profits expected by manufacturers. The scope in which the consumer is affected by weights and measures is extremely widespread since virtually all goods purchased are sold by the pound, gallon or yard. The activity of assuring the accuracy of these weights and measures can be seen to be very influential to one's daily life - and this office will continue to strive to provide the required services expected by both consumer and retailer.

Massachusetts was very fortunate during 1974 in receiving from the National Bureau of Standards new State Measurement Standards which have not previously been received in this area since the year 1850. These new standards will be used to check accuracy of measurements for the equipment used by this Department in performing annual inspections.

Chapter 254 Acts of 1974 of the General Laws requires the Sealer of Weights and Measures in each municipality to enforce the Unit-Pricing Law which is now in effect - and adds to the annual duties required of this office. It is expected in the not too distant future that the Metric System will be adopted throughout the United States, and consumers will be required to familiarize themselves with the new units of measurements in the same manner that housewives had to learn the change in names that are designated for meat cuts in the supermarkets.

In conclusion, I wish to express my appreciation for the cooperation that has been extended to me this past year by the Board of Selectmen, Executive Secretary Donald J. Zollo, Chief of Police Edward C. McCafferty and Town Counsel in the performance and enforcement of the duties required by this office.

Respectfully Submitted,

Alfred D. Laing  
Sealer of Weights & Measures

## BOARD OF HEALTH

### REPORT OF THE PLUMBING INSPECTOR GAS INSPECTOR AND AGENT OF THE BOARD OF HEALTH

For the year ending December 31, 1974 the Board of Health issued the following permits.

373 Sewer Permits	\$4,281.
343 Plumbing Permits	\$3,004.
274 Gas Permits	\$1,500.
8 Pool Permits	\$400.
35 Drainlayers Permits	\$350.
5 Pumping Permits	\$50.
3 Sauna Permits	\$75.
2 Health Spas	\$90.

Total Permits Issued 1043

Total Fees Collected \$9,750.

Inspections were made on all work that was completed.

Respectfully submitted:

Vincent F. Howard

## BOARD OF HEALTH NURSES

I herewith submit my report as Public Nurse for the year 1974. A total of 2,688 visits were made to Burlington residents. Of these, 685 were bedside nursing visits to residents in their homes and 84 were physical therapy evaluation and treatment visits. The remaining visits included communicable disease follow up, maternal and child health supervision and general health supervision.

The department continues to offer free of charge all state supplied vaccines including measles, mumps, rubella and polio. Records on all vaccines administered through the town are kept on file in the nurses office and are available on request.

Monthly Well Child Conferences were held during which 75 Burlington pre-schoolers and infants were examined by Dr. Harriet Leach.

365 Burlington residents received the flu vaccine, which was offered to residents 50 years of age and over.

I wish to thank the Board of Health members, our volunteer workers and the local newspapers for their contributions and cooperation in our health programs throughout the year.

Respectfully submitted,

Eileen M. Gauthier, R.N.

Senior Nurse

## BOARD OF HEALTH

Board of Health responsibility is broad, including enforcement of the State Sanitary Code and local Health regulations and administration of activities of the Sanitarian, Health Agent, Plumbing Inspector, Gas Inspector, Nurses and the recently created Pollution Advisory Committee. Separate reports are included covering some of these activities.

The Health Board in Burlington devotes considerable time and attention to the administration of regulations concerning drainage and occupancy which were drafted by the Board in 1973. Tighter control of residential, industrial and commercial developments has resulted because the regulations cover certain situations that previously were relatively free from Town scrutiny.

The Drainage Regulations require anyone applying for a building permit to first apply for and obtain a drainage permit from the Board of Health. A complete drainage plan, including original and finished topographic contours, must be submitted to the Board in order to obtain a drainage permit. Further, a person wishing to change the grade of his property must first apply for a drainage permit. These Drainage Regulations have been of paramount importance in preventing the creation of new and costly drainage problems in the Town of Burlington.

The Occupancy Regulation requires that all occupancy permits be approved by the Board of Health at a duly scheduled Board of Health meeting in accordance with some relatively broad guidelines. In general, the Board requires that the lot involved is finished in accordance with the drainage plan and that the finished grading and landscaping is essentially complete. Consequently, the recurring problem of extensive delays in the completion of finished landscaping and acceptable drainage has been alleviated.

Dr. James H. Dillingham  
Chairman  
Michael Cunningham  
Eugene T. McSweeney

## 1974 ANNUAL REPORT BURLINGTON COMMUNITY LIFE CENTER

The past year has been one of clarification and stabilization for the Center and its programs. This is reflected, in part, by our name change from the House of Common to the Burlington Community Life Center and also in the Board of Advisors becoming our Board of Directors.

Early in the year, the Board of Selectmen requested a statement of goals and objectives from the, then, Board of Advisors of the House of Common. This request provided the Board of Advisors an opportunity to re-assess and clarify just what it is that the programs they sponsor at-



## COMMUNITY LIFE CENTER

tempt to accomplish, and also to look at the community needs within the town.

In a position paper presented to the Board of Selectmen in April, the various objectives and programs were described. The primary objective under which all programs at the Center operate is to stimulate and build positive human relationships among the young people, adults, and families of Burlington in increasing their personal and interpersonal effectiveness. Programs are thus designed to serve any person in helping to prevent problems from occurring.

A secondary objective that was clarified is a commitment to have townspeople working together in their own behalf in seeking those ways in which an organizational model may evolve at the Center. In this way adults and young people from the town may share in developing the purposes and programs at the Center and work towards solving common problems, coordinate programs, and learn to help one another.

It was also proposed to change the name of the Center and the Board to more appropriately reflect its role and function within the community. The Board of Selectmen approved the request and we have since been known as the Burlington Community Life Center.

During the past year, various programs at the Center have been approved for two state grants for \$15,000 and \$2,000, that assist in off-setting the cost of the Center's programs to the town.

We have just about completed renovations in our building, which was formerly the Union School Annex. Most of the renovation work has been done by young people from the town who have been enrolled in the Neighborhood Youth Corps and assigned to work at the Center.

### PROGRAMS AND SERVICES:

Activities at the Center have evolved into four general categories: Counseling, Group Work, Training Programs, and Community Programs.

**Counseling:** The Center continues to provide individual personal counseling to any young person or adult requesting, or being referred to, the counseling service. Crisis counseling is provided by the Center in having someone available for walk-in counseling at all times, Monday-Friday, 9:00 A.M. - 9:00 P.M. Marriage and family counseling has also been provided at the Center. More than 130 people have been served directly or indirectly, by counseling services this past year.

**Group Work:** This area is a major thrust of the Center. Twenty-two different groups have been conducted through the past year, on a weekly basis ranging from 10-40 weeks in length. Again this year, a major portion of the group work is the Youth Activity Group program of small friendship groups organized at the middle school age level with

over 100 youngsters having been served in this program. In addition, various young people's, parent's and women's discussion groups have been conducted, as well as some informal groups of young people that have been organized for some mountain climbing, camping, and other activity events.

**Training Programs:** A newer focus at the Center is the emphasis being put on volunteer training programs. The Hotline training groups have continued this past year, as they have since the beginning of the program. But a new element has been added in training, and that is the training of volunteer counselors at both the youth and adult levels.

In September, the Center became a placement for one of the Burlington High School Field Studies Programs. Sixteen high school students have been enrolled in a Human Relations Workshop where they come to the Center for training in the helping skills of listening, counseling, tutoring, etc., and then spend time each week working with two or three youngsters at one of the elementary schools in town. They then return to the Center for supervision of their work. It has required considerable coordination with the schools, and the cooperation with them as been excellent. Everyone involved with this particular program is quite enthusiastic about it.

More recently, a Volunteer Counselor Training Program has been established that trains volunteer adults in the community in counseling skills. Each volunteer is then responsible for counseling with one or two people at the Center and works under the supervision of a professional counselor.

### Community Programs:

We continue to provide a Hotline Referral and Resource Service to the town, and have also recently collaborated with the FISH program in town with the Center receiving their initial calls. In addition, two of the staff member are actively involved in community outreach and streetwork to young people at the high school and in the community itself. Liaison contact is maintained by various staff members with human service agencies and organizations serving the Burlington community, including the schools, churches, Family Service Association, Mystic Valley Mental Health Center, recreation programs, Woburn District Court, and the Billerica House of Correction. We also have representation on the Review Board of the Woburn District Court. In addition, the Center has been given the responsibility for coordinating and supervising the Neighborhood Youth Corps positions and placements in Burlington.

### PERSONNEL:

William Freeman, our Director, has been with us for a year and a half now. He oversees all programs and reports directly to the Board of Directors, who in turn report to the Board of Selectmen. Bill spends much of his time supervising the staff and six graduate students in their work, training volunteers, conducting counseling,



## COMMUNITY LIFE CENTER

and maintaining community liaison contacts. He has received his licensing as a psychologist this past year, and is presently completing his doctoral studies at Boston University in the area of psychological education.

Michael Harton is our primary youth worker and devotes his time to counseling, running activity groups of young people, doing outreach and streetwork in Burlington, and organizing young people to plan some events and activities of their town through the Center. Mike has been with us more than a year now.

Margo Rey, our social worker, recently resigned after working at the Center for close to 1 1/2 years. The end of the year saw us interviewing for her replacement. We also lost Fred Strout when his position was removed from our budget; Fred had been with us for two years.

In the Fall we were approved for one of the EEA positions awarded to the town. Sylvia Burtman joined our staff in that position as a community counselor and does some counseling, conducts youth activity groups, coordinates the NYC program in Burlington, and writes the Center's newsletter.

And serving in the critical and sensitive role of secretary, typist, and phone receptionist is Terry Hurley who has been with us almost two years now. She oversees the critical and complex network of communications that exists at the Center among all the people involved, requiring that she know everything that is happening at the Center.

We also have six graduate students from counseling programs at Northeastern and Boston Universities. They each provide two days a week service at the Center on a non-paid basis, and, in fact, pay tuition in order to be here. They are involved in all the various aspects of our program. In addition we have a number of volunteer young people and adults who give time and service to the Center in various capacities.

We, as a Board, strive to provide a program that is sensitive and responsive to the human needs of the townspeople of Burlington, young people and adults alike. We need the support of the community in building a strong human service organization. We encourage residents to provide us with input and feedback, make use of our programs, or even volunteer some time at the Center.

Respectfully submitted,

Board of Directors  
Burlington Community Life Center

Robert M. Curtice, Chairman  
Camille Caraviello  
William Durkee  
Jerry King  
Raymond Meserve  
Joyce Santoro

## COUNCIL ON AGING

The Burlington Council on Aging feels that we have endeavored to provide a fuller way of life for the Elderly Citizens and have identified some of their needs.

### TRANSPORTATION

The council has a 12-passenger van which transports the Elderly. On Mondays and Fridays, the van is used for Doctors' appointments; Tuesdays and Wednesdays are for shopping and Thursdays are for Ceramics. We are now in the process of obtaining a regular driver.

### DISCOUNT CARDS

New discount cards, allowing a 10% discount by some of the merchants of Burlington are available to the Elderly.

### CERAMICS

The Ceramic Program has been very successful. It was initiated by the Council on Aging and the Recreation Department. The classes are held at the Center School and start January 16, 1975. The classes are 8:00 a.m. to 10:00 a.m., 10:00 a.m. to 12:00 and from 12:00 to 2:00 p.m. Anyone interested in this class, please register now with the Recreational Department.

### HOT LUNCH PROGRAM

We are still in contact with the School Department Superintendent, Mr. Thomas Michael regarding hot lunches for the Elderly. As soon as this is definite, it will be posted in the Senior Voice Bulletin.

### HOLIDAY ACTIVITIES

The Council on Aging delivered sixty (60) fruit baskets to rest homes, hospitals and homes. This year's Christmas party was held at the American Legion Hall sponsored by the Council on Aging and the Senior Citizens' Organization. A very good time was had by all.

### MONTHLY MEETINGS

The Council on Aging meetings are held the second Wednesday of each month.

### RESIGNATION

We regret Mrs. Kay Hurley leaving us. She has been with us for many years and has been very conscientious and sincere in performing her duties as clerk for the Council on Aging. We wish her many years of happiness and a pleasant future. Our replacement is Mrs. Jacqueline Pando who was formerly in the Selectmen's Office. Mrs. Bertha Ganley and Peter O'Keefe have resigned from the Board and Mrs. Sophia Coill and Mrs. Pauline Alberghini are the two new members.

COUNCIL ON AGING

HOME CARE

We are now working on a new program, Home Care with Mystic Valley Home Care Study Group. Mr. Richard Douse will be the Chairman of this particular program and hopes to have more information in the near future.

MONTHLY BULLETIN

A monthly informational bulletin is mailed to all persons over the age of 60 years within the community. The bulletin serves as a most valuable link between the Council on Aging and the Elderly. If anyone has any interesting and informative news, please contact the Council of Aging.

There will be an article in the Town Warrant which would benefit the Elderly regarding the renovation of the Union School which would be a place to congregate for regular meetings, an office and every-day social activities. We would like to have everyone contact your local representative in your area and ask them to vote in favor of this article.

The Burlington Council on Aging feels it was a most productive year in providing servies to the Elderly and can look back upon the year 1974 with pride in providing service to the Elderly - thus making the retirement years more productive and useful.

Respectfully submitted,

Elmer J. Morrison, Chairman  
Richard Douse, Vice Chairman  
Clementine Marchant  
Sophia Coill  
Pauline Alberghini  
Wesley Arens  
Bernard Dupuis

ANNUAL REPORT OF BOARD OF ASSESSORS



The year 1974 has come and gone but taxes are still with us all for fiscal year 1975. Many Burlington townspeople have been confused by tax assessing and billing methods of 1974. In brief it worked as follows. The assessing date for all Real Estate Property is always January 1st. Shortly after that date the Board of Assessors set the Tax Rate \$31.50 for the six month period of January 1, 1974 thru June 30, 1974. This tax bill was payable by may 1, 1974.

After receiving the necessary monies and information from the "Cherry Sheet" the Board of Assessors established the Tax Rate at \$61.50 for the fiscal year July 1, 1974 thru June 30, 1975. This was a reduction of \$3.50 from the previous year. The first half of the Fiscal Year Bill was due and payable by November1,1974. The second half bill reminder will be sent out in April 1975, payable by May 1, 1975.

Many, many concerned property owners have questioned the effect of the Sudbury Court Case (100% valuation) on the tax burden for the next fiscal year. The Board of Assessors feel that it is impossible at this time to make any estimation as to a possible increase or decrease in the tax rate.

Without question this will mean another busy, active decision making tax year for the Board of Assessors of Burlington. Contrary to some opinions the Town is still growing. New homes and buildings are being added to the tax rolls almost daily. The work load for the Assessors Office is ever on the increase and never a dull moment.

As a matter of information there were 610 changes in deeds processed during the year. As a result of the two tax periods all the below statutory exemptions were required to be doubly processed:

- 114 Elderly
- 416 Veterans
- 74 Widows
- 10 Blind

The Assessors Department personnel presently consists of Mr. Paul C. Cassidy, Assistant Assessor; Mrs. Alice Campbell, Senior Clerk; Mrs. Lillian Wallace. Chairman of the Board is Mr. George C. Gormley; Mr. Timothy J. Cosgrove, Vice-Chairman; Mr. Elmer J. Morrison, Secretary.

Respectfully submitted,  
George C. Gormely, Chairman  
Timothy J. Cosgrove  
Elmer J. Morrison  
Board of Assessors



## REPORT OF THE HISTORICAL COMMISSION

Many thanks are due to the Burlington Historical Society for subsidizing the beautiful murals which have been painted on the walls of the entrance hall in the old School or Library Building. The murals were done by two talented young Burlington artists, graduates of Burlington High School only a few years ago, Donald Gorvette and Jeffrey Weaver. The paintings which are particularly pleasing to history buffs or elderly Burlingtonians consist of three panels, one of the stage pulling up to the door of the Marion tavern in the early 1800's, one showing the now famous lost salmon luncheon prepared for Samuel Adams and John Hancock in the Sewall Mansion on Lexington Street on that fateful 19th of April 1775, the third showing the open trolley passing Burlington's blacksmith shop about 1903. The fourth wall which has yet to be completed will show the old Wyman House in its very early days when it was used as a garrison house.

The building has been fitted with storm windows both up and downstairs which helps immeasurably in weather-proofing. An application for matching funds has been filed with the Massachusetts BiCentennial Commission so that our Commission can proceed with the installation of the necessary fire alarm and burglar alarm systems and provide the museum room with the needed showcases, tables, chairs, etc. The funds at our disposal represent the remaining receipts of the 175th Anniversary Committee, the moneys derived from several successful flea markets and funds realized by the sale of old school desks which were salvaged and sold rather than destroyed. The success of these latter ventures was due primarily to the energy displayed by the 175th Anniversary Committee under the capable leadership of former Executive Secretary Richard Brown.

The history of the town has been finished and with a few minor additions or alterations is ready for the publishers if funds can be found or raised to cover the cost of publication. Depending on format the volume will run to about five hundred pages. The name of almost every official who ever held office in the town of Burlington is listed in its pages.

The West School has been broken into and the windows were broken on several occasions. The Commission has decided to ask for funds to replace the rotted door frame and broken door and to have solid shutters made to cover the windows when the school is not open to the school children or the public in general.

Elizabeth B. Lowther, Chairman  
J. Edward Fogelberg, Vice Chairman  
Vora Merrigan  
Jerome Lynch

## RULES COMMITTEE

The Rules Committee in 1974 emerged from a temporary to a permanent committee under Article XVI Section 11 of the General By-laws of Burlington as voted by the Town Meeting Body.

This year also brought forth changes to the Town Meeting's assembly location from the Marshall Simonds Middle School to the new High School, Open Room "A" and finally to the auditorium, which appears to be our permanent location.

Consistent with Rules Committee philosophy, changes have been made to update Town Meeting Rules with "Rules of Debate" becoming part of Burlington's By-laws under Article III Section 11. A second rule "Automatic Roll Call Votes" was eliminated due to its non-functionability and the remaining rules reconsolidated and submitted to the Town Meeting Body.

Two areas of study started during the previous year were completed with a written report submitted to the Town Meeting body on the "Methods by which tax title and tax possession land had been sold during 1973". The second area of study "Town Counsel's mandatory attendance at town meeting", was completed and presented with several recommendations to reduce Town Counsel attendance, however this was rejected by the town meeting body.

The Town Meeting body voted to establish a Charter Study Committee during 1974 and the Rules Committee was pleased to appoint two members to that committee, Jim Dolan and Al Vigneau, and a third member Jack Anese was appointed by the Selectmen.

A great deal of discussion has taken place over the past year on who had the legal authority to place articles on Town Meeting Warrants, and the Rules Committee initiated a legal opinion with the final resolve being:

The only authorized individuals or bodies that can present articles are:

1. Town Meeting Members
2. Board of Selectmen
3. School Committee
4. Town Moderator
5. By petition of 10 registered voters.

Rules is continuing their efforts on the steering of warrant articles to all appropriate committees, department heads etc. for review prior to the start of town meetings, and in this endeavor we are working in close harmony with the Selectmen's office to improve the efficiency of this operation.

Rules in conjunction with the Selectmen's office will offer a resolution on the reproduction and mailing of pertinent information to Town Meeting members. This will establish a technique where more information can be made available to member with the hopes of a better informed body will improve the efficiency of the Town Meetings.



## RULES COMMITTEE

Rules has initiated a permanent attendance record, which will be maintained and analyzed periodically for any significant trends. The following chart shows the attendance record in % by session.

Session	1972	1973	1974
Spring	91.8%	86.5%	79.5
Summer	89.0%	69.7%	75.7%
Fall	87.5%	79.0%	81.5%
Winter	90.0%	78.8%	77.0%

Rules wishes to extend a vote of thanks and a job well done to those members who have left us over the past year.

Jim Dolan, Jack Annese and Rita McGinness who have all gone on to other committees or elected office.

The Rules Committee will continue its efforts to develop and recommend procedures to the town meeting body to increase the effectiveness thereof. Rules does require an active participation and will only continue to function effectively with the popular support and suggestions from all of the Town Meeting Members, Town Boards, Elected Officials, Commissions, etc. We welcome and solicit new ideas and suggestions from all of you.

Respectfully submitted, Rules Committee  
Lawrence Benassi Chairman  
Ralph Nazzaro Vice Chairman  
Mabel Nevins Secretary

Pat Angelo	Phil DeVita
Joe Brown	Joe McComiskey
Lorreta Canning	Harold Pillsbury
George Cahloux	Margaret Vaccaro
Virginia Cummings	Al Vigneau

## BY-LAW REVIEW COMMITTEE

The BY-LAW REVIEW COMMITTEE was convened on July 2, 1974 with one new appointment and four reappointments, all of which terminate thirty days after the adjournment of the Town Meeting immediately following the Annual Town election in 1975. In November, Mildred J. Nash was appointed to fill the position created by the resignation of Frances A. Gertz in October.

During the past year the Committee has been involved in the review of the Town By-Laws and in the review of Warrant Articles which have been forwarded by the Rules Committee prior to Town Meetings.

In conjunction with the Planning Board, the Committee has continued with the revision of the Town Zoning By-Law with the aim of providing a By-Law which is both readable and which will insure the most appropriate use of land consistent with the desired character of the Town.

The Committee has continued to provide a valuable service through the review of Warrant Articles dealing with the Town By-Laws and the subsequent recommendations presented at Town Meetings. In this regard the Committee has authored several Warrant Articles, has assisted in the preparation of others, and has acted upon all matters referred to the Committee by the Town Meeting. While our recommendations have not always prevailed, they have provided a factual and objective basis for making an informed decision.

For the future we feel that the Town Meeting can best be served by using the Committee as a channel for all Articles of a By-Law nature. This will insure that the Articles will be properly worded, will refer to the proper section, will accurately address the situation, and will not be in conflict with an existing Town By-Law. It is believed that needless debate would be eliminated and that the actual merits of an Article could be decided quickly.

At times the subject of By-Laws seems to be a remote part of Town Government and is somewhat devoid of popular interest but is nonetheless a necessary and integral part of an efficient and responsive Town Government. The Chairman wishes to express thanks and appreciation to the members of the Committee for their efforts during the year.

Respectfully submitted:

William J. Clark, Chairman  
Frank E. Baxter, Vice Chairman  
Robert E. Factor  
Alfred D. Laing  
Mildred J. Nash

## CONSERVATION COMMISSION

The Burlington Conservation Commission has met at the Town Hall on the second and fourth Tuesday of each month to conduct all Conservation matters as well as to conduct Inland Wetland Hearings. These hearings must be held 21 days after the receipt of a Notice of Intent to file from anyone who has intent to fill, alter or otherwise change a wetland area.

The Water Study Chairman, Edward Hastings, has been meeting with the D.P.W., Selectmen, Frank Baxter, Wil Nadeau and Al Laing on a Flood Plain Zoning/Water Retention/Master Drainage Plan. The Town has long recognized the need for Flood Plain Zoning.

Dr. Ward Motts of Mass. State has completed an excellent Hydrogeological study of the Vine Brook Water Shed.

A check for \$26,500.00 was received by the Commission from the State Department of Natural Resources under Self-Help Funding making a total of \$153,300.00 to date

## CONSERVATION COMMITTEE

under this Fund for land purchases. Burlington ranks seventh in the Commonwealth in reimbursement from D.N.R. making it a member of the Hundred Thousand Dollar Club in Self-Help Funds.

We have acquired approximately 250 acres within the Town during the 9 years as an active Commission, 21 acres or 5 parcels in 1974 in the area of the reservoir on the Woburn town line.

Committees active within the Conservation Commission are: Educational Sub-Committee, Conservation Commission Land-Use Management, Land Acquisition Sub-Committee and Water Sub-Committee.

The Commission will work to promote and maintain a balance between the environment and development within the Town in the years ahead.

Respectfully submitted,  
Whitney Coleman, Chairman  
Paul Hennessey, Vice-Chairman  
Norma Robichaud, Treasurer  
Auralie Slowey  
John Banfield  
Edward Hastings  
William Koury

sideration is the inclusion of additional communities in the Region to (a) increase the waste volume of the proposed region so that more economical methods of disposal could be considered, and (b) all additions would broaden the financial base of the Region and lessen the burden to each individual member.

Our Advisory Committee will continue to monitor the actions of the Minuteman Planning Board and report significant events to the Board of Selectmen.

The present waste removal contract for the Town of Burlington, originally prepared by this Committee in 1971, has its conclusion on August 31, 1975. Prior to this time, the Solid Waste Disposal Committee will make its recommendations for both the immediate and long-range considerations of the waste disposal problem.

Stephen Zimmerman, Chairman  
Beverly Scholl, Clerk  
Joan Ghio  
Donald Muse  
Alan Katz

(Donald Muse is also a member of the Minuteman Solid Waste Regional Planning Board)

## SOLID WASTE DISPOSAL COMMITTEE

(Advisory to the Board of Selectmen)

Our Advisory Committee continued to act as a liaison between the Board of Selectmen and the Minuteman Solid Waste Regional Planning Board.

- A. In April of 1974, we advised the Board of Selectmen to support the request for additional funds by the Regional Planning Board, as incorporated in Article 30 of the May 1974 Warrant. The Committee through its Chairman also spoke in favor of the Article on the Town Meeting floor, at which time the Article passed and an additional \$7,000.00 was funded to the Regional Planning Board (bringing the total amount of fund provided by Burlington to the maximum legal limit of \$10,000.00).
- B. On September 30, 1974, we advised the Board of Selectmen that the Minuteman Board had selected Arthur D. Little, Co. to act as its consultant in the planning of a regional disposal system. A.D. Little had made several waste disposal studies for the Commonwealth and had developed a "Solid Waste Management Plan" for the State D.P.W. that is presumed to be the framework for a future network of disposal systems throughout the State. While the Regional Study by A.D. Little should have been completed by the end of 1974, additional time is being taken by the company to pursue all possible solutions to the regional problems. One such con-

## REPORT OF SANITARIAN BURLINGTON, MASS.

Board of Health  
Burlington, Mass.

Gentlemen:

Routine inspections were carried out of the food handling establishments with bacterial swabs taken of eating and drinking utensils. A great improvement was noted in the cooperation of the various managers and proprietors although several warnings were issued by your board in regard to repeated violations in some cases.

We issued eleven licenses for new establishments this year.

I had to close one establishment due to fire and smoke damage which was allowed to reopen after clean-up procedures and repairs were complied with.



## SANITARIAN

Milk samples were taken at random from retail outlets and delivery trucks and examined for state standards.

I would like to take this opportunity to again thank the members of the Board of Health and Selectmen for their cooperation and interest in assisting me to carry out my duties.

Respectfully submitted,

Robert W. Rimbach, R.S., C.H.O.  
Sanitarian

## IPSWICH RIVER (WATERSHED) ADVISORY BOARD

Board of Selectmen  
Town Hall  
Burlington, Mass. 01803

Gentlemen:

The following is my report for the year 1974.  
It was a pleasure to represent Burlington on the Advisory Board of the Ipswich River Watershed.

The Commission and Advisory Board has selected Sight 30B in the Town of Ipswich for the planned Reservoir. The State and Commission is now in the process of meeting with the Town of Ipswich Board of Selectmen for the Town's approval and to have an open hearing in that Town.

This Reservoir will be State funded and should take care of the water needs for the Ipswich Watershed until the year 1999 - then by drawing water from the Merrimack River it should handle it until the year 2020.

All studies project that the Town of Burlington's present system should last until the year 2020.

Respectfully submitted,

Ernest H. LeBlanc  
Ipswich River Watershed  
Advisory Board  
Burlington Representative

## BICENTENNIAL COMMITTEE



On August 15, 1974 the Bicentennial Committee was appointed by Robert Gordon, Town Moderator. The appointments were as follows four Town Meeting Members who were: Virginia E. Mooney, Mary C. Morgan, Dahlia Doyle, Nancy Murphy, and three at large who were Peter Boudreau, Warren Foster and Deanne Sferriano. Due to the resignation of Nancy Murphy, T.M.M. Hope Paulsen was appointed to replace her. At our first meeting we voted to meet on the third Tuesday of each month at the Town Hall.

Since our formation we have established many committees, each of which has a very important function. Historical Booklet and Tours Committee, Bicentennial Slogan Committee, Religious Services Committee, Co-ordinating Chairmen of Organizations Committee, Student Activities Committee, Colonial Costume Committee, and in the process are Miss Bicentennial Pageant, Display and Exhibition, Ethnic Group, Bicentennial Band and Town Wide Picnic.

Our celebration will begin on April 19, 1975 with an Ecumenical Service. It will begin at 10:30, with 11 denominations participating. The Presbyterian Church Singing and Bell Choir will also participate in the Service. The afternoon festivities will begin at 1:30 with a salute by the Burlington Citations on the Town Common for the dedication of the Burlington Museum at the corner of Cambridge and Bedford Streets. The day long celebration will end with a Colonial Ball sponsored by the Republican Town Committee.

At the last Town Meeting \$1,000.00 was appropriated to the Bicentennial Committee, so far this is the only money the Bicentennial Committee has been given to support its programs for the Bicentennial.



## BICENTENNIAL COMMITTEE

Virginia E. Mooney Co-Chairman of the Bicentennial Committee submitted papers to Washington D.C. to establish Burlington as a Bicentennial Community. The Bicentennial Celebrations will start on April 19, 1975 and continue through to December 15, 1976.

Respectfully Submitted,

Peter Boudreau - Virginia E. Mooney  
Co-Chairmen  
Warren Voster, Treasurer  
Mary C. Morgan, Secretary  
Dahlia Doyle, Hope Paulsen,  
Deanne Sferino  
Committee

### Consumer Advisory Commission

The year of 1974 was the first full year of existence for the Burlington Consumer Advisory Commission. The two member commission was actively involved in the major issue of consumer concern-inflation, energy crisis and nomenclature of meats.

The Consumer Advisory Commission was established for the purpose of conducting investigations and research into matters affecting consumer interest and education and of advising and reporting the results of such investigations and research to the general public as well as to board of Selectmen and law enforcement agencies.

The Commission answered and advised consumers with complaints primarily with public utilities, gasoline stations, department stores, oil companies and health spas.

In January of 1974, the Commission contacted the Massachusetts Department of Agriculture and worked closely with them on a week-long event planned for May at the Burlington Mall.

A booklet, "How to Read the Label" on the correct storage and handling of foods was compiled through the assistance of the Burlington Junior Woman's Club. The 3,000 copies of the five page booklet was prepared for distribution at the town hall, and public library. The booklet was primarily used at the "Back to Earth Fair" co-sponsored by the Commission and Mass. Dept. of Agriculture.

Our sincere thanks to the Burlington Rotary for purchasing the supplies for the booklet and the Burlington Junior Woman's Club for assisting with the book and the Fair at the Burlington Mall.

Because of the 'energy crunch', gasoline prices at local gasoline stations were a concern and residents expressed their rights by limiting purchases.

A food coupon exchange program was set up at the Town Hall, whereby consumers brought in coupons they

did not use and exchange for coupons they could use. This has been highly successful and is an ongoing program, free to the public.

The Town Meeting of the May 1974 approved funds for a referral pamphlet being prepared by the Commission and travel funds for commissioners attending various meetings relating to consumer affairs.

The local press was most cooperative with the Commission in giving us 'front page coverage'. To them, we are truly grateful and look forward to working with them again in 1975 in keeping the local consumers aware of consumer affairs.

The Commission utilized the news media by articles printed bimonthly relating to 'toy survival kits', how to fight inflation, mailing check-out slips of grocery shopping to President Ford, and articles of consumer concern.

A second major program issued by the Commission was the meat program, "Everything you wanted to Know about Meat, But Were to Ask." The November program, was televised by Cablevision of Burlington. Many residents benefited from the meat nomenclature program.

In conclusion, the Commission would like to thank the Federal Trade Commission, Massachusetts Department of Agriculture, Consumer Council of the Commonwealth, and Burlington Junior Woman's Club for their assistance to our Commission to function more fully.

The Consumer Advisory Commission answers complaints by mail, telephone and in person. The Consumer Advisory Commission hours at the Town Hall in Meeting Room are as follows:

Tuesdays 9:00-11:00 a.m.

Thursdays 12:30 - 2:30 p.m.

The Commission meets monthly, usually the second Thursdays.

The Commission looks forward to serving the consumers of Burlington with many exciting programs planned for 1975.

Respectfully submitted,

BURLINGTON CONSUMER ADVISORY COMMISSION

Beverly J. Scholl, Chairwoman  
Joanne Bremer, clerk

# BURLINGTON HOUSING AUTHORITY

The Burlington Housing Authority is authorized by Section 3 of Chapter 121B of the General Laws, as amended. A Certificate of Organization was issued by the State Secretary on September 2, 1966.

## MEMBERS

NAME	TITLE	TERM	EX-PIRES
William T. Flanagan 5 Sheldon Street 272-9750	Treasurer	March	1976
John F. Murphy 23 Maude Graham Circle 272-4473	Vice-Chairman	March	1977
Samuel Roberto, Jr. 2 Dennis Drive 272-1654	Chairman	March	1978
Mary E. Joyce 102 Lexington Street 272-3657	Member	March	1979
John A. Marino 30 Frances Wyman Road 272-8300	Member and State Appointee	July 12,	1979

Annual Town Meeting in March

## OFFICER

NAME	TITLE	ANNUAL SALARY
Edward A. Malone 19 Mohawk Road 272-7673	Executive Director and Secretary	\$3,850.00

## POSITIONS BONDED

All positions are Bonded in the amount of \$30,000.00 each under the blanket bond of the Division of Community Development.

## STATUTORY REFERENCES

1. Housing Authority Law:  
Chapter 121B of the General Laws, as amended.
2. Housing for the Elderly and the Handicapped:  
Section 38 to 41 of Chapter 121B of the General Laws, as amended.
3. Low Rent Housing:  
Section 25 to 33 of Chapter 121B

4. Rental Assistance Program:  
Section 42 to 44 of Chapter 121B

## STATISTICAL DATA

### PROJECT 667-1 (Elderly)

Name and Location: "Birchcrest Arms" Birchcrest and Sullivan Streets  
No. of Units: 40 one bedroom  
State Subsidy (Max.) \$40,800.00  
Average Rent, December 1974 \$57.00

### DEVELOPMENT COST

Number of Units	Total Cost	Cost per Unit
40	\$680,000.00	\$17,000.00

### PROJECT 667-2 (Elderly)

Name and Location: No name assigned yet. Birchcrest and Ward Streets  
No. of Units: 64 58 one bedroom, 3 two bedroom, 3 handicapped

Initial Financing under contract for financial assistance dated December 4, 1972, in the amount of \$1,120,000.00.

Due to many delays caused by the difficult site location and accompanying problems with surface drainage, the construction contract has yet to be approved and signed. We hope to do so in January of 1975 with a one-year completion date.

### PROJECT 707 - (Rental Assistance)

We are presently operating under this program with a yearly Budget of \$25,922.00 with which we have assisted 15 families on a monthly rental assistance program. We are presently fully committed under this Budget.

### PROJECT 705-1

We have of this date one (1) three bedroom home (unit) under lease within the guidelines of this program. We are currently looking at several other homes within the town with the intent of purchasing same for other low-income families whose income is within the guidelines below.

## RENTAL GUIDELINES FOR ALL PUBLIC HOUSING

Admission	Continued Occupancy
One person \$6,000.00 net	\$7,800.00 net
Two persons 6,300.00	8,100.00
Three persons 6,600.00	8,400.00

An increment of \$300 per each additional child.

# HOUSING AUTHORITY

## SUMMARY

The Authority has spent much time and effort to bring our goal of a balanced housing program into effect this past year. Elderly housing within our present project and our soon to be second project has proved to be everything that was envisioned it would be. We will attempt to enlarge the social services to these tenants as State Funds become available.

Our Rental Assistance Programs (705 and 707) for Low Income families is providing decent apartments for many age groups within the Town. We are currently aiding 16 families under these programs. Monies to expand and apartments to rent are both far short of our long waiting list. The zoning within the Town is also a problem in obtaining dwelling units.

We wish to thank all who have been helpful to the Authority throughout the year and look forward to assisting those in need of housing in the coming year.

## BALANCE SHEET — DECEMBER 31, 1974

### PROJECT 667-1

#### ASSETS

##### CASH

Administration Fund	238.32	
Revolving Fund Advances		238.32

##### ACCOUNTS RECEIVABLE

Other	1,433.37	1,433.37
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##### FISCAL AGENT FUNDS

Debt Service Fund(s) (Schedule I)	3.00	
Debt Service Trust Fund(s) (Schedule I)		3.00

##### INVESTMENTS

Investments (Schedule II)	14,085.37	
Debt Service Trust Fund(s) (Schedule I)		14,085.37

##### DEFERRED CHARGES

Prepaid Insurance	56.24	
Other (Schedule III)		56.24

##### DEVELOPMENT COST

Development Cost	680,000.00	
Less: Dev. Cost Liquidation	32,000.00	648,000.00

**TOTAL ASSETS** **663,816.30**

#### LIABILITIES \*% RESERVES

##### ACCOUNTS PAYABLE

Employees Payroll Deductions	781.99	
Accounts Payable - Revolving Fund		781.99

## ACCRUED LIABILITIES

Matured Interest & Principal (Schedule VI)	55.06	55.06
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## FIXED LIABILITIES

Notes Issued	680,000.00	
Less: Notes Retired	32,000.00	
Less: Bonds Retired		648,000.00

## RESERVES

Debt Service Reserve	6,732.00	
Operating Reserve (Schedule V)		15,616.71
Prior Year Surplus		22,348.71

**RESIDUAL RECEIPTS (DEFICITS)** **(7,369.46)**

**TOTAL LIABILITIES IN RESERVES** **663,816.30**

## PROJECT 707 - RENTAL ASSISTANCE

### ASSETS

CASH		1,706.43
TENANTS ACCOUNTS RECEIVABLE		-0-
PAYMENTS TO LANDLORDS	16,500.00	
LESS:		
TENANTS SHARE OF RENT (696.00)		
DCA CONTRIBUTION	16,762.00	
	17,458.00	958.00
<b>TOTAL ASSETS</b>		<b>\$748.43</b>

### LIABILITIES

ACCOUNTS PAYABLE 667-1		40.00
ADMINISTRATIVE INCOME	939.33	
LESS:		
ADMINISTRATIVE EXPENSE	230.90	708.43
<b>TOTAL LIABILITIES</b>		<b>\$748.43</b>

## PROJECT 667-2 DEVELOPMENT

### ASSETS

CASH - DEVELOPMENT FUND		194.62
DEBT SERVICE FUND		-0-
INVESTMENTS		1,179,655.35
DEVELOPMENT COSTS		(54,709.04)
UNCOMPLETED CONTRACTS		
- Robert Charles Associates		30,150.00
<b>TOTAL ASSETS</b>		<b>\$1,155,290.93</b>



## HOUSING AUTHORITY

### LIABILITIES

ACCOUNTS PAYABLE 667-1	1,293.37
ACCOUNTS PAYABLE 705-1	500.00
NOTES AUTHORIZED	1,120,000.00
ACCRUED INTEREST	3,347.56
CONTRACT AWARDS	
— Robert Charles Associates	30,150.00
TOTAL LIABILITIES	\$1,155,290.93

### PROJECT 705-1 DEVELOPMENT

#### ASSETS

CASH- DEVELOPMENT FUND	1,506.05
CASH - ADMINISTRATION FUND	734.74
TENANTS ACCOUNTS RECEIVABLE	187.00
DEBT SERVICE FUND	-0-
INVESTMENTS	61,408.71
ACCOUNTS RECEIVABLE	
705-1 MANAGEMENT	500.00
ACCOUNTS RECEIVABLE	
- 667-2 DEVELOPMENT	500.00
DEVELOPMENT COSTS	36,398.87
TOTAL ASSETS	\$101,235.37

#### LIABILITIES

ACCOUNTS PAYABLE - 667-1	100.00
ACCOUNTS PAYABLE - 705-1 DEVELOPMENT	500.00
NOTES AUTHORIZED	100,000.00
ACCRUED INTEREST	300.00
INCOME AND EXPENSE	335.37
TOTAL LIABILITIES	\$101,235.37

Respectfully submitted,

Edward A. Malone  
Executive Director

## ANNUAL REPORT OF THE SCHOOL COMMITTEE

	Term Expires
Mrs. Marianne Brenton, Chairman	1975
16 Nelson Road	
Mr. Ronald Saloman, V. Chairman	1976
209 Cambridge Street	
Mr. William Cronin	1975
130 Wilmington Road	
Mrs. Joan Miles	1977
20 College Road	
Mrs. Rita McGinness	1977
19 Glen Avenue	

The regular meetings of the School Committee are held in the Center School, Center Street, Burlington on the second and fourth Tuesdays of each month at 8:00 p.m. If a change in meeting dates is voted, a posting on the Town Bulletin Board is required by law. Information is secured by calling the Superintendent's Office.

#### Superintendent of Schools

Mr. Thomas Michael	B.S. Springfield College
	M. Ed. Springfield College
	C.A.G.S. University of Connecticut

#### Assistant Superintendent

Dr. John F. MacDonnell	A.B. Boston College
	Ed. M. Harvard University
	Ed.D. Boston University

#### Coordinator of Secondary Education

Mr. Michael Malinowski	B.A. Boston University
	M.A. Northeastern University

#### Coordinator of Elementary Education

Mr. Francis Gaudet	B.S. Fitchburg State College
	M.Ed. Fitchburg State College

#### Director of Pupil Personnel Services

Mr. J. Kevin Foley	B.S. Boston University
	M.Ed. Northeastern University

#### Director of Plant and Facilities

Mr. Bernard Maslow	B.S. City Univ. of N.Y.
	Mech. Eng. City Univ. of N.Y.

#### Assistant Business Administrator

Mr. Robert Morgan

## SCHOOL COMMITTEE

### Supervisor of Attendance

Mrs. Ann M. Parris, R.N. Telephone 272-3430  
- Open Daily  
Center School  
Monday through Friday  
8:00 a.m. to 4:30 p.m.

### Senior High School Administration

Mr. Paul H. Farris, Principal B.S. Bates College  
M.S. Boston University

Mr. Alfred Perry, Vice Principal B.S. Tufts University  
M.Ed. Calvin Coolidge College

Mr. Otto M. Contardi, Associate Principal  
B.S. Northeastern University  
M.Ed. Northeastern University

Dr. Vincent C. Jestice, Associate Principal  
B.A. Loras College  
M.A. Creighton University  
PhD. Fordham University

Mr. Constantine O'Doherty  
Assistant to the Associate Principal  
B.S. Georgetown University

Mr. Anthony Quintiliani B.A. Boston State College  
M. A. University of Massachusetts  
Assistant to the Associate Principal

### Francis Wyman Middle School Administration

Mr. John Jessop, Principal  
Assoc. B.S. Keystone Jr. College  
B.S. in Ed. Bloomsburg State College  
M.Ed. Salem State College

Mr. Robert L. Brosnahan.  
Assistant to the Principal B.S. Boston College  
M.Ed. Boston University

Christine Monahan,  
Assistant to the Principal B.A. Mt. St. Mary College

### Marshall Simonds Middle School Administration

Mr. Richard Connors, Principal  
B.S. in Ed. Salem State College  
M.Ed. Boston University

Mr. A. Joe Townsley, Vice Principal  
B.S. Ohio State University  
M.A. Ohio State University

Mr. Arnold Levine,  
Assistant to the Principal B.S. Northeastern University  
M.A. in Ed., Suffolk University

### Elementary School Principals

Mr. Richard Barrows B.S. Northeastern University  
M.Ed. Northeastern University  
Memorial School Office Telephone: 272-1460

Mr. Eugene W. Driscoll, Jr. A.B. Boston College  
M.Ed. Boston College  
Meadowbrook School Office Telephone: 272-2040

Mr. Paul Cabral B.S. Ed., Salem State College  
M.Ed. Salem State College  
Wildwood School Office Telephone: 272-1243

Dr. Gloria L. Lombard B.S. Northeastern University  
M.Ed. Boston College  
D.Ed. Boston College  
Fox Hill School Office Telephone: 272-6156

Mr. Stephen Preston B.S. Ed. Salem State College  
M.Ed. Northeastern University  
Pine Glen School Office Telephone: 272-2410

## ANNUAL REPORT OF THE BURLINGTON SCHOOL COMMITTEE

In the year just ended, an atmosphere of relative calm and a more confident attitude generally dominated the community and its schools. After years of troubled waters due to new school construction and overcrowded classrooms requiring constant attention to physical problems, the staff and the administration have been able to concentrate at last on the quality rather than the quantity of education.

In the March elections, Joan Miles won reelection to the School Committee and began her third term of dedicated service to local education. Carl Stasio was defeated in his bid for re-election, and Rita McGinnis was elected to a three-year term.

The annual reorganization of the School Committee resulted in the election of Marianne Brenton as Chairman and Ronald Saloman as Vice Chairman. William Cronin agreed to continue as liaison to the Recreation Commission, Joan Miles as liaison to the School Space Committee, and Ronald Saloman and Rita McGinnis as members of the Academic Review Board.

Negotiating a new contract with the Burlington Educators Association required a great deal of time and attention - charges of Unfair Labor Practices were filed on both sides and the teachers returned to work in September without a contract. With the help of a mediator from The Board of Conciliation and Arbitration and the skill of David Berman, negotiator for the School Committee, who



## SCHOOL COMMITTEE

replaced Paul Good after his resignation in early summer, an agreement was reached on December 23, 1974. Due to cool heads and good will on both sides, the lack of a contract during the fall was not reflected in the educational process. Contract changes included extending the release days to include the entire middle school teachers, not just the fifth and sixth, planning time in the middle schools to accommodate the team teaching and block scheduling, and a 5.5% salary increase for each of the next two years.

The budget was a matter of great concern and the subject of many meetings. Extreme inflation in all areas together with the fuel and electric power crises raised havoc with the usual percentage estimates. Mini computers appeared on the School Committee table as the members worked to solve, "How do we continue the same program with less dollars?"

Eight custodial positions were cut out, the number of elementary teachers reduced by four to correspond with a lower enrollment at that level, a librarian position was eliminated at the high school. No teaching positions were cut out at the high school, but requested new positions were not added although the enrollment there is rising. New programs such as the computer courses proposed for the high school were reluctantly postponed due to the cost. Two full time positions and one part time position had to be added for special needs due to Chapter 766 requirements (more fully discussed in the Pupil Personnel Services Report).

The final budget voted by the Town Meeting was \$8,730,000.00, approximately \$20,000 less than the School Committee had requested. The Ways and Means Committee and its sub-committee, Charles Holmquest, were constructive in their recommendations to the School Committee to help bring this budget amount to the town. It should be noted here that income to the town for the operating school budget from State and Federal funds amounted to \$1,885,000 this year, reducing the impact of the annual budget on the taxpayers to \$6,845,000. Even with this help, each year it becomes increasingly difficult to maintain quality education with costs rising at the present rate of inflation. The need for a total revision of the method of financing education is critical.

The Center School renovation converting the front of the building into administrative offices for the School Department was a fine example of cooperation by two separate groups. The Town appropriated approximately \$34,000 for materials and Shawsheen Valley Technical High School provided the labor. The result is functional and attractive - plenty of space for the Business Office, separate offices for the Director of Pupil Personnel Services, the Coordinators of elementary and Secondary Education, the Director of Plant and Facilities, the Superintendent of Schools and the Administrative Assistant, as well as a staff meeting room for department workshops and in-service training for teacher, and a large public meeting room for the School Committee. The students and their instructors from Shawsheen Tech are to be congratulated for the professional looking job they performed in a mature, business-like manner. The Center

School is a credit to their ability and spirit. With the completion of the renovation of the remainder of the building by the Recreation Commissioners, Center School has become one of the most efficient public buildings in town, in use nearly every day of the year from early morning to late evenings.

The resignation of Mrs. Sydney Horgan, Director of Pupil Services for many years, was regretfully accepted in the spring of 1974. The position has been most ably filled by Kevin Foley. As Administrative Assistant to the Superintendent last year, Mr. Foley was already acquainted with the staff and the programs in Burlington, and with his background in special education and administration, the department has continued to operate smoothly, even with the added burden of Chapter 766.

Gordon McRae resigned as principal of the Francis Wyman Middle School, a position he had held since the early '60's. Jack Jessop, Vice Principal there for many years, was appointed to succeed him. Other administrative changes saw Maura Nestor appointed Chairlady of the English Department at Burlington High School, Christine Monahan appointed to an internship as Assistant to the Principal at the Francis Wyman Middle School, and Arnold Levine return from a Sabbatical Leave and resume his duties as Administrative Assistant to the Marshall Simonds Middle School Principal.

The resignation of Frank Monterosso, Assistant Superintendent for Administration and Finance, was received with regret in October. Mr. Monterosso had been a valuable assistant to the School Committee and administration in the single year he had held that position which includes overseeing the cafeterias, building maintenance, transportation of students, plus financial administration of the system.

In the spring of 1974, Mrs. Evelyn Peters resigned as Supervisor of Cafeterias after several years of providing lunch programs for youngsters in all of our schools. Mr. John Puzine was appointed as Supervisor of Cafeteria Services this past summer.

In June, the School Committee appointed Anthony Quintilliani as Assistant Principal in House A at the High School - two administrators now head each of the 1200 student houses.

John "Ed" Fogelberg retired in June as department chairman and teacher of English at the High School. The auditorium of the new building was named in his honor at the formal opening in September, signifying the esteem and gratitude the people of Burlington have for his contributions to the youth, especially and the community in general, through his many years here. Also retiring in 1974 were Marion Howard, fifth grade teacher at the Francis Wyman Middle School, Virginia Cobb, English teacher at Marshall Simonds Middle School, and Dorothy Sibley, music teacher at the Meadowbrook School. We wish them all much happiness in the future.

The Sidewalk Safety Committee continued its plan-



## SCHOOL COMMITTEE

ned program of adding walkways and sidewalks in school areas toward the eventual goal of reducing school bus costs. Now in its fifth year, this joint effort of the Selectmen and the School Committee has resulted in the increase of only one bus since 1968 while school enrollment has increased by 727 pupils. The Town receives 50% reimbursement for transporting those children who live over 1 1/2 miles from school (\$184,000 last year) but no monies for those who live nearer. Sidewalks are a one-time cost, whereas transportation is an annual one. We publicly thank the Sidewalk Safety Committee for their continued hard work, and Mr. Orlandella and the Selectmen for their excellent cooperation.

This report would not be complete without mentioning the reaccreditation of the High School, a process which required great effort and time from most members of the staff. Details can be found in the Annual Report of the Principal. The fact that Burlington High School, a 2400 pupil school opened just one year prior to the evaluation, was reaccredited for five years by the New England Association of Schools and Colleges is a credit to the staff of that school and especially to Paul Farris, the Principal. The School Committee appreciates the commitment of all concerned in achieving a school which merits such a high rating.

In past years this report has carried the number of meetings of the School Committee during the year, a misleading statistic. The Committee has met every Tuesday evening except for five or six this year. Add a generous number of Thursday evenings, one whole Saturday, many Mondays and Wednesdays for Town Meetings and other related business, and several all-day workshops from Gloucester to Hyannis with Lawrence and Fitchburg in between, and the result is a fairly busy year for your School Committee. The work has been pleasant, however, due to the special people with whom we work - Joan Corrao, our Secretary, Bernie Maslow, Director of Plant and Facilities, Mike Malinowski and Frank Gaudet, the Coordinators, and especially Tom Michael, the Superintendent of Schools.

Respectfully submitted,

Marianne W. Brenton, Chairman  
Ronald Saloman, Vice Chairman  
Rita McGinnis  
Joan Miles  
William Cronin

## THE SUPERINTENDENT OF SCHOOLS

Burlington is a forward looking community which has seen its way clear in providing its citizens with many human services housed in new facilities. This foresight has infused within all of us a sense of pride and commitment to being a part of the team within this community. We are all proud of the many accomplishments, such as new schools, financial support for education, sewerage for all facilities within the community, a reservoir, and a new library and police facilities, to name a few. As commendable and wonderful as the past has been, we must address ourselves to the present and the future. The tasks ahead are so tremendous that there is no time to become complacent over past achievement.

We look forward with a great deal of enthusiasm to those objectives we wish to accomplish in the months ahead. Of prime importance will be the review and refinement of our philosophy of education. By seeking input from all sectors of our community and professional staff we hope to construct a philosophy that will reflect the highest ideals of educational opportunity that are so desperately needed in today's modern society. This philosophy will become a guide by which professional staff, administration, parents, and students begin to plan their activities in meeting those educational goals and objectives that will be applied to all learning experiences.

Our philosophy of education must serve as the springboard to the development of a dynamic curricula for all of our schools; elementary, middle, and high schools. The curricula must reflect the many needed skill competencies that are demanded in one's day-to-day living as well as those social understandings that are needed in man's human relationships with others in a complex world. While schools are social institutions, they have been organized primarily to tap the creativeness and innate abilities of those human beings who function within their domain. True learning must involve the intellect and the emotion in harmonious balance that will give meaning to those experiences that are shared within the schools.

An objective of our year's planning is to evaluate those programs that are presently being provided to all of our children, assuring that the academically gifted, as well as those children with special needs are being given meaningful programs that will help them fulfill their personal needs as they go through public school education within the community.

While we look at the cause and effect of formal instruction on young people, we must also begin to consider methods of organizing our schools in ways that will encourage the humanization of relationships which will focus on the individual's responsibility, not only to himself, but to others as well. Students who go through our schools must also reinforce their responsibilities as citizens of the School community and must understand that self-discipline is necessary in any environment that brings people together; that they must commit themselves to the respect for the rights of others as well as the respect for those properties

## SUPERINTENDENT OF SCHOOLS

that are personally and commonly shared by all others. It is our hope that this shallow and false attitude of one's doing his own thing" regardless of its cause and effect on others will be altered and tempered into a commitment that emphasizes, "What can I do to help others?" and "What are my responsibilities and obligations as a contributing member of the community?" As we look to the future we must begin to look at the possibility of meeting the needs of all citizens whether they are three years of age or eighty years of age. Terms such as - "preschool" and "post-graduate" ultimately may very well disappear from our vocabulary when schools begin to serve the total community's needs, recognizing the importance of education within our rapidly changing society. Are youngsters at the age of three or three and a half able to begin to experience social interaction with other children of the same age? If facilities are available, should programs be expanded to encourage greater involvement of senior citizens in meaningful experiences that will bring enrichment to their lives? These are questions of the present and the future which will require answers from all of us. In the meantime, several legislative acts have necessitated a complete evaluation of role definitions within our schools. Chapter 622, which is an act focusing on the elimination of sex discrimination is adding a new dimension to the whole concept of curricula development affecting all phases of our schools' domain. Chapter 670, the act on students' rights and responsibilities, has activated an introspection of how schools are internally organized and how the inherent rights of all students within those schools must be maintained and protected. Chapter 766, the far reaching act dealing with the creation of programs for children with special needs, has been a milestone in this country's educational law. It has crystalized our determination to begin to prescribe programs for young people who have various degrees of learning problems, of the type which heretofore, in many segments of our society have been ignored. Burlington, again in its wisdom, over the past several years has been a forerunner in being sensitive to the needs of these youngsters having already started providing programs to such youngsters before the implementation of the law. We have evaluated our present "modus operandi" in the maintenance of all pupils' records under our jurisdiction and have redefined our personnel record-keeping system affecting students that will better assist them through their educational career in Burlington while protecting their personal rights and integrity in the manner in which these records are maintained.

With the cost of living and school budgets going up, it becomes apparent that better ways of financing public school education must be realized within the Commonwealth of Massachusetts. The homeowner is burdened beyond belief. We in the public schools, are sensitive to this, and are doing everything possible to maintain a close vigilance on budget preparation to assure that the tax dollar is spent wisely.

The effect of education is directly attributable to the competencies of our teaching staff. Our appointing procedures are such that every candidate recommended to the Burlington School Committee for appointment has gone

through a minimum of two, and in some cases, three or more interviews. Our evaluation procedures are constantly being revised to ensure that excellent teaching is going on in the classrooms. Presently we are reviewing our evaluation procedures to encourage teachers to begin to participate more actively in the total evaluative process where their awareness of their own competencies will be encouraged through well-defined methods of development of objectives and self-evaluation.

With the decrease in enrollments we must become creative in formulating plans that will better utilize our educational facilities. All of us must review the commitment that must be shared in providing meaningful education for all members of our society. We in Burlington must become concerned with the human dynamics in the metropolitan area and all of us must begin to discuss our responsibilities in being concerned with the welfare of all people. The strengths of our nation has been based upon our ability to sensitize all human beings to the total dignity of man regardless of race, nationality or religion. We must ask ourselves - do we live in isolation or do we function as a member of the society's team? The vitality of the Metropolitan Boston area is dependent upon the vitality, both economically and socially, of those who live within its influence. We in Burlington must begin to discuss the relationships and responsibilities that must be shared as we view the future and influence that we will bear upon that future.

Burlington has always manifested courage, foresight, and community integrity as it has sought solutions to common problems. We in Burlington must begin to discuss the relationships and responsibilities that must be shared as we view the future and the influence that will bear upon that future.

We in the Burlington School Department are most proud of being a part of what is one of the most forward looking communities in the Commonwealth of Massachusetts.

My personal and sincere thanks are offered:

1. To the Burlington School Teachers and Administrators for their enthusiasm for teaching, providing experiences for our children which will temper them into outstanding adults of the future. The Burlington High School staff and administration are to be commended for the outstanding professional and personal commitment they have provided during their evaluation by the New England Association of Secondary Schools and Colleges.
2. To the Burlington School Committee for their dedication and commitment providing quality education for the young and old in Burlington during critical economic strife throughout our society. Mrs. Marianne Brenton, School Committee Chairlady, has provided enthusiastic leadership



## SUPERINTENDENT OF SCHOOLS

throughout the year, always demonstrating fairness to all citizens who brought concerns before the Committee. The demands made upon a School Committee member of time, energy, and study are not generally understood by the public. Yet each member of the School Committee has borne the burden of the trust placed upon that individual by the public.

3. To all the Custodial, Cafeteria, and Clerical staffs who have been most supportive to the many activities within our schools. Without their help we would not meet our programs objectives.
4. To the Parents, who have entrusted their youngsters to us, for their support of education in Burlington and for the provision of facilities and supportive equipment and supplies for the professional staff needed in the education of their children. Their help in PTO organization, in volunteer work, and most importantly, in their communications with the school in seeking solutions to questions that will ultimately help their youngsters is most gratifying to us.

All personnel who have been so recognized in the Annual Report submitted by Burlington School Committee deserve our heartfelt gratitude and personal thanks for their many fine contributions to the young people of Burlington. With continued open and honest communication between school and home I am confident that at the end of 1975 as we reflect upon the events of the school year past, we will all share in the personal and community pride that is making Burlington a "community of the future."

Sincerely

Thomas Michael  
Superintendent of Schools

## COORDINATOR OF SECONDARY EDUCATION

Secondary schools in Burlington have completed their first full year in the 4-4-4 grade organization. To say that all of our goals have been met during this past year would be inaccurate, however, the first full year of operation has gone far beyond our expectations in terms of what we had anticipated as reasonably achievable goals. The administration, team leaders, and entire staff at both middle schools are to be commended for a job well done.

The middle schools have made tremendous strides in not only better organizing themselves to meet the needs of middle school youngsters but also in providing a viable curriculum for them. Following a year of committee work and intensive summer curriculum development workshops, new programs in social studies and language arts were formulated and recommended by the teachers in both middle schools. One of the major thrusts in both the social studies and in the language arts was to provide an appropriate set of objectives and learning experiences and to recommend necessary textbook adoptions which would meet the needs of grade 5-8 students, stress the development of critical thinking and basic skills; and facilitate a coordinated 5-8 program taking into consideration the primary school experiences with which our children enter the middle schools. In the next year the emphasis will be on assessing the program needs in science and in mathematics. Both of these undertakings will take into consideration primary school programs.

Summer study was carried on in social studies providing change in the senior requirements which are more current and appropriate for our high school students. Despite the absence of much-needed summer work-shops in other areas, a great deal of progress has been made in curriculum development in all areas of the high school program. The high school staff has looked closely at its curricular offerings this past year. Significant work has been done in each department as a part of the ongoing curriculum development and as a part of the reaccreditation report.

The massive undertaking of the high school reaccreditation conducted every 10 years by the New England Association of Colleges and Secondary Schools provided the high school staff with a focal point and a challenge in its first year of complete operation in the new facility. The high school administration and the Chairman of the Steering Committee and the faculty provided the energy which resulted in an organized self-evaluation.

None of the accomplishments in our schools could have been made without the efforts and hard work of our teaching staff who after our clients, the children, are the most important factor in establishing our educational program. While the reaccreditation report is a good data source for us upon which to base our program needs, it is the professional teacher oftentimes working within financial constraints and always within time constraints who daily provides the instructional process whereby our objectives are met. Sincere congratulations and much appreciation for a job well done. The cooperation and support of the entire educational community has made 1974 a most meaningful one for education in Burlington.

In the next year we will continue to refine the expectations we have for our secondary schools using the reaccreditation report as a starting point. Specifically we shall reevaluate our English course of study, our offerings for the academically talented, and expand further our career opportunities through our field studies programs.

We realize that schools will not be able to achieve their purposes without increased help from the people in the community which they serve. The community must par-



## HIGH SCHOOL

ticipate in the formulation of these goals and objectives. The community as a whole not solely the subsection of schools must achieve the goals, and we welcome this partnership.

Respectfully submitted,

Michael J. Malinowski  
Coordinator of Secondary Education

## HIGH SCHOOL PRINCIPAL

Burlington High School opened the school year 1974-75 with a total of 2280 students in grades 9 through 12. This was approximately one hundred students more than were enrolled in the previous year. Despite the increase in enrollment, the size of the faculty was maintained at the same numerical level as the year previous, and a curtailment of services and an increase in class size resulted.

Last year's graduating class was composed of 427 students. Of the graduating class over 50% had no further plans for continuation of formal education. Slightly under 50% had plans for attending either four-year or two-year college, nursing schools, technical schools, business schools or some other type of formal education. This continues to point up the need for a comprehensive high school offering more viable alternative plans of education to meet the needs of the varied background of students who attend the school.

As noted in the last school report the process of evaluation of Burlington High School through the auspices of the New England Association of Schools and Colleges was completed. In the spring of 1974 the members of the visiting committee came to Burlington High School to assess the self-evaluation and to make their own report. The report of the visiting committee was received in late June. The report has been made public and is available in both the public library and in the high school library.

The members of the faculty who served on the various committees have evaluated the report of the visiting committee and made further adjustments or recommendations so that the school may accurately begin to make the requirements mandated by the evaluation process. At this juncture we are setting up priorities that will provide us an orderly schedule for making the changes necessary in order to fulfill the requirements of accreditation. These priorities include changes that involve curriculum revision, re-organization of the internal structure of the school including its mode of operations and funding by the School Committee to provide services and personnel to meet the specifications set forth by the accreditation report. Recommendations for correction or completion of

certain aspects of the building have implications for both the Space Committee and the School Committee.

It is appropriate at this time to offer a brief note concerning the faculty and the evaluation process. The success of the evaluation and the fact that Burlington High School received a five-year period of accreditation is a matter of great pride to us all. It is due primarily to the cooperation, diligence, and professional expertise of the entire staff. They have done much beyond the ordinary call of duty not only in the process itself but in the re-examination of their own work and the work of the visiting committee.

Some of the significant recommendations of the visiting committee were:

They recommend that the Space Committee and the School Committee separately and jointly take steps to complete the building and to make the necessary corrections that may be required.

They recommend that the School Committee and the community accept the responsibility for fulfilling the design for this plant by providing the staff - both professional and non-professional, that is needed if the educational criteria is to be met.

They recommend that the educational specifications for this building and the philosophy and objectives drawn up by the professional staff be met completely so that a truly comprehensive high school may be in operation to meet the needs of all types of students.

They recommend that a program of effective public relations be instituted so that the community may be better aware of the school - for example, committees for curriculum, graduation requirements, etc. including the PTSO involving students and parents with the faculty in a constant evaluation of school life.

They recommend that different curricular materials be offered to meet the different needs of students, and that alternative plans be developed to assist in this process.

They recommend that steps be taken to provide time and funds for faculty in-service and released time in order to effectively deal with plans and programs that relate to the better education of our students.

They recommend that funds be provided for field trips in order to extend educational specifications beyond the classroom into the community and the surrounding areas.

They recommend that opportunities be provided to the faculty and administration for participation in and observance of other types of educational programs, institutions, and work-shops that may well prove beneficial to the staff by their exposure and direct involvement in programs that are successful in other areas.

In addition to these there are many others including recommendations for providing more opportunities for

## HIGH SCHOOL

students to participate in extra-curricular activities, more programs for students to be involved in during their unstructured time, greater expansion of career education and other practical programs.

It should be noted that the faculty and administration have already taken positive steps in many of these situations. Although we are in fact leaders in education, we must realize that there is still much to be done if we are to provide valuable educational experiences for all types of youth.

Further information concerning the activities of the various departments of the high school are noted on the following reports of each individual department. I invite you to examine them.

This has been a year of achievement and consolidation at Burlington High School. We have had the opportunity to become settled and to look at ourselves and what we are doing. We shall continue the self-evaluation process and make orderly change where necessary in our efforts to provide quality education for all our youth.

To the central administration, School Committee, PTSO, parents and students who have been interested in the educative process and who have provided input and constructive criticism, we offer our thanks.

Respectfully submitted,

PAUL H. FARRIS, PRINCIPAL

## AEROSPACE EDUCATION - AFJROTC ANNUAL REPORT FOR 1974

During the calendar year 1974 the AFJROTC completed its fifth year and began its sixth year of operation at the High School. Following are the significant programmatic highlights for the year.

The Cadet Corps held its Second Annual Tri-Service JROTC Valentine Dance on February 8 at the Officers' Club at Hanscom Air Force Base. Our cadets hosted the Navy Cadets from Woburn High School and the Marine Cadets from Billerica High.

Eleven (11) selected Cadets accompanied by CMSGT Campbell attended the Gloucester High School Army JROTC Gymkana on February 12. This was accomplished during the evening hours, and no expenses were incurred by the cadets.

The annual three-day training encampment was held at McGuire Air Force Base, New Jersey, from March 10 through March 13. One-half day was spent on Fort Dix as guests of the Army. A complete transient family housing facility was made available to the cadets for this en-

campment. A WAF sergeant was assigned to us around-the-clock as chaperone to the female cadets. In addition to the scheduled lectures, demonstrations, and tour of the bases, the cadets indulged in numerous athletic and recreational activities during the "off-duty" hours.

The Cadet Color Guard participated in the Viet Nam Veterans exercises held by the Town of Burlington on March 29. The Cadet Corps marched in the Patriots' Day Parade in Lexington on April 15 and in Concord on April 19.

One of the highlights of the year was that the Cadet Commander, James Cahill, was awarded a full four-year Army ROTC scholarship on April 22. He is presently attending Johns Hopkins University in Maryland with all expenses paid, in addition to \$100.00 per month personal expense money, tax free.

Lt. Col. Quercia was selected by Hq. ROTC to attend the Institute for National Security Affairs at Canisius College, Buffalo, New York. He was in attendance there from July 1 through August 9.

A Cadet Mixer was held at the Officers' Club, Hanscom Air Force Base on October 10. This was a new function, aimed at getting the incoming class of cadets acquainted with the upper classes early in the school year. This function was accomplished at no cost to the cadets, and will be an annual event.

The Hanscom Chapter of the Air Force Association announced on October 14 the award winners for the Essay Contest "I Love My Country Because...". Cadet Michael Hall, a ninth grader at the time of the contest, won First Prize (a \$100 savings bond). Jim Cahill, class of '74 was the runner-up. These Burlington High School AFJROTC Cadets competed with several hundred other high school students in the five towns surrounding Hanscom Field, and the Quincy High School Cadets. The actual awards were made by the Base Commander at a reception held at the Officers' Club for the winners on October 31.

A change was implemented in the annual three-day encampment at McGuire Air Force Base, New Jersey. Effective this school year, first year cadets only are scheduled for this training, plus selected Cadet Officers. The reason for this change is two-fold: 1) The corps is too large to accommodate everyone for the trip. It would take two busses to transport the group. 2) By scheduling this training early in October instead of in February as in the past, the first year cadets are exposed almost immediately to the training and discipline which characterizes their Cadet Corps activities and status.

The sixth Annual AFJROTC Dining-Out was held at the Hanscom Air Force Base Officers' Club on November 15. The 200 people in attendance included the Cadets, their parents, and selected guests. Mr. David Emerson of Concord, Mass., great grandson of Ralph Waldo Emerson, was the guest speaker.

Cadet Second Lieutenant Diane Harrington represented the AFJROTC Unit at the signing of the ROTC Proclamation by Governor Sargent at the State House on November 18. This was the first such proclamation by the Governor in this state, and follows a precedent set by many other states in recent years.

During the year the NASA Spacemobile came to Burlington High school at the invitation of the AFJROTC Cadets. A one-hour demonstration was presented in the auditorium on December 3. It was attended by ap



ART DEPARTMENT

proximately 600 students in addition to the Cadet Corps. The visit was extended to include demonstrations at each of the two middle schools.

Respectfully submitted,

Don P. Quercia  
Lt. Col. USAF (Ret)  
Aero Education Instructor

ART DEPARTMENT

During the 1974 school year the Art Department, as with the total high school, participated in the re-accreditation self evaluation. Several of the visiting committees' commendations were implemented so that in the fall of 1974, 956 or 42% of the student body were accommodated by courses of study in the Art Studios.

For the eighth consecutive year, Burlington High School received honors in the State and National Art Exhibitions. Other exhibits included the alumni and scholarship exhibits, the faculty show, an intern show and the first annual Spring Art Exhibition in the new high School. In collaboration with the English Department "Collab" realized its fifth year of publication. Interdisciplinary teaching and production work with the English Department took place for the Senior Class Musical of "Camelot" and the 1974 Senior Year Book.

There are now six major murals and pieces of student work completed for the beautification of the building and grounds, four murals in progress and a growing collection of student work that is donated to the school for its permanent art collection.

The first meeting of the program for inter-suburban school Art Departments was the joint department meeting held at Burlington High School, October of 1974, with Lexington.

Respectfully submitted,

Priscilla L. Kilgore  
Department Head of Art

BUSINESS EDUCATION DEPARTMENT

A major concern in Business Education during the 1973-1974 school year was the evaluation conducted by the New England Secondary School Evaluation Committee.

Members of the Business Education staff worked diligently on the Self-Evaluation criteria and each teacher served on two committees dealing with such specific areas as curriculum, administration, school and community, etc.

Business Education received 14 commendations and 10 recommendations. Several recommendations are already under consideration and the rest will be given short and long range priorities for completion.

In other areas of Business Education, one teacher is on sabbatical leave and there was one addition to the staff.

Business students this year were engaged in a variety of learning experiences including cooperative work study, office simulation, and field studies.

Respectfully submitted,

Phillip P. Russo, Jr.  
Business Education Department Chairman

FOREIGN LANGUAGE DEPARTMENT

This past year the Foreign Language Department changed the format of its language offerings. The first year of a language can now be studied in grades 7 and 8, and if the student continues with this, he could be assured of advanced placement at the fifth level.

With the beginning of this school year, each of the six languages that is offered has reached the fourth level. The curriculum of the department is making provision for different courses being implemented, namely; conversation courses that can be initiated with a two year background of the language, a pilot course for students of business, and an English grammar course for students taking a foreign language.

Along with the expanding programs of the department, there still are other aspects to the study of a foreign language. Travel abroad has been increasing over the past five years, and the organization of the International Club has raised its membership this year. In addition students have participated in many worthwhile projects which have enabled them to practice skills obtained through their enrollment in the Foreign Language Department as well as assisted many members of the business and the school community.

Respectfully submitted,

Ann S. Jellison  
Foreign Language Chairperson



## ENGLISH DEPARTMENT

Members of the English Department have concentrated on two major concerns during the 1974 fall semester: 1.) Open Space: Its Effective Use; and 2.) The Curriculum: Emphasis on Basic Skills. Several department meetings focused on the implementation of open space so that its most effective educational potential might be realized. As a result there has been a formulation of a philosophy of open space and consideration had been given to the instructional methods most suited to it. Next year, the proposed programmed individualized instruction in grammar and composition for the freshmen and sophomore students will center in one of the open space areas making it a Programmed Learning Area.

The English Department also concentrated on the re-evaluation of the existing English curriculum. Concern exists among the members of the department for a re-emphasis on the basic skills. To deal with this problem, the department has proposed that every course offered in the English program contain a formal study of vocabulary, writing, and reading. The freshman and sophomore courses will also require a formal study of grammar.

Respectfully submitted,

Maura F. Nestor, Chairperson  
English Department

## GUIDANCE DEPARTMENT

September 1974 marked the starting time for the implementation of the State's new special education law (Chapter 766). 766 specifies a process whereby counselors, special educators, parents and teachers assess the special needs of pupils and implement educational plans responsive to them. At the High School this year, the counselor and special education staff have been actively involved in CORE evaluations of students with special needs and working closely with parents, teachers and administrators.

This year, the special education services were reorganized so that we now have both a Learning Center as well as a new CORE program in English, Math and Social Studies designed for students with special needs.

The Field Studies and Work/Study programs continue to be integral parts of the total Guidance program.

Presently, there are 140 boys and girls participating in the General Work/Study Program. The on-the-job work experience of these students is supplemented by two class periods per week in occupational information.

The Field Studies program has continued to expand the variety of placements available. This program affords students the opportunity to get first-hand experience in careers through placements in the community. Field Studies placements this year have included the following career areas: teaching, special education, veterinary medicine, health careers, law, journalism, medical records, dental assisting, social work, human relations training, music, greenhouse work, accounting, local government, and placements in various departments at the Town Hall.

Career education programs will be further developed this year by means of the counselor working in coordination with the various department chairmen.

Respectfully submitted,

Dr. Gerald N. Kriedberg  
Chairman, Guidance/Field Studies

## INDUSTRIAL ARTS DEPARTMENT

The Industrial Arts Department introduced, for the first time, semester courses to complement its full year courses in the following subjects: Electronics, Graphic Arts, Sheet Metal, Woodwork, and Machine Shop.

These semester courses are exploratory in nature. Two outstanding advantages of the semester courses are (1) the flexibility of changing courses at mid-year and allowing for new enrollments, (2) the opportunity for more students to participate in the Industrial Arts program.

The semester courses are prerequisites to our full year courses assuming a student desires to pursue a particular subject for indepth knowledge and for improvement of skills.

Respectfully submitted,

Charles Tsoukalas, Chairman  
Industrial Arts Department

## BURLINGTON HIGH SCHOOL Annual Report 1974

## MATH DEPARTMENT

This past year was our first full year of operation the new high school. The course offering attempted meet the needs of all of our students by offering a wide selection of electives from Consumer Math to Advanced Placement Calculus.

Some of the new offerings included an expanded course in Computer Programing with actual on-line experience on a computer terminal for the students. Mini courses for seniors in Probability, Statistics, Computer Programing, Taxes, and Insurance were also instituted.

The Math League team had another successful year competing against schools such as Lynnfield, Wakefield, Woburn, Saugus, Lynn English, Bedford, Peabody, Austin Prep, and St. John's Prep.

At the new school the students have been provided with greater opportunities with the modern equipment such as computer terminals, electronic calculators, autotutors, programmed learning materials, individualized units, independent study courses, and other math aids.

The department also has been reviewing the Evaluation Committee's recommendations and is in the process of implementing them.

Respectfully submitted,

James P. Curtin, Chairman  
Math Department

#### SCIENCE DEPARTMENT

Developing methods to provide for the individual needs and abilities of the students enrolled in the various courses has been a major objective of teachers in the science department. Additional self-paced programs were developed and existing ones revised in order to permit each student to utilize a variety of approaches to a unit of study at a rate commensurate with the student's ability. This process of individual study is being used in PSSC physics, the accelerated chemistry courses, and in many of the biology classes.

Opportunities have been provided for some seniors to gain additional experience in a field of science by working as a biology or a chemistry assistant. Through this program they attain a greater technical proficiency in a particular subject area. In addition, they render valuable assistance to the students and the teacher of a class.

Respectfully submitted,

William T. Welter, Chairman  
Science Department

#### ANNUAL TOWN REPORT

Social Studies Department - High School

In April of 1974, member of the Social Studies Department conducted a section meeting at the Northeast Regional Council for the Social Studies Convention held in Boston. Our presentation of the experimental utilization of Open Space was well received. During the 1974-75 school year, the department has developed and implemented an expanded program for the Open Space in a United States History program. This program is based on joint planning by the U.S. History teachers and has

resulted in a uniformity and consistency in the teaching of social studies skills, the sharing of the ideas and the talents of the social studies teachers, the utilization of a variety of instructional techniques and the development of Learning Activity Packages for individualized instruction. Several member of the department attended a fall conference in Plymouth in which the development of Learning Activity Packages was featured.

The School Committee approved and the Department revised the senior year Social Studies requirement during the current school year. Seniors now are required to take five credits in Social Studies and may choose any two of the following half-year courses: Civil Liberties, Psychology, Cultural Anthropology, Sociology, Economics, Asian Studies, African Studies, Latin American Studies and Modern Problems. A full year Advanced Placement United States History course has been instituted and may satisfy the senior year social studies requirement. The new senior program gives seniors an opportunity to pursue more specialized social studies disciplines and has been well received.

The members of the department continue to be involved in student extra-curricular and other out-of-classroom activities. The department has begun the development of a BHS Debate Team with the formation of a novice team this year and projects an expansion to both a varsity and novice program next year. The Debate Team is participating in tournaments and gaining valuable experience.

The department sponsored its annual fall field trip to Sturbridge Village as an extension of the U.S. History classroom learning. In the spirit of the Bi-Centennial, we also sponsored a trip on the Freedom Trail this fall, and plan more activities for the spring of '75. Many teachers have used local museums, the Woburn and Middlesex District Courts as sources of learning for the students. Teachers are continuing to attend conferences for professional improvement.

In conclusion, this has been a year both of consolidation and change, one in which the Social Studies program has been strengthened in order to effectively meet the needs of Burlington Students.

Respectfully submitted,

(Miss) Carol A. Cannon Chairperson  
Social Studies Department



## FRANCIS WYMAN MIDDLE SCHOOL

John F. Jessop	Principal
Robert L. Brosnahan	Assistant to the Principal
Christine Monahan	Assistant to the Principal
E. Edwina Addison, Mrs.	Team Leader
Arthur Fundeklian	Team Leader
Robert C. Hayes	Team Leader
Louis A. Intoppa	Team Leader

## FRANCIS WYMAN MIDDLE SCHOOL

During 1974, we at Francis Wyman feel that we have established a firm base from which to move toward becoming a truly fine middle school. We have been able to achieve our solid standing because we combine youngsters, parents and staff who care about one another.

T.A.P., our organization of staff and parents, was extremely active this year. The various committees worked very diligently to increase school-home communications, to provide social opportunities for our youngsters and to help the instructional processes in many ways. T.A.P. sponsored a card party in February and a dance in March. They also supplied chaperones for field trips and social events as well as helping in our orientation program for the parents of in-coming fifth graders.

One of our spring highlights was our musical, written by Mr. McRae and produced by staff members and parents. The many young people involved gained great satisfaction.

Another very satisfying spring activity was our school exhibition. Outstanding examples of student works were shown and the attending public were extremely impressed by the creativeness and expertise demonstrated.

During the summers, some of our teachers combined their talents with teachers from other schools and very important curricular accomplishments were made in the areas of language arts and social studies. Our youngsters are now reaping the benefit of the two summer workshops.

The 1974-1975 school year got off to an excellent start. Youngsters and staff both reacted well to having one completed year as a middle school under their belt and all settled down to the happy task of education.

In November we had a first for this age group--parent conferences by pre-set appointment. We used three afternoon release days and one evening to meet with the parents of 93% of our youngsters. Conferencing at the time report cards were handed out proved to be a good, though exhausting, experience.

In retrospect, 1974 was a very successful year for all involved with the Francis Wyman Middle School.

Respectfully submitted,

John F. Jessop, Principal

## MARSHALL SIMONDS MIDDLE SCHOOL

Richard J. Connors	Principal
Joe Townsley	Vice Principal
Arnold Levine	Assistant to the Principal
Noreen Abati, Mrs.	Team Leader
William Connor	Team Leader
Elinor A. Hartnett, Miss	Team Leader
Edward M. Malvey	Team Leader

Marshall Simonds Middle School completed its first year as a middle school in Burlington during 1974. As the 1,400 pupil school developed its own image, fewer people referred to Marshall Simonds as the "old high school." Marshall Simonds developed uniqueness and identity in 1974.

Marshall Simonds Middle School adopted a "House" plan to compensate for the large enrollment of the school. Students in grades 5 - 8 were placed on one of four different "Houses." After a student has been assigned to a "House" he is placed on a "team." Each team is composed of four teachers (math, science, language arts, social studies) and approximately 120 students. The teaching teams at Simonds provide opportunities for both large and small group instruction and also give teachers the opportunity for cooperative planning based upon student needs. During 1974 the Houses and teams became a positive characteristic of the Marshall Simonds school organization.

A number of stimulating and interesting educational programs and practices occurred at Marshall Simonds during 1974. The student-centered activity block continued to grow in popularity. Simonds teachers offered over sixty different mini-courses to the students twice a week. "Simond Says" the school newspaper was published five times in 1974. The newspaper is written and published by a group of students in grades 5 - 8 and M.S.M.S. Cable television came to Simonds in 1974 and three outlets have been provided for student and teacher use. Many student assemblies were held throughout the year in order to build "House" and school identity.

The Marshall Simonds active Parent Advisory Committee (P.A.C.) continued to sponsor meaningful educational and social activities for Simonds parents and students. P.A.C. organized orientation programs for the parents of incoming fourth graders, handbooks were compiled and distributed to all M.S.M.S. parents, and successful "Stag" and "MsMs" functions were organized by P.A.C. members. The parent organization is now involved in creating a number of committees that will involve parents and students in meaningful Bicentennial activities.

In 1974 the M.S.M.S. continued to dedicate itself to the establishment of sound educational practices and appropriate learning programs that reflect a student centered philosophy. Many important measures were instituted in 1974 which have enabled us to build a strong foundation that would help to attain these lofty goals.

Respectfully submitted,

Richard Connors, Principal



## COORDINATOR OF ELEMENTARY EDUCATION FRANCIS GAUDET

It is with great pleasure that I submit my annual report to the Superintendent of Schools, the School Committee, and the citizens of the Town of Burlington. This report is a joint effort of the Elementary Principals and the Coordinator of Elementary Education.

In our commitment to excellence in education, the elementary school teachers and administration are continually finding and promoting new approaches in providing better education for your children. Many of the fundamental knowledges, abilities, attitudes, and ideals, however, require relatively little adjustment from year to year. Much of the past has stood the test of time. The successes of the past must not be discarded until we have assurance of something better.

New understandings about people and about the learning process are continually emerging, and they must be applied in the classrooms if the schools are to serve the children of the community effectively.

One of the more focal points in the teaching process is the availability of a good curriculum. The curriculum, whether it is a textbook, a complete set of materials and activities, or a whole school program, must have ends in view. It must be constructed in relation to some purposes. Ideally, the curriculum should be formulated in terms of the changes in students the curriculum is intended to bring about.

The elementary program is in a constant state of review by the elementary staff. We believe that the curriculum and set of instructional materials must reflect the insights, special skills, and uniqueness of those for whom it will serve.

Some of the more pronounced curriculum changes during the past year are listed below.

### ENGLISH PROGRAM

The Communication Arts Committee, chaired by Mr. Stephen Preston, principal of the Pine Glen School, prepared and have proposed a major textbook revision in the English curriculum. The textbook recommendation will coincide with that adopted by the School Committee for the middle grades.

The Communication Arts Committee also prepared a complete listing of Language Skills that are to be taught at each grade level from grades 1 - 8. This is an important facet of the English program inasmuch as the classroom teacher will know immediately the skills being taught at her grade level in addition to that being taught at other grade levels.

The entire proposed English revision will be recommended to the Superintendent and the School Committee in early 1975.

The area of Spelling and Handwriting will also be reviewed by the Communication Arts Committee during the 1975 school year.

### TESTING PROGRAM

The Testing program presently utilized in the Burlington Schools has gone through a major revision this year. The committee was made up of teachers and administrators from grades K - 12 and chaired by the Elementary Coordinator.

The major revisions include the following:

- a) The Achievement Test Battery selected is the Comprehensive Test of Basic Skills, Form S, published by McGraw - Hill Company.
- b) Achievement Testing will take place in grades 2, 4, 6, and 8 each year.
- c) Readings and Mathematics will be tested in grades 2, 4, 6, and 8.
- d) Language Arts will be tested in grades 4, 6, and 8.
- e) Science and Social Studies will be tested in grades 6 and 8.
- f) All achievement testing will take place in the spring.
- g) All group intelligence tests are to be eliminated with two exceptions: Intelligence tests will continue to be administered by counselors to individual children, as needed; Intelligence tests can be given to small groups of children in grades 3, 5, and 7, as needed.

An Early Childhood Profile is presently being used, and will continue to be used, in assisting in identifying any strengths, weaknesses, and general behavior patterns of a child entering Kindergarten in Burlington.

### ELEMENTARY SCIENCE PROJECT GRADES K-4

In the spring of 1969, The School Committee adopted an entirely new elementary Science program. The new program adopted was based on an "Inquiry Approach" to learning science concepts. Children actually manipulate science materials that have been purchased for their needs. Children, therefore, learn by doing.

Science units have also been and are continually being developed by the Science Committee. These units comprise the use of science materials purchased.

Throughout its existence, the Science Committee, with Mr. Eugene Driscoll, principal of the Meadowbrook School as chairman, has attempted to develop its own science program rather than adopt one of the commercially available programs.

This year, a program of teacher training in the use of ESS Science materials (Elementary Science Study - National Science Foundation) was adopted by the School Committee for the elementary grades. Burlington was selected by the Massachusetts Elementary Science Implementation Project through MACE to participate in this very important project. This facet of our science program is very necessary as many of our teachers require special training in the proper utilization of the ESS materials. Through the training program for teachers, all elementary staff members will acquire complete knowledge in the proper use and teaching techniques of the new science materials.

### BI-CENTENNIAL PREPARATIONS

Burlington Public Schools are becoming directly involved in preparation for our country's 200th anniversary as a nation. A committee has been formed representing

## ELEMENTARY EDUCATION

each school in the system. The committee is chaired by the Elementary Coordinator.

There is a direct liaison between the school Bi-Centennial Committee and the Town Committee as there is representation at each of the town's committee monthly meetings.

Several meetings are being scheduled in early 1975 in coordinating the efforts of the many committee members and the many projects that are expected to materialize from the various schools.

Each school will be involved in the year long celebration through planned activities of their own. Many of the activities will be integrated with the total town program.

The Bi-Centennial Celebration will provide our children an insight into the very beginning of our great nation through various projects, field trips to historical places, etc. A more complete report of the projects that have been undertaken during the year 1975 will appear in the next town report.

## MATHEMATICS

Approximately six years ago, Burlington Schools adopted the so called "New Mathematics" which was the accepted approach in just about every community nationwide. With the initial introduction of the new mathematics, there has been a tendency by some educators to lessen the importance of children acquiring the computational skills so necessary for them to build a solid mathematics foundation. The new mathematics did place some emphasis on the basic skills but at the same time, placed greater emphasis on the need for children to know the "whys" of mathematics.

A new committee has been formed to review our present mathematics program and to recommend, where needed, a revision of our present program. We have been using of late, a combination of new mathematics and the so called, traditional mathematics in our program.

The new committee is chaired by Dr. Gloria Lombard, principal of the Fox Hill School. Committee meetings will begin in January, 1975.

## REPORTING TO PARENTS

Close communication between home and the school is most important if the child is to obtain the greatest benefits from his education.

For several years now, Parent-Teacher conferences for all parents have been offered for Burlington parents in the fall and another conference is scheduled in April for the parents of those children who appear to require additional assistance. In addition, report cards have been sent to parents at the end of the second, third, and final marking periods. This procedure will continue in Burlington.

A Committee on Reporting to Parents, chaired by Mr. Paul Cabral, principal of the Wildwood School, is presently reviewing our present report cards and will recommend a revision during the 1975 school year. With the many new programs taking place in each of the elementary buildings, it was necessary to review the report card and to make the necessary changes which would accommodate many of the fine programs.

## SCHOOL REPORTS

Following are reports from the principals of the five elementary buildings:

### MEMORIAL SCHOOL RICHARD BARROWS, PRINCIPAL

With other schools in Burlington concerned with decreasing enrollment, it appears that Memorial's enrollment is increasing. Over twenty more youngsters than anticipated registered in Memorial's kindergarten sessions. The unanticipated increase prompted us to ask in October for an additional kindergarten aide. After careful consideration, the Superintendent of Schools and the School Committee granted the request realizing the adult to pupil ratio would then be equitable for all the schools in Burlington. The added aide would also provide a better educational environment for those kindergarten children attending Memorial School.

In addition to the two and sometimes three previously used portables for kindergarten classrooms, we added the fourth when our additional kindergarten aide joined us. We are now able to use one of these portables specifically for art and craft related projects under direct supervision. Through some careful scheduling, greater individualization is afforded each kindergarten student. The evaluation received from both parents and teachers prompts us to agree that "we have an outstanding kindergarten program and provide many opportunities for students".

### RSVP and Volunteer Mothers

Another year of operating an improved educational program through the use of volunteers was completed. The Retired Senior Volunteer Program (RSVP) continues to be made up of Burlington Senior Citizens who have increased their time from a half a day per week, to a day, and a day and a half per week. They continue to work with small groups and individual children, supplementing the academic as well as art related activities.

The Memorial School PTO continues to sponsor the Parent Volunteer Program which to date includes approximately fifty mothers. These parents have volunteered their time for an average of three hours per week. The parents are helping at all levels within the classroom, working on both academic as well as cultural activities.

### Parent Groups

Due to continued interest, two monthly evening discussion groups for mothers have resumed at Memorial School this year. One is composed of single mothers who meet with the Memorial School Counselor to discuss common concerns. The second group is comprised of mothers of kindergarten children who have chosen topics of interest around which the counselor makes a brief presentation followed by group discussion. It is felt that both group meetings provide an informal atmosphere in which mothers can freely interact and exchange ideas, a need which seems to be present in Burlington.



# MEMORIAL SCHOOL

## Instructional Media Center (IMC)

Living dinosaurs? No! But films, models, and live chameleons which give the children an opportunity, and an idea in miniature, of what a living dinosaur could have looked like. Our world and its preservation is important to all of us and thanks to a Title II Grant, "Dig to Knowledge", the students of Memorial School are studying the importance of learning from the past to preserve the future. A red-hot world with poisonous gases is where our world began and a model was produced by a group of fourth grade students. In addition, fossils were made by a group of third grade students. All of these and other learning tools allowed the children to learn new and important ideas in the area of earth science.

Several types of animals have been added to our IMC. With the help of these animals, the children's powers of observation and deduction are widened and enlarged. A fourth grade science club provides the necessary support and help in feeding and maintaining the animals.

A proven program supported by many educators was begun at Memorial School under the auspices of the IMC. The Campbell Soup "Labels for Education" program allowed the students to participate in buying needed audio-visual equipment for the IMC. Thanks to the collection of 2500 labels, a Bell and Howell Portable Filmstrip Viewer was acquired free for Campbell Soup labels. The concept was received enthusiastically by both parents and teachers. The third grade students kept the count and recorded the results. The program was run for eight school weeks and was most successful for its first year in operation.

## Bi-Centennial

Plans have been formulated to take our children into the Revolutionary Past in preparation for the upcoming Bi-Centennial celebration. The Media Specialist of the Memorial School is a member of the town-wide school system Bi-Centennial committee and is helping to coordinate the activities at Memorial School.

## The Innovative Classroom

Two of Memorial School's Social Science teachers have been using nearby Route 128 as a rich and varied teaching tool for economics. Two teachers who team-teach fourth grade students, have filmed fifteen 3 minute reels of Route 128 and Boston to show their students.

In one reel, 20 fourth graders walk several blocks from Memorial School to a Route 128 on-off ramp to view the many different kinds of trucks which use the highway to deliver their goods and services quickly and efficiently. In another reel, the teachers drove along Route 128 filming the various industries in this area--Squibb (pharmaceutical products), Raytheon (electronics, etc.), Houghton Mifflin, (publishing), and Polaroid (photographic equipment) are just a few shown. They also focused on a local shopping center, Burlington Mall, with which the children are familiar, and the motels, construction, radio towers, and industry which surround it.

The eight millimeter films were made to accompany a unit on Massachusetts which is studied in the fourth grade. "Now the film is so personal--the kids see themselves." But they also identify with the places which are shown in the movies. Some of the children live in the departments which are shown and many of the children's

parents work for companies that are shown in the movie.

Because of the unique character of this educational and innovational tool, the teachers were written up in the "Ledger", an Economic Education Newsletter produced by the Federal Reserve Bank of Boston.

## MEADOWBROOK SCHOOL EUGENE DRISCOLL, PRINCIPAL

At the conclusion of the 1974 school year, we provided the parents of our first kindergarten class with an opportunity to evaluate the program. Out of 90 possible returns we received some 65 responses. Some 60 of these were highly refreshing in this day and age.

The most noticeable change in our school this year was the number of children we enrolled. From a high of 647 children in 1969-70, we now have an enrollment of 473. This has resulted in an average class size of 24-25 pupils and also eliminated some overcrowding in the cafeteria. The enrollment now enables us to effectively provide the extra services that were so desperately needed some years ago.

Our reading program continues to stress an intensive phonics approach beginning with informal instruction in the kindergarten and continuing with structured lessons through grade 3.

The grade 4 reading program emphasizes instruction in study skills beginning with simple outlining of material and continuing through paragraph construction.

At grade 1 and 2 we have concentrated our efforts in mathematics towards providing more experiences with concrete materials rather than relying on abstractions. The response from the children has been encouraging - they are doing a lot of thinking and their conceptualization of the numeration system has been much clearer than before.

We have supplemented our language arts program with materials that provide for much vocabulary development through oral and written exercises. The main thrust of the program is to have the children not just learn the spelling of a word but to use it in speaking and writing.

The staff has continued to improve itself through advance degree programs and in-service courses. Of particular note is the offering of an environmental education course which has been enthusiastically received by thirty-five of the systems elementary teachers. The course developed out of the establishment of our own nature trail at Meadowbrook.

Eugene W. Driscoll



## **WILDWOOD SCHOOL**

### **PAUL CABRAL, PRINCIPAL**

The year 1974 was marked with many events at the Wildwood School. "Open Education" has been expanded into the fourth grade level, - the Media Center has been doubled in size and equipment, - the Pupil Personnel Staff has organized and implemented a program for social development of our students and our kindergarten has received many fine compliments.

The expansion of "Open Education" to fourth grade students was a natural outgrowth of our original thinking in this area. In May of each year, we evaluate each child's progress and we determine whether or not we feel that the children should continue in the program. Since the inception of "Open Education", very few children have been unable to handle it. By mutual consent these children have been placed in other programs that we (the school and the parents) feel are best suited to their needs.

Our Media Center has been expanded into a space twice its former size. We have added study carrels, and other equipment to our facility. This year the organization of the Media Center has been changed so that we have a librarian or an instructional aide on duty on alternating weeks. With the help of volunteer mothers, our program has been coming along nicely, and we hope to see it grow steadily throughout the year.

Our Guidance Counselor and our Learning Center Specialist have initiated a program in Social Development for many of our students. The children chosen were split into groups, with prior approval of the parents, depending upon the particular problem they had. We have received excellent comments from the teachers and parents of the children regarding this program.

Our Kindergarten program has been very successful in its first full year of implementation. We were most satisfied with its progress. A survey form was sent home to the parents asking for a response in various areas to see what their feelings were. A very large number returned the survey, and reaffirmed our satisfaction.

The day to day goings on in the building are often overlooked. Great credit should be given to the faculty, the clerk, and the custodians, for making 1974 a most enjoyable and successful year.

## **FOX HILL SCHOOL**

### **DR. GLORIA LOMBARD, PRINCIPAL**

In the spring of 1974, seven teachers of the Fox Hill School developed a program covering grades K-4. They felt there was a demand to review the curriculum and to assess modes of teaching in order that each child realize his uniqueness, ability and humanness.

In other words, "We feel that an atmosphere should exist in which each individual in the program is able to work creatively to further enhance positive qualities and attempt to diminish, if only in the child's perception, any negative aspects of his personality."

The objectives of the program, as set up by teachers, are as follows:

1. To bring humanness to education
2. to realize self-worth
3. to have people function in a happy atmosphere
4. to bring excitement to learning
5. to make each child secure in his worth
6. to discover the uniqueness of each individual and assist her in utilizing it to the utmost
7. to broaden base of child's knowledge
8. to illustrate how various areas interact one with the other
9. to provide experience in interaction with people of different age groups toward common goals.
10. to build confidence in decision-making.

A typical day includes a structured, skills oriented morning where children are grouped homogeneously by achievement. Physical education and music classes take place during the morning periods.

After lunch and recess, with their heterogeneous homerooms, building block activities take place. During this time we make use of cross grading, student choice of activities and teacher specialty, all in a cross discipline setting.

Following the mandate of the Massachusetts Legislature, kindergarten classes were implemented at the Fox Hill School in September of 1973. This followed three years of planning on the part of the kindergarten committee.

When plans for kindergarten were initiated in Burlington it was kept in mind that for the typical five year old this would be the first step away from home. Until this time, the child had received love and security from his home and family, but now his world would be extended through a broadening of his horizons at school.

Since a child's initial exposure to school can perhaps determine his attitude toward learning, Burlington was eager to make the transition from home to school as successful as possible.

With the child's positive self-image of foremost concern Burlington's kindergarten curriculum included such activities as developing motor skills through walking, running, throwing and jumping. Concern was given to the practice and development of sensory motor skills and perceptual motor skills through the child's involvement in games which require the ability to know left from right, identifying hidden objects, and listening to hidden sounds.

Areas of the curriculum such as arithmetic, science, and social studies were built on the child's present awareness of the world around him and appropriately geared to his interests and abilities of the five-year-old.

# **PINE GLEN SCHOOL**

## **STEPHEN PRESTON, PRINCIPAL**

# **ANNUAL REPORT**

## **OFFICE OF PUPIL SERVICES**

Another exciting school year has started at Pine Glen. We are indeed fortunate to have a variety of new and interesting programs operating for the benefit of our entire student population.

Newly established this year is the class for the multiple-handicapped children. Through the efforts of the towns of Burlington, Lexington, and Arlington, a collaborative has been formed to meet the needs of children with special needs. Our school houses the multiple-handicapped class and offers a full day program for these students. There are two teachers assisted by many specialists to service these students.

This year is also the first year in our new open-space kindergarten. The teacher, assisted by two aides, our newest additions to the teaching staff, have an excellent and varied program available to the children. Our credit must be given to the Kindergarten staff for encouragement of parent involvement and excellent public relations. More than forty parents have become helpers in the kindergarten program and we are grateful for their invaluable assistance.

As in the past, our students have a large number of special services available to them. Our Resource Center, initiated last year, has been well received and offers invaluable individual and small group instruction to our students. Other services available include a full time reading specialist, a full time teacher to work with students with learning disabilities, a guidance counselor, speech teacher, adaptive physical education teacher and a social worker.

The PTO continues to be a very involved and active part of our school community. The PTO offers a variety of educational and social activities. Informative programs regarding school activities and curriculum have been held for parents along with the Talent Show and the Halloween Movie for the pupils. Educational field trips are also financed by the PTO. The PTO has been an invaluable asset to our program.

The ultimate aim of our school is to create a happy school atmosphere where each child can reach his potential. A variety of techniques and materials are available, from self-contained, individualized classrooms to ability grouping at some levels, open space situations, team teaching, learning stations, and small group instruction. All are aimed at teaching students the skills they need to become functioning citizens in today's world. By offering alternatives to both staff and students, we can provide each child with the best situation for him to learn.

A school is only as good as the people who are involved in and with it. We are indeed fortunate to have a mature, enthusiastic, and creative staff and concerned, cooperative parents and students who are working together to offer the best education we possibly can. In the future, we will continue to incorporate new ideas, materials, and techniques to improve the quality of education and to increase communication with the community.

The year 1974 was a significant one for the Office of Pupil Services. During the past year the landmark educational reform Act Chapter 766 went into effect. Under this law, each city and town in the Commonwealth is required to provide for the educational needs of students ages 3-21. The goal of this legislation is to provide an equal educational opportunity for all students.

In Burlington, over the past years, many programs were introduced to meet the educational goals of students with special needs. It was from this solid foundation that the school department started implementation of this new legislation. While this was a good start, it was recognized that action would have to be taken to fulfill the requirements of the law.

This past Spring, the School Committee approved a special education collaborative agreement with the towns of Lexington and Arlington. The goal of this new collaborative is to have the three communities share resources and expenses involved in providing educational programs for handicapped students. It is through this type of effort that Burlington can assure educational opportunities to all special needs students.

In the Fall, the town saw the start of four collaborative programs. For the pre-school special needs youngster, the collaborative hired an Early Childhood Specialist. This individual is responsible for providing liaison between the three towns and pre-school programs. In addition, she has worked on the procedure for identifying pre-school children with special needs. The first step was the sending of a developmental history questionnaire to all families in town which the census identified as having children under five years of age.

At the Pine Glen School a new class for Multiply Handicapped students was started. For the first time children with severe involvements are being educated in a public school setting.

In the town of Arlington a class for children with severe behavioral disabilities was started. Lexington provides a vocational program for adolescent students with limited academic development.

These four collaborative programs have made a big stride in providing educational opportunities for special needs students.

Under the law, students are evaluated to determine what the best educational plan is to meet their needs. In each building a resource room has been established to meet the individual needs of students. The primary consideration is to maintain the student with supportive help in the mainstream of the educational program.

Respectfully submitted,

J. Kevin Foley  
Director Pupil Services



## ANNUAL REPORT OF SCHOOL DOCTOR,

**ANTHONY C. GIANGRECO, M.D.**

To the Honorable Members of the Burlington School Committee:

The examinations for the school cafeteria workers were completed at the beginning of the school year. Examinations for kindergarten and first and fourth grades are all complete and I am happy to report that the general physical health of the students in this age group is excellent.

We have just completed physical examinations for all the athletic activities at the high school level and again, all candidates were found in excellent physical condition with the exception of only one student who was found to have a hernia.

I wish to thank Mr. Richard Verzone, the coaches, Mrs. Vi Strickland and her nursing staff and the various superintendents for their courtesy and cooperation.

I wish to take this opportunity to again point out to the Honorable Members of this committee that the increase in the enrollment as well as the increased participation of a greater number of children in athletic activities necessitates consideration for the appointment of a full-time or a second part-time school physician. I would like very much to meet with this committee to discuss this matter more thoroughly because I believe it deserves a full and open discussion.

Respectfully submitted,

Anthony C. Giangreco, M.D.

## ANNUAL REPORT OF SCHOOL PODIATRIST, JOHN L. CASEY, JR. D.P.M., PC

I hereby submit my report as school Podiatrist for the year, 1974. As of this date the foot examinations have been completed at the High School, Francis Wyman Middle School, Marshall Simonds Middle School, and the Memorial School. The remainder of the elementary schools will be completed about March 1, 1975.

It is again called to your attention that during the cold weather season that some students persist in wearing waterproof outdoor boots all day in school. The students feet become soaked with perspiration because it cannot evaporate through the waterproof material. This creates a perfect environment for numerous skin conditions to develop. It is hoped that this situation can be corrected by

administrative action.

The High School Girls feet continue to be in the poorest condition of any group. The reason for this problem is barefoot era during the summer is still with us.

Athletic foot injuries for the past year have been minimal. This is a credit to the coaches who condition the students.

At this time I want to thank the physical education teachers at the High School and the Middle Schools for their assistance with the students. In the past years the audio-visual specialists assisted me. I want to thank the Superintendent of Schools, the School Physician, the Principals, nurses, teachers, for their assistance and cooperation.

Respectfully submitted,

John L. Casey, Jr. D.P.M.  
School Podiatrist

## SCHOOL NURSES

To the Superintendent of Schools, School Committee and the Citizens of Burlington:

We hereby submit our report as School Nurses of the Burlington Public Schools for the year 1974. All statistical numbers quoted are based on the school year of September, 1973 to June, 1974.

In accordance with the Department of Public Health acting under the authority of Section 57, Chapter 71, of the General Laws of the Commonwealth of Massachusetts the students had physical examinations by the School Physician or Family Physician. Defects were recorded and referrals were made to parents.

### Physical Examinations:

Grade	School Physician	Family Physician
1	306	28
4	281	37
7	0	20
8, 9-12	550	10
	1137	107
others	+ 50	+ 1
Vision and Hearing	1187	117

Vision and Hearing screening tests were conducted by the nurses and the Vision and Hearing Technician throughout the school system. Defects were reported parents via mail and telephone conferences. Mass screening was done between September, 1973 and December, 1974.



SCHOOL NURSES

Vision	
Tested	8261 Retested
Failures	409 Fail
Referrals & U.C.	162
	189 Not Tested

Hearing	
Tested	8623 Retested
Failures	330 Fail
Referrals	121
	189 Not Tested

Height and Weight:  
The height and weight of each student was taken and recorded.

Total: - 7534 plus

PODIATRIST:

Dr. John Casey, School Podiatrist, assisted Dr. Anthony Giangreco by examining the students' feet - grades one through twelve.

Total Examined	Referrals	Not Examined
7,352	158	50
7,634	151	30

PROGRAM

Mantoux - done on School personnel 300 - 8 referrals

MEDICAL CAREER CLUB AT HIGH

Ten years ago a Future Nurses Club was organized by Mrs. Jane Andruske RN, School Nurse and advisor at Burlington Senior High School to encourage students to explore various medical careers and to help provide information for students to aid them in achieving their goals. During the ten year period, the kinds of Medical Career Opportunities have multiplied greatly. Every year the club members have attended Open House Programs held at hospitals that conduct diploma schools and career seminars at Bedford Veterans Hospital, Choate Memorial Hospital, Woburn, Emerson Hospital, Concord, and Lahey Clinic, Boston. Also the student s have volunteered many hours to make the local Blood Mobile Days a success.

1974-75 school year marks the advent of a new project sponsored by the Medical Career Club. Each Wednesday from 2 - 6 P.M. approximately 40 -45 students travel to the Hogan Regional Center, Danvers, to work with multihandicapped and retarded persons. The students are enthusiastic about the program and are proving to be most responsible. They help feed their charges, take them bowling, play games and help them in countless ways. Next year we hope we will be able to continue the program. It is a rewarding experience for all who participate.

Virginia Malouin, school nurse at Marshall Simonds, conducted an activity period which meets twice a week for forty-five minutes. In the first two activity blocks, "Fundamentals of First Aid" were explored. In the other, a Knitting and Rap Session" was held. Both offerings were open to grades five through eight. The students found their experience enjoyable and profitable.

FIRST AID:

First aid was administered to students who became ill or injured during the school hours. Parents were notified whenever necessary. Total number of students seen in the Health Room was 42, 485 + ' Total number is the combination of all schools.

HOME VISITATIONS:

Home visitations were made where students were receiving extended home study or when referrals were made by principals or teachers. Parents of handicapped children were also contacted via telephone or personal conference to evaluate students physical progress. Total 75.

SPECIAL TRANSPORTATION:

The nurses made arrangements for special transportation with the main office and bus company for those students who needed transportation to and from school because of a physical handicap or which was requested by their family physicians. Total 64.

COMMUNICABLE DISEASES:

In order to prevent the spread of communicable diseases and to insure rapid recovery with minimum of after-effects, it is advisable to keep a child home from school when he/she shows symptoms as fever, chills, coughing, ear-ache, head-ache, "running nose", sore throat, or skin eruptions. If any of these symptoms are found in a child at school, the parents will be notified. All communicable diseases, when diagnosed are to be reported to the school nurse, principal, or clerk of the child's respective school. Thus, the nurse will then be able to bring the child's health record up-to-date, keep a check on the classroom for further spread of the disease, and report the illness to the Board of Health.

MEDICATION DISPENSING REMINDER:

The nurses in the elementary schools are only in their respective schools every other day, thus their role in dispensing medication to a student is limited to emergency treatment only. For example, diabetics, epileptics, asthmatics, bee stings, etc. If a student required other medication such as aspirin, penicillin, gantracin, etc., please try to arrange dosage just before school and after school. If your family physician specifies a definite time and it involves school time, a written order from your family physician is required and sent to the school nurse, then one dose each day is sent in via student so he or she

## SCHOOL NURSES

may take it by himself in the presence of the nurse, teacher, principal's clerk, or principal.

Immunizations - Polio - Mumps - German Measles - Measles - Booster

325 Total Given by Mrs. Bushee - Mrs. Dern

### IMMUNIZATION INFORMATION:

General information to parents of new students coming into the system and students who are in the system: The State Law (Chapter 590) of acts of 1967 effective on December 4, 1967) on immunization states that each school child from Kindergarten through 8th grade must be immunized against 6 diseases unless exempted for medical or religious reasons. The six diseases are smallpox (vaccination), diphtheria, whooping cough, tetanus, (D.P.T. or D.T.), polio, (tri-valent-oral sabin) and measles (measle vaccine). A revision has been made on immunization (chapter 161 of acts of 1972) deleting smallpox vaccination from the list of immunization required for school attendance, however, the act does not interfere with the right of parents to have a child vaccinated against smallpox or of a physician to administer such a vaccination. Thus, please note that all new students registering this spring, 1974 will be required to have written statement or a certificate from their family physician regarding child's immunization record.

### Measles Vaccine - Information

Parents	Measles	Vaccine
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If your child was vaccinated with the Measles Vaccine under the age of one (1) he or she has lost their immunity. Thus he or she should be re-vaccinated with the vaccine now to protect them. Please contact your doctor or call the Board of Health Nurse at Burlington Town Hall - for an appointment.

### SUMMARY:

We, the nurses, wish to express our sincere appreciation to all the school personnel, administration and parents of Burlington students for their cooperation during the past school year.

June Adnruske, R.N.  
Grace Bushee, R.N.  
Lois Conroy, R.N.  
Audrey Darn, R.N.  
Virginia Maleuin, R.N.  
Vina Strickland, R.N.  
Burlington School Nurses

## REPORT OF THE SUPERVISOR OF ATTENDANCE

Attendance services place emphasis on removing the cause of non-attendance. It is a means of helping individual children understand and use effectively the educational opportunities provided by the school system.

Through constant communication with students and administration in charge of discipline and attendance, the Supervisor of Attendance is in a position to take the preventive approach by seeking help when an incipient problem is developing and obtain the services of guidance and other special programs in our school. With the new legislation effective September 1974 it guarantees the rights and freedom of all children to have a select new program tailored to their individual needs. The role of Supervisor of Attendance has changed drastically over the past few years along with the entire process of education. The position today is not primarily truancy but a line of defense in identifying problems that prompt absence from school other than illness.

This is an assistance service and has for its purpose the strengthening of the efforts of the teachers to provide the educational development of all students. Education today is not just a privilege but the right of every child.

It is the responsibility of each parent of High School students to notify the Principal's Office by 8:30 a.m. each and every day of absence. Students not reported will be checked by phone or a home visit made when the situation warrants it.

If a student willfully absents himself or herself from school without knowledge of parents or school officials, this is considered truancy, which will go on the record and disciplinary action will be taken by the School Administration.

A letter will be sent home to parents informing them of action being taken in each case. If this type of behavior continues, a suspension is in order.

An absence or a tardy note is required of every student. If a student is out 10 consecutive days or more, a doctor's note is required by the State for readmittance to school.

The Burlington Public Schools is a member of the National School Lunch Program. Each school day a well-balanced and nutritious lunch is served. Students may purchase a lunch in the school lunch room at the regular low price of 35 cents daily. Some families, however, find it difficult to pay for the price for their child's lunch. Our school, in accordance with the Federal and State legislature will provide lunches at a reduced price or free to children who are unable to pay the full price. In addition to the above regulation the State agrees to serve free milk to all children eligible for the program.

### WORKING PERMITS

As Attendance Officer for the Burlington Public Schools, I request your cooperation in abiding by the rules and regulations established by the Massachusetts Department of Labor relative to the employment of minors.

Each and every child between the ages of 14 and 18 must, by law, have a working permit. This must be kept on



file at the place of employment. On termination of job permit must be returned to the Office of the Superintendent within 24 hours.

A minor is allowed to work only at the job stated on the employment permit. If he or she changes to a different type of employment, a new permit must be secured.

A child under the age of 16 cannot work earlier than 6:30 o'clock in the morning nor later than 6:00 in the evening, for a total number of hours not to exceed 40 in any week, over 16 years of age later than 10:00 p.m.

Permits may be obtained, by the student, at the Office of the Superintendent of Schools, Center School, any weekday until 4:30 p.m., but not while school is in session.

Home Visits	92
Telephone Calls	6,840
Court Appearances	0
Working Permits Issued	682

Mrs. Anna M. Parris, R.N.  
Supervisor of Attendance

## MULTI-MEDIA SERVICES

Burlington's schools have taken significant steps in the area of instructional media this past year.

Burlington is participating with some twelve (12) surrounding communities in a federally funded project entitled LACOIN, the Lowell Area Council of Interlibrary Networks and all public and school library media centers are planning to share resources, and programs; whenever possible, to encourage the greatest utilization by the public, and to use all means of communication possible. In our first year of operation we hope to enlist the strength of the major cultural and educational institutions in this area, LACOIN is organized to include the local colleges, the regional schools, the public schools and the public libraries in this twelve town (city) region. We are currently utilizing Lowell Technical Institute's radio station WLTI-FM (91.5 on the band) in hours not used by the college. The Massachusetts Bureau of Library Extension approved the project on the basis of its cooperative organization of several types of libraries and media centers which will develop programs of public information and education.

It is hoped the development of our educational-cultural radio programs will help to prepare our region for the advent of comparable program via cable television, which might become feasible within a few years, and coordinate library-media programs among community mem-

bers. Some of the institutions in LACOIN already have internal television systems, but the majority will have to develop plans for later installation.

Programming being aired over WLTI-FM include live dramatic presentations, talking books for the blind, children's programs, music programs, media programs, Spanish language programs, and many varied cultural programs in foreign languages.

Research has shown that today's young people learn quickly from the visual medium in a very direct way. They acquire skills in learning at an early age by watching television, skills they are allowed to further utilize when they enter our educational institutions. What better way to enhance their learning than by taking advantage of these skills with television programs designed with instructional goals.

Television brings resources to the student not available to the teacher: close-up photography of the plant and insect world; the words and works of renowned artists, writers, and craftsmen; the community and its history, its uniqueness can be designed into locally produced programs to educate our children concerning Burlington's rich past and bright future.

Hopefully 1975 will see a beginning of effective use of a very powerful teaching tool; Television. Prior to 1978 the vast majority of Burlington's home owners will be tied into cable television reception.

A long range proposal which will be presented this year will equip our High School with television transmission capability so that our educational program can better serve not only our students, but all citizens of Burlington. We will aim for a "Community Television Service."

The 1974 E.S.E.A. Title II funding allocation for Burlington was \$11,434.80. These funds were utilized at the Marshall Simonds Middle School and the Senior High School to bolster developing library-media programs. New materials for Social Studies, English, and Science Curricula were emphasized.

The Burlington media staff has made available a list of recommended reading for Burlington's students. Our library-media specialists, as member of a teaching team, work diligently to provide a wealth of literary resources to meet the needs and abilities of our students.

Parents should realize that this is a recommended list of recognized works of literature currently available in our school libraries. This list is not to be considered as the total required reading list for your children but rather a resource guide.

These lists are available at each school and at the Public Library.

We are fortunate to have over forty (40) Volunteer Mothers giving unselfishly of their time in our library-



media centers. The Library-media volunteer is a major asset in enriching school curriculum by providing specific services to the student and teacher in each school they service. We extend our sincere appreciation to these people for their continuing support.

Respectfully Submitted,

Mr. Ernest J. DeMartinis  
Director of Multi-Media Services  
Burlington School System

## MUSIC DEPARTMENT

The music program made significant strides in the school reorganization (4-4-4 grade structure) although some problems emerged that could not be foreseen.

Programs in the high school and elementary schools functioned with adequate space provision making it possible to achieve more than could previously be realized. In the middle schools, however, the program continued to be restricted by the need for additional space. Plans were drawn up in the Spring to alleviate the situation as much as possible for the following year.

For purposes of clarification it may be helpful to provide the basic organizational structure of the music program. There are four basic divisions:

(1) Elementary music program (grades K-4, 5 schools), (2) Middle School music program (grades 5-8, 2 schools), (3) High School music program (grades 9-12, 1 school) and (4) Instrumental music program (systemwide).

The fourth division of programming is arranged to function in grade patterns that supercede the patterns contained within the schools. Thus, instrumental teachers must operate both vertically and horizontally in the school system and a proper balance between these must always be maintained in order to successfully carry out the program.

The successful integration of instrumental music teachers into the middle schools was difficult to achieve in the first full year of reorganization. In September however, many improvements were noted in that more music lessons were scheduled on a group basis and better opportunities were made available for band and orchestra rehearsals.

Student performances which have characterized the music program increasingly over the last several years occurred in all schools. A sincere effort was made to make each performance a meaningful outgrowth of the educational process.

In the elementary schools children performed on such instruments as the glockenspiel, the xylophone, the metallophone, the tympani, etc. in conjunction with singing to achieve a totally complete musical ensemble.

Middle school performances were organized by house or team. These assemblies occurred often and were geared as much toward training the young audience to properly

respond toward activities on the stage as toward the stage activity itself.

High School exchange concerts took place with the Revere, Mass. High School Band and the Watchung Hills Regional High School Chorus in Warren, New Jersey. The out of state exchange was made possible principally through a fund raising dinner and dance sponsored by the Burlington Music Boosters' Association.

The many choral groups at Burlington High were very active during the year. All groups were involved in the "Spring Sing" in March. In December, they performed on the town common for the lighting ceremonies, visited students at the Fernald School in Waltham and attended a Senior Citizens party in order to provide them with music.

The Burlington High School Band performed for all fourth grade students in a special concert demonstrating musical instruments. In addition to regular concert programs, this spirited group played at sports events, parades, competitions, graduation and many other functions throughout the year. They deserve special praise for their ongoing dedication.

An orchestra was formed comprised of students, faculty and community musicians and through intensive after school rehearsals furnished the instrumental accompaniment for "Camelot". The excellent results of this production were evident to all who attended and it is a tribute not only to the students involved but to the many faculty members who devoted themselves to this production.

Many special awards and distinctions were achieved by Burlington High School students through participation in such organizations as District and All-State performing groups, the Greater Bostonians, the Greater Boston Youth Symphony Orchestra, and the Massachusetts Youth Wind Ensemble. Special music awards citing outstanding contributions in music were presented on May 23 at the final concert.

A special grant by "Young Audiences Inc." made it possible to present a professional "string quartet" in each elementary school and an "Introduction to Opera" presentation in the middle and high schools. Student reaction to these concerts was quite favorable.

Mrs. Dorothy Sibley retired after many years of devoted service. Good wishes were extended by the entire staff for her years were marked by outstanding dedication.

The music program is fortunate to have an outstanding staff of music educators and to these people I would like to give special commendation for their daily efforts and sacrifices. I would also like to thank the people of the Burlington community, students, teachers and administrators for their continued support of music education in our public schools.

Respectfully submitted,

Frank G. Cagliuso  
Director of Music

## DEPARTMENT OF PLANTS AND FACILITIES

The functions of the Plants and Facilities Department have been carried out with the primary purpose of assuring the availability of a safe, healthful and pleasant environment for the conduct of the educational process. Secondly, our aim has been to prolong the useful life of and protect the investment in the physical plant.

Extraordinary effort was made to live within the appropriated budget in the face of unprecedented cost increases in services and supplies.

Amongst the accomplishments of the year were:

1. Completion of renovation and refurbishing of the Center Street building for use as Administrative and School Committee offices (significant cost savings were achieved by provision of labor by Shawsheen Valley Technical School students and instructors.) Half of the building has been occupied by the Recreation Department offices and as a Recreation Center.

2. Acceptance of the High School athletic field, installation of watering means for the turf, installation of the electric scoreboard and use of the field for home football games, as well as the first High School graduation.

3. Continuation of the "de-bugging" process at the High School, with completion of sound equipment installation in the auditorium.

4. Levelling and seeding of the area to the rear of the Meadowbrook School as the first step in providing a playground for the school. Work will be completed in the spring with installation of fencing and playground equipment.

5. Continuation of the program to update heating plants at the schools to avoid costly failures.

6. Renovation of classroom and lavatory facilities at Pine Glen School for use of handicapped students.

7. Revision in materials and supplies procurement practices to utilize vendors under contract with the State Collective Purchasing Bureau, resulting in significant cost savings (e.g., light bulbs are obtained at a 62.5 percent discount)

8. Revision of the maintenance and custodial work schedule to promote increased efficiency.

It is planned next year to initiate a programmed preventive maintenance procedure to insure the systematic care of the plant and equipment.

Respectfully submitted

Barnard Maslow, Director, Plants & Facilities

## DEPARTMENT OF PHYSICAL EDUCATION AND ATHLETICS

The physical education program from grades one through twelve completed its first full year of sequential curriculum instruction in 1974. Individual units of instruction were developed for each grade level shortly after reorganization, and the result has been a marked increase in interest and enthusiasm on the part of students and staff. Elementary school instruction has focused on the concept of "Movement Education" while Middle School goals reflect individualized skill development. At the high school level new space allows a concentration for instruction in life time sports, i.e., archery, golf, badminton, fencing, and weight training.

The entire intramural program beginning at Grade 5 has involved over 85% of the middle school student body. At the middle school, spirit and unity has reflected positive growth as a result of the periodic inter-school intramural competition between the Francis Wyman and Marshall Simonds Schools. Intramural interest at the high school has increased tremendously this past year. This enthusiasm has resulted in the continuous use of indoor and outdoor facilities from 7:00 A.M. - 9:30 P.M.

The high school interscholastic program during the past year proved its ability to compete in the tough Middlesex League. Opening of "Varsity Field" at the new high school saw Burlington host the largest crowds ever to their sporting events.

This past year over 50% of the high school student body was actively involved on an interscholastic team during the school year. This reflects an increase in interest and school spirit throughout the school. The entire physical education program has been characterized by enthusiasm and interest and with our current staff and facilities as well as continued town support we will be better able to meet the needs of our young people.

Respectfully submitted,

Richard Verzone, Athletic Director



# SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT COMMITTEE REPORT

**EUGENE L. KRITTER, CHAIRMAN**

Regular meetings of the Regional School Committee were held the second and fourth Tuesday of each month at the school facility located at 100 Cook Street, Billerica. The terms of office of those comprising the School Committee are as follows:

## NAMES OF MEMBERS TERM EXPIRES

<b>BEDFORD</b>	
Charles Freni	1977
Joseph Rogers	1975

<b>BILLERICA</b>	
Kenneth L. Buffum	1976
Paul Heffernan	1975

<b>BURLINGTON</b>	
Wallace B. Haigh	1976
John G. Murphy	1975

<b>TEWKSBURY</b>	
Wilson E. Brazile	1976
Richard Griffin	1977

<b>WILMINGTON</b>	
Eugene L. Kritter	1977
Frank McLean	1976

On March 26, 1974, an organizational meeting was held. Eugene L. Kritter, representing Wilmington was unanimously appointed Chairman for the year 1974-75. Burlington's representative John G. Murphy was appointed Vice Chairman and Billerica's, Kenneth L. Buffum continued in his role as Secretary-Treasurer, a position he has held for several years.

On May 28, the vocational school committee took action to change the By-laws so that the annual organizational meeting be held each year at the first regular meeting, following the latest date on which the annual town election of any member town is held. This By-law amendment was subsequently approved by town meetings in all five towns. The Committee, broken down into several sub-groups, worked during 1974 to bring into reality the construction phase of the school's addition that is anticipated to open on September 1975. The addition will double the enrollment of students from 780 to 1,400. During the year the Adult Evening Program was expanded; the Administrative staff was enlarged to include one Area Coordinator and a new Assistant Director was added to the

ranks filling the vacancy created early in the year by Joseph Gorman.

The Committee continued its dialogue and open communication policy with parents and with students through the student council.

Through administrative input, the Committee kept abreast of new legislation, especially Chapters 766 and 622 focusing on how the laws could be quickly and adequately implemented in the co-educational facility.

On behalf of the School Committee I humbly thank the citizens, taxpayers and officials in the five towns who continually support and reinforce our presence in the district. In return, we pledge continued striving for occupational excellence and to keep the student as our number one priority.

## AREA COORDINATOR'S REPORT

**JAMES W. CARROLL, AREA COORDINATOR**

In January 1973, the position of Area Coordinator was created in order to expedite closer cooperation between the regional school and the five participating systems within the Shawsheen Valley Regional School District.

In setting educational priorities dealing with occupational education within the vocational school district, a series of meetings were held. These included commonality groups at all levels of administration including Superintendents, Guidance Directors, Principals, and Department Chairpeople in the areas of Industrial Arts and Business Education. The primary focus was on the following objectives.

\*A flexibility entry program for students (seniors) from within the participating school systems to enter programs at Shawsheen Tech for short term training programs. Also included was the establishment of a process for students to enter the vocational school in grades 10, 11 and 12 that would be a continuation of a career education program within the schools in the five towns.

\*As a result of cooperative efforts between the administration of the five participating school systems and the vocational school's administrative staff, 25 students from the senior classes throughout the district were allowed to gain short term skill training on a full time basis.

My position was designed to include proposal writing for financial assistance from the Mass State Department of Education and Federal funding sources. In February 1974, the participating systems submitted ten occupational proposals to the Division of Occupational Education. Eight proposals were eventually funded for over \$90,000.00. These programs included the area of



## SHAWSHEEN TECH

Business Education, Industrial Arts and Home Economics. The proposals submitted from the five school systems demonstrated a high degree of expertise on the part of Department Heads and Directors who wrote and submitted them. This expertise was evident in the form of developing programs that would equip and prepare students for the world of work. It is important to note that these programs will affect approximately 1500 students in the district at various levels.

The Mass State Department of Education has established occupational competency as its number one priority for the 1974-1975 school year. The major concern is in developing viable instructional programs for the general student... who has been defined as students (approximately 22%) not enrolled in a further education or occupational vocational program.

The career education concepts include goals that will allow students to reach the beginning of a career path; have well developed basic skills; a positive self-concept; an understanding of ways of using leisure time and the appreciation and ability to function and participate in society. The main thrust of career education or occupational competency is to prepare all students for a personal life and successful work by improving the basis for occupational choice; facilitating the acquisition of job skills; and enhancing educational achievement in all subject areas and at all levels by making education more meaningful and relevant.

At this writing, there is a collaborative effort within the school district to design and develop a model program of instruction that will focus on the general student. With an initial group of approximately 75 students, our aims are to assist them in gaining an identifiable job entry skill; establish a career direction and offer support in job placement.

We are also concerned with student attitudes towards work and their ability to work with others. We will design the program to include those skills needed in daily decision making that is pertinent to personal life as well as the world of work.

In conclusion, I would highlight the sensitivity and concern of the School Committee at Shawsheen Tech and the Superintendent-Director, Benjamin Wolk, for continuing to develop the vocational facility in Billerica as an integral part of the Schools within the district and in supporting the development of viable occupational programs within the district.

I would like to take this opportunity to indicate that success in developing occupational programs within the Shawsheen Valley Regional School District is and will be the result of cooperation between educators from all five school systems. It is also important that the cooperation and support of all six school committees be a continual strong force.

## TECHNICAL SCHOOL DISTRICT COMMITTEE REPORT

### BENJAMIN WOLK, SUPERINTENDENT-DIRECTOR

Our administrators, our staff and the School Committee have been committed to providing 750 daytime, full-time students with highly skilled occupational trades that will provide a valuable asset to area industrial complexes; resulting in a meaningful work for our graduates.

The year 1974 saw construction commence on Phase II of our building, which is well under way and barring unforeseen delays, the addition will open on target in September 1975. The addition will double the student enrollment to 1,400 students and expand the possibilities for academic students who attend the vocational school during afternoon hours gaining valuable exposure to shop programs. The expansion of the facility will also broaden the opportunities for adults participating in the evening school program.

### HIGHLIGHTS OF THE YEAR

Highlights were many during 1974 - our participation in the Massachusetts Poultry Association at the Burlington Mall during the week of May 13 gave us a great opportunity for visibility in the area. Our Culinary Art students, working in shifts manned a booth, cooked, prepared and served thousands of chicken pies with the proceeds going into the senior class treasury.

In May, the second annual Art Festival for students in the five towns in the district was held and again proved successful and popular. This affair and others staged during the year to involve schools in the District have a hidden agenda of coordinating and developing a community spirit among all the schools in Billerica, Bedford, Burlington, Tewksbury and Wilmington. It is our intent to foster a feeling of community within the district. We do not see ourselves as a separate institution but an integral part of all educational facilities in the District.

Other highlights of the year included a Massachusetts State Board of Education meeting held at Shawsheen Tech with Commissioner Gregory Anrig present. Superintendents from area schools as well as the Northeast Region attended this meeting, toured Shawsheen Tech and enjoyed lunch, cooked, prepared and served by students in our Culinary Arts Department. The State Advisory Council on Vocational Technical Education also conducted its' monthly meeting here in October.

### COMMUNITY PROJECTS

From time to time, our students, in an effort to get out of the classroom and into a work environment become involved in community projects which benefit them greatly by providing valuable hands on experience. The programs

## SHAWSHEEN TECH

also provide a return of tax dollars to the towns involved since students provide labor free of charge. One such project this year was the renovation of Burlington's Center School into Administrative Offices. Town meeting members appropriated an estimated \$30,000 for the job, which was utilized generally for materials since carpentry and electrical students provided the manpower.

Also late in 1974, carpentry, electrical, drafting and metal fabrication students began a house building project on Fox Hill Road, Burlington, sponsored by local contractor Robert Murray, financed by the Burlington Bank and Trust. A watering trough was re-built in Billerica Center and various smaller projects were tackled by students in other communities including the completion of a storage building for the Wilmington Housing Authority by students in carpentry and electrical.

### SUMMER SCHOOL

620 students from the five towns attended the six week summer school program many of them making up courses not offered in their home town schools. Under the Direction of Donald Ayer, Summer School Coordinator, the program was one of the most successful in the short history of Shawsheen Tech.

107 students from Shawsheen Tech attended the six week program, which in reality is a 12 month school year affording them the opportunity to collect additional credits for early graduation.

Make-up courses were provided for 165 students from the five towns. Driver Education with in-car training ran for two sessions involving a total of fifty students. Physical Education classes, scheduled for morning and afternoon catered to 70 students plus eighteen special needs children.

### GRADUATES

#### Senior Placement

Shawsheen Technical High School graduated 166 seniors on June 2, 1974. The following gives a complete summation concerning the placement of the graduating seniors as of May 22:

#### Graduating Class--166 Seniors

Employed in own field	133	80.12%
Going on to higher education	8	4.81%
Entering the Armed Services	4	2.41%
Employed in other fields	9	5.42%
Not placed due to special circumstances:		
Moving	2	1.21%
Medical	3	1.81%
Marriage (not going to work)	2	1.21%
In process of securing employment	5	3.02%
TOTAL	166	100.01%

Number of seniors serviced by placement office: 166 / 166  
x 100 = 100%

The State Advisory Council on Vocational Technical

Education held their monthly meeting in our facility in October. In August Paul F. Ahern was hired as Assistant Superintendent-Director replacing Joseph F. Gorman, who accepted a position as Superintendent-Director of a vocational facility in the western part of Massachusetts. In January 1974, James W. Carroll was hired as an Area Coordinator for the school district. This state funded position, the first of its kind in the Commonwealth, is an attempt to coordinate occupational, industrial arts and vocational programs in the five towns and to develop educational alternatives for all students.

In February, Middlesex Community College students started courses in Metal Fabrication, Welding and Electronics as Shawsheen Tech as part of a program entitled Project Interact whereby vocational facilities and community colleges are working to make maximum use of available facilities in the area.

In March, senior student Dom Genetti, a Bedford resident was presented a trophy for outstanding culinary arts at Shawsheen Tech. The award is presented to one student from each of eight vocational schools by the Boston Branch of the International Food Service Executive Association.

During the same month, Robert Pease, Billerica, a Commercial Art student was recognized for his winning design for the Billerica Town Report.

### SPECIAL PROGRAMS

A Technical Training Program for seniors in the five towns was implemented during 1974 allowing seniors from area schools to spend time at Shawsheen Tech for short term occupational skill exposure in the area of Secretarial Science, Commercial Art and Electronics.

During the summer program, students with learning disabilities were accepted by the School Committee and 23 students were admitted for a special orientation. Parents were also involved in the program that allowed vocational educators an opportunity to identify early the special problems of students so they could be prepared to implement meaningful programs by September.

On April 25, an Open House was held during evening hours and was attended by hundreds of parents, citizens, taxpayers and officials from the five towns. These events have always been well attended and provides an opportunity for citizens to view first hand the facility and the kinds of programs offered.

### PUBLIC RELATIONS

Utilizing the part-time services of an experienced journalist, news of our school is continually in area newspapers and alerts the public of new trends, new concerns and the continuing process of education at Shawsheen Tech.

These articles appear weekly to keep citizens aware of our existence, to describe the communications between the school and the communities in the district.



## TREASURER

Shawshen Tech is now participating in the LaCoin program which involves several libraries in the area and a radio station WLTI-FM at Lowell Tech. Guidance Director Bruce Perkins and myself have broadcast on the station dealing with matters of administration as they relate to the vocational school. John Childs, Carpentry Instructor in the Handyman Course has also been a guest on a recent program describing the course that is offered to area adults during evening hours.

## TOWN TREASURER'S REPORT

To the Citizens of Burlington:

Since the Tax Collector, who is presently acting as Temporary Town Treasurer during the leave of absence of Mr. Zervas, has always felt that a detailed report from either office merely duplicates what is recorded by the Town Accountant, only a minimum of figures will be given herewith.

The office has been operating exceptionally well due

primarily to the conscientious and competent handling of the work involved by the three clerks, Doris Gately, Nancy Halbich and Phyllis VanWart. To them I, and the Town, owe a particular vote of thanks.

Borrowing has been kept to a minimum, many of the errors which came to the surface in the audit of Blue Cross and Blue Shield have been rectified, a slight decrease in the cost of Blue Cross and Blue Shield has been announced and some savings accounts have been consolidated. Mr. Zervas' policy of investing some of the Town's surplus cash in Certificates of Deposit has been continued as has his handling of special notice savings accounts. The Health Insurance record have been reviewed and a card file listing all persons involved with either Blue Cross - Blue Shield or Life Insurance has been initiated.

Receipts for the calendar year totaled	\$30,169,736.34
Disbursements for the year totaled	\$31,253,924.95
The Town's Payroll reached a figure of	\$9,614,606.61
Bonded principal was reduced by	\$2,636,000.00
Interest on bonds amounted to	\$1,839,207.59

As a matter of interest the following table is supplied: -

GROSS PAYROLL	1970	1971	1972	1973	1974
	<u>\$6,523,064.14</u>	<u>\$7,604,541.11</u>	<u>\$8,229,591.14</u>	<u>\$9,130,176.21</u>	<u>\$9,614,606.61</u>
<b>WITHHOLDINGS</b>					
Federal Taxes	1,036,984.94	1,052,558.86	1,243,770.35	1,425,752.60	1,530,262.13
State Taxes	172,703.92	227,631.52	290,313.11	327,840.16	351,699.58
County Retirement	96,654.21	117,982.61	126,648.33	145,010.01	156,671.37
Teacher's Retirement	190,352.26	214,214.37	236,215.88	260,621.07	269,620.93
Chapter 32-B	80,739.60	121,482.34	140,519.19	174,543.34	154,353.73
Credit Union	364,917.50	438,678.50	506,797.50	567,385.00	629,948.00
Tax Annuities	30,511.16	36,260.16	35,622.96	48,146.36	58,569.71
Teachers' Association	14,236.25	18,746.75	10,137.75	36,260.50	20,250.50
Union Dues	1,260.00	1,701.20	3,825.00	5,431.40	9,101.80
Suspense	<u>278.58</u>	<u>210.24</u>	<u>293.19</u>	<u>633.07</u>	<u>520.00</u>
<b>TOTAL WITHHOLDINGS</b>	<b>\$1,988,638.43</b>	<b>\$2,229,466.55</b>	<b>\$2,594,143.26</b>	<b>\$2,991,623.51</b>	<b>\$3,180,997.75</b>

Respectfully,

John E. Fogelberg



# ANNUAL REPORT OF TOWN ACCOUNTANT

To the Honorable Board of Selectmen

Gentlemen:

Following are the financial schedules of the Town of Durlington for the 18 month period January 1, 1973 through June 30, 1974

1. Cash Receipts
2. Cash Disbursement and Summary of Appropriations
3. Analysis of Outstanding Loans
4. Schedule of Trust Funds, Cash and Securities
5. Balance Sheet

I would like to take this opportunity to thank the former Town Accountant, Mr. John J. (Jack) Gulde for his outstanding service to the Town during his tenure as Town Accountant. Also, special praise should be given to the employees on the Town Accountant's staff, Mrs. Larson, Mrs. Schofield and Mrs. Fagner for their excellent performance during the difficult 18 month transition period and the recent audit.

Respectfully submitted,

Patrick J. Mullin

## SCHEDULE OF RECEIPTS January 1, 1973 - June 30, 1974

<b>Taxes</b>					<b>Board of Health:</b>			
1973-1974:					Septic	285.50		
Personal	\$ 946,109.93				Nurses	7,007.00		
Real Estate	20,201,905.17				Food Service Permits	441.00		
			\$21,148,015.10		Sewer Permits	7,586.00		
					Plumbing Permits	4,335.00		
<b>Prior Years:</b>					Drain Layer Permits	635.00		
Personal	8,793.57				Disposal Permits	8.00		
Real Estate	353,035.44				Swimming Pools	510.00		
			361,829.01		Clinics	134.13		
					Misc.	160.00		
<b>Tax Title Redemption:</b>								21,101.63
Tax Titles	39,938.44				Town Clerk			7,857.92
Interest	6,171.97				Board of Appeals			2,241.22
Recording Fees	68.32				Board of Assessors			188.00
Release Fees	44.25				Engineering Department			
			46,222.98		Plan Fees	225.50		
<b>Land Sales:</b>					Street Opening Fees	190.00		
Low Value Lands	561.98							415.50
Tax Possession Lands	750.00				<b>Treasurer:</b>			
			1,311.98		Utility Checks			506.00
<b>Commercial Revenue:</b>					Planning Board			8,500.00
1973-1974 M.V.E.T.	546,231.43				Lahey Clinic Gift			90,000.00
Prior Years M.V.E.T.	327,451.48				<b>Federal Grants:</b>			
			873,682.91		Public Law 864	1,969.48		
<b>Departmental Revenue:</b>					Public Law 874	162,302.00		
Selectmen:					Public Law 89-10	34,763.00		
Liquor Licenses	23,520.00				Public Law 92-512	1,120,690.00		
Sunday & Misc. Licenses	19,418.52				Cafeteria Assistance	221,770.41		
Building Permits	21,607.00				R.O.T.C.	11,825.55		
Wiring Permits	14,833.00				Misc.	553.92		
Natural Gas	3,030.00							1,553,874.36
Sealer Weights & Measures	629.20				<b>Recovery and Refunds:</b>			
Fire Department	796.84				Veterans Services	12,201.26		
Police Department	9,369.78				Library	6,110.71		
			93,204.34		Ambulance	6,793.35		

Departmental	11,228.22		County Grants:		
Town Gas Account	29,545.73		Highways:		
Dog Licenses	8,794.49		Chapter 90-C	1,578.25	
Court Charges	12,673.86		Chapter 90-M	2,000.00	
Recreation	5,565.00				3,578.25
Simonds Trust Fund	10,000.00		Interest:		
Land Sale	14,000.00		Town Earned	68,793.11	
Conservation	35.00		Federal Revenue Sharing	46,486.93	
Schools	7,869.70		Utility Easement Escrow	5,015.10	
School Space Committee	33,610.03	158,427.35	Perpetual Care Trust	4,960.00	
			Library Trusts	231.17	
			Bond Premiums	62.50	
School Department:					125,548.81
School Lunch Program	476,342.41		Temporary Loans:		
Senior Citizens Lunch	29,109.53		Anticipation of Tax Revenue	9,000,000.00	
R.O.T.C. Fees	7,309.30		Anticipation of Reimbursement	20,883.00	
Miscellaneous Receipts	15,513.53		Anticipation of Serial Loan	100,000.00	
Driver Education	2,570.00				9,120,883.00
Athletics	8,911.75	539,756.52			
			Long Term Loans:		
Cemetery Department:			Phase VI Sewerage		1,250,000.00
Perpetual Care Bequests	13,729.28		Agency Receipts:		
Sale of Lots	10,132.50		Federal Withholding Tax	2,271,501.23	
Foundations	1,376.67		State Withholding Tax	522,414.90	
Interment	5,580.00		County Retirement	223,632.90	
Annual Care	582.00		Teachers' Retirement	423,294.87	
Filing Fees	87.00	31,487.45	Blue Cross-Blue Shield	273,191.60	
			Life Insurance	6,573.89	
Insurance:			Tax Shelter Annuity	82,400.34	
Claims	15,508.81		Burlington Credit Union	902,741.00	
Dividends	40,462.00	55,970.81	B.E.A. Union Dues	57,677.80	
			Suspense Account	893.07	
State Grants:			Chapter 32-B - E.E.A.	4,720.48	
General:			Middlesex County:		
Welfare	15.00		Dog Licenses	13,405.05	
Veterans Benefits	39,730.00		Dog Sales	128.00	
Public Health	60.00				4,782,575.13
Police Department Radio	15,083.00		Sewer:		
Gasoline Tax Refund	53,089.46		Charges	250,539.78	
Library Aid	31,906.86		Demands	848.65	
Drug Education	29,558.74		Liens	3,365.13	
Water Pollution	10,734.00		Interest	673.51	
Civil Defense	1,461.43		Misc. Charges	3,392.00	
Lottery Distribution	78,187.58				258,819.07
Miscellaneous	50.00		Water:		
Tax Abatement Reimbursements	10,158.00		Charges	557,995.15	
Census Reimbursement	5,761.50	275,795.57	Demands	1,536.90	
			Liens	12,120.21	
Schools:			Misc. Charges	14,775.86	
Vocational Education	49,287.00				586,428.12
Tuition and Transportation	244,517.73		Guarantee Deposits:		
Construction Assistance	764,826.90		Street Opening Bonds	9,100.00	
Chapter 69 & 71	344,668.27		Bid Deposits	415.00	
Chapter 70	1,756,255.26				9,515.00
Miscellaneous	15.00	3,159,570.16			
			Highways:		
			Chapter 81	41,766.00	
			Chapter 90-C	6,206.11	
			Chapter 90-M	2,000.00	
			Chapter 616	14,904.00	
			Traffic Devices	29,586.00	
			Safety Programs	2,017.06	
			Coop. Snow Plowing	313.00	
					96,792.17

# APPROPRIATION AND DISBURSEMENTS GENERAL GOVERNMENT

	Appropriation	Transfers In	Payments Transfers Out	Total Expenditures and Transfers	Carried to 1975	Balance to Surplus
<b>Town Accountant's Department</b>						
Full Time Salaries	\$ 54,743.00	-	\$40,308.41	\$40,308.41	-	\$14,434.59
Material & Supplies	1,000.00	-	987.53	987.53	-	12.47
Contracted Services	1,626.00	-	1,571.45	1,571.45	-	54.55
Municipal Expense	400.00	-	185.49	185.49	-	214.51
Capital Outlay	400.00	-	311.91	311.91	69.97	18.12
<b>Selectmen's Department</b>						
Elected Official's Salary	6,300.00	-	6,237.41	6,237.41	-	62.59
Full Time Salaries	67,715.00	-	61,912.75	63,012.75	-	4,702.25
Part Time Salaries	6,420.00	1,100.00	7,365.33	7,365.33	-	154.67
Material & Supplies	1,275.00	-	1,145.87	1,245.87	-	29.13
Contracted Services	525.00	750.00	1,268.40	1,268.40	-	6.60
Municipal Expense	2,475.00	100.00	2,575.00	2,575.00	-	-
Central Supply	42,000.00	2,600.00	44,171.91	44,171.91	-	428.09
Central Machines Service	4,316.00	450.00	4,638.08	4,638.08	127.92	-
<b>Burlington Community Life Center</b>						
Full Time Salaries	42,032.00	-	40,651.36	41,851.36	-	180.64
Part Time Salaries	4,875.00	1,200.00	5,786.86	5,786.86	-	288.14
Material & Supplies	899.00	2,800.00	3,688.40	3,688.40	-	10.60
Contracted Services	3,625.00	8,400.00	10,947.71	11,947.71	-	77.29
Occupancy Expense	8,488.00	2,000.00	8,629.27	10,429.27	-	58.73
Municipal Expense	555.00	-	547.30	547.30	-	7.70
Capital Outlay	155.00	-	79.80	79.80	-	75.20
Balance 1/1/73	2,123.56	-	1,504.98	1,504.98	-	618.58
Contracted Services	100.00	-	100.00	100.00	-	-
Balance 1/1/73	249.57	-	175.77	175.77	-	73.80
"Drop-In" Counseling Service						
Balance 1/1/73						
<b>Building Inspector</b>						
Full Time Salaries	27,701.00	962.35	28,663.35	28,663.35	-	124.00
Material & Supplies	815.00	-	691.00	691.00	-	19.00
Contracted Services	300.00	-	281.00	281.00	-	-
Municipal Expense	140.00	-	135.95	135.95	-	4.05



	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1975	Balance to Surplus
<b>Town Treasurer's Department</b>							
Elected Official's Salary	\$24,081.90	-	\$24,081.90	-	\$24,081.90	-	-
Full Time Salaries	29,271.10	-	28,674.23	-	28,674.23	-	596.87
Part Time Salaries	3,276.00	-	1,827.14	-	1,827.14	-	1,448.86
Material & Supplies	8,437.00	-	7,695.16	-	7,695.16	-	741.84
Municipal Expense	4,753.00	-	3,384.17	-	3,384.17	-	1,368.83
Contracted Services	5,150.00	-	4,872.43	-	4,872.43	-	277.57
Tax Title Expenses	5,000.00	-	4,836.97	-	4,836.97	-	163.03
Bond Expense	1,700.00	5,145.00	13,705.74	-	13,705.74	99.41	-
Balance 1/1/73	6,960.15	-	-	-	-	-	-
<b>Tax Collector's Department</b>							
Elected Official's Salary	4,500.00	-	4,500.00	-	-	-	-
Full Time Salaries	30,505.00	544.38	31,049.38	-	31,049.38	-	-
Material & Supplies	700.00	-	694.22	-	694.22	-	5.78
Municipal Expense	1,230.00	-	1,158.10	-	1,158.10	-	71.90
Contracted Services	3,100.00	-	2,367.55	-	2,367.55	-	732.45
Tax Title Expense	764.00	-	170.82	-	170.82	-	593.18
Interest Refund	750.00	3,000.00	3,357.00	-	3,357.00	-	393.00
<b>Assessors' Department</b>							
Elected Officials' Salaries	3,600.00	-	3,600.00	-	3,600.00	-	-
Full Time Salaries	46,066.00	-	37,333.21	-	37,333.21	-	8,732.79
Material & Supplies	1,450.00	-	1,052.15	396.00	1,448.15	-	1.85
Municipal Expense	2,125.00	-	2,124.00	-	2,124.00	-	1.00
Contracted Services	1,550.00	396.00	1,929.22	-	2,352.22	-	16.78
Town Plan	500.00	-	22.00	-	22.00	-	478.00
Property Appraisal	-	-	-	-	-	350.00	-
Balance 1/1/73	23,300.00	-	22,950.00	-	22,950.00	-	-
Sewer Betterment Assessment Reimb.	-	-	-	-	-	8,102.36	-
Balance 1/1/73	8,135.11	-	32.75	-	32.75	-	-
Assessment Listing	-	-	-	-	-	450.00	-
Balance 1/1/73	450.00	-	-	-	-	-	-
Map Maintenance	3,000.00	-	5,000.00	-	5,000.00	-	-
Balance 1/1/73	2,000.00	-	-	-	-	-	-
<b>Town Clerk's Department</b>							
Elected Official's Salary	\$14,847.14	-	\$14,825.36	-	\$14,825.36	-	21.78
Full Time Salaries	21,534.86	-	20,824.38	-	20,824.38	-	710.48
Material & Supplies	475.00	-	454.29	-	454.29	-	20.71
Municipal Expense	400.00	-	388.20	-	388.20	-	11.80
Contracted Services	250.00	-	230.00	-	230.00	-	20.00
Town Meeting Attendance	-	-	-	-	-	-	-
Balance 1/1/73	30.00	-	30.00	-	30.00	-	-
<b>Capital Budget Committee</b>							
Salaries	744.00	-	419.92	-	419.92	-	324.08
Expenses	185.00	-	45.00	-	45.00	-	140.00
Consumer Advisory Commission	-	200.00	-	-	-	200.00	-
Historical Committee	-	-	-	-	-	-	-
Part Time Salaries	270.00	-	268.78	-	268.78	-	1.22

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1975	Balance to Surplus
Expenses	900.00	1,000.00	1,900.00	-	1,900.00	-	-
Balance 1/1/73	447.90	-	447.90	-	-	-	-
Old Library Restoration	2,500.00	960.00	3,557.37	-	3,557.37	-	-
Balance 1/1/73	97.37	-	-	-	-	-	-
Documenting Town History	2,772.44	-	286.67	-	286.67	2,485.77	-
Balance 1/1/73	-	-	-	-	-	-	-
Ways & Means Committee	2,025.00	-	1,951.22	-	1,951.22	73.78	-
Part Time Salaries	225.00	-	95.00	-	95.00	-	130.00
Municipal Expense	137.50	-	-	-	-	-	137.50
Wage Consultant	-	-	-	-	-	-	-
Balance 1/1/73	-	-	-	-	-	-	-
Town Legal	65,000.00	13,876.99	78,042.16	-	78,042.16	500.00	334.83
Town Counsel	1,376.99	-	-	1,376.99	-	-	-
Balance 1/1/73	10.00	15,000.00	5,000.00	-	5,000.00	400.00	9,610.00
Appraisal Fees	300.00	-	-	-	-	-	300.00
Small Claims	-	-	-	-	-	-	-
Planning Board	2,325.00	200.00	2,525.00	-	2,525.00	-	-
Part Time Salaries	1,990.00	-	1,790.00	200.00	1,990.00	-	-
Expenses	26.00	-	24.00	-	24.00	-	2.00
Balance 1/1/73	-	-	-	-	-	-	-
Chapel Glen Sub Division	23.65	5,500.00	-	-	-	5,523.65	-
Balance 1/1/73	-	3,000.00	-	-	-	3,000.00	-
Lucaya Estates - Section II	-	-	-	-	-	-	-
Reconstruct Spruce Hill Rd. Area	15,000.00	-	-	-	-	15,000.00	-
Balance 1/1/73	-	-	-	-	-	-	-
Personnel Board	\$ -	\$ 525.80	\$ 525.80	-	\$ 525.80	-	-
Full Time Salaries	-	-	753.00	-	753.00	-	-
Part Time Salaries	205.00	-	151.93	-	151.93	-	53.07
Expenses	140.00	-	-	-	-	-	140.00
Balance 1/1/73	-	-	-	-	-	-	-
Board of Appeals	855.00	-	854.84	-	854.84	-	.16
Part Time Salaries	45.00	-	12.20	-	12.20	-	32.80
Expenses	-	-	-	-	-	-	-
Special Account	538.24	2,194.62	1,906.36	-	1,906.36	826.50	-
Balance 1/1/73	-	-	-	-	-	-	-
Conservation Committee	1,011.00	-	1,009.70	-	1,009.70	-	1.30
Part Time Salaries	137.00	-	11.15	-	11.15	-	125.85
Material & Supplies	255.00	-	219.75	-	219.75	-	35.25
Municipal Expense	-	-	-	-	-	-	-
Mill Street Land	22,600.00	-	20,900.00	-	20,900.00	1,700.00	-
Balance 1/1/73	5,000.00	5,000.00	10,122.00	-	10,122.00	1,808.00	-
Land Acquisition	6,930.00	-	-	-	-	-	-
Balance 1/1/73	-	-	-	-	-	-	-

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1975	Balance to Surplus
1973 Conservation Land Purchase	10,500.00	-	-	-	-	10,500.00	-
1972 Land Acquisition Grant							
Balance 1/1/73	59,150.00	-	-	-	-	59,150.00	-
State Grant							
Balance 1/1/73	60,990.00	-	-	-	-	60,990.00	-
Water Study							
Balance 1/1/73	500.00	-	500.00	-	500.00	-	-
Terrace Hall Avenue Land							
Balance 1/1/73	9,000.00	-	-	-	-	9,000.00	-
Ramsdell Land							
Balance 1/1/73	9,000.00	-	9,000.00	-	9,000.00	-	-
Moderator							
Salary	225.00	-	225.00	-	225.00	-	-
Expense	150.00	-	74.48	-	74.48	75.52	-
By-Law Committee							
Publication Expense							
Balance 1/1/73	1,820.88	-	544.47	-	544.47	1,276.41	-
Council On Aging							
Part Time Salaries	\$ 2,340.00	-	\$ 2,334.00	-	2,334.00	-	6.00
Expenses	1,070.00	-	929.93	-	929.93	-	140.07
Occupancy Expense	333.00	-	326.79	-	326.79	-	3.21
Municipal Expense	125.00	-	125.00	-	125.00	-	-
Contracted Services	40.00	-	-	-	-	-	40.00
Transportation - Private Gifts							
Balance 1/1/73	27.14	-	-	-	-	-	27.14
Food Baskets - Thanksgiving	250.00	-	250.00	-	250.00	-	-
Christmas Party Baskets	250.00	-	250.00	-	250.00	-	-
Title III Grant							
Balance 1/1/73	5,000.00	-	4,985.00	-	4,985.00	15.00	-
Registrar of Voters							
Part Time Salaries	6,405.00	-	4,660.30	-	4,660.30	-	1,744.70
Material & Supplies	190.00	-	190.00	-	190.00	-	-
Contracted Services	7,150.00	-	7,011.59	-	7,011.59	-	138.41
Capital Outlay	250.00	-	250.00	-	250.00	-	-
Census	4,350.00	-	4,313.25	-	4,313.25	-	36.75
Elections & Registrations							
Part Time Salaries	16,968.00	-	13,764.72	-	13,764.72	-	3,203.28
Material & Supplies	2,000.00	285.00	2,246.82	-	2,246.82	-	38.18
Contracted Services	50,384.00	2,185.00	52,509.00	-	52,509.00	-	60.00
Town Hall							
Full Time Salaries	49,730.00	-	43,856.56	-	43,856.56	-	5,873.44
Material & Supplies	9,800.00	4,550.00	14,252.36	-	14,252.36	-	97.64
Contracted Services	600.00	736.60	1,264.46	-	1,264.46	-	72.14
Occupancy Expense	35,750.00	7,500.00	38,609.35	4,080.60	42,689.95	-	560.05



	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1975	Balance to Surplus
Balance 1/1/73	907.16	-	890.72	-	890.72	-	16.44
Capital Outlay	3,000.00	10,425.73	3,669.73	-	3,669.73	9,756.00	-
Construction Balance 1/1/73	17,215.05	-	8,268.30	-	8,268.30	8,946.75	-
<b>Police Department</b>							
Full Time Salaries	1,000,093.00	52,790.00	1,052,485.11	-	1,052,485.11	-	397.89
Part Time Salaries	60,671.00	4,430.00	53,497.99	11,000.00	64,497.99	-	603.01
Material & Supplies	54,650.00	7,000.00	61,530.99	-	61,530.99	-	119.01
Occupancy Expense	24,920.00	-	21,914.08	-	21,914.08	-	3,005.92
Balance 1/1/73	1,403.00	-	1,172.53	-	1,172.53	-	230.47
Municipal Expense	1,155.00	-	985.29	-	985.29	-	169.71
Contracted Services	4,200.00	600.00	4,374.20	-	4,374.20	-	425.80
Capital Outlay	22,975.00	5,700.00	28,655.28	-	28,655.28	-	19.72
Clothing	13,330.00	-	13,314.58	-	13,314.58	-	15.42
Education	3,315.00	-	3,306.95	-	3,306.95	-	8.05
Regional Radio Network	10,500.00	4,583.00	693.46	-	693.46	14,369.54	-
Communication Center							
Balance 1/1/73	5,250.00	-	-	5,250.00	-	-	-
LEAA Federal Funds	-	6,500.00	-	-	-	6,500.00	-
Police Station Construction							
Balance 1/1/73	1,216.90	-	750.00	-	750.00	-	466.90
Building Committee Expense							
Balance 1/1/73	312.19	-	-	-	-	-	312.19
<b>Fire Department</b>							
Full Time Salaries	912,970.00	28,800.00	941,767.35	-	941,767.35	-	2.65
Part Time Salaries	1,935.00	-	1,935.00	-	1,935.00	-	-
Material & Supplies	25,300.00	5,311.22	29,898.18	705.42	30,603.60	-	7.62
Contracted Services	2,475.00	800.00	2,467.27	-	2,467.27	800.00	7.73
Municipal Expense	150.00	10.85	160.85	-	160.85	-	-
Occupancy Expense	12,000.00	2,675.00	14,661.86	-	14,661.86	-	13.14
Capital Outlay	25,075.00	-	19,279.59	-	19,279.59	5,795.41	-
Medical Coverage	1,200.00	-	1,195.21	-	1,195.21	-	4.79
Education	375.00	-	335.00	-	335.00	-	40.00
Brush Fire Truck	18,000.00	-	-	-	-	18,000.00	-
Fire Alarm Improvements	-	571.88	571.88	-	571.88	-	-
Ambulance Expense	-	133.54	133.54	-	133.54	-	-
Fire Alarm Capital Outlay							
Balance 1/1/73	2,368.91	-	2,368.91	-	2,368.91	-	-
Fire Alarm Lift Truck	12,500.00	-	-	-	-	12,500.00	-
Sub Fire Station							
Balance 1/1/73	82.18	-	81.53	-	81.53	-	.65
Ambulance	17,000.00	-	-	-	-	17,000.00	-
<b>Wiring Inspector</b>							
Part Time Salary	6,000.00	-	6,000.00	-	6,000.00	-	-
Material & Supplies	45.00	-	-	-	-	-	45.00
Municipal Expense	1,200.00	-	1,200.00	-	1,200.00	-	-
Occupancy Expense	180.00	-	180.00	-	180.00	-	-

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1973	Balance to Surplus
<b>Sealer of Weights &amp; Measures</b>							
Part Time Salary	\$ 1,500.00	-	\$ 1,500.00	-	\$ 1,500.00	-	-
Expenses	410.00	-	410.00	-	410.00	-	-
<b>Civil Defense</b>							
Part Time Salary	2,640.00	-	2,640.00	-	2,640.00	-	-
Material & Supplies	3,362.00	-	3,221.18	-	3,221.18	-	140.82
Municipal Expense	300.00	-	300.00	-	300.00	-	-
Occupancy Expense	1,179.00	131.64	-	1,299.98	1,299.98	-	10.66
Contracted Services	576.00	32.00	608.00	-	608.00	-	-
Special Item & Capital Outlay	730.00	-	505.91	-	505.91	-	224.09
Education	225.00	-	21.00	-	21.00	-	204.00
Insurance	375.00	-	368.75	-	368.75	-	6.25
Surplus Property	1,000.00	720.67	1,039.81	163.64	1,203.45	-	517.22
Emergency Account	500.00	-	-	-	-	-	500.00
<b>Dog Officer</b>							
Part Time Salary	3,000.00	2,564.08	5,564.08	-	5,564.08	-	-
Materials & Supplies	399.00	340.08	445.80	-	445.80	293.28	-
Occupancy Expense	216.00	249.05	958.23	-	958.23	(493.18)	-
Veterinarian's Services	675.00	-	206.00	589.13	795.13	(120.13)	-
Fencing	257.00	-	246.55	-	246.55	-	10.45
Court Attendance	-	48.00	-	-	-	-	48.00
<b>Board of Health</b>							
Board Member's Salaries	900.00	-	900.00	-	900.00	-	-
Full Time Salaries	51,883.00	454.28	52,320.84	-	52,320.84	-	16.44
Part Time Salaries	11,811.00	-	11,808.74	-	11,808.74	-	2.26
Material & Supplies	1,338.00	-	1,269.75	-	1,269.75	-	68.25
Municipal Expense	3,450.00	-	2,794.06	-	2,794.06	-	655.94
Contracted Services	2,475.00	-	1,905.16	-	1,905.16	-	569.84
Balance 1/1/73	320.00	-	320.00	-	320.00	-	-
Mental Health	19,272.00	9,032.00	28,303.98	-	28,303.98	-	.02
Child Clinic	1,500.00	-	867.15	-	867.15	-	632.85
Mosquito Control	16,426.00	-	16,426.00	-	16,426.00	-	-
<b>Premature Babies</b>							
T.B. Hospital	750.00	-	-	-	-	-	750.00
	1,500.00	-	1,109.52	-	1,109.52	-	390.48
<b>Animal Inspector</b>							
Part Time Salaries	\$ 1,350.00	-	\$ 1,350.00	-	\$ 1,350.00	-	-
Material & Supplies	270.00	690.00	822.30	-	822.30	47.70	-
Occupancy Expense	756.00	-	756.00	-	756.00	-	-
Veterinarian Services	30.00	-	70.00	-	70.00	(40.00)	-
<b>Rubbish &amp; Garbage Contr. Services</b>							
Rubbish Collection	375,400.00	-	313,071.31	62,328.69	375,400.00	-	-
Garbage Collection	-	48,966.69	48,966.69	-	48,966.69	-	-
	-	13,362.00	13,362.00	-	13,362.00	-	-
<b>Street Lights</b>							
	134,000.00	18,457.71	152,457.71	-	152,457.71	-	-

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1975	Balance to Surplus
Town Gas Account							
Balance 1/1/73	(1,087.86)	29,533.15	30,944.78	-	30,994.78	(2,549.49)	-
Department of Public Works							
Full Time Salaries	862,570.00	-	779,239.60	31,200.00	810,439.60	-	52,140.40
Part Time Salaries	64,513.00	-	25,616.65	-	25,616.65	-	38,896.35
Material & Supplies	60,375.00	-	58,785.71	-	58,785.71	1,589.29	-
Balance 1/1/73	155.00	-	142.25	-	142.25	-	12.75
Occupancy Expense	149,085.00	32,000.00	180,846.57	-	180,846.57	-	238.43
Contracted Services	66,740.00	-	62,831.12	-	62,831.12	3,420.62	483.26
Balance 1/1/73	8,684.91	-	2,452.16	-	2,452.16	6,232.75	-
Municipal Expense	1,110.00	-	1,105.58	-	1,105.58	-	4.42
Capital Outlay	1,000.00	1,925.00	2,913.70	-	2,913.70	-	11.30
Balance 1/1/73	1,400.00	-	-	-	-	-	1,400.00
Special Articles No. 26, 27, 28, 29, 30	57,000.00	-	52,957.92	-	52,957.92	-	4,042.08
Murray Hills Land Article No. 21A	2,719.00	-	2,719.00	-	2,719.00	-	-
Paul Revere Park Trust Article No. 32A	1,620.50	-	1,568.00	-	1,568.00	-	52.50
Westley Realty Inc. Article No. 23A	9,140.00	-	9,140.00	-	9,140.00	-	-
Mall Road-Cambridge Street Article No. 24A	5,285.00	-	5,285.00	-	5,285.00	-	-
Tree Care							
Insect Pest Control	2,400.00	-	-	-	-	1,400.00	1,000.00
Dutch Elm Disease	2,400.00	-	950.00	-	950.00	1,450.00	-
Department of Public Works							
Cemetery Fence							
Balance 1/1/73	\$ 1,262.85	-	\$ 157.63	-	\$ 157.63	\$ 1,105.22	-
Cemetery Land Taking	-	49,000.00	-	-	-	49,000.00	-
Land Improvement	10,000.00	-	-	-	-	11,163.66	-
Balance 1/1/73	1,163.66	-	-	-	-	-	-
Perpetual Care Expense							
Balance 1/1/73	4,706.57	6,049.03	3,211.95	-	3,211.95	7,543.65	-
Engineering Map & Field Survey							
Balance 1/1/73	13,892.52	-	11,731.27	-	11,731.27	2,161.25	-
Highway Sign & Lane Painting							
Highway Garage Fence	9,000.00	-	7,654.03	-	7,654.03	-	1,354.97
Balance 1/1/73	3,109.00	-	-	-	-	3,109.00	-
Highway I	21,600.00	-	14,675.76	-	14,675.76	6,283.76	640.48
Snow & Ice & Sand	260,000.00	23,890.32	137,883.68	41,521.99	179,405.67	-	80,594.33
Balance 1/1/73	(23,890.32)	-	-	-	-	-	-
Highway Machinery	63,000.00	-	60,868.99	-	60,868.99	2,131.01	-
Balance 1/1/73	150.00	-	140.28	-	140.28	-	9.72
Drainage							
Balance 1/1/73	150,000.00	-	96,138.38	-	96,138.38	56,647.17	-
Drainage II Pollution Control	2,785.55	-	-	-	-	-	-
Balance 1/1/73	4,694.00	-	4,693.37	-	4,693.37	-	.63
Balance 1/1/73	3,500.00	-	-	-	-	3,500.00	-



	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1975	Balance to Surplus
Westwood Street Construction							
Balance 1/1/73	13,956.50	-	-	-	-	13,956.50	-
Wilmington Road Resurface							
Balance 1/1/73	469.70	-	-	-	-	469.70	-
Mildred Road Blockage							
Special Article No. 3	300.00	-	300.00	-	300.00	-	-
Washington Ave. East Drainage	30,000.00	-	300.00	-	300.00	30,000.00	-
Moth Prevention Capital Outlay							
Balance 1/1/73	3,000.00	-	-	-	-	-	3,000.00
Chapter 81 Roads	\$ 5,695.00	\$ 20,883.00	\$24,574.07	1,903.93	\$ 26,578.00	-	-
Chapter 90-M Roads	2,000.00	4,000.00	9,999.45	-	9,999.45	(3,995.45)	-
Chapter 90-C (1965)							
Balance 1/1/73	2,246.00	-	-	-	-	2,246.00	-
Chapter 90-C (1969)							
Balance 1/1/73	179.06	-	179.06	-	179.06	-	-
Chapter 90-C (1972)							
Balance 1/1/73	8,250.00	7,520.28	7,520.28	-	7,520.28	8,250.00	-
Chapter 90-C (1973)	8,250.00	-	-	-	-	8,250.00	-
Chapter 616 (1967)							
Balance 1/1/73	1,658.40	-	1,658.40	-	1,658.40	-	-
Chapter 1140 Acts 1973	78,766.00	-	-	-	-	78,766.00	-
Macadam Pavements & Sidewalks							
Balance 1/1/73	75,000.00	-	43,331.68	-	43,331.68	68,837.87	-
Special Account Macadam Roads	37,169.55	-	-	-	-	-	-
Cambridge Street Sidewalks							
Balance 1/1/73	800.00	-	-	-	-	800.00	-
	18,500.00	-	13,377.80	-	13,377.80	-	5,122.20
Traffic Control Device Account							
Balance 1/1/73	40,000.00	13,550.00	47,540.00	-	47,540.00	6,010.00	-
Traffic Lights							
Balance 1/1/73	14,500.00	-	-	4,500.00	4,500.00	10,000.00	-
Water & Sewer Article No. 2							
Balance 1/1/73	95.49	-	62.50	-	62.50	-	32.99
Extended Water System							
Balance 1/1/73	30,000.00	4,383.01	27,626.21	-	27,626.21	23,492.25	-
Sewer Phase IV	16,735.45	-	-	-	-	-	-
Sewer - Phase V							
Balance 1/1/73	30.50	-	-	-	-	-	30.50
Sewer - Phase V							
Balance 1/1/73	90,196.16	-	90,196.16	-	90,196.16	-	-
Phase V Retention							
Balance 1/1/73	300,000.00	-	299,967.24	-	299,967.24	156,179.29	32.76
Sewer - Phase VI	1,250,000.00	-	968,820.71	125,000.00	1,093,820.71	125,000.00	-
Phase VI Retention							
Land Reservoir System							
Balance 1/1/73	387,509.09	-	301,495.49	-	301,495.49	86,013.60	-
Reserve for Retention Reservoir Land							
Balance 1/1/73	150,000.00	-	-	-	-	150,000.00	-

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1975	Balance to Surplus
Department of Public Works (cont'd)							
Land Storage Tank							
Balance 1/1/73	102,933.89	-	91,275.12	-	91,275.12	11,658.77	-
Reserve for Retention Land Storage Tank							
Balance 1/1/73	45,000.00	-	-	-	-	45,000.00	-
Reservoir Pipe							
Balance 1/1/73	28,736.10	-	-	-	-	28,736.10	-
New Pumping Station							
Balance 1/1/73	30,463.00	-	11,770.71	-	11,770.71	18,692.29	-
Painting Water Tanks							
Balance 1/1/73	20,000.00	-	600.00	-	600.00	19,400.00	-
Easement Utility Checks							
Balance 1/1/73	1,060.00	2,040.50	10.00	3,100.50	3,090.50	-	-
Reservoir Fencing	9,300.00	-	9,300.00	-	9,300.00	-	-
Lower Water Mains Article No. 7							
Balance 1/1/73	883.01	-	-	883.01	883.01	-	-
Lower Water Mains Middlesex Turnpike							
Balance 1/1/73	3,500.00	-	-	3,500.00	3,500.00	-	-
Pine Glen School Sewer Line	17,000.00	-	-	-	-	17,000.00	-
Veterans' Services							
Part Time Salaries	\$ 12,619.00	\$ 2,690.00	\$ 15,308.88	-	\$ 15,308.88	-	12
Material & Supplies	177.00	-	145.88	-	145.88	-	31.12
Municipal Expense	840.00	-	492.11	-	492.11	-	347.89
Veterans' Aid Benefits	85,000.00	-	82,467.51	-	82,467.51	2,532.49	-
Balance 1/1/73	1,200.00	-	1,200.00	-	1,200.00	-	-
School Department							
Salaries	10,689,244.00	39,815.58	10,375,138.46	161,664.10	10,536,802.56	192,257.02	-
Transportation	551,070.00	-	518,854.15	-	518,854.15	2,750.00	29,465.85
Central Office	29,643.00	26,333.00	42,578.95	-	42,578.95	13,333.00	64.05
Pupil Services	43,944.00	12,745.10	54,535.28	-	54,535.28	2,153.42	40
Burlington High School	151,826.00	35,086.00	135,406.37	-	135,406.37	48,293.39	3,212.24
Francis Wymen Middle School	60,083.00	-	59,716.49	-	59,716.49	348.44	18.07
Marshall Simonds Middle School	59,296.00	10,000.00	58,306.12	-	58,306.12	10,911.52	78.36
Elementary Schools	125,778.00	-	123,637.67	-	123,637.67	1,876.92	263.41
Music	24,321.00	1,500.00	14,763.35	-	14,763.35	11,053.29	4.36
Saturday Enrichment	2,066.00	-	1,028.17	-	1,028.17	935.95	101.88
Physical Education	11,384.00	-	9,974.24	-	9,974.24	199.16	199.16
In Service Training	13,834.00	-	13,264.51	-	13,279.51	1,210.60	-
In State Conference	8,334.00	-	6,511.83	-	6,511.83	877.10	945.07
Audio Visual	43,515.00	-	42,320.41	-	42,320.41	1,184.95	9.64
Data Processing	32,610.00	-	24,998.41	-	24,998.41	5,777.00	1,834.59
Vocational	14,864.00	-	9,718.80	-	9,718.80	439.50	4,705.70
Adult Education	840.00	-	432.08	-	432.08	407.92	-
Summer School	1,700.00	-	-	-	-	1,694.73	5.27
Driver Education	1,550.00	-	1,550.00	-	1,550.00	-	-
Operation of Plants and Facilities	597,503.00	-	712,557.71	-	712,557.71	20,848.25	97.04
Youth Recreation	12,500.00	136,000.00	12,500.00	-	-	-	-

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1975	Balance to Surplus
Center School Repair Acct. - Art. No. 13							
School Bldg. Roof Resurfacing - Art. No. 31	30,640.00	-	21,641.97	-	21,641.97	8,998.03	-
Meadowbrook Play Area - Art. No. 11	2,310.00	-	-	-	-	2,310.00	-
Memorial School Heating - Art. No. 12	5,000.00	-	-	-	-	5,000.00	-
Data Processing	5,000.00	-	550.00	-	550.00	4,450.00	-
Balance 1/1/73	\$ 2,179.50	-	\$ 54.50	-	\$ 54.50	-	\$2,125.00
School Instructional							
Balance 1/1/73	10,016.66	-	7,903.60	-	7,903.60	-	2,113.06
Capital Outlay							
Balance 1/1/73	15,381.10	-	11,752.15	-	11,752.15	-	3,628.95
School Vocational							
Balance 1/1/73	898.00	-	701.00	-	701.00	-	197.00
In State Travel							
Balance 1/1/73	420.60	-	420.60	-	420.60	-	-
Transportation							
Balance 1/1/73	2,784.04	-	2,458.97	-	2,458.97	-	325.07
School Text							
Balance 1/1/73	5,284.35	-	3,737.74	-	3,737.74	-	1,546.61
School Services							
Balance 1/1/73	4,755.13	-	2,730.82	-	2,730.82	-	2,024.31
Maintenance of Plants							
Balance 1/1/73	9,635.67	-	4,555.48	-	4,555.48	-	5,080.19
Operation of Plants							
Balance 1/1/73	27,114.99	-	17,697.17	-	17,697.17	-	9,417.82
P L 874							
Balance 1/1/73	\$140,566.85	\$162,302.00	\$10,988.18	\$199,815.58	\$110,803.76	\$92,165.09	-
P L 864							
Balance 1/1/73	3,229.44	1,969.48	147.17	-	147.17	5,051.75	-
P L 91-230 Project 86 (P L 88-10)	565.47	35,197.80	24,328.47	-	24,328.47	11,434.80	-
School Cafeteria							
Balance 1/1/73	70,022.00	698,330.00	772,036.42	-	772,036.42	5,085.12	-
School Athletics							
Balance 1/1/73	94,680.00	-	96,623.51	-	96,623.51	11,066.26	-
Athletic Sweaters - Article No. 42							
Athletic Insurance							
Balance 1/1/73	13,009.77	-	2,500.00	-	2,500.00	-	-
Junior High Building Construction							
Balance 1/1/73	2,850.00	-	-	2,850.00	2,850.00	-	-
School Space Committee Expense							
School Space Needs Comm. Contracted							
Balance 1/1/73	58,763.71	-	-	-	-	58,763.71	30.00
School Space Part Time Salaries							
New High School Standing Space Comm.							
Balance 1/1/73	30.00	-	-	-	-	-	-
School Space Balance 1/1/73	6,224.73	-	-	-	-	6,224.73	-
	1,200.00	-	1,177.53	-	1,177.53	-	22.47
School Space Balance 1/1/73	3,449,695.58	-	3,227,046.07	-	3,227,046.07	222,649.51	-



	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1975	Balance to Surplus
School Committee							
Part Time Salaries	3,042.00	-	3,042.00	-	3,042.00	-	-
Expenses	10,275.00	-	9,902.95	-	9,902.95	-	372.05
Burglar Alarms - Article No. 28	10,500.00	-	-	-	-	10,500.00	-
Roof Repairs - Article No. 10	7,000.00	-	6,937.20	-	6,937.20	62.80	-
Elementary School Const. - Art. 5							
Balance 1/1/73	662.70	-	-	-	-	662.70	-
Shawsheen Valley Regional							
Vocational	327,260.00	-	327,260.00	-	327,260.00	-	-
Balance 1/1/73	81,536.00	-	81,536.00	-	81,536.00	-	-
Library							
Full Time Salaries	\$ 45,100.00	-	\$39,555.19	-	\$ 39,555.19	-	\$6,544.81
Part Time Salaries	36,000.00	-	34,539.65	-	34,539.65	-	1,460.35
Material and Supplies	4,350.00	-	3,738.08	-	3,738.08	-	611.92
Capital Outlay	1,955.00	-	1,947.75	-	1,947.75	-	7.25
Contracted Services	1,624.00	11,544.00	12,187.01	-	12,187.01	-	980.99
municipal Expense	564.00	-	196.11	-	196.11	-	367.89
Occupancy Expense	13,750.00	-	12,219.97	-	12,219.97	675.34	854.69
Texts	37,500.00	-	37,220.55	-	37,220.55	285.41	-
Balance 1/1/73	5.96	-	-	-	-	-	-
Construction							
Balance 1/1/73	99,262.16	-	-	-	-	99,262.16	-
Extension Project I-5							
Balance 1/1/73	3,400.00	-	3,400.00	-	3,400.00	-	-
Recreation Director							
Commissioner's Salaries	2,250.00	-	2,250.00	-	2,250.00	-	-
Full Time Salaries	28,774.00	-	28,994.26	-	28,994.26	-	-
Part Time Salaries	98,208.00	220.26	91,045.31	-	91,045.31	-	8,162.69
Material & Supplies	7,806.00	2,500.00	10,299.21	-	10,299.21	-	6.79
Balance 1/1/73	430.81	-	424.38	-	424.38	-	6.43
Contracted Services	2,350.00	-	2,282.58	-	2,282.58	-	67.42
Municipal Expense	360.00	-	360.00	-	360.00	-	-
Capital Outlay	1,175.00	-	676.50	-	676.50	498.50	-
4th July Contributions	-	185.00	74.57	-	74.57	-	110.43
Transportation	7,770.00	1,820.00	9,580.84	-	9,580.84	-	9.16
Balance 1/1/73	99.00	-	99.00	-	99.00	-	-
Special Children	-	1,000.00	375.00	-	375.00	625.00	-
Transportation Handicapped Children	-	250.00	250.00	-	250.00	-	-
Recreation Maintenance							
Full Time Salaries	103,640.00	-	98,033.20	-	98,033.20	-	5,606.80
Part Time Salaries	32,496.00	-	31,591.34	-	31,591.34	-	904.66
Material & Supplies	51,495.00	-	53,183.93	-	53,183.93	-	12.07
Occupancy Expense	24,139.00	1,700.00	28,716.19	-	28,716.19	-	22.81
Capital Outlay	13,950.00	4,800.00	13,945.73	-	13,945.73	-	4.27
Contracted Services	900.00	-	838.32	-	838.32	-	61.68
Municipal Expense	300.00	-	300.00	-	300.00	-	-
Fencing	5,000.00	-	4,865.72	-	4,865.72	-	134.28
Equipment Purchase - Article 33	7,800.00	-	6,480.27	800.00	7,280.27	-	519.73

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1975	Balance to Surplus
Rahanis Playground	6,000.00	-	5,757.89	-	5,757.89	-	242.11
Training Pool							
Balance 1/1/73	5,000.00	-	5,000.00	-	5,000.00	-	-
Fence Vets. Memorial Playground	3,457.08	-	3,457.08	-	3,457.08	-	-
Wading Pool	4,000.00	-	4,000.00	-	4,000.00	-	-
Lease Mitre Property	1.25	-	1.25	-	1.25	-	-
Simonds Park Expense Acct.							
Balance 1/1/73	\$ 56.98	\$10,000.00	\$7,897.93	-	\$ 7,897.93	\$2,159.05	-
Boston Land Acquisition							
Balance 1/1/73	1,475.00	-	-	-	-	1,475.00	-
Unclassified							
Reserve Fund	200,000.00	-	192,225.39	-	192,225.39	411.60	7,363.01
Refuse Disposal District	3,000.00	-	129.25	-	129.25	2,870.75	-
Judgments	15,014.53	-	40,467.14	-	40,467.14	(40,167.14)	-
Balance 1/1/73	(14,714.53)	-	-	-	-	-	-
Insurance	274,500.00	-	306,160.52	-	306,160.52	22,986.07	-
Balance 1/1/73	54,646.59	-	-	-	-	-	-
Medical Examination Expense	600.00	-	383.00	-	383.00	217.00	-
Industrial Development Committee							
Salaries	360.00	-	151.33	-	151.33	-	208.67
Expenses	4,700.00	-	4,164.48	-	4,164.48	-	535.32
Memorial Day Exercises	4,000.00	-	4,000.00	-	4,000.00	-	-
4th of July Celebration	4,500.00	-	4,387.86	-	4,387.86	-	112.14
175th Anniversary Celebration Acct.							
Dept. Reimbursement for	-	10,000.00	7,451.02	-	7,451.02	2,548.98	-
Insurance Damage	1,500.00	-	-	-	-	-	1,500.00
Mass. Water Pollution Control	10,734.00	-	-	-	-	21,468.00	-
Balance 1/1/73	10,734.00	-	-	-	-	-	-
State & County Unclassified							
M.B.T.A.							
Balance 1/1/73	257,101.13	-	253,510.52	-	253,510.52	6,710.00	-
State Audit	3,119.39	-	-	-	-	-	-
County Tax Assessment	11,887.32	-	11,887.32	-	11,887.32	-	-
Balance 1/1/73	230,054.13	-	237,688.06	-	237,688.06	3,677.96	-
State Assessment System	11,311.89	-	-	-	-	-	-
State Assessment System	921.84	-	921.84	-	921.84	-	-
T.B. Hospital County Assessment	11,643.66	-	27,319.03	-	27,319.03	(15,675.37)	-
County Retirement System Assessment	270,549.36	-	270,549.36	-	270,549.36	(18,485.79)	-
Balance 1/1/73	(18,485.79)	-	-	-	-	-	-
M.V.E.T. State Billing	2,074.05	-	2,074.05	-	2,074.05	-	-
Ipswich River Watershed	1,709.32	-	746.32	-	746.32	7,509.43	-
Balance 1/1/73	6,546.43	-	-	-	-	-	-
State Recreation Area	61,127.85	-	53,331.63	-	53,331.63	18,765.49	-
Balance 1/1/73	10,969.27	-	-	-	-	-	-
Metropolitan Area Planning Council	1,099.00	-	1,099.00	-	1,099.00	(1,092.74)	-
Balance 1/1/73	(1,092.74)	-	-	-	-	-	-
Metropolitan Sewerage Tax	114,138.93	-	101,995.62	-	101,995.62	24,275.62	-
Balance 1/1/73	12,132.31	-	-	-	-	-	-
Metropolitan Air Pollution Control	720.07	-	662.47	-	662.47	114.30	-
Balance 1/1/73	(171.90)	-	-	-	-	-	-
Air Pollution Control District	1,346.47	-	-	-	-	1,346.47	-

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1973	Balance to Surplus
Interest & Maturing Debt.							
Maturing Debt Interest	\$2,793,108.00	\$32,500.00	\$2,825,607.22	-	\$2,825,607.22	-	.78
Temporary Loan Interest	90,000.00	67,159.92	157,159.92	-	157,159.92	-	-
Maturing Debt Principal Payments	3,426,000.00	-	3,426,000.00	-	3,426,000.00	-	-
Fixed Debt							
Inside Limits							
Balance 1/1/73	1,166,000.00	-	406,000.00	-	406,000.00	760,000.00	-
Outside Limits							
Balance 1/1/73	19,695,000.00	-	1,575,000.00	-	1,575,000.00	18,120,000.00	-
Outside Limits W & S							
Balance 1/1/73	17,460,000.00	-	-	-	-	-	-
Appropriation	1,250,000.00	-	1,445,000.00	-	1,445,000.00	17,650,000.00	-
Loans							
Land Conservation Loan							
Balance 1/1/73	85,000.00	-	85,000.00	-	85,000.00	-	-
Drainage Loan No. 6							
Balance 1/1/73	10,000.00	-	10,000.00	-	10,000.00	-	-
Drainage Loan No. 7							
Balance 1/1/73	10,000.00	-	5,000.00	-	5,000.00	5,000.00	-
Surface Drainage Loan No. 8							
Balance 1/1/73	15,000.00	-	10,000.00	-	10,000.00	5,000.00	-
Surface Drainage Loan No. 10							
Balance 1/1/73	40,000.00	-	10,000.00	-	10,000.00	30,000.00	-
Surface Drainage Loan No. 11							
Balance 1/1/73	50,000.00	-	20,000.00	-	20,000.00	30,000.00	-
Surface Drainage Loan No. 12							
Balance 1/1/73	60,000.00	-	20,000.00	-	20,000.00	40,000.00	-
Surface Drainage Loan No. 13							
Balance 1/1/73	70,000.00	-	20,000.00	-	20,000.00	50,000.00	-
Serial Loan Sub Fire Station							
Balance 1/1/73	85,000.00	-	5,000.00	-	5,000.00	80,000.00	-
Highway Garage Loan							
Balance 1/1/73	34,000.00	-	4,000.00	-	4,000.00	30,000.00	-
Macadam Pavement Loan No. 7							
Balance 1/1/73	10,000.00	-	10,000.00	-	10,000.00	-	-
Macadam Pavement Loan No. 8							
Balance 1/1/73	20,000.00	-	20,000.00	-	20,000.00	-	-
Macadam Pavement Loan No.9							
Balance 1/1/73	\$175,000.00	-	\$45,000.00	-	\$45,000.00	\$130,000.00	-
High School Loan No. 1							
Balance 1/1/73	815,000.00	-	120,000.00	-	120,000.00	695,000.00	-
New High School Loan							
Balance 1/1/73	15,180,000.00	-	820,000.00	-	820,000.00	14,360,000.00	-
Junior High School Loan							
Balance 1/1/73	1,850,000.00	-	280,000.00	-	280,000.00	1,570,000.00	-
Meadowbrook School Loan							
Balance 1/1/73	225,000.00	-	45,000.00	-	45,000.00	180,000.00	-



	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures to and Transfers	Carried to 1975	Balance to and Surplus
Memorial School Loan							
Balance 1/1/73	32,000.00	-	32,000.00	-	32,000.00	-	-
Wildwood School Loan							
Balance 1/1/73	160,000.00	-	40,000.00	-	40,000.00	120,000.00	-
Pine Glen School Loan							
Balance 1/1/73	495,000.00	-	100,000.00	-	100,000.00	395,000.00	-
Fox Hill School Loan							
Balance 1/1/73	965,000.00	-	150,000.00	-	150,000.00	815,000.00	-
Library Building Loan							
Balance 1/1/73	225,000.00	-	40,000.00	-	40,000.00	185,000.00	-
Town Hall-Police Station Loan							
Balance 1/1/73	250,000.00	-	90,000.00	-	90,000.00	160,000.00	-
Water Loan No. 1							
Balance 1/1/73	28,000.00	-	4,000.00	-	4,000.00	24,000.00	-
Water Loan No. 2							
Balance 1/1/73	70,000.00	-	10,000.00	-	10,000.00	60,000.00	-
Water Loan No. 3							
Balance 1/1/73	60,000.00	-	5,000.00	-	5,000.00	55,000.00	-
Water Loan No. 6							
Balance 1/1/73	2,000.00	-	2,000.00	-	2,000.00	-	-
Water Loan No. 7							
Balance 1/1/73	9,000.00	-	9,000.00	-	9,000.00	-	-
Water Loan No. 8							
Balance 1/1/73	12,000.00	-	8,000.00	-	8,000.00	4,000.00	-
Water Loan No. 9							
Balance 1/1/73	28,000.00	-	14,000.00	-	14,000.00	14,000.00	-
Water Loan No. 10							
Balance 1/1/73	17,000.00	-	10,000.00	-	10,000.00	7,000.00	-
Water Mains Loan No. 5							
Balance 1/1/73	5,000.00	-	5,000.00	-	5,000.00	-	-
Water Mains Loan No. 6							
Balance 1/1/73	2,000.00	-	2,000.00	-	2,000.00	-	-
Water Supply Land Loan							
Balance 1/1/73	12,000.00	-	6,000.00	6,000.00	6,000.00	-	-
Additional Water Supply Land Loan No. 1							
Balance 1/1/73	35,000.00	-	5,000.00	-	5,000.00	30,000.00	-
Additional Water Supply Land Loan No. 2							
Balance 1/1/73	45,000.00	-	5,000.00	-	5,000.00	40,000.00	-
Reservoir Loan No. 1							
Balance 1/1/73	3,805,000.00	-	220,000.00	220,000.00	3,585,000.00	-	-
New Pumping Station Loan							
Balance 1/1/73	80,000.00	-	10,000.00	-	10,000.00	70,000.00	-
Water/Land Standpipe							
Balance 1/1/73	500,000.00	-	30,000.00	-	30,000.00	470,000.00	-
Reservoir Pipe Loan							
Balance 1/1/73	235,000.00	-	20,000.00	-	20,000.00	215,000.00	-
Sewer Loan No. 1							
Balance 1/1/73	1,380,000.00	-	60,000.00	-	60,000.00	1,320,000.00	-

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1975	Balance to Surplus
Sewer Loan No. 2							
Balance 1/1/73	2,660,000.00	-	230,000.00	-	230,000.00	2,430,000.00	-
Sewer Loan No. 3							
Balance 1/1/73	2,580,000.00	-	210,000.00	-	210,000.00	2,370,000.00	-
Sewer Loan No. 6							
Balance 1/1/73	40,000.00	-	5,000.00	-	5,000.00	35,000.00	-
Phase IV Sewerage							
Balance 1/1/73	2,540,000.00	-	390,000.00	-	390,000.00	2,150,000.00	-
Phase V Sewerage							
Balance 1/1/73	3,315,000.00	-	185,000.00	-	185,000.00	3,130,000.00	-
Phase VI Sewerage							
	1,250,000.00	-	-	-	-	1,250,000.00	-

# ANALYSIS OF LOANS

<u>Purpose</u>	<u>Balance</u> <u>1/1/73</u>	<u>Receipts</u> <u>1/1/73-6/30/74</u>	<u>Payments</u> <u>1/1/73-6/30/74</u>	<u>Balance</u> <u>6/30/74</u>
Highway Garage	\$ 34,000.00	\$ -	\$ 4,000.00	\$ 30,000.00
Sub Fire Station	85,000.00	-	5,000.00	80,000.00
Macadam Paving	205,000.00	-	75,000.00	130,000.00
Town Hall -				
Police Station	250,000.00	-	90,000.00	160,000.00
Conservation and Drainage	340,000.00	-	180,000.00	160,000.00
Library	225,000.00	-	40,000.00	185,000.00
Water	4,945,000.00	-	365,000.00	4,580,000.00
Sewer	12,515,000.00	1,250,000.00	1,080,000.00	12,685,000.00
Schools	19,722,000.00	-	1,587,000.00	18,135,000.00
<b>Total Outstanding Loans</b>	<b>\$38,321,000.00</b>	<b>\$1,250,000.00</b>	<b>\$3,426,000.00</b>	<b>\$36,145,000.00</b>

## **SCHEDULE OF TRUST FUNDS** Cash and Securities January 1, 1973 - June 30, 1974

			<u>Balance</u> <u>6/30/74</u>
Trust Savings Account			
Balance 1/1/73	\$125,361.32		
Add: Interest Earned and Deposits	23,044.41		
Less: Transfers to Expense Account		\$9,276.98	\$139,128.75
<u>Details by Trust</u>			
Cemetery - Perpetual Care Trust			
Balance 1/1/73	\$ 73,321.04		
Add: Interest Earned and Deposits	18,783.31		
Less: Transfers to Perpetual Care Trust		\$9,045.81	\$83,058.54
Simonds Library Trust			
Balance 1/1/73	1,911.37		
Add: Interest Earned and Deposits	151.77		
Less: Transfers to Library Trust		151.77	1,911.37
Cora B. McIntire Library Trust			
Balance 1/1/73	1,000.00		
Add: Interest Earned and Deposits	79.40		
Less: Transfers to Library Trust		79.40	1,000.00
Conservation Fund Trust			
Balance 1/1/73	842.02		
Add: Interest Earned	69.06		911.08
Stabilization Fund Trust			
Balance 1/1/1/73	48,286.89		
Add: Interest Earned	3,960.87		52,247.76



# TOWN OF BURLINGTON

## BALANCE SHEET - JUNE 30, 1974

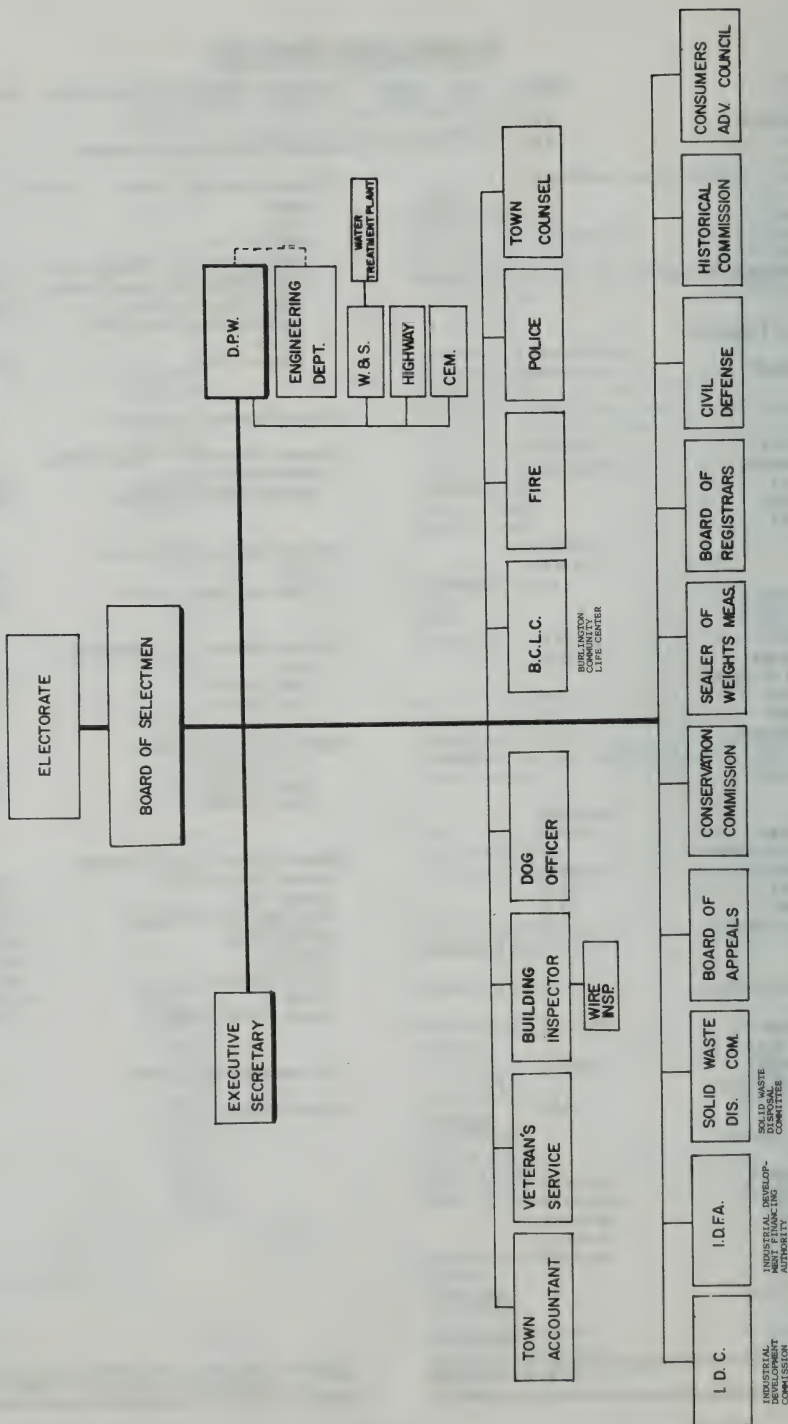
### GENERAL ACCOUNTS

Assets		Liabilities and Reserves	
Cash:		Payroll Deductions:	
General	\$4,181,931.07	Mass. Teachers' Retirement	\$ 2,770.44
		Tax Shelter Annuity	8,322.50
Federal Revenue Sharing	244,827.93	Group Hospitalization Insurance	4,378.48
		Group Life Insurance	332.63
Accounts Receivable:			\$ 15,804.05
Taxes:		Overpayments to be Refunded:	
Levy of 1974:		Real Estate Taxes - 1966	755.62
Personal Property	\$ 15,072.74	Burlington Water and Sewer	
Real Estate	617,321.96	District-Real Estate Taxes 1968	8.69
Levy of 1973:		Sewer Liens Added to Taxes:	
Personal Property	20,053.15	Levy of 1970	37.05
Real Estate	172,119.44	Water Liens Added to Taxes	
Levy of 1972:		Levy of 1969	3.84
Personal Property	14,440.40	Levy of 1967	34.28
Real Estate	42,748.22	Recording Fees	3.00
Levy of 1971:			842.48
Personal Property	7,170.09		
Real Estate	3,779.85	Guarantee Deposits:	
Levy of 1970:		Water	4,030.00
Personal Property	540.76	Sewer	7,600.00
Real Estate	3,500.94	Engineering	110.00
Levy of 1969:			11,740.00
Personal Property	847.14	Agency Receipts:	
Real Estate	4,448.23	County-Dog Sales	43.00
Levy of 1968:		County-Dog Licenses	2,584.20
Personal Property	1,250.81	County-Dog Licenses County Refund	3,408.84
Real Estate	1,102.92	Excess Receipts	1,354.38
Levy of 1967:			7,390.42
Personal Property	1,415.49	Tailings:	
Real Estate	57.15	Unclaimed Checks	6,165.52
Levy of 1966:		Easement Utility Checks	2,995.50
Personal Property	410.58		9,161.02
Levy of 1965:		Gifts and Bequests:	
Real Estate	267.75	Cemetery Perpetual Care	995.00
Levy of 1964:			
Real Estate	281.25	Premium on Loans	62.50
	906,828.87	Federal Grants:	
Motor Vehicle Excise:		School:	
Levy of 1974	230,006.06	P.L. 864	5,051.75
Levy of 1973	67,909.72	P.L. 874	92,165.09
Levy of 1972	33,917.14	P.L. 89-10	11,434.80
Levy of 1971	23,901.57	General	
Levy of 1970	14,101.93	P.L. 92-512	244,827.93
Levy of 1969	4,866.58		353,479.57
Levy of 1968	2,292.53	Revolving Funds:	
Levy of 1967	1,511.24	School Lunch	5,085.12
Levy of 1966	1,220.15	School Athletics	11,066.26
Levy of 1965	455.36		16,151.38
Levy of 1964	162.68	Appropriation Balances:	
Levy of 1963	161.98	Revenue:	
Levy of 1962	28.43	General	1,014,125.62
	380,535.37	Non Revenue	
Burlington Water and Sewer		School Construction	281,413.22
District Taxes:		Library Construction	99,262.16
Levy of 1968		Town Hall & Police Station	8,946.75
Personal Property	10.89		
Levy of 1967:			
Personal Property	33.39		

# GENERAL ACCOUNTS (cont.)

Real Estate	70.10		Water and Sewer Construction	661,772.30	
Levy of 1966:					2,065,520.05
Personal Property	2.17				
Real Estate	15.50		Loans Authorized and Unissued		82,000.00
Levy of 1965:					
Real Estate	50.40		Overestimates Prior Years:		
		182.45	County:		
Loans Authorized		82,000.00	Tax	3,677.96	
			State:		
Special Taxes:			Metropolitan Bay Transp. Area	6,710.00	
Estate of Deceased Persons		3,492.25	Metropolitan Sewerage District	24,275.62	
			State Recreation Areas	18,765.49	
Tax Titles and Possessions:			Ipswich River Water Shed	7,509.43	
Tax Titles	116,086.84		Town:		
Tax Possessions	11,791.36		Chapter 32-B	21,517.17	
		127,878.20			82,455.67
Departmental:			Sale of Cemetery Lots Fund		20,092.50
Ambulance	20,140.66				
Veterans' Services	28,084.88		Receipts Reserved for Appropriation:		
		48,225.54	State Aid to Libraries	10,059.00	
			Insurance Reimbursements	12,339.86	
Aid to Highways:					22,398.86
State	24,368.56		Overlay Reserve and Surplus		
County	9,145.87		Town	5,842.22	
		33,514.43	Water and Sewer District	11,598.58	
					17,440.80
Sewer:			Overlays Reserved for Abatements:		
Use Charges	58,242.57		Town:		
Demand Charges	527.85		Levy of 1974	113,994.99	
Liens Added to Taxes:			Levy of 1973	19,351.57	
Levy of 1973	545.38				
Levy of 1971	17.03		Water and Sewer District:		
Guarantee Deposits	250.00		Levy of 1968	2,214.48	
		59,582.83	Levy of 1967	114.29	
			Levy of 1966	48.89	
Water:					135,724.22
Rates	205,640.23		Revenue Reserved until Collected:		
Demand Charges	922.72		Motor Vehicle Excise	380,535.37	
Liens Added to Taxes:			Special Tax	3,492.25	
Levy of 1973	1,478.21		Tax Title and Possession	127,878.20	
Levy of 1972	112.50		Departmental	48,225.54	
Levy of 1966	32.20		Highway	28,750.00	
Miscellaneous Receipts	3,117.27		Sewer Charges	58,145.78	
		211,303.13	Water	211,265.01	
Unprovided for or Overdraws			Sewer Miscellaneous	1,150.00	
Accounts:					859,442.15
County Hospital	15,675.37		1975 Appropriation Control		18,616,588.00
Metropolitan Area					
Planning District	1,092.74		Surplus Revenue		2,282,067.42
Air Pollution Control					
District	114.30				
		16,882.41			
Overlay Deficits					
Levy of 1972	129,709.60				
Levy of 1971	107,048.49				
Levy of 1970	86,194.24				
Levy of 1969	64,884.12				
Levy of 1968	32,371.16				
		420,207.61			
Revenue 1975		17,881,964.00			
<b>TOTAL ASSETS</b>		<b>\$ 24,599,356.09</b>	<b>TOTAL LIABILITIES AND NET WORTH</b>		<b>\$ 24,599,356.09</b>

Feb 1975





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RESERVOIR & WATER TREATMENT PLANT

# TOWN OF BURLINGTON 1975 ANNUAL REPORT



BURLINGTON  
PUBLIC LIBRARY

FEB 7 1977



# In Memoriam

## **CHARLES L. SHEA**

**1926 - 1975**

Selectman  
1957—1966

## **MAUDE GRAHAM**

**1888 - 1975**

Town Clerk  
1934—1969

## **DAVID WARD**

**1893 - 1973**

Selectman  
1954—1959

## **DR. VINCENT JESTICE**

**1937 - 1975**

Associate Principal  
Burlington High School

## **KENNETH MacIVER**

**1912 - 1975**

Selectman  
1956—1957  
Town Accountant

## **GEORGIANNA NELSON**

**1893 - 1975**

Board of Welfare





ANNUAL REPORTS  
OF THE TOWN OFFICERS OF  
BURLINGTON, MASS.

For The Year Ending  
December 31,  
1975

A part of Woburn 1642

The Town of Burlington was incorporated as a town February 28, 1799

A Woburn Precinct as of 1730

The population as of January 1975 — 24,268 (Town); March 1975 — 24,374 (State)

Area of the Town 7,577.6 acres or 11.88 square miles

Elevation at Town Hall 220 feet above sea level

Burlington is in the 7th Congressional District. Our representative is Torbert Macdonald, 63 Appleton Street, Malden

Burlington is in the 3rd Councilor District. Our representative is G. Edward Bradley, 355 Broadway, Somerville

Burlington is in the 5th Senatorial District. Our Senator is Ronald C. MacKenzie, 18 Spruce Hill Road, Burlington

Burlington is in the 34th Middlesex District. Our representative is Robert A. Vigneau, 5 Elm Avenue, Burlington

Annual Town Election is determined by Town Meeting

Town Meeting is a continuous session which cannot adjourn for longer than 120 days

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## ELECTED OFFICIALS

TOWN CLERK	Catherine R. McKim	1976
MODERATOR	Robert H. Gordon	1976
SELECTMEN	Angelo A. Murgo, Chairman Michael J. Wislowski, Vice Chairman Thomas J. Flaherty, Jr. John P. Miller Howard E. Strachan Jr.	1976 1977 1976 1977 1978
ASSESSORS	Elmer J. Morrison, Chairman Timothy J. Cosgrove George C. Gormley (resigned 9/30) John W. Dillon (appointed 10/7)	1978 1976 1977 1976
TREASURER	Arthur A. Zervas John E. Fogelberg (appointed temp. Town Treasurer 9/20/74)	1977
TAX COLLECTOR	John E. Fogelberg	1977
SCHOOL COMMITTEE	Ronald J. Saloman, Chairman Marianne W. Brenton, Vice Chairman Joan Miles Rita M. McGinness Richard D. Fusco	1976 1978 1977 1977 1978
LIBRARY TRUSTEES	Marie Seminatore, Chairman John Fogelberg Blanche Tommasino Richard D. Finlayson Beverly Scholl Alan McCarthy	1978 1978 1977 1977 1976 1976
PLANNING BOARD	Frank E. Baxter, Chairman Edward J. Gaffey, Vice Chairman Alfred D. Laing Yvette S. Attaya John G. McBride Gerald J. Rourke (resigned 10/1) Robert E. Factor (appointed 11/12) Charles C. Crevo (resigned 6/1) Marie Saia (appointed 8/20)	1978 1977 1976 1977 1980 1979 1976 1980 1976
BOARD OF HEALTH	Dr. James Dillingham, Chairman Eugene T. McSweeney, Vice Chairman Michael Cunningham	1976 1978 1977
RECREATION COMMISSION	Francis White, Chairman Michael O'Regan, Vice Chairman Charles MacWilliam Marie R. Saia (appointee for 1 year from Planning Bd.) Richard Fusco (appointee for 1 year from School Comm.)	1977 1976 1978 1976 1976

# ELECTED OFFICIALS

FIRST CONSTABLE	Eugene T. McSweeney	1977
SECOND CONSTABLE	Albert J. Kelley	1977
BURLINGTON HOUSING AUTHORITY	John F. Murphy, Chairman	1977
State Appointee	John A. Marino, Vice Chairman	1979
	Mary E. Joyce, Assistant Treasurer	1979
	Samuel M. Roberto Jr.	1978
	William T. Flanagan	1976
Executive Director	Edward A. Malone	
SHAWSHEEN VALLEY	John G. Murphy	1978
REGIONAL—VOCATIONAL	Wallace G. Haigh	1976
TECHNICAL COMMITTEE		

## TOWN MEETING MEMBERS

### PRECINCT I — District "A"

3 Yr.	Francis E. Redfern	1978
	Charles F. McCarthy	1978
	Alan H. Katz	1978
2 Yr.	Frank J. DiTucci	1977
	Albert A. Ancil	1977
	Richard C. Wilde	1977
1 Yr.	C. Joseph Brown	1976
	Francis L. McLaughlin	1976
	William H. Dominick	1976

### PRECINCT I — District "B"

3 Yr.	Raymond W. McLaren (resigned 10/8/75)	1978
	Margaret Merlesena (elected 10/27/75 until April 1976)	
	Garry Feldman	1978
	William E. Alcott	1978
2 Yr.	Alice C. Brook	1977
	Harold McCabe	1977
	Leroy E. Tirrell (resigned 10/4/75)	1977
	Peter K. Scholl (elected 10/27/75 until April 1976)	
1 Yr.	Lawrence R. Benassi	1976
	Joseph A. Braccio	1976
	Mary C. Morgan	1976

### PRECINCT I — District "C"

3 Yr.	Gerald F. Lyons	1978
	Francis C. Serra	1978
	Florence A. Baturin (resigned 9/4/75)	1978
	Ann D. Colby (elected 10/6/75 until April 1976)	
2 Yr.	George A. Chaloux	1977
	Edward P. Doherty	1977
	Donald E. Willett	1977



## ELECTED OFFICIALS

1 Yr.	Guy DeFilippo	1976
	John D. Kelly	1976
	William V. McNamara	1976
PRECINCT II — District "D"		
3 Yr.	Anne E. Rowe	1978
	Michael Cool	1978
	Jean Marie Terrio	1978
2 Yr.	William A. Curtin Jr.	1977
	Mabel A. Nevins	1977
	Susan C. Burke	1977
1 Yr.	Paul F. Terrio	1976
	Mildred J. Nash	1976
	William J. Clark	1976
PRECINCT II — District "E"		
3 Yr.	Albert G. Vigneau	1978
	Franklin E. Pierce	1978
	Mark L. Sherwood	1978
2 Yr.	Francisco Ferriera	1977
	Stephen A. Zimmermann	1977
	James M. Hurley	1977
1 Yr.	Albert L. Fay Jr.	1976
	Thomas E. Murray Jr.	1976
	Frederick M. Sleeper (resigned 12/16/75)	
	Grace E. Taddeo (elected 1/19/76 until April 1976)	
PRECINCT II — District "F"		
3 Yr.	Robert A. Cassidy	1978
	Donald H. Chapman	1978
	Loretta M. Canning	1978
2 Yr.	Virginia J. Cummings (resigned 10/2/75)	1977
	James G. Dolan	1977
	Robert J. Cavanaugh	1977
1 Yr.	Virginia E. Mooney	1976
	Robert Theriault	1976
	Margaret M. Silva	1976
PRECINCT III — District "G"		
3 Yr.	Virginia M. Igo	1978
	Paul R. Raymond	1978
	Georgia R. Stasio	1978
2 Yr.	Edwin P. Kiley	1977
	James V. Copley (resigned 5/29/75)	1977
	Auralie P. Slowey (elected 6/16/75) until April 1976)	
	John A. Hofferty	1977

# ELECTED OFFICIALS

1 Yr.	Howard E. Bettinson	1976
	Paul J. Keenan	1976
	Bonnie E. Laskey	1976
PRECINCT III — District "H"		
3 Yr.	Virginia V. Cobb	1978
	Joan B. Hastings	1978
	Robert A. Castellano	1978
2 Yr.	Clarence W. Blair Jr.	1977
	Gordon L. Claar	1977
	Harold F. Pillsbury	1977
1 Yr.	Roger C. Plaisted	1976
	Harold B. Locke	1976
	Ralph Nazzaro	1976
PRECINCT III — District "J"		
3 Yr.	John C. Kent	1978
	Patricia A. Thompson	1978
	Donald J. Boggs	1978
2 Yr.	William L. Lynch	1977
	Patricia J. Angelo	1977
	Marguerite M. Petrone	1977
1 Yr.	Hope M. Paulsen	1976
	Rosemary Murgo	1976
	James J. Besse	1976
PRECINCT IV — District "K"		
3 Yr.	Margaret M. Vaccaro	1978
	Arthur J. Ferreira	1978
	Arthur Yau	1978
2 Yr.	Marie L. Daigle	1977
	Paul J. Mackey	1977
	James M. Angelo	1977
1 Yr.	Mary L. Rutherford	1976
	Herman G. Bowers	1976
	Ernest H. LeBlanc	1976
PRECINCT IV — District "L"		
3 Yr.	Lorraine R. Correia	1978
	Nancy L. Barkman	1978
	John E. Rowe (elected 3/32/75)	1976
2 Yr.	Philip G. DeVita	1977
	David P. Barkman	1977
	Donna F. Gundersen	1977
1 Yr.	Francis M. Norton	1976
	Vincent DeMorris	1976
	Edward J. Frasca	1976

## APPOINTED OFFICIALS

### PRECINCT IV — District "M"

3 Yr.	Patricia D. Burgomaster	1978
	Ronald J. Lamb	1978
	Ann M. Holmquest	1978
2 Yr.	G. Hartley Noble	1977
	Charles A. Holmquest	1977
	John J. Lutinski	1977
1 Yr.	Carolyn D. Wiggins	1976
	Marie R. Saia (resigned 9/4/75)	1976
	Anthony Saia (elected 10/6/75 until April 1976)	
	Joseph A. McComiskey	1976

## APPOINTED

### BOARD OF APPEALS

Robert Matarazzo, Chairman	1980
Peter Bandouveres, Vice Chairman	1978
Robert Jalbert, Clerk	1979
Carl Giannelli	1977
Edwin R. Ellis	1976
George Balian, Associate Member	1976
Gary Litchfield, Associate Member (resigned 7/14/75)	1976
Dominic D'Eramo, Associate Member (appointed 10/27 to replace G. Litchfield)	1976

### BOARD OF REGISTRARS

Oliver T. Little, Chairman	1977
Patricia A. Larson	1978
Robert M. Perry (resigned 3/75)	1976
Phyllis M. Rogers (appointed 3/75)	1976
Catherine R. McKim	

### TOWN ACCOUNTANT

Patrick J. Mullin	1977
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### EXEC. SEC'Y TO SELECTMEN

Donald J. Zollo	1976
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### TOWN COUNSEL

Zamparelli and Berman	1976
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### VETERANS' AGENT & VETERANS' GRAVE OFFICER

Charles P. Casassa (also Selective Service Agent)	1976
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### INSURANCE BROKER

Fred S. James & Company	1976
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### DEPT. OF PUBLIC WORKS

Angelo R. Orlandello	1976
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### CIVIL DEFENSE DIRECTOR

Richard B. Brown	1976
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### BUILDING INSPECTOR

Francis R. Moran	1976
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### POLICE CHIEF

Edward C. McCafferty	1976
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### FIRE CHIEF

Herbert W. Crawford	1976
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### DOG OFFICER/ANIMAL INSP.

Thomas K. Short	1976
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# APPOINTED OFFICIALS

TOWN ENGINEER	Wilfrid J. Nadeau	1976
METROPOLITAN AREA PLANNING COUNCIL	Frank Baxter	1978
COMMUNITY LIFE CENTER STUDY COMMITTEE	Aldena F. Maxham Guy DeFilippo Maria Pekala Nancy Barkman	1976
WAYS & MEANS COMMITTEE	Francis M. Norton, Chairman Arthur J. Ferreira Mary Louise Rutherford (replacing Chas. A. Holmquest) Virginia E. Mooney (replacing Carolyn Wiggins) William Lynch Courtney Lloyd Robert A. Castellano Carmen F. Girolamo Susan C. Burke (replacing Donna F. Gundersen) Michael Cool Barry F. Keefe James M. Angelo G. Hartley Noble Grace Taddeo (replacing John F. Lescher) Leonard F. Moniz	1978 1977 1978 1976 1976 1977 1978 1977 1978 1977 1978 1977 1978 1976
PERSONNEL BOARD	William Irving, Chairman Erik Fredrikson, Vice Chairman George Judge, Jr. Enrico Mongiello Roy Swanfeldt	1977 1978 1976 1976 1977
SCHOOL SPACE COMMITTEE	George Giggey, Chairman Fred Gunter, Vice Chairman Frank Joyce William Greene Robert Saltzberg	1977 1978 1977 1978 1978
HISTORICAL COMMISSION	Elizabeth B. Lowther, Chairman Vora F. Merrigan, Vice Chairman John E. Fogelberg Jerome J. Lynch Paul Arsenault George L. Proctor (Associate Member) William Russo (Associate Member)	1978 1976 1978 1976 1977 1976 1976
CONSERVATION COMMISSION	John S. Banfield, Chairman Paul Hennessey, Vice Chairman William S. Koury, Treasurer Whitney Coleman Nelson Eby Karen L. Fontneau Edward Hastings	1977 1976 1978 1977 1978 1978 1976

## APPOINTED OFFICIALS

CAPITAL BUDGET COMMITTEE	Brian P. Curtin, Chairman Mrs. Roberta Maxner, Vice Chairman Richard Lane J. Walter McCann Donald Chapman	1978 1977 1978 1978 1977
BY-LAW REVIEW COMMITTEE	William J. Clark, Chairman Frank Baxter, Vice Chairman Alfred D. Laing Robert Factor Mildred Nash	1976 1976 1976 1976 1976
INDUSTRIAL DEVELOPMENT COMMISSION	Gordon Caswell, Chairman Peter Scholl, Vice Chairman Nicholas Torto  Thomas O'Mahony Michael Cunningham	1980 1976 1977  1979 1980
M. B. T. A. ADVISORY BOARD	David Lustgarten	1976
SEALER OF WEIGHTS AND MEASURES	Alfred Laing	1976
WIRING INSPECTOR	William Fairweather	1976
COUNCIL ON AGING	Elmer J. Morrison, Chairman Rev. Richard Douse, Vice Chairman Wesley C. Arens Bernard W. Dupuis Clementine Marchant Sophie Coill Herman G. Bowers	1976 1978 1976 1976 1977 1977 1978
CONSUMERS' ADVISORY COUNCIL	Linda Swanfeldt Beverly Scholl	1978 1976
TOWN BEAUTIFICATION COMMITTEE	Albert Fay Jr. Toni Faria Emily Zapatka June S. Gordon	1978 1978 1977 1976
LAND USE & ZONING COMMITTEE	Gordon L. Claar, Chairman Robert Theriault Charles F. McCarthy Gary Feldman Donald E. Willett James Hurley Virginia Igo Lawrence Rice John Kent John Lutinski Marie R. Saia John E. Rowe	1976 1976 1977 1976 1976 1977 1977 1976 1977 1977 1977 1976
BURLINGTON CHARTER STUDY COMMITTEE	Albert G. Vigneau, Chairman James G. Dolan, Vice Chairman Joanna Reiff, Secretary Paul J. Keenan	   1976

## APPOINTED OFFICIALS

	Frank E. Baxter	
	James Marchese	
	John Annese	
RULES COMMITTEE	Joseph Brown, Chairman	1976
	Mabel Nevins, Vice Chairman	1976
	Loretta Canning, Secretary	1976
	Patricia Angelo	1976
	Lawrence Benassi	1976
	George Chaloux	1976
	Philip DeVita	1976
	Joseph McComiskey	1976
	Rev. Harold Pillsbury	1976
	Margaret Vaccaro	1976
	Albert G. Vigneau	1976
	Paul G. Raymond	1976
	Virginia Cunnings — resigned 10/7/75	
200th BICENTENNIAL COMMITTEE	Warren H. Foster	1976
	Peter Boudreau	1976
	Virginia E. Mooney	1976
	Dahlia Doyle	1976
	Diane Sferrino	1976
	Hope M. Paulson	1976
REGIONAL SOLID REFUSE DISPOSAL PLANNING COMM.	Sara J. Soney	To final
	Joseph Siegel	report
IPSWICH WATERSHED COMM.	Ernest H. LeBlanc	1976
ABERJONA RIVER COMM.	Angelo A. Murgo	1976
CABLE TELEVISION ADVISORY COMMISSION	Bernard B. Hurwitch	
	John G. McBride	
128 MUNICIPAL RESOURCE RECOVERY COMM.	Donald Muse	
SURVEY BOARD	Francis R. Moran	
	Wilfrid J. Nadeau	
	Herbert W. Crawford	
	Conrad Gauthier	
TRAFFIC STUDY COMMITTEE	Edward C. McCafferty	
	Herbert W. Crawford	
	Angelo R. Orlandella	
	Frank E. Baxter	
	Gerald F. Lyons	



# TOWN MEETINGS

## ADJOURNED [FIRST] TOWN MEETING

February 24, 1975

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

### ARTICLE 1 —

#### Re: Report of Town Officers & Committees

Report of Ways and Means Committee by Chairman A. Ferreira.

### ARTICLE 2 —

#### Re: Marshall Simonds Will

The motion as read by the Chair was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town accept from the Trustees under the will of Marshall Simonds, \$9500 for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

### ARTICLE 3 —

#### Re: Modernization & Addition to Fire Headquarters

The motion as read by the Chair was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$2000 from the following accounts:

Library, Occupancy Expense	
Encumbered Account	\$505.04
Town Counsel Legal Encumbered Account	\$500.00
Insurance Account	\$994.96

for the purpose of acquiring plans and specifications for the modernization and addition to Fire Headquarters, 21 Center Street, the same to be spent under the direction of the Fire Chief.

### ARTICLE 4 —

#### Re: Installation of Emergency Shower Heads

The motion as read by the Chair was moved and seconded by the Ways and Means Committee. The Capital Budget Committee was in favor and the Ways and Means Committee was in favor and it was unanimously voted to transfer the sum of \$14,000 from the following accounts:

Insurance Account	\$4310.51
Veterans Aid Benefits	
Encumbered Account	\$2532.49
Snow, Ice & Sand Removal Account	\$7157.00

to install emergency shower heads as per Board of Fire Prevention regulation which requires installation by

September 1, 1975, such funds to be allocated in the following manner: \$8400 for installations at Burlington High School to be spent under the direction of the School Space Committee and \$5600 for installations at the Marshall Simonds Middle School and the Francis Wyman Middle School to be spent under the direction of the School Committee.

### ARTICLE 5 —

#### Re: Town's share of Home Care Corporation

The motion as read by the Chair was moved and seconded. After some discussion it was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 6 —

#### Re: Police Material & Supply, Medical Account

The motion as read by the Chair was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$8000 from the Police Department Full Time Salary Account to the Police Department Material & Supply, Medical Account, same to be spent under the direction of the Board of Selectmen.

### ARTICLE 7 —

#### Re: Junior Clerk for Board of Assessors

The motion as read by the Chair was moved and seconded. It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 8 —

#### Re: Inspector for Board of Assessors

The motion as read by the Chair was moved and seconded. A motion to amend the Personnel By-Laws to include the position of a Full Time Inspector to the Board of Assessors in Group 85, was moved and seconded. After some discussion it was moved, seconded and so voted to postpone the amendment and main motion.

### ARTICLE 9 —

#### Re: Installation of Surface Drainage

The motion as read by the Chair was moved and seconded. Samuel Roberto of the Burlington Housing Authority spoke in favor of this article, the Board of Selectmen was in favor. The Ways and Means and the Capital Budget Committees were opposed. After some discussion a motion to terminate debate was seconded and so voted and the main motion carried as stated by the Chair. By a majority vote the Town voted to transfer \$45,000. from the following accounts:

## TOWN MEETINGS

Snow, Ice & Sand Removal Account	\$16,045.
Temporary Loan Interest Account	\$28,955.

to install surface drainage on Ward Street and Ganley Drive, in connection with the Burlington Housing Authority Elderly Project, same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to suspend the rules to consider Article 14 & 15 at this time. Moved, seconded and so voted to consider Article 15 before Article 14.

### ARTICLE 15 —

Re: Union School - Boiler Booster

A motion to transfer from the Temporary Loan Interest Account the sum of \$800.00 to purchase an engineering study for a heating system in the Union School, was seconded and after some discussion this motion ultimately failed, as stated by the Chair.

### ARTICLE 14 —

Re: Union School Renovations & Repairs

The motion as read by the Chair was moved, seconded and failed as stated by the Chair.

### ARTICLE 10 —

Re: Union School Conversion

The motion as read by the Chair was moved and seconded. The Capital Budget Committee was not in favor. After some discussion a motion to terminate debate was seconded and so voted and the main motion carried. By a clear majority the Town voted to transfer from the Temporary Loan Interest Account, the sum of \$5193.00 to renovate the basement of the Union School for the Council of Aging and as a Drop-In Center for the Senior Citizens, to be spent under the direction of the Council of Aging.

### ARTICLE 11 —

Re: Town Clerk's Salary Account

The motion as read by the Chair was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$1,277.15 from Temporary Loan Interest Account to be placed in the Town Clerk's salary account.

### ARTICLE 12 —

Re: Chapter 1140 - State Funds

The motion as read by the Chair was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town authorize the Department of Public Works to spend \$78,766. received by the

Town of Burlington under Chapter 1140 of the Acts of 1973 for the purpose of construction and maintenance of public roads in the Town, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 13 —

Re: Veterans' Aid Account

The motion as read by the Chair was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer \$32,000. from the Temporary Loan Interest Account to be used for the Veterans' Aid Account.

A motion to adjourn at this time was seconded and ultimately failed.

### ARTICLE 16 —

Re: Amendment - Zoning By-Law

The motion as read by the Chair was moved and seconded by the Land Use Committee. Mr. Laing Chairman of the Planning Board read a lengthy Planning Board report. Mr. Dry representative of TRW and their legal counsel spoke in opposition to this zoning by-law change. The Land Use Committee, The Industrial Development Committee and the By-Law Review Committee were in favor. After much discussion a motion to move the previous question was seconded and so voted. By a roll call (#1) of 43 in favor, 42 opposed and 23 not voting the motion failed on a 2/3 vote.

### ARTICLE 17 —

Re: Earth Removal By-Law

A substitute motion as read by the Chair was moved and seconded by the By-Law Review Committee. An amendment by the Land Use Committee was moved, seconded and so voted. The main motion as amended carried and by a clear majority the Town voted to amend the General By-Laws, Article XI, by striking "Sections 9.0 and 10.0" and substituting therefore the following: "Section 9.0"

**9.0 Earth Removal, Earth Moving, and Addition of Fill.** No person shall remove "Earth" from or add "Fill" to any land within the Town of Burlington except in conformance with this section.

#### 9.1 Definitions

**9.1.1** For the purpose of this By-Law, "Earth" shall include soil, loam, sand, gravel, clay, peat, rock, or other earth product.

**9.1.2** For the purpose of this By-Law, "Fill" shall include "Earth" and all non-organic solid materials.



## TOWN MEETINGS

9.1.3 For the purpose of this By-Law, "Board" shall mean the Board of Selectmen.

### 9.2 Administration Procedure

9.2.1 No earth shall be removed from nor fill added to land in the Town without a written permit from the Board. Notwithstanding this section, no permit is required for landscaping, gardening, and planting in the usual use of land.

9.2.2 Any person wishing to obtain or renew a permit shall file an application in such form as the Board may require together with a Topographical plan showing existing and finished grades. A filing fee of two hundred dollars shall accompany the application form when a hearing is required.

9.2.3 No permit shall be issued except as provided in section 9.2.6 below, until a public hearing has been held by the Board, notice of which shall be given at least fourteen days in advance in a newspaper of local circulation and the posting of copies thereof on municipal bulletin boards. Abutters and other parties in interest as determined by the Board shall be notified by certified mail.

9.2.4 No permit is transferable.

9.2.5 Each permit shall automatically expire upon the completion of the project for which it was issued or at such other time as may be specified by the Board. In no case shall a permit be issued for a period longer than eighteen months.

9.2.6 The Board may waive the issuance of a permit for the moving of earth entirely within an individual parcel if not in violation of any By-Law of the Town, provided that all minimum standards and limitations of this section are complied with, under the following circumstances:

In the construction of a building, of a road (public or private); as part of a farm, garden, nursery, or cemetery; and when incidental to landscaping, construction of a swimming pool, or similar activities in connection with an existing building.

9.2.7 The Board may waive the public hearing when application for permit is submitted for the following purposes:

9.2.7.1 In connection with those activities listed under 9.2.6 when an excess of earth has been created which is unnecessary and unusable at the site.

9.2.7.1.1 When such earth excess is created in connection with the construction of a building, the amount to be removed shall be limited to the volume of the foundation and basement excavation for the building.

9.2.7.1.2 When such earth excess is created in connection with the construction of a road, the amount to be removed

shall be limited to the excess of cut and fill required to satisfy Planning Board standards with respect to construction of ways.

9.3 General Limitation. No permit shall be issued, remain in force or be renewed for a project that will endanger the public safety or health, or constitute a nuisance.

9.4 Standards. The following requirements shall be the minimum operating standards for all earth moving or addition of fill.

#### 9.4.1 Operation Standards

9.4.1.1 No excavation or filling shall take place within 200 feet of existing public ways unless specifically permitted by the Board; and no excavation or filling shall take place within 50 feet of any adjoining lot where excavation or filling is not permitted. Natural vegetation shall be left and maintained on the undisturbed land.

9.4.1.2 Operations shall take place only between 7:30 A.M. and 5:00 P.M. Monday through Friday.

9.4.1.3 All loaded vehicles shall be covered to prevent dust and spilling of contents.

9.4.1.4 All trucking routes shall be subject to approval by the Chief of Police.

9.4.1.5 All unpaved access ways shall be treated with oil, stone, or other suitable material to reduce dust and mud.

9.4.1.6 During operations, when an excavation is located closer than 200 feet from a residential area or public way and where the excavation will have a depth of more than 15 feet with a slope in excess of 1:1, a nonclimbable fence at least 6 feet high shall be erected to limit access to this area.

9.4.1.7 No area shall be excavated or filled so as to cause or permit the accumulation of free standing water. Permanent drainage shall be provided as required by the Board.

9.4.1.8 All topsoil and subsoil shall be stripped from the operation area and stock-piled for use in restoring the area. No loam shall be removed from the Town.

9.4.1.9 Any temporary shelters or buildings erected on the premises shall be removed within 30 days after expiration of the permit.

9.4.1.10 No excavation or filling shall be allowed within 50 feet of a waterway unless specifically permitted by the Board.

9.4.1.11 No material shall be used for filling except "Fill" as defined in this section.



## 9.5 Restoration Standards

9.5.1 No slope shall be left steeper than one foot vertical to two feet horizontal.

9.5.2 All debris, organic material, and boulders shall be removed from the site or disposed of as required by the Board.

9.5.3 Prior to the expiration date of the permit, ground levels and grades shall be established as shown on the completed Topographical plan.

9.5.4. Topsoil shall be spread over the disturbed area to a minimum depth of four inches. This soil shall be treated with fertilizer and seeded as required. Trees or shrubs shall be planted as required. The planted area shall be protected from erosion during the establishment period.

9.5.5 "As built" drawings shall be prepared by a registered Engineer or Land Surveyor at a scale of 1" equals 40' or a scale acceptable to the Board, showing final grades; location of monuments and their elevation; location and size of underground drainage and other utilities installed; the location, boundaries, and depth of organic fill areas; the location of access roads; and similar permanent improvements when the site is completed. Such "as built" drawings shall be prepared and submitted to the Board before any release of performance guarantee.

9.6 Performance Guarantee. A Cash deposit, a Bank deposit, or Certified check will be required in an amount sufficient to comply with the terms of the permit and this section. In the event that the permit holder does not complete all work covered by the terms of the permit the Town may use all or part of the security deposit to complete such work. The security deposit or the balance thereof will be released only after the land has been restored as outlined above and sufficient time has elapsed to indicate that the seeding and planting are established and the drainage is satisfactory.

## 9.7 General Administration

9.7.1 The Board and its agents shall be permitted access to inspect the premises at all times.

9.7.2 Upon petition of the permit holder, the Board, after a public hearing, may reissue and/or modify the permit.

9.7.3 The Board, after notice to permit holder and a hearing, if requested, may order the revocation or suspension of a permit if the conditions established thereunder are not complied with; but the permit holder in such situation shall not be relieved of his obligations thereunder.

9.7.4 Any earth moving, earth removal, or filling project in progress, or authorized by a permit under any other By-Law, at the time this section becomes effective, shall

forthwith be subject to the provisions of this section, and the owner of the involved land shall, within 30 days after the effective date of this section, submit an application for a permit as prescribed. The effective date of such permit shall be the effective date of this section.

## 9.8 Violations

9.8.1 The Board, if it concludes that there has been a violation of this By-Law, shall send to the offender by certified mail, a notice ordering immediate compliance with the terms of the permit and this section.

9.8.2 The penalty for violation of this By-Law shall be a fine of not more than fifty dollars for the first offense; not more than one hundred dollars for the second offense; and not more than two hundred dollars for any subsequent offense. Each day a violation continues, after notification, shall be a separate offense, except that each truckload of earth or portion thereof removed from the premises shall be considered a separate offense.

Approved by Attorney General, 5-20-'75

Advertised in Burlington Times Union, 6-12, 19, 26-'75

## ARTICLE 18 —

### Re: Amendment — Zoning By-Law

The motion as read by the Chair was moved and seconded. Planning Board was 7-0 in favor. An amendment by E. LeBlanc was seconded and so voted. The main motion as amended carried and it was unanimously voted that the Town amend the Zoning By-Law, Section 10.0 — Setbacks and Yards in other than Residential Districts, by striking Subsection 10.1 and by inserting in Subsection 10.2 the words "or a Business District" after the words Industrial District in line one, and "or Business District" after the words Industrial District in line five, and "or Business District use" at the end of the section.

Approved by Attorney General, 5-20-'75

Advertised in Burlington Times Union, 6-12, 19, 26-'75

## ARTICLE 19 —

### Re: Disposal of Fire Alarm Truck

The motion as read by the Chair was moved and seconded and by a clear majority the Town voted to authorize the Fire Chief to sell by sealed bids, a 1957 Ford cab & chassis identification no F50J7E29785, which shall be received no later than March 21, 1975 at 4 P.M.

If no bids are received, the Chief will have the right to dispose of same for junk purposes.

# TOWN ELECTION

## ARTICLE 25 —

Re: Mitre Corp.

The motion as read by the Chair was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town authorize the Board of Recreation Commissioners to enter into an agreement with the Mitre Corporation for the consideration of \$1.25, a lease to run for fifteen months (15) commencing on April 1, 1975, and ending June 30, 1976, on a certain parcel of land containing + 159,000 square feet of land, this land being part of a parcel of land bounded on the east by Lowell Road, also known as Middlesex Turnpike, on the south by Bedford Street, and on the northwest by the town line of Bedford, Massachusetts.

A motion to reconsider Article 16 was seconded. After much discussion a motion to terminate debate was seconded and so voted and the motion to reconsider failed on a 2/3 vote.

A resolution by the Ways and Means Committee was moved, seconded and so voted as follows:

RESOLUTION: Be it resolved that the Charter Study committee is directed to review the present procedures used in collecting of all funds in the Town of Burlington and to report back to the Town Meeting at the Fall session any recommendations for possible changes in our procedures. If the possible changes that are recommended require a Town Meeting vote, they are directed to place on the Fall warrant the articles necessary to implement such changes.

It was moved, seconded and so voted to adjourn at 1:15 A.M. until May 12, 1975 at 7:30 P.M.

Respectfully submitted,

CATHERINE R. McKIM, Town Clerk

1975

## Proceedings at the Annual Town Election

March 1, 1975

The Polls for the Annual Town Election March 1, 1975 were opened at 8:00 A.M. The Polls were opened with the reading of the Warrant. All Precinct workers were sworn in by the Wardens. The machines were all checked, they were all sealed and the public counters all read zeros. The polls were closed at 8:00 P.M.

Precinct 1 — Warden — Betty Yetman  
Precinct 2 — Warden — Donald N. Sleeper, Jr.  
Precinct 3 — Warden — William Edgerly  
Precinct 4 — Warden — Virginia M. Igo

Precinct 1 — Votes Cast — 1043  
Precinct 2 — Votes Cast — 906  
Precinct 3 — Votes Cast — 817  
Precinct 4 — Votes Cast — 884

The total number of votes cast was 3,650. This includes ABSENTEE VOTES — Prec. 1-23; Prec. 2-14; Prec. 3-4; Prec. 4-10; Total 51.

Moderator — 1 Yr. [1]	Prec.1	Prec.2	Prec.3	Prec.4	Total
Robert H. Gordon	794	712	615	702	2823
BLANKS					827
Selectman—3 Yrs. [1]					
Howard E. Strachan, Jr.	683	664	574	587	2508
Peter A. Koczur	46	53	37	26	162
Virginia E. Mooney	271	180	176	241	868
BLANKS					112
School Committee — 3 Yrs. [2]					
Marianne W. Brenton	398	428	372	446	1644
Richard D. Fusco	657	610	539	565	2371
Harold McCabe	331	202	241	230	1004
Robert D. Saltzberg	374	318	235	271	1198
BLANKS					1083

# TOWN ELECTION

## Assessor — 3 Yrs. [1]

Elmer J. Morrison	771	702	642	681	2796
BLANKS					854

## Planning Board — 5 Yrs. [2]

Charles C. Crevo	567	476	409	416	1868
John G. McBride	513	453	423	479	1868
Howard G. Hunter	464	413	357	439	1673
BLANKS					1891

## Planning Board — 2 Yrs. [1]

Edward J. Gaffey	650	478	398	411	1937
Arthur Yau	240	272	264	373	1149
BLANKS					564

## Board of Health — 3 Yrs. [1]

Eugene T. McSweeney	756	681	602	652	2691
Thomas Rutherford				1	1
BLANKS					958

## Library Trustee — 3 Yrs. [2]

John E. Fogelberg	726	671	585	643	2625
Marie G. Seminatore	678	602	555	572	2407
BLANKS					2268

## Library Trustee — 1 Yr. [1]

Alan R. McCarthy	759	656	577	647	2639
BLANKS					1011

## Recreation Commission — 3 Yrs. [1]

Charles A. MacWilliam	790	701	598	676	2765
BLANKS					885

## Shawsheen Valley Reg. Voc. Tech. School Com. — 3 Yrs. [1]

John G. Murphy	765	667	585	671	2688
BLANKS					962

Referendum Question No. 1 — Shall licenses be granted in this Town for the operation, holding or conducting a game commonly called beano?

YES	429	332	329	544	1634
NO	162	149	144	201	656
BLANKS					1360

## Referendum Question No. 2

A. Section 7A — Chapter 32B — Shall the town, in addition to the payment of fifty per cent of a premium for contributory group life and health insurance for employees in the service of the Town and their dependents, pay a subsidiary or additional rate?

YES	253	163	158	247	821
NO	311	291	288	457	1347
BLANKS					1482

B. Section 8A — Chapter 32B — Shall the town distribute to its insured employees, after deducting the Town's total administrative cost, the balance of any group insurance dividend which shall be based upon the employees' proportionate



## TOWN MEETINGS

share of the total premiums paid for all insurance coverages?

	YES	286	194	183	322	985
	NO	258	248	245	365	1116
BLANKS						1549

## TOWN MEETING MEMBERS

### PRECINCT 1 — District "A"

#### 3 Years

Charles F. McCarthy (213)  
Francis E. Redfern (225)  
Alan H. Katz (202)

#### 2 Years

Albert Ancil (14)

### PRECINCT 1 — District "B"

#### 3 Years

William E. Alcott (220)  
Raymond W. McLaren (281)  
Garry Feldman (244)  
Peter K. Scholl (206)

### PRECINCT 1 — District "C"

#### 3 Years

Gerald F. Lyons (193)  
Francis C. Serra (153)  
Florence Baturin (38)  
Brian Curtin (4)

### PRECINCT 2 — District "D"

#### 3 Years

Anne E. Rowe (224)  
Michael Cool (177)  
Vincent A. DeLuca (131)  
Robert E. Factor (140)  
Jean Marie Terrio (158)

### PRECINCT 2 — District "E"

#### 3 Years

Franklin E. Pierce (192)  
Albert G. Vigneau, Jr. (199)  
Francis X. Holmes (129)  
Mark L. Sherwood (170)

#### 1 Year

Frederick M. Sleeper (13)

### PRECINCT 2 — District "F"

#### 3 Years

Loretta M. Canning (140)  
Donald H. Chapman (142)  
Robert A. Cassidy (152)

### PRECINCT 3 — District "G"

#### 3 Years

Virginia M. Igo (185)  
Paul R. Raymond (174)  
Georgia R. Stasio (164)

#### 1 Year

Bonnie E. Laskey (167)

### PRECINCT 3 — District "H"

#### 3 Years

Joan B. Hastings (203)  
Warren W. Berglund (137)  
Robert A. Castellano (145)  
Virginia V. Cobb (208)

### PRECINCT 3 — District "J"

#### 3 Years

John C. Kent (155)  
Patricia A. Thompson (155)  
Donald J. Boggs (129)  
Roberta M. Maxner (115)

### PRECINCT 4 — District "K"

#### 3 Years

Arthur J. Ferreira (175)  
Ralph L. Fiore (161)  
Margaret M. Vaccaro (189)  
Margaret S. McBride (139)  
Arthur Yau (165)  
Leo Murray (1)

### Precinct 4 — District "L"

#### 3 Years

Nancy L. Barkman (167)  
Lorraine R. Correia (168)

### PRECINCT 4 — District "M"

#### 3 Years

Ann M. Holmquest (181)  
Ronald J. Lamb (192)  
Patricia D. Burgomaster (194)  
Aldena F. Maxham (101)

On March 10, 1975 a Citizens' Petition containing 1000 signatures, for a Referendum on Article 18 of the February 24th Town Meeting, was submitted to the Board of Selectmen. Seven hundred, fifty (750) valid signatures were checked and re-submitted to the Selectmen. The Board of Selectmen in regular session on Monday, March 24th, duly voted to schedule the date for the Special Election for Saturday, April 5, 1975. The polls to be open from 8:00 A.M. to 8:00 P.M.

ATTEST:

CATHERINE R. McKIM, Town Clerk

**ADJOURNED TOWN MEETING**

[SECOND—SPECIAL]

March 31, 1975

The following members from District L, Nancy Barkman, Phillip DeVita, Lorraine Correia, Edward Frasca, Francis Norton, met to fill a vacancy in that district. The names of John E. Rowe, 7 Meadowcroft Road and George Skelton, Wheatland Street were placed in nomination. The first ballot cast resulted in 4 votes for John E. Rowe and 1 vote for George Skelton, making John E. Rowe the duly elected member.

A quorum being present the meeting was called to order at 7:45 P.M. with a salute to the flag.

All newly elected members were asked to rise and were sworn in by the Moderator.

It was moved, seconded and so voted to appoint G. Hartley Noble as Deputy Moderator.

**ARTICLE 1 —**

**Re: Collective Bargaining Agreement with the Fire-fighters.**

The main motion (P. Pollicelli) was moved by A. Vigneau and seconded by G. Chaloux. To see if the town will vote to transfer the sum of \$60,000.00, \$30,000. from the Snow, Ice, & Sand Removal Account, \$12,000. from the Temporary Loan Account and \$18,000. from Free Cash, to provide funds for the operation of the Fire Department under the terms of the recently enacted contract; same to be spent under the direction of the Fire Chief, subject to the approval of the Board of Selectmen, or do or act anything in relation to the same.

Full Time Salary	\$54,514.
Clothing	5,150.
Education	200.
Expense & Travel	100.
Selectmens Central Supply	36.
<b>TOTAL</b>	<b>\$60,000.</b>

A substitute motion was moved and seconded by the Ways and Means.

From Snow, Sand & Ice Account	\$30,000.
From Temporary Loan Interest Account	12,000.
From Free Cash	51,606.
	<hr/> \$93,606.
To Fire Dept. Full Time Salary	\$80,324.
To Fire Dept. Cont. Services	3,000.
To Fire Dept. Spec. Acc. Education	400.
To Fire Dept. Spec. Acc. Clothing	5,225.
To Fire Dept MELT	100.
Selectmen — Central Supply	122.
To Fire Dept. Death Benefits,	
Spec. Account	3,435.
Legal Expense	1,000.
	<hr/> \$93,606.

A motion to divide the question on the substitute motion was seconded. Article 3 was defeated. The Moderator ruled that Article 6 was not a cost item. A motion to overrule the Moderators decision was seconded and subsequently failed. Article 7 was defeated.

It was moved and seconded to vote the remaining Articles in one package. An amendment to this motion by G.H. Noble was seconded. "Except Section No's 9.03, 12.07, 14, 17.03, 20.1, 20.2, 20.3, 24.01, 29.02, 29.4, 26.01, 26.02, 26.04 and 30.00." An amendment by C. Holmquest "to designate all excluded items as cost items", was seconded and defeated.

Albert L. Fay notified the Chair that since he was a Town Meeting Member and a firefighter, he would abstain from voting.

Mr. Nobles' amendment failed.

The motion to vote all items after Article 7 in a single package passed.

The substitute motion failed and the main motion was defeated.

John E. Rowe was sworn in by the Moderator.

It was moved, seconded and so voted to adjourn at 11:30 P.M. until May 12th at 7:30 P.M.

Respectfully submitted,

CATHERINE R. McKIM, Town Clerk

## TOWN MEETINGS

### Proceedings at the Referendum Election

April 5, 1975

The Polls for the Special Referendum Election April 5, 1975 opened at 8:00 A.M. The Polls were opened with the reading of the Warrant. All Precinct workers were sworn in by the Wardens. The machines were all checked, they were all sealed and the public counters all read zeros. The polls were closed at 8:00 P.M.

Precinct 1 — Warden — Betty Yetman  
Precinct 2 — Warden — Donald N. Sleeper, Jr.  
Precinct 3 — Warden — Virginia M. Igo  
Precinct 4 — George L. Judge, Jr.

Precinct 1 — Votes Cast — 473  
Precinct 2 — Votes Cast — 694  
Precinct 3 — Votes Cast — 498  
Precinct 4 — Votes Cast — 370

The total number of votes cast was 2,035. This includes, ABSENTEE VOTES — Prec. 1 — 2; Prec. 2 — 4; Prec. 3 — 3; Prec. 4 — 0.

#### Referendum Question No. 1

	Prec.1	Prec.2	Prec.3	Prec.4	Total
YES	374	564	409	264	1611
NO	98	130	89	106	423
BLANKS	1				

ATTEST:

CATHERINE R. McKIM, Town Clerk

#### ADJOURNED [THIRD] TOWN MEETING

May 12, 1975

A quorum being present the meeting was called to order at 7:55 P.M. with a salute to the flag.

##### ARTICLE 1 —

Re: Report of Town Officers & Committees

The report of the Rules Committee was submitted.

##### ARTICLE 2 —

Re: Authorization of the Treasurer to Borrow

The motion as read by the Chair was moved and seconded and it was unanimously voted that the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1975, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

It was moved, seconded and so voted to suspend the

rules to take out of order and act on Articles 6, 7, 9, 24, 29, 30 and 44, at this time.

##### ARTICLE 6 —

Re: Transfer of Funds — Machinery Account

A substitute motion was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer \$9500 from DPW Full Time Salaries Account and apply \$5000 to the DPW Machinery Account and \$4500 to the DPW Capital Outlay Account, the same to be spent under the direction of the Board of Selectmen.

The main motion as substituted carried.

##### ARTICLE 7 —

Re: Transfer of Funds — Occupancy Expense

The main motion was moved and seconded. A substitute motion was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer \$30,000, \$15,500 from DPW Full Time Salaries Account and \$14,500 from Snow, Ice and Sand Removal Account, to the DPW Occupancy Account, the same to be spent under the direction of the Board of Selectmen. The main motion as substituted carried.



**ARTICLE 9 —**

**Re: Transfer of Funds — Police Expense Account**

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$14,000., \$8,000. from Overlay Surplus Account, \$2,500. from Snow, Ice and Sand Removal Account \$900. from Temporary Loan Interest Account and \$2,600. from Insurance Claim Account and apply \$3,500. to the Police Department Occupancy Account and \$10,500. to the Police Department Materials and Supplies Account, the same to be spent under the direction of the Board of Selectmen.

**ARTICLE 24 —**

**Re: Recreation Maintenance Occupancy Expense Account Transfer of Funds**

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$2450 from Overlay Surplus Account to the Recreation Maintenance Occupancy Account, same to be spent under the direction of the Recreation Commissioners.

**ARTICLE 29 —**

**Re: Transfer of Funds — Street Lighting Account**

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$17,050 from Temporary Loan Interest Account to the Selectmen's Street Lighting Account, same to be spent under the direction of the Board of Selectmen.

**ARTICLE 30 —**

**Re: Transfer of Funds — Town Hall Maintenance Occupancy Account**

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$6400 from Insurance Claims Account to the Town Hall Maintenance Occupancy Account, same to be spent under the direction of the Board of Selectmen.

**ARTICLE 44 —**

**Re: Transfer of Funds — Town Meetings and Elections**

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$3268. from Overlay Surplus Account to Town Meetings and Elections Budget.

It was moved, seconded and so voted to suspend the rules to take out of order and consider Articles 31, 32, 77, 28, 36, 81, 80, 68, 69, 70, 71, 73, 74, 75, 76, 78, and 82 at this time.

**ARTICLE 31 —**

**Re: Junior Clerk for Board of Assessors**

It was moved, seconded and so voted to postpone indefinitely.

**ARTICLE 32 —**

**Re: Board of Assessors Inspector Salary**

It was moved, seconded and so voted to postpone indefinitely.

**ARTICLE 77 —**

**Re: Amendment — Personnel By-Law**

A motion to establish the position of Inspector for the Board of Assessors was moved & seconded. The Personnel Board was in favor, the Ways & Means Committee was opposed. The main motion failed by a clear majority.

**ARTICLE 28 —**

**Re: Summer Employment for Burlington Youth**

It was moved, seconded and so voted to postpone indefinitely.

**ARTICLE 36 —**

**Re: Full Time Salary for Personnel Director**

It was moved, seconded and so voted to postpone indefinitely.

**ARTICLE 81 —**

**Re: Amendment Personnel By-Law [Personnel Director]**

The main motion was moved and seconded. The Personnel Board was in favor. The Ways and Means Committee was opposed. The main motion failed by a clear majority.

**ARTICLE 80 —**

**Re: Salary Classification [Local Inspector]**

The main motion was moved and seconded. The Personnel Board was in favor. The Ways and Means was opposed. After much discussion a motion to move the previous question carried and the main motion failed as stated by the Chair.

**ARTICLE 68 —**

**Re: Electrical Pumping Station Operator Water & Sewer Div., DPW**

The main motion was moved and seconded by the Ways and Means Committee. The Personnel Board was in favor and the Ways and Means was in favor. By a clear

## **TOWN MEETINGS**

majority the Town voted to amend the Personnel By-Law by amending the salary classification plan to establish the position of Electrical Pumping Station Operator, Water and Sewer Division, Department of Public Works, under Group 92.

### **ARTICLE 69 —**

**Re: Establish Position for Police Department**

It was moved, seconded and so voted to postpone indefinitely.

### **ARTICLE 70 —**

**Re: Reclassifications — Police Department**

It was moved, seconded and so voted to postpone indefinitely.

### **ARTICLE 71 —**

**Re: Amendment to Personnel Part-time Salary Plan**

It was moved, seconded and so voted to postpone indefinitely.

### **ARTICLE 73 —**

**Re: Amendment — Personnel By Assessor-Appraiser**

The main motion was moved and seconded by the Ways and Means. The Personnel Board was in favor and the Ways and Means Committee was in favor. It was unanimously voted that the Town amend the Personnel By-Law by amending the salary classification for the position of Assistant Assessor-Appraiser from Group 94 to Group 102, under the direction of the Board of Assessors.

### **ARTICLE 74 —**

**Re: Amendment — Personnel By-Law Upgrading Junior, Senior & Principal Clerks**

The main motion was moved and seconded. The Personnel Board was opposed and the Ways and Means Committee was opposed. The main motion failed by a clear majority.

### **ARTICLE 75 —**

**Re: Amendment — Personnel By-Law Upgrading Town Hall Custodians**

The main motion was moved and seconded. The Personnel Board was opposed. The Ways and Means Committee was opposed. An amendment to classify in Group 84 was seconded. After some discussion a motion to terminate debate carried, the amendment failed and the main motion failed. A motion to adjourn was seconded and failed.

### **ARTICLE 76 —**

**Re: Amendment — Personnel By-Law — Senior Custodian**

The main motion was moved and seconded. A substitute motion to change this classification to Group 84 was moved and seconded by the Ways and Means Committee. The Personnel Board was in favor and the Ways and Means committee was in favor. The substitute motion carried unanimously and the main motion as substituted carried and it was unanimously voted that the Town amend the salary classification plan by slotting the position of Senior Custodian in classification 84.

### **ARTICLE 78 —**

**Re: Amendment — Personnel By-Law [Building Inspector]**

The main motion was moved and seconded. The Personnel Board was in favor. The Ways and Means Committee was opposed. A motion to table until Wednesday, May 14th was seconded and ultimately failed. It was unanimously voted that the Town amend the Salary and Classification Plan by inserting the Building Inspector into Group 99 (from 93).

### **ARTICLE 82 —**

**Re: Amendment — Personnel By-Law [Recreation Superintendent]**

The main motion was moved and seconded by the Ways and Means Committee. The Personnel Board was in favor and the Ways and Means was in favor. By a clear majority the Town voted to amend the Personnel By-Law by amending the Salary Classification Plan to eliminate the position of Recreation Superintendent in Group 93 and establish the position of Recreation Superintendent in Group 94.

At 11:35 P.M. a motion to adjourn until Wednesday May 14th at 7:30 P.M. was seconded and so voted.

Respectfully submitted,

CATHERINE R. McKIM, Town Clerk

## ADJOURNED [THIRD] TOWN MEETING

May 14, 1975

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

## ARTICLE 3 —

## Re: Personnel By-Law Recommendations and Salary Classification Plan

The article as it appears in the warrant was moved and seconded by the Ways and Means Committee. An amendment (Section 17 — Holiday Pay) was ruled by the Moderator as being out of order.

It was moved, seconded and so voted to lay on the table Articles 3 & 4 until the review of the budget items.

## ARTICLE 5 —

## Re: Appropriations for Fiscal 1975

It was moved and seconded by the Rules Committee and so voted that Article #5 (Budgets) be presented by individual department budget and held for individual debate, if any Town Meeting Member so requests.

All department budgets not so questioned shall be voted simultaneously, prior to debate on budget articles held for same.

The Moderator asked the body to put a hold on any item which would be subject to discussion.

It was moved, seconded and so voted to remove Articles 3 & 4 from the table.

## ARTICLE 3 —

## Re: Classification &amp; Compensation Plan

The Personnel Board recommended an 8% across the board increase. The Ways and Means Committee was in favor. After some discussion a motion to terminate debate was seconded and carried. A motion to table was seconded and failed. The main motion carried and by a clear majority the Town voted to accept the revised Personnel By-Law Classification and Compensation Plan as shown in the 1975/76 Classification Plan, (which includes the 8% increase), said plan not to apply to Town employees who are members of collective bargaining units on behalf of whom a union has been authorized to bargain collectively.

## ARTICLE 4 —

## Re: Part-time Salary Plan

The motion was moved and seconded and it was unanimously voted that the Town accept the amended Part-time Salary plan.

## ARTICLE 5 —

## Re: Appropriations for Fiscal 1975/76

All items not on hold unanimously carried.

## Items 21 — 24: Treasurer's Office

Unanimously voted that the Town raise and appropriate the following sums for the Treasurer's Office:

Salaries	\$38,024.00
Expenses	5,175.00
Tax Title	5.00
Bond Expense	0

the same to be spent under the direction of the Treasurer.

## Items 25 — 27: Board of Appeals

Unanimously voted that the Town raise and appropriate the following sums for the Board of Appeals:

Salaries	\$608.00
Expenses	.00
Advertising	1,000.00

the same to be spent under the direction of the Board of Appeals.

## Items 28 — 31: Tax Collector

Unanimously voted that the Town raise and appropriate the following sums for the Tax Collector's Office:

Salaries	\$27,146.00
Expenses	4,879.00
Interest Refund	250.00
Tax Title	275.00

the same to be spent under the direction of the Tax Collector.

## Items 37 — 39: Town Clerk's Office

Unanimously voted that the Town raise and appropriate the following sums for the Town Clerk's Office:

Salaries	\$29,169.00
Expenses	625.00
Out of State Travel	.00

the same to be spent under the direction of the Town Clerk.

## Items 40 — 44: Planning Board

Unanimously voted that the Town raise and appropriate the following sums for the Planning Board:

Salaries	\$11,566.00
Expenses	4,179.00
Traffic Counters	.00
Master Plan/Survey	.00
Consultant Mall Road	4,500.00



## TOWN MEETINGS

the same to be spent under the direction of the Planning Board.

### Items 45 — 46: Moderator

Unanimously voted that the Town raise and appropriate the following sums for the Moderator:

Salaries	\$150.00
Expenses	100.00

the same to be spent under the direction of the Moderator.

### Items 50 — 52: Ways & Means Committee

Unanimously voted that the Town raise and appropriate the following sums for the Ways & Means Committee:

Salaries	\$1,440.00
Expenses	150.00
Wage Consultant	.00

the same to be spent under the direction of the Ways & Means Committee.

### Items 53 — 54: Capital Budget Committee

Unanimously voted that the Town vote to raise and appropriate the following sums for the Capital Budget Committee:

Salaries	\$336.00
Expenses	100.00

the same to be spent under the direction of the Capital Budget Committee.

### Items 59 — 60: Personnel Board

Unanimously voted that the Town raise and appropriate the following sums for the Personnel Board:

Salaries	\$8,213.00
Expenses	485.00

the same to be spent under the direction of the Personnel Board.

### Item 61: School Space Committee

Unanimously voted that the Town raise and appropriate \$544.00 for the School Space Committee's Salary Account.

### Items 81 — 86: Civil Defense Budget

Unanimously voted that the Town raise and appropriate the following sums for the Civil Defense Budget:

Salaries	\$1,778.00
Expenses	5,109.00
Education	400.00
Surplus Property	500.00

Emergency Fund	100.00
Insurance	375.00

the same to be spent under the direction of the Board of Selectmen.

### Item 113: Rubbish and Garbage Collection Account

Unanimously voted that the Town raise and appropriate \$260,000.00 for the Rubbish and Garbage Collection account, the same to be spent under the direction of the Board of Selectmen.

### Items 114 — 118: Recreation Director's Account

Unanimously voted that the Town raise and appropriate the following sums for the Recreation Director's Account:

Salaries	\$101,828.00
Expenses	13,150.00
Out of State Travel	.00
Transportation	9,800.00
Self-Supporting Programs	10,000.00

the same to be spent under the direction of the Recreation Commission.

### Items 119 — 122: Recreation Maintenance Budget

Unanimously voted that the Town raise and appropriate the following sums for the Recreation Maintenance budget:

Salaries	\$112,956.00
Expenses	71,285.00
Out of State Travel	.00
Fencing	.00

the same to be spent under the direction of the Recreation Commission.

### Items 134 — 137: Library Budget

Unanimously voted that the Town raise and appropriate the following sums for the Library budget:

Salaries	\$61,728.00
Expenses	16,821.00
Out of State Travel	.00
Books & Periodicals	38,000.00*
State Aid	4,121.00
Dog License Refund Account	9,005.00
* Less	

the same to be spent under the direction of the Library Trustees.

### Item 138: Shawsheen Valley Technical High School

Unanimously voted that the Town raise and appropriate the sum of \$532,133.00 for the Shawsheen Valley Technical High School.

**Item 140: Memorial Day**

Unanimously voted that the Town raise and appropriate \$3,000.00 for Memorial Day, the same to be spent under the direction of the Board of Selectmen.

**Item 141: Insurance**

Unanimously voted that the Town raise and appropriate \$185,000.00 for Insurance, the same to be spent under the direction of the Board of Selectmen.

**Item 142: Chapter 32 B Town Share**

Unanimously voted that the Town raise and appropriate \$180,000.00 for Chapter 32B Town Share, the same to be spent under the direction of the Board of Selectmen.

**Item 143: Medical Exams**

Unanimously voted that the Town raise and appropriate \$400.00 for Medical Exams, the same to be spent under the direction of the Board of Selectmen.

**Item 144: July Fourth Celebration**

Unanimously voted that the Town raise and appropriate \$4,800.00 for the July Fourth Celebration, the same to be spent under the direction of the Recreation Commissioners.

**Item 145: Reserve Account**

Unanimously voted that the Town raise and appropriate \$50,000.00 for the Reserve Account, the same to be spent under the direction of the Ways and Means Committee.

**Items 146 — 148: Debt Service Account**

Unanimously voted that the Town raise and appropriate the following sums for the Debt Service Account:

Principal	\$2,595,000.00
Interest	1,646,893.00
Temporary Loan Interest	20,000.00

**Item 150: Free Cash**

It has been moved and seconded by the Ways and Means Committee that the Town vote to transfer \$1,890,171.00 from Free Cash.

**ITEMS ON HOLD:**

**Items 1 — 6: Selectmen's Budget**

An amendment to Item 1 (increase in the part-time salary account) was moved, seconded and subsequently failed.

**Items 1 — 6: Selectmen's Budget**

By a clear majority the Town voted to raise and appropriate the following sums for the Selectmen's Budget:

Salaries	\$59,625.00
Expenses	4,595.00
Central Supply	36,000.00
Machine Service	2,500.00
Shade Trees	.00
Street Lights	115,000.00

the same to be spent under the direction of the Board of Selectmen.

**Items 7 — 8: Accountant's Office**

Since there was no discussion on these two items the motion carried and it was unanimously voted that the Town raise and appropriate the following sums for the Accountant's Office:

Salaries	\$40,834.00
Expenses	1,724.00

the same to be spent under the direction of the Board of Selectmen.

**Items 9 — 13: Legal Budget**

Item 9 — an amendment to change the sum to \$45,000. was moved and seconded. After much debate a motion to terminate debate carried and the amendment failed.

Items 9 — 13 carried and it was unanimously voted that the Town raise and appropriate the following sums for the Legal Budget:

Legal Fees	\$40,500.00
Small Claims	5.00
Legal & Engineering Fees	.00
Legal & Appraisal Fees	.00
Collective Bargaining	7,500.00

the same to be spent under the direction of the Board of Selectmen.

A resolution by the Rules Committee was moved, seconded and so voted as follows:

**RESOLUTION:** Be it resolved that when the situation arises that Town Counsel and the negotiator in a collective bargaining action is one and the same, said person shall not act in the dual capacity at the Town Meeting.

A resolution was moved by J. Dolan, seconded by A. Vigneau and so voted as follows:

**RESOLUTION:** Move that the Rules Committee study the role of Town Counsel at Town Meeting and deliver a report at the next Town Meeting.

## TOWN MEETINGS

It was moved, seconded and so voted to adjourn at 11:00 P.M., until Monday May 19th at 7:30 P.M.

Respectfully submitted,

CATHERINE R. McKIM, Town Clerk

### ADJOURNED [THIRD] TOWN MEETING

May 19, 1975

A quorum being present, the meeting was called to order at 7:55 P.M. with a salute to the flag. After a few announcements by the Moderator the Selectmen presented the following resolution:

#### RESOLUTION OF THE TOWN MEETING OF BURLINGTON, MASSACHUSETTS

WHEREAS the fifty-fifty state-local sharing principle for the MBTA deficit is not guaranteed, and

WHEREAS the continuance of said fifty-fifty funding will save the Town \$21,539.36, therefore

BE IT RESOLVED that the Town Meeting Members of the Town of Burlington, Massachusetts, in Town Meeting assembled on Monday evening, May 19, 1975, do hereby vote to go on record as supporting the continuance of the aforesated funding, and

BE IT FURTHER RESOLVED that the Executive Secretary to the Board of Selectmen be requested to forward copies of this resolution to his Excellency the Governor, the State Transportation Secretary, Burlington's delegation to the State Legislature, the MBTA management, and the press.

It was moved, seconded and so voted to accept.

#### Items 14 — 15: Town Meetings & Elections

An amendment to item 15 was moved and seconded, (to increase to \$3,710.00 to cover the cost of Counsels attendance at town meetings and his review of the warrant).

The Ways and Means was opposed and the amendment unanimously failed.

The main motion carried and by a clear majority the Town voted to raise and appropriate the following sums for the Town Meetings and Elections Budget:

Salaries	\$9,708.00
Expenses	26,192.00

the same to be spent under the direction of the Board of Selectmen.

#### Items 16 — 18: Registrar of Voters Account

The motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town raise and appropriate the following sums for the Registrar of Voters Account:

Salaries	\$3,940.00
Expenses	5,150.00
Census	2,700.00

the same to be spent under the direction of the Board of Selectmen.

#### Items 19 — 20: Town Hall Maintenance

A correction to item 20 to change the sum to \$41,400.00.

The motion as corrected was moved and seconded by the Ways and Means Committee. An amendment to the M.E.L.T. account, to add \$75.00 for mileage for Town Hall Custodians when they must use their own cars for errands, was moved and seconded. The Ways and Means was opposed, the amendment carried and the main motion as amended carried and by a clear majority the Town voted to raise and appropriate the following sums for the town Hall Maintenance Account:

Salaries	\$43,146.00
Expenses	41,475.00

the same to be spent under the direction of the Board of Selectmen.

#### Items 32 — 36: Board of Assessors

It was moved, seconded and so voted to postpone until Wednesday, May 21st.

#### Items 47 — 49: Community Life Center

It was moved, seconded and so voted to postpone until Wednesday, May 21st.

#### Items 55 — 58: Council on Aging

The main motion was moved and seconded by the Ways and Means Committee.

A motion to amend item 58 — Holiday Baskets to \$800.00 was moved and seconded and carried by a clear majority. The main motion as amended carried and by a clear majority the Town voted to raise and appropriate the following sums for the Council on Aging:

Salaries	\$1,696.00
Expenses	495.00
Holiday Baskets	800.00

the same to be spent under the direction of the Board of Selectmen.



## Items 62 — 64: Conservation Commission

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town raise and appropriate the following sums for the Conservation Commission:

Salaries	\$704.00
Expenses	195.00
Conservation Fund	8,000.00

the same to be spent under the direction of the Conservation Commission.

## Items 65 — 66: Industrial Development Commission

The motion was moved and seconded by the Ways and Means Committee and unanimously voted that the Town raise and appropriate the following sum for the Industrial Development Commission:

Expenses	\$40.00
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the same to be spent under the direction of the Board of Selectmen.

## Items 67 — 69: Historical Commission

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town raise and appropriate the following sums for the Historical Commission:

Salaries	\$208.00
Expenses	1,575.00

the same to be spent under the direction of the Historical Commission.

## Items 70 — 74: Fire Department

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town raise and appropriate the following sums for the Fire Department:

Salaries	\$722,800.00
Expenses	43,706.00
Medical Coverage	500.00
Education	250.00

the same to be spent under the direction of the Fire Chief.

## Items 75 — 80: Police Department

The main motion was moved and seconded by the Ways and Means Committee. A substitute motion on Item 75, — Salaries by Chief McCafferty was moved and seconded. An amendment to this motion was moved by M. Saia and seconded by A. Rowe. A motion to postpone until Wednesday, May 21st was seconded and ultimately failed. the amendment carried, the sub-motion failed and the main motion as amended carried (Item 75 — Salaries \$938,737.00).

Item 76 — Expenses — A sub-motion by the Chief with a breakdown of expenses was moved and seconded. It was moved, seconded and so voted to divide the question and vote each sub-item separately. Materials and supplies sub-motion was amended by the Ways and Means Committee and ultimately failed. The Chief's sub-motion failed. A third amendment moved and seconded by the Ways and Means Committee carried for \$50,700.00 — (Materials and Supplies — \$22,500.00, Medical — \$7,200.00, Gas & Oil — \$21,000.00).

Occupancy — Chief's sub-motion failed. Ways and Means Committee's main motion carried — (\$19,765.00).

Contracted Services — Chief's sub-motion failed and Ways and Means committee's Main motion carried — (\$3,543.00).

Capital Outlay — Chief's sub-motion, an amendment to change \$21,500. to \$23,000. by adding the \$1500.00 for plumbing in the basement was moved by L. Canning and seconded by M. Vaccaro carried. An amendment by L.R. Benassi to change \$23,000. to \$33,000. for two additional cars was seconded and carried by a clear majority. The main motion as amended carried. The Chief's sub-motion failed.

It was moved, seconded and so voted to adjourn at 11:05 P.M. until Wednesday, May 21st at 7:30 P.M.

Respectfully submitted,

CATHERINE R. McKIM, Town Clerk

## ADJOURNED [THIRD] TOWN MEETING

May 21, 1975

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

The students who participated in "Student Government Day" were introduced to the Body by the Chairman of Selectmen, Angelo Murgo and presented with the 175th Anniversary Commemorative Medals.

## Items 32 — 36: Assessors

An amendment by the Selectmen was moved and seconded.

A second amendment by E. Morrison was moved and seconded. The Ways and Means Committee was opposed to both amendments. After some discussion a motion to move the previous question carried. The second amendment failed and the first amendment failed and the main motion carried and it was unanimously voted that the Town raise and appropriate the following sums for the Board of Assessors' Department:

## TOWN MEETINGS

Salaries	\$37,331.00
Expenses	3,420.00
Map Maintenance	3,000.00
Field Maps	150.00

the same to be spent under the direction of the Board of Assessors.

### Items 47 — 49: Community Life Center

An amendment by A. Holmquest was seconded. An amendment to strike Items 47 & 48 from the budget was seconded. A motion to postpone was seconded and failed. The motion to strike failed. The amendment (A. Holmquest) failed and the main motion carried and it was unanimously voted that the Town raise and appropriate the following sums for the Community Life Center:

Salaries	\$40,865.00
Expenses	5,250.00

the same to be spent under the direction of the Board of Selectmen.

Mr. Hofferty wished to go on record that he would refrain from voting on any articles concerning Burlington Police matters, since he is a Special Police Officer.

### Item 77: Out of State Travel

The Chief's sub-motion was moved and seconded. An amendment to change the sum of \$10.00 to \$400.00 for transportation of prisoners, was moved by R. McLaren, seconded by L. Canning and so voted.

An amendment to add the sum of \$600.00 to Out of State Travel was moved by J. McComiskey seconded and so voted. The main motion as amended carried.

### Item 78: Clothing

The Chief's sub-motion for \$11,140.00 was moved, seconded and carried by a clear majority.

### Item 79: Education

The Chief's sub-motion was moved, seconded and failed to carry. The main motion carried.

### Item 80: Parade Coverage

The Chief's sub-motion was moved, seconded and failed by a clear majority.

The main motion Items 75 — 80 carried as amended and by a clear majority the Town voted to raise and appropriate the following sums for the Police Department:

Salaries	\$938,737.00
Expenses	107,573.00
Materials & Supplies	22,500.00

Medical	7,200.00
Gas & Oil	21,000.00
Occupancy	19,765.00
Contracted Services	3,543.00
Capital Outlay	33,000.00
Municipal Expenses & Local Travel	565.00

Out of State Travel	1,000.00
Clothing	11,140.00
Education	3,000.00

Less Revenue Sharing Funds of \$425,000.00

the same to be spent under the direction of the Police Chief with the approval of the Board of Selectmen.

### Items 87 — 88: Sealer of Weights and Measures

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town raise and appropriate the following sums for the Sealer of Weights and Measures:

Salaries	\$1,500.00
Expenses	425.00

the same to be spent under the direction of the Board of Selectmen.

### Items 89 — 90: Building Inspector

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the town raise and appropriate the following sums for the Building Inspector's budget:

Salaries	\$24,837.00
Expenses	917.00

the same to be spent under the direction of the Board of Selectmen.

### Items 91 — 96: Dog Officer

The main motion was moved and seconded by the Ways and Means Committee.

An amendment to Item 92 that under Capital Outlay the sum of \$3,500. be added for the purpose of purchasing a new van for use by the Dog Officer, was moved seconded and carried. The main motion as amended carried and by a clear majority the Town voted to raise and appropriate the following sums for the Dog Officer's budget:

Salaries	\$9,470.00
Expenses	4,542.00
Vet Services	200.00

the same to be spent under the direction of the Board of Selectmen.

**Items 97 — 98: Wiring Inspector**

The main motion was moved and seconded by the Ways and Means Committee.

An amendment to Item 97 to add \$400.00 for part time salaries was seconded and ultimately failed. The main motion carried and it was unanimously voted that the Town raise and appropriate the following sums for the Wiring Inspector:

Salaries	\$4,000.00
Expenses	996.00

the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to adjourn at 11:10 P.M. until May 28th.

Respectfully submitted,

CATHERINE R. McKIM, Town Clerk

**ADJOURNED [THIRD] TOWN MEETING**

**May 28, 1975**

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag.

**Items 99 — 112: Department of Public Works**

The main motion was moved and seconded by the Ways and Means Committee. An amendment to Item 99 (Part-time salaries) was moved and seconded. After much discussion a motion to terminate debate carried and the amendment failed. Item 99 unanimously carried, Item 100 carried and Item 101 carried.

It was moved, seconded and so voted to suspend the rules for consideration of Articles 51 and 53 through 67. It was moved and seconded to discuss these articles as a block and vote the articles separately.

It was moved and seconded to suspend the rules to consider Articles 43 and 26 before Article 51. After much discussion a motion to move the previous question carried and the motion to suspend the rules carried.

**ARTICLE 43 —**

**Re: Master Drainage Plan**

The motion as read by the Chair was moved and seconded. After some discussion a motion to terminate debate failed. More discussion followed, a motion to move the previous question carried, the main motion carried and by a clear majority the Town voted to raise and appropriate the sum of \$160,000.00 to be spent for updating

the Master Drainage Plan for the Town, the same to be spent under the direction of the Board of Selectmen.

**ARTICLE 26 —**

**Re: Wet/Flood Plain Map**

It was moved, seconded and so voted to postpone indefinitely.

The motion to discuss the articles in a block and vote them separately carried.

**ARTICLE 51 —**

**Re: Drainage — Maud Graham Circle**

R. McLaren stated that he would refrain from voting on this article due to a conflict of interest. Articles 51 and 53 — 67 were moved and seconded and Article 51 failed.

**ARTICLE 53 —**

**Re: Drainage — Old Colony Road**

After much discussion a motion to terminate debate on all articles (53 — 67) carried. Article 53 failed.

**ARTICLE 54 —**

**Re: Drainage — Arlington Road Ext.**

This article failed.

**ARTICLE 55 —**

**Re: Drainage — Locust Street**

This article failed.

**ARTICLE 56 —**

**Re: Drainage — Vincent Road**

This article failed.

**ARTICLE 57 —**

**Re: Drainage — Chandler Road**

This article failed.

**ARTICLE 58 —**

**Re: Drainage — Wildwood/Rocky Hill**

This article failed.

**ARTICLE 59 —**

**Re: Drainage — Mountain Road — Mt. View to Winn Street**

This article failed.



## TOWN MEETINGS

### ARTICLE 60 —

Re: Drainage — Burlington Street

This article failed.

### ARTICLE 61 —

Re: Drainage — Guild Road Area

This article failed.

### ARTICLE 60—

Re: Drainage — Washington Ave. East

This article failed.

### ARTICLE 63 —

Re: Drainage — Lexington St. at Stoney Brook Rd.

This article failed.

### ARTICLE 64 —

Re: Drainage — County Road

This article failed.

### ARTICLE 66 —

Re: Drainage — Chestnut Ave. at Alma Rd.

This article failed.

### ARTICLE 67 —

Re: Drainage — Vinebrook Mosquito Control

This article failed.

### Item 102: Drainage

An amendment by S. Zimmerman for \$250,000.00 was moved, seconded and failed.

An amendment by W. Clark for \$190,000.00 was moved, seconded and failed.

An amendment by M. Cool for \$120,000.00 was moved, seconded and carried by a clear majority and the main motion as amended carried.

Item 103 carried. Item 104 carried. Item 105 carried. Item 106 carried. Item 108 carried. Item 109 carried. Item 110 carried. Item 111 carried. The total D.P.W. budget being as follows:

### Items 99 — 112: Department of Public Works

Salaries	\$695,760.00
Expenses	261,605.00
Engineering Projects	6,000.00

Drainage	120,000.00*
Snow, Ice and Sand	100,000.00
Machinery	45,000.00
Highway I	20,000.00
Sign & Lane Painting	6,000.00
Uniforms	1,320.00
Tree Care Contracted Services	1,500.00
Insect Pest Control	559.00
Dutch Elm Disease	1,200.00

\* Less: \$54,763.71 transferred from Jr. High School Bldg. Construction Account.

A resolution moved by J. Copley and seconded by R. Castellano failed.

It was moved, seconded and so voted to adjourn at 11:05 P.M. until Monday, June 2nd.

Respectfully submitted,

CATHERINE R. McKIM, Town Clerk

## ADJOURNED [THIRD] MEETING

June 2, 1975

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag.

### Items 123 — 130: Board of Health

Mr. Gordon the Moderator and Chairman of the Mystic Valley Mental Health Association turned the chair over to H. Noble. The main motion was moved and seconded by the Ways and Means Committee. A motion to amend Item 125 by substituting the figure \$21,201.00 for the \$19,907., was moved by M. Nevins and seconded by M. Vaccaro. The Ways and Means Committee was opposed. Mrs. Welch from the Mystic Valley Mental Health spoke on why the increase was necessary. After much discussion a motion to terminate debate carried and the amendment carried by a clear majority. Items 123 — 130 carried as amended and by a clear majority the town voted to raise and appropriate the following sums for the Board of Health:

Salaries	\$58,248.00
Expenses	5,069.00
Mental Health	21,201.00
Mosquito Control	13,000.00
Clinics	1,200.00
TB Hospital	500.00
Premature Babies	500.00

the same to be spent under the direction of the Board of Health.

### Items 131 — 133: Veterans' Agent

The motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that

the Town raise and appropriate the following sums for the Veterans' Agent:

Salaries	\$17,848.00
Expenses	512.00
Aid to Veterans	72,000.00

the same to be spent under the direction of the Board of Selectmen.

# **Item 139: Local Education**

The main motion was moved and seconded. An amendment was moved and seconded by the Ways and Means Committee which ultimately failed.

A motion to amend salaries account from \$7,890,532.00 to \$7,790,532. was moved by H. Noble, seconded and carried by a clear majority.

A resolution by H. Noble was moved, seconded and so voted as follows:

**RESOLUTION:** Resolved, that the School Committee report back to the Town Meeting, in writing, on or before June 11, about their intention regarding a law suit as a result of the \$100,000. cut in the School Budget made by Town Meeting.

The main motion as amended carried and by a clear majority the Town voted to raise and appropriate the following sums for Local Education:

School Committee	\$12,650.00
Central Administration	1,208,514.00
Systemwide Regular Programs	306,276.00
Extension Programs	19,390.00
Elementary Schools	89,165.00
Middle Schools	150,000.00
High School	160,000.00
Salaries	7,790,532.00
PL 874 Funds (to reduce budget)—	117,825.00

All of the foregoing budgets were voted in accordance with the detail sub-accounts as shown in the Ways and Means Committee Report.

# **ARTICLE 8 —**

**Re: Petitioning of General Court**

It was moved, seconded and so voted to postpone indefinitely.

# **ARTICLE 10 —**

**Re: Pistol Range for Police Dept.**

It was moved, seconded and so voted to postpone indefinitely.

# **ARTICLE 11 —**

**Re: Land for Conservation**

The motion as read by the Chair was moved and seconded. The Ways and Means Committee was opposed. The Capital Budget Outlay Committee was in favor. The Land Use and Zoning Committee was in favor. The Selectmen were in favor. The main motion carried and it was unanimously voted that the Town raise and appropriate \$5000.00 by taxation, and transfer the sum of \$12,500.00 from the Conservation Commission Article #10 Account of the Annual Town Meeting, May 13, 1974 for the acquisition by purchasing by the Conservation Commission for conservation purposes the following parcel of land: Certain parcels of land n/f of Murray Hills indicated on the Town Assessor's plan as parcels 13, 14, 15, 16, 17 and 18 of Map 10; certain parcels of land n/f of Reeves, indicated on the Town Assessor's plan as parcels 12 and 19 of Map 10 and certain parcels of land n/f of Davis, indicated on the Town Assessors's plan as parcels 1, 10 and 11 of Map 10 and being further described as southerly by land n/f of Town of Burlington, by land n/f of Murray Hills, by land n/f of Town of Burlington Water District, by land n/f of Davis, by land n/f of Murray Hills and by land n/f of Davis, westerly by land n/f of Marino, northerly by the Town of Billerica, easterly by land n/f of Murray land n/f of Grzeskiewics. Said parcels contain 3.6 acres more or less, all as more fully shown on plan on file with the Town Clerk. All said land when acquired to be under the jurisdiction of the Conservation Commission.

# **ARTICLE 12 —**

**Re: Land for Conservation**

The motion was moved and seconded by the Ways and Means Committee. The Selectmen were in favor. The Ways and Means Committee was in favor. The Land Use and Zoning Committee was in favor, the main motion carried and it was unanimously voted that the Town transfer \$8000. from the Reserve for Retention of Water Land Storage Tank, for the acquisition by purchasing by the Conservation Commission for conservation purposes or by taking by eminent domain by the Selectmen for conservation purposes at the request of the Conservation Commission, the following parcel of land:

Certain parcels of land n/f of Meader and Chase comprised as 8.4 acres more or less, indicated on the Town Assessor's plan as parcels 113 and 119 of Map 24 and being further described as southerly and southeasterly by land n/f of Boston Edison, northerly by land n/f of Burlington Water District, by land n/f of Burlington Conservation Commission, and by land n/f of Wickson, westerly by land n/f of Sabatino, by land n/f of conti, westerly and northerly by land n/f of Deloia, again westerly and northerly by land n/f of Ianuzzi, westerly by Makechnie Road, southerly, westerly and northerly by land n/f of Bertolaccini and westerly by Makechnie Road



## TOWN MEETINGS

and by Locust Street, all as more fully shown on plan on file with the Town Clerk. All said land when acquired to be under the jurisdiction of the Conservation Commission.

### ARTICLE 13 —

#### Re: Land for Conservation

The motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$4000. from the Junior High School Building Construction Account, for the acquisition by purchasing by the Conservation Commission for conservation purposes or by taking by eminent domain by the Selectmen for conservation purposes at the request of the Conservation Commission, the following parcel of land:

A certain parcel of land n/f of Meader and Chase comprised as 4.0 acres more or less, indicated on the Town Assessor's plan as Parcel 38 of Map 25 and being further described as northeasterly, northerly and northeasterly again by land n/f of Town of Burlington Water District, northwesterly by land n/f of Boston Edison, and southerly by land n/f of Burlington and by land n/f of Burlington Water District, all as more fully shown on plan on file with the Town Clerk. All said land when acquired to be under the jurisdiction of the Conservation Commission.

### ARTICLE 14 —

#### Re: Refurbishing Heating System

The motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town raise and appropriate \$10,000. for refurbishing the heating system at the Francis Wyman Middle School, same to be spent under the direction of the School Committee.

### ARTICLE 15 —

#### Re: Boiler and Hot Water Heater Replacement for various schools

The motion was moved and seconded by the Ways and Means committee and it was unanimously voted that the Town raise and appropriate \$5,000. for boiler and hot water heater replacement in various schools within the Burlington Public Schools system, same to be spent under the direction of the School Committee.

### ARTICLE 16 —

#### Re: Roof Repairs — all schools

The motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town raise and appropriate \$10,000. for roof repairs, all schools, to maintain school roofs in a waterproof condition to avoid costly replacement and interior damage, same to be spent under the direction of the School Committee.

### ARTICLE 17 —

#### Re: Roof Repairs — Francis Wyman Middle School

The motion was moved and seconded by the Ways and Means Committee. The Capital Budget Outlay Committee was in favor. It was unanimously voted that the Town raise and appropriate \$71,000. for roof repairs, Francis Wyman Middle School, same to be spent under the direction of the School Committee.

### ARTICLE 18 —

#### Re: Community Recreation Custodial Fees

The motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town raise and appropriate \$12,100. for Community Recreation Custodial fees, same to be spent under the direction of the School Committee.

### ARTICLE 19 —

#### Re: Monies for Senior High School

The motion was moved and seconded by the Ways and Means Committee who were unanimously in favor. After some discussion a motion to terminate debate carried and by a clear majority the Town voted to transfer \$70,500. from the Library Construction Account, in addition to the \$15,600,000. previously appropriated for constructing and originally equipping and furnishing a Senior High School, same to be spent under the direction of the School Space Committee.

It was moved, seconded and so voted to adjourn at 11:00 P.M. until Wednesday, June 4th at 7:30 P.M.

Respectfully submitted,

CATHERINE R. McKIM, Town Clerk

## ADJOURNED [THIRD] TOWN MEETING

June 4, 1975

A quorum being present the meeting was called to order at 8:10 P.M. with a salute to the flag.

### ARTICLE 20 —

#### Re: Town's Share of Home Care Corporation

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee was in favor. The motion carried and it was unanimously voted that the Town raise and appropriate the sum of \$800.00 for the purpose of paying the Town's apportioned share of the operating costs of a Home Care Corporation consisting of the towns of Acton, Arlington, Bedford, Boxborough, Burlington, Carlisle, Concord, Harvard, Lexington,



Lincoln, Littleton, Maynard, Stowe, Wilimington, Winchester and Woburn to be expended under the direction of the Council on Aging.

**ARTICLE 21 —**

**Re: Development of Dearborn Road, and parking area for Town Hall, Police and Fire Stn.**

The main motion was moved and seconded. The Ways and Means Committee was unanimously opposed. After some discussion a motion to terminate debate carried and by a clear majority the Town voted to transfer the sum of \$4500.00 from the Town Hall and Police Station Construction Account, to reconstruct Dearborn Road and the parking area for Town Hall, Police Station and Fire Station, same to be spent under the direction of the Board of Selectmen.

**ARTICLE 22 —**

**Re: Publishing and printing of town history.**

The motion was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to raise and appropriate \$10,789. for the purpose of publishing and printing history of the Town of Burlington.

**ARTICLE 23 —**

**Re: Fourth of July Celebration**

It was moved, seconded and so voted to postpone indefinitely.

A public apology was made by R. McLaren for his outburst at the previous meeting in defense of the Citations who participate in the fourth of July Parade.

**ARTICLE 25 —**

**Re: Traffic Signals — Mall Road/Lexington Street Intersection**

The motion was moved and seconded by the Ways and Means Committee.

A motion to postpone was moved by G. Lyons and seconded. After some discussion a motion to terminate debate carried and the motion to postpone failed. More discussion followed and a motion to move the previous question carried and the main motion carried and by a clear majority the Town voted to raise and appropriate \$48,000. for the installation of Traffic Control Signals at the intersection of the Burlington Mall Road and Lexington Street, same to be spent under the direction of the Board of Public Works.

**ARTICLE 27 —**

**Re: Modernization of Fire Department Headquarters**

It was moved, seconded and so voted to postpone until Monday June 9th.

**ARTICLE 33 —**

**Re: Professional Revaluation of the Town**

The motion as it appears in the warrant was moved, seconded and unanimously failed.

**ARTICLE 34 —**

**Re: Revaluation**

A motion to postpone was moved, seconded and failed.

The main motion was moved, seconded and unanimously failed.

**ARTICLE 37 —**

**Re: Painting of Center Street Water Tank**

The main motion was moved and seconded by the Ways and Means Committee. The Ways and Means Committee was in favor. The Capital Budget Outlay Committee was in favor. It was unanimously voted that the Town raise and appropriate \$32,000. for cleaning, repairing and painting of the Center Street Water Stand Pipe, the same to be spent under the direction of the Board of Public Works.

**ARTICLE 38 —**

**Re: Reconstruction under CH 90 — Wilmington Road**

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town raise and appropriate \$30,000. to be spent for non-participating items relative to the reconstruction of Wilmington Road (being accomplished under State Aid Chapter 90 and Chapter 746, more than \$300,000), the same to be spent under the direction of the Board of Selectmen.

**ARTICLE 39 —**

**Re: Macadam Paving & Sidewalks**

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$54,426.68 from the Stabilization Account and raise and appropriate \$30,573.32 to be used for Macadam Paving and Sidewalks, the same to be spent under the direction of the Board of Selectmen.

## TOWN MEETINGS

It was moved, seconded and so voted to suspend the rules to discuss Articles 40 & 41 together and vote the articles separately. Articles 40 & 41 were moved and seconded by the Ways and Means Committee. The Capital Budget Outlay Committee was in favor of both articles. After much discussion a motion to terminate debate carried.

### ARTICLE 40 —

#### Re: Sewerage — Mountain Road

By a clear majority the Town voted to transfer \$28,000. from the Reserve for Retention of Water Land Storage Tank Account to be spent for construction of sewerage on Mountain Road from Cambridge Street to 800 feet Northeast of Cambridge Street, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 40 —

#### Re: Sewerage — Middlesex Street

By a clear majority the Town voted to transfer \$9,000. from the Reserve for Retention of Water Land Storage Tank Account, \$5,000. from the Water Land Storage Tank Account, and \$26,000. from the Library Construction Account to be spent for construction of sewerage on Middlesex Street from South Street to 1000 feet south of South Street, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 42 —

#### Re: Capital Equipment — 2½ ton dump truck

The motion as it appears in the warrant was moved and seconded. The Capital Budget Outlay Committee was in favor. The Ways and Means Committee was opposed. The main motion failed by a clear majority.

### ARTICLE 45 —

#### Re: Legal Counsel Fees

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 46 —

#### Re: Sumpter Road Access to Regan Park

The motion as it appears in the warrant was moved and seconded. The Capital Budget Outlay Committee took no action on this article. A motion to suspend the rules to discuss Article 85 with Article 46 was seconded and carried.

## ARTICLE 85 —

### Re: Gift of Land — Access Road to Regan Park

The motion as it appears in the warrant was moved and seconded. It was moved, seconded and so voted to suspend the rules and vote Article 85 before Article 46. After some discussion a motion to terminate debate carried and Article 85 carried, by a clear majority the Town voted to authorize the Board of Selectmen to accept as a gift of land for highway purposes the following described parcels of land:

PARCEL A — A parcel of land n/f of Shanahan shown as Parcel "A" on a plan of land on file with the Town Clerk entitled "Plan of Land in Burlington, Mass." prepared by Somerville Engineering Inc. and dated January 13, 1975, containing 3,963 square feet and bounded and described as follows:

NORTHWESTERLY: By land n/f of Shanahan one hundred ninety-six and 20/100 (196.20) feet;

SOUTHEASTERLY: By land n/f of Murray Hills, Inc. one hundred ninety-eight and 86/100 (198.86) feet;

SOUTHWESTERLY: By land of the Town of Burlington twenty and 29/100 (20.29) feet;

NORTHEASTERLY: By Olean Road twenty and 00/100 (20.00) feet;

PARCEL B — A parcel of land n/f of Murray Hills Inc. shown as "Parcel B" on file with the Town Clerk entitled "Plan of Land in Burlington, Mass." prepared by Somerville Engineering Inc. and dated January 13, 1975, containing 2004 square feet and bounded and described as follows:

NORTHWESTERLY: By land n/f of Shanahan ninety-eight and 86/100 (98.86) feet;

NORTHEASTERLY: By land n/f of Murray Hills Inc. twenty and 00.100 (20.00) feet;

SOUTHEASTERLY: By land n/f of Murray Hills Inc. one hundred and one and 51/100 (101.51) feet;

SOUTHWESTERLY: By land of the Town of Burlington twenty and 16/100 (20.16) feet;

PARCEL C — A parcel of land n/f of Murray Hills Inc. shown as "Parcel C" on a Plan of Land on file with the Town Clerk entitled "Plan of Land in Burlington, Mass." prepared by Somerville Engineering Inc. and dated January 13, 1975, containing 2000 square feet and bounded and described as follows:

NORTHWESTERLY: By land n/f of Shanahan one hundred and 00/100 (100.00) feet;

NORTHEASTERLY: By Olean Road twenty and 00/100 (20.00) feet;

**SOUTHEASTERLY:** By land n/f of Murray Hills Inc. one hundred and 00/100 (100.00) feet;

**SOUTHWESTERLY:** By land n/f of Murray Hills Inc. twenty and 00/100 (20.00) feet;

Article 46 failed by a clear majority.

It was moved and seconded and so voted to adjourn at 11:00 P.M. until Monday June 9th at 7:30 P.M.

Respectfully submitted,

CATHERINE R. MCKIM, Town Clerk

### **ADJOURNED [THIRD] TOWN MEETING**

**June 9, 1975**

A quorum being present the meeting was called to order with a salute to the flag at 8:00 P.M.

#### **ARTICLE 47 —**

**Re: Computerized Study of Water Distribution System**

It was moved, seconded and so voted to postpone indefinitely.

#### **ARTICLE 48 —**

**Re: Cemetery Land**

It was moved, seconded and so voted to postpone indefinitely.

#### **ARTICLE 49 —**

**Re: Terrace Hall Ave. Layout**

It was moved, seconded and so voted to postpone indefinitely.

#### **ARTICLE 50 —**

**Re: Town Common**

The motion as read by the Chair was moved and seconded. The Ways and Means Committee was opposed. The Capital Budget Outlay Committee did not receive this article in time to review it, therefore it had not been voted on. It was moved and seconded to refer this article to the Capital Budget Outlay Committee for further study. After some discussion a motion to terminate debate carried and the motion to refer carried.

#### **ARTICLE 52 —**

**Re: Traffic Islands**

It was moved, seconded and so voted to postpone indefinitely.

#### **ARTICLE 67A —**

**Re: Recreation Self-Supporting Programs**

It was moved, seconded and so voted to postpone indefinitely.

#### **ARTICLE 72 —**

**Re: Amendment — General By-Laws**

The motion was moved and seconded by the Rules Committee. The By-Law Review Committee was in favor. It was unanimously voted that the Town amend the General By-Law, Article 11, Section 2.1, so that it reads as follows:

When a vacancy in the Town Meeting membership shall occur, and no Town election is to be held within sixty (60) days, the Moderator shall, no later than the first session of the Town Meeting following the resignation, and unless a Representative Town Meeting Member in that District requests an earlier appointment, convene a meeting of the remaining members of the involved District for the purpose of filling the vacancy. Notice of such meeting shall be published in a Town newspaper or papers by the Town Clerk not less than seven (7) days prior to such meeting, and individual notice shall be sent to each Town Meeting Member of the District.

Disapproved by Attorney General: 9-30-75.

It was moved, seconded and so voted to remove Article 27 from the table.

#### **ARTICLE 27 —**

**Re: Modernization of Fire Department Headquarters**

The motion as read by the Chair was moved and seconded. The Capital Budget Outlay Committee was in favor. The Ways and Means Committee was opposed. By a clear majority the Town voted to raise and appropriate the sum of \$28,000.00 for additions and alterations to the rear of the Fire Station, 21 Center Street. The same to be spent under the direction of the Fire Chief, subject to the approval of the Board of Selectmen.

#### **ARTICLE 79 —**

**Re: Amendment — General By-Laws**

The motion as it appears in the warrant was moved and seconded. The By-Law Review Committee had no recommendation. It was unanimously voted that the Town amend the General By-Laws, Article VI, Section 8, Building Department Fees 1-H, to read: Certificate of Inspection \$25.00.

Approved by Attorney General 9-30-75.

Advertised in Burlington Times Union 10/9-16-23, 1975.



## TOWN MEETINGS

### ARTICLE 83 —

#### Re: Amendment — General By-Laws

The main motion was moved and seconded by the Ways and Means Committee.

A substitute motion was moved and seconded by the By-Law Review Committee and unanimously carried. The main motion was defeated.

It was unanimously voted that Sections 1.0 and 1.1 of Article XIA of the General By-Laws be amended to read as follows:

Section 1.0 There shall be a Capital Budget Committee of seven voters appointed by the Moderator.

1.1 The terms of all members shall be for three years, except the first year, when three members shall be appointed for three years, two members for two years and two members for one year. Appointments shall be made within thirty days after the final adjournment of the Town Meeting immediately subsequent to the annual Town election.

Approved by Attorney General 9-30-75.

Advertised in Burlington Times Union 10/9-16-23, 1975.

A Resolution by L.R. Benassi was moved, seconded and unanimously voted to accept as follows:

RESOLUTION: Be it resolved that the Town Meeting body petition Rep. Robert Vigneau's assistance and leadership in the passage of Senate Bill #199 as amended.

Whereas Rep. Vigneau has led the fight to obtain access to this land for many years and whereas the bill has now been passed in the Senate and whereas this Town Meeting did vote in 1974 to support a bill drafted as Senate Bill #199, we strongly solicit Rep. Vigneau's prompt actions.

### ARTICLE 84 —

#### Re: Gift of Land — Meadow Road — Highway Garage

The motion as it appears in the warrant was moved and seconded. The Planning Board was in favor. The Land Use and Zoning Committee was in favor. It was unanimously voted that the Town authorize the Board of Selectmen to accept as a gift of land from the Trustees of N.E.E.P. Retail Trust the following described parcel of land:

A parcel shown as Lot 47 on Land Court 310490, a copy of which is filed with Middlesex (South) Registry of Deeds in Registration Book 843, Page 5 with Certificate of Title No. 142555, bounded and described as follows:

WESTERLY: By land n/f of the Town of Burlington one hundred forty and 99/100 (140.99) feet;

EASTERLY: By Meadow Road one hundred fifty and 03/100 (150.03) feet;

SOUTHERLY: By land n/f of Trustees of New England Executive Park Trust, twenty-nine and 45/100 (29.45) feet;

### ARTICLE 86 —

#### Re: Gift of Land — Arthur Woods Avenue/Terry Avenue Interconnection

The motion as it appears in the warrant was moved and seconded. The Land Use Committee and Zoning Committee was in favor. The main motion carried and it was unanimously voted that the Town authorize the Board of Selectmen to accept as a gift of land for highway purposes a parcel of land n/f of Murray Hills Inc. shown as Lot 151A on a plan entitled "Plan of Easement in Burlington, Mass." prepared by Whitman and Howard Inc. and dated November 3, 1966 registered in the Middlesex (South) Land Registry Section as Document No. 440520 — and bounded and described as follows:

WESTERLY: By Arthur Woods Avenue one hundred ten and 92/100 (110.92) feet more or less;

NORTHEASTERLY: By land n/f of Cooper fifty-three and 00/100 (53.00) feet more or less;

SOUTHEASTERLY: By land n/f of Burlington Industrial Park Associates ninety seven and 00/100 (97.00) feet more or less;

### ARTICLE 87 —

#### Re: Community Life Center

The main motion was moved and seconded by the Ways and Means Committee. An amendment to add "and the total human service needs" was moved, seconded and failed. An amendment "all members appointed by the Moderator" was moved, seconded and failed. The main motion carried and it was unanimously voted that a temporary committee be created to study the current functions of the Community Life Center and make recommendations to the Town Meeting at the first meeting held after Dec. 1, 1975. The committee shall consist of 5 members appointed as follows:

one member appointed by the Board of Selectmen

one member appointed by the Ways and Means Committee

one member appointed by the School Committee

one member appointed by the Recreation Commission

one member appointed by the Moderator

The temporary committee to be initially convened by the appointee of the Moderator.

**ARTICLE 88 —**

**Re: Marshall Simonds Will**

The motion was moved and seconded by the Ways and Means Committee who was in favor. The Recreation Commission was in favor. It was unanimously voted that the Town accept from the Trustees under the will of Marshall Simonds, \$9,500 for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

**ARTICLE 89 —**

**Re: Gift of Land — Regan Park**

The motion as read by the Chair was moved and seconded. The Recreation Commission was in favor. The Land Use and Zoning Committee was in favor and it was unanimously voted that the Town accept as a gift of land, a parcel of land adjacent to Regan Park to be added to it and used for park and recreation purposes. Said parcel is more specifically shown as Lot 30 on Land Court Plan No. 27681A which is filed in the Registry of Deeds for the South Registry District of Middlesex County in Registration Book 614, Page 58 and bounded and described as follows:

**SOUTHWESTERLY:** By Sedalia Road one hundred and seventy-two and 75/100 (172.75) feet;

**NORTHEASTERLY:** By land n/f of Murray Hills, Inc., by a line crossing Winona Road and by land n/f of Murray Hills, Inc., one hundred seventy-six and 50/100 (176.50) feet;

**SOUTHEASTERLY:** By land n/f of Murray Hills, Inc., thirty-six and 22/100 (36.22) feet;

**ARTICLE 90 —**

**Re: Amendment — Zoning By-Law**

The motion as read by the Chair was moved and seconded. The Planning Board Report was in favor. The Land Use and Zoning Committee was in favor. The By-Law Review Committee was in favor. It was unanimously voted that the Town clarify and confirm the vote of the Town Meeting regarding Article 50 of the Warrant for the Adjourned Annual Town Meeting held April 21, 1971, which vote was incorrectly recorded and published, said vote of April 21, 1971 read as follows:

Unanimously voted that the Town amend the Zoning By-Law by changing from Residence "B" District to Industrial District a portion of the land of TRW, Inc., located on the northerly side of Burlington Mall Road, bounded and described as follows:

**SOUTHERLY** by Burlington Mall Road five hundred three and 26/100 (503.26) feet,

**NORTHWESTERLY** by other residential land of TRW, Inc., two hundred twenty nine and 40/100 (229.40) feet,

**NORTHEASTERLY** in two courses by other industrial zoned land of TRW, Inc., three hundred thirty one and 84/100 (331.84) feet, and thirty one and 50/100 (31.50) feet.

Containing 0.70 acres (30,625 square feet)

All of said boundaries and areas as shown as Lot 129-A on a revised plan entitled "Plan of Land Showing Proposed Park Land in the Town of Burlington" dated February 11, 1971 by the Town of Burlington Engineering Department."

Approved by Attorney General 9-30-75.

Advertised in Burlington Times Union 10/9-16-23, 1975.

A Resolution by V. Mooney was moved, seconded and subsequently failed.

Resolution by S. Zimmerman was moved and seconded. An amendment to was moved, seconded and so voted. The main motion as amended carried.

**RESOLUTION:** Move to amend:

striking "at the Burlington site recommended in a study for the Minuteman Regional Refuse Disposal Planning Board by its consultants, Arthur D. Little Co."

and substituting: "at a Burlington site."

so that the resolution will read:

**RESOLVED** that the Burlington Town Meeting support the actions of the Burlington Board of Selectmen in their expressing an interest in Resource Recovery as a solid waste disposal means, and, furthermore, in the possibility of locating a Resource Recovery plant at a Burlington site.

A motion to reconsider Articles 74, 75, and 76 was moved and seconded. The Ways and Means Committee was opposed and after some discussion and a motion to terminate debate carried, motion to reconsider carried on a two-thirds vote (56 in favor and 25 opposed), as stated by the Chair.

It was moved, seconded and so voted to discuss all articles together and vote them separately. After some discussion a motion to move the previous question carried and Article 74 failed. Article 75 failed.

## TOWN MEETINGS

### ARTICLE 76 —

Re: Senior Custodian

A substitute motion "to move from Group 82 to Group 84" was moved and seconded. More discussion followed and a motion to terminate debate carried and the sub-motion carried. The main motion as substituted carried.

It was moved, seconded and so voted to adjourn at 11:25 P.M. until Monday, October 6, 1975 at 7:30 P.M.

Respectfully submitted,

CATHERINE R. MCKIM, Town Clerk

### SPECIAL TOWN MEETING

June 25, 1975

A quorum being present the meeting was called to order at 7:55 P.M. with a salute to the flag.

### ARTICLE 1 —

Re: Collective Bargaining Agreement with Firefighters

The motion as read by the Chair was moved and seconded by the Ways and Means Committee. It was unanimously voted that the Town transfer \$161,850.00 from the Federal Revenue Sharing Account to the following accounts:

1974/75 Fire Dept. Full-Time Salaries	\$ 49,600.00
1975/76 Fire Dept. Full-Time Salaries	106,200.00
1975/76 Clothing Account (New A/C)	5,150.00
1975/76 Education Account (New A/C)	900.00

for the purpose of implementing the cost items of the contract signed between the Town of Burlington and Local 2313 International Association of Firefighters for the 18 month period January 1, 1975 to June 30, 1976.

It was moved, seconded and so voted to adjourn at 8:20 P.M. Reconfirmed adjournment until Monday, October 6, 1975 at 7:30 P.M.

Respectfully submitted,

REGINA E. SHORT, Asst. Town Clerk

### ADJOURNED [FOURTH] TOWN MEETING

October 6, 1975

At 7:15 P.M. the following members in District C, E. Doherty, J. Kelly, G. Lyons, W. McNamara, and F. Serra, assembled to fill the vacancy created by the resignation of Florence Baturin. The name of Ann Colby, 8

Ganley Drive was placed in nomination and she was unanimously elected until the following Town Election.

The following members in District M, C. Wiggins, G.H. Noble, J. McComiskey, A. Holmquest, P. Burgomaster, R. Lamb and J. Lutinski assembled to fill the vacancy created by the resignation of Marie Saia.

The following names were placed in nomination, Aladena Maxham, 64 Sarah Street, Anthony Saia, 11 Alcine Lane, John Morris, 213 Fox Hill Road. The first ballot cast gave 3 votes for Morris, 3 votes for Saia and 1 vote for Maxham. The second ballot cast gave 4 votes for Saia, 3 votes for Morris, making Anthony Saia the duly elected member until the next Town Election.

Both A. Colby and A. Saia were sworn in by the Moderator.

A quorum being present the meeting was called to order at 7:50 P.M. with a salute to the flag.

### ARTICLE 1 —

Re: Report of Town Officers and Committees

The following report was submitted by the Capital Budget Committee: Article #50 from May 12, 1975 Town Warrant. This Article was sent to our Committee for review, to be reported to the Town Meeting on October 6, 1975. Our Committee contacted the following committees, D.P.W., Recreation, and the Planning Board.

All Departments concerned had no available information to report. This Article has not been included in the Oct. 6, warrant and our Committee will await any future action until it has significant information to report.

The Charter Study Committee report was given by A. Vigneau.

### ARTICLE 1-A —

Re: Jr. Clerk for Board of Assessors

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to suspend the rules and take Article 34-A out of order.

### ARTICLE 34-A —

Re: Date of Annual Town Election

The motion as it appears in the warrant was moved and seconded.

A substitute motion to change the date to April 10th was moved, seconded and unanimously carried. The main motion as amended carried and it was unanimously voted



to set the date of the Annual Town Election on Saturday, April 10, 1976.

A statement from M. Sherwood that he would refrain from voting on Articles 2, 3, 4 & 5 as he is a CETA employee for the Recreation Department and feels there might be a conflict of interest.

#### ARTICLE 2 —

##### Re: Amendment — Personnel By-Law

It was moved, seconded and so voted to suspend the rules and discuss Articles 2 and 4 together and vote the articles separately.

Article 2 was moved and seconded. The Personnel Board was in favor, the Ways and Means Committee was in favor and by a clear majority the Town voted to amend the Personnel By-Law by establishing the position of Assistant Director of Recreation in Group 90 of the Salary Classification Plan.

#### ARTICLE 4 —

##### Re: Compensation for Ass't. Recreation Dir.

It was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer \$7,729. from the Recreation Director's Part-Time Salary Account to the Recreation Director's Full-Time Salary Account for compensation for the Assistant Director through June 30, 1976, the same to be spent under the direction of the Recreation Commissioners.

#### ARTICLE 3 —

##### Re: Transfer of Funds — Programs Acc't.

The motion was moved and seconded by the Ways and Means Committee who were in favor and it was unanimously voted that the Town transfer \$10,000 from Surplus Revenue to the Recreation Director's Self-Supporting Programs Account, the same to be spent under the direction of the Recreation Commissioners.

#### ARTICLE 5 —

##### Re: Recreation Dir.'s Contracted Service Acc't. Transfer of Funds

It was moved and seconded by the Ways and Means Committee who were in favor and it was unanimously voted that the Town transfer \$600 from the Recreation Director's Part-Time Salary Account to the Recreation Director's Contracted Services Account, the same to be spent under the direction of the Recreation Commissioners.

#### ARTICLE 6 —

##### Re: Union School Conversion

A substitute motion was moved and seconded by the Ways and Means Committee (\$2,230.00), who were 7 - 1 in favor. After much discussion a motion to terminate debate was seconded and so voted the substitute motion failed by a clear majority. The main motion carried and by a clear majority the Town voted to transfer \$3,995.30 from the Veterans' Aid Benefits Encumbered Account to the Union School Article 10 Account to complete the renovation of the basement of the Union School for the Council on Aging and as a Drop-In Center for the Senior Citizens, the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to suspend the rules to consider Articles 7 and 21 together and vote the Articles separately.

#### ARTICLE 7 —

##### Re: Full-Time Salary for Principal Clerk Veterans' Services — Transfer of Funds

V. Mooney stated that she would abstain from voting, since her sister-in-law works in the Veterans' Services Office.

Article 7 was moved and seconded.

#### ARTICLE 21 —

##### Re: Amend Salary Classification Plan

Article 21 was moved and seconded. After some discussion article 21 failed and article 7 also failed.

#### ARTICLE 8 —

##### Re: Capital Outlay — Fencing High School

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to suspend the rules to discuss Articles 9 and 11 together and vote the articles separately.

#### ARTICLE 9 —

##### Re: Revaluation

Article 9 was moved and seconded.

#### ARTICLE 11 —

##### Re: Professional Revaluation of Town

Article 11 was moved and seconded.

The Ways and Means Committee was opposed to both articles.

## TOWN MEETINGS

It was moved, seconded and so voted to postpone Article 9 indefinitely.

It was moved, seconded and so voted to postpone Article 11 indefinitely.

### ARTICLE 10 —

Re: Inspector's Salary [Assessor's]

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 12 —

Re: Payment of Appraisal Fees

The main motion was moved and seconded by the Ways and Means Committee. After much discussion it was unanimously voted that the Town transfer \$3,650 from the Veterans' Aid Benefits Encumbered Account to the Legal and Appraisal Fees of 1975 account to pay appraisal fees incurred in a previous fiscal year, the same to be spent under the direction of the Board of Selectmen.

### ARTICLE 13 —

Re: Legal Budget — Appraisal Fees

The main motion as submitted by the Selectmen was moved and seconded. After much discussion a motion to terminate debate was seconded and so voted. A substitute motion to change the sum to \$4,600.00 was moved and seconded by the Ways and Means Committee and ultimately carried. The main motions with the substitute language carried and by a clear majority the Town voted to transfer \$4,600.00 from the Legal Fees Account to the Legal and Appraisal Fees Account, the same to be spent under the direction of the Board of Selectmen.

At 11:55 P.M. it was moved, seconded and so voted to adjourn until Wednesday, October 8th immediately following the Special Town Meeting.

Respectfully submitted,

CATHERINE R. MCKIM, Town Clerk

## SPECIAL TOWN MEETING

October 8, 1975

A quorum being present the meeting was called to order at 7:47 P.M. with a salute to the flag.

Mr. Morrison presented a Certificate of Merit from the Association of Assessors, to George Gormley for his many years of service. Mr. Murgo, Chairman of the Board of Selectmen, extended the best wishes of the Town to Mr. Gormley for his twenty-eight years, serving on the Board of Assessors.

## ARTICLE 1 —

Re: Collective Bargaining Agreement  
with D.P.W. Union

It was moved by L. Bennassi and seconded by E. LeBlanc that the Town vote to transfer the sum of \$54,436.00 from the Federal Revenue Sharing Account and the sum of \$3,400. from the Surplus Revenue Account to the D.P.W. Full Time Salary Account, to find the cost items of the collective bargaining agreement between the Town and the American Federation of State, County and Municipal Employees, AFL-CIO.

A substitute motion was moved and seconded by the Ways and Means Committee who was opposed to both the main motion and the substitute motion. The Personnel Board was opposed to both the main motion and the substitute motion.

Guy DiFilippo, IC, stated he would abstain from voting since he is a D.P.W. employee.

After much discussion a motion to terminate debate was seconded and so voted. The substitute motion lost unanimously and the main motion lost by a clear majority.

A resolution by J.D. Kelly was moved, seconded and so voted as follows:

RESOLUTION: Be it Resolved that the individual Town Meeting Members be given a copy of negotiated contracts that must be voted in all or part by the Town Meeting. Said copies to be given at least one week prior to the proposed vote.

## ARTICLE 2 —

Re: Collective Bargaining Agreement with the Police Union

Patricia Thompson abstaining from voting - husband is a police officer. John Hofferty abstaining from voting - he is a special police officer.

It was moved by A. Vigneau and seconded by C. Witts that the Town vote to transfer the sum or \$145,638.39 from the Federal Revenue Sharing Account to the Police Full Time Salary Account.

A substitute motion was moved and seconded by the Ways and Means Committee who was opposed to both the main motion and the substitute motion. The Personnel Board was opposed to both the main motion and the substitute motion.

After much discussion a motion to terminate debate was seconded and so voted.

The substitute motion failed unanimously. The main motion failed on a Roll Call vote of 28 in favor — 45 opposed — 35 not voting.

The meeting adjourned at 11:05 P.M.

The regular Town Meeting immediately convened and it was moved, seconded and so voted to adjourn until Wednesday, October 15th at 7:30 P.M.

Respectfully submitted,

JOAN HASTINGS, (Acting Clerk)

## **ADJOURNED [FOURTH] TOWN MEETING**

October 15, 1975

A quorum being present the meeting was called to order at 8:04 P.M. with a salute to the flag.

### **ARTICLE 14 —**

#### **Re: Transfer of Funds to Police Medical Acc't**

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$2,172.16 from the Fiscal 1975 Parade Coverage Account and \$1,420.84 from Veterans' Aid Benefits Encumbered Account and place \$3,593 in the Police Medical Account, same to be spent under the direction of the Board of Selectmen.

### **ARTICLE 15 —**

#### **Re: Transfer of Funds to Police Special Acc't**

The main motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town transfer \$250 from the Veterans' Aid Benefits Encumbered Account to the Police Uniform Account, the same to be spent under the direction of the Board of Selectmen.

### **ARTICLE 16 —**

#### **Re: Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted to postpone indefinitely.

### **ARTICLE 17 —**

#### **Re: Amendment — General By-Laws**

The main motion as it appears in the warrant was moved and seconded. The By-Law Review Committee was in favor and it was unanimously voted that the Town amend the General By-Laws, Article I, by adding the new section 3.13 as follows:

3.13 The term "Finance Committee" and the term "Ways and Means Committee" shall be synonymous.

Approved by Attorney General 1-26-76.

Advertised Burlington Times Union 1-29, 2-5, 2-12-76.

### **ARTICLE 18 —**

#### **Re: Amendment — General By-Laws**

The article as it appears in the warrant was moved and seconded by the By-Law Review Committee and it was unanimously voted that the Town amend the General By-Laws, Article 11 Section 1.1 to read as follows:

#### **1.1 Call of Meeting**

The Town Meeting shall be a continuous body, but it may adjourn for periods not exceeding one hundred twenty days. It shall meet at such times and places as the meeting may determine by rule. Special meetings may be held on the call of the Moderator, or ten or more members, and upon written notices no less than seven days in advance delivered to the place of residence of each member and that of the Moderator. Copies of said notice shall also be posted seven or more days in advance on the Town bulletin board.

### **ARTICLE 19 —**

#### **Re: Amendment — General By-Laws**

The main motion was moved and seconded by the By-Law Review Committee and it was unanimously voted that the Town amend the General By-Laws, Article IX, section 7.0 to read as follows:

7.0 The Committee shall appoint two members to the Personnel Board and shall make any appointment that a vote of Town Meeting requires it to make.

### **ARTICLE 20 —**

#### **Re: Amendment — General By-Laws**

The main motion as printed in the warrant was moved and seconded by the By-Law Review Committee who was in favor. The Land Use Committee was unanimously in favor. It was unanimously voted that the Town amend the General By-Laws, Article XVI, by striking section 8.0 Advance Planning and Development Committee.

Approved by Attorney General 1-26-76.

Advertised Burlington Times Union 1-29, 2-5, 2-12-76.

### **ARTICLE 22 —**

#### **Re: Amendment — General By-Laws**

The main motion was moved and seconded by the Rules Committee who was in favor. The By-Law Review Committee was not in favor. The Ways and Means



## TOWN MEETINGS

Committee was in favor. By a clear majority the Town voted to strike Section 4.2.5 of Article VI (Attend all annual and special town meetings) of the General By-Laws and substitute the following:

4.2.5. Attend the first session of all regular and special Town Meetings and attend subsequent sessions of Town Meeting upon at least 24 hours notice from the Town Clerk that a majority of Town Meeting members present and voting have requested Counsel's presence at said session. A motion by a Town Meeting member to request the presence of Town Counsel at any session shall take precedence over any other motion. This motion is a debatable motion.

Approved by Attorney General 1-26-76.

Advertised Burlington Times Union 1-29, 2-5, 2-12-76.

## ARTICLE 23 —

### Re: Amendment — Personnel Part-Time By-Laws

The main motion as printed in the warrant was moved and seconded. The Board of Selectmen was in favor. The Personnel Board was in favor. The Ways and Means was opposed. By a clear majority the Town voted to amend Section 16, Paragraph A, of the Part-Time By-Laws to read:

"Continuous permanent part-time employees including employees provisionally appointed to permanent positions subject to Civil Service law, and retained on a yearly basis by the Town shall be entitled to a paid vacation allowance in the ratio that their regularly scheduled hours of work bears to the regularly scheduled hours of work for full-time employment in their department. Such employees who complete the below-listed periods of continuous employment during the calendar year and have been on the payroll on April 1, of the same calendar year, shall be granted vacation with pay in accordance with the following schedule:

Service Completed	Vacation Allowance
6 months but less than 1 year	work week hrs. x 1 = paid vacation hours earned
1 year but less than 5 years	work week hrs. x 2 = paid vacation hours earned
5 years but less than 10 years	work week hrs. x 3 = paid vacation hours earned
10 or more years	work week hrs. x 4 = paid vacation hours earned

## ARTICLE 24 —

### Re: Amendment Personnel Full Time By-Laws

The main motion as read by the Chair was moved and seconded. The Ways and Means Committee was in favor. The Board of Selectmen was in favor. It was unanimously voted that the Town amend Section 17 (Holiday Pay) of the full time Personnel By-Law by striking paragraph (a) thereof and substituting in lieu thereof the following:

(a) All regular full time employees shall receive time off without loss of pay on the following days, provided that they are observed on a regularly scheduled work day: New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving and Christmas.

## ARTICLE 25 —

### Re: Amendment — Personnel Part-Time By-Laws

The motion as read by the Chair was moved and seconded. The Ways and Means Committee was in favor. It was unanimously voted that the Town amend Section 15 of the Part Time Personnel By-Laws by adding the following:

(j) Employees in the continuous part time service of the Town, who have a satisfactory performance record and upon completion of one (1) year of service, shall be eligible for a one step increase in grade to the mid-point of the range. Upon the completion of three (3) years continuous service they shall be eligible for a one step increase in grade to the maximum of the range with the approval of the Department Head and the Personnel Board. Notwithstanding the failure of a department head to approve a step increase to the maximum of the range for an employee, the Personnel Board may upon application of the employee and after conferring with both the employee and the department head, grant such an increase. All adjustments shall be approved in advance by the Personnel Board.

## ARTICLE 26 —

### Re: Amendment — Personnel Full-Time By-Laws

The main motion as it appears in the warrant except to add Personnel before By-Laws — second line and "except in special circumstances, with the approval of the Personnel Board", after the word "unpaid" first line of No. 2, was moved and seconded. The Ways and Means Committee was in favor. A motion to postpone indefinitely was seconded and failed by a clear majority.

By a clear majority the Town voted to amend Section 24 of the full-time Personnel By-Laws to add the following:

(C) 1. Female employees of the Town regardless of marital status and (1) who are classified as full-time employees, (2) complete a probationary period of 180 days and (3) give two weeks notice of her expected departure date and written notice that she intends to return to her job, is entitled to be included in the maternity leave program.

2. Such leave will be unpaid except in special circumstances with the approval of the Personnel Board with the exception of accrued sick leave pay and will be for a duration of eight (8) weeks. Employees may continue work as long as they are certified by a physician in writing that they are physically capable of performing their duties and must also note the approximate date of delivery. A physician's statement attesting to the good health of the employee, must be presented to the Personnel Department prior to commencing employment.

3. During the period of maternity leave, the employee has the option of continuing in the medical plan providing she makes 100% of the payment.

4. Such leave will be without loss of status or seniority as it affects retirement, longevity and wage reviews.

5. If the employee returns to her job no later than eight (8) weeks after the commencement of her leave, she shall be restored to her previous position or one similar to it. The Town shall not be required to fulfill this condition if other employees of equal length of service and status in the same or similar position have been laid off due to economic conditions, or other changes in operating conditions affecting employment.

6. The eight (8) week leave period can be extended at the discretion of the Personnel Board.

#### ARTICLE 27 —

##### Re: General By-Law — Collective Bargaining Negotiations

The main motion as read by the Chair was moved and seconded. The Personnel Board was in favor. The Board of Selectmen, the Ways and Means Committee and the By-Law Review Committee were in favor. It was unanimously voted that the Town amend the General By-Laws of the Town of Burlington to add Article VI Section 1.13 as follows:

"On all collective bargaining negotiations between the Town and any authorized collective bargaining unit, the responsible authority shall invite in an advisory capacity to each negotiating session, representatives of the Personnel Board and Ways and Means Committee. Further, Department Heads responsible for the employees of the respective bargaining unit shall be appraised in writing of the results of each negotiating session".

#### ARTICLE 28 —

##### Re: Amendment — General By-Laws

The main motion was moved and seconded by the Ways and Means Committee who was in favor. The By-Law Review Committee was opposed. A substitute motion by A. Ferreira was seconded and passed by a clear majority. The main motion as substituted carried and by a clear majority the Town voted to amend the General By-Laws of the Town of Burlington by adding the following Section:

Approved by Attorney General 1-26-76.

Advertised Burlington Times Union 1-29, 2-5, 2-12-76.

#### ARTICLE VI Section 4.3

The Legal Department shall be subject to the constraints of General Laws, Chapter 44, Section 31.

#### ARTICLE 29 —

##### Re: Amendment — Full-Time Classification Plan

The main motion, with asterisks beside the positions affected and the effective date of November 2, 1975, was moved and seconded. An amendment #1 to reclassify "Traffic Supervisor" from Group 80 to Group 81 was moved and seconded. An amendment #2 to reclassify "Bookkeeper Clerk to the Accountant & Bookkeeper Clerk to the Treasurer" from Group 80 to Group 81, was moved and seconded. The Personnel Board and the Ways and Means were opposed and a motion to postpone this amendment indefinitely was moved, seconded and so voted.

The Ways and Means and the Personnel Board were opposed to amendment #1 — Head Traffic Supervisor. The amendment passed by a clear majority.

An amendment #3 to create the positions of "Ass't to the Treasurer and Ass't to the Accountant", under Group 81, was moved and seconded.

A motion to table Article 29 until Monday, October 20th was seconded and subsequently withdrawn.

A motion to postpone Article 29 indefinitely was seconded.

A quorum twice being questioned (44 members present) it was moved, seconded and so voted to adjourn at 11:20 P.M. until Monday, October 20th at 7:30 P.M.

A motion to reconsider amendment #2 — "Bookkeeper Clerk to the Accountant and Bookkeeper Clerk to the Treasurer", submitted prior to adjournment.

Respectfully submitted,

JOAN HASTINGS, Acting Clerk



## TOWN MEETINGS

### ADJOURNED [FOURTH] TOWN MEETING

October 20, 1975

A quorum being present the meeting was called to order at 8:10 P.M. with a salute to the Flag.

#### ARTICLE 29 (continued)

The motion to postpone Article 29 indefinitely lost by a clear majority and Amendment #3 — Ass't to Accountant and Ass't to Treasurer was unanimously withdrawn.

An Amendment #4, to change the titles of "Bookkeeper Clerk to the Accountant & Bookkeeper Clerk to the Treasurer" to Principal Clerk to Accountant & Principal Clerk to Treasurer and place both in Group 81 was seconded.

The Ways and Means was opposed. The Personnel Board took no stand. Town Counsel's opinion was that the amendment was illegal since it would change the title of the positions. The Moderator over-ruled Town Counsel's opinion and stated that the amendment was in order.

It was moved, seconded and so voted to terminate debate. Amendment #4 failed by a clear majority.

A motion to refer Article 29 back to Personnel Board was seconded. After some discussion a motion to terminate debate was seconded and so voted. The motion to refer lost by a clear majority. A motion to move the previous question was seconded and so voted.

The main motion Article 29 as amended passed unanimously. (The only amendment being Head Traffic Supervisor).

#### ARTICLE 30 —

Re: Amend Part Time Salary Plan

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee and the Personnel Board were in favor.

It was unanimously voted to amend the Part Time Salary Classification Plan.

#### ARTICLE 30A —

RE: Sick Leave Bank

It was moved, seconded and so voted to postpone indefinitely at the request of the Personnel Board.

#### ARTICLE 30B —

Re: Sick Leave Plan — Part Time

A motion to add Section 21 (Paid Sick Leave) to the Permanent Part Time Personnel By-Laws was seconded. The Personnel Board was in favor. The Ways and Means Committee was opposed. The main motion failed by a clear majority.

It was moved, seconded and so voted to suspend the rules to discuss Article 31 and Articles 38 together and vote the articles separately.

#### ARTICLE 31 —

Re: National Flood Insurance Program

The main motion as submitted by the Planning Board was moved and seconded.

#### ARTICLE 38 —

Re: Amendment Zoning By-Law

The main motion as recommended by the Planning Board was moved and seconded. The Planning Board was unanimously in favor of both articles. The Land Use and Zoning Committee was unanimously in favor of both articles. After some discussion a motion to move the previous question was seconded and so voted.

#### ARTICLE 31 —

It was unanimously voted whereas certain areas of the Town of Burlington are subject to periodic flooding; and whereas relief is available in the form of federally subsidized flood insurance as authorized by the National Flood Insurance Act of 1968; and whereas it is the intent of the Town to require the recognition and evaluation of flood hazards in all official actions relating to land use in the flood plain areas having special flood hazards; and whereas the Town of Burlington has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to the constitution and general laws of the Commonwealth; now, therefore, the Town of Burlington hereby votes:

1. That it will enact and maintain in force for those areas having flood hazards adequate land use and control measures with enforcement provisions consistent with the Criteria set forth in s 1910 of the National Flood Insurance Program Regulations; and

2. The Planning Board is hereby authorized and directed to;

- a. Assist the Flood Insurance Administrator in delineating flood hazard areas on available local maps of sufficient scale to locate building sites, for future town meeting consideration;



b. provide such information as the Administrator may request concerning present uses and occupancy of the flood plain;

c. cooperate with federal, state and local agencies and private firms which undertake to study, survey, map and identify flood hazard areas and cooperate with neighboring communities with respect to management of adjoining flood hazard areas in order to prevent aggravation of existing hazards;

d. submit on the anniversary date of the community's initial eligibility an annual report to the Administrator on the progress made during the past year within the community in the development of flood plain management measures;

e. take any other action reasonable and proper to carry out program objectives of minimizing or eliminating flood damage.

#### ARTICLE 38 —

It was unanimously voted that the Town amend the Zoning By-Law by adding the following section:

##### Section 1.1 — Flood Hazard District

Section 1.1.1 — A Flood Hazard District is hereby established within the Town and is defined as all areas so designated on Maps entitled FIA Flood Hazard Boundary Maps, No's. 01 through 23, dated December 20, 1974, as amended through October 6, 1975, on file with the Town Clerk, and incorporated by reference herein.

Section 1.1.2 — Any other by-law or regulation to the contrary notwithstanding, no construction shall be permitted within the District unless the Board of Appeals shall determine that all utilities are located, elevated and constructed so as to minimize or eliminate flood damage and that methods of disposal for sewage, refuse and other waste and for providing drainage are adequate to reduce flood hazards; provided that such permit from the Board of Appeals shall not be required in cases where the Planning Board has conducted a similar review and approval under the Subdivision Control Law.

#### ARTICLE 32 —

##### Re: Mandatory Inventory Reports

The motion as ready by the Chair was moved and seconded. The Ways and Means Committee was in favor. After some discussion it was moved, seconded and so voted to move the previous question.

By a clear majority the Town voted to amend section 4 of article XIA of the General By-Laws to read as follows:

4 The Capital Budget Committee shall receive by February 1 of each year, from each Board, Officer and

Committee charged with the expenditure of Town funds, a detailed estimate of annual Capital expenditures for a period of five (5) years, an inventory listing of each Capital item, and such supplementary information as may be requested by the Committee.

Approved by Attorney General 1-26-76.

Advertised Burlington Times Union 1-29, 2-5, 2-12-76.

#### ARTICLE 33 —

##### Re: General Court Petition [Civil Service]

The motion as it appears in the warrant was moved and seconded. At the request of the Selectmen, it was moved, seconded and unanimously voted to postpone indefinitely.

#### ARTICLE 34 —

##### Re: Traffic Study Committee

The motion as it appears in the warrant, except to add "temporary" committee and "appointed for a two year term", was moved and seconded. The Planning Board was opposed. The Selectmen stated that the Town already has a Traffic Study Committee. After some discussion it was moved, seconded and so voted to terminate debate. The motion failed by a clear majority.

#### ARTICLE 35 —

##### Re: Amendment — Sign By-Law

The motion as printed in the warrant was moved and seconded.

It was moved, seconded and so voted to suspend the rules and consider Article 35A with Article 35.

#### ARTICLE 35A —

##### Re: Amendment — Zoning By-Law

The motion as printed in the warrant was moved and seconded. The Planning Board recommended that both articles be referred to the By-Law Review Committee. The Land Use Committee recommended that both articles be referred to committee.

It was moved and seconded that Article 35 be referred to By-Law Review Committee. An amendment to add "and report back to next regularly scheduled Town Meeting", was moved, seconded and so voted. The main motion to refer as amended unanimously carried.

A motion to refer Article 35A with the same amendment as Article 35 to the By-Law Review Committee was seconded and unanimously carried.

## TOWN MEETINGS

### ARTICLE 36 —

#### Re: Land Rezoning

The motion as printed in the warrant was moved and seconded. The Planning Board report was 4 - 2 in favor. Mrs. Attaya gave a minority report on Articles 36 and 37.

Mr. Charles Shea Attorney for the proponent spoke. The Land Use Committee was called on for its report but at this time Attorney Shea was stricken with an apparent heart attack. The ambulance was called and removed Mr. Shea to the hospital. The Moderator asked that the meeting be adjourned. It was moved, seconded and so voted to adjourn at 11:00 P.M. until Wednesday, October 22nd at 7:30 P.M.

Respectfully submitted,

JOAN HASTINGS, Acting Clerk

### ADJOURNED [FOURTH] TOWN MEETING

October 22, 1975

A quorum being present, the meeting was called to order at 8:10 P.M. with a salute to the flag.

The Moderator asked the Body to rise for a moment of silent prayer out of respect to Attorney Charles L. Shea.

### ARTICLE 36 —

#### Re: Land Rezoning

The Land Use Committee was opposed (6 - 4) to this rezoning.

A motion to submit the Planning Board majority report as the main motion was seconded and failed unanimously.

After some discussion a motion to terminate debate was seconded and so voted and the main motion failed on a roll call — 21 in favor, 41 opposed — 43 not voting.

### ARTICLE 37 —

#### Re: Land Rezoning

The motion as read by the Chair was moved and seconded.

A motion to postpone indefinitely was seconded and failed.

A substitute motion (#1) submitted as part of the Planning Board report was seconded. The Planning Board was in favor of the motion so submitted.

A substitute motion (#2) submitted as part of the Land Use Committees report was seconded. The Land Use Committee report was seconded. The Land Use Committee was 6 - 4 in favor of this motion.

A Petition containing 158 signatures, opposed to the rezoning was submitted as part of the record.

It was moved, seconded and so voted to move the previous question. The Land Use Committee substitute motion (#2) lost by a clear majority. The Planning Board substitute motion (#1) lost by a clear majority. The main motion failed unanimously.

It was moved and seconded to reconsider the amendment to Article 29 (upgrade Bookkeeper Clerk to the Accountant and Bookkeeper Clerk to the Treasurer). The motion to reconsider lost on a 2/3 majority.

It was moved, seconded and so voted to adjourn at 10:30 P.M. until January 19, 1976 at 7:30 P.M.

Respectfully submitted,

JOAN HASTINGS, Acting Clerk

## SPECIAL TOWN MEETING

December 29, 1975

Peter Scholl was sworn in by the Moderator as Town Meeting Member in District B. (No P.A. system, meeting not taped).

A quorum being present the meeting was called to order at 8:10 P.M. with a salute to the flag.

It was moved, seconded and so voted to suspend the rules to take up Article 2 before Article 1.

### ARTICLE 2 —

#### Re: Collective Bargaining Agreement with Police Union

The main motion was moved and seconded. The Board of Selectmen was in favor, the Ways and Means Committee was in favor and the Personnel Board was in favor.

It was unanimously voted that the Town transfer \$32,320.00 from the Federal Revenue Sharing Account to the Police Full Time Salary Account to fund the cost items recently signed collective bargaining agreement between the Town and the International Brotherhood of Police Officers, Local 532 for the period of July 1, 1975 through June 30, 1976.

Guy DeFilippo from District C stated that he would abstain from voting on Article 1 since he is employed by the D.P.W.

**ARTICLE 1 —**

**Re: Collective Bargaining Agreement  
with D.P.W. Union**

The main motion which was submitted by the Board of Selectmen was moved and seconded. A substitute motion was moved and seconded by the Ways and Means Committee. The Board of Selectmen was in favor of the contract. The Personnel Board was not in favor and the Ways and Means Committee was not in favor. After much discussion it was moved, seconded and so voted to terminate debate. The substitute motion failed by a clear majority.

The main motion carried and by a clear majority the Town voted to transfer \$46,671.00 from the Federal Revenue Sharing Account and \$2,979.00 from Surplus Revenue Account to Full Time Salary Account to fund the cost items of the recently signed collective bargaining agreement between the Town and the American Federation of State, County and Municipal Employees, AFL-CIO, State Council 41, Local 1703, for the period of July 1, 1975 through June 30, 1976.

It was moved, seconded and so voted to adjourn at 9:30 P.M. sine die.

Respectfully submitted,

CATHERINE R. MCKIM, Town Clerk

**MODERATOR**

One of the most important responsibilities of the moderator is the appointment of citizens to various town committees, such as the Ways & Means Committee, the Community Life Center Study Committee, the School Space Committee, the Charter Study Committee, the Capital Budget Committee, the Bicentennial Committee, the Regional Solid Refuse Disposal Committee, the Personnel Board, the By-Law Review Committee, the Land Use and Zoning Committee and the Rules Committee. While I am most appreciative of these men and women who have volunteered to serve on these important town bodies, I have found increasing difficulty during the past year in having sufficient volunteers come forward to fill committee vacancies. The need for those who are willing to devote some of their time to serve our community is fast approaching the critical stage, and I earnestly urge citizens to come forward to offer their services. The decisions made by these groups often affect our lives, and there awaits a real opportunity for those who step forward to serve to influence both the present and the future of Burlington.

Once again, for the fifth year, I was pleased to preside over every session of the representative town meeting held during 1975, of which there were 16. This year marked the first time when there were three special town meetings called by the moderator to consider the funding items in collective bargaining contracts entered into by the town with various public employee bargaining groups.

I continued to write my newspaper column, "Quorum Call," designed to provide information on community affairs and to stimulate greater public participation in government. Once again, I remained an active member of the Massachusetts Moderators' Association.

Respectfully.

Robert H. Gordon

**BOARD OF ASSESSORS**

The Board of Assessors are happy to announce a \$3.50 decrease for the year 1975/76 making a current tax rate of \$58.00. The upcoming tax rate is in question due to the possible decrease in State Aid, County Costs and other items siphoned off the State general fund usage. With some luck and hard work by all Town boards it may be possible to keep the tax rate stable.

The Board lost the services of George Gormley who retired after 28 years as an Assessor for the Town of Burlington. There has been no Assistant Assessor appointed to date.

As a matter of information there were 625 statutory exemptions processed by the Assessors office as follows:

Widows	90
Elderly	108
Blind	9
Veterans	418

More than 1500 changes were made during 1975 showing that we are still an active town in the real estate field.

Present members of the Board consist of Elmer J. Morrison, Chairman, Timothy J. Cosgrove and John Dillon who was appointed by the Board of Assessors and the Board of Selectmen to fill the post vacated by George Gormley.

The office staff consists of Alice Campbell, Principal Clerk, Lillian Wallace and Patricia Alterisio and Inspector William McCoy.

Very truly yours,

Elmer J. Morrison  
Timothy J. Cosgrove  
John W. Dillon

**BOARD OF ASSESSORS**



## JURY LIST

Cotroneo, Linda B.	11 Angela Circle	Housewife
Watts, James J.	A Beacon Village Bldg. 1	Assistant Manager
Macrina, Claude A. J.	E Beacon Village Bldg. 6	Self Employed
Wooten, Elizabeth	C Beacon Village Bldg. 9	Social Worker
Gilbert, Richard S.	B Beacon Village Bldg. 16	Trucking
Anderson, Robert	B Beacon Village Bldg. 19	Computer Operator
Freeman, Richard A.	F Beacon Village Bldg. 26	Equipment Manager
Curtin, Brian P.	C Beacon Village Bldg. 31	Accountant
Ponn, Richard D.	A Beacon Village Bldg. 37	Rubber Company
Graf, Kenneth L.	B Beacon Village Bldg. 41	Engineer Manager
Hunter, Howard J.	E Beacon Village Bldg. 44	Student
McGhee, Linda B.	E Beacon Village Bldg. 49	Secretary
Bunker, Steven N.	D Beacon Village Bldg. 60	Nuclear Engineer
Kracher, Kenneth C.	C Beacon Village Bldg. 68	Accountant
Courtney, Lucille M.	A Beacon Village Bldg. 70	Salesman
Haneef, Abid	4 Brookfield Road	Housing Manager
DiPerna, Kenneth C.	5 Burlington Street	Clerk
Moulton, Robert H.	7 Burton Road	Food Broker
Gilchrist, Pauline F.	6 Carol Avenue	Housewife
Anderson, Richard D.	87 Center Street	Jeweler
Brown, Joseph C.	32 Chandler Road	Manufacturing Engineer
Sparrow, Diane E.	4 Crawford Road	Housewife
Lee, Joseph C.	33 Cresthaven Drive	Electrical Engineer
Mewing, Joan M.	14 Dearborn Road	Housewife
Moniz, Leonard F.	48 Donald Road	Accountant
Briand, Kathleen A.	8 Duncan Road	Housewife
Busa, Donna L.	4 Edgemere Avenue	Housewife
Brennan, John J. Jr.	7 Ellery Lane	Supervisor
Iverson, Eva B.	14 Fieldstone Drive	Housewife
Murphy, Joan F.	11 Forbes Avenue	Secretary
Kelleher, James F. Jr.	7 Francis Road	Laborer
Banks, Lawrence W.	19 Freeport Drive	Electrical Engineer
Whittington, Robert D.	1 Ganley Drive	Manager
Morrison, William D. Jr.	32 Glen Avenue	Laborer
Dalton, Raymond F.	8 Hampden Avenue	Bartender
LeFaive, Carol A.	37 Hampden Avenue	Secretary
Reilly, Charles A. Jr.	31 Harriet Avenue	Mechanic
Tofalo, Michael H.	26 Hart Street	Technician
Duggan, Theresa A.	9 Heartstone Drive	Bookkeeper
Gates, Robert F.	11 Hillside Avenue	Leather Worker
Russell, James A.	5 Keans Road	Computer
Mitchell, Carol A.	25 Keans Road	Clerk
McLaren, Margaret R.	40 Locust Street	Housewife
Kakis, Florence V.	7 Lowell Street	Housewife
Iannuzzi, Diana F.	6 Makechnie Road	Cashier
Donovan, Claire A.	29 Mallard Way	Housewife
Leete, James F.	15 Manor Avenue	Program Manager
Yetman, Susan	5 Maple Street	Payroll Clerk
Obrien, John J.	26 Maryvale Road	Bartender
Rudolph, Arthur P.	41 Mill Street	Machinist
Correia, Elizabeth A.	106 Mill Street	Housewife
Hobart, Elizabeth I.	197 Mill Street	Secretary
Boudreau, Marie M.	245 Mill Street	Housewife
Leveille, Steven G.	10 Mountain Road	Student
Szepe, Julianna	27 Mountain Road	Housewife
Ramsdell, Robert E.	75 Mountain Road	Office Clerk
Fallstich, Marilyn C.	4 Oak Street	Housewife

Hayes, Robert M.	11 Ox Bow Lane	Purchasing Agent
Griffin, Eleanor M.	56 Peach Orchard Road	Housewife
Lord, Edwin J.	5 Pine Avenue	Maintenance
Perry, Samuel C.	78 Ray Avenue	Meterman
Oremland, Steven L.	4 Redcoat Lane	Accountant
Thomas, Leonard E.	6 Robert Street	Purchasing Agent
Quinn, John J.	19 Sears Street	Inspector
McCauley, John J.	10 Skilton Lane	Assistant Manager
Garai, Mathilde	26 Skilton Lane	Homemaker
Saxon, Trevor	65 Skilton Lane	Mechanical Engineer
Bonta, Marjorie A.	7 Spring Valley Rd.	Housewife
Meaney, Francis X.	8 Sylvester Road	Telephone Repair
Riley, Walter M.	19 Thistle Road	Baker
Scolponeti, Paul L.	8 Thomas Street	Upholsterer
LaMarca, Louis A.	13 Town Line Road	Driver Salesman
Hogan, Thomas F.	16 Wildmere Avenue	Welder
Salvato, Salvatore C.	42 Winn Street	Shipper
Skinner, Cheryl A.	66 Winn Street	Sales Clerk
Durso, Joan	148 Winn Street	Housewife
Stott, John T.	11 Winter Street	Machine Apprentice
Wells, Stephen M.	22 Winter Street	Machinist
Ramsey, Phillip F.	20 Wyman Street	Accountant
Fialkosky, Norma R.	12 Algonquin Drive	Assembler
Smalley, William M.	20 Arlington Road	Gilder
Parm, William H.	22 Baron Park Lane Bldg. 1	Programmer
Lewis, William A.	19 Baron Park Lane Bldg. 2	Parts Manager
Griffin, Gertrude L.	3 Baron Park Lane Apt. 5	Housewife
Needel, Peter	26 Baron Park Lane Bldg. 3	Salesman
Abdoo, Richard J.	20 Baron Park Lane Bldg. 4	Field Engineer
Leeds, Jean J.	23 Baron Park Lane Bldg. 5	Unemployed
Risitano, Marie A.	21 Baron Park Lane Bldg. 6	Sales Representative
LeBaron, Katherine	2 Baron Park Lane Bldg. 7	Receptionist
Thompson, Steven D.	36 Baron Park Lane Bldg. 7	Systems Analyst
Casey, Karen J.	24 Baron Park Lane Bldg. 9	Secretary
Arnold, Edward B.	24 Baron Park Lane Bldg. 11	Auditor
Card, Dorothy C.	32 Bedford Street	Housewife
Lawson, Elizabeth A.	127 Bedford Street	Secretary
Hoffman, Dolores W.	7 Belmont Road	Home
Piantadosi, Gary G.	17 Brown Avenue	Student
Stevens, Barbara J.	128 Cambridge Street	Dog Groomer
Bass, Frederick J.	4 Chadwick Road	Maintenance Leadman
Jordan, Thomas	19 Church Lane	Unemployed
Doherty, Robert J.	13 Cormier Road	Assistant Manager
Gualtieri, Nancy M.	14 Daniel Drive	Housewife
Merritt, Kenneth D.	7 Eugene Road	Refrigerator — Air Conditioning
Horne, James A.	22 Eugene Road	Student
Russo, Joseph M.	34 Eugene Road	Student
Hanlon, Anne P.	10 Greenwood Road	Housewife
Costello, William M.	46 Greenwood Road	Musician
LeBert, Robert H.	7 Hallmark Gardens Bldg. 6	Salesman
Brainard, Carol M.	11 Hallmark Gardens Bldg. 9	Data Processor
Kilichowski, Kurt B.	7 Hallmark Gardens Bldg. 12	Technician
Lash, Florence R.	7 Hickory Lane	Housewife
Moody, Jean M.	14 Hilltop Drive	Assembler
Hwang Hwei Cheng	33 Hilltop Drive	Computer Analyst
Kurani, Jyott	1 Jefferson Avenue	Keypunch Operator
McCarthy, Frederick A.	3 LaSalette Drive	Marketing Manager
Fisher, James F.	9 Laurel Lane	Owner
Friberg, Patricia A.	39 Lexington Street	Housewife
Foster Tyler H.	68 Lexington Street	Carpenter

## JURY LIST

Arnold, Jean F.	96 Lexington Street	Homemaker
Metsdorgh, Kathy	116 Lexington Street	Salesman
Brighton, Patricia A.	25 Maud Graham Circle	Home
Purcell, Thomas E. Jr.	7 Mildred Road	Carpenter
Anastas, Michael C.	26 Mohawk Road	Student
Williams, Arthur J.	16 North Street	Trailer Sales
Roberts, Diane M.	16 Old Colony Road	Technical Typist
Nelson, Steven E. Jr.	3 Pine Ridge Road	Maintenance
Allen, Lorraine R.	1 Sandy Brook Road	Part-Time Secretary
Lyons, Ruby L.	23 Sandy Brook Road	Waitress
Roberts, Donald C.	36 South Bedford Street	Mechanical Engineer
Lusk, Laura M.	3 Stoney Brook Road	Secretary
Hayes, William W.	5 Sullivan Street	Cook
Svenson, Carl E.	31 Sunset Drive	Assistant Operator
Bartlett, Forrest E.	9 Terrace Hall Avenue	Technician
Finkelstein, Melvin E.	56 Terrace Hall Avenue	Buyer
Ambrose, John J.	17 Washington Ave. East	Machinist
Haskell, George H.	29 Washington Ave. West	Sales
Amodeo, Carol S.	7 Willow Way	Waitress
MacKinnon, Helen L.	9 Glenwood Street	Housewife
White, Alice	14 Glenwood Street	Housewife
Griffin, James F. Jr.	6 Gloria Circle	Leader Lineman
Wilkins, Vita M.	2 Savin Street	Secretary
Merlesena, James	2 Burton Road	Salesman
O'Shea, Leah S.	7 Arnold Terrace	Home Maker
McNulty, Joseph E.	16 Arnold Terrace	Professional Engineer
Delvecchio, Joseph A.	124A Bedford Street	Draftsman
Anderson, Linda	134 Bedford Street	Clerk Typist
Laskey, Francis H.	5 Buckman Drive	Supervisor
Larkins, Robert K.	351 Cambridge Street	Self Employed
Salvucci, Daniel R.	11 Carey Avenue	Electrician
Mahoney, Peter R.	35 Carey Avenue	Salesman
Dedek, Dana	17 Cedar Street	Assembler
Dillingham, Walter J.	3 College Road	Mechanical Engineer
Donovan, Timothy J.	29 College Road	Salesman
Daley, John J.	4 Corcoran Road	Engineer
Kelleher, Thomas J. Jr.	23 Corcoran Road	Claims Chief
Powers, William W.	13 Crowley Road	Mechanic
Pollastrone, Ralph	14 Crystal Circle	Plumber
Colucci, Alda A.	26 Crystal Circle	Hairdresser
Astulfi, Catherine J.	15 Evelyn Street	Housewife
Fitzpatrick, Sharon K.	18 Evelyn Street	Housewife
Rizzo, Henry A.	17 Evergreen Avenue	Systems Analyst
Crosby, Laura E.	15 Francis Wyman Road	Housewife
Papski, Edward C.	50 Francis Wyman Road	Electronic Engineer
Lovering, David M.	62 Francis Wyman Road	Sign Printer
Nicoli, John A.	88 Francis Wyman Road	Production Manager
Lang, George J.	16 Garrity Road	Librarian
Zermani, Colomba	5 Glenwood Street	Home Maker
Capozzi, Jennie	15 Glenwood Street	Housewife
Netzer, Floyd A.	3 Great Pines Avenue	Carpenter
Keough, Paul G.	11 Highland Way	Agency Director
Gavin, Gerald R.	5 Joanne Road	Warehouse Man
Bemis, Richard E.	7 Lantern Lane	Clerk
Moore, Dennis D.	23 Lantern Lane	Mechanic
Condon, John P.	5 Ledgewood Drive	Truck Driver
Devaney, Barbara E.	13 Ledgewood Drive	Housewife
Sullivan, G. Lenore	12 Leopold Street	Clerk
O'Malley, Clement C.	29 Leopold Street	Supervisor Photographer
McKenna, John F.	12 Liberty Avenue	Engineer



Griffin, Robert J.	53	Maçon Road	Mechanic
Noftle, Sandra H.	8	Manhattan Drive	Credit Office
Faulkingham, Robert J.	18	Manhattan Drive	Electrician
Campbell, Thomas D.	13	Meadowvale Road	Steam Fitter
Smith, Martin R.	247	Middlesex Street	Electrical Technician
Moloney, Mary J.	9	Morrison Road	Office Cleaning
Callahan, Arthur F.	12	Olean Road	Cable Splicer
Spillane, Teresa A.	15	Olean Road	Bank Teller
Hammond, Anne	15	Pathwood Avenue	Receptionist
Coffey, Edward A.	12	Paul Street	Supervisor
Diruzza, Christine T.	12	Paulson Drive	Housewife
Gustafson, Candice	30	Paulson Drive	Housewife
Rodwell, Rosanne P.	6	Princeton Road	Clerk
Deturris, Joanne M.	18	Princeton Road	Secretary
Trussell, Donald H.	23	Princeton Road	Research
McMahon, Lewis M.	24	Purity Spring Road	Tower Operator
Hunt, John P. Jr.	41	Purity Spring Road	Accountant
Sciascia, William J.	9	Rahway Road	Maintenance
Girouard, Simone	15	Rahway Road	Housewife
Miller, Donald F.	25	Rahway Road	Letter Carrier
Browne, John J.	7	Savin Street	Mechanic
Pike, Nathan J.	25	Sedalia Road	Electrical
Ring, Michael J.	1	Sewall Street	Assistant Registra
Roy, Peter C.	51	Skelton Road	Truck Sales
Pierce, Warren D. Jr.	3	University Avenue	Salesman
Devito, Harry	30	University Avenue	Carpenter
Doucette, Gerald J.	3	Violet Road	Carpenter
Shea, Edward M.	7	Visco Road	Foreman
Forte, Kenneth R.	18	Wing Terrace	Senior Accountant
Bruce, Olive A.	3	Winona Road	Librarian
Holmes, Doris L.	14	Woodcrest Avenue	Salesgirl
Jackson, Clarence M.	7	Alcine Lane	Service Repair
Miller, William H.	10	Barnum Road	Electrical Engineer
Holmes, James M.	16	Beaverbrook Road	Accountant
Melahouris, Dennis G.	48	Beaverbrook Road	Communication Technician
Pekala, Bernard A.	16	Boulder Drive	Meat Cutter
Yu, Frank K.	1	Brenda Lane	Electron Engineer
Leccesse, Janet C.	4	Bruce Street	Sales Clerk
Lombardo, Sebastiano A.	306	Cambridge Street	Supervisor
Crevo, Robert J.	6	Caroline Street	Salesman
Kenyon, Ralph F.	2	Carter Road	Accountant
Sullivan, William K.	14	Carter Road	Customer Service Agent
Fulginiti, George J.	16	Cathy Road	Accountant
Piper, Carol A.	12	Chester Avenue	Secretary
Gello, Anthony S.	14	Chestnut Avenue	Laborer
Haven, Blanche E.	16	Davida Road	Clerk
Roberto, Samuel M. Jr.	4	Dennis Drive	Salesman
Merjanian, John	6	Dolores Drive	Gas Attendant
Donahue, Mary M.	23	Donald Road	Assembler
Noguera, Patricia F.	63	Donald Road	Homemaker
Quinlan, James G.	5	Douglas Avenue	Salesman
LeBlanc, M. Ernestine	28	Douglas Avenue	Secretary
Tamburino, Dawn	4	Edsele Drive	Secretary
Mounsey, Richard S.	31	Ellen Road	Salesman
Collins, John P.	204	Fox Hill Road	Administration
Schmider, John	230	Fox Hill Road	Carpenter
Crosby, Edward D. Jr.	250	Fox Hill Road	Electrical Engineer
Russo, Dolores M.	15	Gedick Road	Housewife
Kurkosi, Helen M.	21	Gedick Road	Secretary
Doherty, Barbara A.	5	Guild Road	Assembler

## JURY LIST

Winn, John F.	5 Holden Avenue	Salesman
Goodwin, William H.	9 Holden Avenue	Salesman
Fraser, Thomas F.	9 Holly Street	Nuclear Engineer
Norton, Francis M.	2 Irene Street	Electric Engineer
Giannelli, Carl G.	15 Irene Street	Salesman
Farrell, Francis G.	7 Jonathan Road	Plumber
Simpson, Donald L.	5 Kingsdale Street	Salesman
Russo, James A.	18 Leroy Drive	Program Analyst
Nicholas, Juanita L.	3 Lisa Street	Clerk
Goodwin, Robert T.	22 Lisa Street	Finance Analyst
Chryst, Alice	6 Marjorie Road	Assembler
Sousa, Kenneth J.	1 Moss Street	Mechanic
Berg, Martin M.	10 Nelson Road	Electrician
Hanley, Marguerite E.	12 Park Drive	Sales Clerk
Hall, Barbara A.	11 Paula Street	Housewife
Connolly, John K.	13 Phillip Avenue	Electrical Technician
Castraberti, Linda M.	7 Phyllis Avenue	Restaurant Owner
Glasser, Pauline E.	6 Prouty Road	Communications Engineer
Berman, Paul J.	31 Prouty Road	Mechanic
Trefry, Virginia	4 Richfield Road	Housewife
Gomes, Albert J.	6 Ridgewood Lane	Sheet Metal
Murphy, Lawrence P.	3 Robin Hood Lane	Car Inspector
Marshall, Lynne	13 Ronald Road	Hairdresser
Vitale, Henry C.	11 Sarah Street	Salesman
Murphy, William D.	15 Sarah Street	Electrical Engineer
Mimon, Grace E.	23 Sarah Street	Inspection
Fialkosky, Michael A.	Scott Avenue	Carpenter
Kelley, Janet L.	6 Summer Street	Housekeeper
Dimattia, John F.	8 Taylor Avenue	Refrigerator Air Co
Campbell, Theodore K.	5 Upland Road	Equipment Inspector
Sutherland, Lincoln L.	12 Vincent Road	Supervisor
Bradley, Lynn M.	12 Westwood Street	Laboratory Technician
Neville, Janice E.	25 Westwood Street	Secretary
Mottolo, Robert M.	6 Wheatland Street	Supervisor
Horwood, William B.	5 Wildwood Street	Mechanic Contractor
Briere, Edward J.	10 Wilhelmina Avenue	Salesman
Boges, Charles	32 Wilmington Road	Route Salesman
Mills, Eleanor M.	62 Wilmington Road	Drs Secretary
Cronin, William J.	130 Wilmington Road	Consultant
Benishin, Ruth E.	57 Beaverbrook Road	Housewife
Joyce, Mary E.	102 Lexington Street	Homemaker
Stasio, Georgia R.	29 Crystal Circle	Housewife
Little, Carolyn S.	7 Pleasant Street	Housewife
Halterman, Glennis	15 Wildwood Street	Housewife

## SELECTMEN

The past year proved to be an interesting and busy one for the Selectmen. For the first time in many years, the entire Board remained intact for the twelve month period, as Selectman Howard E. Strachan, Jr., was re-elected for a three year term at the March election. In the annual re-organization, Angelo A. Murgo was elected Chairman and Michael J. Wislowski was elected Vice Chairman. Selectmen Strachan and Wislowski were appointed to the D.P.W. sub-committee and Selectmen Thomas J. Flaherty Jr. and John P. Miller were appointed to the Police sub-committee.

Our first matter of business after re-organization was to open up all annual appointment positions to any interested applicants. This included the position of full time appointed officials, as well as vacancies on Boards and Committees under our jurisdiction. After a month of advertising and interviewing, the appointments were made during our regular meetings in April.

As the Chief Executives of the town, we strove to provide effective leadership in dealing with the many facets of Burlington's government. In addition to meeting on the second and fourth Monday of each month in our regular session, we also met the first Monday of each month for D.P.W. workshop.

Contract negotiations with various employees unions meant countless hours of discussion and bargaining. Town Meetings, meetings with department heads and various town committees on administrative matters (such as budgets, personnel problems) and special meetings (i.e. CATV Commission hearings, liquor violation hearings) all contributed toward an exciting year in 1975.

As was our policy in 1974, this Board has continued to take action against those establishments alleged to have served alcoholic beverages to minors. In 1975 we considered two such cases - one merchant was given a warning by the Board, for sale to a minor, because the evidence was not substantial enough to warrant a suspension, while the other establishment was adjudged to have been in violation and penalized with a fifteen day license suspension. The decision of the Board was upheld by the State Alcoholic Beverage Control Commission and the State Court of Appeals, thereby requiring the merchant to close for the suspension period. Since, currently there are three other suspensions in various stages of appeal, we feel that the Board's policy clearly indicates, to all who should be aware, that the serving of alcoholic beverages to minors will not be tolerated.

During 1975 we took a position on two major policy issues. To our dismay, both positions were eventually overruled by higher jurisdictional authorities. The first issue concerned a requested rate increase by Colonial Cablevision of Burlington, Inc., from \$5.00 to \$7.00 for monthly service. A hearing was held in March, at which

time this Board granted an increase to \$5.50, feeling that a 10% increase was justifiable. After Colonial filed an appeal to the State Cable TV Commission, hearings were held during the summer and hour upon hour of evidence was presented. The State Commission ultimately ruled in Colonial's favor and granted the rate increase to \$7.00. The key part of our position was that Colonial has not performed as stipulated in its license and at this time, half the town still does not have the option of purchasing this service, yet the license was granted in 1972.

Although our position was not upheld by the State Commission, we shall, nonetheless, continue to demand that Colonial abide by the provisions of its contract.

The other issue concerned the attempt by a local developer to build an access road from his shopping center to Muller Road. Our position was, and still is, that any developer requesting a curb cut must obtain the necessary administrative clearances of this Board and that all ancillary regulations and by-laws be complied with. After meeting with the developer and discussing alternatives, we explained that he would have to approach this Board and request a curb cut. The developer, in open defiance of the Board's position undertook an attempt to build the access road anyway without requesting a curb cut. The Board responded by first, passing a curb cut regulation; and secondly, by erecting a guard rail (at the site of the access intersection) for reasons of safety and prevention of further work.

Our primary opposition to the developer's attempt was one of safety to the townspeople - simply stated, it was our judgement that it would be very dangerous (as well as an inconvenience to the residence of the neighborhood) to channel a continuous stream of parking lot traffic from a large shopping complex on to a narrow residential street. As a matter of fact, we view it as being ludicrous - unfortunately, the Superior Court did not agree with us.

The significance of both of these cases demonstrates that we, acting as the chief municipal executives, will continue to protect the best interests of the town at-large, as well as its neighborhoods. Additionally, they further demonstrate our determination to enforce and maintain the integrity of our legal instrumentalities.

1975 was also the year of the union, as the Board was faced with five different bargaining units seeking contracts. Negotiations were held throughout the year and three year contracts were approved with the employees of the Department of Public Works, Fire Department, and the command officers of the Police Department. At years end we were still negotiating with the Police Patrolmen's Union. The remaining municipal employees, excluding department heads, formed an association and we expect negotiations to commence during 1976. Employee unions



## SELECTMEN

are well established in Burlington and we have approached all of the negotiations with an open mind, but a firm determination to look after the best interests of management. Looking back over the results, we are pleased with the agreements that were reached and believe that they were fair to both the Town and the employees.

Generally speaking, matters of all type and description came before this Board during the year. We appointed a special advisory committee to draw up an alternative to the current civil service system which the town is currently under. This committee held numerous meetings and presented a preliminary report which we hope will be finalized in 1976.

We have found the following to be among the major problem areas of State civil service: extremely time consuming and very frustrating to deal with a system of personnel administration that was described by its past director as a "non-system"; no opportunity for local determination, i.e., Burlington should be able to set its own personnel criteria; the grading of examinations is at best unfair and totally irrelevant; and it seems almost impossible to maintain effective communications. These are, to be sure, only a few of the major problem areas. Hence, we feel it best for the town to explore other alternatives - which will continue in 1976 with the aid of Town Meeting Members and other key personnel from the Town Hall.

A new three year contract was negotiated with the Charles George Disposal Co. for the collection and disposal of the Town's Solid Waste. We are satisfied with the services of the George firm, especially in view of the fact that research indicates that Burlington is receiving this vital service at a price lower than what other municipalities are paying.

Although the Lahey Clinic construction did not proceed as we anticipated, plans for a ground breaking for the Physician's Office Building were being scheduled for January of 1976. This facility will include Doctor's offices, laboratory and x-ray facilities, treatment rooms and will generally serve as a satellite clinic. With this step forward, the Board is very encouraged that construction of the hospital and clinic will begin in the near future.

Burlington received federal funding for the employment of personnel under the Comprehensive Employment and Training Act (CETA) during 1975. In January, there were 17 people on the payroll, in July there were 55 people, and in December there were 34 people. The total amount of money received during 1975 was approximately \$304,448.14.

Among the positions created were the Office of the Community Organizer which included a van driven for the elderly, a Senior Citizen Program Co-Ordinator, and a renovation team consisting of a foreman, electrician, and several craftsmen and laborers. The renovation team

provided maintenance work on several town buildings and constructed the Elderly Drop-In Center in the basement of the Union School. A great deal of this work would not have otherwise been accomplished due to lack of funds.

Nearly all of the town's departments participated in this program and the individuals performed a variety of jobs. There were administrative personnel in the Selectmen's Office, D.P.W., Recreation Department and Veteran's Office; clerical personnel in the Selectmen's Office, Assessors' Office, D.P.W., School Department, Library and Police Department; also laborers, truck drivers, watchmen and security guards throughout the town.

Other notable contributors were the enforcement officer for the Conservation Commission, who was able to patrol the town's conservation land and also enforce the conservation laws of the town, the Assessors' inspector, who provided valuable service in the absence of an appraiser; and the assistant to the building inspector, who provided a great deal of help in conforming to the new state Building Code.

The town, as well as the individuals involved, benefitted greatly from this program and we are fortunate that CETA will still, to some degree, be in effect in 1976. For those who have participated in this program and who will be leaving in the next few months, we would like to thank them for the contributions which they made.

### Looking Ahead

Our goal for 1976 is to continue the progress we have made in the last two years in providing responsible leadership for the town. We expect to work many more hours with our department heads to see that the best possible government is provided at the least possible cost. We expect that our legal instrumentalities will again be challenged and we will continue to use our available resources to defend them. In retrospect, 1975 proved to be a successful year for the town and we plan to continue this success in 1976.

### BOARD OF SELECTMEN

ANGELO A. MURGO, Chairman  
MICHAEL J. WISLOTSKI, Vice-Chairman  
THOMAS J. FLAHERTY, JR.  
JOHN P. MILLER  
HOWARD E. STRACHAN, JR.

## LICENSING AUTHORITY

NEW LICENSES ISSUED  
CALENDAR YEAR — 1975

<b>Victuallers</b>	<b>Sunday</b>
Italian Villa Cafe, Inc.	Italian Villa Cafe, Inc.
Supreme Towne Restaurant	Supreme Towne Restaurant
	Colonial Park Kitchen
	Cenci Bakery, Inc.
	White Hen Pantry
<b>Repair Garage License</b>	<b>Transportation</b>
Paul F. Terrio	Regal Bus Lines, Inc.
	Big W Trans
	Ralph Fiore Bus Service, Inc.

## LICENSE RENEWALS ISSUED MONIES RECEIVED

Victuallers	- 52	\$520.00
Sunday	- 29	290.00
Misc.	- 10	420.00

## LIQUOR

Club	5	500.00
Package Goods	5	5000.00
Restaurant	5	7500.00
Innkeepers	2	5000.00

<b>TAXIS</b>	<b>15</b>	<b>150.00</b>
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<b>FIRST AND SECOND CLASS VEHICLE</b>	<b>10</b>	<b>900.00</b>
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<b>TOTAL</b>	<b>\$20,280.00</b>
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BOARD OF SELECTMEN  
LICENSING AUTHORITY

Angelo A. Murgo, Chairman  
Michael J. Wislowski, Vice-Chairman  
Thomas J. Flaherty, Jr.  
John P. Miller  
Howard E. Strachan, Jr.

## TOWN COUNSEL

1975 was the year in which the funding of the office of town counsel became the subject of extensive, and often acrimonious, dispute. As is unfortunately the case with all or most such disputes, more heat than light was generated. The dispute, as nearly as we can understand and characterize it (and it must be remembered that town counsel is not involved with day-to-day politics in the Town), arose out of a feeling on the part of several members of the Ways and Means Committee and perhaps several Town Meeting members as well, that the Town of Burlington spends too much money annually for legal services. On the other hand the Selectmen, who appoint town counsel, and several other boards and officers seem to feel that the Town gets full value for its money and that the cost of counsel to the Town is, all things considered, fair and reasonable.

Obviously we agree with the Selectmen even if such agreement is plainly self-serving. In a somewhat philosophical vein, we cannot help noting that disputes between the legislative and executive branches of government over the wise use of public money have become rather common at all levels of government in recent years, and there is no reason to suppose that a town, which is in many ways a microcosm of larger governmental units, should continue without such dispute. But we are of opinion that if such disputes are to be meaningful, they must ultimately focus on specific issues, and Town Meeting, together with other Town officials, must ultimately determine how a diminution in town counsel's services will affect other aspects of town government and life within the community.

We have been told privately by various Town Meeting members who voted in 1975 to cut town counsel's budget or who signed a petition asking the Selectmen to hold off appointing town counsel until more lawyers could apply for the position, that their real reason for voting as they did or for signing the petition was town counsel's opinion of January 20, 1975, reviewing the warrant for the Town Meeting scheduled to commence on February 24, 1975. In that opinion town counsel warned that a proposed change in the Zoning By-Law intended to prohibit further shopping centers in industrial districts could lead to voluminous and costly litigation as well as successful applications for tax abatements. Although the proposed change did not receive even a majority vote at Town Meeting, let alone the two-thirds vote required for passage, a minority who felt that the change was in the best interests of the Town, believed that town counsel was responsible for its defeat. They were angry and they believed that the most appropriate way of expressing their anger was to work for the replacement of town counsel or, absent that, to cut town counsel's budget.

We do not mean to imply that everyone who voted to cut town counsel's budget and every signer of the petition to hold open applications for town counsel were necessarily angry because of town counsel's position with respect to the proposed change in zoning. Indeed, we know for a fact that several persons who voted to cut the budget and who signed the petition also voted against the zoning change. But regardless of the reasons for the vote, we believe that further dialogue between Town Meeting and the Selectmen about town counsel is very much in the best interests of the Town.



## TOWN COUNSEL

For the present, we should like to point out a few matters that are sometimes overlooked in the discussion of town counsel's fees and related expenses. These are:

1. The appointment of town counsel is an executive function for the Selectmen and not a legislative determination for Town Meeting. Personally we cannot imagine a worse way for a town to choose its legal counsel than through a vote of Town Meeting. Town Meeting as a body is simply not equipped to interview candidates, judge their professional responsibility, and ultimately weigh all the factors that should be weighed in determining who should be appointed. It appears that there is not a single town in the Commonwealth of Massachusetts in which Town Meeting appoints town counsel.

2. In giving opinion to town officers when officially requested to do so, town counsel is required to use his best professional judgment and his deepest knowledge of legal affairs to give advice that will ultimately be in the Town's best interest. (This is no less true, of course, when a lawyer advises a private client.) Town Meeting is not required to concur in the opinion of town counsel. It is free to act on all matters pending before it as it sees fit and take whatever consequences such action may entail. But counsel may not, simply in the interest of pleasing a determined group of citizens, even if this group enjoys unanimous support, fail to answer questions put to them responsively and thoroughly. A lawyer who ignores a problem because his client does not wish to hear about it would be no better than a physician who ignored a patient's serious medical problem for the same reason.

3. The cost of town counsel's services is almost exclusively a function of the use made of those services. The way to cut legal costs is to cut the use of services. If the use of these services should be cut, it is important to the Town to consider how, when and where the cuts should be made.

We, as town counsel, have always stood ready, and we assume that when we have successors they will stand equally ready, to discuss these areas and any others with Town Meeting or with any committee of Town Meeting. We also believe that further discussion is merited. We think that the next step is up to those who have raised the questions.

We shall now proceed to discuss the services rendered by town counsel during the year 1975 in three areas:

1. Opinion rendering
2. Litigation
3. General counselling and legal work

### 1. Opinions

A. Perhaps the most significant opinion rendered by town counsel in the year 1975 was one on June 4th to the

Executive Secretary. In this opinion counsel was asked, amongst several other things, whether it was lawful for the Town to pay bills rendered by town counsel when the account for legal fees has been exhausted. Town counsel answered that it was, and this answer provoked protests from many quarters.

At the center of the problem posed in this opinion is a statute of the Commonwealth that provides that "No department financed by municipal revenue... of any... town... shall incur a liability in excess of the appropriation made for the use of such department." The statute is much longer than this, but this is not the place to repeat a seventeen-page opinion. The Supreme Judicial Court of the Commonwealth over many years has construed the statute in such a way that there are many exceptions to it, and the nature of a "department" for purposes of the statute is far from clear. Under the by-laws of the Town, town counsel is required to perform certain municipal services. Nothing in the by-laws purports to excuse the performance of these services because of the absence of an appropriation. In its most basic terms, if the statute applied to the services of town counsel in Burlington, the absence of an adequate appropriation could mean that (a) the Town would be required for a period of time to go without legal services no matter how pressing the need or (b) town counsel would be required to perform these services without pay. We concluded that the legislature had not intended either of these alternatives and, relying upon several cases decided by the courts, we concluded that counsel was entitled to be paid for services rendered pursuant to the by-laws of the Town, whether there was an appropriation to cover such services or not. We have both privately and publicly informed several of the persons who disagree with this position that we would welcome a test of it in the Supreme Judicial Court.

B. We have already pointed out that our opinion reviewing the warrant for the February, 1975 Town Meeting, in so far as it brought to light potential problems that could arise from the enactment of a proposed change in the Zoning By-Law, created considerable friction and animosity. After the vote defeating the article on the floor of Town Meeting, its proponents, acting pursuant to the Burlington representative Town Meeting statute (St. 1970, c. 686) called for a special referendum on the question. The Selectmen asked town counsel whether such a referendum could lawfully be held.

We noted in our opinion that this question was "one of the most difficult that has ever been presented to us in our years as town counsel." Solid arguments could be made for the proposition that with certain few exceptions specified in the representative Town Meeting act, any vote of Town Meeting was subject to the referendum procedure. Substantial arguments could also be made, however, for the proposition that amendments to the Zoning By-Law are not subject to the referendum procedure. After giving the matter most careful consideration, we found the latter argument to be the more



persuasive and, not without considerable doubt, rendered an opinion that the change in the Zoning By-Law was not subject to the referendum procedure.

The Selectmen considered that opinion and received it. Doubtless they had recognized a problem at the outset, or else they would not have posed the question. Upon due consideration the Selectmen decided to allow the referendum to be held in any event and permit any objectors to litigate the question of its propriety. The referendum was held and, as we have already noted, the question did not carry. Thus, the Selectmen, like Town Meeting, are not bound to follow town counsel's advice even after they have sought it. In the instant case, we cannot help noting that although we would not change our opinion but would answer the question exactly as we did on March 21, 1975, the course taken by the Selectmen turned out to be a very wise one. By permitting the voters of the Town to express their opinion on the subject, they saved the time, money and bitterness that undoubtedly would have been involved if a law suit to determine this question had been brought.

Additionally town counsel issued the following formal opinions during the year 1975:

- A. January 13, 1975 to Building Inspector re set back requirements
- B. January 13, 1975 to Ronald D. J. Saloman, Esquire re conflict
- C. January 23, 1975 to Town Clerk re referendum questions
- D. February 10, 1975 to Executive Secretary re Sunday sales, flea market
- E. February 21, 1975 to Executive Secretary re open meetings
- F. March 18, 1975 to Town Clerk re referendum question
- G. March 21, 1975 to Selectmen re referendum on zoning article
- H. March 27, 1975 to Board of Selectmen re Town Meeting vote on collective bargaining agreement
- I. April 2, 1975 to Town Meeting Member re ambiguities in zoning by-laws
- J. April 11, 1975 to Board of Selectmen re cost items in collective bargaining agreement
- K. April 14, 1975 to Board of Selectmen re review of warrant for May Town Meeting
- L. April 15, 1975 to Board of Selectmen re use of Town funds for Town Commission
- M. April 16, 1975 to Supt. of Schools re overtime pay for custodians
- N. April 25, 1975 to Building Inspector re nonconforming lot
- O. April 28, 1975 to Building Inspector re minimum frontage
- P. May 5, 1975 to Board of Selectmen re eligibility of Town Meeting members for Council on Aging and Town Beautification Commission

- Q. May 12, 1975 to Board of Selectmen re legal fees
- R. May 15, 1975 to Chief of Police re bidding on radio system
- S. May 19, 1975 to Supt. of Schools re insurance policy
- T. May 27, 1975 to Board of Selectmen re CATV license revocation
- U. June 4, 1975 to Board of Selectmen re Berube Apache Camping Center, Inc. - decision of Board of Appeals
- V. June 30, 1975 to Burlington Historical Commission re compliance with public bidding laws
- W. July 8, 1975 to Town Engineer re permission to install underground wire
- X. July 28, 1975 to Chief of the Fire Department re manning
- Y. July 29, 1975 to Board of Registrars re reapportionment
- Z. August 4, 1975 to Board of Health re cemetery land
- AA. August 28, 1975 to Board of Recreation Commissioners re Boston land
- BB. September 2, 1975 to Supt. of Schools re insurance coverage - II
- CC. September 3, 1975 to Board of Selectmen re review of warrant for October Town Meeting
- DD. September 3, 1975 to Building Inspector re public way
- EE. September 17, 1975 to Board of Selectmen re Article 34A of warrant for October Town Meeting
- FF. September 16, 1975 to Board of Selectmen re IBPO collective bargaining agreement
- GG. October 8, 1975 to Board of Selectmen re effect of retroactive provisions of IBPO contract
- HH. October 14, 1975 to Board of Selectmen re curb cut
- II. October 23, 1975 to Board of Selectmen re BMEA
- JJ. October 27, 1975 to Board of Selectmen re kennel license
- KK. October 27, 1975 to DPW re Cambridge Street - Francis Wyman Road utility easement
- LL. November 3, 1975 to DPW re storm drains on Arlington Road Extension
- MM. November 17, 1975 to DPW re open brook
- NN. November 17, 1975 to Board of Selectmen re garage permits
- OO. December 18, 1975 to Board of Selectmen re Sunday closing
- PP. December 19, 1975 to Board of Selectmen re unofficial holidays
- QQ. December 23, 1975 to Building Inspector re special permits
- RR. December 24, 1975 to Board of Selectmen re review of warrant for January Town Meeting
- SS. December 30, 1975 to Board of Selectmen re compensation of Police Chief

## TOWN COUNSEL

### 2. Litigation

Litigation remains the most visible area of town counsel. Whenever the Town or its officers acting in their official capacity sue or are sued, town counsel must appear in the tribunal wherein the matter is pending to prosecute or defend. Often the subject matter of the suit is such that the local, or even the Boston, newspapers consider it newsworthy. The Town of Burlington appears to be involved in far more litigation than surrounding cities and towns.

However, most of this litigation is not newsworthy by anyone's standards. It involves complaints seeking larger damages than the Town awarded as a result of takings by eminent domain and assessments levied by the Appellate Tax Board, particularly against industrial and commercial property. In general, it is these uneventful, and almost unnoticed, cases that, over the longrun, produce the greatest charges against the legal account. In this regard, it must be noticed that most of these cases require not only the services of counsel but also the services of an expert appraiser who is paid for both his report and his court appearances.

The following cases handled during 1975 seem particularly worthy of note:

#### A. State Road Liquor Store, Inc., d/b/a Busa Liquors Litigation

On its facts, it would be difficult to argue that there is anything remarkable about this case. The only thing that makes it remarkable is its ending, or what appears to be its ending, since technically the case is still pending. This case arose out of an incident in which Burlington Police Officers allegedly witnessed the sale of an alcoholic beverage to a minor by a liquor store licensee. The Selectmen held a hearing. The evidence adduced at that hearing seemed to us to be fairly overwhelming, and the Selectmen, after finding that the sale had occurred, voted to suspend the license for fifteen days. A statutory appeal to the Alcoholic Beverages Control Commission followed. The Commission held a hearing and, finding that the sale had indeed taken place, affirmed the decision of the Selectmen. A petition for review in the Superior Court followed.

Since the filing of such a petition does not stay the decision of the Selectmen and the Commission suspending the license, it was necessary for the licensee to make a special application for a stay. The basis upon which this licensee sought review did not seem to us any stronger or weaker than the basis upon which other licensees whose licenses have been suspended for sales to minors have petitioned the Superior Court. Most of those licensees have succeeded in obtaining stays. The result has been protracted and costly litigation in the Superior Court.

The Superior Court is a court of the commonwealth and not of the county in which it sits. Its judges go from

shire town to shire town dispatching the business of the court. Where other judges hearing similar applications for a stay have granted them, the judge who heard this application refused to do so. He noted that he saw little chance that the licensee would ultimately prevail. The licensee took a statutory appeal to the Supreme Judicial Court for Suffolk County, the so-called Single Justice session of the Supreme Judicial Court. The Justice who heard the application for stay was likewise not impressed with the grounds on which the decisions of the Selectmen and the Commission were said to be erroneous and also noted that a fifteen-day suspension for sale to a minor was in his opinion relatively light. The store was closed for the fifteen-day period, and it does not appear likely that there will be any further proceedings in this matter.

#### B. Town of Burlington v. Colonial Motor Hotel, Inc.

In 1971 the sign by-law of the Town, which had been passed six years earlier, took effect. The town made an immediate and thorough effort to enforce the by-law. Part of that effort involved notifying the Outdoor Advertising Board of the Commonwealth that the Town opposed the renewal of permits for various billboards that had been erected over the years. One such billboard, on Route 128, was owned by Colonial Motor Hotel, Inc.

The Outdoor Advertising Board held a hearing on whether Colonial's permit should be renewed. This hearing occurred in July of 1972. The Town appeared to oppose renewal of the permits and was represented by counsel. On October 31, 1972 the Board rendered a decision denying renewal of the permit. Colonial had thirty days within which file for review in the Superior Court. During that period no petition for review was filed. Nevertheless, Colonial did not take down the billboard. Town counsel was instructed by the Selectmen to seek an injunction in the Superior Court. Colonial defended the suit, arguing, among other things, that counsel had proceeded under the wrong statute and should have proceeded under the enforcement provisions of the Zoning Enabling Act. The Judge of the Superior Court who heard this defense agreed with it, and ordered the suit dismissed.

Because we considered the decision of the Superior Court not merely wrong but egregiously wrong, we advised the Selectmen to appeal this decision. The advice was accepted, and the appeal was prosecuted. In June of 1975, the Appeals Court, in an unsigned opinion, reversed the judgment of the Superior Court and ordered the billboard removed forthwith. The judgment has since been complied with.

The case illustrates that though the mills of the law may grind slow and exceedingly fine, they are also expensive to operate. We have not reviewed the bills from previous years to determine precise figures, but we are certain that the Town spent more than \$1,000 in legal fees to have this one billboard removed. But if one is going to fight billboard licensees through the labyrinth of administrative agencies in the courts, one must meet them



on their own terms. They seem to have large sums of money to spend on counsel fees and will gladly spend that money protecting their interests. We think that there is no way for the Town to enforce its sign and zoning by-laws, which after all are intended to make the Town a better place to live, unless it is prepared to spend the money required for adequate enforcement. Without such enforcement, Town Meeting, which enacts the by-laws of the Town, often after painstaking deliberation and lively debate, would become a mere charade. Additionally we represented the Town in the following cases during calendar year 1975:

ABCC v. Selectmen  
 AFSCME v. Selectmen  
 AFSCME v. School Committee  
 AFSCME v. School Committee (Administrators)  
 ASC v. Assessors  
 Atchley v. Burlington  
 BEA v. School Committee (increase grievance)  
 BEA v. School Committee (Doherty grievance)  
 BEA v. School Committee (arbitration cases generally)  
 BEA v. School Committee (Annese grievance)  
 BEA v. School Committee (6-3-3 reorganized grade)  
 BMEA v. Selectmen  
 Boston Edison v. Burlington  
 Burlington Sand and Gravel v. Assessors  
 Burlington v. Boston  
 Burlington Package Store v. Selectmen  
 Bernard v. Murgio  
 Bettencourt v. Burlington  
 Busa Liquors v. Selectmen  
 Busa Liquors v. ABCC  
 Colonial Cablevision v. Selectmen  
 C & M Construction v. Burlington  
 Commonwealth v. Barrasso  
 Commonwealth v. Lagomarsino  
 Commonwealth v. Jewel Companies, Inc.  
 Commonwealth v. Lake  
 Commonwealth v. Zammuto and Kelley  
 Cruickshank v. Burlington  
 Carmel Glass v. United Glass  
 de la Torre v. Burlington  
 Donnelly v. Outdoor Advertising Board  
 DeMatteo Construction v. Assessors  
 Down v. Burlington  
 DeMatteo Construction v. Assessors  
 Down v. Burlington  
 Farina Corporation v. Assessors.  
 Firefighters v. Selectmen  
 Gibbs Tire v. Burlington  
 Gorin's v. Assessors  
 W. W. Grainger v. Board of Appeals  
 Guaranty Mortgage v. Burlington  
 Hart Properties v. Burlington  
 Hicks v. Civitarese  
 Howard Johnson's v. Selectmen  
 IBPO v. Selectmen (unfair labor practice)  
 IBPO v. Selectmen (fact finding)  
 IBPO v. Burlington (Superior Officers' Unit)  
 IBPO v. Selectmen (Clarification Petition)  
 IBPO v. Selectmen (LRC matter)  
 Jones v. Assessors  
 Van D. Lambert Excavating, Inc. v. Burlington  
 Lane v. Burlington  
 Lund v. Burlington  
 Lynch v. Burlington  
 McGinniss v. Burlington  
 McDonald v. Burlington  
 MacLean v. Selectmen  
 McGurk v. Burlington  
 Middlesex Bank v. Assessors  
 McLaughlin v. Burlington  
 Murray v. Burlington  
 Murphy v. Burlington  
 Old Town v. Selectmen (Borrell)  
 Old Town v. ABCC (Capozzi)  
 Old Colony v. Assessors  
 Northeast Properties v. Assessors  
 Northeast Motel v. Assessors  
 Northwest Associates v. Assessors  
 Overlook Trust v. Burlington  
 Pollicelli v. Burlington  
 Pienkos v. Burlington  
 Pittorino v. Assessors  
 Raimondo v. Burlington  
 Reynolds v. Planning Board  
 Ringland v. Steward  
 School Nurses' Association v. School Committee.  
 Sousa v. Burlington  
 Sanford v. Assessors  
 Sanders Campbell v. Assessors  
 School Committee v. BEA (LRC)  
 School Committee v. Labor Relations Commission  
 School Administrators v. School Committee  
 School Committee v. Gualtieri (class size grievance)  
 School Committee v. Gualtieri (strike pay)  
 Sears, Roebuck v. School Committee  
 Selectmen v. Berube Apache  
 Spector v. Burlington  
 Starrett Paving v. Burlington  
 Stewart v. Burlington  
 Thiel v. Burlington  
 Turner v. Burlington  
 Torto v. Burlington  
 TRW, Inc. v. Burlington  
 Torre v. Burlington  
 Tennis 128 v. Assessors  
 Burlington v. Weisberg  
 Burlington v. Hodgson  
 Burlington v. Colonial  
 Burlington v. Abting Realty  
 Burlington v. Whitman and Howard  
 Burlington v. C & M  
 Burlington v. Bigelow  
 Burlington v. D & A Realty  
 Burlington v. Skinner's Path



## **LIBRARY TRUSTEES**

Burlington v. Rogers  
Burlington v. Jackson  
Burlington v. Zervas  
Burlington v. Impemba  
Burlington v. Middlesex Roadbuilders  
Weymouth v. Burlington

### **3. Real Estate**

Legal work in connection with drainage and conservation projects were responsible for most but not all of the real estate work performed in 1974. The amount of real estate work done seems to have increased very slightly from 1974.

### **4. General Counselling**

Town counsel attended each and every session of Town Meeting held during the year 1975. When requested to do so by the Selectmen or in the discussion of pending litigation, counsel also attended meetings of the Board of Assessors, the Planning Board, the Conservation Commission, the School Committee, the School Space Committee and several other boards. We were involved in the drawing or review of several contracts and other documents to which the Town was a party, extensive collective bargaining, the negotiated retirement of the principal of the high school, licensing and disciplinary hearings before the Selectmen and before the Cable TV Commission of the Commonwealth, a disciplinary hearing before the School Committee, and in answering other legal questions that arose in the day-to-day operation of the Town.

Contracts and bonds were read and approved. There were dealings on behalf of the Town with the Civil Service Commission, the Cable TV Commission, the Commissioner of Corporations and Taxation, the County Commissioners, the District Attorney for the Northern District, and the Alcoholic Beverages Control Commission. While litigation and the preparation of formal opinions account for the largest amount of time expended by town counsel or Town work, the other work is, as in the past, too significant to be ignored.

Respectfully submitted,

DAVID BERMAN  
JOHN F. ZAMPARELLI

## **LIBRARY TRUSTEES**

The library is a perfect example today of democracy and of the American ideal of equal opportunity for all.

The library itself is the last stronghold of democracy and the one institution that still serves the individual.

The library is the fourth cornerstone of American civilization and culture -- the home, the church, school and library.

We trustees realize that an appointment to the Board is a public trust. It is our patriotic duty to seek for the community the best library that it can afford.

The Board of trustees is responsible for the total effectiveness of the library services and for keeping the public, as well as government officials, informed of the library's progress and needs. We work directly with individuals as well as community groups as we continue for another year the recycling center for paper, operated by the Burlington Garden Club. This organization also contributes to the beauty of the library grounds by planting and caring for the flowers. The Burlington Junior Woman's Club also operate the recycling of glass in addition to the aluminum and tin dumpsters for the benefit of the townspeople. With the aid of the Scouts, as well as individual volunteers, they all work to keep our grounds and area around the dumpsters neat and clean which adds to the total library environment. Neatness of public property is everyone's business. It speaks loud and clear about the pride or lack of it you have in the public places which serve you.

The "Rest Room Problem" resulted in the installing of a system whereby the door to the rest rooms remains locked until released by a button at the circulation desk, thus making known who is in the rest rooms.

We the trustees really serve as a two-way radio because we receive word of the success or failures of the library's programs and service which we transmit to the librarian.

In March the trustees accepted with regret the resignation of our Assistant Librarian, Mrs. Linda Cheah, who accepted a position in the non-library field of data research. This left a big hole in our staff but those remaining diligently worked to fill the void and carried on until a new assistant could be found. After many interviews with very highly qualified candidates the position was filled by Mrs. Susan Bjorner.

The trustees approved a request from the Burlington Junior Woman's Club for "Operation Identification" to be issued from the library to citizens who wish to mark all their property of value as a protection against theft.

The trustees with the cooperation of the Ways and Means Committee arranged for longer Sunday hours to

## PUBLIC LIBRARY

accommodate the many requests which will begin in January 1976.

In order to bring the patrons of the library better service it was decided to terminate the Josten Lease Plan Service and try the McNaughton Plan which will alleviate the long reserve wait and make the best seller list available to more patrons faster.

Miss Guentner and Mrs. Bjorner brought to the attention of the trustees the amount of requests for information contained in the Dunn and Bradstreet Directory (which includes the Computer Industry) which the present Middle Market and Million Dollar Directory do not answer, therefore it was decided to subscribe to the Dunn and Bradstreet publication Metalworking Directory for a one year trial.

The trustees are concerned, and you should be also, about the large number of books that have not been returned as of December, 1975, over 1099 items are overdue. We are concerned because it is your tax money that must be spent to replace these items rather than enlarging our present collection. Even though a "Fine Free Month" was held in June and drop boxes placed in all schools (to save embarrassment) in hopes of recovering a small portion of the \$10,000 worth of items and books still to be returned, it was a dismal failure as the response was very poor.

The trustees are in the process of proof-reading the Policy Manual which should be available soon.

The Board meets the second Wednesday of the month.

We thank the Head Librarian, Miss Guentner, her Assistant Mrs. Bjorner, and the friendly hardworking staff for their devoted service to our public. We extend a warm invitation to all to visit your library and make use of the books, magazines, reference collection, records and films, microfilms, paintings, puzzles, games, pamphlet files, large print materials and interlibrary services as well as our programs for children and adults.

## List of Library Hours

Mon. — Thurs.	10 a.m. - 9 p.m.
Friday	10 a.m. - 6 p.m.
Saturday	10 a.m. - 5 p.m.
Sunday	1 p.m. - 5 p.m.

It has been our pleasure to serve the people of Burlington as Library Trustees.

Respectfully submitted,

Marie Seminatore, Chairman  
Richard Finlayson  
John E. Fogelberg  
Alan McCarthy  
Beverly Scholl  
Blanche Tommasino

Bad economic times always seem to bring a growth in the use of public libraries, and this is proving true in Burlington as well as in the rest of the country at the present time. At the same time as greater demands are being made on our collections and services, spiraling costs are making it difficult for us to meet those demands. So far, we are holding our own and have not had to make cuts in service. The cost of books, however, has risen 19% over the cost in 1974 and, thus, we are able to buy fewer books for a larger amount of money.

## STAFF

The Assistant Librarian, Mrs. Linda Cheah, left in March to pursue a career in data research. She was replaced in June by Mrs. Susan Bjorner. Having had experience in both high school and industry libraries, she has proven a valuable addition to the staff.

The rest of the staff has remained the same as during the past year. A stable staff which knows the collections, the routines and the library's public is a great asset in carrying forward the library's service to the community.

We have a dedicated, hardworking staff, but we are woefully understaffed.

The circulation and reference desks must be fully covered when the library is open. The public has a right to expect that when they come to the library there will be someone there to take care of their needs. The only way we are providing this service is by staffing the circulation desk with personnel who are over-qualified for this work (the Librarian, the Assistant Librarian, the Cataloger, and the Cataloging Assistant) and whose duties and responsibilities in their own areas of expertise are not fully and properly carried out as a result. This is poor economics.

## STATISTICS

During the year we added the following to the collection:

	Adult	Juvenile
Fiction Books	388	575
Non-fiction Books	1766	324
Records	13	
Sheet Music	2	
Art Prints	6	
Films & Filmstrips	16	

For a total of 3090 additions.

At the same time, 1581 books and records were discarded; 435 were lost in circulation, and 32 were lost and paid for, for a total of 2048 items removed from the collection. The total number in the collection on December 31, 1975 was 43,336 of which 27,216 were adult and 16,120 were juvenile.



## LIBRARY

The circulation increased in 1975. The total circulation as of December 31, 1975 was 113,541 for an increase of 7854. The adult circulation increased by some 10,000, while the juvenile decreased by some 3000. Another interesting fact was that the circulation increased at a greater rate in the latter part of the year which is another reflection of the times. Periodical circulation increased almost 50% which clearly demonstrates that people are cancelling many of their personal subscriptions and are relying on the library for their magazines.

The situation regarding overdue and missing materials is not improving. Despite telephone calls, bills, and a fine-free month in June during which the Burlington Jaycees assisted with strong publicity, the distribution of collection boxes around town, and pickups from those boxes, very few long overdue books were returned. As of December 31, 1975 there were 1099 items which ranged from 1-12 months overdue. Townspeople who refuse to return library materials are wasting theirs' as well as their fellow townspeople's tax money.

A total of \$1273.00 was collected in fines and returned to the Town.

### CHILDREN'S ACTIVITIES

Preschool storyhours continue to draw large audiences. 1171 children aged 3-5 attended the 47 sessions held during the year. A special Halloween storyhour party drew 85 children. The Christmas party for preschool storyhour children was a highlight of the year. The children had a wonderful time trimming the tree (all of the ornaments ended up on the bottom branches) and they were ecstatic when Santa Claus (Harold Smith of the Francis Wyman house) appeared with treats. The tree was donated by the Burlington Junior Women's Club. After the party, craft materials were available for anyone who wanted to make an ornament for the tree. Many children and adults did so and many favorable comments were received.

Two series of programs were held for six weeks during the summer for school age children. Of the two, the unstructured craft program was the most popular drawing 652 children. This program is actually too popular, drawing more children than the room can properly accommodate. We will probably have to plan a more structured program in the future. The other program, a movie series, drew only 22 children during the entire series.

National Children's Book Week in November was celebrated by holding a reading contest during the entire month. Called "Opening New Doors", the program was designed to widen the children's horizons by having them read books of fantasy, folklore, and fiction about other lands and peoples. Three children completed the required books (no small feat considering that the school was in session and made heavy demands on their time). They were Colleen Brady, Christine Scholl and Donna Zuccaro. Books were presented to the three on December 26.

Eighteen groups (461 children; 47 adults) visited the library for tours, explanation of services, research, and stories. These groups included 3 nursery school and day care centers, 8 elementary school classes, 5 middle school classes and 2 Cub Scout packs.

The library staff was asked by Mrs. Mikesen of the Burlington Mall to tell stories at the Mall during the weeks of March 17-29. Mrs. Papalegis, Mrs. Philippy and Miss Guentner participated, each presenting two sessions. The morning and early afternoon sessions were not well attended, but the two evening sessions drew a good attendance. It was the feeling of the participants that better publicity at the Mall itself (advance newspaper and radio publicity was good) and the promised portable public address system, which never materialized, would have made the program more successful. It was quite a strain to round up an audience and to shout stories over the bustle of the crowd and the piped music.

### ADULT ACTIVITIES

We made an attempt to continue the movie program but attendance was still poor. Only 87 people attended 13 showings. The most successful aspect of the program was a four-film series on the arts which was presented on successive Thursday noons. This time period seems to be more popular than the evening hours. Therefore, we will plan to program more films at this time during the coming year and see what interest develops. We showed several films at 1:30 on early release days. These films were geared to high school and middle school audiences. Attendance was fair and we intend to continue this programming in 1976 and, hopefully, develop greater interest.

The Burlington Public Library participated with other libraries and print an electronic media sources this year to sponsor the American Issues Forum for the people of Burlington. The American Issues Forum is a program developed for the nation's Bicentennial under the auspices of the National Endowment for the Humanities and with the co-sponsorship of the American Revolution Bicentennial Administration. It consists of a nine-month calendar during which each month is devoted to the discussion of a particular topic important in America's past, present and future. The American Library Association printed and distributed a booklist of suggested materials for use in discussion groups throughout the country. The Burlington Library staff made plans for a group meeting including films, speakers and discussion to be held in its meeting room on a continuing basis. School personnel, community organizations and individuals were invited to participate and the program received excellent publicity via the town newspapers. However, the library has elicited no interest in the community in this project. Attendance at the weekly meetings has been nil and library participation, as a result, has dwindled to the level of a resource center only. Books are displayed and an information sheet on the selected topic is typed each week. These materials occasionally are used by library patrons. Films which had



been booked in advance are publicized, previewed and are ready to be shown if people are interested. Only Frederick Wiseman's *Juvenile Court* drew a small audience, and, notably, the greatest part of the audience did not come from Burlington.

The Library regrets that it has not been able to bring the issues of Work in America, the Plurality of Our Culture, Resource Distribution, Business, Education, and Our Political Heritage to the forefront of people's interest and entertainment in this Bicentennial year. However, it is the feeling of the library staff that the people of Burlington have sufficiently indicated that these needs are either met elsewhere or are not recognized as important enough to require individual support, and any further expenditure of time and effort will have to be evaluated in this light.

On June 27, 1975 Miss Guentner spoke to the Burlington Historical Society on the subject of early American children's books-1694-1870 and displayed her personal collection of early children's books which range from 1805-to the 1890's.

#### COLLECTION BUILDING AND MAINTENANCE

The weeding process is continuing as rapidly as time permits. This year the juvenile fiction and non-fiction areas were weeded and replacements ordered where necessary and possible and a start was made on replacing badly worn copies of the Easy Readers.

Weeding is an important aspect of collection maintenance because it is through this process that the library is able to keep the collection up to date in subject areas where out-of-date information is useless and also to remove "dead wood". A fiction book, for example, which hasn't circulated for five years is merely taking up shelf space and is of little value to anyone.

Special attention was given this year to building up the collection of Large Type books. We now have an excellent collection -- probably one of the best in the area -- and the response from the public has been extremely enthusiastic.

In the past we had received numerous requests for modern fiction in foreign languages. During 1975 we were able to make a small start toward developing a collection of these. We now have a small, but growing, collection of modern fiction in French, German, Italian and Spanish.

One area which needs serious attention is the audio-visual materials. Our record collection, though growing, needs improvement. Patrons are also asking with increasing frequency for film strips and Super 8 and 16 mm films. The cost of films is very high, running around \$200 for a 15-20 minute film. However, any good library has audio-visual materials available and the younger adult public as well as students expect this service since they are

used to working with these materials as a result of their school experiences.

#### PROFESSIONAL MEETINGS

The Librarian, Assistant Librarian and Cataloger attended a total of 22 professional meetings which included meetings of the Eastern Regional Library System Subregion, the Assistant Directors' Group, Lowell Area Council of Interlibrary Networks, Massachusetts Library Association Midwinter Conference and a Workshop on Technical Services sponsored by Brodard.

The Assistant Librarian, the Cataloger and all Subprofessional and Clerical staff also attended a series of workshops on reference techniques and materials sponsored by the Eastern Massachusetts Regional Library System. One of these workshops was held at the Burlington Public Library.

#### USE OF THE LIBRARY'S MEETING ROOM

Twelve groups used the meeting room for a total of 32 sessions. The groups included the Burlington Junior Women's Club (various sections), the Assistant Director's Group, the Town of Burlington Ways and Means Committee, the International Meditation Society, the Burlington Jaycees, the Welcome Wagon, the Burlington Hockey Association, the Lowell Subregional Reference Workshop, and the Civil Service Appraisal Committee.

#### DISPLAYS

Various individuals and organizations had displays in the library during the year. They included the Girl Scouts, Mrs. Mary Kelly's foreign dolls, dried apple and corn husk dolls by Mrs. Betty Foster, an instructor at the YWCA, needlepoint by Mrs. Miriam Zieff, also an instructor at the YWCA, a photograph display entitled "Burlington Bicentennial" by the Burlington High School Learning Center Social Studies class, a bird display by a young boy whose name, unfortunately, we lost, and a fort constructed by children from the United-Carr Playground. Entries for the environmental poster and photography contest sponsored by the Burlington Junior Women's Club were also on display.

#### BURLINGTON JAYCEES AWARD

The Burlington Public Library was proud to be one of the ten recipients of the Burlington Jaycees plaque awarded "In recognition of outstanding performance to the Community that it serves." The award luncheon on January 25, 1975 was attended by Miss Guentner, the Librarian and Miss Marie Seminatore, representing the Board of Library Trustees.

In reviewing the year, I think we can feel a sense of accomplishment and also a sense of pride as we look to the challenges of the future.

## PERSONNEL BOARD

While we definitely need a larger budget, this alone will not ensure the achieving of our goals. We also need the Townspeople to feel a sense of responsibility and concern for their neighbors by returning library materials on time and in good condition and we need the people of the Town to actively participate in programs and to make their wishes and needs known to the library administration.

In conclusion I would like to thank the Friends of the Burlington Public Library, the Burlington Garden Club, the Burlington Jaycees, and the Burlington Junior Women's Club for their continued support. Especially, I wish to thank the Board of Library Trustees for their hours of devoted service, their support of programs and innovations, and their helpful advice. And, finally, a special word of appreciation to the over-worked staff.

Respectfully submitted,

Geraldine C. Guentner  
Librarian

## PERSONNEL BOARD

### Members:

Bill Irving, Chairman  
Erik Fredrikson, Vice Chairman  
George Judge Jr.  
Enrico Mongiello  
Roy Swanfeldt  
Marguerite Marchant,  
Clerk & Executive Secretary

Organizational changes that occurred during 1975 saw the resignation of Edward Alfano after ten years of dedicated service on the Personnel Board. George Judge stepped down as Chairman of the Board and was replaced by William Irving with Erik Fredrikson becoming Vice Chairman.

Three major areas of the municipality are all covered by negotiated union contracts with the Fire Department signing their first contract this year. The remaining employees have formed a municipal employees association which by this time next year will be another active bargaining unit. This puts the part time Personnel Board in a position of administering to the needs of separate distinct union contracts not to mention Personnel By-Laws and Civil Service rules and regulations.

The Personnel Boards accomplishments this year include:

- 1) an 8% of living increase for the non-unionized personnel.
- 2) a maternity leave plan for full time employees (the Personnel Board intends to submit a plan for maternity leave for part time employees as well)

- 3) an additional holiday for non-unionized personnel (Martin Luther King Day)
- 4) Reclassification of Senior Clerks as well as Principal Clerks and various other personnel who, after a survey of surrounding Towns was found to be below the average salary paid.
- 5) had a by-law implemented which allows the Personnel Board to be invited to sit in on negotiations.
- 6) Continued review, updating and changing both the full time and the part time by-laws.
- 7) revised the application for employment form in accordance with the Federal Privacy Act of 1974

The Personnel Board plans to persist in their attempts to include data processing as a means of collecting and using personnel information in a way that protects employee's privacy.

Thank you to all those who have cooperated with us over the past year in resolving personnel problems and a special thanks to the Ways & Means Committee.

## PUBLIC WORKS

A MANAGEMENT REPORT from Angelo R. Orlandella, Superintendent of Public Works, in two parts: (Part I) The Problem of Pollution. (Part II) DPW Progress and Accomplishments During 1975.

### PART I

#### The Problem of Pollution

First, LET'S GO BACK IN AMERICA 150 YEARS AGO and consider some pollution problems relative to today's Department of Public Works (DPW.).

One hundred and fifty years ago we didn't have to worry about WATER or POLLUTION very long... because life was short lived. Life expectancy for males was about 38 years and the work week 72 hours. The women's lot was even worse. They worked 98 hours a week scrubbing floors, bringing in water and wood. . . indoor WATER or SANITARY SEWERAGE facilities and systems did not exist.

Epidemics were expected every year and chances were high the sicknesses would carry off a member of the immediate family. If you think WATER POLLUTION is a problem today it was deadly then. During 1793 one person in every five in the City of Philadelphia died in a single epidemic of typhoid as a direct result of polluted water.

HOW ABOUT TODAY? We know there are still some cities and towns in which municipal and industrial organizations, developers, contractors and ordinary homeowners put pollutants such as chlorides, toxic gases, chemicals and waste liquids into our STREAMS and/or



air. It's shocking that many of our large cities still discharge SEWERAGE or partially treated sewerage directly or indirectly into our streams.

In towns like Burlington the illegal infiltration of our storm water drains and sewer mains is a related and at times a serious problem.

Many of New England water resources stem from surface WATER SHED AREAS that are protected from pollution by rigid rules and regulations. Industrial domestic and other wastes are not KNOWINGLY allowed to enter tributary streams or sources for these supplies. Recreation on the water supply areas and on the tributary watershed is limited to scope and closely controlled. These basic operational controls of water supply sources in New England cannot be compared with other regions of the United States where water supplies are often derived from rivers used for multiple purposes. However, the new SAFE DRINKING WATER ACT designed to better support state water programs should soon make its impact across the nation.

Naturally the most desirable sources for domestic water supplies are sources of highest quality and least vulnerable to pollution. This is where you, the resident, the businessman or the industrialist, can play a key role. We all must continue our efforts to help conserve and protect our water resources for better health and the economic and social development of the region. This is done by keeping pollutants out of our water system. The brook or catch basin near your home or business is a critical part of our water system which leads into our watershed areas. The person who discards oil cans in a brook, the illegal house connections to Town storm drains, the developer who encroaches on our natural water ways with unsuitable fill, the industrialist who does not properly treat, control or dispose his chemical wastes, the degree of chlorides used by Town forces for snow and ice control, the degree of adherence to the Town's BiLaw which bans the use of chlorides by residents, business and industry, all these things are some factors which can harm the QUALITY OF WATER, including taste, odor and color. Rules and regulations are helpful only if we truly understand and accept them and do everything possible to make them work.

Further, most people are not aware illegal infiltration of a sewer system by sand or any other type of grit, grease, chemical, and the like, including storm drain water run-off can result in unhealthy sewer backups and costly damage to sewer lines and sewer pumping stations. Our sewer system was designed to handle residential, business and industrial sewerage, industrial treated waste and a specific degree of ground and surface water infiltration. On top of this sewerage flow has to be a known factor otherwise sewer pumping stations cannot be efficiently programmed to handle its daytime (peak) and night time (low) flows.

It is our job to help the local Board of Health and Conservation Commission including State and Federal pollution control officials to identify and stop water and sewerage violations. On the other hand we have those people who wish to have distilled water in the streams and zero particulates in the atmosphere. These are unrealistic and impossible goals even if we had no people on earth. The answer is balance, somewhere between the two extremes. I'm like most of you a family man. I want clean air to breathe, clean water to drink and an efficient sanitary sewerage system. Not distilled water nor absolutely pure air, but we do want to have clean water and odorless, non-toxic, clean air. We still have a great deal of environmental work to do at all levels in both cities and towns in the USA. However, extremism is bad on either end.<sup>1</sup>

The DPW will exercise every means under its jurisdiction to prevent pollution. . . and will take effective legal action towards any individual or parties to protect our water resources. In fact as I write this report the DPW has initiated legal action against a large industrial plant for polluting our Vine Brook, and similar DPW action is being taken against a real estate firm for illegal infiltration of the Town's sewer system.

Our problem today is technological recklessness and the lack of consideration for the protection and preservation of our natural resources and environment. These conditions usually result from selfish wants or I don't give a damn attitude. . . or apathy. The problems are further compounded at the town level by people who have moved in and want the image and character of the country town but also the comforts of the city, and they want it now!

On the other side of the coin proper planning and funding, realistic priorities, efficient operational procedures, continuous protection of Town resources, improvement of services, career development of municipal employees. . . should be the major objectives of any of the Town's municipal departments. These goals often demand positive interactions between two or a combination of Town agencies which often include the Planning Board, Board of Health, Office of the Building Inspector, Engineering Department, Ways & Means, Conservation Commission, Town Counsel, Police Department and the Department of Public Works. The goals mentioned above can be achieved under the direction of the Town's superstructures such as the Board of Selectmen and the Town Meeting Members. . . and can result in an acceptable blend of rural and village life made easier and healthier by good government, modern technology and successful management, whether it be at the department or Town level or when collaborating with other towns on regional needs.

1 Adapted from a speech by Professor J.J. McKetta, Dept Chemical Engineering, University of Texas, 1973: The 8 Surprises or Has the World Gone To Hell?



## PUBLIC WORKS

In other words whether the problem be pollution, drainage, police and fire protection, education, or the like ... it will take concerted and selfless efforts on the part of all Town officials and probably most important the support of our residents. . . if we are to successfully control our problems and meet our needs.

### PART II

#### DPW Progress and Accomplishments

##### During 1975

This part of the report contains a brief outline of accomplishments under the DPW umbrella of operations and services for 1975.

The organizational and personnel data which follows should help the reader better understand the DPW scope and services and thus place our achievements in their proper perspective.

THE DEPARTMENT OF PUBLIC WORKS consists of four divisions: (1) Administrative Division, (2) Water & Sewer Division which includes the Mill Pond Reservoir and Treatment Plant, (3) Highway Division, (4) Cemetery Division. Further, the Engineering Department and Planning Board Agent are also under the jurisdiction of the DPW including the DPW Inspector, DPW Electrician and DPW Customer Service.

#### <sup>2</sup> BOARD OF PUBLIC WORKS

Angelo A. Murgo, Chairman  
Michael J. Wislowski, Vice Chairman  
Thomas J. Flaherty, Jr.  
John P. Miller  
Howard E. Strachan, Jr.

#### DEPARTMENT OF PUBLIC WORKS

Angelo R. Orlandella  
Superintendent of Public Works

Bannon, William A.	Enos, Lester F.
Battcock, James J.	Fitzgerald, Dennis F.
Beard, Jane	Frangiamone, Matteo
Blenkhorn, Florence E.	Ganley, George
Capozzi, Tiberio J.	Ganley, Ronald
Chase, Dennis L.	Glavin, William
Clark, Walter G.	Grasso, Salvatore
Costa, Brian	Haynes, Frederick M.
Cote, Alexander J.	Howard, Edna M.
Courchaine, James	Howard, Stephen F.
Cronin, Florence G.	Hunt, Mary L.
DeFilippo, Guy J.	Impemba, Joseph I.
Dubbs, Lewis	Johnson, Stephen A.
Dubbs, Richard	Keene, William D.
Duffey, William G.	Marchant, Albert G.
Edwards, Joseph E.	Marchese, Steve

Mazzola, Astillo J.  
McCafferty, David  
McRae, Lenwood  
Mohan, Leo J.  
Mohler, Paul W.  
Mosnicka, George L.  
Mustoe, Patrick L.  
Nadeau, Wilfrid J.  
Nelson, Alan C.  
Osborne, Dean P.  
Osborne, Frederick, Jr.  
Pellegrini, Joseph L.

Perin, George D.  
Petras, Helen T.  
Pyscznski, John E.  
Quigley, Roger J.  
Ralph, Charles E.  
Reece, Donald L.  
Rhodes, Stanley M.  
Shaw, Evelyn M.  
Stewart, John A.  
Turner, George R.  
Vigneau, David A.  
Young, Chester L.

The following personnel were also assigned to the DPW during 1975 under the Federal funded CETA and EEA programs: (Asterisk denotes personnel are still assigned to DPW)

*William Brundridge	CETA
Harry Cooper	CETA
*Gregory Dern	CETA
*John Ferren	CETA
Michael Griffin	CETA
Paul Maguire	CETA
Richard Morrison	CETA
*Joseph Russo	CETA
*Rudolph Spinetti	CETA
Nancy Vigneau	EEA

The DPW projects and services completed or rendered to the Town in 1975 were almost countless. These accomplishments and responsibilities are pertinent to the following DPW classifications:

#### Water Distribution System:

Includes the Meadow Road Water Main Station which consists of seventy-two tubular wells, nine Water Satellite Pumping Stations-gravel packed wells, Mill Pond Reservoir and Water Treatment Plant, Shawsheen Water Intake Station in Billerica, three above ground Water Tanks (Standpipes), more than 113.11 miles of Water Mains, approximately 1000 Fire Hydrants, countless Water Gates, Extended Water Services, Water Meters and Outside Viewers.

#### Sanitary Sewerage System:

Includes the Terrace Hall Main Sewerage Pump (Lift) Station, eleven 30 feet below ground Sewerage Lift Stations, a Sewerage Flow Measuring Station and a Sewerage Dump Station (the twelve sewerage lift stations have solid state alarms which will trigger the console in the Police Station during power failures or malfunctions) and more than 109 miles of Sewer Mains.

#### Highway Projects/Garage/Sign Shop:

Includes construction and/or maintenance of Roads, Sidewalks, Culverts, Brooks, Catch Basins, Guard Rails, Street Sweeping, Sight Distance projects, Snow and Ice

<sup>2</sup> The Board of Selectmen are also the Board of Public Works

Control (6-zone supervisory concept) and more than 150 miles of roads. **Garage:** Includes repair and maintenance of all DPW Automotive and Power Driven light and heavy equipment such as dump trucks, sanders, back-hoes, front end loaders and street sweepers. This includes servicing all Police Cruisers and several other vehicles assigned to other Town agencies. **Sign Shop:** Includes street and road signs, "saw horses" with safety flashing lights, other traffic devices and lane painting.

#### Engineering and Planning Board Agent:

Includes Plans, Designs, Traffic Dynamics, Contracts, Project Scope of Work, Specifications, Inspections, Street Acceptance, Drainage, Sewerage, Macadam Paving and Sidewalks, County, State and Federal Aid, Town Boundary Lines, Sub-divisions and Special Projects.

#### DPW Inspector/Customer Service:

Includes quality control, assists Town Engineer to insure contractors, utility companies and developers meet DPW and State specifications and requirements. Complaints received through Customer Service are varied and are investigated on a daily basis, such as drainage, settled trenches, sidewalks, trees and pollution.

#### DPW Electrician:

Includes all maintenance and preventive maintenance of electrical needs and contracted electrical services relative to all facilities and equipment under the control and jurisdiction of the DPW.

#### Cemetery Division:

Includes maintenance, burials and expansion of Cemetery property.

#### DPW Management:

Includes Responsibility for Administration and Management of all divisions and agencies under the jurisdiction of the DPW. . . Budgeting, Cost Accounting, Planning, Controlling, Directing, Water and Sewer Billing Computerized System, Personnel Actions, Reporting, Career Development, Training, Security and Safety. This includes collection of revenue for water, sewer and cemetery services. . . and the obtaining of County, State and Federal funds for Town-wide DPW construction projects such as reconstruction of main roads and traffic signalization.

The following is a resume of specific projects initiated or completed by the DPW in 1975. Further, it also outlines projected needs and ideas to further improve or raise the efficiency of DPW services.

#### DRAINAGE:

A total of nine significant drainage projects were completed during 1975: (1) Crowley Road, (2) -

Blanchard Road, (3) Donald Road, (4) Lexington Street, (5) Vincent Road, (6) Wilmington Road, (7) Edwards Road, (8) Expansion Town Hall Parking Lot, and (9) Washington Ave East 1974 drainage project, final payment.

Further the Town voted \$160,000 ART 43, May 1975, to update the Town's 1965 **Master Drainage Plan** as proposed in the DPW Annual Report of December, 1974, P.73. The Town Engineer was assigned the task of developing the scope of work for this project and it is presently 40% complete. This project will also include a "fly over" next spring relative to flood plain zoning needs and will be ready for award by the Board of Public Works, under contracted services, early in 1976. The 160Ks reflected above are strictly for the engineering design and does not contain any funds for actual construction. This study should also be invaluable to the planning needs of other Town agencies such as the Planning Board, Conservation Commission, Board of Health and the Land Use Committee.

Town drainage funds were also voted and the engineering design and contract for **Arlington Road Extension** was completed by the Town Engineer in 1975. The Board of Public Works awarded the subject contract, however, actual construction was delayed during the latter part of 1975 because a gift easement could not be obtained from one of the homeowners. As a direct result eminent domain action was initiated and actual construction has been delayed until early next spring.

The Town also voted \$45,000 for a **House of the Elderly** drainage project in 1975. The Town Engineer completed the respective engineering plans, however, the actual construction of the new buildings is being held in abeyance by the Housing Authority because of a change in design and need for additional funding. This means the DPW will have to "go back to the drawing board" relative to the drainage aspects of the project.

#### Drainage Recap for 1975

Eight Drainage Projects	\$91,056.62
Washington Ave East	8,613.19
Castings, Materials,	
Police & Legal	7,318.79
Francis Wyman Road (Committed)	2,000.00
Arlington Road Ext (Committed)	40,000.00
Master Drainage Plan (Committed)	160,000.00
Housing Authority (Committed)	45,000.00
<b>TOTAL Cost and/or Committed</b>	<b>353,988.60</b>

#### HUD LOAN:

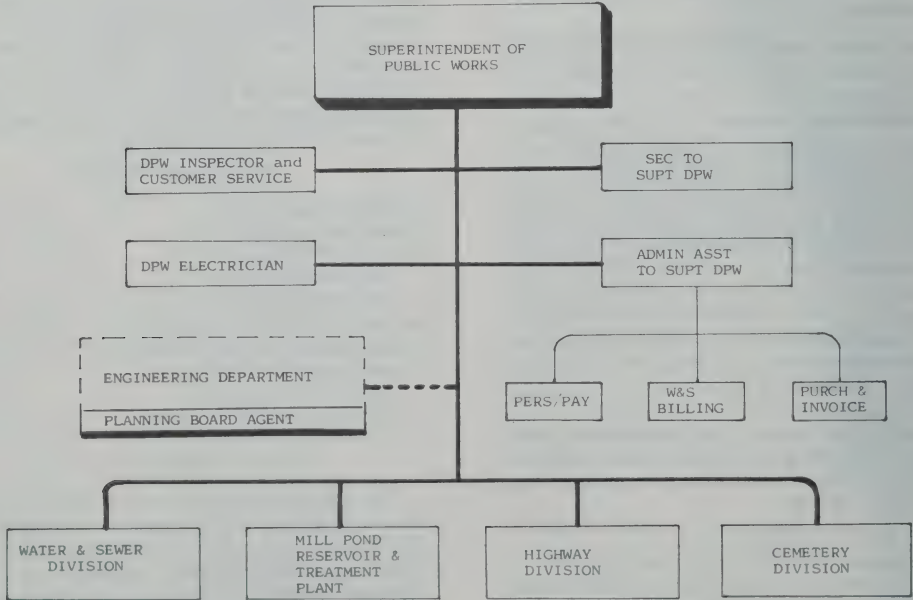
Several years ago the Town's 1965 Master Drainage Plan qualified for a HUD loan of \$19,5000.00 Project No. P-Mass - 3212, Drainage System. An unpaid balance of \$14,685 remains. Repayments are due only when the subject plan and actual drainage construction work directly related to the plan is completed.



L to R: Selectman Howard E. Strachan Jr., Selectman Michael J. Wislowski Vice Chairman, Selectman Angelo A. Murgo Chairman, Selectman Thomas J. Flaherty Jr., and

Selectman John P. Miller. Standing: Angelo R. Orlandella Superintendent Public Works

DPW ORGANIZATIONAL CHART



January 8, 1976



## EXTENDED WATER MAIN PROJECTS:

The primary purpose of extended water lines to loop water mains at dead end streets is both for fire protection and to prevent accumulation of sediment pockets in water mains which can cause color, taste and odor in water. Some developers like to build houses at the dead end of a cul de sac and sell at premium prices. Most buyers enjoy the privacy of living on a dead end street until faced with the need for fire, police and ambulance protection or snow and ice services. A cul de sac which does not have a standard turn around for the Town's service vehicles is in my opinion poor planning and design.

Extended water mains are costly construction projects and should generally be borne by developers and builders.

In 1975 extended water projects were completed on Dearborn Road and on Cambridge Street at the intersection of Rt. 3A and the Mall Road. The latter project was completed during the construction of a traffic circulation project under TOPICS 30.

## Yardstick for Measuring the Value of Extended Water Services (Fire Insurance Rate):

Burlington recently received notification in 1975 that the fire insurance rates for industrial insurance rates will be reduced between 12% and 20% while homeowner's policy should decrease 5%. The criteria used by the Insurance Services Office which analyzes fire defenses nation-wide uses the following evaluations: WATER SUPPLY 34%, Fire Department 30%, Fire Alarm 11%, Police 1%, Building Laws 4%, Fire Prevention 6% and Structural Conditions 14%. This is the third reduction for Burlington and the best rating homeowners can get, according to Fire Chief Crawford.

## Gravel Pack Well [GPW] No. 3:

The cleaning and redevelopment of GPW No. 3 and installation of the replacement pump was completed in November, 1975. A yield of 95 gallons per minute per foot of drawdown (gpf) were measured prior to the cleaning. After completion of the cleaning operation a pumping test was conducted and the yield was measured to be 135 gpf. The existing pump unit in the well was found in a highly deteriorated condition. The installation of the replacement pump well represented a significant improvement in the overall performance of the pumping station.

The Main Pumping Station which consists of seventy 2-1½ inch tubular wells was also inspected for cleaning and redevelopment. Only forty-nine of these wells could be cleaned with relatively good results. The average yield was improved from 18 gallons per minute per well at 21.5 inches of vacuum to 35 gallons per minute at 17.5 inches of vacuum.

The twenty-one other wells could not be cleaned at the time because of mechanical problems due to the need for

replacement of valves. Related problems of substantial tuberculation deposits built up in the walls of the pipes, the need to repair or replace 20 year old parts in the Main Pumping Station, and the relative analysis of its water now demand we place the Town's Water Distribution System under a computer analysis program such as advocated in the 1974 DPW Annual Report, P. 73. Computer analysis of our water distribution system together with the Master Drainage Plan mentioned earlier in this report will help us set up programs and to determine current and future needs, etc. For example it may be more economical and efficient to treat the water from the Main Water Pumping Station, Meadow Road through the Mill Pond Water Treatment Plant, Winter Street, Woburn... or more economical to install the third pump at the Water Treatment Plant, and the like. In fact the Board of Public Works are presently interested in the feasibility of an MDC Burlington connection as an emergency water back up system.<sup>3</sup> At This point the reader can readily understand the varied courses of action which could be taken. . .not to mention the need for a back up power source at the Treatment Plant even if the third pump is not installed. In all reality these factors strongly attest to the need for placing our water distribution system under a computer analysis program to help determine our best short and long range plans. . .and need for continuous investigations.

In December 1975 Professor Hanes, P.E., Ph.d., Tufts University, was awarded a contract to investigate the water supply and treatment system relative to taste, odor and color problems in drinking water. A final report is planned for early 1976.

## Center Street Water Standpipe [Tank]:

This 354,000 gallon water storage capacity standpipe was sand blasted (both exterior and interior) chemically treated, repaired and painted during 1975. Similarly the Blanchard Road Standpipe of 1,500,000 gallons was chemically cleaned, sandblasted and painted in 1974.

3 The Burlington DPW has three emergency water connections with adjacent towns: (1) BEDFORD/BURLINGTON hookup—existing 10 inch water main reduced to 8 inch w/gravity flow toward Bedford—town water—pit w/meter located on Bedford Street Town Line, (2) WILMINGTON/BURLINGTON — hydrant to hydrant hookup — existing 10 inch water main reduced to 8 inches w/gravity flow towards Wilmington—above ground pump and transformer w/meter were temporarily installed at Wilmington Road Rt#62—town water, (3) LEXINGTON/BURLINGTON hookup — existing 6 inch water main w/gravity flow toward Burlington—MDC water—pit w/meter located in North St/Muller Road area. This latter hookup would require Lexington and MDC approval to open our existing water gate in order to purchase MDC water at the present wholesale rate of \$250 per million gallons. Preliminary findings indicate a BEDFORD/BURLINGTON joint purchase of MDC water would require a multi million dollar water main linking both Bedford/Burlington to Lexington—latter is already on the MDC pipeline. Further, during 1975 a \$1,373,000 pipeline was constructed linking MDC to WOBURN in a 4-Town regional agreement which does not include Burlington.

## PUBLIC WORKS

### Outside Water Meter Viewers:

A new DPW policy was established in 1975 for residents to purchase outside viewers for a minimal cost direct from the manufacturer and installed by DPW forces. Installation of an outside viewer means the water reader does not have to enter the home, nor is there a charge for installation costs.

	Month	Ground Wells	Treatment Plant [Shawsheen River]	Gallons Totals
WATER CONSUMPTION STATS FOR 1975	January	69,267,182	2,562,000	71,829,182
	February	80,546,012	2,597,000	83,143,012
	March	64,905,830	Off Line	64,905,830
	April	60,049,500	4,385,000	64,434,500
	May	76,032,032	23,773,000	99,805,032
	June	75,911,870	32,800,000	108,711,870
	July	54,835,110	84,442,000	139,277,110
	August	47,027,660	65,090,000	112,117,660
	September	66,414,930	24,227,000	90,641,930
	October	69,162,360	16,696,000	85,858,360
	November	74,805,240	15,228,000	90,033,240
	December	65,146,260	13,128,000	78,274,260
	TOTAL	804,103,986	284,928,000	1,089,031,986

### Water Sold to Bedford:

A total of 45,426,000 gallons of water was sold to the Town of Bedford for which Burlington received \$22,711.00 during 1975. This gallonage represents approximately three times the amount of water sold to Bedford in 1974 (15,939,000 gallons for \$7,969.50).

### Mill Pond Reservoir Parking Lot:

A bituminous course binder was installed as the first phase of constructing a parking lot at the Reservoir. Final paving for this project should be completed early in 1976, including line painting.

A trial 24 hour - 5 day week for the purification of water was successfully instituted at the Treatment Plant in 1975. . .another DPW first. Excessive water consumption and the need to maintain sufficient water pressure during the hot spells of early and middle part of the summer months dictated that longer hours of operation be scheduled at the Treatment Plant. Naturally, a permanent 24 hour - 7 day week schedule could be "efficiently" implemented with the installation of a 3rd 4 MGD pump and additional manpower (the system presently has 2 MGD pumps and was designed for three pumps). The Mill Pond Reservoir when full, will store over 500 million gallons of raw water pumped from flood flows of the Shawsheen River in Billerica. A legislative act presently restricts the pumping of Shawsheen water to the 6-month period between January and June. The Treatment Plant was designed to purify a maximum of six million gallons per day.

A back up power package for emergency use during a power failure (electrical storm, black out, etc.) a small

### Water Report:

A two page DPW report "The People in Burlington Play a Key Role in the Quality of Water They Drink" was released to the local news media in 1975.

utility building, the 3rd pump mentioned above, including computer analysis of the water distribution system will be considered in the next DPW budget, especially since the Town of Wilmington has communicated with this office probing the feasibility to purchase water from Burlington, similar to Bedford.

The Casagrandes of Harvard submitted their final report to the Town relative to pending Reservoir Project litigation, in January 1975. Subsequently this office executed pertinent legal interrogatories, late in 1975.

Mr. Steve Medlar, P.E., water consultant for the DPW, was honored in 1975. He was selected as Young Engineer of the Year for 1974 by the Massachusetts Society of Professional Engineers.

### WATER AND SEWER STATS FOR 1975

#### WATER:

New Services installed	104
New Meters installed	136
Meters repaired	246
Meters freeze up	2
Services freeze up	10
Hydrants freeze up	5
Service Connection breaks	39
Main breaks	20
House repairs & service calls	718
New Hydrants installed	23
Hydrants repaired	22
Hydrants relocated	2
Hydrants Extensions	1
Hydrants flushed semi annually	915



Water Gates raised or lowered	200
¾ inch Copper Tubing (Repairs)	600 feet
5 inch Main installed	500 feet
3 inch Main installed	5,141 feet
10 inch Main installed	4,000 feet
13.11 MILES OF WATER MAINS (accumulative, as of December 31, 1975)	

#### Water Treatment Plant

Bacteria Tests	1,256
Chemical Tests	1,000 plus
Active Resident Water Services	5,507
Active Business/Industrial Water Services	552
Churches	20
Inactive Water Services	138
<b>TOTAL WATER SERVICES</b>	<b>6,217</b>

Date	Gallons Pumped
High Day, Aug 1, 1975	6,366,540
High week, Jun 30 - Jul 6, 1975	38,728,140
High Month, July, 1975	141,839,610
Total Pumped 1975	1,089,031,986

#### SEWER

Sewer Main Breaks	3
Sewer Main Blockages	27
Sewer Services Installed	204
<b>TOTAL ACTIVE SEWER SERVICES</b>	<b>4,485</b>
SEWER MAINS (including 1.68 miles in Woburn) miles	109

#### Annual MDC Sewerage Tax:

Burlington was charged \$147,605.55 for 1975. The Town's sewerage main is connected to the MDC system via Woburn which eventually flows into the Atlantic Ocean.

Burlington does not have a sewerage treatment plant, however, some towns are considering a regional approach to the problem especially since technology can now combine the solids of sewerage and process it to produce energy and end products such as fertilizer.

Actual construction of Burlington's sewer system started in 1967 and was completed in 1975 except for sewer contract 55 (Mt Road-inpart \$28,000 and Middlesex Pike-inpart \$40,000 voted at the May 1975 Town Meeting). Sewer Contract 55 was started late in 1975 and is programmed for completion early in 1976.

The Town's sewerage system was implemented under rigid inspection and testing procedures allowing infiltration of not more than 300 gallons/in./mile of sewer. Inflow is not a problem until proven otherwise since there are

no known connection of storm, roof or floor drains to the system.<sup>4</sup> The system was designed to serve the future needs of Burlington through 1995 with a projection that a third pump would be installed in the Main Sewerage Pumping Station Terrace Hall to provide standby capability. This pump would be the same as two existing pumps and have a capacity of 3.75 MGD at 120 Ft T.D.H.

Airflite alarms were installed in all sewer pumping stations during 1975 to "back up" the solid state alarm system which triggers the console in the Police Station. Phase protectors were also installed in 1975 as added protection against power surges.

A complete listing of Bonded Drainlayers is updated on an annual basis and maintained in Water & Sewer Billing Section, DPW.

During 1975, I realigned the sewer pumping station operators who are responsible for the maintenance of 14 sewer pumping (lift) stations into two mobile teams and assigned 7 specific pumping stations to each of the teams. Both teams have vehicles w/2-way radio communications. The second vehicle needed to form the two teams is an outstanding example of motivation on the part of DPW personnel and covered under the caption **Physical Aspects** later in this report.

I would say water and sewerage played a key role in the growth of Burlington and the growth is now stabilizing. However, as mentioned earlier in this report ...many towns with dwindling water supplies and sewerage needs, and ever increasing demands for services may soon have to broaden many concepts of services into regional areas, perhaps extending throughout New England.

#### Metropolitan Area Planning Council [MAPC] Filed Study Order to Consider Metro Government Dec 1975:

A resolve to study social and economical problems affecting 101 cities and towns, 11 local regional and state agencies. Major areas of concentration for the proposed study is: (1) Analysis of the physical characteristics of the region. (2) Review of the regions intergovernmental relationships. (3) Examination of the demographics and population growth patterns of the region. (4) Projection of current and future regional service system needs, including: WATER DELIVERY, SEWERAGE, recreation, housing programs, commercial development, transportation, education, LAND USE, ENVIRONMENTAL PROTECTION, PUBLIC SAFETY and health care.

I would say the "regional concept" is gaining support... a concept which I have strongly advocated for the past five years. See my summary at the conclusion of this report for related comments.

4 This factor is related to the Storm Water Management Plan mentioned earlier in this report under the caption Drainage.



## PUBLIC WORKS



Typical DPW underground sewerage pumping [lift] station at Grandview—30 feet deep in the ground. A 50 HP 6" pump and control not visible are at the bottom of this station.

### MACADAM PAVING (Road Construction) and SIDEWALKS:

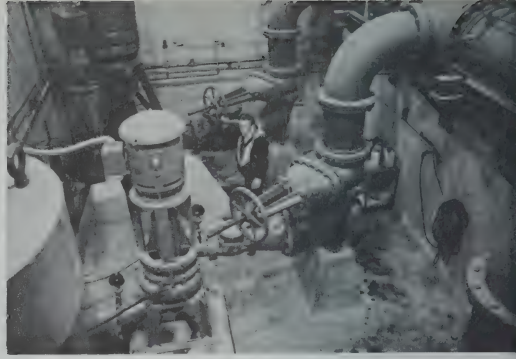
The Francis Wyman Road sidewalk project approximately 4500 feet in length was completed in late June 1975. This road now has sidewalk from Bedford Street to Cambridge Street, its entire length.

Approximately \$30,000 was committed in contracts which were executed in the closing months of 1975 for the construction of another 1800 feet of sidewalk in 1976. These sidewalks will be constructed at various locations in Town (1) Bedford Street (on the Post Office Side) between Cambridge and Center Street, (2) Bedford Street at Simonds Park to include relocation of the traffic controller — Re: TOPICS-83, (3) Francis Wyman Road between Mellon and Buckman, (4) Red Coat Lane, and (5) Freeport Drive. The latter two sidewalks will be constructed for the Planning Board with sub-divisions escrow funds.

The mild Fall months late in 1975 afforded the DPW to complete the sorely needed interconnection of **Arthur Woods Avenue** and **Terry Avenue**, and the resurfacing of **South Bedford Street** between Wayside Road and Blanchard Road. The completion of this latter project together with the drainage work completed within **Blanchard Road** (also in 1975) has corrected a hazardous icing condition which was caused by natural springs and long plagued the area.

The first phase of expanding the **Town Hall parking** lot was completed in 1975 in conjunction with construction to improve the definition of Dearborn Road. This project will be resumed and completed in the Spring of 1976.

Further, **Mountain Road** was paved in part, the **Mill Pond Reservoir parking lot** was also paved (course binder only) and **Bedford Street** from the Town Line to the **Middlesex/Bedford Street** intersection was paved under CH 825 and CH 90 with State Aid funds.



MAIN SEWER PUMPING STATION, [TERRACE HALL] [DPW] Rear Pump — 10" Non Clog Pump [200 H.P. Motor Driven] Front Pump — 6" Non Clog Pump [50 H.P. Motor Driven]

### Sidewalk Ramps:

All future sidewalks installed by the DPW will be constructed with standard ramps for the handicapped, the latter when applicable.

### Mall Road Sidewalk (Drexel Furniture Store):

Spaulding and Slye (NEEP) graciously constructed a standard sidewalk at the triangle of Lexington Street and Mall Road, on Town property, at the request of this office and at no cost to the Town in 1975. Similarly NEEP (Bradley Store) constructed sidewalks on both sides of Meadow Road and Lexington Street also at no cost to the Town in 1974.

### Macadam Paving & Sidewalk Recap for 1975:

The following are bituminous concrete projects except as indicated opposite each project title:

- Bedford St/Granite Road sight distance problem, included stone wall
- Blanchard Rd (included widening)
- Dearborn Rd (widening, granite curbing, improved definition)
- Edwards Rd
- Fourth Avenue (paved in part by Edison — no Town funds)
- Fox Hill sidewalk (started in 1974)
- Francis Wyman sidewalk (started in 1974)
- Meadowvale Road (paved in part by developer — no Town funds)
- Middlesex Pike (minor repairs)
- Mill Pond Reservoir Parking Lot (course binder only)
- Mountain Rd (participation funds)
- South Bedford St. (participation funds)
- Terry Ave Ext (course binder only)
- Town Hall Parking Lot (expansion) Phase I course binder only

## PUBLIC WORKS

The following roads were paved under Sewer Contract #54: Raymond Road, Short Street, Ainsworth Street, Great Meadow Road, Scott Street and Elna Road. (Scott also involved some participation funds)

### Wilmington Road:

Widening will be completed in 1976 with State CH90 funds totaling more than \$300,000 (300 Ks), and \$30,000 (30 Ks) of the Town's funds for completing non-participation items.<sup>5</sup>

### Gas Patches on Town Roads:

The Gas Company has a rigid program for providing maximum protection to underground steel systems by electrically isolating them by use of insulating couplings. Once the system is isolated, a series of sacrificial magnesium anodes are installed at selected locations on mains and services to provide corrosion protection.

The County Engineers completed their engineering layouts for both Terrace Hall and Lexington Street at no cost to the Town. However, my attempt in the form of a \$150,000 land taking ARTICLE pertinent to the County Engineer's layout of Terrace Hall was rejected by Town vote in May 1975. Subsequently, on October 7, 1975, at a public hearing my attempt to have the Town accept the County Engineer's layout of Lexington Street was also rejected. Acceptance of the County Engineer's layout would qualify the subject roads for CH90 funds (sidewalks, drainage, widening, traffic devices, etc.). I will continue to pursue these needs because I consider Terrace Hall and Lexington Street (the latter in part, where no sidewalks exist) as hazardous areas.

### Macadam Pave/Sidewalk TOTALS 1975

Jan 1975 Bal (Committed 1975)	\$ 36,692.54
May 1975 Voted	85,000.00
July 1975 Bal	148,692.54
1975 Spent	85,489.43
	63,203.11
(Committed 1976)	62,900.00
Dec 1975 Bal	\$ 303.11

### SNOW AND ICE CONTROL:

The Town experienced 24 storms during 1975 (freezing rain, snow and ice and/or flooding). Sweeping and off the travelled way was accomplished by Town forces. . . none under contracted services. . . a savings of approximately \$20,000. The snowfall average in New England is 55 - 60 inches according to MESONET, USAF,

In addition to the 1976 commitments reflected above funds have also been committed for the Reservoir Parking Lot PH2, Town Hall Parking Lot PH2, Mountain Road and Terry Avenue PH2.

Hanscom Field, Mass. Burlington has already received approximately 40 inches of snow, as of January 23, 1976.

All Burlingtonites who keep their cars off the travelled way during the winter are commended. You have played a critical role in DPW Snow and Ice control which to date has been highly successful. Further, retrieving trash cans as soon as practical has also been a significant assist to plowing operations.



Two heavy equipment front end loaders [earth movers] utilized by the Highway Division. These machines are the "work horses" in the DPW equipment inventory.



DPW Improving Definition Dearborn Road and Expansion Town Hall Parking Lot Photo Courtesy Eric Riess Woburn Times

It is a fact that to date the Town of Burlington has been blessed with no snow and ice fatalities on any roads maintained by the Town for the past five years during my tenure as Superintendent of Public Works. This record attests highly to the selfless contributions of all Town officials and employees who are responsible and or involved in traffic circulation and maintenance of our travelled ways.



## PUBLIC WORKS

### Winter Months Of 1974—1975

Sand	\$ 14,271.00
Salt	20,124.00
Parts-Repairs	20,217.34
Contractors	31,635.00
Sweeping Sand	None
OT Reg Help	19,257.49
OT Part Time	5,219.79
<b>TOTAL</b>	<b>\$110,724.62</b>

### Other Highway Division Accomplishments:

Installed 400 feet of snow fence along Bedford Street; placed 42 sand barrels throughout the Town for snow and ice control; repaired and installed mail boxes, fences, berms, lawns and other damage which resulted from aftermath of storms.

A total of 3,277 catch basins were cleaned and 20 repaired; 79 manholes were cleaned and 8 repaired; 10 brooks were trenched by hand and the swampland bombardier utilized when practical; 14 drainage systems were unclogged with fire hoses and/or assisted by the Water and Sewer Division which utilized its Vactor vacuum water jet propelled sewer rod for the more difficult problems; 20 feet of 12 inch corrugated aluminum drainage pipe was installed on Gedick Road and 56 feet of the same size pipe installed on Donald Road.

One of the significant projects accomplished was the digging out of boulders and frost heaves out of 19 roads, and hot topping same.

Supervised the paving of six roads and the parking lots of Town Hall and the Mill Pond Reservoir. Further, more than 100 cold patch and bituminous concrete road repairs were completed. Assisted the Water and Sewer Division in the excavation and repair of trenches which resulted from water main breaks.

Highway personnel reacted to Conservation Commission requests by removing abandoned junk such as a car, large tank and other debris which had been abandoned on Town property. Further, 221 truck loads of gravel were transported from the Town Hall area to the Chestnut Hill Cemetery and 102 truck loads of unsuitable fill transported to Marvin Field for the Recreation Department; the old tool shed in the Chestnut Hill Cemetery was razed to the ground; and 398 loads of gravel was transported from the Mall Road to the Chestnut Hill Cemetery.

Guard rails were installed on the shoulders of 6 roads, repaired guard rails in 8 areas and painted guard rails in 14 areas within the Town.

Main roads and school areas were swept on a continuous basis while secondary roads were swept at least twice during the year.

Assisted the Police Department and Dog Officer relative to pick up of dead animals, etc., on a continuous basis after 10 PM daily.

### Sign Shop:

A mobile traffic regulatory team (w/vehicle) was established in 1975. The crew under the supervision of Mr. Steven Howard is responsible for the manufacture and installation of all street signs, placement of road safety barriers, line and guard rail painting, and all other traffic regulatory devices. All technical traffic needs are coordinated through the Town Engineer, Police Safety Office Peterson and this office. The \$5000 line painting machine which was purchased with State Aid funds in 1975 was successfully utilized (another first for the DPW).

During 1975 a total of 250 street signs were manufactured, 365 street signs installed and 115 street signs repaired. However, vandalism relative to removing, defacing or damaging street and other traffic devices is still a costly problem.

Sight Distance problems received considerable attention especially the Meadowvale/Bedford Street project, including control of poison ivy on Town property throughout the Town.

A total of 220 Speed Letters were received from DPW Customer Service and processed relative to projects complaints and/or emergency type needs. One of these projects was the installation and testing of road bumps to deter speeding.

### Speed Bumps:

A comprehensive and detailed report "A Study of Speed Bumps" by the Transportation Division Dept. of Public Works, City of San Jose, is available in my office. This should be reviewed by anyone advocating speed bumps. In fact movie films on the subject report are also available and these documents strongly attest speed bumps are ill advised and can be dangerous.

### OTHER PHYSICAL ASPECTS:

The control, maintenance, preventive maintenance and security of DPW buildings, machinery, equipment and materials was a continuous challenge during 1975. However, significant progress was sustained in spite of the increased heavy requirements and needs.

**Purchase of a Second Street Sweeper Truck:** A used 1969 street sweeper was purchased in 1975. It will be utilized as a "back up" sweeper by the Highway Division.

The engines of H-22 Oshkosh 5-ton 1967 truck/sander, H-29 GMC 5-ton 1969 dump truck, and H-23 Mack Diesel 5-ton 1967 dump truck were completely overhauled in 1975 under contracted services.



Rebuilt engines were installed in H-28 Catch Basin Cleaner 5-ton 1969 truck and H-16 International 1½ ton dump truck under contracted services, also in 1975.

**Uniforms:** Forty-five sets of dark blue uniforms with jackets, liners, and white DPW lettering were purchased for DPW personnel in 1975.

A 1965 pick up truck abandoned as junk by another town agency was transformed into a good operational piece of equipment by the Water & Sewer Division. This included the installation of a used strobe light, a 2-way radio, body panel racks for storage of equipment, and sprayed DPW (two-tone) green and gold.

**No New Passenger Type Vehicles** is a record which has now been sustained for five consecutive years. . . thanks to the noteworthy contributions of Mr. DeFilippo, Master Mechanic, Highway Division and his assistants. In other words all DPW officials, including the Town Engineer are still utilizing vehicles of 1969 vintage or older. . . and I believe no other town our size can top this achievement. . . saving our taxpayers thousands of dollars each year.

Permanent panelled enclosures have been installed in the Water and Sewer Section, Town Hall for more efficient maintenance of meter books and W&S bills. Outdoor signs have been manufactured and installed at the Highway Division, Water & Sewer Division and Cemetery Division. Probably the most notable project was the large plywood enclosure over the stairwell at the Main Sewer Station, Terrace Hall, both for health and safety reasons. All of the above were in-house projects and accomplished at a professional level.

**Salt and Sand Storage Buildings:** The Town still does not leave a suitable site for a salt/sand storage building "away from the water shed areas." Identification of an appropriate site and the need to purchase a salt/sand storage building will again be considered in the next DPW budget.

## DPW FACILITIES

### Water Distribution System Facilities

1. Water Treatment Plant, Winter St., Woburn
2. Mill Pond Reservoir (65 acres-5 Million Gal Storage)
3. Shawsheen Water Intake Station, Billerica
4. Water Standpipe Greenleaf Mt. (4 Million Gal Storage)
5. Water Standpipe Center St. (367,000 Gal Storage)
6. Water Standpipe Blanchard Rd. (1,633,000 Gal Storage)
7. Main Water Station & W&S Div. Office, Meadow Road
8. W&S Div. Garage, Meadow Road
9. No. 1 Water Pumping Station Terrace Hall

10. No. 2 Water Pumping Station Terrace Hall
11. No. 3 Water Pumping Station Middlesex Pike
12. No. 4 Water Pumping Station Middlesex Pike
13. No. 5 Water Pumping Station Middlesex Pike
14. No. 6 Water Pumping Station Sandy Brook Rd.
15. No. 7 Water Pumping Station Lexington St.
16. No. 8 Water Pumping Station Wyman St.
17. No. 9 Water Pumping Station Sandy Brook Rd.
18. No. 10 Toe of the Drain Winter St.

### Sanitary Sewer System Facilities

19. No. 1 Main Sewer Pumping Station Terrace Hall Ave.
20. No. 2 Sewer Pumping Station Bedford St.
21. No. 3 Sewer Pumping Station Francis Wyman Rd.
22. No. 4 Sewer Pumping Station Douglas Ave.
23. No. 5 Sewer Pumping Station Wilmington Rd. & Garage
24. No. 6 Sewer Pumping Station Westwood St.
25. No. 7 Sewer Pumping Station Brookside Rd.
26. No. 8 Sewer Pumping Station Lucaya Circle
27. No. 9 Sewer Pumping Station Town Line Rd.
28. No. 10 Sewer Pumping Station Grandview Ave.
29. No. 10a Sewer Dump Station Beacon St.
30. No. 11 Sewer Pumping Station Keans Rd.
31. No. 11a Sewer Flow Measuring Station Burlington St.
32. No. 12 Sewer Pumping Station Belmont St.
33. No. 13 Sewer Pumping Station Lexington St.
34. No. 14 Sewer Pumping Station Partridge Lane

### Highway

35. Highway Garage & Office

### Cemetery

36. Chestnut Hill Cemetery, Office and Garage Bedford St.
37. Old Burying Ground, Lexington St.

### DPW Administrative

38. DPW Admin & Engineering Dept Office — Town Hall

### TRAFFIC CIRCULATION:

Cambridge St. and Pontos Ave. at Great Pines Intersection:

The Board of Public Works plans to submit an ARTICLE for the May 1976 Town Meeting to install full traffic lights including construction items, pavement markings and signs as designed under TOPICS-83. This project is estimated to cost \$60,000.

Peach Orchard at Winn St. Intersection:

The Board of Public Works also plans to install pedestrian actuated traffic lights at the subject intersection. This project is estimated to cost \$20,000.

## **PUBLIC WORKS**

### **Lexington St. and Mall Road Intersection:**

In May 1975 the Town voted \$48,000 (ART 25) for full traffic lights at this intersection on the basis the State would reimburse the Town for the full amount. The consultants contract was executed by the Board of Selectmen on Oct. 7, 1975. The State subsequently reviewed the consultant's design and made slight modifications. As soon as the State formally notifies the Town of final acceptance of the plan the contract for actual construction and installation of the traffic lights can be advertised for bids. This project was initiated by the Planning Board and assigned to the DPW for completion.

### **Middlesex Pike/Lexington St. & Rt. 128 Intersections (Redesign of Traffic Controllers):**

An article is planned for the May 1976 Town Meeting for correcting the traffic controller problems on the Middlesex Pike. This project is estimated to cost \$43,000 and includes a consultant's contract which has been prepared by the Town Engineer.

### **Cambridge/Bedford St. Intersection (Re-location of Traffic Controller):**

A plan to relocate the traffic controller from the middle of the sidewalk near Simmonds Park to the Shell Station area, across the street, is presently under consideration and should be resolved in 1976.

### **Winn St./Cambridge St. Intersection:**

The traffic light timing sequence at this intersection has been evaluated and appropriate corrective action has been requested through the State DPW.

### **Traffic Counter and Line Painting Machine:**

A \$3,000 traffic counter for the Engineering Department and a \$5,000 line painting machine (mentioned earlier under the caption SIGN SHOP) for the Highway Division were purchased in 1974 with Town funds, and reimbursed in full by the State, in 1975.

### **Sight Distance Problems:**

Significant corrective action (removal of trees, brush, etc.) to reduce sight distance problems were made at the Bedford Street intersections of Laurel Lane, Liberty Ave and Garrity Road.

### **Truck Route [Rt 62]:**

The State DPW "trail blazed" the subject route in 1975 upon a request from this office.

### **Stop Signs:**

Seventy two (72) stop signs were obtained from the State DPW and installed by the Highway Division. This was a special "one time" project.

### **Street Signs:**

Two hundred and thirty (230) street signs were obtained through the Federal Aid System and installed by the Highway Division. This was also a "one time" special project.

### **Curb Cut Permits:**

In order to control vehicular traffic on the public way of the Town of Burlington, many of which ways are hereby found to be narrow rural and residential roads, and to prevent congestion and accidents upon said public ways and to promote safety thereon, the following regulation was adopted by the Board of Selectmen on October 20, 1975, pursuant to S22 of c.40 of the General Laws and all other applicable provisions of law:

No person shall construct any road, street, way, highway, or other paved surface, to which the general public shall have a limited or unlimited right of access from or to a public way of the Town, unless a permit for such access is first obtained from the BOARD OF SELECTMEN. All applications for such a permit shall be filed on a form to be provided by the SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS and shall be filed with said SUPERINTENDENT.

The above Curb Cut regulation was voted a Town By Law at the Town Meeting of January 26, 1976. Further, this regulation also applies to sub-divisions, according to Town Council.

### **STATE AID:**

The last distribution of CH 825 funds was made in November for use in FY 1977 and the CH 765 funds expire in FY 1977. The Ch 90 and CH 81 programs have been terminated after almost sixty years of existence.

Suburbs depend entirely for the essentials of everyday living on truck delivery since the decline or discontinuance of railroad freight service. Further, residents drive automobiles miles to and from job sites, etc. It is evident that our mode of life is to continue to depend on automobiles. Therefore, it is hoped a new permanent State Aid program will be established so that there will be no gaps in the program and so that we can plan projects fiscally as well as physically.

### **BOUNDARY LINES:**

The negotiations between Burlington and Woburn relative to boundary line adjustments on Winter Street and South Bedford Street should be finalized early in 1976. Burlington will receive \$18,000 from Woburn (as part of the agreement) to repair South Bedford Street from the Town Line to Cambridge Street (Rt 3A) near North Eastern University.



The Burlington/Wilmington boundary line adjustments should also be completed early in 1976. . . and the costs for eight boundary markers and one manhole will be jointly borne by both Towns. The bounds will be set by the County Engineers.

**Perambulation:** Locating our Town boundary markers must be recorded every five years and the proceedings submitted to the Town Clerk and a copy of this documentation sent to the Board of Selectmen of any contiguous town. The Office of the Town Engineer and a member of the Conservation Commission have started the "walk" and the project should be completed by the Town Engineer early in 1976.

#### CEMETERY:

The Middlesex County Commissioners have scheduled a hearing for January 27, 1976, in the Superior Courthouse, Cambridge, to decide whether the Town will be allowed to take by eminent domain two parcels of land adjacent to the Chestnut Hill Cemetery. Negotiations for the third parcel of land involved have been completed without litigation and the sales agreement should be finalized during January 1976. The total package not counting legal fees and drainage will cost \$48,800. Further, the drainage system will need to be designed. . . and it is planned the flow of water will be tied into the Bedford Street drainage system and outlet into Sandy Brook (under provisions Sect 34, 35 CH 114).

And old wood buildings in the Chestnut Hill Cemetery which had not been utilized for years was torn down by the Highway Division and its old water well pump was salvaged. Probably most important 18 additional grave lots were realized at the site which housed the demolished building.

Approximately \$10,000 of excellent gravel was obtained in 1975 from the new Drexel Furniture Store, Mall Road. It was transported to the Chestnut Hill Cemetery and layed in place as land fill, at no cost to the Town. The trucking and compaction involved was performed by the Highway and Cemetery Division forces.

Further, water lines were installed in the old Bedford Street Cemetery by the Water & Sewer Division to provide watering of Bi-Centennial plantings by the Women's Garden Club... and a new entrance gate was installed under contracted services. The Chestnut Hill Office and garage was completely renovated (indoor and outdoors) by Cemetery personnel including the in-house manufacturing of a hand made outdoor permanent Cemetery sign extending the length of the building.

Documentation of burial records and pertinent billing received a complete updating under the supervision of the Cemetery Foreman. This resulted in clearing some very old problems and the return of additional grave lots were made available for sale to residents.

An idea for double depth burials was submitted to the DPW by Mr. Ken Frado in 1975. The proposal had considerable merit. It is presently being further developed by the DPW staff for presentations to the Board of Selectmen as a policy proposal.

An attractive iron fence with gate or combination stone wall with iron fence with gate is planned for the Chestnut Hill Cemetery in 1976, both for aesthetics and security.

#### TREES:

During 1975 approximately \$1,500 of dead trees were cut down from Town property. Further, all main roads within the Town were sprayed with Sevin at the cost of \$1,400.

#### DPW CUSTOMER SERVICE:

This office is located in Town Hall and has direct 2-way radio communication with the Town Engineer, Water Treatment Plant, Highway Division, all DPW 2-way radio vehicles in the field, the Police Department and the Office of the Superintendent of Public Works. During 1975 Customer Service was efficiently utilized. Appreciation is extended to all Burlingtonites who have used this service for reporting problems and complaints during regular working hours. You are encouraged to utilize Customer Service by calling 272-6700 between 8:30 AM and 4:30 PM, except Saturdays, Sundays and Holidays. For emergencies during hours or days not covered by Customer Service you should call the Highway Division 272-2540 or the Police Dept. 272-1212.

#### PERSONNEL:

In the role of Superintendent of Public Works and DPW appointing authority under Sect. 69E, CH41 GL, my plan and goal is to continue increasing and improving services without increasing the present DPW manning document, when practical. During the past five years I have reduced my predecessor's projected manning request for 80 positions in September, 1969 to 61 permanent slots, to date. Further, this was accomplished even though the DPW experienced a tremendous expansion of facilities, systems and equipment these past five years (such as miles of water and sewer mains, roads and drainage lines, additional water and sewer pumping stations, reservoir and treatment plant, and the like.

Just how was this accomplished. It was achieved by cross training, utilization of State and Federal Aid personnel, responsibilities of some positions were increased, promoted DPW personnel who had the talent and drive to take on added responsibilities, and pertinent reorganizational actions. On top of this institutionalized four different scheduled eight hour shifts (other than the regular work hours 8AM to 4:30PM) again out of the same 61 slots, with no overtime involved.



## PUBLIC WORKS

On the other hand Civil Service (or even a Town Civil Service program, if adopted) the Union, Municipal Employees Association, Personnel Boards, Ways and Means and naturally the Town's superstructure which consists of the Board of Selectmen who are also the Board of Public Works and the Town Meeting Members... all are making more and more authoritative impacts on the department head's personnel and management goals. The point being made is the authority and flexibility of a department head under the direction of the Board of Selectmen is slowly being hamstrung or impacted by too many outside agencies and thus it soon may not be possible to sustain our objectives at the department level.

Placement and promotion should always be based on a factual record of performance against the explicit goals and objectives of the department head. Probably above all, management (the Board of Selectmen and the Superintendent of Public Works) must make sure it participates in the key decisions on promotion. Promotions in effect spell out to the organizational what management's values and beliefs really are... and at the same time determine—often irrevocably—the top foreman, supervisors and managers of tomorrow.

In other words, a department head must have the proper degree of authority, support and flexibility to strive toward the following management (set) objectives:

1. Direct responsibility for performance and results.
2. Reorganize the department when necessary to keep pace with changing times and needs.
3. Analyzes performance and activities and establishes yardsticks, and communicates the meaning and measurements to both subordinates and superiors.
4. Classifies the work.
5. Divides into manageable activities and further divides the activities into manageable jobs.
6. Groups units and jobs into organizational structure.
7. Selects people for the supervision of these units and for the jobs to be done.
8. Motivates and communicates.
9. Makes a team out of people that are responsible for various jobs... does it in his own relations to the men and women with whom he works... through his "people decisions" on pay, placement and promotions... and through constant communications to and from subordinates, and to and from his superiors (such as the Board of Selectmen) and to his colleagues.
10. Finally... a department head develops people including himself.

### DPW Electrician:

The May 1975 Town Meeting approved a DPW Electrician slot. Recently this position was filled by a provisional appointment without increasing our total manning of 61 slots. To date, within only a few months the DPW Electrician has been invaluable relative to the maintenance of DPW pumping stations and equipment. For example: A 50 HP 6 inch pump was installed at the Francis Wyman sewer lift station (which is 30 feet underground) strictly by Water & Sewer Division personnel and the new DPW Electrician on January 10, 1976. In the past this type of work could only be accomplished under contracted services at considerable cost to the Town... another DPW first.

### DPW Collective Bargaining Agreement:

The Town voted at a Special Town Meeting held on December 29, 1975 to fund the cost items (\$49,650.00) of the collective bargaining agreement between the Town and the American Federation of State, County and Municipal Employees, AFL-CIO, State Council 41, Local 1703, for the period of July 1, 1975 through June 30, 1976. Duration of the Agreement: July 1, 1975 until June 30, 1978. Forty two (42) of the sixty-one (61) DPW positions are covered by the subject agreement.

### Sick Leave:

In 1975 sick leave continued to be a significant problem within the DPW totaling 651½ days lost. The fiscal aspects of the above agreement should eliminate abuse of sick leave, at least among those covered by the contract.

### Safety Committee:

A DPW Safety Committee was formed January 29, 1975.

### Staff Visits:

This office initiated the first series of staff visits to counterparts in neighboring towns. The first staff visit was conducted by the Asst Supt W&S Div (now Acting Supt W&S Div) together with several key W&S personnel and the DPW Electrician. The specific purpose of the visit was to discuss mutual needs and problems and to exchange ideas, and in all reality these interactions could be considered a PR bonus for all participants and the respective towns involved.

### Work Aid Programs:

During 1975 the DPW utilized seven CETA, twelve SPEDY and six temporary summer help personnel totaling twenty five. These people participated in administrative, clerical, security, landscaping, construction and maintenance projects.



**WALTER CLARK**, Superintendent, Water and Sewer Division retired on December 31, 1975. He served the Town of Burlington from May 1, 1952, to December 31, 1975. Walter's record and performance is one of sustained efforts and contributions. In fact in this long period of continuous service Walter has only missed two weeks of work in almost a quarter of a century on-the-job.



**DPW MAN and WOMAN OF THE YEAR** For 1975. This is the second time in the history of the DPW that two outstanding municipal employees have been selected for the Annual DPW Man and Woman of the Year Awards. **MR. WILLIAM DUFFEY**, Assistant Superintendent, Water & Sewer Division and **MRS. EVELYN SHAW** in charge of the DPW Personnel and Pay Section were selected for their superior performances, motivation and drive.

Mr. William Duffey was promoted to Acting Superintendent, Water & Sewer Division on January 1, 1976.

### SPECIAL PROJECTS:

#### Town Common:

NETT has reacted to our request to alleviate the Town Common area of aerial telephone plant. Three projects were started by NETT in 1975 and planned for completion in 1976: (1) All municipal buildings will be totally provided with under ground cables, (2) All aerial cables will be removed from Center and So. Bedford intersection along Center St. up to Sears Rd. P.9/4 just beyond the library, (3) All single, small aerial distribution cable will be removed along entire length of Center St. to Vinn St., (4) Two of the three aerial cables on Winn St. will be removed to Woburn line.

#### Gasoline Storage Tanks:

The installation of a 10,000 gallon tank for storage of unleaded gas was completed in March 1975 for the Fire Department by the Town Engineer, under contracted services.

#### Raytheon Radar Research Platform:

An extension of one year was granted Raytheon for its radar platform which is mounted on top of the Blanchard Road Water Standpipe.

#### Dog Pound Beautification Project:

The Board of Selectmen directed \$300 be spent on the purchase of trees and bushes to help screen the Bradley side of the Dog Pound on Meadow Road.

#### Parades:

Clean-up after parades continued to be a problem, on private business properties along the parade route, especially Cambridge Street which is maintained by the State. Parade committees should include clean-up details in their respective operation plan prior to obtaining parade permits. The details should indicate coordination with Police, Fire Dept and DPW. Further, sufficient advance notice should be given to the appropriate agencies when services such as the following are required: stand by personnel, street sweeper truck, traffic devices, placing and retrieving road barriers and trash containers, and OT on week-ends. These are all costly requirements which should be properly justified, budgeted and efficiently organized.

#### Francis Wyman School Fence:

This project was completed for the school department by the Town Engineer, under contracted services, in 1975.

#### Town Civil Service Plan:

This writer participated in a series of workshops in 1975 in formulating Town-wide Civil Service Plan. This was a Board of Selectmen requirement.

#### Bi-Centennial:

A hand drawing of the old Francis Wyman House for use as a cover for a Bi Centennial pamphlet was prepared for the Town Historian by this office.

#### Annual Rabies Clinic:

The Highway Garage was again utilized for vaccination of dogs by the Board of Health on May 3, 1975.

#### Boy Scout Weekend Camporee:

Mill Pond Reservoir personnel assisted Boy Scout officials during the camporee.

#### Conservation Commission:

Twenty signs were manufactured for placement on the conservation land adjacent to the Mill Pond Reservoir. Further assist was given during the adult "one-day gathering" at the Mill Pond area sponsored by the Girl Scouts.



## PUBLIC WORKS

### Burlington Garden Club:

Cemetery, Water & Sewer personnel and the DPW Inspector installed a water service, cut down dead trees, etc., in the old Cemetery, for the Garden Club relative to the Bi Centennial.

### Water & Sewer Billing Section, Town Hall:

Floor to ceiling panelled cabinets with sliding doors were constructed (in-house) for filing and storage of W&S Billing computer documents.

### Historical Society:

Thirty road directional signs were manufactured by the DPW for the Historical Society.

### National Center for Health Statistics:

The Water & Sewer Division assisted this group with a tie into the Town's sewerage system at Holiday Inn relative to operational needs of the huge trailer laboratory truck used at the site.

### K-9 Kennel Construction:

The Highway Division assisted the Police Department in building a permanent dog kennel (concrete slab 8' x 14').

### Outside Agencies Officials and Individuals Seek Info from Supt DPW:

This office continued to receive many queries about varied aspects of DPW operations and management. The following list should give the reader an idea of the varied interests, as indicated after each name:

Professor of Chemistry, Illinois Institute of Technology — snow & ice control  
National Commission on Water Quality, Atlanta, Georgia — snow & ice control  
Town of Quincy — Chloride Policy  
Water Officials, Billings, Montana — Water Rates  
DPW Committee, Tewksbury, Mass — DPW Management  
DPW, Agawan, Mass. — DPW Management  
DPW Study Committee, Hopedale, Mass. — DPW Management  
Christian Science Monitor — snow & ice control  
Burlington Rotary — Jimmy Gordon Day  
Town of Burlington Beautification Committee — Esthetics  
Town of Wilmington — Purchase Water  
Town of Bedford — Purchase Water  
Maintenance Engineer, Mass DPW — snow & ice control  
Mr. Barry Kurth, Holliston, Mass — snow & ice control  
Howard Johnsons, Braintree, Mass. — snow & ice control  
Mr. Paul Miller, So. Weymouth, Mass. — snow & ice control  
Mr. John McNamara, Tewksbury, Mass. — snow & ice control

Ms Lorrie Hundson, Avon, New York — snow & ice control  
COMMSIS Corp, Glastonburg, Conn — snow & ice control  
Water Resources Committee, Wilton, Conn — snow & ice control  
Miss Ellen Spring, Burlington, Mass (Student) — effect of salt on drinking water  
Editor, Yankee Magazine — snow & ice control  
Director Public Works, Two Rivers, Wisconsin — snow & ice control  
Committee for Deicing Methods, Hudson Heights, Canada — snow & ice control

### DPW REVENUE IMPACT ON TOWN'S TAX RATE:

The following reflects DPW revenue RETURNED TO THE TOWN for FY 1975 (July 1, 1974 to June 30, 1975) or as otherwise indicated opposite each item. The critical factors involved which made these returns possible were as follows: cost accounting, cross training of personnel, assignment of additional responsibilities commensurate with job advancement, revenue, fines, a mild winter, State Aid, and the like... or in other words "general successful results of supervision and management" at all DPW levels.

The following is quoted from a letter received by this writer from Mr. James Reider, President, The George T. Johnson Company dated June 26, 1975. It best attests to DPW cost accounting efforts:

"...I read in the Burlington News that your Department once again was able to return part of your budget to the Town.

As a business taxpayer in this community, I would like to extend our thanks to your Department for their efforts in keeping the Burlington rate down.

Keep up the good work. We have enjoyed over 15 years as a member of the Burlington community..."

### RECAP FY 1975 REVENUE AND STATE AID

(Asterisk denotes calendar year 1975)

*Water & Sewer Revenue — actual DPW bank deposits turned over to the Town Treasurer	\$ 665,869.66
State/Federal Aid — Ch 81, Ch 90I, Ch 825 and State Safety Program	111,286.00
Salaries Returned to Town	91,479.03
Cherry Sheet (earmarked for Highway projects however completely utilized by Town Fathers for lowering tax rate	89,727.03
Water Storage Tank, Greenleaf Mt Contract completed, retention dollars returned to Town	50,000.00



now & Ice (mild winter) Returned to Town	44,872.89
Water & Sewer Liens submitted to Tax Collector for collection	23,329.56
Sale of Water to Bedford Revenue turned over to Town	22,693.00
Cemetery Revenue turned over to Town	19,202.00
Participation funds paid by developers or utility companies for DPW projects	8,698.25
DPW Fines issued against contractors for damage to Town Property or services, turned over to Town	3,581.45
Workmen's Compensation returned to Town	2,081.43
compressor, bid price savings turned over to Town	1,547.00
DPW Sewer Dump Station Revenue turned over to Town	1,500.00
cutch Elm — unused return to Town	359.00
Line Painting Machine, bid price savings turned over to Town	275.00
Sign & Line Painting — unused, returned to Town	126.68
Line Glen School Sewer Contract completed, retention funds returned to Town	78.00
Material & Supply Account — unused, returned to Town	14.05
Reproduction of Engineering plans turned to Town	14.00
Machinery Account — unused, turned over to Town	4.79
190 M unused, turned over to Town	.55
1975 Fire Insurance Rate Reduction of 15% decrease is estimated for homeowners, and between 12% and 20% decrease for industrial insurance	Unknown
<b>TOTAL</b>	<b>\$1,136,739.37</b>

## IN SUMMARY:

The DPW has a product to deliver to the community... SERVICE. This means protection, maintenance and/or improvement of the Town's water distribution system, sanitary sewerage system and our travelled ways. In the same sense the School, Police, Fire and Treasury Departments... and all other Town agencies also deliver their respective services. However, relative to natural resources, energy and cost accounting... I would say REGIONALIZATION involving immediate and long range planning will eventually play a greater role in the management of our towns if we are to keep pace with changing conditions and the ever increasing need for more and more services. This should be especially true if we expect to realize maximum services for the tax dollar and at the same time do everything possible to conserve our natural resources.

In other words needs and services such as construction of roads and sidewalks, water, sewerage, landfill, garbage collection, police and fire protection, education, investment of town funds, bond issues, bids for the purchase of equipment and materials, snow and ice contracted services, and the like... all lend themselves to the regionalization concept. Naturally COMPUTERIZATION would play a key role in order to maintain the appropriate records and documentation for the towns participating in the regionalized concept.

Respectfully Submitted,

ANGELO R. ORLANDELLA  
Superintendent of Public Works

## PURCHASING AND INVOICING:

A significant decrease of POs processed in 1975 was realized in all agencies under DPW jurisdiction except for the Water and Sewer Division and Special Articles. However, only Special Articles increased in dollar amounts spent.

	POs Processed	Dollar Amounts
1974	1,652	\$1,015,473.00
1975	1,499	664,263.04

## FIRE DEPARTMENT

TO: Honorable Board of Selectmen and Citizens of Burlington, Massachusetts.

GENTLEMEN: The report of the Fire Chief and Forest Warden for the year 1975 is herewith submitted.

During this past year, the fire department, along with the total fire defenses for the Town, was re-evaluated by the Insurance Service Office in Boston and in September, the rates were reduced. This company sets the grade and class which all buildings in the town have their fire insurance rates based upon. Burlington was rated Class 5 and is now rated Class 3, which means a reduction in fire insurance as much as 5% for homeowners.

The fire department received our new modular type rescue unit which will give to the citizens of Burlington one of the finest rescue ambulance service in the area. The rescue unit responded to 653 emergency calls. Over fifty percent of the firefighters and officers have obtained emergency medical technician status which provides even greater medical service to the community, however, there should be a third man assigned to the rescue to assist with heart attack victims and to maintain contact with both the hospital and fire headquarters. All motor vehicle accidents have both an engine and an ambulance sent to the scene to provide protection against fire and to help provide medical care in multiple injury situations.

Many industrial, mercantile and office buildings were visited by members of the department during the in-service inspection program. This is a service which is provided to all taxpayers of the Town by the fire department. When an engine company goes to a business or industry to inspect the area for potential fire, they retain the capability of responding to any alarms of fire.

The department accepted delivery of three vehicles in 1975, Engine 4, a Fire Alarm Truck and an Ambulance. All three were replacements with the old Engine 4 being turned over to Civil Defense.

In April, Kenneth Brown retired from the Fire Department. Ken's retirement ended his twenty years with the Town's firefighting force. His dedicated service to the Town during these twenty years, was to say the least, a labor of love.

The first three year contract of the firefighters local 2313 was signed and approved by the Town Meeting Members in June.

### Manuel Force:

The permanent department consists of one Chief, two Deputy Chief's, nine Lieutenants and thirty eight firefighters. We also have three call firefighters and one Chaplin.

### Apparatus:

Equipment located at headquarters are: Engine 1, a 1959 Mack with a 750 gallon per minute capacity., Engine 6, a 1961 Mack with a 750 gallon per minute capacity., Engine 2, 1969 Ford with a 500 gallon per minute capacity., Engine 4, a 1975 International with a 750 gallon per minute capacity., Engine 5, a 1955 GMC which is only a brush truck with a small booster pump., a 1971 Pirsch ladder with a 85' capacity., a 1975 Fire Alarm Truck with bucket., a 1975 modular rescue unit., one jeep, one Chevrolet carry-all van., one Chief's car, one Deputy's car and one Fire Prevention Officers car. At Station 2, there is a 1970 American LaFrance engine with a capacity of 1,000 gpm, and a ¾ ton pick up.

### Fire Alarm Division:

All public building fire alarm systems have been tested by the Fire Alarm Division and found to be in good working order. This is true of the school fire alarm systems also. Street Boxes have been tested and repairs made when necessary. New underground cable and pedestals have been installed on Terrace Hall Ave. and Middlesex Tpk and will be in service shortly.

The Fire Alarm division of the Fire Department has continued maintenance of all Town owned traffic lights and fire alarms in both schools and municipal buildings and has taken in hand the responsibilities in the enforcement of the new residential fire alarm laws.

### Fire Prevention:

In compliance with Chapter 148 and the Fire Prevention Regulations, the following permits were issued:

Oil Burners	124
Small Arms Ammunition	4
Flammable fluids	9
Model Rockets	6
Blasting	36
L.P. Gas Storage	11
Removal of Underground Tanks	1

All quarterly inspections of the School Department and nursery schools have been completed. The Fire Prevention Officer conducted a babysitters course and also made two court appearance. All building and wiring violations were reported to the proper authorities and routine inspection of all businesses both industrial and office buildings.

### Recommendations:

I am again recommending that we add to the present Fire Headquarters as there is inadequate room for Administration, repairs and storage. Although money was appropriated this year, I have been unable to obtain a

FIRE REPORT JANUARY 1, 1975 TO DECEMBER 31, 1975													TOTAL
Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.		
48	44	51	51	44	50	63	51	54	48	67	82	653	
5	11	13	14	15	22	20	9	27	19	10	10	175	
6	6	10	10	12	6	11	9	15	11	11	10	117	
1			1	6	2	2	1	1	3	1	2	20	
7	6	13	21	19	20	14	9	10	15	23	11	168	
5	5	6	4	4	5	9	5	4	5	4	4	60	
2								1		1	2	6	
7	7	3	14	3	2	6	9	9	9	2	3	72	
6	5	6	13	3	3	8	4	4	3	11	3	69	
1	1	3	2	4	3	1	4	1		2	3	25	
2	1		5	4	1	3	1	2	1	1		21	
2	2	16	16	9	4	4	3	1	3	4		64	
5	10	38	102	72	31	44	35	6	19	40	3	405	
3	3	15	17	5	6	4	6	2	5	6	2	74	
6	2	6	6	12	7	8	7	5	5	2	3	69	
9	8	10	10	12	17	16	15	19	22	12	19	169	
3		1	2	2	1	3	2	1	2	3		20	
3	2	10	27	18	16	9	8	6	9	7	7	122	
	3	3	7	2	4	1	8	1	4	6	8	47	
73	70	153	271	202	150	163	135	115	135	146	90	1703	
121	114	204	322	246	200	226	186	169	183	213	172	2356	
	235	439	761	1007	1207	1433	1619	1788	1971	2184	2356		



## CIVIL DEFENSE

building permit due to an interpretation of the new building code. I am also asking for an increase in manpower to cope with the increase growth of the Town and structural fires. I would further suggest that a committee be formed to look into the possibility of purchasing land for future fire stations in the north of Town and in the Winnmere section.

I am also recommending the Town acquire a 100 foot aerial ladder for the use in areas of the Town where there are high buildings, high life hazards and also at the high school. A ladder truck of this size is desperately needed and should be acquired.

I wish to express my appreciation to the residents of the Town of Burlington for their cooperation in fire prevention, the permanent fire fighters who have responded to alarms when off duty, and members of other Town departments for their assistance and cooperation. I wish to express my appreciation to all the call firefighters who have responded unfailingly during the year, to the auxiliary fire department who gave so much of their time and talent.

Respectfully submitted,

Herbert W. Crawford  
Chief of Department

## CIVIL DEFENSE

I herewith submit my annual report as Director of Civil Defense for the calendar year ending December 31, 1975.

### Auxiliary Fire & Rescue Service:

During calendar 1975, the Auxiliary Fire and Rescue Service continued to provide valuable assistance to the Fire, Police and other agencies of the Town. Members of the Civil Defense unit continue to participate in training programs conducted at the Massachusetts Civil Defense Training Academy in Topsfield, as well as Emergency Medical Technician training at Choate Memorial Hospital in Woburn. The Auxiliary Fire and Rescue Service also began operating the ambulance and brush fire truck formerly of the Burlington Fire Dept. during the past year. These two additional units provide backup service for the Town whenever the need arises.

### Emergency Communications:

The emergency communications of the Town has been greatly revitalized during the past year under the able leadership of Radio Officer Frank J. Pavlica. Several new two-meter transceivers were purchased and placed in service. This equipment provides better communications between local and state agencies as well as being available for local emergencies. It is my hope that we will continue to improve our communications capabilities during 1976.

### Emergency Hospital:

The Civil Defense Packaged Disaster Hospital (PDH) is stored at the C.D. control center in the basement of the Meadowbrook School. In a disaster it could be set up in the school to provide a 200-bed general hospital, capable of operation for 30 days. During the past year we have been successful in obtaining additional hospital supplies to augment this facility.

### Emergency Control Center:

This facility also located in the basement of the Meadowbrook School continues to be available as an alternate facility for the Town agencies should a disaster strike.

### Surplus Property:

During 1975, the Civil Defense again participated in the government surplus property program. This program makes available to the various town agencies surplus government property of every description at minimal prices.

### Matching Funds:

The Burlington Civil Defense continues to meet the stiff requirements necessary to qualify for participation in the Personal & Administrative Matching Funds program. Under this program the local Civil Defense is reimbursed 50% of salaries, office supplies expenses and other municipal expenses relative to the administration of the Civil Defense program.

### Radiological:

The Town Civil Defense continues to maintain a stockpile of various types of radiological monitoring devices. During the past year, all of this equipment was rotated with the Federal government to assure that it was in a condition of readiness.

### Appreciation

No volunteer organization can survive without the dedicated efforts of many people. The Burlington Civil Defense is fortunate in having numerous individuals who contribute unselfishly to the Town of Burlington through the Civil Defense agency. I would particularly like to acknowledge the tremendous effort made on behalf of the Civil Defense by Steve Duke, Head of the Auxiliary Fire Unit and Frank Pavlica, Radio Officer. May I also acknowledge with appreciation the assistance the Civil Defense receives from the Board of Selectmen, Fire Chief Crawford, Police Chief McCafferty, Public Works, Recreation as well as the other Town departments who have supported Civil Defense so generously.

Respectfully submitted,

RICHARD B. BROWN, Director

# POLICE DEPARTMENT

I herein respectfully submit the Annual Police Report for the year ending December 31, 1975.

## DEPARTMENT ROSTER

### Chief of Police

EDWARD C. McCAFFERTY

### Captains

CHARLES T. FERGUSON

LOUIS ROSE

### Lieutenants

ARNOLD CHRISTIANSEN \*DONALD CONNOLLY  
ROBERT STRYKE

### Sargeants

EUGENE KNOWLES  
JOSHUA BENNETT  
JOHN MOGLIA

BARRY SOLOMON  
ROBERT HYDE  
GEORGE DEVLIN

### Patrolmen

Roy Thorstensen  
Chester Maguire  
Andrew Reilly  
Norman Christiansen  
Carl Christiansen  
Robert Richardson  
Gilbert Chaney  
Gerald Crocker  
Eugene Glover  
Paul Christiansen  
Richard Sheppard  
Russell Petersen  
Richard Hovasse  
Clifford McKeon  
Charles Chicarello  
Ronald Glejzer  
Gerald Mills  
Harry Sawyer  
Eugene DiFrancisco  
James Wright  
Nunzio Cataldo

Robert Aloisi  
Alfred Sciuto  
Ralph Patuto  
William St. Coeur  
Raymond Naramore  
Richard Glejzer  
Thomas McCarthy  
William Faria  
Thomas Flaherty, 3rd  
Walter Bevis  
William Duffey, Jr.  
Dennis Thompson  
Robert DiGloria  
John Ferrara  
Frank Nardone  
Thomas Sullivan  
Robert Adams  
Kenneth Harper  
Paul Cote  
William Soda  
William Mathews

### Principal Clerk

Margaret Merlesena

### Senior Clerks

Janet Downey

June Collins

### Junior Clerk

Jean Breton



*Chief Edward C. McCafferty*



*"Safety Town"*

*Safety Officer Russell Petersen*

### School Traffic Supervisors

#### Head Supervisor

Madeline Burwell

#### Supervisors

Ann Field  
Eleanor Doyle  
Barbara Reichert  
Margaret Ryan  
Edythe Lowe

Nancy Ozolins  
Helen Bulman  
Florence Murray  
Helen Dignan

\*Retired 11/14/75

**POLICE DEPARTMENT****ARRESTS**

Number of Arrests .....	681
Male .....	512
Female .....	169

**OFFENSES FOR WHICH ARRESTS WERE MADE**

Vandalism .....	12
Dangerous Weapon .....	2
Drunk/Assault & Battery on Police Officer .....	9
Operating Under Influence of Alcohol .....	67
Operating M/V so as to Endanger .....	1
Using M/V without authority .....	32
Assault & Battery .....	10
Violation of Probation .....	2
Breaking & Entering .....	50
Armed Robbery .....	8
Narcotic Drug Violations .....	62
Larceny .....	222
Operating M/V without License .....	12
Operating Unregistered/Uninsured M/V .....	1
Motor Vehicle Warrants .....	5
Minor with Liquor .....	38
Firearms Law .....	4
Sex Offenses .....	7
Idle and Disorderly .....	40
Received Stolen Property .....	2
Traffic Violation .....	9
Operating after revocation .....	8
Assault by Means of Dangerous Weapon .....	9
Larceny of a Motor Vehicle .....	13
Non-support .....	3
Rape .....	1
Trespassing .....	10
Assault & Battery with intent to Rape .....	1
Kidnapping .....	1
Arson .....	6
Allowing Unlicensed person to operate M/V .....	1
Selling Alcoholic Beverage on School Property .....	1
Uttering .....	3
Runaway .....	1
Stubborn Child .....	1
Possession of Burglary Instruments .....	20
Other .....	7

**DISPOSITION OF CASES**

Guilty .....	297
Not Guilty .....	43
Dismissed .....	127
Released to other Police Dept .....	27
Cases Pending in Court .....	158
Committed to Mental Hospitals .....	10
Juvenile Cases Continued without Finding .....	13
Juvenile Returned to Correctional School .....	1

**GUILTY DISPOSITIONS**

Fined .....	62
Sentenced .....	41
Probation .....	98



**POLICE DEPARTMENT**

Suspended Sentences . . . . .	48
Filed . . . . .	41
Committed to Youth Service Board . . . . .	5
One Year without Finding . . . . .	0
Adjudged Juvenile Delinquent . . . . .	1
Restitution . . . . .	12

**ADULT ARRESTS**

Number of Arrests . . . . .	421
Male . . . . .	320
Female . . . . .	101
Residents . . . . .	121
Non-Residents . . . . .	300

**JUVENILE ARRESTS**

Number of Arrests . . . . .	260
Male . . . . .	192
Female . . . . .	68
Residents . . . . .	161
Non-Residents . . . . .	99

**COURT APPEARANCES**

District Court . . . . .	3117
Superior Court, East Cambridge . . . . .	169

**COMPLAINTS PROCESSED**

Total Number of Complaints Processed . . . . .	26,854
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**MISCELLANEOUS**

Photostats of Reports . . . . .	851
Emergency Messages Delivered . . . . .	60
Animal Complaints (Bites, Killed, Injured, etc.) . . . . .	303
Automobiles Stolen — Recovered in Burlington . . . . .	125
Automobiles Reported Stolen out of Burlington . . . . .	715
Missing Persons Reported . . . . .	87
Missing Persons Located . . . . .	86
Fires Policed . . . . .	91
Summons Served . . . . .	1361
Sudden Deaths Investigated (Suicides, Natural, etc.) . . . . .	13
Emergency Escorts (Ambulance, Funeral, etc.) . . . . .	120
Money Escorts (School, Churches, etc.) . . . . .	683
Doors, Windows found Open and Secured . . . . .	136
Vacant Homes Checked by Request of Owners . . . . .	444
Fires Discovered and Reported to Fire Dept . . . . .	24
Persons Finger Printed . . . . .	550
Number of Traffic Citations Issued . . . . .	1165
Emergency Cruiser Runs to Hospital & Doctors . . . . .	209
Assisted Out-of Town Police Departments . . . . .	29
Aided Stranded Motorists & Disabled Motorists . . . . .	187
Family Problems . . . . .	148
Number of Teletype Messages sent by the Dept . . . . .	1470
Number of Pistol Permits Issued . . . . .	143
Licenses & Registration Suspended or Revoked . . . . .	127
Threatening or Annoying Calls investigated . . . . .	72
Suspicious Persons & Vehicles Investigated . . . . .	613
Burglary Alarms Responded & Checked by Dept . . . . .	1105

# POLICE DEPARTMENT

Number of Accidents Recorded and Investigated .....	1649
Firearms Identification Applications Issued .....	631
Number of Arrests (Physical & Summons) .....	681
Parking Violations Issued .....	270
Court Appearances by Officers of this Dept .....	3285
Motor Vehicle Transfers (Auto Dealers only) .....	1072
Defective Motor Vehicle Tags Issued .....	138
Violation of Dog Leash Law .....	592
Bomb Scares .....	28
Permits to Work Issued .....	85
Record Checks .....	316
Warrants Served .....	89
Protective Custody .....	426

## CRUISER MILEAGE

Cruiser Patrol Mileage .....	432,393
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## DRUG STATISTICS FOR 1975

Complaints .....	73
Arrests .....	66
Males involved with drugs .....	80
Females involved with drugs .....	22

## DRUG COMPLAINTS BY MONTHS

January .....	10
February .....	6
March .....	7
April .....	5
May .....	4
June .....	3
July .....	0
August .....	10
September .....	7
October .....	3
November .....	8
December .....	10

## Age Group:

11 Years .....	1	22 Years .....	1
14 .....	2	23 .....	4
15 .....	3	24 .....	3
16 .....	23	25 .....	2
17 .....	23	29 .....	1
18 .....	10	31 .....	1
19 .....	11	44 .....	1
20 .....	5	Unknown .....	6
21 .....	5		

## BREAKDOWN OF CRIME AT THE BURLINGTON MALL FOR THE YEAR 1975

Number of Complaints for the year .....	1187
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	Complaints
Monday .....	206
Tuesday .....	172
Wednesday .....	199
Thursday .....	175
Friday .....	186
Saturday .....	206

Sunday

43

## Monthly Complaint:

January .....	122	July .....	97
February .....	91	August .....	109
March .....	82	September .....	108
April .....	70	October .....	106
May .....	67	November .....	115
June .....	78	December .....	142

## Complaints received from the Mall:

Alarms .....	66
Assault and Battery .....	6
Breaking & Entering .....	9
Breaking & Entering attempts .....	3
Bomb Scare .....	4
Counterfeit Bills .....	2
Exposure and Lewd .....	12
Film Flam .....	2
Larceny .....	324
Attempted Larceny .....	59
Malicious Destruction of Property .....	53
Possession of Burglariious Implements .....	15
Possession Dangerous Weapon .....	5
Police Information & Assistance .....	180
Possession Narcotic Drug .....	10
Possession Stolen Credit Card .....	11
Robbery (1 Armed) .....	5
Receiving Stolen Property .....	4
Stolen Bikes .....	31
Stolen Motor Vehicles .....	449
Recovered Stolen M/V .....	44

## MALL — OFFENSES FOR WHICH ARREST WERE MADE

Number of Arrestable Offenses ..... 212

Assault and Battery .....	2
Assault with Dangerous Weapon .....	2
Breaking and Entering .....	7
Attempted Breaking & Entering .....	2
Disorderly .....	2
False Liquor I D .....	1
Larceny .....	105
Attempted Larceny .....	14
Malicious Destruction of Property .....	9
Open and Gross .....	2
Protective Custody .....	8
Possession of Burglariious Implements .....	13
Possession of Dangerous Weapon .....	5
Possession of Narcotic Drug .....	10
Possession of Stolen Credit Card .....	11
Receiving Stolen Property .....	4
Unlawful Possession Firearms .....	1
Uttering .....	5
Using without Authority .....	7
Warrant .....	2

Number of Arrests Made ..... 172



# POLICE DEPARTMENT

## Motor Vehicles Stolen from the Burlington Mall — 449

January .....	28	August .....	42
February .....	34	September .....	45
March .....	32	October .....	40
April .....	20	November .....	50
May .....	24	December .....	72
June .....	24		
July .....	38		
Stolen Motor Vehicles recovered .....	189		
Not recovered .....	260		
Motor Vehicles stolen from other Towns—Recovered in Burlington Mall .....	44		
Mall Larceny .....	344		
January .....	26	July .....	30
February .....	26	August .....	45
March .....	19	September .....	25
April .....	31	October .....	24
May .....	29	November .....	33
June .....	19	December .....	37
Mall Accidents .....	144		
January .....	8	July .....	8
February .....	8	August .....	9
March .....	13	September .....	18
April .....	6	October .....	12
May .....	10	November .....	19
June .....	12	December .....	21

## ACCIDENTS

Year	No. of Accidents	Percentage of Increase or Decrease
1965	419	
1966	552	31.8% Increase over 1965
1967	659	19.3% Increase over 1966
1968	812	21.9% Increase over 1967
1969	1061	30.6% Increase over 1968
1970	981	07.5% Decrease over 1969
1971	998	01.7% Increase over 1970
1972	1310	31.2% Increase over 1971
1973	1479	12.9% Increase over 1972
1974	1563	05.7% Increase over 1973
1975	1649	05.5% Increase over 1974

## TOP SIX ACCIDENT ROADS

Cambridge Street .....	314
Burlington Mall .....	144
Middlesex Street .....	180
Route 128 .....	164
Winn Street .....	121
Mall Road .....	60
Bedford Street .....	59

## ACCIDENT BREAKDOWN

	1975	1974	1973	1972	1971	1970
Total Number of Accidents	1649	1563	1479	1310	998	981
No. Automobiles Involved	3025	2843	2685	2519	1895	1820
Fatal Accidents	3	5	3	5	2	1
No. of Persons Killed	3	5	3	5	2	1
Persons Injured	385	350	451	392	462	712
Male	184	187	230	204	223	364
Female	201	163	221	188	239	348
Burlington Opers. Involved	986	884	797	739	602	559
Out-of-Town Operators	1603	1468	1462	1486	1161	1156
Out-of-State Operators	127	134	136	167	107	95
Unknown	309	357	290	127	25	10

## DRIVER AGE RECORD

15 to 25 Years	813	691	617	671	571	539
26 to 35 Years	378	357	381	388	332	328
36 to 50 Years	429	347	402	477	357	362
51 Years and over	276	268	237	287	204	189
Ages Unknown	1129	1180	1048	696	431	402

## ACCIDENTS — JANUARY THRU DECEMBER

## TIME &amp; LOCATION

Location	No. of Accidents	No. Persons Injured	12:00 MN to 6:00 AM	6:00AM to 6:00PM	6:00 PM to 12:00 MN
A Street	1			1	
Adams Street	6	2	1	2	3
Almy's P/Lot	17	1	1	12	4
Arthurwoods Ave.	3	1	1	2	
Arco Gas Station	1			1	
Austin Street	1				1
Barbara Circle	11		1	6	4
Barnum Road	1		1		
Bassett Ave.	1			1	
Beacon Street	9	4	2	4	3
Beacon Village	13	1	2	9	2
Beaver Brook Rd.	7	1	4	2	1
Bedford Street	59	15	11	34	14
Betty Crocker Pie Shop	1	1		1	
Birchcrest Street	3		1	1	1
Blanchard Road	6	1		5	1
Banza Steak House	1			1	
Boulder Drive	1			1	
Bradlee P/Lot	15			12	3
Bradford Road	1				1
Brown Ave.	1	1		1	
Building 19½	8			6	2
Burlington Street	3		1	1	1
Burlington Arcade P/Lot	4	2		2	2
Burlington Cemetery	1			1	
Burlington Dodge	1			1	
Burlington High School	10	1		10	
Burlington Mall	144	12	5	91	48
Burlington Pizza P/Lot	1			1	

# POLICE DEPARTMENT

Burlington Police P/Lot	1			1	
Burlington Post Office	3			3	
Burl. Professional Bldg.	1			1	
Burlington Shell Station	1			1	
Cambridge Street	314	99	23	205	86
Carey Ave.	3		2		1
Caroline Street	1				1
Carter Street	4			2	2
Center Street	10	6	1	8	1
Central Street	1				1
Chandler Road	4			2	2
Chestnut Street	8	3	1	4	3
Church/Open Bible	1			1	
Church Lane	2			1	1
College Road	1			1	
Corcoran Road	3	1	1	2	
County Road	3	2	1	1	1
Crawford Road	1			1	
Cresthaven Road	2	3		1	1
Crowley Road	1			1	
Crystal Circle	2			1	1
Cumberlands P/Lot(Winn)	1			1	
Dale Pharmacy P/Lot	2			2	
Daniel Drive	1			1	
D A V P/Lot	1				1
Davida Road	1		1		
Dearborn Rd.	1			1	
Delores Drive	1			1	
Donald Road	1			1	
Donna Lane	1				1
Drake Road	1				1
Dr. Infield's P/Lot	1		1		
Economy Shoppin Center	10			8	2
Edgemont Ave	1			1	
Edgewood Road	1			1	
Edwards Road	1				1
Entrex P/Lot	1			1	
Eugene Road	3	1		2	1
Fairfax Street	1				1
Finast P/Lot	1			1	
Fire Dept. P/Lot	1			1	
Fourth Avenue	2	1		2	
Francis Wyman Road	26	10	4	12	10
Foxhill Road	5	2	1	2	2
Foxhill School P/Lot	1				1
Freeport Drive	1		1		
Fred Street	2			2	
Fresh Spot P/Lot	1			1	
Friendly's P/Lot	1			1	
Frothingham Drive	1				1
Garfield Circle	2	1		2	
Garrity Road	1				1
Gedick Road	4		3	1	
Gibson Road	1				1
Gino's P/Lot	1	1	1		
Glen Avenue	1				1
Glenwood Street	1		1		
Gould Co. P/Lot	1			1	
Grant Avenue	1			1	

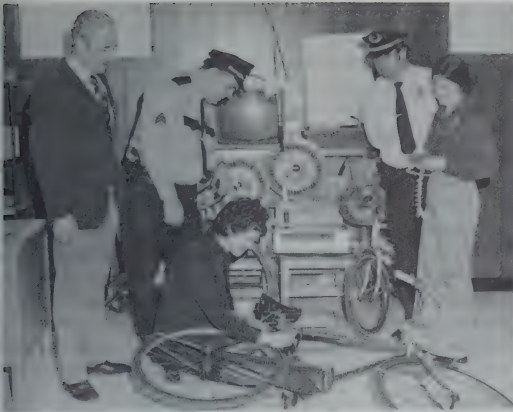


## POLICE DEPARTMENT

Hallmark Gardens	1				1
Hampden Avenue	1	2			1
Harriet Avenue	2	1			2
Hart Street	3			2	1
Hershey Road	1			1	
Hillside Plaza P/Lot	1				1
Hilltop Drive	1	1		1	
Holden Avenue	2		1	1	
Holiday P/Lot	2				2
Holly Street	1				1
Hope Street	1		1		
Howard Johnson's P/Lot	5		1	3	1
Humbolt Road	2			2	
Ice Palace P/Lot	4			2	2
Italian Villa	2			1	1
Jackson Road	1			1	
Jefferson Avenue	1	1		1	
Keans Road	1	1		1	
Kent Road	2			2	
Kimball Road	1			1	
Kimberly Street	1	1	1		
Knights/C. P/Lot	1				1
Lantern Lane	2				2
Leopold Street	2	2			2
Leroy Drive	3			2	1
Lexington Street	18	5	2	14	2
Liberty Avenue	2		2		
Locust Street	5	2	3	2	
Lisa Street	1		1		
Lowell Street	1			1	
Macon Street	1		1		
Mall Road	60	6	3	35	22
Mallard Way	1		1		
Manhattan Drive	1			1	
Manor Avenue	1			1	
Maple Street	1	1	1		
Marion Avenue	1				1
Marydale Avenue	2		1		1
Meadow Road	7	3		5	2
Meadowbrook School	1				1
Meadowdale Road	1		1		
Microwave P/Lot	1				1
Middlesex Street	180	28	8	120	52
Mill Street	14	8	3	7	4
Moran Avenue	2			2	
Mountain Road	2			2	
Moss Street	1	1		1	
Mr. Donut P/Lot	6		1	4	1
Mr. Fruit P/Lot	1			1	
Muller Road	5		1	4	
Murray Avenue	2			2	
McDonald's P/Lot	1				1
McGinnis Drive	1			1	
McIntire Drive	1			1	
Nelson Road	1		1		
Newbridge Avenue	1			1	
New Eng. Exec. Park	5	2		4	1
Nevada Road	1				1
North Avenue	1				1
Old Colony Road	1				1
Oxbow Lane	1			1	
Park Drive	2			2	
Pathwoods Avenue	2			1	1
Paul Revere P/Lot	1			1	
Peach Orchard Road	5	1		3	2
Phillips Avenue	2			2	

# POLICE DEPARTMENT

Pier 1 P/Lot	1				1	1
Pine Glen School	1				1	
Pine Glen Way	1					
Pineridge Road	1					1
Post Office P/Lot	1				1	
Princeton Road	1				1	
Prouty Road	9	4	2	4		3
Purity Springs Road	2	1	2			
Ray Avenue	8	3		6		2
Raytheon P/Lot	1	1		1		
Rita Avenue	2			1		
Roberts Street	1					1
Rt. 3, North	17	3	4	8		5
Rt. 3, South	18	5	4	10		4
Route 128, N.	93	14	14	53		26
Route 128, S.	71	15	9	47		15
Sandybrook Road	3	1	1	2		
Savin Street	1	1	1			
Sears Street	2	1	1	1		
Second Avenue	1					1
Sewall Street	1		1			
Simmons P/Lot	2			1		1
Skelton Road	4			1		3
Skilton Lane	13	3	1	8		4
Sneaker Outlet P/Lot	1		1			
South Avenue	2			2		
S. Bedford Street	8	1	3	2		3
Star Market P/Lot	4			3		1
St. Mary Road	2			1		1
Stoneybrook Road	2			2		
Sunset Road	1			1		
Tennis 128 P/Lot	1			1		
Terrace Hall	3			3		
Terry Avenue	7			3		4
Third Avenue	2			1		1
Thistle Road	1			1		
Thomas Street	3	1		1		2
Toner Road	1			1		
Transonic P/Lot	1	1				1
Tread Engineering P/Lot	1			1		
University Avenue	1					1
Upland Road	1			1		
Value House P/Lot	7			6		1
Value King P/Lot	3	2	1	1		1
Victor Road	1			1		
Vinebrook P/Lot	5			5		
Virginia Road	1			1		
Waite Road	1			1		
Ward Street	3			2		1
Westwood Street	1	1				1
Wayside Avenue	1			1		
Wilmington Road	25	3		16		9
Wheeler Road	2	1		2		
Wellon Street	1	1		1		
Winn Street	121	82	15	74		32
Winnmere Avenue	3		1	1		1
Winter Street	3	1		2		1
Winona Road	1			1		
Woodhill Road	1		1			
Wyman Road	1			1		



Chief Edward C. McCafferty, Sargeant Joshua Bennett, Captain Charles Ferguson  
Burlington Junior Women's Club sponsoring "Operation Identification" with Cooperation of Police Dept.



"Safety Town"

Joe Greene and Safety Officer Russ Petersen with group of youngsters at "Safety Town"

What can be said about 1975?

First, it was a good year! 1975 was the busiest year in our History!

Our two main objectives were:

1. To Reduce the number of complaints received by placing greater emphasis on the original complaint and identifying areas of numerous complaints, then conducting indepth investigations into the cause. This allows us to make the arrests on a more selective basis so that each arrest had an impact on the problems within a particular area or section. Although we did not solve all of the problems, we do feel that they were reduced and our complaints did show a slight reduction.

However it should be noted that there was a large increase in our business and shopping population which added to our problems during 1975, and not the least of which was the ever increased problem of traffic.

2. Our second goal was to improve our management structure. For years we have used a management by objective (M.B.O.) system. It basically operates over a ten year period and then breaks down into yearly, monthly, and daily operations.

We feel that during 1975 much has been accomplished in improving our management capability. All of our Command Officers have received their basic education in Management at the Command Training Institute at Babson College.

However, Law Enforcement has been basically a semi-military organization, broken down into Staff Officers and Line Officers. This has had a limiting affect on management capabilities within the structure of Law Enforcement. It is our hope that this new system will utilize the best of both procedures, and provide the Town with a more affective and efficient Police Department.

I take this opportunity to thank all of those persons who have assisted us during the year 1975 — and especially to the young people who have done so much to improve their own image and thereby are improving the image of our entire community.

Respectfully submitted,

Edward C. McCafferty  
Chief of Police



## INSPECTORS

### THE BUILDING INSPECTOR

I herewith submit my report as Building Inspector for the year 1975.

#### PERMITS ISSUED:

Dwellings	99	\$2,238,000.
Additions Dwellings	116	395,033.
Alterations Dwellings	98	142,054.
Business	6	1,183,720.
Additions Business	4	222,500.
Alterations Business	60	1,012,087.
Residential Garages	10	31,500.
Swimming pools	61	166,943.
Signs	80	41,122.
Foundations	3	23,025.
Miscellaneous	27	77,820.
Temporary Trailers	4	
Temporary Tent	1	
Demolitions	7	
Renewals	7	

#### TOTAL ESTIMATED COST OF BUILDING

Total Number of Permits Issued	583
Total Fees Collected (Permits)	\$17,782.70
Plan Review Fees	\$729.21
Applications for Certificate of Inspection	191
Fees Collected for Certificates	\$6,535.

#### PERMITS IN 1975 WITH A VALUE OF \$100,000. OR OVER:

New England Executive Park Trust, 15 N.E.E.P.	\$823,000.
Loehmann's, 43 Middlesex Street	\$200,000.

Respectfully submitted;

Francis R. Moran  
Building Inspector

### WIRING INSPECTOR

I, herewith, submit my report as Wiring Inspector for the year 1975.

Number of Permits Issued	469
Fees Collected	\$7,778.00
Number of Inspections Made	634

Respectfully submitted:

William E. Fairweather  
Wiring Inspector

## SANITARIAN

Chairman, Board of Health  
Burlington, Mass. 01803

Dear Mr. Chairman:

I again have the honor to present the report of the Sanitarian. Food service establishments were inspected on a routine basis for compliance of the Massachusetts State Sanitary Code. Bacterial swabs were taken of eating and drinking utensils at random at those establishments washing utensils.

Several notices were sent to various establishments with repeated violations in order to obtain compliance.

Many new markets and restaurants were opened during 1975, all of which were made to conform to the requirements as set forth in Article #10 of the Massachusetts State Sanitary Code as well as the market regulations prior to the issuance of a license.

Milk samples taken at random from delivery trucks and retail outlets were examined for conformance of State Sanitary Code.

I appreciate your boards continued cooperation and assistance in helping me to carry out my duties.

Respectfully submitted,

Robert W. Rimbach, C.H.O., R.S.  
Health Officer

### PLUMBING INSPECTOR, GAS INSPECTOR, and BOARD OF HEALTH AGENT

I herewith submit my report for the year 1975.

231	Sewer Permits	\$2,475.
181	Gas Permits	\$ 935.
301	Plumbing Permits	\$2,541.

Inspections were made on all work that was completed.

Respectfully submitted:

Vincent F. Howard

## SEALER OF WEIGHTS AND MEASURES

THE METRICS ARE COMING! THE METRICS ARE COMING! This is not the familiar cry that is being repeated so often during the year of our country's centennial Celebration; however, it is the phrase that is now being repeated by Sealers of Weights and Measures throughout the country who are excited by the fact that at long last the United States Congress has finally moved towards the adoption of a nation-wide acceptance of the Metric System — a step which is long overdue.

In midyear, the U. S. House of Representatives passed an Act which declared a National Metric Policy and authorized the increased use of the metric system and the establishment of a United States Metric Board to coordinate the voluntary conversion of weighing and measuring to the metric system. A moderately revised bill was passed by the Senate and signed into law by the President on December 23, 1975.

Although this legislation calls for the voluntary conversion by industry to the metric system of weights and measurements, it may be several years before the complete conversion to this new system becomes mandatory.

Included in my budget for the 1977 Fiscal Year is a line item calling for a "sinking fund" type account which would provide funds for the eventual purchase of metric testing equipment estimated to cost approximately \$200.00 — I trust this line item will be approved.

There has been an increase of over 20% in the number of weighing and measuring devices tested and sealed this past year — 340 in 1974 versus 414 in calendar year 1975. This increase is attributable in part to additional scales and measuring devices being installed in existing business establishments as well as several new businesses opening in Burlington this past year in spite of the sagging economy.

The State Division of Standards has added to the functions of this Department the duties of checking Unit Pricing. This is a time-consuming task, but it is part of an overall policy of the Office of Consumer Affairs to furnish the general public with as much information as possible regarding comparative costs of consumer items.

This Department is currently working closely with the Selectmen's Office in formulating Taxi Regulations and Rate Schedules — and it is hopeful at the reading of this report that such regulations will have been adopted.

I wish to express my appreciation for the cooperation extended to this Department during the past year by the Board of Selectmen, the Executive Secretary, the Chief of Police, the Superintendent of Public Works and the Town Engineer.

Respectfully Submitted,

Alfred D. Laing  
Sealer of Weights & Measures

## ANIMAL INSPECTOR

The following is a summary of the activities relative to the Inspector of Animals, for the year 1975. During this period through Intensive Investigation, and Inspection of wild animals, as well as stables. The following is a listing of the above mentioned that were involved:

Calves none

Horses twenty one (21)

Goats three (3)

Swine none

Sheep none

Ponies sixteen (16)

Inspected eighteen (18) stables.

There were eighty-one (81) bites involving dogs.

Immolation of said animals there were none.

Through intensive investigation involving possible rabies, relative various animals which were transported by me to the Wasserman Lab Mattapan, the total in number was twelve (12).

Massachusetts General Laws Chapter 140 sec. 145B requires that the above mentioned eighty-one (81) bites be put under quarantine for a period of ten (10) days as required by law. Through this procedure there were no cases of rabies reported in the Town of Burlington during the year 1975.

Any person that fails to vaccinate their dog is subject to a fifty (50) dollar fine and is enforceable by the Woburn District Court.

Respectfully submitted,

Officer THOMAS K. SHORT  
Inspector of Animals

## BOARD OF HEALTH

### BOARD OF HEALTH NURSES

I herewith submit my report as Public Health Nurse for the year 1975. A total of 2,887 visits were made to Burlington residents. Of these, 1,026 were bedside nursing visits to residents in their homes and 99 were physical therapy evaluation and treatment visits. The remaining visits included communicable disease follow-up, maternal and child health supervision and general health supervision.

The department continues to offer free of charge all state supplied vaccines including the combined measles, mumps and rubella vaccine and oral polio. Records on all vaccines administered through the town are kept on file in the nurses office and are available on request.

Mantoux skin tests for tuberculosis screening are available free of charge.

Monthly Well Child Conferences were held during which 89 Burlington pre-schoolers and infants were examined by Dr. Harriet Leach.

An area Lead Paint Screening Program was conducted by the Board of Health nurses in cooperation with the Massachusetts Office for Children. There were 243 children tested.

375 Burlington residents received the flu vaccine, which was offered to residents 50 years of age and over.

I wish to thank the Board of Health members, our volunteer workers and the local newspapers for their contributions and cooperation in our health programs throughout the year.

Respectfully submitted,

EILEEN M. GAUTHIER, R.N.  
Senior Nurse

### MOSQUITO CONTROL

Mosquito control work began in January with some cleaning and extending of the ditches in the north part of the Cedar Swamp off Beacon Street. A little more work was done on this in March after the pre-season dusting. Earlier most of the wetlands except Vine Brook swamp were dusted by hand with Methoxychlor. In the spring a limited amount of hand larviciding was done. Later after the several heavy rains there was considerable breeding of the flood water mosquitoes and spraying continued to the first of October. Catch basins were not sprayed, other mosquito sources were more important. In the fall drainage maintenance was resumed in the areas off Muller Road and Wheeler Road.

Thirty one mosquito complaints were received at the office. More than two thirds of these were in August when the flood water mosquitoes were most troublesome. Helicopter low volume aerosol spraying with Baytex was done on June 11th, July 16th, and August 29th on some 1080 acres where adults were numerous. The truck aerosol generators were in operation 5 nights in June, 3 in July, 3 in August and once in early September. In general, there was much more mosquito annoyance in late summer than has occurred for several years. However, any great increase in spraying against adult mosquito infestations would have cut too deeply into the budget under the present increased costs of materials and services.

### FINANCIAL STATEMENT

Balance on Dec. 1974	\$7,419.21
Appropriation for 1975 received Aug. 4, 1975	13,000.00
Expenditures in 1975:-	
Labor	\$6629.35
Insecticide	1664.70
Helicopter	363.55
Insurance	1559.08
Utilities	167.22
Rent	268.67
Office & Adm.	1015.50
Shop & Super.	742.88
Fd. Equip. & Oper.	749.38
Veh. Replacement	None
Services	52.38
Credits	(2.61)
Net Exp'd	\$13,210.10
Balance on Dec. 27, 1975	\$7,209.11

The EMMC Commission has requested an appropriation of \$13,500. for the fiscal year July 1, 1976 to June 30, 1977.

Respectfully submitted:

Vincent F. Howard  
Mosquito Commissioner of Burlington



# VETERANS' SERVICES

## Office Hours:

Monday through Friday 8:30 AM to 4:30 PM

By appointment only: Thursday evenings 7:30 PM to 9:30 PM

Our 1975 Town Census shows our veterans population to be 3,398. This figure does not reflect the numbers of veterans dependents.

## 1975 Case Loads

Veterans Administration (Federal)	281
Veterans Benefits (State, Reimbursable 50 %)	163
<b>Total Case Load</b>	<b>444</b>

Total office contacts for the year of 1975, were 5,730, making a monthly average of 447 contacts.

Note: Number of contacts reflect, incoming phone calls, outgoing phone calls and office visits.

State reimbursements received for 1975 =	\$35,413.46
Departmental repayment and recoveries =	6,016.71

Registration of 18 yr. old males with selective service were temporarily suspended, June 1975, pending the reorganization of the selective service system. Announcements regarding resuming of registration will be made in the near future by all of the news medias and school systems. Above information is in effect on a national level.

Veterans graves were periodically inspected for regular maintenance, flags and markers during 1975.

The Department of Veterans Services wishes to thank all of the town officials, boards, employees and all of the veterans organizations for their fine co-operation during the past year.

A special note of thanks to Richard Brown, Steve Duke and the fine members of our Civil Defense Group for their prompt and cheerful responses in delivering and picking up our hospital beds and equipment when they were needed.

Respectfully submitted,

Charles P. Casassa  
Director of Veterans Services  
Veterans Agent  
Veterans Graves officer  
Veterans Burial officer  
Town of Burlington

# DOG OFFICER

The following is a summary of the activities of the Animal Control Division for the year 1975. During this period I filed a total of five hundred and sixty one (561) complaints at Woburn District Court. Violations were divided as follows:

1. Leash law five hundred and twenty nine (529) complaints.
  2. Thirty two (32) complaints involving keeping an unlicensed dog three (3) months old or older.
  3. Related to the above, fourteen (14) Individuals were prosecuted in Woburn District Court.
  4. Investigation and prosecution relative to cruelty to animals in Woburn District Court, which resulted in owner receiving probation for a total of six (6) months.
- In addition to said activities eleven hundred and seventy four (1174) telephone complaints were received.
5. Four hundred and twenty one (421) dogs were apprehended, transported by me.
  6. Two hundred and thirty two (232) were released to owners or keepers, upon notification.
  7. One hundred and thirty (130) abandoned or stray animals were sent to the Lowell Humane Society for disposition.
  8. Fifty-nine (59) new owners were found for said abandoned animals.
  9. Two hundred and thirty (230) lost dogs reported to said division.
  10. Through investigation, a total sixty-five (65) dogs were returned to their rightful owners.
  11. Through investigation, five hundred and thirty (530) nuisance complaints involving animals.
  12. Eight (8) restraining orders were enforced relative to the Selectmen's order involving vicious and barking dog complaints.

Respectfully submitted,

Officer THOMAS K. SHORT  
Police Dog Officer, Animal Control

# RECREATION DEPARTMENT

## Full Time Staff:

Donald Roberts, Director of Recreation  
James Marchese, Maintenance Superintendent  
William Boudreau, Assistant Director of Recreation  
James Pizzano, Working Foreman  
Cesedio Visco, Working Foreman  
Edward McNamara, Equipment Operator/Laborer  
Paul Sorensen, Equipment Operator/Laborer  
Douglas Gillingham, Equipment Operator/Laborer  
Gary Putnam, Maintenance Craftsman  
Natalie Gillingham, Principal Clerk

In 1975 the Recreation Department faced the challenge of improving and expanding recreational opportunities to Burlington citizens, without substantial increases in Budget dollars. It was a year of austerity for the Recreation Department as it was for many Town Departments. The Recreation Commission recommended very minimal budget increases for Fiscal Year 1975-76; and no funds at all were requested for capital improvements for the year.

Although the Recreation Commission agreed that 1975 should be a year of financial belt tightening, the Commission did not expect the Recreation Department to come to a standstill. The Board wholeheartedly supported the Department heads in their search for new ways to get more out of our recreation dollars. The need was for imaginative programming, innovative ways of making better use of existing resources, new sources of funding, and increased utilization of Federal and State assistance programs. As a result of emphasis in these areas, the Recreation Department not only moved forward in 1975, but made a number of major advances.

One of the most important developments was Town Meeting approval of the new full time position of Assistant Director of Recreation and the hiring of Bill Boudreau to fill that position. The Town has already benefitted by this decision in that Assistant Director Boudreau has been instrumental in helping to improve and expand programs and services at no additional cost to the taxpayers. The position of Assistant Director of Recreation will be extremely important in the future as the Recreation Department attempts to meet the leisure-time needs of the residents of the Community.

Another major advance was Town Meeting approval for the Recreation Department to establish a self-supporting programs account. In self-supporting programs, participants pay fees which cover the cost of running the programs. Fees are payable to the Town of Burlington, and all money collected by the Recreation Department must be turned in to the Town treasury. Funds in the self-supporting programs account are subject to the same accounting procedures as funds in any appropriated account. At the end of each fiscal year, the amount of money collected and submitted to the Treasury

must be at least as much as has been expended from the self-supporting account. Thus, citizens of the Town may pay to participate in certain programs that otherwise could not be offered. In this way, self-supporting programs help to meet recreational needs without further burdening taxpayers.

All adult programs offered by the Recreation Department are operated on a self-supporting basis. Without the establishment of the self-supporting programs account in 1975, it is possible that there now would be no recreational programs for adults of the Town. The self-supporting programs account, therefore, not only makes sense economically but it is probably the only way the Recreation Department can fulfill its responsibility to provide recreational opportunities to adult members of the Community.

The Recreation Maintenance Division took advantage of the general moratorium on capital improvements in 1975 by stretching the Simonds Trust dollars and making several improvements at Simonds Park. Simonds Trust funds, of course, are not tax dollars but are funds received annually for the specific purpose of improving and maintaining Simonds Park. Improvements at Simonds Park accomplished in 1975 include: re-conditioning of the Babe Ruth baseball field, completion of an improvement project at the Little League field, complete renovation of the toilet facilities, fencing of the playground area, removal of the storage stockade in order to provide additional parking, and the construction of a platform tennis court.

By constructing its own platform tennis court, the Recreation Department saved approximately \$7,000 of Simonds Trust funds that would have been paid if the court had been installed commercially. Masterminded by Recreation Maintenance Superintendent Jim Marchese and built by Foreman Joe Visco and his crew, the court is thought to be as sturdy as any platform tennis court made. The court is the only known public platform tennis court in New England.

The game of platform tennis, or simply "paddle" as it is called, is a fast growing sport throughout the country. "Paddle" is easier to play than tennis and can be played all year round. The Simonds court is expected to become one of the most popular outdoor sports facilities in Town.

Another means of expanding recreational facilities without spending Town tax dollars in 1975 was the acquisition of land through the Federal surplus land program and through donation. A small parcel of land on South Bedford Street was acquired free from the Federal government specifically for recreational purposes. Plans are to use the property to grow sod, trees, and other plants for Burlington parks. A small piece of land bordering Regan Park was donated to the Recreation Department by



the Graham Associates during the year. The land will serve to slightly broaden the boundaries of this neighborhood park.

The Town Common also benefitted from a program in which no tax dollars were used. A number of plantings of flowers, trees and shrubs were accomplished through donations to the Town Common Beautification Fund by local business and industry. In the years to come, the plantings will add a great deal of color to what is already considered to be one of the most beautiful town greens in the Boston area.

The prudent selection of Federal surplus equipment by the Recreation Maintenance Division also helped to stretch budgeted funds in 1975. A high lift bucket truck acquired through the surplus program was especially useful in putting up Christmas lights in the trees surrounding the Common. The truck will be used throughout the year by the Recreation Department to maintain the lighting systems at athletic fields and tennis courts, and the truck will be shared with other Town departments requiring such a vehicle.

In the operation of recreation programs, the most significant tool enabling the Recreation Department to expand activities and services and save money is the increased utilization of the Center School as a recreation center. The facility has made it possible for the Recreation Department to provide more programs for all age groups, but especially for pre-school children, women, teens, and senior citizens. The new programs were provided at little additional cost to the Town. The increased use of the Center School facility for all types of recreational activities has also enabled the Department to greatly reduce the cost of using other school facilities. Over the past year, an increased percentage of funds has been used for supervisory personnel rather than for custodial services. The importance of the Center School facility in the delivery of recreational services to the people of Burlington cannot be overstated.

Still another way the Recreation Department has been able to expand programs and services is through the generosity and dedication of a great number of volunteers. Some programs are supervised entirely by volunteers (Children's Theatre Workshop, Soccer Leagues, Judo, Interior Design, etc.) while in others, volunteers help paid staff members to run the programs (basketball leagues, day camps, Learn to Ski, playgrounds, etc.). Without the volunteers, many activities could not have been offered at all, and many others could not have been nearly as successful.

In order to make recreation programs more responsive to the needs and desires of the people who participate in them, the Recreation Department did an intense evaluation of all programs offered by the Department in 1975. Evaluation questionnaires were distributed to the participants of almost every Recreation

Department program. Generally, the results showed that people were very happy with programs as they were operated, but a number of suggestions were made regarding improvements that could make things better. Some changes have already been made, and others will be made in the coming year, incorporating many of the suggested improvements. The evaluation system will be continued, and hopefully refined, during the years to come.

For the very first time, a series of summer band concerts at the Town Common became a reality in 1975. The concerts were made possible through the generosity and public spirit of a number of local businesses and industries. Hopefully, summer concert series will continue for years to come, because band concerts provide one of the few activities that can be enjoyed by entire families.

Another major development in 1975 was the completion, by a professional park planner, of improvement plans for Rahanis, Regan and Veterans Memorial Parks. It is hoped that future development of these parks can be accomplished with financial assistance from the Federal Bureau of Outdoor Recreation. In any case, it is a goal of the Recreation Department to improve these parks to make them safe, attractive and functional recreation facilities for the people of our Community.

Vandalism continued to plague the Recreation Maintenance Division during 1975. Thousands of dollars were spent to repair fences, buildings, vehicles, fields, etc. that had been damaged willfully by vandals. Damage to athletic fields by speeding vehicles became especially troublesome during the year. The problem was so severe at the high school and Center School fields that cable barriers had to be erected at both locations to keep vehicles from ruining the fields.

Growing out of the situation concerning vehicle abuses came the realization that a parking by-law for Town Recreation facilities is badly needed. Meetings have tentatively been scheduled for early 1976 with interested Town Departments and Boards to discuss the need for parking by-laws for recreation areas and, indeed, for all Town facilities and roadways.

During 1975 there were a number of developments concerning Recreation Department personnel:

1. Frank White took over the chairmanship of the Recreation Commission at the organizational meeting in March. Mike O'Regan stepped down after a successful year in the post.
2. Bill Cronin and Gerry Rourke, two distinguished members of the Recreation Commission, left the Board during the year. They were replaced by Dick Fusco (School Committee representative) and Marie Saia (Planning Board representative) respectively.
3. As mentioned, Bill Boudreau was employed as the new Assistant Director of Recreation.



## RECREATION



*Volunteer assisting handicapped camper at Camp Simonds*



*Summer band concert at the bandstand on the Town Common*



*"Paddle" demonstration at Town's new platform tennis court*



*Children's Theatre Workshop presentation*



*Recreation Maintenance workers securing a new picnic table in one of Burlington's parks*



*Ballet program demonstration*

1. Long term summer program director and youth center director, Dick Meegan, was notified that his part time positions would be handled by the full time Assistant Director and that he could not be re-hired in 1976. Meegan was presented a plaque by the Recreation Commission for his contributions to Burlington youth programs over the last decade.
2. Mark Sherwood came aboard as a recreation supervisor via the CETA program.
3. The Recreation Maintenance Division took on three CETA workers: Donald Dubbs, Joseph Finnegan and Thomas Goodwin.
4. Sam Wilkie, who has donated a number of years to the Judo Program, took a temporary leave of absence.
5. Several college work-study students were hired as recreation supervisors during the year. Since the Department pays only about 20% of these students wages, a substantial savings in salary funds was realized.

In addition to the major developments mentioned earlier regarding the Recreation Program Division of the Recreation Department, there were several other important accomplishments:

1. Physically handicapped children were integrated into the entire 8-week Camp Simonds program thanks to a donation by the Burlington Bank & Trust (now called Old Colony Bank and Trust Company) and the help of the Easter Seals Society. Glicka Glosserman did a superb job as the coordinator of the special program.
2. In the 1974 Annual Report, it was stated that the Recreation Department sought to expand recreation opportunities for young children, women, senior citizens, and the physically handicapped. In 1975, programs were added for all of these groups.
3. The mobile playground concept (MORT) was expanded, and received very well by children in several isolated sections of Town.
4. A full year recreation program brochure was published and sent to all Burlington residents for the first time.
5. The name "Camp Columbus" was adopted as the title of the summer day camp program for mentally retarded children.
6. New plastic membership cards were purchased for the Youth Center. The cards cost 25 cents each and are good for the entire program year. Participants at the Center are required to use the cards to sign out equipment and to participate in certain events. The membership cards have provided a much improved system of controlling equipment and activities.
7. A pilot after-school program was started at Memorial School in cooperation with the Memorial Day Care Program. If successful this program may be expanded to other elementary schools in 1976.

8. After showers and lockers were installed near the gym at the Recreation Center, physical programs for men were added to the variety of activities held at the Center School facility.
9. The popularity of gymnastics encouraged the Recreation Department to start a gymnastics program for 3rd and 4th graders. It is planned to expand this program in 1976.
10. The guidelines for the use of Burlington's public tennis courts were revised in order to provide a more equitable system for the growing number of tennis enthusiasts in the Town.
11. The Recreation Commission voted a strict policy with regard to vendors entering the boundaries of parks and playgrounds.
12. A new communications assistance program was implemented to help local non-profit organizations provide information about their activities to the public.
13. A large number of jerseys was donated to the Recreation Department by the Burlington Baseball Association and the Burlington Hockey & Skating Association in 1975. The jerseys saved the Department several hundred dollars, and they will be used for recreation athletic programs for the next several years.

Although gains were made in 1975 to expand and improve recreational programs, facilities and services, the Recreation Department has set its sights on several goals for 1976 that will increase leisure-time opportunities for Burlington citizens of all age groups for many years to come.

Some of the goals for 1976 are as follows:

1. The implementation of plans to improve Rahanis, Regan and Veterans Memorial Parks.
2. Approval to use approximately 160 acres of land owned by the City of Boston in Burlington for recreational purposes. A proposal has already been submitted to Boston for this purpose.
3. Development and implementation of a plan, in cooperation with the Selectmen and the Conservation Commission, for the recreational use of the reservoir area and surrounding conservation land.
4. The acquisition of additional park land through donations. A parcel of land near the Ray Avenue housing development close to Mountain Road has been offered to the Recreation Department with certain stipulations. With assistance from the Planning Board and Land Use Committee, it will be determined if the land should be accepted and used as a playground. The area of Town involved does not have adequate outdoor play facilities.



## RECREATION

5. The strengthening of the Fourth of July Committee to give it a broader base and involve more organizations, groups, and individuals. The Fourth of July celebration cannot be successful without the support of the Community.
6. The expansion of recreation services to senior citizens. The completion of the Senior Center at the Union School should make it possible to do a great deal more programming for senior citizens in cooperation with the Council on Aging.
7. The enlargement and renovation of the Simonds Park building with Simonds Trust funds. The building is presently inadequate to support the great variety of programs held at Burlington's best park.
8. The installation of lights at the Marshall Simonds School football field for football, soccer, etc. in order to save electrical costs and to save the Simonds Park baseball field and the Marvin softball field from ruin due to overuse.
9. Full operation of the Recreation Information Center, which provides a wealth of information on a variety of recreational topics.
10. The expansion of recreation opportunities for young children (especially pre-school through 2nd grade) and for teens.
11. Continuation of the program to improve Recreation Department communications with the public and to respond positively to input from people in the Community.

In 1975 the Recreation Department did move forward in the pursuit of its long range goal to provide worthwhile and enjoyable leisure-time opportunities to every member of the Community. We are determined that 1976 will be a year of progress as well.

Respectfully submitted,

Donald E. Roberts, Director of Recreation  
James Marchese, Maintenance Superintendent

FOR THE BOARD OF  
RECREATION COMMISSIONERS

Francis White, Chairman  
Michael O'Regan  
Charles MacWilliam  
Richard Fusco  
Marie Saia

## COMMUNITY LIFE CENTER

During 1975, the Community Life Center continued to evolve as a community-based center providing a wide range of services to the citizens of Burlington.

Focusing on the type of service the center provides, it is clear that the Burlington Community Life Center can meet the needs of a wide range of people—youth and adults, parents and children, couples and single persons.

The objectives of the Center and the kinds of services provided can best be described as primary prevention and early intervention. Most simply stated, the intent of the various programs is to prevent difficulty before it begins or to minimize the impact of already existing problems.

As a means of meeting these objectives, the Center provided services to nearly 400 people in four areas of community need: counseling, groupwork, community service and training programs.

### PROGRAMS AND SERVICES:

#### Counseling:

The Center provides individual, family and marriage counseling as well as crisis intervention. Service is available daily Monday through Friday from 9:00 a.m. to 5:00 p.m. on a walk-in basis and evenings by appointment. During 1975, 116 clients received individual counseling accounting for approximately 850 hours of service. Of the people served 91 were new to the Center.

#### Groupwork:

As part of its primary prevention efforts, the Center relies heavily on group work. This particular service allows the BCLC to address the needs of people who can be considered "at risk" of developing problems without stigmatization. One of the primary focuses of the program is the Youth Activity Therapy Groups. Using an approach developed in various schools of social work, the groups teach participants decision-making and problem-solving skills as well as improve social development. During 1975, 115 youth participated in the groups for a total of nearly 800 hours of service.

Moreover, 57 young people were enrolled and participated in the Summer Challenge Program conducted by the Center. An additional 16 young people came occasionally as guests of those enrolled in the program.

The summer program consisted of different weekly day trips for each of two groups of youngsters, a high school group and a middle school group. The activities planned were designed to be ones that would serve both an educational and personally challenging experience.

The high school group had 27 young people enrolled, 21 boys and 6 girls; the middle school group had 30 young people enrolled, 19 boys and 11 girls.



Adolescent Discussion groups involved another 37 youth, including 23 students who are enrolled in the Alternative Education Program at the Burlington High School.

Additionally 18 women were involved in an Adult Discussion group during the year. These other groups accounted for nearly 200 hours of service provided by the Center.

#### **Community Service:**

The Center continues to provide Information and Referral services on a phone-in or drop-in basis. Moreover, the efforts of the FISH program are coordinated at the Center. This involves screening calls, contacting volunteers and participating in organizational efforts. Approximately 6 FISH calls are received weekly.

A new program initiated by the Center is the Big Brother - Big Sister Program. Still developing, the program matched 5 pairs of Little Sisters - Big Sisters and one Big Brother - Little Brother pair during 1975.

For the first six months of the year, the Center operated the Neighborhood Youth Corps Program. During the summer, the program was transferred to the Town's CETA program. The Center continues to provide space for NYC.

Moreover, the Center staff has been involved in streetwork and outreach with young people in the community.

In addition to direct community service, the Center is involved in maintaining liaison and co-operative efforts with other agencies, including Mystic Valley Mental Health Center, Family Services, Billerica House of Correction, the YWCA, Woburn District Court as well as other town agencies and Departments. Moreover the Director of the Center serves as a representative to the Massachusetts Council of Human Services Providers from Region III. The Center is also involved in the Burlington Human Services Alliance.

#### **Training Programs:**

During the past year more training has been made available to community volunteers and student interns placed at the Center.

Various training groups have been established to teach group leadership skills, counseling skills and crisis intervention skills. Forty-four community volunteers have been involved in the program and 10 students have been placed at the Center during 1975.

#### **Personnel:**

During 1975, the Center operated with four full-time staff members, one part-time staff person, as well as volunteers and students.

The year saw the following staff changes: William Freeman resigned as director after 2 years; Mary Grace Duffy assumed the position in December.

Ellen Katz was hired in February to fill the social worker vacancy existing at that time. In August, Moira Gilfeather filled the CETA position awarded to the Center replacing Sylvia Burtman.

Michael Harton continues in his counseling position. He has held this position for nearly 2½ years. Terry Hurley is serving in her third year as secretary-receptionist at the Center.

Respectfully submitted,

Mary Grace Duffy  
Director  
Board of Directors  
Martha Zier, Chairperson  
Joyce Santoro  
Becky Frizzell  
Rev. Eugene Davis  
Rev. Richard Douse

## **COUNCIL ON AGING**

The Council on Aging is an officially designated agency to evaluate, promote and encourage new and existing activities and services for older persons. The Burlington Council on Aging feels that we have endeavored to provide a fuller way of life for the Elderly citizens and have identified some of their needs.

#### **TRANSPORTATION**

The Council has a 12-passenger van which transports the Elderly. The Van is used for the Senior Citizens who have no transportation, no way of getting to a doctor's office, to do some shopping (locally), etc. Reservations must be made at least one day in advance by calling Don Connerty at 272-1347 or Jacque Pando at 272-9552. If no answer at either number, contact the Selectmen's office at 272-6700. The following are rules governing the C.O.A. van program:

- a. 10 mile radius limit
- b. first come first serve basis
- c. emergency doctors' visits have top priority. (Only emergencies!) Non-emergency doctors' appointments are scheduled on Mondays and Fridays only.
- d. Van can take Elderly to the Burlington bus stop for Boston.
- e. Van capacity is 11 excluding the driver.
- f. Red Cross in Lexington will transport Elderly to Mass. General. Van will transport them to Lexington.

## COUNCIL ON AGING

g. Tuesdays are shopping days for Burlington Senior Citizens - 9:00 to 12:00.

Wednesdays are shopping days for Birchcrest Arms - 9:00 to 12:00.

Thursdays - Ceramics Day. Hours are 8:00 to 10:00, 10:00 to 12:00, 12:00 to 2:00.

### SENIOR CENTER

The opening day is very close! The dream is finally becoming a reality. With the additional funds approved at the Town Meeting, the Center is being completed. Everyone is looking forward to this big event which should be some time in March. A group of the Senior Citizen women have stitched the drapes for the windows. There are many waiting to set up the pantry and kitchen. Furniture, a colored television, a refrigerator, pianos, etc. have been donated by some local residents. Much more is needed for the Center, such as carpets, tables, armchairs, lamps, etc. The Council on Aging would be very appreciative of anything in this line to be used for the Senior Center.

We hope that, with the opening of the Senior Center, that much more will be done for the Senior Citizens. We shall strive for a busier schedule with many activities for all to participate. We shall need everyone's cooperation in this and we are open to any suggestions.

### 10% DISCOUNT PROGRAM

The Council on Aging now has the 10% Discount Program. The card and the list of local merchants who participate can be obtained at the C.O.A. office. A listing of the merchants who allow 10% discount on purchases of \$1.00 and up to Senior Citizens upon presentation of a signed, official Burlington Council on Aging identification card is available to those 65 years of age and older.

### CERAMICS

The Ceramic Program has been very successful. It was initiated by the Council on Aging and the Recreation Department. The classes are held at the Center School and started January 8th and run for ten (10) weeks. Anyone interested in this class, please register now with the Recreation Department.

### MONTHLY MEETINGS

The Council on Aging meetings are held the second Wednesday of each month at 7:00 p.m. and are open to the public.

### HOME CARE

Mr. Richard Douse, Vice Chairman of the Council on Aging, is the Chairman of this program. A Home Care Corporation is a private, non-profit corporation established to provide a wide range of services to senior citizens. Many of the services are available to seniors in their own homes. The purpose of Home Care is to help

older persons stay in their own homes and communities near their friends, neighbors and familiar services so that they may remain independent, active and healthy. Home Care services will be provided for any needy person over 60 years old. Those being served will pay on a sliding scale depending on income. Any person on S.S.I. will receive services free of charge. No person will be refused because of income, either too much or too little.

### MONTHLY BULLETIN

A monthly informational bulletin is mailed to all persons over the age of 60 years within the community. The bulletin serves as a most valuable link between the Council and the Elderly. If anyone has any interesting and informative news or questions, please contact the Council on Aging.

The Council on Aging feels that it was a productive year in providing services to the Elderly and can look back upon the year 1975 with pride — thus making the retirement years more productive and useful.

We wish to extend our sincere thanks to the continued support of the Town Meeting Members and the citizens of Burlington to the Council on Aging.

Respectfully submitted,

Elmer J. Morrison, Chairman  
Richard Douse, Vice Chairman  
Wesley Arens  
Sophia Coill  
Herman G. Bowers  
Bernard Dupuis  
Clementine Marchant  
Clerk—Jacqueline Pando

## PLANNING BOARD

### ORGANIZATION AND MEMBERSHIP

This second year with a seven-member Board saw the resignation of two dedicated, knowledgeable senior members, leaving the Board with a majority of newcomers. Following the March 1975 elections, the Board elected the following officers: Mr. Frank Baxter as Chairman, Mr. Gerald Rourke as Vice Chairman and delegate to the Recreation Commission, and Mr. Charles Crevo as Member Clerk. Mr. Alfred Laing was appointed as member of the Traffic and Transportation Committee. Mr. Patricia DeVita and Mr. Wilfred Nadeau were retained as recording clerk and Planning Board Agent respectively.

When Mr. Crevo resigned on June 1, the Board voted for Mrs. Attaya as Member Clerk and subsequently Mrs. Marie Saia was appointed to fill his seat on the Board. The vacancy created by Mr. Rourke's resignation on October 1 was filled by Mr. Robert Factor. The Board elected Mr. Gaffey as the new Vice Chairman and Mrs. Saia as the appointee to the Recreation Commission.



## MEETINGS

Regular meetings were held twice monthly. Occasional special meetings were scheduled throughout the year as well as several workshop meetings on zoning. Representatives of the Board attended the Spring and Fall conference of the Massachusetts Federation of Planning Boards.

## SUBDIVISIONS

The administration of the Subdivision Control Law is the primary and most time-consuming duty of the Planning Board. Twenty-two different subdivisions appeared on the agenda throughout the year, the most active being Cutting Estates (off Wilmington Road) and Winn Valley Estates (off Mountain Road). Three new subdivisions — Sunrise Estates, Cutting Estates II, and Wildwood Acres — were approved following a public hearing required by statute. A small subdivision known as Ward Estates awaits the resolution of a drainage problem prior to approval. Yet another new subdivision, which is an amendment of Terrace Hall Gardens, reached the preliminary submission stage in December.

Each new subdivision poses unique problems. Today when nearly all land has been developed or placed in conservation, the Board must see that new streets and utilities blend into existing streets and utilities and that traffic impact is equalized as much as possible.

During the year the Board reviewed about thirty-six plans thought not to require approval under the subdivision control law. Seven were rejected because they showed a subdivision or because the information thereon was incomplete.

The security of \$8000 remaining on the Appletree subdivisions was forfeited by the developer to allow the Town to expend the monies to finish the sidewalks and repair the pavement. The securities on Colonial Estates and Woodhill Estates Sec. 5 were released, signifying that these subdivisions are complete and no longer under the jurisdiction of the Planning Board.

## ZONING BY-LAW AMENDMENTS

Three amendments to the regulations were considered. The first, initiated by the Planning Board, which sought to eliminate retail uses from industrial districts, failed to obtain the required two-thirds vote of the Town Meeting. The second, initiated by a Town Meeting member, extended the buffer zone required in industrial districts to business districts. This amendment received the unanimous support of the Board and was passed by the Town Meeting. The third, sponsored by the Planning Board and passed by the Town Meeting concerned the establishment of a Flood Hazard District.

Two rezonings, or amendments to the zoning map, came before the Board. One involved rezoning a residential parcel to limited business and the other a residential parcel

to industrial. The majority of the Board supported both rezonings, but they failed to pass at Town Meeting.

Another zoning article submitted by a Town Meeting member to rectify an error in the zoning map received the unanimous support of the Planning Board and the Town Meeting.

## SPECIAL PROJECTS

**Survey.** A survey of Town Meeting members about various aspects of town planning was published in January and distributed to all Town Meeting members. One significant response was the desirability for the conduct of Planning Forums by the Planning Board on a townwide basis. The most important subject chosen for discussion was the Zoning By-Law. A majority of Town Meeting members expressed the opinion that regulations pertaining to residential and industrial districts were adequate, but that multiple-family and business use regulations needed improvement.

**Forums.** In view of the above responses, the Planning Board sponsored two Planning Forums with Town Meeting members on April 24 and May 8. The first served to acquaint the participants with the provisions of the Zoning Enabling Act, both the current and the proposed new act. A secondary purpose of the meeting was to show what can be encompassed in our Zoning By-Law and to what degree. An outline of the two enabling acts as well as specific questions regarding a revision of the Town's Zoning By-Law were mailed to all Town Meeting members prior to the second meeting. Answers to these questions were sought during the May 8 meeting, but much of the meeting was spent explaining various zoning concepts. The Town Meeting members present requested, and subsequently all members received, proposed new sections covering the establishment of districts and the table of uses. In spite of the Town Meeting members seeming enthusiasm for planning forums, less than one-fifth of the members attended either or both meetings.

**Zoning By-Law Revision.** Although Town Meeting input on the Zoning By-Law was limited, the Planning Board regarded as its mandate the total revision at the earliest possible date. Several workshops in conjunction with the By-Law Review Committee were held throughout the year. In December the Planning Board submitted the completed revision to the Selectmen for inclusion on the January 1976 Warrant. The format was reorganized for facility in locating regulations. Many of the regulations were elucidated and others made more stringent or made to conform to the new Zoning Enabling Act which was finally enacted on December 22.

## Miscellaneous

The Planning Board was involved in several other activities, one of which merits comment because of its import to certain landowners of the Town. In December 1974 the Town was given the opportunity to join the



## CONSERVATION COMMISSION

National Flood Insurance Program within the following twelve months. The Board, after considerable study, discussion, and interviews with federal officials, placed two articles in the October Warrant: one, to accept the program and two, to establish a Flood Hazard District. (The latter was a zoning amendment, noted above.) Sanctions placed on landowners of flood-prone land in communities which did not accept the insurance program gave the Town Meeting no choice but to accept the program. The Planning Board will administer the program.

### Summary

The past year brought several new challenges to the Planning Board. The Board is much indebted to Mr. Wilfred Nadeau and his staff and to Mrs. DeVita for their fine support and cooperation.

## CONSERVATION COMMISSION

The Burlington Conservation Commission has had an active year with its bi-monthly meetings. The Conservation Commission has met at the Town Hall on the second and fourth Tuesdays of each month to conduct all conservation matters as well as the enforcement of the wetlands protection act. The Commission has held a number of wetland hearings this year. The Commission has both won and lost, but we continue to endure.

The U. S. Army Corps of Engineers, through a recent Court decision, is now responsible for issuing a permit to fill wetlands. A wetlands, as described by the Corps is, "land that is periodically flooded and supports aquatic growth." All fill in wetlands under any circumstances must go through the permit process. In Massachusetts the Corps will automatically receive all filings of Notice of Intent from the Department of Environmental Quality Engineering and will also receive a copy of all Orders of Conditions issued by the Conservation Commission. After all material has been reviewed, the Corps of Engineers may issue a permit for filling a wetlands.

During the past year the Conservation Commission has acquired new land adjacent to the Town Reservoir, consisting of 22 parcels of land comprising of 7.8 acres. This was tax-possessioned land transferred to the Commission.

The use of Conservation land was put to the first real test this year. On the first weekend in May, the Reservoir Conservation area was host to over 500 Battleroad District Boy Scouts. Their camporee theme was "Emergency Preparedness" which featured reserve fire, auxiliary and civil defense apparatus from all surrounding towns

In keeping with the Conservation Commission's plan for "Land Management," building of fire roads and

clearing of dead trees in two areas (Mountain Road and around the Reservoir) has been started and will continue this year. Many thanks to the Highway Department for their help on all our projects. We could not have started these without their help.

The Burlington Conservation Commission in years past has worked very hard trying to give the residents of the town a little open space and recreational areas, but with only seven active members, this task becomes very difficult. The members of the Commission are not professionals—we are only John Q. Burlingtons. There has been and continue to be dedicated people on the Commission but we need your help. The Commission needs Associate members to aid in the every day tasks that makes the Commission work. Did you know that Burlington ranks seventh in the Commonwealth in reimbursement, making it a member of the "Hundred Thousand Dollar Club" in self-help funds? We must be doing something right! Again, we need your help—attend a Commission meeting and by doing so you can only help YOUR Town.

John S. Banfield, Chairman  
Paul S. Hennessey, Vice-Chairman  
William Koury, Treasurer  
Edward Hastings  
Whitney Coleman  
Karin Fontneau  
Nelson Eby

## HISTORICAL COMMISSION

The past year has been particularly gratifying for the members of the Commission and to those citizens interested in the history of the Town.

Using funds left by the 175th Anniversary Committee as a base, the Commission was successful in receiving a matching grant from the State Bicentennial Commission, the total to be used to improve the facility at the corner of Bedford Street and Cambridge Road now known as the Burlington Historical Museum. These funds already have paid for the installation of a security system which is threefold, a fire alarm connected directly to the Fire Station, a burglar alarm connected directly to the Police Station and an emergency lighting system. On order are three special display cases and interior folding shutters for the windows.

The Museum was dedicated with appropriate ceremonies on the 19th of April, 1975 with a musical presentation by the Citations and the gift of a flag, c. 1855, by the Junior Women's Club. The flagpole was the gift of the Middlesex Bank.

Since that time the Commission has been receiving items for display in the Museum, many of them of local historical interest. Among them for instance, the drum

## BICENTENNIAL COMMISSION

carried through the Civil War by Henry Lyman Bates, who now rests in Burlington's Chestnut Hill Cemetery, the drum the gift of his grandson's family; a beautiful old doll, several books and other items, the gift of the Adams family on Center street, the doll the plaything of great-grandmother Adams when a girl; a horse-drawn plow from the McIntire Farm, - Marion Tavern, - the gift of Mr. Gove Sleeper; a whole display of old bottles and other small items given by Mr. John Sheldon; the old trundle-bed used in the Shed-Foster house on Francis Wyman Road for almost two hundred years, the gift of Mrs. Helen Murphy, pictures of the old T.I. Reed Ham Works, the gift of Mr. Guy Reed.

Both the Museum and the West School have been opened for display to various groups of students from the Burlington Schools during the past year and will continue to be opened by appointment. It is hoped that once the displays have been catalogued in the Museum that building can be opened on a regular basis, maybe Sunday afternoons, if volunteers can be had to supervise.

A new door was installed in the West School and several electrical outlets and two wall lanterns were placed within. The stove by the door is now connected to the chimney in the rear by a long overhead stovepipe, the teacher's desk has been fastened to the wall where it originally stood, and the desks have been placed in neat rows, all of which give the small room an air of authenticity. After all, the little schoolhouse was in continual operation from 1794 until 1897, and countless Burlington youngsters attended there.

The history of Burlington, entitled, **Burlington, Part of a Greater Chronicle**, is due to be released hopefully in February or March and should be available to the public by the time you read this report. Covering seven years of research and numberless interviews, the history tells the story of this particular area from the time it was first settled until middle 1974. It depends heavily on the Burlington Town Reports, Sewall's **History of Woburn**, and the many primary and secondary sources available through the courtesy of the Woburn Public Library.

Any person having items of historical interest, especially if they are connected in any way with Burlington's past, are urged to contact any member of the Commission if they are willing to donate them to the Museum, or are willing to loan them for display purposes for a limited time. The Commission can only make provision for a Museum, it cannot of itself make the Museum an active part of your town. Your interest is encouraged.

Respectfully submitted,

ELIZABETH BENNETT LOWTHER, Chairman  
VORA F. MERRIGAN  
JOHN E. FOGELBERG  
JEROME J. LYNCH  
PAUL ARSENAULT

Since the Burlington Bicentennial Commission was established in August of 1974 it has been involved in many projects throughout the Community. The Town of Burlington has received more than \$7,000.00 in matching funds for Bicentennial related projects. Many of these projects are of Historical and lasting value to the Town such as the Museum (Historical Commission Grant). The Archeological Dig (Marshall Simmonds Middle School Grant) at the site of the Emos Wyman House, The Heritage Trail (Burlington Garden Club) to be dedicated on April 19, 1976.

Under the direction of the Bicentennial Commission the following events took place this past year. Bicentennial Flag Dedication on Saturday, March 8, 1975, Ecumenical Bicentennial Service April 19, 1975 in which all Religions were represented, Dedication of the Historical Museum on April 19, 1975, Bicentennial Patriots Ball sponsored by Republican Town Committee April 19, 1975.

The Bicentennial Commission assisted in the following: Slogan Contest (Burlington Jr. Women Club) Historical Tours Booklet (Historical Society) Tours of Frances Wyman House (Students from Frances Wyman Middle School) Archeological Digs (Students from Marshall Simmonds Middle School).

The Burlington Citations were officially designated by us to be the Official Bicentennial Band and carry the Bicentennial Flag wherever they go representing Burlington.

On Monday, January 19, 1976 the Town Meeting voted and approved money in support of A Bicentennial Track and Field Championship, which will be held on June 12, 1976 at Varsity Field Burlington High School. This event will be open to all of Middlesex County.

Bicentennial News by Mary Morgan, Secretary of the Bicentennial Commission has been a column in the Local Papers Weekly there was a question about the History of Burlington and the answer would appear in the next weeks edition. This was another way in which we tried to keep the people of Burlington up to date on events that were upcoming and also information about the rich past of our Town.

THE TOWN OF BURLINGTON  
MASSACHUSETTS PLAYED ITS PART IN 1775 &  
1776 LET US CONTINUE IN THE SAME SPIRIT IN  
1976.....

Respectfully Submitted,

PETER BOURDEAR, Co-Chairman  
VIRGINIA MOONEY, Co-Chairman  
WARREN FOSTER, Treasurer  
MARY C. MORGAN, Secretary  
HOPE PAULSON, Committee  
DEANNE SFFERINE, Committee



## RULES COMMITTEE

The Rules Committee, as one of their major responsibilities, has continued to distribute the warrant articles as soon as they are available to all interested committees, departments, and officials. All comments generated by these groups are then transferred by the committee to the proponent for information and possible action. This can result in rewording of the article, withdrawal of the article, or additional information which could be useful. The purpose of this procedure is to provide information so that appropriate actions can be taken prior to Town Meeting in an effort to effect a smoother transaction of the Town's business.

A resolution was sponsored and approved requesting that one individual not act as Town Counsel and negotiator for the town simultaneously when collective bargaining contracts are being debated during sessions of Town Meeting. It was felt that the individual was placed in a very precarious position and could lead to a conflict of interest.

In response to a Town Meeting resolution the question of Town Counsel's presence at every meeting was again reviewed. This resulted in our submitting a By-Law change requiring Town Counsel to be present at the first meeting of each session, whether special or regularly scheduled, and subsequently to appear only if requested by the Town Meeting body. The By-Law was approved when submitted this year.

At the May Town Meeting we proposed a change in the General By-Laws, Article II, Section 2.1, which deals with filling vacancies in Town Meeting Membership between elections. Previously the section read that the Moderator must convene a meeting of the remaining members of the district 21 days following a resignation if there is no election within 60 days. The Moderator had found in the past that it could be difficult for a district to obtain candidates in this time period and also to obtain sufficient members of the district at the election time. We therefore proposed that the vacancy could be filled no later than the first session of Town Meeting following the resignation. The intent was for the Moderator to hold the election prior to convening the first session of Town Meeting. Unfortunately, the Attorney General of the Commonwealth felt this required a charter revision and as such would not allow the approval as voted by the Town Meeting. Our Moderator, Mr. Robert Gordon, on Oct 28 sent a letter to the Attorney General explaining why he felt this By-Law change was in order and that a charter revision was not necessary. Further communication from the Attorney General's office has not been received. In review, if the Moderator is upheld, the By-Law change will be re-submitted by this committee if required.

As part of our charter, the Rules Committee has assisted the Moderator in selection of appointees to Town Meeting committees. Over the past year this committee

has brought to the attention of Town Meeting any violation of By-Laws, Rules, or Resolutions.

As the year draws to a close, the committee has become concerned with the shortage of candidates for Town Meeting Members. This has been accentuated by the fact that District A will have 2 and District B will have 3 additional members elected at the next election. The Superintendent of Schools and the press have been approached to help us in our effort to attract more candidates for Town Meeting Members. They have already responded to our request which we are very appreciative. In the coming weeks, this committee will be exploring other avenues to insure that we have substantial numbers of candidates in each district.

### RULES COMMITTEE

Joe Brown, Chairman  
Mabel Nevins, Vice Chairman  
Loretta Canning, Secretary  
Patricia Angelo  
Philip DeVita  
Paul Raymond  
Lawrence Benassi  
Joe McComiskey  
Margaret Vaccaro  
George Chaloux  
Harold Pillsbury  
Albert Vigneau



# ATTENDANCE RECORD BURLINGTON T.M.M. 1972 ~ 1975



100% — — — — —					
90% — — — — —					
80% — — — — —					
70% — — — — —					
60% — — — — —					
50% — — — — —					
TOTAL AV. 82%					
AV. 89.5%	AV. 78.5%	AV. 77.7%	AV. 82.2%		
1972	1973	1974	1975		

## BY-LAW REVIEW

### COMMITTEE

The General and the Zoning By-Laws of a Town are among the best indicators of what the citizens consider to be important in terms of the day-to-day operation, and the future growth and development of the Town.

Our General By-Laws define the structure within which Town Officials and the general public must function. The subjects treated include the establishment of Town Meeting, the duties of the Board of Selectmen, and other Town Officials, the use of streets and public places, and the establishment of Town Commissions and Committees.

Our Zoning By-Laws divide the Town into zoning districts, each with a specific set of permitted uses to control the development of land within the Town.

The By-Law Review Committee is responsible for the annual review of the Town By-Laws; and for recommendations to Town Meeting concerning any General or Zoning By-Law revision.

This past year, our review and recommendations to Town Meeting resulted in the enactment of By-Laws covering a wide range of subjects: Capital Budget Committee, Earth removal, Budget control, Finance Committee, and Town Counsel. Our committee has assisted the Planning Board in the preparation of a new Zoning By-Law. An ongoing effort for the past two years, the work is complete and the By-Law is presented as a Warrant article for the January, 1976 Town Meeting.

The current work of our committee consists of the following:

-The By-Laws for signs and advertising devices are in revision at the request of Town Meeting. The revisions will be presented as a Warrant article at a future Town Meeting.

-An Index to the General By-Laws of the Town has been prepared and sent to the Town Clerk for distribution to Town Meeting Members and other interested parties.

The preparation and subsequent enactment of By-Laws is but one end of the legal spectrum. The other is the area of By-Law enforcement. The most artfully written By-Laws are of no value if they are not enforced by the proper authorities. The Courts ultimately decide the validity of Town By-Laws and only through enforcement can information be fed back to the Town to affect needed revisions. This thought is expressed below.

## BY-LAWS

Words

picked from the pile  
checked for flaws

The fieldstones

of legal masonry  
precisely set

Bound by

a mortar of reason

Form foundations

that weather  
judicial storms.

I wish to express thanks and appreciation to the members of the Committee for their efforts and support during the past year.

Respectfully submitted:

WILLIAM J. CLARK, Chairman  
FRANK E. BAXTER, Vice Chairman  
ROBERT E. FACTOR  
ALFRED D. LAING  
MILDRED J. NASH

## CAPITAL BUDGET COMMITTEE

### Organization of the Committee:

Brian Curtin — Chairman  
Roberta Maxner — Vice Chairman  
Richard Lane — Treasurer  
Walter Mc Cann — Secretary  
Donald Chapman  
Linda Repoza — Clerk

The Capital Budget Committee's organizational structure changed in that all seven members are now appointed by the Moderator. Previously, there were two members from the Finance Committee and chosen by it, one member from the Planning Board, chosen by it, and four members were appointed by the Moderator. Since the effective change, the Committee has become more flexible during budget reviewing when previously, a conflict existed in time available for the three chosen members

The Committee, with the help of William Clark of the by-law review committee, were able to amend section 1.4 of Article XIA of the general by-laws to read as follows:

1.4 The Capital Budget Committee shall receive by February 1 of each year, from each board, officer and Committee charged with the expenditure of town funds, a detailed estimate of Annual Capital Expenditures for a period of five (5) years, an inventory listing of each Capital

tem and such supplementary information as may be requested by the Committee.

This by-law gives the Committee the ability to maintain a working inventory of departmental equipment which makes long range Capital expenditures easier to evaluate and cash forecasting more effective to plan.

This year the Committee has changed the philosophy of its duties. The Committee has decided to spend more time preparing long range planning and improvements, instead of concentrating on the annual budgets. Many times there is a duplication of effort on Warrant articles over \$5,000.00 by both our Committee and Ways and Means. We feel we can better serve the town by effectively offering the best method of financing on large expenditures by reviewing various alternatives and then choosing the one most appropriate to the situation.

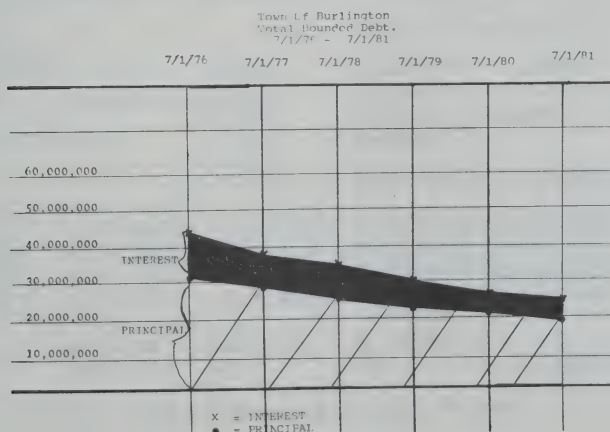
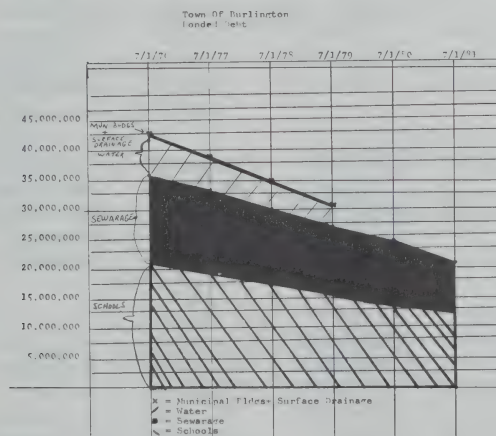
By developing our skills long range, we can better advise each department on the proper future improvements. Moving in that direction, we have developed

an interesting analysis of the towns Bonded debt. The figures below show a considerable decrease in cash outlay each fiscal year which will decrease our effective tax rate accordingly. This will improve our cash position each year, hopefully leading to the upgrading of equipment and other necessities which the department heads and Town Meeting feel appropriate.

The tax rate should continue to decline in the next five years with a continued decrease in Bonded debt payments and the belief that the town needs no major Capital programs. The Committee would also like to recommend that no future bonds be used as a method of financing. If sound, future planning on a year to year basis is used by each department, then the town will be able to avoid the high bonded debt interest that has plagued us for so long.

Respectfully submitted,

Brian P. Curtin, Chairman





# TOWN OF BURLINGTON

## ANALYSIS OF BONDED DEBT

### FY 1977 - 1981

## FISCAL YEARS

	July 1 1976	July 1 1977	July 1 1978	July 1 1979	July 1 1980	July 1 1981
<b>SCHOOLS</b>						
Principal	15,540,000.00	14,245,000.00	12,990,000.00	11,780,000.00	10,570,000.00	9,475,000.00
Principal Payments		1,295,000.00	1,255,000.00	1,210,000.00	1,210,000.00	1,095,000.00
Total Interest	5,683,500.00	4,927,106.25	4,231,252.50	3,594,366.25	3,015,615.00	2,492,813.75
Interest Payments		756,393.75	695,853.75	636,886.25	578,751.25	522,801.25
Total	21,223,500.00	19,172,106.25	17,221,252.50	15,374,366.25	13,585,615.00	11,967,813.75
<b>MUNICIPAL BLDGS</b>						
Principal	317,000.00	248,000.00	179,000.00	155,000.00	131,000.00	108,000.00
Principal Payments		69,000.00	69,000.00	24,000.00	24,000.00	23,000.00
Total Interest	62,122.00	48,624.50	38,016.00	30,296.50	23,566.00	17,806.50
Interest Payments		13,497.50	10,608.50	7,719.50	6,730.50	5,759.50
Total	379,122.00	296,624.50	217,016.00	185,296.50	154,566.00	125,806.50
<b>SEWAGE</b>						
Principal	11,035,000.00	10,215,000.00	9,395,000.00	8,575,000.00	7,755,000.00	7,095,000.00
Principal Payments		820,000.00	820,000.00	820,000.00	820,000.00	660,000.00
Total Interest	4,374,872.50	3,845,155.75	3,357,827.50	2,912,893.75	2,510,352.50	2,150,203.75
Interest Payments		529,716.75	487,328.25	444,933.75	402,541.25	360,148.75
Total	15,409,872.50	14,060,155.75	12,752,827.50	11,487,893.75	10,265,352.50	9,245,203.75
<b>WATER</b>						
Principal	3,931,000.00	3,622,000.00	3,318,000.00	3,014,000.00	2,729,000.00	2,444,000.00
Principal Payments		309,000.00	304,000.00	304,000.00	285,000.00	285,000.00
Total Interest	1,581,985.25	1,367,837.75	1,170,612.25	990,159.00	826,336.25	678,910.00
Interest Payments		214,147.50	197,225.50	180,453.25	163,822.75	147,426.25
Total	5,512,985.25	4,989,837.75	4,488,612.25	4,004,159.00	3,555,336.25	3,122,910.00
<b>SURFACE DRAINAGE &amp; PAVEMENT</b>						
Principal	110,000.00	35,000.00	15,000.00			
Principal Payments		75,000.00	20,000.00	15,000.00	75,000.00	20,000.00
Total Interest	8,060.00	2,855.00	880.00			
Interest Payments		5,205.00	1,975.00	880.00	5,205.00	1,975.00
Total	118,060.00	37,855.00	15,880.00			
Total Principal	30,933,000.00	28,365,000.00	25,897,000.00	23,524,000.00	21,185,000.00	19,122,000.00
Total Interest	11,710,539.75	10,191,579.25	8,798,588.25	7,527,715.50	6,375,869.75	5,339,734.00
Total Bonded Debt	42,643,539.75	38,556,579.25	34,695,588.25	31,051,715.50	27,560,869.75	24,461,734.00
Total Payments P&I	4,241,893.00	4,086,960.50	3,860,991.00	3,643,872.75	3,490,845.75	3,099,135.75
Decrease in Cash Payments		154,932.00	225,970.00	217,118.00	153,027.00	391,710.00
Effective Decrease in Tax Rate		.63	.92	.89	.63	\$1.60

\$244,457 is Equal to \$1.00 on the Tax Rate



#### AUTHORITY MEMBERS

Flanagan Malone Roberto Joyce Murphy Marino

## HOUSING AUTHORITY

The Burlington Housing Authority is authorized by Section 3 of Chapter 121B of the General Laws, as amended. A certificate of Organization was issued by the State Secretary on September 2, 1966.

#### MEMBERS

Name	Title	Term Expires
William T. Flanagan,	Treasurer	March, 1976
John F. Murphy,	Chairman	March, 1977
Samuel R. Roberto, Jr.,	Member	March, 1978
Mary E. Joyce,	Member	March, 1979
John A. Marino,	Vice-Chairman & State Appointee	July 12, 1979

AUTHORITY MEMBERS ARE UNCOMPENSATED FINANCIALLY.

#### OFFICER

Name	Title	Annual Salary
Edward A. Malone,	Executive Dir. & Secretary	\$3,850.00

#### STATISTICAL DATA

The following are the projects and/or programs administered by this Authority:

##### NO. 1 PROJECT 667-1 [ELDERLY]

Name & Location: "Birchcrest Arms"  
 Birchcrest & Ward Streets.  
 No. of Units: 40 — one bedroom  
 Average Rent: December, 1975 \$56.75

This project is and has been fully tenanted throughout the year. No vacancies occurred during 1975.

##### NO. 2 PROJECT 667-2 [DEVELOPMENT ELDERLY]

Location: Birchcrest & Wards Sts.  
 No. of Units: 80 Units

This project has suffered innumeral delays over the past three years due to difficult site. The original building concept of 8 two-story buildings was publicly bid in May of 1975 but all bids were rejected due to high cost overrides. The building is presently being designed as a multi-level single unit and hopefully will be rebid in early 1976. Projected cost of this project is \$1,800,000.00

##### NO. 3 PROJECT 705-1 LOW-INCOME — Other than elderly

We have one — three bedroom unit in management at the present time. All funds for this program have been frozen by the State at this time and no further units will be purchased.

##### NO. 4 PROJECT 707 [RENTAL ASSISTANCE]

We continue to subsidize 15 units of housing under this program, mainly in the Lord Baron Apartments. No further expansion of this State program is expected due to the cutback of all housing monies by the State Legislature.

Respectfully submitted,

EDWARD A. MALONE  
 Executive Director

**HOUSING AUTHORITY****BALANCE SHEET — DECEMBER 31, 1975****PROJECT 667-1****ASSETS**

<b>CASH</b>		
Administration Fund	1,028.70	
Revolving Fund Advances		1,028.70
<b>ACCOUNTS RECEIVABLE</b>		
Other	1,739.95	1,739.95
<b>INVESTMENTS</b>		
Investments (Schedule II)	10,546.95	
Debt Service Trust Fund(s) (Schedule I)		10,546.95
<b>DEFERRED CHARGES</b>		
Prepaid Insurance	574.10	
Other (Schedule III)		574.10
<b>DEVELOPMENT COST</b>		
Development Cost	680,000.00	
Less: Dev. Cost Liquidation	40,000.00	640,000.00
<b>TOTAL ASSETS</b>		653,889.70

**LIABILITIES & RESERVES**

<b>ACCOUNTS PAYABLE</b>		
Employees Payroll Deduction	65.25	
Accounts Payable — Revolving Fund		65.25
<b>ACCRUED LIABILITIES</b>		
Matured Interest & Principal (Schedule VI)	(34.14)	(34.14)
<b>FIXED LIABILITIES</b>		
Notes Issued	680,000.00	
Less: Notes Retired	40,000.00	
Less: Bonds Retired		640,000.00
<b>RESERVES</b>		
Dept. Service Reserve	8,976.00	
Operating Reserve (Sched. V)	11,712.27	
Prior Year Surplus		20,688.27
<b>RESIDUAL RECEIPTS (DEFICITS)</b>		(6,829.68)
<b>TOTAL LIABILITIES &amp; RESERVES</b>		653,889.70

**BALANCE SHEET — DECEMBER 31, 1975****PROJECT 667-2 DEVELOPMENT****ASSETS**

<b>CASH — DEVELOPMENT FUND</b>		4,828.86
<b>INVESTMENTS — Burlington Bk &amp; Tr. C. of D. Due 01/10/76</b>	312,890.24	
<b>INVESTMENTS — Middlesex Bank — C. of D. Due 03/01/76</b>	616,856.39	



# HOUSING AUTHORITY

INVESTMENTS — Commercial Bank — C. of D. Due  
01/14/76

290,000.00

1,219,746.63

## DEVELOPMENT COSTS

(37,789.44)

UNCOMPLETED CONTRACTS — Robert Charles Assoc. I

8,934.44

UNCOMPLETED CONTRACTS — Robert Charles Assoc. II

80,240.00

## TOTAL ASSETS

\$1,275,960.49

## LIABILITIES

ACCOUNTS PAYABLE — 667-1

1,069.38

BANK LOAN

60,000.00

NOTES AUTHORIZED

1,120,000.00

ACCRUED INTEREST

5,716.67

CONTRACT AWARDS — Robert Charles Assoc. I

8,934.44

CONTRACT AWARDS — Robert Charles Assoc. II

80,240.00

## TOTAL LIABILITIES

\$1,275,960.49

## PROJECT 707 — RENTAL ASSISTANCE

### ASSETS

CASH

381.33

TENANT'S ACCOUNTS RECEIVABLE

241.00

PAYMENTS TO LANDLORDS

49,685.00

LESS:

TENANT'S SHARE OF RENT

(4,097.00)

DCA CONTRIBUTION

(44,677.00)

(48,774.00)

911.00

## TOTAL ASSETS

\$ 1,533.33

### LIABILITIES

ACCOUNTS PAYABLE — 667-1

492.00

PRIOR YEAR SURPLUS

708.43

ADMINISTRATIVE INCOME

1,333.00

LESS: ADMINISTRATIVE EXPENSE

(1,000.10)

332.90

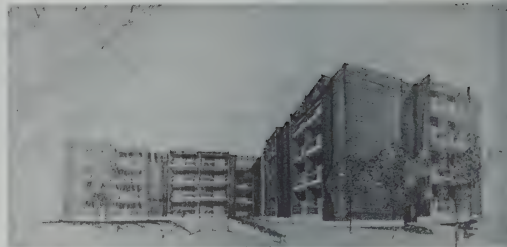
## TOTAL LIABILITIES

\$ 1,533.33

# HOUSING AUTHORITY



667-1 Project — Birchcrest Arms



New - 667 — 2 Project Under Development

## PROJECT 705-1 DEVELOPMENT

### ASSETS

CASH — Development Fund	1,116.14
CASH — Administration Fund	1,113.40
TENANTS' ACCOUNTS RECEIVABLE	214.00
INVESTMENTS — MIDDLESEX BANK — CERT. OF DEPOSITS DUE 5/5/76	57,757.18
ACCOUNTS RECEIVABLE — 705-1 MANAGEMENT	500.00
DEVELOPMENT COSTS	40,229.30
<b>TOTAL ASSETS</b>	<b>\$100,930.02</b>

### LIABILITIES

ACCOUNTS PAYABLE — 667-1	178.57
ACCOUNTS PAYABLE — 705-1 DEVELOPMENT	500.00
NOTES AUTHORIZED	100,000.00
ACCRUED INTEREST	510.42
PRIOR YEAR SURPLUS	335.37
INCOME & EXPENSES	(594.34)
<b>TOTAL LIABILITIES</b>	<b>\$100,930.02</b>

# SCHOOL COMMITTEE

	Term Expires
Ronald Saloman, Chairman 209 Cambridge Street	1976
Marianne Brenton, V. Chairman 16 Nelson Road	1978
Richard D. Fusco 6 September Lane	1978
Rita McGinness 19 Glen Avenue	1977
Joan Miles 20 College Road	1977

The regular meetings of the School Committee are held in the Center School, Center Street, Burlington on the second and fourth Tuesdays of each month at 8:00 p.m. If a change in meeting dates is voted, a posting on the Town Bulletin Board is required by law. Information is secured by calling the Superintendent's Office.

## Superintendent of Schools

Thomas Michael	B.S. Springfield College M. Ed. Springfield College C.A.G.S. University of Connecticut Doctoral Candidate, Boston College
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## Assistant Superintendent

John F. MacDonnell	A.B. Boston College Ed.M. Harvard University Ed.D. Boston University
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## Coordinator of Secondary Education

Michael Malinowski	B.A. Boston University M.A. Northeastern University
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## Coordinator of Elementary Education

Francis Gaudet	B.S. Fitchburg State College M.Ed. Fitchburg State College
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## Director of Pupil Personnel Services

J. Kevin Foley	B.S. Boston University M.Ed. Northeastern University
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## Director of Plants and Facilities

Bernard Maslow	B.S. City Univ. of N.Y. Mech. Eng. City Univ. of N.Y.
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## Assistant Business Administrator

Robert Morgan
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## Supervisor of Attendance

Ann M. Parris, R.N.	Telephone 272-3430 — Open Daily Center School Monday through Friday 8:00 a.m. to 4:30 p.m.
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## Senior High School Administration

Alfred Perry, Principal	B.S. Tufts University M.Ed. Calvin Collidge College
Otto M. Contardi, Associate Principal	B.S. Northeastern University M.Ed. Northeastern University
Anthony R. Quintiliani, Acting Associate Principal	B.A. Boston State College M.A. University of Massachusetts
Constantine O'Doherty, Jr. Assistant to Associate Principal	B.S. Georgetown University

Keith Manville, Actg. Asseistant to Associate Principal	B.A. University of Notre Dame M.A. Cornell University
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Michael F. Pace, Administrative Assistant Student Affairs	B.S. Salem State College M.ED. Boston State College
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## Francis Wyman Middle School Administration

John Jessop, Principal	Assoc. B.S. Keystone Jr. College B.S. Bloomsburg State College M.Ed. Salem State College
Robert L. Brosnahan, Assistant to the Principal	B.S. Boston College M.Ed. Boston University

Christine Monahan, Assistant to the Principal	B.A. Mt. St. Mary College
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## Marshall Simonds Middle School Administration

Richard Connors, Principal	B.S. in Ed. Salem State College M.Ed. Boston University
A. Joe Townsley, Vice Principal	B.S. Ohio State University M.A. Ohio State University
Arnold Levine, Assistant to the Principal	B.S. Northeastern University M.A. in Ed., Suffolk University



## SCHOOL COMMITTEE

### Elementary School Principals

Richard Barrows	B.S. Northeastern University M.Ed. Northeastern University
Memorial School Office	Telephone: 272-1460
Eugene W. Driscoll, Jr.	A.B. Boston College M.Ed. Boston College
Meadowbrook School Office	Telephone: 272-2040
Paul Cabral	B.S. Ed., Salem State College M.Ed. Salem State College
Wildwood School Office	Telephone: 272-1243
Dr. Gloria L. Lombard	B.S. Northeastern University M.Ed. Boston College Ed. D. Boston College
Fox Hill School Office	Telephone: 272-6156
Stephen Preston	B.S. Ed. Salem State College M.Ed. Northeastern University
Pine Glen School Office	Telephone: 272-2410

## ANNUAL REPORT

The year 1975 was marked by a continued trend towards community awareness and expression of satisfaction with the direction in which our schools are heading. The spirit of better relations between the School Committee and the Burlington Educators Association, which started to show in 1974, was even more evident this past year. Hopefully this will continue to manifest itself in the new round of negotiations that started late in 1975 and efforts will be made to avoid the errors of the past.

Mr. Richard Fusco was elected as a new member of the School Committee in the March election and Marianne Brenton was re-elected to a second term. William Cronin, after six full and distinguished years of service on the committee, did not seek re-election.

At the annual reorganization meeting Ronald Saloman was elected as Chairman and Marianne Brenton as Vice Chairman. Richard Fusco became the representative to the Recreation Commission. Rita McGinness and Joan Miles were chosen as members of the Academic Review Board.

Individual members of the committee did yeomanlike service in representing the committee in negotiations with various bargaining groups. Mrs. Miles negotiated the contract with the clerical group, Mrs. Brenton with the custodians and matrons and Mr. Saloman with the cafeteria workers. Each was successful in obtaining a three year package.

The budget once again, as always, took up a good deal of the members' time. The continuing inflation spiral, settled contract raises, Chapter 766 and the continuing demands for further services all had to be dealt with, without forgetting the taxpayers' burden.

That the budget reflected a close study and fiscal responsibility while still meeting the obligation of providing a full and worthwhile education to all students in the system is quite evident. The tax rate of the Town has continued to drop and the percentage of the tax dollars going towards education has also diminished, these last few years. The problem doesn't show signs of diminishing as the State continues to mandate more and more tasks and duties for the School Department, meanwhile providing less and less aid.

Chapter 766 has not been fully and fairly funded by the Commonwealth and, in fact, what has been doled out for this has been deducted from the usual state aid funds, so no matter how you look at the situation the Town is bearing the additional expense. However, on the more positive side, Burlington was one of only seven communities in the State that was recently cited and acclaimed for outstanding program and services rendered under Chapter 766; a most fitting tribute to Mr. Foley, his Pupil Services staff, all the teachers who have had a part in 766 and the Administration.

At this writing suit is pending in the Middlesex Superior Court to have a \$100,000. budget cut, which was made by the town Meeting, restored. The said suit was the action of ten taxpayers including a majority of this committee.

High School Principal Paul Farris resigned at the end of the school year, following initial action by the Committee to consider his possible demotion. Late in the summer the untimely death of Associate Principal Dr. Vincent Jestic saddened everyone involved in the school system. To fill the void in the High School Administration the Committee promoted Anthony Quintiliani to the position of Associate Principal for one year, appointed Keith Manville as Assistant to the Associate Principal, made Vice Principal Alfred Perry acting High School Principal and filled a new temporary position of Student Affairs Advisor, for a one year trial basis, by appointing Michael Pace.

September saw the opening of the High School with a record number of students, under the new administrative team. We are encouraged by all reports that it was the finest start ever in the High School. A new spirit of team work and harmony, that had heretofore eluded us, was and continues to be evident in the faculty, student body and administration at the High School.

After completing a most thorough and exhaustive search for a new High School Principal, said screening being conducted by a committee composed of representatives of the School Committee, Parents, Students, Administration and Faculty, the recommendation was made, approved, and so voted by the School Committee to appoint Alfred Perry as Principal.

Between the regularly scheduled meetings, negotiation sessions, meeting with other Town bodies,

workshops, and conferences, the members of the School Committee have once again put in a very busy year and had a successful and productive year to show for their efforts. We give special thanks to our Secretary, Joan Corrao; Kevin Foley of Pupil Services; Mike Malinowski and Frank Gaudet, Coordinators; Dr. John MacDonnell, Assistant Superintendent; High School Principal, Al Perry and his entire staff; Superintendent Tom Michael; parents and students who have helped us with their special efforts.

Respectfully submitted,

**BURLINGTON SCHOOL COMMITTEE**

Ronald J. Saloman, Chairman

Marianne W. Brenton, Vice-chairman

Richard Fusco

Rita McGinness

Joan Miles

## SUPERINTENDENT OF SCHOOLS

This past year, the Burlington School Department has focused on the organization of various task forces designed to deal with specific areas of concern in the schools. The membership of these task forces includes parents, community members, school administrators, teachers, students and other school staff personnel. Through these groups specific recommendations and programs for instructional improvement are being explored and structured for implementation.

Of prime importance is a review and refinement of our philosophy of education. By seeking input from all sectors of our community and professional staff we hope to construct a philosophy that will best reflect a commitment to meeting the needs of the students of Burlington. This philosophy will be a guide by which our professional staff plans its educational activities and establishes its instructional goals.

In light of recent state legislation, the school system has been reviewing the curriculum in order to update its programs for compliance with the regulations of Chapter 622. A task force has been organized to examine instructional materials and current educational processes to best afford an equal opportunity to both the male and female student population. It became apparent during this review that a greater stress on career awareness was necessary for grades K-12. Students in the Burlington Public Schools must be provided with an opportunity to explore the world of work in order to make informed decisions as to how they will become contributing members of society.

As the population of Burlington stabilizes, the elementary schools have been experiencing declining enrollments. This fact poses a great challenge and opportunity to the professional staff in formulating viable educational improvements with increased space and lower

student-teacher ratios. The Committee on Declining Enrollments is presently studying the most recent census, the birth rate, in-migration, present classroom utilization, and planned housing developments. Many communities are examining the effects of demography on school programs. The Burlington School Department is anticipating several recommendations on this concern to have an impact on its instructional programs.

This past year, a great deal of energy was expended in an effort to provide growth experiences for the professional staff. Recognizing that the quality of education is directly attributable to the competency of our teaching staff, it is imperative that in-service training programs be made available to teachers to become familiar with the latest research findings in education, as well as improved classroom techniques. The Burlington School Department has always attempted to provide workshops geared to these needs. Teacher evaluation also plays a major role in providing the best possible learning experiences for its students. Our evaluation procedures are currently under study and constantly being revised to ensure that excellent teaching is going on in our classrooms. We have emphasized to our administrative staff the value of having teachers actively involved in the total awareness process. This type of involvement promotes open discussion of teacher competencies and stresses the need for developing specific objectives to be met with considerable success and has provided a more constructive atmosphere between administration and staff for improving the overall education for the youngsters of Burlington.

Several programs have been undertaken with assistance from the State Department of Education. We were most pleased to be notified that Burlington's share of Title I monies for the Summer 1975 Project totalled \$39,871. This program was in operation throughout the summer and involved 31 staff members, a parent advisory committee and several voluntary student teachers from Salem State College. Summer 1975 Project has provided additional educational services for 175 youngsters.

At the High School an Alternative Education Program was implemented with financial assistance from a grant acquired from the State Department of Education through the efforts of Mr. Kevin Foley, Dr. Vincent Jestice, and Dr. Gerald Kriedberg. This program is designed to provide an alternative approach to learning.

After five years of dedicated service, Mr. Paul Farris resigned from his position as Principal of Burlington High School. With his resignation the search for a new high school principal began. Through the efforts of a Screening Committee made up of parents, students, teachers, and administrators, the search ended with the appointment of Mr. Alfred Perry, the former Vice-Principal. The high school experienced a particularly smooth opening due primarily to the efforts of the administration, the cooperation of the teachers, and other school staff.



## **SUPERINTENDENT OF SCHOOLS**

The high school administration also suffered a serious loss with the death of Dr. Vincent Jestice, Associate Principal of House A. Dr. Jestice will long be remembered as a truly dedicated educator, one who made innumerable contributions to the Burlington School System.

We feel all levels of education in Burlington have completed the phase of reorganization begun in 1973 with the opening of the new Burlington High School facility. We now look forward to better educational opportunities for our students, a refinement of our present educational instructional programs and a greater degree of community involvement in our schools. We, in the Burlington School Department are most proud to be a part of a growing community, and are challenged by the ever increasing demands for providing quality education.

My personal and sincere thanks are offered:

1. To the Burlington school teachers and administrators for their enthusiasm in teaching, their dedication to education, and their commitment to molding our children into contributing members of society.

2. To the Burlington School Committee for their efforts in providing quality education for the students of Burlington during a time of economic strife. Each School Committee member has expended a great deal of time and energy in hopes of developing policies that will facilitate the learning process for our students.

3. To all secretarial, custodial, and cafeteria staff who have been most supportive of all phases of school administration. Without their help and cooperation we would not meet our program objectives.

4. To the parents, who have entrusted their youngsters to us for their continuing support of education in Burlington. Their help through volunteer work has provided the administration with a great deal of support and facilitated communication with the home.

The Burlington School Department wishes to express its heartfelt gratitude to all of the people who have contributed over the years to the ongoing development of a fine school system. We look forward to the coming school year with optimism and a commitment to the community of Burlington.

Respectfully submitted,

Thomas Michael  
Superintendent of Schools

## **COORDINATOR OF SECONDARY EDUCATION**

The secondary schools, grades 5-12 have made considerable progress towards those goals outlined by the Hill Report and established by the administrative staff. At the middle school level, the house and team concept for grades 5-8 has proven to be a most effective organizational pattern which better meets the needs of preadolescents. Formal curriculum guides have been established in Language Arts, science, mathematics, social studies and foreign languages. The addition of new textbooks and alternative instructional materials have helped to provide a balance between content and process in the curriculum.

In the next year, the art and practical arts programs will be more carefully delineated to provide both boys and girls opportunities for exposure to career awareness. Continuing emphasis will be placed on reading in all the content areas. Through in-service programs and release time we will be able to support teachers in the area of reading instruction so that all staff members will take responsibility for the teaching of reading in the classroom.

Expanded student activities appropriate to middle school youngsters have been enhanced so that students may choose from a variety of activities which will contribute to their total development. Parent involvement in the middle schools has been extremely high and has contributed to a cooperative total school community. In light of the declining enrollments at the middle school level, we expect to give closer attention to alternative programming and organizational patterns.

The high school has seen considerable changes over the past year. Mr. Paul Farris, after five years as Principal of Burlington High School, resigned from his position on July 30, 1975. Associate Principal, Dr. Vincent Jestice, after an extended illness, passed away in August of 1975. Both men provided Burlington with dedication, astuteness, and leadership during the extremely difficult time of reorganization which began in 1973. Mr. Alfred Perry, Vice Principal was named Acting Principal of Burlington High School on August 1, 1975.

The principalship of Burlington High School was opened for applications at the same time. Over one hundred applications were submitted. Twenty-four candidates were interviewed. The Screening Committee consisted of a School Committee member, three administrators, two teachers, five students, and two parents. From these twenty-four candidates the Screening Committee recommended six people for further consideration. These six individuals met with the PTSO, the faculty, the students, the administration and the supportive staff at Burlington High School. Further input on the final six candidates was obtained from sources listed above by Thomas Michael, Superintendent of Schools. Three final candidates were submitted to the School



Committee and Alfred L. Perry was named Principal of Burlington High School on October 28, 1975.

Under Mr. Perry's leadership the administration will be reviewing the house concept and the administrative organizational pattern at the high school. A review of graduation requirements and early graduation is also being considered.

At the high school we are carefully looking at alternative programs that will provide meaningful educational experience for those going on to the world of work as well as the college bound student. Specifically, this year we have been successful in funding an alternative program for forty students under a special grant from the Massachusetts State Department of Education under Title VI. The work study and the distributive education programs and the field study programs have shown dramatic increases.

We will be continuing to review and evaluate present curricula offerings in both the middle and high schools to determine to what extent we are meeting the needs of all students and to correct any deficiencies that may exist in the area of basic skills. Coordination among the three levels, primary, middle and high school continues to be an area of close scrutiny. Further, we will be stressing career opportunities and alternative programming on two levels in order that we might provide the most appropriate learning experiences for all youngsters.

The cooperation of the townspeople of Burlington as well as their support has enabled us to provide some truly outstanding educational programs for the young people of Burlington. This support is greatly appreciated.

Respectfully submitted,

Michael J. Malinowski  
Coordinator of Secondary Education

## BURLINGTON HIGH SCHOOL

The year 1975 witnessed a highly efficient opening for Burlington High School. Enrollment figures for the year have reached 2303 students, which includes grades 9 through 12.

Student schedules for 1975-76 were sent home in mid-August. Guidance counselors were available from that time on to assist any student who needed schedule changes and/or corrections. This action helped insure that there would be fewer course changes effected once the school year began.

Paul Farris, who had been Principal of the High School for a five year period resigned in July. Mr. Farris, a dedicated educator, was instrumental in planning and carrying out the movement to the plant presently occupied. He was also responsible for leading the high school

through the evaluation process conducted by the New England Association of Schools and Colleges. A five year reaccreditation period was granted the high school following the evaluation.

The school system was deeply saddened by the untimely death of Dr. Vincent Jestice on August 25, 1975. Dr. Jestice, who served as Associate Principal of A House for a two year period, was a respected educator and was primarily responsible for the planning and implementation of the Alternative Education Program at the High School. Dr. Jestice will be greatly missed by both students and faculty.

In view of the resignation of Mr. Farris and the death of Dr. Jestice, it was necessary to reorganize the administrative staff at the high school. Mr. Anthony Quintiliani, Assistant Associate Principal, was named Acting Associate Principal. In early September, Mr. Michael Pace, a member of the Mathematics Department, was named to assist Mr. Perry in the main administration office. His duties were to be in charge of student activities, the general functioning of the building, and discipline. Also, Mr. Keith Manville, a member of the Social Studies Department, was named Acting Assistant Associate Principal, House A.

The new administrative staff worked diligently through the summer months in order to insure that school would open in September with a minimum of difficulty. This objective was accomplished and special thanks are due Mr. Otto Contardi, Associate Principal, House B, Mr. Constantine O'Doherty, Assistant Associate Principal, House B, and Mr. Anthony Quintiliani, Associate Principal, House A.

A new program, the Alternative Studies Program, was established at Burlington High School. This program was funded by a special grant from the State Department of Education and is aimed at those students who have failed to make an adjustment to the in-school environment. The present curriculum does not always meet the needs of these students and it is the intent of the Alternative Studies Program to offer a more individualized curriculum which will seek to break established patterns of academic and personal failure. At this writing, the program has had thirty-five students involved and has proven to be very successful.

The administration has begun to realize the potential of using the computer in assisting with attendance procedures. The Mathematics Department has developed and instituted a program which has helped to refine attendance taking procedures in classes and homerooms. The program has helped immeasurably in solving past attendance problems.

The English Department has implemented new semester electives for grades 10-12. Structure in Language, a full year course, has been introduced to grade

## HIGH SCHOOL

9. Vocabulary and basic grammar have been stressed in all courses.

A reading specialist was appointed and has been assisting students with reading problems in all subject areas. The objective of the program is to provide teachers with the necessary resources to deal with students with reading difficulties in the content areas.

Last year's graduating class was composed of 500 students. Of the graduating class, 56.27% had plans for attending either four or two year colleges, nursing schools, technical schools, business schools or some other type of formal education. 43.73% did not have any further plans for continuation of their formal education. The need still exists to develop more programs to meet the demands of those students who will not continue their education on a formal basis.

The staff and administration, with assistance from the students and community are continually evaluating existing programs. In addition to this, new programs which will assist us in meeting the ever changing needs of our students are also being considered.

We wish to take this opportunity to thank the Central Office Administration, the School Committee, the Parent, Teacher, Student Organization (PTSO), parents and students for the excellent cooperation that has been given to the high school administration. We look forward to continuing to provide the best possible education to the students entrusted to us by the Town of Burlington.

Respectfully submitted,

Alfred L. Perry, Principal

## ART DEPARTMENT

During the 1974-1975 school year the Art Department concerned itself with the continuing implementation of recommendations made by the New England Secondary School Evaluation Committee. In-service and release time programs provided an opportunity for coordination of the art program in grades 5-12 and has allowed for a review of the pilot program in the design curriculum. Promotional activities for various drama and musical productions and athletic activities enabled members of the Art Department to work with the total school community. These cooperative programs enabled students to engage in on-the-job training with an eye to the development of career awareness in art.

Interdisciplinary teaching took place with the Industrial Arts Department and the Graphic Design program which resulted in more in-school publications.

The Bicentennial Committee funded a mural project on modes of transportation for a group of design students which will be added to the permanent collection at the high

school. A Bicentennial calendar is being published by a group of painting and drawing students featuring historical homes in Burlington. Monies collected from the sale of this calendar will be used to provide scholarships for art students.

For the ninth consecutive year, Burlington High School received honors in the State and National Scholastic Art Exhibition. For the second year a Spring Exhibition of students' works took place at Burlington High School. The program received considerable attention and proved to be an outstanding success.

Respectfully submitted,

Priscilla L. Kilgore  
Chairperson Department of Art

## DEPARTMENT OF BUSINESS EDUCATION

The school year 1975-1976 shows a continuing interest in Business Education by the student population. Due to the state of the economy, many students have come to realize that a solid foundation in business subjects holds great potential for them in entry level positions. The Town of Burlington and the surrounding areas still afford opportunities in the job market.

Business students are engaged in a variety of learning experiences including cooperative work study, office simulation, work experiences within the school, and field studies.

The business teachers are also engaged in experiences outside of the classroom which enhance the overall school programs. These include advisorships to the Senior Class, S.H.I.P., Accounting Club, Yearbook, Hockey Pep Squad, and DECA. Also, several teachers are active in the Middlesex County Teachers Association, the Burlington Municipal Employees Federal Credit Union, and the Massachusetts Teachers Association.

This year, members of the department are working with a para-professional and during the second half of this year there will be two Salem State students doing their practice teaching at Burlington High School.

Respectfully submitted,

Phillip P. Russo, Jr.  
Chairperson for Business Education Department



## DEPARTMENT OF ENGLISH

In the course of the 1975 academic year, the English Department of Burlington High School reviewed and evaluated the existing curriculum. As a result of this study, the department up-dated its course offerings, creating a new program for all freshmen and reinforcing and developing the elective program.

The department instituted the freshman program in response to growing concerns of educators, parents and students for increased emphasis on skill development. The program is designed as a foundation upon which the elective program will build. This emphasis on skill development extends beyond the freshman program, reinforcing the sophomore elective program and, to a lesser degree, the junior-senior elective program.

To provide upperclass students with greater opportunity to enroll in elective courses of their choice and to broaden the spectrum of student enrollment within courses, the department opened the electives offered for juniors and for seniors into junior-senior courses.

Effectively utilizing the Open Space B area and providing maximum utilization of skill texts, the individualized grammar and writing program for freshmen and sophomores has functioned successfully since its inauguration in September of 1975. Working in this area, the students reinforce basic skills, progressing at their own rates of mastery. The English paraprofessional serves as a full-time resource person in this area, providing small group and individual instruction as well as overseeing the materials used in the program. There is no course in the curriculum without vocabulary texts for every student, grammar texts sufficient for student use, and at least one literature text for every student.

In keeping with administrative requests for curriculum guides which will list specific course outlines in performance terms, the department completed the freshman curriculum guide in June, 1975 and is presently working on a guide for the elective program. Long-range consideration has been given to the creation of an interdisciplinary humanities program. Humanities approaches to the teaching of English presently exist in English classes and will be further developed by the department.

In addition to academic contributions to the school, members of the English Department have contributed to the school's extra-curricular program by directing the annual dramatic production, publishing the school newspaper, preparing the literary magazine, advising the yearbook staff and chaperoning dances. Members of the department have assumed leadership roles in the PTSO and served on the faculty senate.

Late in October, the English Department honored as an outstanding educator of Massachusetts Mrs. Mary Dooley on the occasion of her retirement from the profession.

Respectfully submitted,

Maura Nestor  
Chairperson for  
English Department

## DEPARTMENT OF FOREIGN LANGUAGE

This year many novel and exciting ideas were implemented in an effort to expand the middle school-high school foreign language program. Innovative techniques were also utilized to improve the content and presentation of our existing programs. Therefore, greater emphasis is being placed on conversational techniques which will better prepare the student in achieving fluency in the chosen language. It is generally believed that a student's capability in written work does not always reflect his/her ability in oral-communication. With the accessibility of the foreign language lab, even greater emphasis will be placed on conversational techniques.

The Foreign Language Department is also expanding its semester-course program which will cover in greater depth the cultural differences and similarities that exist between the United States and Europe. These courses will also include the works of French impressionists and post World War II German authors. The standard Greek and Latin Classics will continue to be offered for an indepth translation.

Respectfully submitted,

Ann S. Jellison  
Chairperson for Foreign  
Language Department

## DEPARTMENT OF INDUSTRIAL ART

Last year, the Industrial Arts Department introduced semester courses at the basic level. This provided the opportunity for more students to participate in the Industrial Arts Program, and it reflected an increased enrollment of students in the basic courses.

Our Graphic Arts and Woodworking shops were involved with projects for the school, community and various social organizations. A complete set of plans for building a house was developed by the students in the Architectural Drawing Course. Students in Graphic Arts and Woodworking were involved in mass production projects. The Woodworking Shop built rocking chairs for The Walter Fernald School and bulletin boards for the



## HIGH SCHOOL

High School. The Graphic Arts Shop published programs for civic and church organizations, the Boosters' Club and the Music Department. In addition to the above, the Graphic Arts Shop was responsible for the High School's graduation programs and the publication of the school newspaper.

Respectfully submitted,

Charles Tsoukalas  
Chairperson for Industrial  
Arts Department

## DEPARTMENT OF MATHEMATICS

This past year was our second full year of operation in the new high school. The course offerings continued to attempt to meet the needs of all students offering a variety of courses ranging in difficulty from General Math to Advanced Placement Calculus.

Some of the newer course offerings included an expanded program in Computer Programming with actual on-line experiences for the students. A new Consumer Math course for Juniors and Seniors that incorporated the use of the computer, mini courses for Seniors in Probability, Statistics, Taxes, Insurance, Real Estate, and Consumer Loans have been developed.

With the addition of the Math Technician this year, the use of the math labs has increased significantly. In the labs the students have such material and equipment available for use as calculators, computer facilities, autotutors, programmed instruction materials, individualized units, independent study units, and other math aids.

The Math League team has had another successful year competing against such schools as Lynnfield, Saugus, Woburn, Wakefield, Bedford, Peabody, Lynn English, St. John's Prep, and Austin Prep.

Four members of the department worked for two weeks this past summer in revising the curriculum of the General Math courses and Consumer Math courses.

Respectfully submitted,

James P. Curtin  
Chairperson for Mathematics Department

## DEPARTMENT OF SCIENCE

Two ninth grade science courses were developed by members of the department during this year. The first of these, Elements of Science, is designed for those students who do not plan on attending school beyond the twelfth grade or taking additional courses in science while they are in high school. This course associates the basic concepts of the physical and life sciences with the world in which we

live. It includes topics on measurement, weather and climate, the earth and its composition, the solar system and the universe, simple machines, plants and animals, heredity, nutrition, and ecology.

The other course, Principles of Energy, provides students who intend to do additional and more advance work in science an alternative to Introductory Physical Science (IPS). The course is oriented toward Physics in contrast to IPS which is basically an introductory from of Chemistry. Principles of Energy includes topics on measurement, matter, forces, heat, electricity, sound, and light as they relate to energy.

Each of the new courses is designed to utilize the types of equipment available in the department in order to eliminate the need for purchasing additional expensive items.

Respectfully submitted,

William T. Welter  
Chairperson for Science Department

## DEPARTMENT OF SOCIAL STUDIES

In April of 1975, members of the Social Studies Department conducted a sectional meeting at the Northeast Regional Council for the Social Studies Convention held in Boston. Our presentation of the United States History Open Space program and the materials developed by the department was well received and resulted in visitations to observe our program. The program in United States History continues to be based on team planning and has resulted in the anticipated uniformity and consistency in the teaching of United States History and the sharing of the ideas and talents of the Social Studies teachers.

Members of the department continue to be involved in student extra-curricular activities. The department's Debate Team has expanded and has participated in the annual high school debate tournament sponsored by the University of Massachusetts at Amherst.

The department has continued to sponsor field trips as an extension of classroom learning and in support of the Bicentennial program. This fall the department sponsored a trip to Plimoth Plantation and Mayflower II, a bicycle hike and guided tour of significant historical sites between Burlington and Concord, and its annual trip to Sturbridge Village. The department has continued to use resources outside of the school as a part of its curriculum, both in field trips and in inviting speakers to share their experience and expertise in the classrooms.

In conclusion, this has been a year both of innovation and consolidation, one in which the social studies

curriculum has been strengthened to meet the needs of Burlington students.

Respectfully submitted,

Carol A. Cannon  
Chairperson for  
Social Studies Department

## AREOSPACE EDUCATION AFJROTC

During the calendar year 1975 the AFJROTC completed its sixth year and began its seventh year of operation at the High School. Following are the more significant programmatic highlights for the year.

Major Phillip C. Montagano, AFJROTC Area Manager, made his annual Staff Assistance visit to the unit on 27 January. He observed the conduct of the Aerospace Education class lectures, talked with cadets, and checked into the unit's total operations for regulatory compliance, propriety, and effectiveness. No discrepancies were noted. Conformity with all pertinent rules, regulations, and policies was acknowledged.

Mr. Bob Ryan, TV-5 meteorologist, visited the cadets on 27 January. He gave a presentation on Weather, Forecasting, and Reporting.

Cadets from Burlington, Woburn, and Billerica joined forces for their Third Annual JROTC Cadet Dance at the Officers' Club at Hanscom Air Force Base. A total of 250 Cadets and guests attended this function. Again, the Command personnel at the base complimented the cadets on their exemplary conduct and deportment throughout the affair.

MSGT (Ret) William Lawson resigned on 27 February. This created a vacancy on the AFJROTC staff. The position he filled, Assistant Aerospace Education Instructor, remained vacant through the remainder of the school year.

The Cadets participated in the Bicentennial Flag Raising ceremony in the community on 8 March. Cadet involvement included the Color Guard plus a marching contingent of 36 cadets.

The unit again was involved in a community function on 19 April. On that date it took part in the Lexington Bicentennial Parade. The Color Guard and the marching contingent participated.

An orientation flight in an Air Force C-130 aircraft was accomplished by all cadets in the program on 29 April. Hanscom Air Force Base provided the necessary bus transportation to Pease AF Base, New Hampshire. The flight was of approximately two hours duration.

The United States Military Academy at West Point hosted the AFJROTC unit for the first parade held on the Plain on 3 May. The group travelled by a bus provided by the Mass. National Guard.

Three AFJROTC Cadets were tendered appointments to the United States Air Force Academy for the class of 1979. All three cadets were Cadet Officers, with outstanding records: Michael Crandall, John Courtney, and Craig Cohen. They reported to the Academy on 1 July.

The ROTC Annual Field Day was held at Canobie Lake, New Hampshire on 8 June. Hanscom Air Force Base provided the bus transportation. The cadets held competitive games on a scheduled basis during the morning hours, and kept a grille going most of the day with hot hamburgers and hot dogs available. After lunch, the cadets were free to partake of the amusements until the scheduled rendezvous time for their departure home.

The AFJROTC unit hosted the United States Air Force travelling B-52 Simulator van on 22 September. Throughout the day some 390 students availed themselves of the twenty-minute program which included a ten-minute multimedia orientation of people and equipment in today's Air Force, and an eight-minute simulated flight aboard a B-52 bomber skimming the terrain at a 200-foot altitude. A three-man Air Force exhibition team was on hand to conduct the briefings and to provide any pertinent information for the students.

Three cadets in the ROTC unit were notified on 17 October that they were winners in the annual Air Force Association Essay Contest. Michael Rose won first prize (\$100. savings bond) in the 12-14 year old category. Donna Brook was runner-up. Ken Glasser won first prize (\$100. savings bond) in the 15-17 year old category. This year's essay title was "What would I Do If I Were President?"

The Seventh Annual AFJROTC Dining Out was held at the Officers' Club, Hanscom Air Force Base, on 7 November. The function was attended by 205 Cadets and parents. Additionally, numerous military and community dignitaries were in attendance. Guest Speaker for the occasion was Colonel Ronald E. Byrne, Jr., who had been a Viet Nam POW for seven-and-one-half years. Another highlight of the Dining-Out was the surprise presentation of the AFROTC Outstanding Service Award to Mr. Thomas Michael, Superintendent of Schools. In the citation accompanying the award, Brigadier General James R. Brickel, AFROTC Commandant, cited the significance of Mr. Michael's support to the success and growth of the Aerospace Education program in Burlington, and to the development of citizenship among the students.

The Cadet Corps participated in the Burlington Veterans Day program by providing an Honor Guard, and a marching contingent. The unit was tendered a Citation of Appreciation by the Allied Veterans Council at a ceremony that day, in recognition of "outstanding service



## HIGH SCHOOL

and assistance contributing to the advancement of the Burlington Allied Veterans Council programs and activities dedicated to God and Country."

The Cadets held a Christmas dance on 20 December at a community church facility. Cadets from Billerica's Marine JROTC and Woburn's Navy JROTC were invited. Only Cadets and their guests were permitted to attend this function.

Respectfully submitted:

DON P. QUERCIA, Lt Col USAF (Ret)  
Aerospace Education Instructor

## DEPARTMENT OF GUIDANCE

September, 1975 marked the starting time of our new Alternative Education Program. The program was funded through a grant of \$17,000 from Title VI. A teacher-coordinator and a part-time teacher were hired to staff the program. The goal of the Alternative Education program is to offer a flexibly structured, more individualized curriculum which will seek to break established patterns of academic and personal non-success of the 40 students enrolled. The program includes English, Social Studies, Math, General Science, Health, Physical Education, Reading, remedial tutorials, group and individual counseling, and field trips. The program is off to an excellent start.

The counselors and special education staff continue to be actively involved in the implementation of Chapter 766 and the identification, evaluation and re-evaluation of students with special needs.

This year, the Learning Center has developed and expanded its resources and materials. The two Learning Center teachers have instituted monthly evening meetings with parents of students receiving services in the Learning Center to discuss issues of mutual concern.

Career education programs and resource materials are being further developed this year by the counseling staff. A new "Career Awareness" program will be started second semester.

As in past years, the General Work/Study and Field Studies programs have continued to expand in enrollment. Presently, there are 160 boys and girls participating in the General Work/Study Program. The Field Studies Program, which enables students to get first-hand experience in career exploration through placements in the community, has continued to expand the variety of placements available.

Fifty-six percent of the Class of 1975 went on to attend college or other post-secondary schools. This is an increase of 6% over recent previous graduating classes.

Thirty percent of the Class of 1975 entered the World of Work; four percent entered the Armed Services.

Respectfully submitted,

Gerald N. Kriedberg, Ed. D.  
Chairperson for Guidance/Field  
Studies Department

## FRANCIS WYMAN MIDDLE SCHOOL

We here at Francis Wyman are putting a direct emphasis on creating a warm and comfortable environment which will in turn provide an optimal learning situation. We are all very proud of the progress we have made — parents, youngsters and staff in pulling together to form a true school community.

Our Language Arts teachers are placing special stress on spelling and grammar, recognizing these as the tools necessary to reading and writing. We are implementing new curricula in social studies. Our youngsters now study the Colonial Period to the Civil War in grade 5, the Civil War to the present in grade 6, and various world regions in grades 7 and 8. Our teachers and students are benefiting from wise budgeting and buying as they use excellent materials including a very fine map skills program.

One of the high points in mathematics this past year was the metric workshop held by Team "A". Teachers and students combined to make metrication a reality through workshops and work stations. It was a lot of work and fun. One direct result was the writing of a metrication handbook to be used in educating adults in the everyday uses of the metric system.

Our science program continues to be experientially-based. Youngsters have direct contact with animals and chronicle experiments they are involved in.

Our foreign language offerings have expanded by twenty-five percent with the addition of German. The cultural basis of our fifth and sixth grade units proves more and more valuable as we work toward recognizing and respecting the dignity of our fellow man.

Practical Arts now includes industrial arts and home economics. All of our seventh graders receive one quarter of a year in each of the four major practical arts areas. In grade eight youngsters elect two of the four areas and spend one half year in each. Following along in the provision of equal opportunities for boys and girls, our physical education classes are now co-educational except in the areas where contact might be too aggressively physical.

The art students in our school are receiving concentrated exposure to the bicentennial. Students have



constructed colonial paper mache figures, are working on a ceramics mural for the Town Hall and have completed a magnificent mural in our library. They have also displayed their various works of art in our Spring Exhibition.

In conjunction with Marshall Simonds youngsters and staff, some of our students and staff wrote a play describing the life of a Burlington resident in colonial times. The play has been cast and will be produced early in the month of April. Our students are actively involved in the casting and rehearsing for our annual spring musical.

Late in September, our chorus presented a program at the Marshall Simonds Middle School. All of our music teachers are now involved in combined instrumental and choral programs in which our youngsters join with some from Marshall Simonds Middle School to present concerts in both schools.

Francis Wyman Middle School was the recipient of two Title II awards this year. The staff is actively involved in preparing and presenting programs on the effects of aboriginal Americans on our environment and on the ethnic backgrounds of the people in our area as well as the ways in which they have been assimilated into our culture.

Student members of our sixth grade were involved with the Museum of Transportation in a project called the "Moving Game". This activity, sponsored by the Metropolitan Planning Project and including students from the Martin Luther King, Jr. Middle School in Roxbury, was judged to be the best program of its type in the state by the evaluating teams sponsored by the Department of Education.

We are presently planning a camping trip in conjunction with the Mary E. Curley Middle School in Jamaica Plain and a Wellesley Elementary School. At the same time, we are planning our "A" Team, sixth grade third annual camp-out.

All of us involved with Francis Wyman feel that 1975 has been a most successful and productive year.

Respectfully submitted,

John F. Jessop  
Principal

## MARSHALL SIMONDS MIDDLE SCHOOL

The past year at Marshall Simonds Middle School was characterized by the growth and development of many educational programs and practices that emphasize a true and unique middle school philosophy. Houses, teaching teams, activity block, a tutor corps, large blocks of instructional time, counselors in classrooms, flexible

scheduling, open space education, "Simond Says," student-centered assemblies, a discovery-based science curriculum, grade 5 and 6 foreign language programs, and an extensive use of media in classrooms are all middle school educational concepts that were implemented at Marshall Simonds last year.

1975 also was a year in which a number of new programs were introduced to students at Simonds. Home economics and industrial arts are now offered to grade 7 and 8 boys and girls. Team reading is required as an integral part of our curriculum in grades 7 and 8. Art is now being taught to all children in grades 5 — 8. An extensive choral music program is available to all Simonds students and a special selective music offering is available for all seventh graders. New books were purchased to complete our text book needs for up-dated and coordinated curriculums in social studies, language arts, and science in grades 5 — 8.

We were most fortunate in 1975 to participate in two Metropolitan Cultural Alliance endeavors that gave sixth and eighth grade boys and girls at M.S.M.S. the opportunity to join with students from urban schools in various science related educational projects. Thirty eighth grade Simonds students met at the Children's Museum, New England Aquarium, and the Science Museum twice a week for ten weeks with a similar number of eighth graders from the Mary Curley Middle School in Jamaica Plain. More recently twenty-eight House IV, Grade 6 students participated in "The Animals Program" that was hosted by the New England Aquarium and the Franklin Park Zoo. Sixth grade students from the Oliver Wendell Holmes Middle School in Dorchester met with our sixth graders twice a week to observe and identify various collections of animals. These two Cultural Alliance sponsored programs were most successful and satisfying for the children and adults involved.

1975 was the year of the "Dig" at Marshall Simonds. Lillian Thibodeau, Simonds art teacher initiated and directed this bicentennial project that was funded through a \$4,000.00 grant from the statewide Bicentennial Commission. Mrs. Thibodeau, Helene Lisy from the Science Museum, and archaeologist Curt Hoffman oriented teachers, prepared students, and utilized parents in an attempt to make the "Dig" experience meaningful and educationally significant. During May and June students from Marshall Simonds made daily trips to the site of the "Francis Wyman House" located deep in the woods on the Burlington-Billerica line to dig for soil specimens and artifacts that gave clues to pertinent historical data. The "Dig" truly brought meaningful and significance to the Bicentennial celebration for all of us at Marshall Simonds.

Activities continued to be an important aspect of the student-centered philosophy in existence at M.S.M.S. The active Parent Advisory Committee (P.A.C.) sponsored their second annual "Stag Night" featuring Dave Cowens

## MIDDLE SCHOOLS

of the Boston Celtics, a successful "Ms.Ms. Night," a number of parent educational programs, and an excellent "Christmas Luncheon" for all of the staff at M.S.M.S. P.A.C. elected new officers, namely, Fred McCauley — President, Bea Reece — Vice President, Marge Pearson — Treasurer, and Madeline Murphy — Secretary. A teacher talent show entitled "Calvacade of Stars," a "Haunted House" for grades 5 and 6, and assemblies that featured live snakes, student pets, television personalities, and a number of musical performances were other highlights of the varied student-activity program at Marshall Simonds.

1976 promises to be a year of continued progress and accomplishment for the middle school on Winn Street. Positive parent communication, stimulating academic programs, and a search for viable educational alternatives for all children are objectives that should be reached in the coming year. The intellectual, social, and emotional welfare of every boy and girl who comes to Marshall Simonds Middle School will always be our highest priority.

A number of personnel changes were made at Marshall Simonds in 1975. Vernon Naeve, senior custodian at Marshall Simonds Middle School, retired after fourteen years of service with the Burlington School Department. All of the staff and children of M.S.M.S. will miss Mr. Naeve whose dedication to his job was always obvious. The year's final edition of the Simonds newspaper "Simond Says" was dedicated to him in appreciation for his tireless service to all who came in contact with him at Marshall Simonds. The following teachers became members of the Marshall Simonds Middle School faculty in 1975: Peter Allen, Ann Berliner, Richard Burchill, Gary Hart, Elizabeth Hayes, Janet Sethares, and Nancy Tullo.

Respectfully submitted,

Richard J. Connors  
Principal

## COORDINATOR OF ELEMENTARY EDUCATION

FRANCIS GAUDET

It is with great pleasure that I submit my annual report to the Superintendent of Schools, the School Committee, and the citizens of the Town of Burlington. This report is a joint effort of the Elementary Principals and the Coordinator of Elementary Education.

The focus of the educational program is upon the needs, interests, and abilities of pupils as well as upon subject matter. Pupil creativity and problem-solving skills are fostered and developed along with appropriate emphasis on factual content. Emphasis is placed upon developing physical, emotional, social, and intellectual

competence, enabling pupils to develop their power to learn, to accept responsibility, to adjust to their natural environment, and to relate appropriately, to their social environment. Stress is placed upon desirable changes in behavior and attitudes as well as upon the absorption of information.

The instructional program between the elementary and middle schools is well coordinated. Many student committees include teaching staff members from both levels and the ultimate recommendation is a joint effort

The elementary instructional program was enriched considerably during the past several years with many areas of the curriculum being revised. Some of the major changes and events include the following.

### COMMUNICATION ARTS

#### Reading

The reading program was completely revised with the following major provisions:

- A basic phonics program
- Multi based texts and materials
- Reading skills checklist for each child
- Appropriate evaluation of children's strengths and weaknesses through reading tests
- Flexibility of programming the needs of children

#### English

- Development of a Language Arts Curriculum Guide for teachers
- Revised English textbook and workbook, namely, **LANGUAGE FOR BETTER USE**, by Harcourt, Brace and Jovanovich

#### Spelling

New revised spelling program: **PATHWAYS TO SPELLING**, by Harper & Rowe

#### Handwriting

Revision includes a change from a workbook type activity to consultant type service. The consultant trains teachers to teach children the proper handwriting techniques.

### REPORTING TO PARENTS

#### Mr. Paul Cabral, Chairman

New report cards have been adopted by the School Committee

Kindergarten children will receive one report in June

Grades 1 — 4 will receive report cards three times a year, beginning in late January

The new marking system is as follows:

E — Excellent, S — Satisfactory, N — Needs Improvement



**Mathematics Program Revised**

Dr. Gloria Lombard, Chairman

A mathematics Committee consisting of staff members from the Primary, Middle and High Schools recommended the following mathematics program for the Burlington Schools:

A skill listing progress card for all children; a detailed listing of skills covering the 22 major areas in the mathematics program Kindergarten through Grade eight.

Continued use of present text and workbooks. No new textbook recommendation at this time.

Utilizing present materials on hand.

**Bi-Centennial Observance**

Francis Gaudet, Chairman

America's 200th Anniversary was observed very fashionably by children and staff in all Burlington Public Schools. Considerable effort and pride went into making this school observance one of the best ever. There was much excitement and praise by all who participated in this great event.

Each building planned both classroom and school projects which were displayed for children and public consumption. Costumes were made by children, teachers and parents in all buildings.

In addition to individual classroom projects planned by children and staff, the following events took place in each building:

**Memorial School** — Demonstration of colonial costumes by John Filios, high school teacher. Bi-Centennial Game Day combining a Colonial Game Day with a luncheon. Also, Folk Tales, Old Fashion Sing Along, Colonial Games and costume making. Flag Day activities.

**Pine Glen School** — Week of Activity including a time line in the hallway with appropriate pictures drawn by children of historical happenings. Also, room activities for each day of the week as; Monday, Famous Men and Women; Tuesday, Transportation and Communication; Wednesday, Industrial Revolution; Thursday, Burlington Now and Then; Friday, A Review of Our Past History. Other school activities included visits to Lexington and Concord, Bunker Hill, Boston Tea Party Ship; Patriotic songs were sung by various classes; Special Needs children learned patriotic songs and planned many activities in observance of our 200th Anniversary.

**Fox Hill School** — Room activities including appropriate costuming, songs of historical past, games, field trips to Concord and Lexington, mural drawings of battles, reports on revolutionary era, replica of Betsy Ross Flag, study of American Flags, old fashion cooking

recipes, historical quotes, research presidents, visit to Freedom Train in Lowell, making hooked rug, sing along of patriotic songs, etc. Children from the Fox Hill School also joined with Pine Glen School children for a sing along at the Burlington Town Common. Children were all dressed in historic costume for this event.

**Meadowbrook School** — Children and teachers presented Bi-Centennial program at Burlington High Football Field which included floats, banners and colonial costumes. Colonial games, square dancing and songs of our past history were enjoyed by children and parents.

Several interesting projects were displayed within the school including an art display in the main corridor, slides of Plymouth Plantation, displays in the gymnasium featuring colonial foods, apple dolls and quilting. A Freedom Trail was located at the entrance of the nature trail outside the building. There was also a Colonial Classroom on the stage.

**Wildwood School** — Thursday, April 17, 1975, was designated as "kick-off" day for the Colonial Celebration at the Wildwood School. An outdoor picnic was held in the afternoon with children and teachers dressed in colonial attire. Colonial games and dances were played by the children following lunch. Each grade level presented a demonstration of an activity popular in Colonial Times.

System wide Bi-Centennial Observance activities included the following: An Archeological Dig of a colonial site in the Burlington area by Marshall Simonds pupils and staff; A Day-to-Day Calendar of historical places in Burlington by high school art students; mosaic tile panels and murals depicting a phase of Burlington history at the High School; Bas Relief plaques depicting transportation at the high school; a dramatic musical involving pupils and staff from Francis Wyman and Marshall Simonds Middle Schools; donation of the Bedford Flag to the high school by John Filios, a teacher at that school; demonstration of historical attire to all children in elementary schools by John Filios.

All buildings received two records, namely, "Grand Musick" and "We Play and Beat, Yankee Doodle."

In retrospect, Burlington's schools did remarkably well in planning an outstanding observance of our country's 200th Anniversary; one that will never be forgotten by children.

**SCIENCE**

Mr. Eugene Driscoll, Chairman

During the 1974-1975 school year, Burlington began actively participating in the Massachusetts Elementary Science Implementation Project. The project is funded by grants from the Massachusetts Advisory Council on Education and the National Science Foundation. The objective of the Project is to aid selected school systems in



## ELEMENTARY SCHOOLS

implementing those science programs that were developed by grants from the National Science Foundation during the latter half of the '60's.

The three major NSF Elementary Science Curriculum Projects, SAPA, SCIS, and ESS, all have similar fundamental goals: i.e., to develop critical thinking through inquiry and to help students achieve mastery of the skills of scientists through science content. They are called Process Science.

Process Science is best defined as the procedures and techniques used by scientists in searching for new facts and data that will both explain what they observe, as well as ultimately increase an understanding of their environment.

A "process" science curriculum complements a content (textbook) approach and a creative (open-ended) approach. Under an ideal process science curriculum, students are exposed to critical and disciplined thinking as they acquire the basic and integrated skills of the science processes. Major scientific concepts are utilized as a vehicle for teaching students these processes of science.

Process Science attempts to develop the following basic processes: observing, classifying, communicating, measuring, space-time relationships, inferring and predicting.

After careful consideration, a committee of elementary teachers recommended that the Burlington Schools adopt the ESS materials for their science program. This was approved by the School Committee in 1973, and a project team, consisting of a principal and two teachers, was designated to participate in the state-wide implementation project.

During 1974-75, the project team was involved in the development, administration, and evaluation of certain attitudes measures designed to indicate the attitude of principals, teachers, and students toward an innovative science program. During the summer of 1975, the project team attended a four week workshop on ESS materials at Boston College. From their previous experience with ESS materials and the experience gained at Boston College, the team selected the following units for the 1975-76 science program:

<b>Kindergarten</b>	<b>Grade Three</b>
Match and Measure	Pattern Blocks
Butterflies	Mystery Powders
	Eggs and Tadpoles
	Tracks
<b>Grade One</b>	<b>Grade Four</b>
Growing Seeds	Bones
Light and Shadow	Pond Water
Primary Balancing	Daytime Astronomy
Mobiles	Colored Solutions
	Budding Twigs

### Grade Two

Life of Beans and Peas  
Clayboats  
Brine Shrimp  
Geo Blocks

### K — Four

Attribute Games and Problems  
Tangrams

Implementation began in September, 1975. The project team, with the aid of building principals, selected 25 teachers, representing all elementary schools, for direct involvement in the project. To date, three workshops have been held during release time, and a total of 22 live demonstrations have been given by the project team. For the remainder of the 1975-76 school year, three additional workshops are scheduled and the team will continue demonstrating units.

The instructional program at the elementary level is designed to provide each child with a strong foundation in the basic skills of learning. We are always concerned about finding and using new ways to reach and help every child whatever his capabilities and background.

May I again express my sincere thanks and appreciation to all those who have given me such fine cooperation throughout the year, School Committee, Superintendent of Schools, Principals, Teachers and Citizens of the Town of Burlington.

### TEST PROGRAM—Grades K — 12

Mr. Francis Gaudet, Chairman

A Study Committee on Testing consisting of staff members from Grades K — 12 recommended the following test program:

The Achievement Test Battery selected is the Comprehensive Test of Basic Skills, Form S published by McGraw-Hill Company. This test replaces the California Achievement Test. The recommended battery has a 1973 revision and can be used in grades K — 12.

Achievement testing will take place in grades 2, 4, 6, and 8 each year.

Reading and Mathematics will be tested in grades 2, 4, 6, and 8.

Language Arts will be tested in grades 4, 6, and 8.

Science and Social Studies will be tested in grades 4, 6, and 8.

All achievement testing will take place in the spring.

All achievement tests will be machine scored.

Group diagnostic testing in Reading was not recommended by the committee. It was recommended, however, that as an individual or groups of children appear to require diagnostic measures, that this type of test

be given as needed through the Reading Specialist who is very knowledgeable about the special needs of children.

This procedure is presently being followed in our reading program. Inasmuch as the new reading program, through the Reading Skills Checklist, encompasses the child's progress through the end of each school year, it was felt that it would be a duplication of effort to give an entire grade a group diagnostic test.

It was recommended that all **group** intelligence tests be eliminated with two exceptions:

a) Intelligence tests can continue to be administered by counselors to individual children, as needed.

b) Intelligence tests can be given to groups of children in grades 3, 5, and 7, as needed. The test to be used will be the Otis Lennon Intelligence Test.

In grade 7, the Kuder Preference Test will be administered in the spring of the year, as needed.

In grade 8, the Differential Aptitude Test (DAT) will be administered to children in the fall (October).

The high school testing program as recommended, is listed on the final report of the committee on Testing.

## FOX HILL SCHOOL

DR. GLORIA LOMBARD, Principal

### RESOURCE CENTER

AN INNOVATION IN ELEMENTARY SCHOOLS IS CALLED A RESOURCE CENTER — WHAT IS IT?

The learning center is a place where great stress is placed upon the individuality, creativity, and building of self-esteem and confidence in a child.

The primary function of the learning center is to provide individualized instruction for the perceptually handicapped child. He may have difficulty in reading comprehension, phonics, auditory and visual discrimination, auditory and visual memory, language skills, fine motor skills, concentration, and in following directions.

The center provides individualized instruction for the learning disabled child in a one-to-one situation and in small groups and to remediate his difficulties employing a variety of techniques.

Since the center welcomes all children throughout the school, the learning disabled child invites his friends to become involved in the arts and crafts projects, to play with the educational games, to use the filmstrip viewer, or

to use the listening center. Bring-A-Friend Day is very exciting for the youngster.

The learning center has many enrichment activities for everyone, thus making it an exciting place to learn. During free time or recess, some children will come in to do an art project, needlepoint, create a story or poem.

A pen pal system has been employed to help those in written expression. Poetry clubs are in the process and contests have started among the fourth graders to encourage creativity and to develop motivation. Many of the fourth graders are asked to help the younger children and to share the arts and crafts projects they have learned. The poor readers are encouraged to read to children in the kindergarten, thus building their own self-confidence. The special needs children are also encouraged to share the new skills they have been taught, with their classmates. The projects the children make and the hobbies that they are interested in are displayed in the learning center to share with everyone.

We must remember—we are all individuals with different needs and wants, which must be met!

### PARENT TEACHER ORGANIZATION

As usual, the parents of the Fox Hill district demonstrated their interest and support of our program by their participation in the various educational as well as fund raising projects sponsored by the P.T.O.

We opened our year with the annual open house in September and offered two town-wide educational programs. The first featured Dr. Concannon of the Worcester State faculty. Her presentation pointed up the fact that all children have special needs and should be treated as such. The second educational forum was a well-attended panel discussion of "Metro-Metco".

The annual spaghetti supper, membership drive, country store, and book fair were successful beyond our expectations. Because of our financial successes we were able to:

1. Buy Christmas candy for all children in the school.
2. Rent the film "Bednobs and Broomsticks" as a holiday treat.
3. Hire Micky Reed, a puppeteer, to carry on workshops with all the children on the art of puppetry.
4. Bring two shows from the Museum of Science to the children during school hours.
5. Send all classes on a minimum of two field trips per year.

We are also planning other cultural activities namely children's theater groups, musical presentations, and ballet, — all these programs to be incorporated into the school day.



## ELEMENTARY SCHOOLS

### SCIENCE PROGRAM

Under the direction of the science curriculum chairman, the science program at Fox Hill school has been participating in the MACE Training Program. This is a project developed at Boston College which will enable us to fully implement the Elementary Science Study Program materials as an integral part of our science curriculum. The ESS program utilizes a "process approach" to science. It provides the children with on-hand experiences which develop basic skills in critical thinking, observing, classifying, measuring, inferring and predicting.

Some of these ESS science kits which have been enjoyed by the children this year include: Attribute Games and Problems, Tangrams, Match and Measure, Mobiles, Growing Seeds, Clay Boats, Brine Shrimp, Eggs and Tadpoles, Mystery Powders, Patterns Blocks, and Bones. Many of the children have also had the opportunity to dissect and learn about frogs and grasshoppers.

Training for the faculty in the use of these materials is being provided by the MACE Project Team through our science committee member and a team of selected teachers. These people, in turn, have held workshops for the remainder of the faculty. A workshop was also conducted by a faculty member on the Elbanobscot Foundation and the role of Environmental Education in Science.

Through continued workshops, consultations, and support from the MACE Project Team, we look forward to fully complementing our science program with an exciting and challenging approach to science.

### MUSIC PROGRAM

The music program at Fox Hill is based on the teaching of the composers Carl Orff and Zoltan Kodaly. Strong emphasis is placed on the personal involvement of each pupil on "learning by doing". In the early grades this means much body movement and action, while in the later years, more emphasis is placed on playing instruments and reading music.

Fox Hill students take advantage of the cultural opportunities of Boston. There are frequent trips to see musicals and operettas — the most important being an annual Christmas trip to see Tchaikovsky's THE NUTCRACKER performed by the Boston Ballet Company.

In school, we make our own musical experiences. The Fox Hill Chorus performs at school assemblies and P.T.O. meetings. Other students are members of a small recorder ensemble and all students perform, of course, continually in music class.

## MEADOWBROOK SCHOOL

MR. EUGENE DRISCOLL, Principal

The most significant development affecting the Meadowbrook School has been the declining enrollment. During the 1973-74 school year, our enrollment was 521. 1974-75 saw the enrollment drop to 474. This year we have a total of 450 pupils. For 1976-77 our expected enrollment is 419. Thus over a four year period, our enrollment will have dropped by 100 students.

The declining enrollment has enabled us to accomplish several things which were only dreams several years ago.

1. Class size: from a high of 38 pupils per class in 1969 we are averaging this year a pupil-teacher ratio of 24 to 1;
2. Two rooms, which were formerly classrooms, are now being used to house the Learning Center and the Library. Present plans call for the extension of the Library when an additional classroom becomes available in 1976;
3. Special Services personnel are no longer utilizing closets and other inadequate space. Each now has a space conducive to the proper performances of her role;
4. Music and physical education periods are now on a regular weekly schedule where they had been, in the past, on an alternate week basis;
5. We have been able to reduce our lunch periods from three to two, thus making the cafetorium more available for special study, plays, and club meetings;
6. This year, for the first time, we have been able to provide one-to-one tutoring for those children who are experiencing difficulty in their reading; and
7. The completion of our play area and the installation of our play equipment has added immeasurably to the children's enjoyment of recess. The fewer number of children on the playground has also made recess more enjoyable.

The declining enrollment has brought many advantages to the children. It has been the most significant and beneficial happening that I have experienced in Burlington.



## **PINE GLEN SCHOOL**

**STEPHEN PRESTON, JR., Principal**

Pine Glen School continues to offer a variety of educational opportunities to its students.

The ultimate aim of our school is to create a happy atmosphere where each child can reach his/her potential. A variety of techniques and materials are available to teach the students the skills they need to become capable adult citizens. By offering alternatives to both staff and students, we can provide the best situation for each child to learn.

This year, we have expanded our open classroom to include grade one. Now we are able to offer an open classroom experience with continuity from kindergarten through grade four.

Our open space kindergarten has also been expanded with the addition of a loft. This differentiated utilization of space offers an additional level which functions as a "second story" for our five year olds. Our P.T.O. was invaluable in completing this loft, both with financial support and time and energy as well. We feel this spirit of cooperation is invaluable in its benefits to present and future students of Pine Glen. Our kindergarten enrollment also on the rise, and due to this fact, we are able to staff another full time teacher. This enrollment increase will also mean the addition of another class at each grade level as the present kindergartners move along.

One of our goals has been to increase parent involvement in our school and to improve public relations and communication between school and community. We have been very successful in these areas. Parent volunteers are utilized frequently for a variety of reasons, — drivers for short trips; i.e., to the library or Gino's for a demonstration; and at all levels, for crafts groups, activity clubs, and in the open classrooms, along with volunteers at the Media Center. This parent involvement enhances the programs we can offer to our students. Parents also feel comfortable participating in a variety of school experiences and see first-hand, what is going on in school. Communication between parents and teachers has certainly improved, due to the positive reactions from these types of programs.

Our P.T.O. is a dynamic group of people who volunteer their ideas, time, and energy to benefit our students directly. Both social and educational programs fill the calendar and their annual fund-raising efforts provide each Pine Glen student with a yearly field trip.

This year, with more teacher involvement in the P.T.O., we have been able to foster the exchange of ideas and improve parent-teacher communication. The new loft in our open space kindergarten is a direct result of the cooperation and willingness of the P.T.O. to benefit Pine Glen students.

Due to the efforts of a mature, hard-working and creative staff, our student needs are being well met.

## **MEMORIAL SCHOOL**

**MR. RICHARD BARROWS, Principal**

During the sabbatical of Principal Richard Barrows, Leslie Walmsley has been acting Principal from September 15, 1975 to February 15, 1976. Richard Barrows, in addition to his working at the Central Office two days a week, has been taking courses at Northeastern University for completion of Certificate of Advanced Graduate Study. Leslie Walmsley has been both Instructional Assistant and Reading Specialist over the last several years and has maintained the continuity of the educational program.

Our enrollment again has increased in the Memorial School. Much of the increase has been due to the development of many new homes in the Mountain Road area and the influx of families with school age children in the Beacon Village Apartments. With this increased enrollment, we have added a first grade classroom for a total of five and we are now using two of the portable classrooms to house third graders. The kindergarten enrollment has also increased and we are now using three of the portables as kindergarten classrooms leaving but one to be used as the music classroom.

### **RSVP and Volunteer Mothers**

The RSVP and Parent Volunteer Program is continuing again this year and this program also increased in members. We now have volunteers in both A.M. and P.M. sessions of the kindergarten five days per week and each classroom in grades 1 thru 4 has from one to five volunteers each week. The volunteers are involved in a variety of activities in all areas of the classroom routine, from individual and small group instruction to helping the teacher with large group projects such as art and cooking. There has been enough experience with the volunteers that we now consider them an integral part of our educational program. This program has also been a big asset in keeping the communication lines open between the school and the community.

### **Bicentennial Activities**

This being the Bicentennial year, our children have been involved in many activities related to our country's history. The second, third and fourth grade field trips have been planned with the Bicentennial in mind. Many of the second graders have journeyed to the Plymouth Plantation; the third and fourth graders have taken a trip to several of the historic presentations available in the Boston area.

This past spring we planned two "Bi-Centennial Activity Days" involving all of the school in a cross-grade basis. The first event involved Bi-Centennial cooking. Much research was done seeking recipes that were used in

## ELEMENTARY SCHOOLS

the early days of our country which used ingredients and methods possible to reproduce today. Each child chose a recipe that he would be interested in making with a group of other children and a staff member. With a great deal of cooperation from the kitchen staff who manned the ovens, all the recipes were ready for the ultimate taste-testing! Of course they were all delicious and we found one of the greatest benefits of the day was the enjoyment both students and teachers experienced from working in groups of different ages.

On our second activity day we all took part in an afternoon of games played by children in the days of Early America. Each class collectively made a choice of three games they would like to take part in and the classes went from game to game on a signal from a Town Crier. On this day, many of the children dressed up in their Bi-Centennial costumes.

In addition to these two events, we also had a Bi-Centennial Song Day. At this event, each class presented a song appropriate to a different time period. All of the classes participated in a community sing held on the playground in front of the school flag.



Science Class 7C — Miss Cerrati, Francis Wyman.

## DAY CARE

A new program in Burlington has been initiated this fall using the Memorial School facilities between the hours of 3 to 6 P.M. and operating under the sponsorship of the Memorial School P.T.O. An After School Day Care Center has been formed under the directorship of Daniel Berman. The parents using the service form the policy-making Board of Directors and are the present sole support of the program. This program was originally earmarked for \$1500.00 grant from the Office of Children; this was cancelled due to State budget cuts. Many of the children in this program are from single parent homes or where both parents are working.

## READING

This fall, we have completed the updating of our basic reading materials. We are now using the very latest editions of the Houghton Mifflin readers for most of the children in the four grades. We have found that all of the new readers on the market have increased in difficulty in comparison to those previously used. There is a definite emphasis on study and dictionary skills from the first grade through the fourth with the new material. The results of our standardized testing definitely indicates that the program is successful and we are pleased with the results.



## WILDWOOD SCHOOL

MR. PAUL CABRAL, Principal

The year 1974-75 can best be described as a year of gradual transition and growth. Many new faces and programs have been added this year.

### Media Center

Our Media Center has developed into a full service program with test, hardware, and software available for the students' use. This year, we are most happy to have the full services of an instructional library aide. Our program has developed from one that was located in the

cellar of the school to one that is now housed in an area equal to two classrooms in size, with equipment and materials comparable to any of the finer programs and Media Centers in this area. We are featuring a viable program that is receiving optimum use by teachers and students.

### Parent Volunteer Program

This year, with the capable assistance of our P.T.O. Board, we have initiated a Parent Volunteer Program



Over forty parents volunteer one or more hours per week. They are working in all areas of the educational program. They work in the classrooms, perform clerical tasks, work on bulletin boards, and still others are babysitting for the young children of the volunteers. The Wildwood School staff owes a great deal of thanks to Mrs. Carl Stasio and Mrs. Donovan for their excellent supervision and organization of the program. The support of these volunteers enables the staff to further implement our programs, and allows them to give valuable attention to each child's needs.

## Bi Centennial

This year marked the "kick-off" of the Bi-Centennial Celebration for our country. The Wildwood School celebrated this event with many projects and programs. Teachers and children participated in a "Colonial Picnic" that was highlighted by a Tug-Of-War between the teachers. The program consisted of a picnic, with everyone in Colonial dress and each class presenting a game that was popular in Colonial days.

The teachers conducted a series of mini-course programs based on crafts of that period. An Open House was held for parents to view the crafts, on the night of the annual cook-out.

## Instruction

Teachers at all grade levels have developed many of their own kits and games to further the opportunities for improvement of instruction. These materials are used in most subject areas, especially reading and math. Many classrooms have changed their organization with the addition of donated furniture and rugs. Our cardboard carpentry workshop yielded many bookcases, play domes, and other ingenious realia for educational use.

## Goals

I feel that we at the Wildwood School have nearly achieved our goal of providing alternative forms of education to meet the needs of our students. We have diversified the program in all directions, trying to make it appropriate and interesting to all areas of our school population. This goal requires continued change and flexibility within the school program and a willingness within the staff to change and adjust their approaches.

The faculty and staff of the Wildwood School are committed to making this school and its programs vital and interesting for the children of Burlington.

## OFFICE OF PUPIL SERVICES

The year 1975 marked the completion of a full year of the implementation of the comprehensive reform of education act, Chapter 766, at the Burlington Public Schools. This law required that individualized educational

plans be developed for special needs students between ages 3-21.

In order to meet the demands of the law, services provided by the schools were expanded. The identification of pre-school age children who need special educational services was of primary concern. A developmental history questionnaire was mailed to every parent, whose child, according to the census, was identified as being under the age of 5 years. Over 60% of the parents completed and returned the questionnaires. The returns were reviewed by a team of early childhood specialists and follow up contact was made on any child who might need special services. By early spring, the case finding and identification process had established a pre-school population who needed special educational services.

Burlington, in collaboration with the Towns of Lexington, Arlington and Bedford, established a pre-school program, at the Wildwood School, in order to meet the educational needs of pre-school age special needs students. The program has three components. The first is a school based program for students; the second is a home based program in which the teacher works with both the parent and the child in the home setting; the third area is consultation with private nursery schools.

At the other end of the age spectrum, federal funds were sought to establish an alternative program for high school age students. We received notification in July that the project had been approved. Staff was hired and the program got under way this past fall.

A key section of Chapter 766 is the Core Evaluation process. It is through this process that assessments of individual needs are established. From these assessments, individual educational plans are drawn up. In order to better facilitate this important process, the School Committee approved the position of Core Evaluation Administrator. Mrs. Jean Arin joined the staff during the summer and took charge of the implementation of Core evaluation.

To meet the educational needs of special needs students, each building has a Learning Center. The Learning Centers provide a wide variety of supportive interventions for students. They provide a very solid base for fulfilling the School Department's obligation under the law.

Chapter 766 presented many new challenges to public education during the first year of its implementation. With the support of administrators, teachers and parents, Burlington successfully met these challenges.

Respectfully submitted,

J. Kevin Foley  
Director Pupil Services



## **SCHOOL DOCTOR**

**ANTHONY C. GIANGRECO, M. D.**

To the Honorable Members of the School Committee:

This year my report will concern itself more with recommendations that I hope will warrant some serious consideration by this Committee.

1. During my examination of cafeteria personnel, I couldn't help but notice that the majority of the women were middle aged or beyond. To insure effective continuity in this very vital department, I suggest that more consideration be given to younger women in your hiring practice.

2. My other recommendation is that because a fair number were found to have cardiac, hypertension, or other medical problems, I recommend that in the future these women be certified fit for duty by their personal physicians or that those with known hypertension or cardiac problems have an EKG done to determine any damage. My examination of the cafeteria workers showed 46 are over 40, 11 under 40, and 19 had blood pressure readings of 140/90 or over.

3. Every year when I'm through with physical exams for athletic teams, especially football, there are usually a fair number of stragglers that cause everybody an inconvenience. Since the majority of the students examined make personal sacrifices to attend the scheduled examinations on the designated dates, excuses, such as vacations, work, or plain forgetfulness are not valid.

I recommend that any student without a real valid reason for not being present should have his physical done by his own physician. An adequate cut-off time (one week) is usually provided to allow for legitimate reasons for not being present on the allotted dates. Late comers interfere with other schedules—i.e. examinations of girls, and other sports. Students who are transferred from other school districts or students who have been certified ill by their doctor and have a legitimate reason.

Your favorite vote in this matter will spare the school doctor, podiatrist, coaches and faculty needless waste of time.

4. Mr. Richard Verzone and I have discussed the need for enrolling qualified trainers, coaches and other personnel in advanced first aid training so that all athletic activity can be properly supervised by personnel trained in first aid techniques.

5. Mrs. Vi Strickland RN, and I have issued a directive regarding the procedure to be followed by school nurses, teachers, and parents, for the detection and treatment of head lice. In recent years this has been a problem in some of the schools.

6. I would like to have another meeting with the student counsellors, para medical personnel and school nurses to set some guide lines for the detection and evaluation of the hyperactive child, or dyslectic child.

- a. The use of psychotropic drugs in school for these children;
- b. Testing — what tests administered to child?
- c. Alternative treatment.

I believe that the extra work load required because of the remarkable increase in the number of candidates for our well-run athletic programs, both for the boys as well as the girls, a sharp increase of time is required to perform these physical examinations. This extra load plus the ever increasing time put in evaluation of students in my office for special programs, hyperactive children, mental adjustment problems, slow or under-achievers, etc. necessitates an increase in my salary. I suggest \$9,000.00.

Last, but not least, again I think the time has come for a second physician or designating the job as part time 7:30 am to 10:30 am. I estimate that two or three hours daily should be enough time to take care of the medical needs.

I strongly urge that I be given the opportunity to see and meet with you to discuss these recommendations.

Respectfully submitted,

Anthony C. Giangreco, M.D.

## **SCHOOL PODIATRIST**

**JOHN L. CASEY, JR., D.P.M., PC**

To the Superintendent and the School Committee:

I hereby submit my report as school Podiatrist for the year 1975. The foot examinations have been completed at the High School, Francis Wyman Middle School, Marshfield Simonds Middle School, Memorial School, and the Meadowbrook School. The remaining elementary schools will be completed by the end of February, 1976.

The working conditions at the High School were greatly improved compared to past years for obvious reasons. The number of questions from the students concerning feet were numerous compared to other years. Frankly, it was quite gratifying and surprising.

Foot hygiene has improved over recent years. The number of students wearing waterproof outdoor boots at school has decreased this year. Hopefully this trend will continue.

Foot and ankle injuries to the school athletes again this year were minimal. This is a direct reflection on the coaches and how well they condition the student athlete.

I wish to take this opportunity to thank the Superintendent of Schools, the School Physician, the Principals, nurses, teachers and especially the physical education teachers at the High School and Middle Schools for their cooperation and assistance.

Respectfully submitted,

John L. Casey, Jr. D.P.M.

## SCHOOL NURSES

To the Superintendent of Schools, School Committee and the Citizens of Burlington:

We hereby submit our report as School Nurses of the Burlington Public Schools for the year 1975. All statistical numbers quoted are based on the school year of September 1974 to June 1975.

In accordance with the Department of Public Health acting under the authority of Section 57, Chapter 71, of the General Laws of the Commonwealth of Massachusetts, the students had physical examinations by the School Physician or Family Physician. Defects were recorded and referrals were made to parents.

### Physical Examinations:

Grade	School Physician	Family Physician
K	64	440
1	40	309
4	235	376
7	0	208
9 - 12	650	150
	<hr/> 989	<hr/> 1483

### Vision and Hearing:

Vision and Hearing screening tests were conducted by the nurses and the Volunteer Technicians throughout the school system. Defects were reported to parents via mail and telephone conferences. Main screening was done between January 1975 and April 1975.

### Height and Weight:

The height and weight of each student was taken and recorded.

Total: 7555 plus

Flu Vaccine was offered to all school personnel — 175 doses were administered.

### Podiatrist:

Dr. John Casey, School Podiatrist, assisted Dr. Anthony Giangreco by examining the students' feet — grades one through twelve.

Total Examined	Referrals	Not Examined
7,352	158	50

### Program:

Mantoux — done on school personnel, volunteers and substitute teachers.

Total 350 — 8 referrals

### Medical Career Club at High

Eleven years ago a Future Nurses Club was organized by Mrs. June Andruske, RN, School Nurse and advisor at Burlington Senior High School to encourage students to explore various medical careers and to help provide information for students to aid them in achieving their goals. During the ten year period, the kinds of Medical Career Opportunities have multiplied greatly. Every year the club members have attended Open House Programs held at hospitals that conduct diploma schools and career seminars at Bedford Veterans Hospital, Choate Memorial Hospital, Woburn, Emerson Hospital, Concord, and Lahey Clinic, Boston. Also the students have volunteered many hours to make the local Blood Mobile Days a success.

1975—76 school year marks the second successful year of the project sponsored by the Medical Career Club. Each Wednesday from 2 - 6 P.M. approximately 40 — 45 students travel to the Hogan Regional Center, Danvers, to work with multihandicapped and retarded persons. The students are enthusiastic about the program and are proving to be most responsible. They help feed their charges, take them bowling, play games and help them in countless ways. Next year we hope we will be able to continue the program. It is a rewarding experience for all who participate.

Virginia Malouin, school nurse at Marshall Simonds, conducted an activity period which met twice a week for forty-five minutes. In the first two activity blocks, "Fundamentals of First Aid" were explored. In the other, a Knitting and Rap Session was held. Both offerings were open to grades five through eight. The students found their experience enjoyable and profitable.

### First Aid:

First aid was administered to students who became ill or injured during the school hours. Parents were notified whenever necessary. Total number of students seen in the Health Room was 38,400+. Total number is the combination of all schools.

### Home Visitations:

Home visitations were made where students were receiving extended home study or when referrals were made by principals or teachers. Parents of handicapped children were also contacted via telephone or personal conference to evaluate students physical progress. Total 75.



## SCHOOL DEPARTMENT

### Special Transportation:

The nurses made arrangements for special transportation with the main office and bus company for those students who needed transportation to and from school because of a physical handicap or which was requested by their family physicians. Total 70.

### Communicable Diseases:

In order to prevent the spread of communicable diseases and to insure rapid recovery within minimum of after-effects, it is advisable to keep a child home from school when he/she shows symptoms as fever, chills, coughing, ear-ache, head-ache, "running nose", sore throat, or skin eruptions. If any of these symptoms are found in a child at school, the parents will be notified. All communicable diseases, when diagnosed are to be reported to the school nurse, principal, or clerk of the child's respective school. Thus, the nurse will then be able to bring the child's health record up-to-date, keep a check on the classroom for further spread of the disease, and report the illness to the Board of Health.

### Medication Dispensing Reminder:

The nurses in the elementary schools are only in their respective schools every other day, thus their role in dispensing medication to a student is limited to emergency treatment only. For example, diabetics, epileptics, asthmatics, bee stings, etc. If a student required other medication such as aspirin, penicillin, gantracin, etc., please try to arrange dosage just before school and after school. If your family physician specifies a definite time and it involves school time, a written order from your family physician is required and sent to the school nurse, then one dose each day is sent in via student so he or she may take it by himself in the presence of the nurse, teacher, principal's clerk, or principal.

### Immunization Information:

General information to parents of new students coming into the system and students who are in the system: The State Law (Chapter 590) of acts of 1967 effective on December 4, 1967) on immunization states that each school child from Kindergarten through 8th grade must be immunized against 6 diseases unless exempted for medical or religious reasons. The six diseases are smallpox (vaccination), diphtheria, whooping cough, tetanus, (D.P.T. or D.T.), polio, (tri-valent-oral sabin) and measles (measle vaccine). A revision has been made on immunization (chapter 161 of acts of 1972) deleting smallpox vaccination from the list of immunization required for school attendance, however, the act does not interfere with the right of parents to have a child vaccinated against smallpox or of a physician to administer such a vaccination. Thus, please note that all new students registering this spring, 1976 will be required to have written statement or a certificate from their family physician regarding child's immunization record.

### Measles Vaccine — Information

Parents!!! Measles Vaccine!!!

If your child was vaccinated with the Measles Vaccine under the age of one (1) he or she has lost their immunity. Thus he or she should be re-vaccinated with the vaccine now to protect them. Please contact your doctor or call the Board of Health Nurse at Burlington Town Hall — for an appointment.

### Summary:

We, the nurses, wish to express our sincere appreciation to the Burlington Junior Women who conducted the Vision & Hearing screening program, and to all school personnel, administration and parents of Burlington students for their cooperation during the past school year.

June Adnruske, R.N.  
Grace Bushee, R.N.  
Lois Conroy, R.N.  
Audrey Dern, R.N.  
Virginia Malouin, R.N.  
Vina Strickland, R.N.  
Burlington School Nurses

## SUPERVISOR OF ATTENDANCE

The role of Supervisor of Attendance has changed drastically over the past few years along with the entire process of education. The position today is not primarily truancy but a line of defense in identifying problems that prompt absence from school other than illness.

This is an assistance service and has for its purpose the strengthening of the efforts of the teachers to provide the educational development of all students. Education today is not just a privilege but the right of every child.

Attendance service place emphasis on removing the cause of non-attendance. It is a means of helping individual children understand and use effectively the educational opportunities provided by the school system.

Through constant communication with students and administration in charge of discipline and attendance, the Supervisor of Attendance is in a position to take the preventive approach by seeking help when an incipient problem is developing and obtain the services of guidance and other special programs in our school.

It is the responsibility of each parent of High School students to notify the Principal's Office by 8:30 a.m. each and every day of absence. Students not reported will be checked by phone or a home visit made when the situation warrants it.



At this time I wish to extend my sincere appreciation to the parents who volunteered their time to contact by phone the homes of students who are absent. This service makes for much more efficiency in the area of attendance.

If a student willfully absents himself or herself from school without knowledge of parents or school officials, this is considered truancy, which will go on the record and disciplinary action will be taken by the School Administration.

A letter will be sent home to parents informing them of action being taken in each case. If this type of behavior continues, a suspension is in order.

An absence or a tardy note is required of every student. If a student is out 10 consecutive days or more, a doctor's note is required by the State for re-admittance to school.

The Burlington Public Schools is a member of the National School Lunch Program. Each school day a well-balanced and nutritious lunch is served. Students may purchase a lunch in the school lunch room at the regular low price of 40 cents daily. Some families, however, find it difficult to pay the price for their child's lunch. Our school, in accordance with the Federal and State legislature will provide lunches at a reduced price or free to children who are unable to pay the full price. In addition to the above regulation the State agrees to serve free milk to all children eligible for the program. Eligibility is determined by income criteria set down by the State.

### **WORKING PERMITS**

As Attendance Officer for the Burlington Public Schools, I request your cooperation in abiding by the rules and regulations established by the Massachusetts Department of Labor relative to the employment of minors.

Each and every child between the age of 14 and 18 must, by law, have a working permit. This must be kept on file at the place of employment. On termination of job, permit must be returned to the Office of the Superintendent within 24 hours.

A minor is allowed to work only at the job stated on the employment permit. If he or she changes to a different type of employment, a new permit must be secured.

A child under the age of 16 cannot work earlier than 6:30 o'clock in the morning nor later than 6:00 in the evening, for a total number of hours not to exceed 40 in any week, over 16 years of age later than 10:00 p.m.

Permits may be obtained, by the student, at the Office of the Superintendent of Schools, Center School,

any weekday until 4:40 p.m., but not while school is in session.

Mrs. Anna M. Parris, R.N.  
Supervisor of Attendance

## **DEPARTMENT OF MULTI—MEDIA SERVICES**

This past year was a busy and productive one for the Multi-Media Department. This past summer, Jim Aberghini, a seventh grade student at the Francis Wyman Middle School, represented the Burlington School System at an institute conducted at Rhode Island College. The Tri-Track Interaction Institute was sponsored by the New England Educational Media Association.

More than sixty-five young people and adults attended the institute. Jimmy was chosen for the institute by Mr. John Hayes and Mrs. Joyce Kingston, Media Specialists at the Francis Wyman Middle School. His fee was paid through funds raised at last year's Sundance Book Fair. Jimmy reported that the institute was most exciting. His area of concentration was television. In his video class Jimmy learned various techniques used in school television production.

It is the intention of the school media department to send additional students representing our two Middle Schools and the Senior High School this summer.

The Multi-Media Department was very active in obtaining Federal Funds for the procurement of audio visual instructional materials. A \$5,000.00 Grant for the purchase of new audio visual materials, to support two new programs at the Francis Wyman Middle School, was awarded this past April. Media Specialist, Mrs. Kingston and Mr. Hayes worked very closely with the program director of the two new projects entitled "All In One Family", and "No Culture Is An Island."

The Burlington School System was also awarded \$10,300.00 under Title II of the Elementary and Secondary Education Act, in support of School Audio Visual Media Programs. These funds were used to supplement curriculum programs at the Senior High School. All departments at the Senior High School were represented as funds were expended. New audio visual materials were evaluated in light of their contribution to specific curriculums and were accepted or rejected on that basis. The variety of materials purchased was a positive contribution to our High School program. Mrs. Prudence Dearborn and Mr. Tom Keating deserve much credit for the professional and dedicated manner by which they selected, evaluated and chose the appropriate instructional materials for staff and students.

A comprehensive schoolwide inventory was conducted last June. And the major advantage of such an

## SCHOOL DEPARTMENT

inventory is that they identify curriculum areas that lack necessary audio visual materials, so that we can establish accurate and realistic budgets to support such areas.

Accurate inventories are extremely important since they are needed to identify materials and equipment too old and/or worn out for further use, so that a five-year replacement program can be developed. Inventories also highlight those programs and curricula areas in which our supply is inadequate. In this way future budgets and expenditures can be used to strengthen specific curriculums and programs.

The centralized Processing Program established last year, grades K-4, is progressing very smoothly. All materials, supplies and equipment are ordered, received and processed at the High School prior to being shipped to our five elementary schools. All the clerical aspects of ordering, cataloging, inventories, budgets are completed at the Processing Center at the High School, thus allowing elementary professional staff more time to work directly with students and teachers.

Our program of Centralized Processing simplifies complicated data, i.e., inventories, thus updating audio visual instructional materials catalogs available to all teachers.

Last year (1974-75) we reported we were fortunate to have over forty Volunteer Mothers giving unselfishly of their time in our school Library Media Centers. The total Volunteer "Media Mothers" assisting us this year is ninety-three. The Library-Media Volunteer is a major asset in enriching school curriculum by providing specific services to our Media Specialist, students and teachers. We extend our sincere appreciation to our "Media Mothers" for their continuing support.

Respectfully submitted,

Ernest J. DeMartinis,  
Director of Multi-Media Services

## DEPARTMENT OF HEALTH, PHYSICAL EDUCATION AND ATHLETICS

The physical education program from grades one through twelve has undergone specific curriculum changes, resulting from state legislation effective September, 1975. With the passage of Chapter 622 came the advent of co-educational classes in physical education throughout the state. Middle and high school curricula were adjusted in an attempt to reflect this philosophy. Specific curriculum offerings were investigated to ensure that equal opportunities were being afforded all students. In an effort to analyze our program, an on going committee of staff, students, and administration is meeting to make recommendations to ensure continued adherence to

this legislation. Fortunately, only minor changes were necessary in order to comply with this regulation in Burlington.

The elementary physical education program has continued to reflect the English concept of "movement exploration" while at the middle schools sports skills and team play are emphasized. The high school offers ninth and tenth grade students instruction in thirteen units, including individual, team and life time sports.

Town use of the high school physical education facility nightly continues to be an overwhelming success. Intramurals at both middle and high schools have shown continued increase in numbers of participants. The high school interscholastic program has shown continued improvement, not only in numbers of interested students, but also their level of competition.

The number and amount of financial aid grants for athletes furthering their education has increased two-fold. The athletes graduating in 1975 received over \$100,000 in scholarships and financial aid packages.

The hockey team brought home our second Middlesex League Championship.

The entire program has been characterized by enthusiasm and interest among our staff and with our facilities. With continuing Town support, we have been able to meet the needs and interests of Burlington's young people.

Respectfully submitted,

Richard H. Verzone  
Athletic Director



Mike Hosmer — 1976 Middlesex League All-Around Gymnast.



and four as a preliminary introduction to the study of instrumental music. In September the instrumental enrollment exceeded all expectations.

Special assemblies included the African Dance Group, The Cambridge Brass Quintet, The Orpheus Woodwind Quintet presented in the middle schools and the high school. In September a program featuring Jackie Paris and Ann Marie Moss was presented in the high school.

I would like to give special thanks to the Big Band Revival a community band directed by Robert Tyler, and the Music Booster Association for their support.

I would also like to express my appreciation to the school staff and to the community for providing the music program the kind of general support it needs to prosper and improve.

Respectfully submitted,

Frank G. Cagliuso  
Chairperson for Music Department

## DEPARTMENT OF PLANTS AND FACILITIES

The primary function of this Department being to assure that a functioning physical plant is available for the conduct of the educational process, the success of our endeavors is indicated by the fact that no disruptions occurred during the year due to breakdowns or failures of equipment.

Continuing effort was made to effect economies in operating costs through more effective purchasing procedures, as well as energy and material conservation.

Amongst the accomplishments of the year were:

1. Installation of vandal alarms at Pine Glen and Meadowbrook schools.
2. Initiation of a survey to upgrade the vandal alarms in the remaining schools.
3. Installation of a perimeter fence at Francis Wyman Middle School.
4. Installation of a new bleacher section at the Burlington High School athletic field.
5. Preparation of a technical specification for installation of an underground sprinkler system for the High School athletic field.
6. Refurbishing of the controls for improving the heating system at Francis Wyman Middle School.
7. Preparation of a technical specification for re-roofing a portion of the Francis Wyman Middle School.



1976 Seniors, Burlington High Hockey Team. Middlesex League Champion 1975, second place 1976. Left to right, League M. V. P. Paul Castraberti, Head Coach Ed Cahoon, Defense Rich Repetto, Mike Woodward All Star Goalie, Terry McSweeney, Mike Murphy, Ken Soper, Joe Cahane.

## DEPARTMENT OF MUSIC

The Music Department this past year researched, studied, and dialogued the optimum methods by which the systemwide music program could function.

Performances took place at all schools throughout the year. The Burlington High School Chorus performed its "Spring Sing" in March which was so well attended it had to be programmed on two separate evenings. In May, the requiem by Gabriel Faure was performed by the chorus. Later in December, they performed the opera, *Amahl and the Night Visitors* by Menotti.

The Burlington High School Band had a very successful exchange concert with Enfield, Connecticut in the spring. The High School Stage Band was a finalist in the Northeast District Jazz Ensemble Competition sponsored by the Massachusetts Association of Jazz Educators (M.A.J.E.). The Stage Band also participated in the Berkshire Stage Band Festival receiving well deserved praise by the adjudicators.

The Burlington High School Red Devils Marching band performed at all football games and rallies along with a very impressive squad of pom-pom girls and majorettes. They also participated in community activities such as the Memorial Day Parade.

The middle and elementary schools held a variety of performances throughout the year. Culminating musical programs were presented in both middle schools in June. The Francis Wyman Middle School presented a superb performance of the "Wizard of Oz" which was the result of the integrated efforts of staff members assigned that school.

Special instrumental demonstrations were performed by instrumental staff members for children in grades three



## SCHOOL DEPARTMENT

8. Installation of playground equipment at Meadowbrook School.
9. Installation of projection screens in auditorium and classrooms at Burlington High School for audio visual presentations.
10. Preparation of a technical specification for additional acoustical treatment and light control at Burlington High School.
11. Installation of a more effective dust exhaust system in the High School shops.
12. Upgrading of heating, air conditioning controls, and exterior door locks at the High School.

Respectfully submitted,

Bernard Maslow  
Director, Plants and Facilities

## CONSUMER ADVISORY COMMISSION

During 1975, the Consumer Advisory Commission met at the Town Hall to dialogue on the various aspects of the Commission. Since its establishment in October of 1973, the Commission has attempted to answer and advise consumer with complaints primarily with public utilities, taxi regulations, department stores, oil companies, banks and switch practices and dog complaints.

The Commission was established as a three member committee; however, this year the Commission was a one woman member until late June where Linda Swanfeldt was appointed by the Board of Selectmen.

A referral listing for consumers to use in being compiled and will be available in the spring of 1976.

Attendance at several federal, state and Boston hearings regarding consumer awareness was one of the areas the commission worked as well as continuing the free food coupon exchange program.

With the economy and bureaucracy of town government, the CAC worked on a 'shoe-string budget' and looked for cooperation of some town officials.

The local news media was most cooperative and did work with us when and wherever possible.

The Consumer Advisory Commission answers complaints by mail, telephone, and in person. The Consumer Advisory Commission hours at Town Hall Conference Room two are as follows: Tuesdays 9 a.m. - 12 a.m. and Tuesday afternoons 12:30 p.m. - 2:30 p.m.

Respectfully submitted,

BEVERLY SCHOLL, Chairman  
LINDA SWANFELDT

# SHAWSHEEN VALLEY TECH. SCHOOL

## SCHOOL COMMITTEE CHAIRMAN

Regular meetings of the Regional School Committee are held the second and fourth Tuesday of each month. Numerous additional special meetings were called by the chairman as the need arose during this extremely active year. The time and place of all meetings are duly posted by the District Town Clerks at least forty-eight hours in advance. Unless otherwise noted, the meetings are held at the school facility located at 100 Cook Street, Billerica. These meetings are open to the public and residents of the District are encouraged to attend.

The elected representatives of the School Committee are:

### BEDFORD

Charles Freni  
Joseph Rogers

### TEWKSBURY

Wilson E. Brazile  
Richard E. Griffin

### BILLERICA

Kenneth L. Buffum  
Paul Heffernan

### WILMINGTON

Eugene L. Kritter  
Frank McLean

### BURLINGTON

Wallace B. Haigh  
John G. Murphy

On April 8, 1975 an organizational meeting was held. John G. Murphy, who represents Burlington, was elected Chairman for a one year term. Wilmington's representative Eugene L. Kritter was elected Vice Chairman and Billerica's representative Kenneth L. Buffum was appointed by the School Board to the position of Secretary-Treasurer.

The highlight of the year was the completion of the new addition to the school. The project, which we referred to as Phase II, was completed in time for us to accept in September an additional 565 students to our regular day program and the afternoon Occupational Skill Program. In two years time the facility will be providing over 1,800 of the District's students with saleable skills. At that time Shawsheen Tech will be providing occupational education for close to 18% of the District's grade 9-12 student population.

Dedication of the new addition was held on Sunday, November 2. The Committee had previously voted to dedicate the Phase II facility to a former employee, Joseph B. Bastable, a Tewksbury resident. Mr. Bastable, a longtime educator and former Superintendent of Schools in Tewksbury, came to Shawsheen Tech in 1969 and served as Guidance Director. He was appointed by the Committee in 1971 to the position of Phase II Coordinator and was given the responsibility for planning the \$5.5 million expansion including curriculum and programs that

will benefit the students of Bedford, Billerica, Burlington, Wilmington and Tewksbury.

Because of the great number of new programs and activities which Shawsheen Tech could provide the District it serves and because the acceptance or rejection of these programs is the responsibility of the policy making School Committee, I appointed numerous subcommittees to perform an indepth study of their perspective areas of responsibility. These subcommittees are comprised of members of the regular Shawsheen Tech School Committee. I feel strongly that prior to voting a policy the decision making process of Shawsheen Tech's School Board must include a careful and complete analysis of each proposal presented to the Board by the Administrative staff. The future success of Shawsheen Tech mandates the initiation by the Board of policies which are made based upon sound judgment.

Throughout the year I have encouraged the members to attend numerous workshops and seminars which are offered by the National School Board Association and the Massachusetts Association of School Committees. Sound judgment in the policy making process will be ensured if the elected representative is fully aware prior to making a decision, of the many aspects and alternatives of the subject under discussion. On behalf of the students at Shawsheen and residents of the District I wish to commend the members of the District Committee who faithfully served, contributed and spent much of their personal time on the following subcommittees:

## SUBCOMMITTEE

Athletics  
Phase II Building  
House Building  
Parent-School-Student Interfacing  
Employee Negotiating  
Technical Advisory  
Regional Curriculum Coordination  
Personnel

## CHAIRMAN

Charles Freni, Bedford  
Eugene Kritter, Wilmington  
Wallace B. Haigh, Burlington  
Kenneth Buffum, Billerica  
Richard E. Griffin, Tewksbury  
Frank McLean, Wilmington  
Wallace B. Haigh, Burlington  
Joseph Rogers, Bedford

On behalf of the Committee I thank the elected and appointed officials of the District along with the residents who supported us in the expansion of our facility. We

## SHAWSHEEN TECH

pledge to continue our efforts to provide occupational education to all those students in the District who desire it.

John G. Murphy, Chairman

### SUPERINTENDENT — DIRECTOR

The year 1975 was a most important time in the history of Shawsheen Tech. We witnessed the completion of the addition to our facilities making it possible to double the number of programs as well as to enroll many more students desirous of acquiring a vocational skill.

#### Building Addition—Phase II

The building of the addition was very close to schedule due to a number of factors. We found the Contractor to be extremely cooperative, there were no strikes, the Clerk of the Works did an excellent job. The School Committee closely followed the progress and was primarily responsible for the project finishing on time. As a result, part of the school was completed two months before the due date, making it possible to operate our summer program as usual. A Task Force made up of three teaching staff members was responsible for developing the details of equipment and programs. They also contributed in large measure to the fact that the equipment, desks, chairs and other furniture was delivered on time so that our operation was not impeded. The only delay was the opening of the swimming pool. Even here, the pool became an integral part of our physical education program starting in November.

#### Development of Cluster Concept in Exploratory

The entering class of 380 new ninth grade students were given opportunities to try out various skill programs to determine the ones in which they were most interested and to make it possible to evaluate the potential skill of these students. Since it would be impossible for students to try out all twenty-four skill programs, a schedule was developed whereby the students take exploratory training in approximately eight different shops or labs with a resultant choice made at the end of the year. This selection would be the area of skill training for grades 10, 11 and 12.

#### School Activities

The school participated in the Industrial Exposition which was held in the Lowell Auditorium, May 14 and 15.

The Fifth Annual Open House was held at Shawsheen on Thursday evening, April 10. We found this was extremely well attended and the public has been most enthusiastic in supporting vocational education programs.

Shawsheen participated with Greater Lawrence and Nashoba Regional in a project that was conducted by the Merrimack Education Center involving alternatives for students in Career Occupational Education.

Food and Garden Festival took place May 5-10 at the Burlington Mall. Our students had exhibits of chicken boning, making apple pies, soil testing and construction of a garden house.

The annual Regional Art Festival was conducted at our gymnasium, May 8-10 under the direction of Richard Murdock of our Technical Illustrating Department.

#### Student Activities

The house building project was completed in May of this year consisting of the building of a split entrance house on Fox Hill Road, Burlington. In accordance with contract drawn up with the Murray Company, a sum of \$2,500 was allocated to a student fund. This was based on student labor. This fall the students started on their third house building project. The new arrangement was to have a lottery of qualified persons with the condition that a sum of money would be contributed to a student fund in lieu of labor. The house is presently being built in the Pinehurst section of Billerica.

#### Student Enrollment

The enrollment figures as of October 1, 1975 were as follows:

Town	9th	10th	11th	12th	Total
Bedford	28	25	17	11	81
Billerica	129	108	77	71	385
Burlington	61	56	34	32	183
Tewksbury	93	96	71	42	302
Wilmington	68	65	44	29	206
	379	350	243	185	1157

#### Athletics

In view of the fact that our enrollment will be expanded to over 1,500 students, the athletic activities have also been increased, particularly in various sports to include females.

#### Public Relations

In keeping with our efforts to make it possible for teachers in the five towns to be aware of education at Shawsheen, we arranged for most of the faculty of Bedford High School to tour the facility as part of a professional day.

A model of the completed Shawsheen Tech complex was created by our Drafting Department and has been exhibited at various schools and public libraries.

We have continued to make our facility available to student companies in Junior Achievement who operate with advisors from Purity Supreme, Billerica and Raytheon, Bedford.



We were honored by a visit from the Lord Mayor of Bedford, England who was very interested in the operation of our school.

### Occupational Skills Program

Each year since the school was opened, it was not possible to accommodate all those who applied for admission. Consequently a supplementary program was instituted whereby additional students could be enrolled. These students, in this arrangement, termed Occupational Skills Program (O.S.P.) first went to their local school for academic studies and each afternoon were bussed to Shawsheen Tech for a skill training program from 2:30—5:30 P.M. From those beginnings, eighty students in ten shops, the program grew year to year and eventually expanded to all grade levels with an overall student enrollment of 337 in fifteen different areas. In June of 1975, Shawsheen graduated its first students from the Occupational Skill Program. Fifteen students received a vocational certificate along with a high school diploma from their sending school. Of the remaining 65 students who started four years earlier the majority transferred into Shawsheen's regular day program when the opportunity arose.

### Graduation

As of June, 1975, 159 students graduated. The following report gives a final summation concerning the placement of the seniors:

Seniors in graduating class	159	
Seniors employed in own field	100	62.89%
Seniors going on to higher Education	23	14.46%
Seniors entering the armed services	7	4.40%
Seniors employed in other fields	24	15.09%
Seniors in process of securing employment	5	3.15%
	<hr/> 99.99 = 100 %	

The following is a list of the programs here at Shawsheen Tech:

EXISTING	NEW
Automotive	Heating and Air Conditioning
Auto Body	Cosmetology
Carpentry	Diesels, Heavy Duty Equipment
Chemical Laboratory	Electromechanical Technology
Culinary Arts	Graphic Arts
Electrical	Small Engines
Electronics	Health Services
Machine Shop	Data Processing
Metal Fabrication	Plumbing
Physical Education	Photography
Secretarial Science	Plant Maintenance
Technical Drafting	Masonry
Technical Illustration	

### Adult Education

This year saw even more interest in various programs offered in the adult evening classes which were held four nights per week as well as on Saturday and served approximately 1,281 adults in fifty-two programs. Adult Education Opportunities Exhibit was held at the Burlington Mall, October 1-3.

### Advisory Committees

In accordance with Chapter 74 of the General Laws, we have held meetings of Technical Advisory Committees twice each year. This is an essential part of our operation since these representatives from industry have an opportunity to review our procedures and make recommendations for changes or additions in keeping with up-to-date industrial practices.

### Legislative Acts

Two recent legislative acts affect our school. We responded in accordance with Chapter 622 making it possible for female students to have the same opportunities as male students and Chapter 766 making provisions for students with special needs.

### Summary

Notwithstanding the effects of inflation and higher taxes, it has been a sense of satisfaction to appreciate the support of the residents of the five towns for vocational education. It is also heartening to stimulate the interest of the many students who applied for Shawsheen and to see it as a stepping stone for a successful career.

Benjamin Wolk

Superintendent — Director

## AREA COORDINATOR'S REPORT

In conjunction with the Superintendents of Bedford, Billerica, Burlington, Tewksbury, Wilmington, Superintendent-Director of Shawsheen Valley Technical High School, and the Shawsheen Valley Regional/Technical High School Committee, the Area Coordinator and liason members from each community have been developing the occupational priorities that have been identified for the 1975-1976 school year.

The priorities established included program development and/or revision, special needs students, staff development, communication, supportive services, and closer involvement with industry.

Within the above mentioned priorities, was the theme of occupational competence for the general (non-directed) and special need students. The Massachusetts State

## SHAWSHEEN TECH

Department of Education has established occupational competence as its number one goal. "Occupational Competence is achieved when an individual is able to successfully demonstrate the skills, knowledge, attitudes, and understanding; (1) required for initial job placement; and (2) necessary to adapt to changing systems."

The Division of Occupational Education funded \$62,997.00 to the Shawsheen Valley Technical High School to design, develop, and implement an occupational competence delivery system in collaboration with the participating systems within the district. The primary purpose of the project is to develop an exploratory and skill development delivery system within the comprehensive school setting. The focus as previously mentioned is on the general and special needs students in order to place them at the beginning of a career path with an identifiable job entry skill.

Other major programs that are under development at this time within the district include the following:

### INDUSTRY/EDUCATION COLLABORATIVE

In conjunction with the Raytheon Plant in Andover, and Western Electric, the participating systems are involved with a partnership that will affect administrators, teachers, and students. The Industry/Education Collaborative is designed to foster a joint relationship in developing a positive force for educational change.

### Inservice Training Program for Guidance Counselors

This pilot program has been in conjunction with the Wilmington and Billerica school systems and focuses on sensitizing Guidance Counselors to the world of work and a process for career development for all students.

### Skill Development Program For High School Students

This pilot program included the Billerica School Department in developing a short term skill program within the Raytheon Plant. Other programs that include Bedford, Burlington and Tewksbury are at the development stage include, establishment of a Speaker Bureau, Annual High School Faculty Day, Affirmative Action Guidance, Certification of competence for students from comprehensive high schools, Foreman/Teacher Exchange Program.

### COMMONWEALTH COLLOQUIUM

In conjunction with the Superintendent-Director, the Area Coordinator is attempting to work with the Northeast Regional Steering Committee in developing closer ties between the world of business, industry, education, and labor for the purpose of being better able to equip our students for success in the world of work.

We are presently involved with the participating systems in a partnership that includes focusing on an area that collectively will include and affect all students.

With high risk potential dropouts we are developing a process that will mainstream this group of students back into the educational process with direction and purpose.

With disadvantaged students, we are working with a skill training model that will develop saleable skills for this group.

A Placement Office for all students is in the development stage. It is the aim of this program to identify what a students needs are and the services and functions necessary for placement beyond grade 12.

Project Awareness was implemented for the purpose of creating options for students that have left school without graduating during the past few years. This program allowed the dropout students to return to school and gain the credits needed for graduation. The options allowed admittance in the Summer School Program, the Adult Education Program and, if desired, a Career Planning Counseling Program.

In conclusion, I would like to highlight the collaborative spirit of Shawsheen Valley Technical High School, and the participating systems (Bedford, Billerica, Burlington, Tewksbury, and Wilmington), and their positive and cooperative attitude that prevails in our attempt in preparing all students for success in the world of work and personal life. The above mentioned programs, as well as others, are designed to improve the basis for occupational choice, facilitating the acquisition of job skills, and enhancing educational achievement in all subject areas, and at all levels by making education more meaningful and relevant.

I would again like to take this opportunity to indicate that success in developing occupational programs is and will be the result of the cooperation between educators from all five systems.

James W. Carroll  
Area Coordinator



**SHAWSHEEN SCHOOL COMMITTEE**

*Standing: Wallace B. Haigh, Burlington, Paul J. Hefernan, Billerica, Frank McLean, Wilmington, Joseph Rogers, Bedford, Richard E. Griffin, Tewksbury.*

*Sitting: John G. Murphy, Burlington [Chairman], Kenneth L. Buffum, Billerica [Secretary-Treasurer], Benjamin Wolk, Superintendent-Director.*



*FRANK BRAJACK — HJHC, Burlington*



*CARL JAKOBSON — Masonry, Burlington*



*MIKE BASTRACHE — Carpentry, Burlington*



# COLLECTOR—TREASURER

To the Citizens of Burlington:

Seldom has the Collector of Taxes placed a report in the Annual Town Report for the very simple reason that figures given by the Collector would only be duplicated by those which must be reported by the Accountant. However, this year, I wish to do so as a warning that the operation of the Collector's office cannot continue efficiently much longer under existing conditions. With Real Estate Taxes now collected twice a year and excise taxes reaching for the twenty thousand mark the work load has doubled in the last few years. Every item must be entered in the cash book and then posted in the commitment book by hand, not to mention the numerous other entries for abatements, exemptions, demands, warrants and tax titles. Some way must be found to lift some of this work load for to lose ground is to court disaster. Therefore I have proposed that the bookkeeping machine now in the Treasurer's Office be programmed to handle the cash receipts on a daily basis. Since 95 % or more of the Town's cash receipts come in over the counter in the Collector's Office, this is a most important item. For a number of years now I have recommended that all bills be paid into one office, which would eliminate paying monies to the Public Works and Selectmen's Departments for instance. However this would require that the Tax Collector become a Town Collector. I recommend such a move.

The Treasurer has an equally important job in the disbursement of funds. With a yearly payroll in excess of ten million dollars, the weekly entries and changes which make up that payroll keep an office staff of three working at full speed with overtime a necessity every once in a while to meet the weekly payroll deadline. The Vendor Account which pays the Town's bills is equally important but less demanding. The Selectmen could help matters by signing the weekly warrant on time.

The bookkeeping machine which has been used for the past five years to do the payroll broke down on so many occasions during the past year that the payroll deadline was jeopardized on at least three different occasions which necessitated that the office staff work far into the night to meet it. For this reason the payroll has now been computerized by ITEL through the efforts of the Century Bank and Trust. To the girls in the Treasurer's office and to the several people from both Century and ITEL who worked so diligently to make the transfer a smooth one I give thanks for both the Town and myself.

The difficulties within both the Blue Cross — Blue Shield and Insurance accounts have been straightened out within the office and in both accounts discrepancies have been either eliminated or rectified. Payments to both are on time and the accounts are in good order.

Tax Titles have always been more a nuisance than a problem but must be taken care of since the Town receives

no benefit from them as long as they rest on the Treasurer's books. In the past year the Treasurer has cleared some thirty eight Tax Title Accounts through his own efforts and without the necessity of calling in Town Counsel. However there are just as many more which must of their very nature be left to proper legal action by Counsel. The sooner such action is taken the better the Town will fare.

A Mr. Coppola, a lawyer recognized as an expert on land problems, used to take care of most of Burlington's Tax Title problems and probably should again as Town Counsel is kept busy with all other Town legal problems.

Borrowing has been kept to a minimum the past year. The Town was forced to borrow only two Tax Anticipation Notes, each for one million dollars. Due to the fluctuation of interest rates, the first one, at 2% cost the Town \$3,297.80, the second issue, at 3.40%, cost the town \$6,013.98, actually a very small amount. At the end of December the Treasurer's Office had \$1,350,000.00 on Certificates of Deposit and over \$700,000.00 in interest bearing accounts. All monies collected by the Collector's Office goes directly into the Old Colony Bank and Trust which is extremely convenient since that bank is next door to the Town Hall.

Purely for informational purposes the following figures from the Treasurer's Office are listed here:

Receipts for the calendar year totaled	\$30,404,779.12
Disbursements for the year totaled	\$31,692,546.98
The Town's payroll reached a figure of	\$10,887,452.28
Bonded principal was reduced by	\$ 2,595,000.00
Interest on bonds amounted to	\$ 1,646,893.00
Federal Revenue Sharing Receipts were	\$ 2,666,568.47
Federal Revenue Sharing Disbursements	\$ 2,673,825.07

As a matter of interest the table is supplied on the following page.

Since this is the last opportunity I shall have to report as either Collector, a position I have held for 26 years, or as Treasurer, I would like to make several comments. First, I do not look with approval upon efforts to combine the offices of Collector and Treasurer. I recognize that a number of Towns do have this combination but I still believe in the old principle of the separation of powers and the old system of corresponding checks and balances. Second, Regardless of who holds the office of Collector, or who holds the office of Treasurer, it is the dedicated clerks in both offices who must answer most of the questions and are responsible for the smooth flow of work through these two most sensitive offices. To slight them when it comes

	1971	1972	1973	1974	1975
<b>GROSS PAYROLL</b>	\$7,604,541.11	\$8,229,591.14	\$9,130,176.21	\$9,614,606.61	\$10,887,452.28
<b>WITHHOLDINGS</b>					
Federal Taxes	1,052,558.86	1,243,770.35	1,425,752.60	1,530,262.13	1,676,464.16
State Taxes	227,631.52	290,313.11	327,840.16	351,699.58	405,975.07
County Retirement	117,982.61	126,648.33	145,010.01	156,671.37	178,501.80
Teacher's Retirement	214,214.37	236,215.88	260,621.07	269,620.93	305,033.33
Chapter 32-B	121,482.34	140,519.19	174,543.34	154,353.73	160,980.55
Credit Union	438,678.50	506,797.50	567,385.00	629,948.00	724,564.03
Tax Annuities	36,260.16	35,622.96	48,146.36	58,569.71	55,784.00
Teacher's Association	18,746.75	10,137.75	36,260.50	20,250.50	40,457.45
Union Dues	1,701.20	3,825.00	5,431.40	9,101.80	17,589.22
Suspense	210.24	293.19	633.07	520.00	586.00
<b>TOTAL WITHHOLDINGS</b>	\$2,229,466.55	\$2,594,143.26	\$2,991,623.51	\$3,180,997.75	\$3,565,935.61

## DIRECTOR OF ACCOUNTS

to pay raises or other benefits is to lessen moral and efficiency to the detriment of the whole Town. To all of them I owe a deep sense of gratitude for loyal and faithful service. And finally, as I retire on election day, may I express my sincere thanks and appreciation for the continued support and understanding which the townspeople have given me over the years. The Town has treated me very well and I have tried to reciprocate with honest and conscientious service. Thank you all.

Respectfully,

JOHN E. FOGELBERG

## DIRECTOR OF ACCOUNTS

July 8, 1975

To the Board of Selectmen

Mr. Angelo A. Murgo, Chairman  
Burlington, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the town of Burlington for the period from January 1, 1972 to September 16, 1974, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. Robert M. Crosby, Assistant Chief of Bureau.

Very truly yours,

Gordon A. McGill  
Director of Accounts

Mr. Gordon A. McGill  
Director of Accounts  
Department of Corporations and Taxation  
Boston, Massachusetts

Sir:

As directed by you, I have made an audit of the books and accounts of the town of Burlington for the period of January 1, 1972, the date of the previous audit, to September 16, 1974, and submit the following report thereon:

The financial transactions, as recorded on the books of the several departments receiving or disbursing money for the town or committing bills for collection, were examined, checked and verified by comparison with the records of the town accountant and the town treasurer.

The books and accounts of the town accountant were examined and checked. The cash receipts, as recorded, were checked with the departmental records and with the treasurer's books, while the recorded payments were compared with the treasury warrants and the treasurer's records.

The ledgers were analyzed, the appropriations and loan authorizations were checked with the amounts voted by the town, as shown by the town clerk's record of town meeting votes, and the recorded transfers from the reserve fund were compared with the authorizations of the finance committee, while other accounts were checked with the records of the several departments in which the transactions originated.

A trial balance was taken off, and, after the necessary adjustments were made, a balance sheet showing the financial condition of the town on September 16, 1974 was prepared and is appended to this report.

The balance sheet shows overdrafts totaling \$45,653.91, contrary to the provisions of Section 31 Chapter 44, General Laws.

During the examination of the paid bills and vouchers on file, it was noted that many bills were lacking sufficient information and detail to establish the correctness of the charge, as well as the town's liability for them. To substantiate the foregoing statement, the following are a few examples which show a complete disregard of the many safeguards which are contained in the General Laws for the approval of bills:

a) On May 17, 1973, a voucher for \$300.00 was processed for the purpose of purchasing vendor checks, although the vendor's records indicate that the expenditure was actually for the purchase of a calculator;

b) On January 18, 1974, a voucher was processed for a "W-2 Format" amounting to \$51.74, although the vendor's records disclose that the payment was actually for an attache case, a pen stand, and a decorator rack;

c) On May 10, 1974, a voucher was processed for the town treasurer's expense while attending a four-day conference in the amount of \$122.00, of which \$72.00 represented lodging for three nights. The hotel's records indicate the town treasurer was not registered at the hotel named on the voucher during the period specified on said voucher.

There are many other instances whereby vouchers were processed and charged against the treasurer's expense appropriation for the purchase of art supplies, reference books, a step stool, flashlight batteries, coils of wire, pulleys, and other sundry items, although none of these items could be listed as part of a physical inventory of the treasurer's office. On numerous occasions cash advances were made to the town treasurer to cover expenses for various conferences he was allegedly attending, with no accountability being made to the town as to how the money was spent.

The foregoing should be of deep concern to responsible town officials because it is evidence that many items had been included on a warrant for payment which had not been properly documented, as required by the provisions



Section 56, Chapter 41, General Laws, which reads, in part, as follows:

"The selectmen and all boards, committees, head of departments and officers authorized to expend money shall approve and transmit to the town accountant as often as once each month all bills, drafts, orders and payrolls chargeable to the respective appropriations of which they have the expenditure. Such approval shall be given only after an examination to determine that the charges are correct, and that the goods, materials, or services charged for were ordered and that such goods and materials were delivered and that the services were actually rendered to or for the town, as the case may be; the town accountant shall examine all such bills, drafts, orders, and payrolls, and, if found correct and approved as herein provided, shall draw a warrant upon the treasury for the payment of the same,--"

In this connection, it is strongly recommended that no bill be placed on the warrant for payment unless it is in sufficient detail to establish its correctness and legality.

The books and accounts of the town treasurer were examined and checked in detail. The recorded receipts were analyzed and compared with the records in the several departments collecting money for the town, with other sources from which the town received money, and with the town accountant's books. The recorded payments were checked with the selectmen's warrants authorizing the disbursement of town funds and with the accountant's records.

The treasurer's cash balance on September 16, 1974 was proved by reconciliation of the bank balances with statements furnished by the banks of deposit, and by examination of the savings bank books.

The final reconciliation of the treasurer's cash on September 16, 1974 shows a discrepancy of \$23,719.93, being due as a result of numerous direct payments by individuals for group hospital insurance and many refunds from Massachusetts Hospital Service, Inc., not being recorded as receipts, as well as several checks which were issued for tax title work and which the payee on said checks alleged that his signature had been forged. This amount is in addition to the irregularities previously cited.

It is recommended that prompt action be taken to insure a prompt settlement of this discrepancy.

The Federal Revenue Sharing Funds were examined and checked. The funds received from the Federal Government were listed, the income was proved and the appropriations were checked with the town clerk's record of town meetings. The payments were compared with the selectmen's warrants authorizing the disbursement of Federal Revenue Sharing Funds and with the town accountant's records. The cash balance on September 16, 1974 was proved by reconciliation of the bank balance with statement furnished by the bank of deposit.

The recorded payments on account of maturing debt and interest were compared with the amounts falling due and checked with the cancelled securities and coupons on file. The outstanding coupons were listed and reconciled with the bank statements furnished by the banks in which money is deposited for their redemption.

The transactions of the several trust funds in the custody of the town treasurer were verified, and the savings bank books were examined and listed.

The transactions of the trustees of the Marshall Simonds Park Fund were verified, the securities representing the investment of this fund were examined and listed, and the cash balance on September 16, 1974 was verified by the bank in which the funds are entrusted.

The records of tax titles and tax possessions held by the town were examined and checked. The taxes transferred to the tax account were compared with the tax collector's books, the recorded redemptions and sales were checked with the treasurer's cash book, the foreclosures were verified, and the tax titles and tax possessions held on September 16, 1974 were listed and verified by comparison with the records at the Registry of Deeds.

The payroll deductions for Federal and State taxes, county and teacher's retirement systems, school employees' annuities, credit union, union dues, and group life and hospital insurance were examined and checked. The deductions were proved, the payments to the proper agencies were verified, and the balances were proved with the treasurer's and the accountant's records.

The books of the tax collector were examined and checked. The taxes and motor vehicle excise outstanding at the time of the previous examination, together with all subsequent commitment lists, were audited and proved with the assessor's warrants issued for their collection. The cash books were footed, the payments to the treasurer were checked with the treasurer's cash book, the abatements were compared with the assessor's records of abatements granted, the amounts transferred to the tax title account were compared with the records of tax titles held by the town, and the outstanding accounts were listed and proved with the respective controlling accounts in the accountant's ledger.

The records of water and sewer accounts receivable were examined and checked. The recorded receipts were checked with the payments to the treasurer, the abatements were verified, and the outstanding accounts were listed and proved with the accountant's ledger controls.

Extreme laxity was noted in the conversion of the water and sewer accounts to a computer service, resulting in large unlocated differences as of the audit date. It is inconceivable that any conversion to a computer system would be attempted without making absolutely certain

## ACCOUNTANT

that the accounts, as entered in the computer, were in complete agreement with the actual outstanding water and sewer rates at the time of the conversion. It is urged that the board of selectmen, acting as the board of public works, recognize their responsibility for the financial management of the public works department by requiring monthly reports and a certification showing a proof of the outstanding accounts, so that they may have some assurance that a proper accounting is being made concerning monies owed to the public works department.

Further verification of the outstanding tax, excise, sewer and water accounts was made by mailing notices to a number of persons whose names appeared on the books as owing money to the town, the replies received thereto indicating that the accounts, as listed, are correct.

It is again recommended that a determined effort be made to procure a prompt settlement of the past due tax and excise accounts, which date back to 1962.

The records of dog and sporting licenses issued by the town clerk were examined and checked, and the payments to the town treasurer and to the Division of Fisheries and Game were verified.

The records of cash receipts and of departmental accounts receivable of the selectmen, the sealer of weights and measures, and the building, plumbing, gas, and wire

inspectors, as well as of the police, fire, health, school, and cemetery departments, and of all other departments collecting money for the town or committing bills for collection, were examined and checked. The payments to the town treasurer were verified by comparison with the treasurer's cash book, the abatements were verified, the outstanding accounts were listed and proved, and the cash on hand in the several departments, including petty cash advances, was proved by actual count.

The surety bonds of the town officials bonded for the faithful performance of their duties were examined and found to be in proper form.

Appended to this report, in addition to the balance sheet, are tables showing reconciliations of the treasurer's, tax collector's, and town clerk's cash, summaries of the tax, excise, tax title, tax possession, and departmental accounts, as well as schedules showing the condition and transactions of the trust funds.

During the progress of the audit cooperation was extended by all town officials, for which, on behalf of my assistants and for myself, I wish to express appreciation.

Respectfully submitted,

Robert M. Crosby  
Assistant Chief of Bureau

## TOWN ACCOUNTANT

TO: The Honorable Board of Selectmen

Gentlemen:

Following are the financial schedules of the Town of Burlington for fiscal year 1975, July 1, 1974 through June 30, 1975.

1. Cash Receipts
2. Cash Disbursements and Summary of Appropriations.
3. Analysis of Outstanding Loans
4. Schedule of Trust funds, Cash and Securities
5. Balance Sheet
6. Audit letter from Director of Accounts

Respectfully submitted,

Patrick J. Mullin

## SCHEDULE OF RECEIPTS

July 1, 1974 — June 30, 1975

## Taxes

## Fiscal 1975:

Personal	\$ 619,849.69	
Real Estate	13,374,590.81	
		\$13,994,440.50

## Prior Years:

Personal	13,893.87	
Real Estate	613,826.71	
		627,720.58

## Tax Title Redemption:

Tax Titles	46,624.24	
Interest	8,615.58	
Recording Fees	199.52	
Release Fees	195.00	
		55,634.34

## Commercial Revenue:

Fiscal 1975 M.V.E.T.	248,192.36	
Prior Years M.V.E.T.	770,733.28	
		1,018,925.64

## Departmental Revenue:

## Selectmen:

Liquor Licenses	16,800.00	
Building Department	19,753.61	
Wiring Department	8,108.00	
Natural Gas	850.00	
Sealer Weights & Measures	436.90	
Fire Department	39.50	
Police Department	7,405.50	
Sunday & Miscellaneous	14,081.66	
Department of Public Works	4,000.00	
Street Opening Permits	154.00	
Engineering Department	269.75	
		71,898.92

## Board of Health:

Nurses	7,608.60	
Food Service Permits	5.00	
Sewer Permits	3,976.00	
Plumbing Permits	2,647.00	
Drain Layers Permits	350.00	
Disposal Permits	10.00	
Sauna Permits	115.00	
Swimming Pool Permits	245.00	
Miscellaneous	101.00	
		15,057.60

## Treasurer:

Utility Checks	1,200.00	
Lahey Clinic Gift	60,000.00	

## Tax Collector

2,278.50

## Federal Grants:

Public Law 864	1,532.45	
Public Law 874	25,660.00	



**ACCOUNTANT**

Public Law 89-10	38,001.00	
Public Law 92-512	726,950.00	
Cafeteria	156,958.85	
R.O.T.C.	12,593.18	
		961,695.48
Recovery and Refunds:		
Veterans Services	5,928.26	
Library	2,476.76	
Ambulance	5,336.24	
Departmental	6,955.13	
Town Gas Account	36,860.93	
Dog Licenses	5,595.99	
Court Fines	7,419.05	
Recreation	500.00	
Simonds Trust Fund	6,500.00	
Conservation	100.00	
Schools	7,679.98	
Treasurer	87.06	
		85,439.40
School Department:		
Athletics	10,011.11	
Adult Education	1,800.00	
Miscellaneous	17,244.48	
School Lunch Program	319,457.68	
Driver Education	11,794.00	
		360,307.27
Cemetery Department:		
Perpetual Care Bequests	5,117.50	
Sale of Lots	5,117.50	
Foundations	646.00	
Interment	3,070.00	
Annual Care	24.00	
Filing Fees	21.00	
Miscellaneous	230.00	
		14,226.00
Town Clerk		6,133.05
Board of Appeals		1,020.00
Board of Assessors		150.00
Planning Board		5,000.00
State Grants:		
General:		
Veterans Benefits	31,173.60	
Drug Education	15,416.60	
Conservation	41,450.00	
Library Aid	8,242.50	
Water Pollution	10,734.00	
Civil Defense	822.58	
Lottery Distribution	121,337.58	
Hawkers License	25.00	
Bicentennial Grants	6,588.00	
Recreation	6,579.54	
Tax Reimbursements	8,662.50	
Police Radio Network	239,944.00	
		490,975.90

## Schools:

Occupational Education	91,769.00	
Tuition and Transportation	243,047.36	
Construction Assistance	504,827.49	
Chapter 69 & 71	414,064.96	
Chapter 70	1,550,597.08	
Chapter 766	97,956.00	
		2,902,261.89

## Highways:

Chapter 81	66,171.66	
Chapter 825	39,383.00	
Fund Distribution	89,727.03	
Safety	7,637.00	
		202,918.69

## Interest:

Earned on Deposits	56,834.29	
Tax Penalties	48,500.12	
Federal Revenue Sharing	21,344.35	
Perpetual Care	4,657.10	
Library	159.93	
Utility Easement Escrow	2,156.60	
		133,652.39

## Temporary Loans:

Anticipation of Tax Revenue	2,000,000.00	
Anticipation of Reimbursement	2,000.00	
		2,002,000.00

## Insurance:

Claims	5,263.27	
Dividends	142,774.00	
		148,037.27

## Agency Receipts:

Federal Withholding Tax	1,616,443.40	
State Withholding Tax	377,195.52	
County Retirement	164,646.64	
Teachers Retirement	286,493.67	
Suspense Account	520.00	
Blue Cross-Blue Shield	176,955.08	
Life Insurance	4,592.72	
Tax Shelter Annuity	57,760.98	
Union Dues	44,561.70	
Police Paid Detail	34,284.63	
Middlesex County:		
Dog Licenses	7,809.45	
Dog Sales	120.00	
		2,771,383.79

## Sewer:

Charges	121,507.88	
Liens	4,363.20	
Miscellaneous	150.00	
		126,021.08

## Water:

Charges	266,700.74	
Liens	12,995.42	
		279,696.16

## Guarantee Deposits:

Street Opening Bonds		5,800.00
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APPROPRIATION AND DISBURSEMENTS

GENERAL GOVERNMENT

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1976	Balance to Surplus
<u>Town Accountant's Department</u>							
Full Time Salaries	\$ 38,262.00	-	\$ 36,884.19	\$ 1,033.00	\$ 37,917.19	-	\$ 344.81
Material & Supplies	700.00	-	458.88	-	458.88	-	241.12
Contracted Services	1,069.00	-	886.34	-	886.34	-	182.66
Capital Outlay	425.00	-	353.98	-	353.98	-	71.02
Municipal Expenses	100.00	-	96.56	-	96.56	-	3.44
Capital Outlay (Encumb.)	69.97	-	69.97	-	69.97	-	-
Paid Vacation (Fiscal '75)	(6,291.87)	7/1/74 -	6,753.77	6,291.87	13,045.64	(6,753.77)	-
<u>Selectmens Department</u>							
Elected Official's Salary	4,200.00	-	3,233.41	-	3,233.41	966.59	-
Full Time Salaries	45,463.00	-	44,429.68	993.75	45,423.43	-	219.57
Part Time Salaries	4,099.00	993.75	5,090.83	-	5,090.83	-	1.92
Material & Supplies	1,000.00	-	804.82	-	804.82	47.04	148.14
Contracted Services	700.00	-	389.26	-	389.26	-	310.74
Municipal Expenses	2,465.00	-	2,389.18	-	2,389.18	-	75.82
Capital Outlay	125.00	280.00	300.00	-	300.00	-	105.00
Central Machine Service	2,500.00	-	2,478.10	-	2,478.10	-	21.90
Central Supply	35,000.00	-	34,198.75	-	34,198.75	-	801.25
Trees & Plntg. Art. #43 Bal. 7/1/74	1,500.00	-	247.00	-	247.00	1,253.00	-
Bi-centennial Celebration Art.#14	-	1,000.00	451.53	-	451.53	548.47	-
Central Machine (Encumb.)	127.92	-	127.92	-	127.92	-	-
<u>Legal Department</u>							
Legal Fees	45,000.00	8,925.96	52,925.96	-	52,925.96	1,000.00	-
Collective Bargaining	7,500.00	2,440.80	9,645.05	-	9,645.05	295.75	-
Small Claims	5.00	-	-	-	-	5.00	-
Legal Fees (Encumb.)	500.00	-	500.00	-	500.00	-	-
Appraisal Fees (Encumb.)	400.00	-	400.00	-	400.00	-	-



# ACCOUNTANT

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1976	Balance to Surplus
<u>Town Hall Department</u>							
Full Time Salaries	\$ 38,340.00	-	\$ 34,902.81	-	\$ 34,902.81	-	\$3,437.19
Material & Supplies	7,000.00	-	6,449.22	-	6,449.22	550.78	-
Occupancy Expense	24,000.00	11,600.00	35,270.70	-	35,270.70	329.30	-
Contracted Services	1,000.00	400.00	1,332.74	-	1,332.74	67.26	-
Capital Outlay	800.00	-	551.84	-	551.84	248.16	-
Capital Outlay (Encumb)Bal. 7/1/74	9,756.00	-	9,756.00	-	9,756.00	-	-
Town Hall Construction							
Balance 7/1/74	8,946.75	-	-	4,500.00	4,446.75	4,446.75	-
<u>Burlington Community Life Center</u>							
Full Time Salaries	32,696.00	-	31,116.89	-	31,116.89	-	1,579.11
Part Time Salaries	4,614.00	-	4,522.75	-	4,522.75	-	91.25
Material & Supplies	1,500.00	-	1,499.56	-	1,499.56	.44	-
Occupancy Expense	3,200.00	-	3,194.05	-	3,194.05	5.95	-
Municipal Expense	400.00	-	400.00	-	400.00	-	-
Contracted Services	300.00	-	291.65	-	291.65	8.35	-
Capital Outlay	700.00	425.00	1,111.63	-	1,111.63	13.37	-
Building Renovation	4,900.00	630.00	4,961.30	-	4,961.30	568.70	-
<u>Building Department</u>							
Full Time Salaries	20,896.00	-	20,888.35	-	20,888.35	-	7.65
Part Time Salaries	437.00	-	436.67	-	436.67	-	.33
Material & Supplies	480.00	75.00	531.35	-	531.35	-	23.65
Municipal Expense	90.00	105.00	195.00	-	195.00	-	-
Contracted Services	50.00	-	48.00	-	48.00	-	2.00
Hazardous Structure	-	2,000.00	1,500.00	-	1,500.00	500.00	-
<u>Treasurer's Department</u>							
Elected Official's Salary	15,600.00	-	15,600.00	-	15,600.00	-	-
Full Time Salaries	22,157.00	-	20,241.78	1,864.00	21,881.78	-	275.22
Part Time Salaries	957.00	-	957.00	-	957.00	-	-
Material & Supplies	5,100.00	-	2,476.38	860.00	3,336.38	1,763.62	-
Municipal Expense	2,860.00	-	400.80	800.00	1,200.80	-	1,659.20
Contracted Services	3,024.00	800.00	3,225.24	-	3,225.24	598.76	-
Capital Outlay	-	860.00	860.00	-	860.00	-	-
Bond Expense - Balance 7/1/74	99.41	62.50	-	-	-	-	161.91
Tax Title Expense	3,500.00	-	-	-	-	3,500.00	-

# ACCOUNTANT

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried To 1976	Balance To Surplus
<u>Tax Collector's Department</u>							
Elected Official's Salary	\$ 3,000.00	-	\$ 3,000.00	-	\$ 3,000.00	-	-
Full Time Salaries	22,092.00	-	22,091.72	-	22,091.72	-	.28
Material & Supplies	775.00	-	774.98	-	774.98	-	.02
Municipal Expense	630.00	-	611.50	-	611.50	-	18.50
Contracted Services	2,195.00	625.28	2,820.28	-	2,820.28	-	-
Capital Outlay	-	150.00	150.00	-	150.00	-	-
Tax Title Expense	250.00	-	118.57	-	118.57	-	131.43
Interest Refund	250.00	353.29	603.29	-	603.29	-	-
<u>Assessors Department</u>							
Full Time Salaries	29,581.00	-	23,322.57	-	23,322.57	-	6,258.43
Part Time Salaries	2,400.00	-	2,400.00	-	2,400.00	-	-
Material & Supplies	990.00	-	920.24	-	920.24	-	69.76
Municipal Expense	855.00	-	854.24	-	854.24	-	.76
Contracted Services	1,375.00	150.00	1,477.74	-	1,477.74	30.50	16.76
Town Plan	450.00	-	-	-	-	450.00	-
Map Maintenance	3,000.00	-	3,000.00	-	3,000.00	-	-
Property Appraisal	350.00	-	-	-	-	350.00	-
Assessment Listing	450.00	-	-	-	-	450.00	-
Sewer Betterment	8,102.36	-	-	-	-	8,102.36	-
<u>Town Clerk's Department</u>							
Elected Official's Salary	9,880.00	1,277.15	11,157.15	-	11,157.15	-	-
Full Time Salaries	15,232.00	-	15,153.98	-	15,153.98	-	78.02
Material & Supplies	300.00	-	227.86	-	227.86	-	72.14
Municipal Expense	375.00	-	329.23	-	329.23	45.77	-
Contracted Services	75.00	-	45.00	-	45.00	-	30.00
<u>Registrar of Voters</u>							
Part Time Salaries	3,940.00	-	2,803.11	-	2,803.11	-	1,136.89
Material & Supplies	125.00	-	102.23	-	102.23	-	22.77
Contracted Services	3,250.00	2,100.00	5,212.75	-	5,212.75	-	137.25
Census	2,275.00	-	2,271.85	-	2,271.85	-	3.15

# ACCOUNTANT

## Elections & Registration

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1976	Balance to Surplus
\$	\$	\$	\$	\$	\$		\$
Part Time Salaries	10,780.00	3,268.00	11,933.46	102.50	12,035.96	-	2,012.04
Material & Supplies	1,000.00	768.14	1,767.23	-	1,767.23	-	.91
Contracted Services	25,292.00	102.50	25,394.50	-	25,394.50	-	-

## 175th Anniversary Celebration

Celebration Account	2,548.98	-	2,408.58	-	2,408.58	-	140.40
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## Board of Appeals

Part Time Salaries	606.00	-	604.74	-	604.74	-	1.26
Expenses	30.00	-	30.00	-	30.00	-	-
Special Account - Bal. 7/1/74	826.50	1,020.00	844.40	-	844.40	-	1,002.10

## By Law Committee

Expenses - Bal. 7/1/74	1,276.41	-	81.63	-	81.63	1,194.78	-
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## Capital Budget Committee

Salaries	531.00	-	93.00	-	93.00	54.40	383.60
Expenses	105.00	-	37.00	-	37.00	-	68.00

## Conservation Committee

Part Time Salaries	720.00	-	717.57	-	717.57	-	2.43
Material & Supplies	95.00	-	93.61	-	93.61	-	1.39
Municipal Expenses	100.00	-	85.78	-	85.78	-	14.22
Land Acquisition - Bal. 7/1/74	1,808.00	-	1,808.00	-	1,808.00	-	-
Land Acquisition 1972 - Bal. 7/1/74	59,150.00	-	-	59,150.00	-	-	-
Terrace Hall Avenue - Bal. 7/1/74	9,000.00	-	-	-	-	-	-
Conservation Fund	5,000.00	-	3,484.00	-	3,484.00	9,000.00	-
Land Acquisition 1973 - Bal. 7/1/74	10,500.00	-	10,500.00	-	10,500.00	1,516.00	-
Cons. Art. #10, 1975	54,250.00	-	900.00	-	900.00	-	-
Conservation State Grant, Bal. 7/1/74	60,990.00	-	-	12,500.00	13,400.00	40,850.00	-
Mountain Road Parcel #15 (State fund)	26,500.00	-	-	60,990.00	60,990.00	-	-
Mill Street Land - Bal. 7/1/74	17,000.00	-	-	26,500.00	26,500.00	-	-
		-	-	1,700.00	1,700.00	-	-



	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1976	Balance to Surplus
	\$		\$	\$	\$		\$
<u>Consumer Advisory Committee</u>							
Article #48 - Bal. 7/1/74	200.00	-	38.00	-	38.00	162.00	-
<u>Council on Aging</u>							
Part Time Salaries	1,659.00	-	1,659.00	-	1,659.00	-	-
Material & Supplies	675.00	15.00	623.15	-	623.15	-	66.85
Municipal Expense	100.00	-	-	-	100.00	-	-
Occupancy Expense	240.00	85.00	292.18	-	292.18	32.82	-
Capital Outlay	150.00	-	150.00	-	150.00	-	-
Holiday Activities	600.00	-	600.00	-	600.00	-	-
Union School Conversion	5,193.00	-	2,101.65	-	2,101.65	3,091.35	-
Title III Grant - Bal. 7/1/74	15.00	-	-	15.00	15.00	-	-
<u>Historical Committee</u>							
Part Time Salaries	208.00	-	207.35	-	207.35	-	.65
Occupancy Expense	1,200.00	-	1,200.00	-	1,200.00	-	-
Municipal Expense	100.00	-	87.42	-	87.42	-	12.58
Capital Outlay	700.00	-	690.90	-	690.90	-	9.10
Documenting Town History - Bal. 7/1/74	2,485.77	-	462.68	-	462.68	2,023.09	-
Mass. Bicentennial Grant	-	4,551.00	90.25	-	90.25	4,460.75	-
<u>Industrial Development Committee</u>							
Part Time Salaries	249.00	-	109.50	-	109.50	-	139.50
Material & Supplies	68.00	-	6.75	-	6.75	-	61.25
Contracted Services	1,500.00	-	-	-	-	-	1,500.00
<u>Moderator</u>							
Part Time Salaries	150.00	-	150.00	-	150.00	-	-
Expenses	100.00	-	100.00	-	100.00	-	-
Salary and Expense (Encumb.)	75.52	-	75.52	-	75.52	-	-
<u>Personnel Board</u>							
Full Time Salaries	6,814.00	282.96	7,069.66	-	7,069.66	-	27.30
Part Time Salaries	-	250.00	250.00	-	250.00	-	-
Material & Supplies	100.00	-	100.00	-	100.00	-	-
Municipal Expense	50.00	150.00	172.25	-	172.25	-	27.75

# ACCOUNTANT

Planning Board	Appropriation \$	Transfers In \$	Payments \$	Transfers Out Transfers \$	Total Expenditures and \$	Carried to 1976	Balance to Surplus
Part Time Salaries	2,150.00	-	2,125.00	-	2,125.00	25.00	-
Expenses	1,425.00	-	1,412.23	-	1,412.23	-	12.77
Traffic Counters	3,000.00	-	2,975.11	-	2,975.11	-	24.89
Salaries Article #15a	-	4,256.46	-	-	-	-	4,256.46
Chapel Glen - Bal. 7/1/74	5,523.65	-	-	-	-	5,523.65	-
Maplewood Construction	-	1,000.00	-	-	-	1,000.00	-
Lucaya Estates - Bal. 7/1/74	3,000.00	-	-	3,080.00	3,000.00	-	-
Spruce Hill Road - Bal. 7/1/74	15,000.00	-	-	-	-	15,000.00	-
Master Plan	1,000.00	-	240.31	-	240.31	-	759.69
Wildwood Acres	-	4,000.00	-	-	-	4,000.00	-
Regional Refuse Committee	2,870.75	-	9,409.00	-	9,409.00	-	461.75
Refuse District	7,000.00	-	-	-	-	-	-
Ways and Means Committee	1,280.00	75.00	1,330.75	-	1,330.75	24.25	-
Part Time Salaries	150.00	-	101.00	-	101.00	-	49.00
Municipal Expense	73.78	-	73.00	-	73.00	-	.78
Part Time Salaries (Encumb.)	-	-	-	-	-	-	-
Police Department	872,519.00	-	870,641.55	-	870,641.55	-	1,877.45
Full Time Salaries	34,843.00	-	33,789.25	-	33,789.25	-	1,053.75
Part Time Salaries	43,300.00	18,500.00	61,742.47	-	61,742.47	57.53	-
Material & Supplies	16,280.00	3,500.00	18,823.10	-	18,823.10	956.90	-
Occupancy Expense	615.00	80.00	695.00	-	695.00	-	-
Municipal Expense	3,080.00	-	3,044.34	-	3,044.34	35.66	-
Contracted Services	31,695.00	1,500.00	31,692.85	-	31,692.85	1,500.00	2.15
Capital Outlay	11,740.00	-	11,429.15	-	11,429.15	310.85	-
Police Clothing	2,200.00	600.00	2,800.00	-	2,800.00	-	-
Police Education	5,000.00	-	2,827.84	-	2,827.84	2,172.16	-
Parade Coverage	10.00	-	-	-	-	-	10.00
Out of State Travel	-	-	9,412.63	-	9,412.63	-	-
Gas Storage Tank	-	9,412.63	9,412.63	-	9,412.63	-	-
72 -21x0440 NEMLEC -Bal. 7/1/74	14,389.54	235,000.00	189,806.54	4,583.00	194,389.54	55,000.00	-
74-G-152.213 Sp.Act.	-	4,944.00	-	-	-	4,944.00	-
LEAA Fed. Funds - Bal. 7/1/74	6,500.00	-	300.00	3,700.00	4,000.00	2,500.00	-
73C - 169213 St. Fund	-	4,583.00	1,144.46	-	1,144.46	3,438.54	-
73C - 169213 Town Share	-	3,700.00	99.95	-	99.95	3,600.05	-

# ACCOUNTANT

	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Expenditures and Transfers \$	Carried to 1976	Balance to Surplus \$
<u>Fire Department</u>							
Full Time Salaries	703,765.00	\$ 52,600.00	706,761.61	-	706,761.61	49,600.00	3.39
Material & Supplies	23,400.00	-	23,400.00	-	23,400.00	-	-
Occupancy Expense	9,000.00	1,200.00	10,185.86	-	10,185.86	-	14.14
Municipal Expense	100.00	-	100.00	-	100.00	-	-
Contracted Services	1,650.00	-	1,559.02	-	1,559.02	81.00	9.98
Capital Outlay	12,538.00	-	10,757.90	400.00	11,157.90	1,400.10	-
Medical Coverage	800.00	-	760.99	-	760.99	-	39.01
Education	250.00	-	220.00	-	220.00	-	30.00
Capital Outlay (Encumb.)	5,795.41	-	5,458.37	-	5,458.37	337.04	-
Contracted Service (Encumb.)	800.00	-	-	800.00	800.00	-	-
Brush Fire Truck (Encumb.)	18,000.00	-	18,000.00	-	18,000.00	-	-
Fire Alarm Truck (Encumb.)	12,500.00	-	12,500.00	-	12,500.00	-	-
Ambulance (Encumb.)	17,000.00	-	17,000.00	-	17,000.00	-	-
Modernize Station	-	2,000.00	320.00	-	320.00	1,680.00	-
<u>Wiring Inspector</u>							
Part Time Salaries	4,000.00	-	3,805.00	-	3,805.00	195.00	-
Municipal Expense	936.00	-	674.00	-	674.00	-	262.00
Material & Supplies	15.00	-	-	-	-	-	15.00
Occupancy Expense	60.00	-	30.00	-	30.00	-	30.00
<u>Sealer of Weights &amp; Measures</u>							
Part Time Salaries	1,500.00	-	1,500.00	-	1,500.00	-	-
Material & Supplies	100.00	-	100.00	-	100.00	-	-
Municipal Expense	200.00	-	200.00	-	200.00	-	-
<u>Civil Defense Department</u>							
Part Time Salaries	1,778.00	-	1,778.00	-	1,778.00	-	-
Material & Supplies	2,497.00	-	2,112.07	150.00	2,262.07	-	234.93
Contracted Services	384.00	-	384.00	-	384.00	-	-
Occupancy Expense	786.00	150.00	936.00	-	936.00	-	-
Municipal Expense	200.00	-	200.00	-	200.00	-	-
Education	150.00	-	-	-	-	150.00	-
Surplus Property	1,000.00	226.00	855.10	-	855.10	-	370.90
Emergency Account	500.00	-	-	-	-	-	500.00
Insurance	375.00	-	368.75	-	368.75	-	6.25



# ACCOUNTANT

	Appropriation	Transfers In	Payments	Transfers Out	Total Expenditures and Transfers	Carried to 1976	Balance to Surplus
	\$	\$	\$	\$	\$	\$	\$
<u>Dog Officer</u>							
Full Time Salaries	8,152.00	-	8,082.36	-	8,082.36	-	69.64
Material & Supplies	447.00	-	435.01	-	435.01	-	11.99
Occupancy Expense	575.00	-	367.12	-	367.12	-	207.88
Contracted Services	400.00	-	269.00	-	269.00	-	131.00
Lab Fees	50.00	-	-	-	-	-	50.00
Occupancy Expense (encumb.)	(493.18)	1,163.62	670.44	-	670.44	-	-
Material & Supplies (Encumb.)	293.28	19.75	313.03	-	313.03	-	-
Vets. Service (Encumb.)	(130.13)	135.00	-	-	-	-	4.87
<u>Board of Health</u>							
Full Time Salaries	43,993.00	118.00	44,108.88	-	44,108.88	-	2.12
Part Time Salaries	9,415.00	-	8,876.09	118.00	8,994.09	-	420.91
Officials Salaries	600.00	-	600.00	-	600.00	-	-
Material & Supplies	1,000.00	220.00	1,220.00	-	1,220.00	-	-
Municipal Expense	2,175.00	235.00	2,407.74	-	2,407.74	-	2.26
Capital Outlay	-	275.00	275.00	-	275.00	-	-
Contracted Services	1,600.00	-	1,123.83	-	1,123.83	-	476.17
Mosquito Control	12,000.00	-	12,000.00	-	12,000.00	-	-
Mental Health	19,907.00	-	19,907.00	-	19,907.00	-	-
Child Clinic	1,200.00	-	330.56	-	330.56	500.00	369.44
T. B. Hospital	1,000.00	-	-	-	-	-	1,000.00
Premature Babies	500.00	-	-	-	-	-	500.00
<u>Animal Inspector</u>							
Material & Supplies (Encumb.)	47.70	-	44.00	-	44.00	-	3.70
Vets. Service (Encumb.)	(40.00)	70.00	26.00	-	26.00	-	4.00
<u>Rubbish and Garbage</u>							
Contracted Service	250,000.00	-	239,268.81	-	239,268.81	-	10,731.19
<u>Street Lights</u>							
Contracted Service	100,000.00	17,050.00	115,957.41	-	115,957.41	1,092.59	-
<u>Town Gas Account</u>							
Gas & Oil	(2,549.49)	36,860.93	36,418.09	-	36,418.09	(2,106.65)	-

# ACCOUNTANT

Department Public Works	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Expenditures and Transfers \$	Carried to 1976 \$	Balance to Surplus \$
Full Time Salaries	646,539.00	-	566,929.91	71,411.00	638,340.91	-	19,522.35
Part Time Salaries	28,664.00	-	28,118.32	-	28,118.32	-	545.68
Material & Supplies	35,355.00	-	34,728.86	-	34,728.86	626.14	-
Contracted Service	63,247.00	-	63,247.00	-	63,247.00	-	-
Occupancy Expense	106,874.00	40,000.00	146,874.00	-	146,874.00	-	-
Municipal Expense	620.00	-	620.00	-	620.00	-	-
Capital Outlay	350.00	-	235.00	-	235.00	4,615.00	-
Equipment Art. #14	39,000.00	-	36,803.00	-	36,803.00	650.00	1,547.00
Compressor Art. #12	3,500.00	671.71	4,171.71	-	4,171.71	-	-
Fox Hill Art. #6	1,000.00	-	-	-	-	1,000.00	-
Paint. Machine Art. #6	5,000.00	-	4,725.00	-	4,725.00	-	275.00
Material & Supplies (Encumb.)	1,589.29	-	1,575.24	-	1,575.24	-	14.05
Contracted Service (Encumb.)	3,420.62	-	3,420.62	-	3,420.62	-	-
Contracted Service 1973 (Encumb.)	6,232.75	-	6,232.75	-	6,232.75	-	-
Tree Care	3,000.00	-	-	-	-	3,000.00	-
Insect Pest Control	559.00	-	559.00	-	559.00	-	-
Dutch Elm Disease	1,200.00	-	841.00	-	841.00	-	359.00
Dutch Elm (Encumb.)	1,450.00	-	1,450.00	-	1,450.00	-	-
Insect Pest (Encumb.)	1,400.00	-	1,400.00	-	1,400.00	-	-
Cemetery Fence - Bal. 7/1/74	1,105.22	-	643.50	-	643.50	461.72	-
Deed Filing Fees	-	14.00	-	14.00	14.00	-	-
Cemetery Land Taking	49,000.00	-	-	-	-	49,000.00	-
Cemetery Land Improvement	11,163.66	-	250.00	-	250.00	10,913.66	-
Perpetual Care Exp. - Bal. 7/1/74	7,543.65	4,657.10	2,152.56	-	2,152.56	10,048.19	-
Perpetual Care Bequest (Encumb)	995.00	-	995.00	-	995.00	-	-
Map & Field Survey - Bal. 7/1/74	2,161.25	-	-	-	-	-	-
Map & Field Survey	7,000.00	-	8,968.28	-	8,968.28	192.97	-
Sign & Lane Painting	6,000.00	-	4,523.32	-	4,523.32	1,350.00	126.68
Garage Fence	3,109.00	-	-	-	-	3,109.00	-
Snow & Ice	125,000.00	-	80,127.11	44,380.83	124,507.94	-	492.06
Highway #1	10,000.00	-	10,661.29	-	10,661.29	338.71	-
Highway #1 (Encumb.)	6,283.76	-	6,283.76	-	6,283.76	-	-
Machinery Account	35,000.00	5,000.00	39,678.77	-	39,678.77	321.23	-
Machinery Account (Encumb.)	2,131.01	-	2,126.22	-	2,126.22	-	4.79
Drainage - Bal. 7/1/74	123,647.17	13,049.75	122,245.23	-	122,245.23	14,451.69	-
Drainage (Ward St. & Ganley Dr.)	-	45,000.00	-	-	-	45,000.00	-
Drainage (Crowley Road) Art. #8	-	20,000.00	10,134.92	5,712.00	15,846.92	4,153.08	-
Drainage (Washington Avenue) Bal. 7/1/74	30,000.00	-	30,000.00	-	30,000.00	-	-
Master Plan - Bal. 7/1/74	3,500.00	-	-	-	-	3,500.00	-

# ACCOUNTANT

D.P.W. (Continued)	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Expenditures and Transfers \$	Carried to 1976 \$	Balance to Surplus
Chapter #81 Fed. Rev. State	-	20,883.00	19,948.37	-	19,948.37	934.63	-
Chapter #81 Art. #17	8,543.00	20,883.00	8,543.00	-	8,543.00	20,883.00	-
Chapter #90M 1974	(3,999.45)	4,000.00	-	.55	.55	-	-
Cambridge St. & Wilmington Rd. Art. #2	925.00	-	925.00	-	925.00	-	-
Chapter #90C State Res.	-	30,894.00	-	-	-	30,894.00	-
Chapter #90C Wilmington Rd. 1965	2,246.00	-	-	-	-	2,246.00	-
Chapter #90C Wilmington Rd. 1972	8,250.00	-	-	-	-	8,250.00	-
Chapter #90C Wilmington Rd. 1973	8,250.00	-	-	-	-	8,250.00	-
Chapter #90C Art. #18 1975	8,250.00	-	-	-	-	8,250.00	-
Chapter #90I State Res.	-	6,000.00	-	-	-	6,000.00	-
Chapter #90M Art. #18	2,000.00	-	-	-	-	2,000.00	-
Chapter #825 Public Highway	-	39,383.00	-	-	-	39,383.00	-
Chapter #1140 Acts. 1973	78,766.00	-	-	-	-	78,766.00	-
Westwood Street Construction	13,956.50	-	-	-	-	13,956.50	-
Wilmington Rd. Resurfacing	469.70	-	-	-	-	469.70	-
Macadam Roads - Bal. 7/1/74	800.00	-	-	-	-	800.00	-
Macadam Sidewalks	113,837.87	3,000.00	112,118.73	-	112,118.73	4,719.14	-
Traffic Signs Art. #7	4,656.00	-	4,656.00	-	4,656.00	-	-
Traffic Control Art. #20	38,010.00	-	17,821.00	-	17,821.00	20,189.00	-
Phase VI Sewerage - Bal. 7/1/74	156,179.22	-	339,142.06	-	339,142.06	18,959.23	-
Phase VI Retention - Bal. 7/1/74	125,000.00	201,922.00	-	-	125,000.00	-	-
Land for Res. Retention System	150,000.00	-	-	-	-	-	-
Land for Res. System - Bal. 7/1/74	86,013.60	-	99,162.12	-	99,162.12	50,837.88	-
Extended Water System	43,492.25	-	86,013.60	-	86,013.60	-	-
Land Storage Tank - Bal. 7/1/74	11,658.77	-	6,638.34	-	6,638.34	36,853.91	-
Res. for Storage Tank - Bal. 7/1/74	45,000.00	-	1,987.15	5,000.00	6,987.15	4,671.62	-
Reservoir Pipe - Bal. 7/1/74	28,736.10	-	-	45,000.00	45,000.00	-	-
New Pumping Station - Bal. 7/1/74	18,692.29	-	-	-	-	28,736.10	-
Pine Glen Sewer Line - Bal. 7/1/74	17,000.00	-	-	-	-	18,692.29	-
Water & Sewer Painting Water Tank	19,400.00	-	17,479.50	16,922.00	16,922.00	-	78.00
Sewer Program #21 - Bal. 7/1/74	60,000.00	-	-	-	-	-	-
Resurface Mountain Road	-	2,500.00	-	60,000.00	17,479.50	1,920.50	-
						2,500.00	-



# ACCOUNTANT

	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Expenditures and Transfers \$	Carried to 1976	Balance to Surplus
<u>Veterans Department</u>							
Full Time Salaries	10,366.00	-	10,365.84	-	10,365.84	-	.16
Part Time Salaries	4,155.00	992.00	5,107.43	-	5,107.43	-	39.57
Veterans Aid Benefits	55,000.00	32,000.00	74,709.97	-	74,709.97	12,401.68	-
Materials & Supplies	119.00	-	118.84	-	118.84	-	.16
Municipal Expense	300.00	187.00	487.00	-	487.00	-	-
Capital Outlay	300.00	-	227.00	73.00	300.00	-	-
Veterans Aid Benefits (Encumb.)	2,532.49	-	-	2,532.49	2,532.49	-	-
Contracted Services	-	23.00	23.00	-	22.50	-	.50
<u>School Department</u>							
School Salaries	7,186,263.00	-	6,828,823.86	138,919.20	6,967,743.06	218,519.94	-
School Transportation	318,750.00	17,200.00	333,556.03	-	333,556.03	5,390.00	3.97
School Transportation (Encumb.)	2,750.00	-	2,750.00	-	2,750.00	-	-
School Salaries (Encumb.)	192,257.02	-	192,257.02	-	192,257.02	-	-
Pupil Services	36,498.00	-	33,413.69	-	33,413.69	3,025.74	58.57
Central Office	20,371.00	1,158.00	21,365.34	-	21,365.34	143.23	20.43
High School	120,781.00	3,007.55	115,215.45	-	115,215.45	8,498.98	74.12
Marshall Simonds	72,312.00	4,885.52	74,033.27	-	74,033.27	3,078.27	85.98
Francis Wyman	53,688.00	-	52,165.70	-	52,165.70	1,503.20	19.10
Elementary	87,967.00	1,532.45	86,957.30	-	86,957.30	2,500.67	41.48
Audio Visual	33,000.00	1,268.51	33,153.10	-	33,153.10	1,075.05	40.36
Music	20,000.00	-	16,728.40	-	16,728.40	3,263.63	7.97
In Service Training	15,932.00	650.00	16,529.69	-	16,529.69	-	52.31
Physical Education	10,000.00	-	9,302.29	-	9,302.29	688.50	9.21
Driver Education	11,940.00	-	11,269.15	-	11,269.15	670.85	-
Data Processing	16,113.00	675.00	15,935.70	-	15,935.70	852.30	-
In State Conference	5,000.00	123.64	5,123.64	-	5,123.64	-	-
Chapter #766	100,000.00	-	94,799.48	-	94,799.48	5,418.64	181.88
Center School Repairs	8,998.03	-	8,636.78	-	8,636.78	361.25	-
Francis Wyman Roof Repairs	4,345.00	-	-	-	-	4,345.00	-
Roof Repair Article #31	7,000.00	-	-	7,000.00	7,000.00	-	-
Play Area Art. #11	10,000.00	-	4,270.00	5,000.00	9,270.00	730.00	-
Memorial School Heating System	9,450.00	-	-	5,000.00	5,000.00	4,450.00	-
Central Office (Encumb.)	13,333.00	-	8,000.00	5,333.00	13,333.00	-	-
Pupil Services (Encumb.)	2,153.42	-	1,514.18	-	1,514.18	-	639.24
Operation of Plants (Encumb.)	20,848.25	-	18,637.22	-	18,637.22	-	2,211.03
High School (Encumb.)	48,293.39	-	41,030.54	-	41,030.54	4,900.98	2,361.87
Marshall Simonds (Encumb.)	10,911.52	-	10,519.78	-	10,519.78	-	391.74

# ACCOUNTANT

School Department (cont.)	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Expenditures and Transfers \$	Carried to 1976	Balance to Surplus
Francis Wyman (Encumb.)	348.44	-	42.89	-	42.89	-	305.55
Elementary (Encumb.)	1,876.92	-	1,386.89	-	1,386.89	-	490.03
Saturday Enrichment (Encumb.)	935.95	-	813.00	-	813.00	-	122.95
Summer School (Encumb.)	1,694.73	-	1,146.92	-	1,146.92	-	547.81
Audio Visual (Encumb.)	1,184.95	-	417.95	-	417.95	-	767.00
Music (Encumb.)	11,053.29	-	7,389.06	-	7,389.06	3,664.23	-
Physical Education (Encumb.)	1,210.60	-	1,204.10	-	1,204.10	-	6.50
Data Processing (Encumb.)	5,777.00	-	5,287.00	-	5,287.00	-	490.00
In State Travel (Encumb.)	877.10	-	877.10	-	877.10	-	-
School Vocational (Encumb.)	439.50	-	439.50	-	439.50	-	-
School Bldg. Roof Resurfacing	2,310.00	-	2,100.00	-	2,100.00	210.00	-
Operation of Plants	635,615.00	-	-	-	-	-	-
P.L. 89-10 Title #1	-	141,300.00	-	59,657.00	769,281.40	24,413.14	220.78
P.L. 91-230 Proj. #86 (Encumb.)	-	38,001.00	37,676.34	-	37,676.34	324.66	-
P.L. 85-864 Title III	-	-	11,186.16	-	11,186.16	248.64	-
P.L. 864 - Bal. 7/1/74	5,051.75	1,532.45	-	1,532.45	1,532.45	-	-
P.L. 874 - Bal. 7/1/74	92,165.09	-	-	-	-	5,051.75	-
Cafeteria Oper. of plant - Bal. 7/1/74	-	25,660.00	-	117,825.09	-	.09	-
Athletics - Bal. 7/1/74	5,085.12	536,073.53	538,083.07	-	538,083.07	3,075.58	-
Athletics	11,066.26	-	-	-	-	-	-
Vocational School	63,124.00	15,694.52	77,285.34	-	77,285.34	12,599.44	-
Adult Evening Education	5,000.00	10,000.00	13,189.50	-	13,189.50	1,810.50	-
Adult Evening Education	14,603.00	-	11,712.09	-	11,712.09	2,890.91	-
Standing School Space Committee							
Space Committee Expense	222,649.51	-	118,205.60	-	118,205.60	104,443.91	-
Part Time Salaries	544.00	-	236.30	-	236.30	-	307.70
Shower Heads	8,400.00	-	-	-	-	8,400.00	-
Contracted Services, Bal. 7/1/74	6,224.73	-	-	-	-	6,224.73	-
Bleachers Art. #13	24,000.00	-	-	-	-	24,000.00	-
Jr. High Bldg. Const., Bal. 7/1/74	58,763.71	-	-	58,763.71	58,763.71	-	-
Bicentennial Grant	-	2,012.00	-	2,012.00	2,012.00	-	-
School Committee							
Part Time Salaries	2,371.00	-	2,219.60	-	2,219.60	-	151.40
School Committee Expense	5,100.00	5,000.00	9,943.72	-	9,943.72	72.00	84.27
Roof Repairs Art. #10	62.80	-	-	-	-	62.80	-
Negotiation Fees	5,000.00	-	3,686.25	-	3,686.25	1,162.50	151.25
Burglar Alarm	10,500.00	-	-	-	-	10,500.00	-

# ACCOUNTANT

	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Expenditures and Transfers \$	Carried to 1976 \$	Balance to Surplus \$
<u>School Committee (cont.)</u>							
Francis Wyman Fence	12,000.00	-	8,117.00	-	8,117.00	3,883.00	-
Shower Heads Art. #4	5,600.00	-	-	-	-	5,600.00	-
Comm. Rec. Custodial	9,500.00	-	9,500.00	-	9,500.00	-	-
<u>Elementary School</u>							
Construction #5, Bal. 7/1/74	662.70	-	-	-	-	662.70	-
<u>Shawsheen Regional Vocational Tech.</u>							
Expenses	244,627.00	-	244,627.00	-	244,627.00	-	-
<u>Library Department</u>							
Full Time Salaries	29,371.00	-	27,500.47	-	27,500.47	-	1,870.53
Part Time Salaries	26,624.00	-	25,885.93	-	25,885.93	-	738.07
Material & Supplies	2,475.00	63.00	2,450.71	-	2,450.71	-	87.29
Municipal Expense	200.00	-	92.68	-	92.68	-	107.32
Contracted Services	1,373.00	-	658.20	-	658.20	-	714.80
Capital Outlay	875.00	-	873.00	-	873.00	-	2.00
Occupancy Expense	11,819.00	-	9,928.93	-	9,928.93	-	1,890.07
Library Text	36,102.00	239.93	36,207.21	-	36,207.21	134.72	-
Construction Account -Bal. 7/1/74	99,262.16	-	-	96,500.00	96,500.00	2,762.16	-
Occupancy Expense (Encumb.)	675.34	-	675.34	-	675.34	-	-
Texts (Encumb.)	285.41	-	272.45	-	272.45	-	12.96
<u>Recreation Director</u>							
Commissioners' Salary	1,500.00	-	1,500.00	-	1,500.00	-	-
Full Time Salaries	21,263.00	320.00	21,582.73	-	21,582.73	-	.27
Part Time Salaries	72,737.00	-	66,052.00	-	66,052.00	-	6,685.00
Material & Supplies	7,000.00	-	6,999.63	-	6,999.63	-	.37
Municipal Expense	300.00	-	300.00	-	300.00	-	-
Contracted Service	2,085.00	-	2,082.92	-	2,082.92	-	2.08
Capital Outlay	2,050.00	-	2,037.23	-	2,037.23	-	12.77
Transportation	10,810.00	-	8,429.80	-	8,429.80	-	2,380.20
Handicapped Children -Bal. 7/1/74	625.00	-	625.00	-	625.00	-	-
Capital Outlay (Encumb.)	498.50	-	498.50	-	498.50	-	-
Physically Handicapped	-	500.00	-	-	-	500.00	-



# ACCOUNTANT

	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Expenditures and Transfers \$	Carried to 1976	Balance to Surplus \$
<u>Recreation Maintenance</u>							
Full Time Salaries	71,112.00	-	70,606.37	-	70,606.37	-	505.63
Part Time Salaries	34,272.00	-	33,971.97	-	33,971.97	-	300.03
Material & Supplies	34,455.00	2,923.00	37,377.46	-	37,377.46	-	.54
Occupancy Expense	20,672.00	2,450.00	23,102.44	-	23,102.44	-	19.56
Municipal Expense	200.00	-	200.00	-	200.00	-	-
Contracted Services	850.00	-	850.00	-	850.00	-	-
Capital Outlay	17,200.00	1,500.00	18,485.62	-	18,485.62	214.38	-
Park Plan Art.#10	-	2,100.00	1,890.00	-	1,890.00	210.00	-
Youth Center Alarm	-	678.00	570.00	-	570.00	108.00	-
Pick Up Truck Art. #5	-	1,500.00	-	1,500.00	-	-	-
Boston Land Acquisition	1,475.00	-	-	1,475.00	-	-	-
Simonds Park Expense - Bal.7/1/74	2,159.05	6,500.00	8,630.92	-	8,630.92	28.13	-
Reserve Fund	40,000.00	3,957.00	43,957.00	-	43,957.00	-	-
Reserve Fund (Encumb.)	411.60	-	411.60	-	411.60	-	-
Mass. Water Pollution	21,468.00	10,734.00	-	9,000.00	9,000.00	23,202.00	-
Judgements	(40,167.14)	-	47,266.90	-	87,434.04	(87,434.04)	-
Insurance	22,986.97	-	110,441.49	-	134,771.96	38,214.11	-
Medical Exams	150,000.00	-	505.00	-	505.00	-	112.00
Memorial Day	3,000.00	-	3,000.00	-	3,000.00	-	-
4th July	5,000.00	-	4,880.96	-	4,880.96	-	119.04
Departmental Reimbursement	500.00	-	-	-	-	-	500.00
Blue Cross/Blue Shield	21,517.17	1,971.36	176,712.18	-	176,712.18	-	38,776.35
Temporary Loan Interest	100,000.00	-	14,398.58	85,375.15	99,773.73	-	226.27
Maturing Debt Principal Payments	2,617,000.00	-	2,617,000.00	-	2,617,000.00	-	-
Maturing Debt Interest	1,775,387.00	-	1,775,387.00	-	1,775,387.00	-	-
Fixed Debt Outside Limit(wds)	17,265,000.00	-	1,153,000.00	-	1,153,000.00	16,112,000.00	-
Fixed Debt Outside Limit(town)	18,120,000.00	-	1,295,000.00	-	1,295,000.00	16,825,000.00	-
Fixed Limit Inside Limit	760,000.00	-	169,000.00	-	169,000.00	591,000.00	-

# ACCOUNTANT

	Appropriation \$	Transfers In \$	Payments \$	Transfers Out \$	Total Expenditures and Transfers \$	Carried to 1976 \$	Balance to Surplus \$
<b>Loans</b>							
Drainage Loan No. 7							
balance 7/1/74	5,000.00	-	5,000.00	-	5,000.00	-	-
Surface Drainage Loan No. 8							
balance 7/1/74	5,000.00	-	5,000.00	-	5,000.00	-	-
Surface Drainage Loan No. 10							
balance 7/1/74	30,000.00	-	10,000.00	-	10,000.00	20,000.00	-
Surface Drainage Loan No. 11							
balance 7/1/74	30,000.00	-	10,000.00	-	10,000.00	20,000.00	-
Surface Drainage Loan No. 12							
balance 7/1/74	40,000.00	-	10,000.00	-	10,000.00	30,000.00	-
Surface Drainage Loan No. 13							
balance 7/1/74	50,000.00	-	10,000.00	-	10,000.00	40,000.00	-
Serial Loan Sub Fire Station							
balance 7/1/74	80,000.00	-	5,000.00	-	5,000.00	75,000.00	-
Highway Garage Loan							
balance 7/1/74	30,000.00	-	4,000.00	-	4,000.00	26,000.00	-
Macadam Paving Loan No. 9							
balance 7/1/74	130,000.00	-	45,000.00	-	45,000.00	85,000.00	-
High School Loan No. 1							
balance 7/1/74	695,000.00	-	120,000.00	-	120,000.00	575,000.00	-
New High School Loan							
balance 7/1/74	14,360,000.00	-	820,000.00	-	820,000.00	13,540,000.00	-
Junior High School Loan							
balance 7/1/74	1,420,000.00	-	150,000.00	-	150,000.00	1,270,000.00	-
Meadowbrook School Loan							
balance 7/1/74	180,000.00	-	45,000.00	-	45,000.00	135,000.00	-
Wildwood School Loan							
balance 7/1/74	120,000.00	-	40,000.00	-	40,000.00	80,000.00	-
Pine Glen School Loan							
balance 7/1/74	395,000.00	-	50,000.00	-	50,000.00	345,000.00	-
Fox Hill School Loan							
balance 7/1/74	965,000.00	-	75,000.00	-	75,000.00	890,000.00	-
Library Building Loan							
balance 7/1/74	185,000.00	-	20,000.00	-	20,000.00	165,000.00	-
Town Hall - Police Station Loan							
balance 7/1/74	160,000.00	-	40,000.00	-	40,000.00	120,000.00	-

# ACCOUNTANT

	Appropriations \$	Transfers In \$	Transfers Out \$	Total Expenditures and Transfers \$	Carried to 1976 \$	Balance to Surplus \$
<u>Loans (cont.)</u>						
Water Loan No. 1						
balance 7/1/74	24,000.00	-	-	4,000.00	20,000.00	-
Water Loan No. 2						
balance 7/1/74	60,000.00	-	-	10,000.00	50,000.00	-
Water Loan No. 3						
balance 7/1/74	55,000.00	-	-	5,000.00	50,000.00	-
Water Loan No. 8						
balance 7/1/74	4,000.00	-	-	4,000.00	-	-
Water Loan No. 9						
balance 7/1/74	14,000.00	-	-	7,000.00	7,000.00	-
Water Loan No. 10						
balance 7/1/74	7,000.00	-	-	5,000.00	2,000.00	-
Water Supply Land Loan						
balance 7/1/74	6,000.00	-	-	3,000.00	3,000.00	-
Addl. Water Supply Loan No. 1						
balance 7/1/74	30,000.00	-	-	5,000.00	25,000.00	-
Addl. Water Supply Loan No. 2						
balance 7/1/74	40,000.00	-	-	5,000.00	35,000.00	-
Water/Land Standpipe						
balance 7/1/74	470,000.00	-	-	30,000.00	440,000.00	-
Reservoir Pipe Loan						
balance 7/1/74	215,000.00	-	-	20,000.00	195,000.00	-
Reservoir Loan No. 1						
balance 7/1/74	3,585,000.00	-	-	220,000.00	3,365,000.00	-
New Pumping Station Loan						
balance 7/1/74	70,000.00	-	-	10,000.00	60,000.00	-
Sewer Loan No. 1						
balance 7/1/74	1,320,000.00	-	-	60,000.00	1,260,000.00	-
Sewer Loan No. 2						
balance 7/1/74	2,430,000.00	-	-	115,000.00	2,315,000.00	-
Sewer Loan No. 3						
balance 7/1/74	2,370,000.00	-	-	105,000.00	2,265,000.00	-
Sewer Loan No. 6						
balance 7/1/74	35,000.00	-	-	5,000.00	30,000.00	-
Phase IV Sewerage						
balance 7/1/74	2,150,000.00	-	-	230,000.00	1,920,000.00	-
Phase V Sewerage						
balance 7/1/74	3,130,000.00	-	-	185,000.00	2,945,000.00	-
Phase VI Sewerage						
balance 7/1/74	1,250,000.00	-	-	125,000.00	1,125,000.00	-



## ACCOUNTANT

ANALYSIS OF LOANS  
Fiscal Year 1975

<u>Purpose</u>	<u>Balance</u> <u>7/1/74</u>	<u>Receipts</u>	<u>Payments</u>	<u>Balance</u> <u>6/30/75</u>
Highway Garage	\$ 30,000.00	\$ --	\$ 4,000.00	\$ 26,000.00
Sub Fire Station	80,000.00	--	5,000.00	75,000.00
Macadam Paving	130,000.00	--	45,000.00	85,000.00
Town Hall - Police Station	160,000.00	--	40,000.00	120,000.00
Drainage	160,000.00	--	50,000.00	110,000.00
Library	185,000.00	--	20,000.00	165,000.00
Water	4,580,000.00	--	328,000.00	4,252,000.00
Sewer	12,685,000.00	--	825,000.00	11,860,000.00
Schools	18,135,000.00	--	1,300,000.00	16,835,000.00
Total Outstanding Loans	\$36,145,000.00	\$ --	\$2,617,000.00	\$33,528,000.00

SCHEDULE OF TRUST FUNDS  
Cash and Securities  
Fiscal Year 1975

			Balance 6/30/75
Trust Savings Account:	\$		
Balance 7/1/74		139,128.75	
Add: Interest Earned and Deposits		12,710.77	
Less: Transfers to Expense Accounts		\$4,817.03	\$ 147,022.49
		<u>Details by Trust</u>	
Cemetery - Perpetual Care Trust			
Balance 7/1/74	\$	83,058.54	
Add: Interest Earned and Deposits		9,574.60	
Less: Transfers to Perpetual Care Trust		\$4,657.10	\$ 87,976.04
Simonds Library Trust			
Balance 7/1/74	\$	1,911.37	
Add: Interest Earned and Deposits		104.99	
Less: Transfers to Library Trust		\$ 104.99	\$ 1,911.37
Cora B. McIntire Library Trust			
Balance 7/1/74	\$	1,000.00	
Add: Interest Earned and Deposits		54.94	
Less: Transfers to Library Trust		\$ 54.94	\$ 1,000.00
Conservation Fund Trust			
Balance 7/1/74	\$	911.08	
Add: Interest Earned and Deposits		51.00	\$ 962.08
Stabilization Fund Trust			
Balance 7/1/74	\$	52,247.76	
Add: Interest Earned and Deposits		2,925.24	\$ 55,173.00

TOWN OF BURLINGTONBalance Sheet - June 30, 1975GENERAL ACCOUNTS

<u>Assets</u>		<u>Liabilities and Reserves</u>	
Cash:		Overestimates Prior Year:	
General	\$3,242,841.94	State:	
Investment Cash	850,000.00	Ipswich River Watershed	\$ 25.42
		Metropolitan Sewer Dist.	6,497.68
Special:		Recreation Areas	1,158.45
Federal Revenue Sharing		County:	
Public Law #92-512		Tax	67,912.67
General	163,122.28		\$ 75,594.22
Investment Cash	100,000.00		
Cash Discrepancy		Payroll Deductions:	
Arthur A. Zervas		Federal Taxes	19,675.53
Town Treasurer		State Taxes	66,193.36
Advances for Petty:		County Retirement System	18,361.02
Fire	20.00	Teachers Retirement System	62,562.37
Tax Collector	40.00	Union Dues	840.30
Police	100.00	Credit Union	10,894.50
		School Employees Annuities	8,224.74
		Group Hospital Insurance	16,174.57
		Group Life Insurance	349.04
			203,295.43
Accounts Receivable:		Guarantee Deposits:	
Taxes:		Street	10,300.00
Levy of 1975:		Engineering	170.00
Personal Property	13,992.45	Easements	3,954.50
Real Estate	405,756.09		14,424.50
Levy of 1974:		Agency:	
Personal Property	7,080.47	County - Dog Licenses	2,307.45
Real Estate	61,238.44	County - Dog Sales	18.00
Levy of 1973-74:		Excess - Sale Lands of Low Value	1,168.60
Personal Property	15,127.45	Recording Fees	10.20
Real Estate	71,570.35	Police Paid Details	100.00
Levy of 1972:		Suspense	10.00
Personal Property	9,412.40		3,614.25
Real Estate	6,756.44	Tailings:	
Levy of 1971:		Unclaimed Checks	6,011.26
Personal Property	3,799.50		
Real Estate	3,672.52		



GENERAL ACCOUNTS (Cont.)

Accounts Receivable:(cont.)

Levy of 1970: 2,139.28  
 Real Estate  
 Levy of 1969: 2,876.18  
 Real Estate

Motor Vehicle Excise:

Levy of 1975 176,317.58  
 Levy of 1974 145,939.16  
 Levy of 1973 52,441.47  
 Levy of 1972 31,331.00  
 Levy of 1971 23,387.29  
 Levy of 1970 13,828.78

Tax Titles and Possessions:

Tax Titles 90,081.69  
 Tax Possession 9,893.17

Departmental:

Ambulance 24,452.42  
 Veterans 35,879.71

Sewer:

Liens Added to Taxes:

Levy of 1975-76 8,456.35  
 Levy of 1973-74 442.77  
 Rates 150,200.15  
 Miscellaneous 210.60

Water:

Liens Added to Taxes:

Levy of 1975-76 17,303.21  
 Levy of 1973-74 1,243.87  
 Levy of 1972 52.28  
 Rates 292,066.67  
 Miscellaneous 3,397.27

Aid to Highways:

State 177,516.63  
 County 19,395.82

Federal Grants:

Revenue Sharing 263,122.28  
 Public Law #92-512  
 School: 5,051.75  
 Public Law #85-864 .09  
 Public Law #81,874 573.30  
 Public Law #89-10

Revolving Funds:

School Lunch 3,075.58  
 School Athletics 12,599.44

Appropriation Balances:

Revenue: 443,245.28  
 General 1,026,951.19  
 Non Revenue:  
 Town Hall Construction 4,446.75  
 School Construction 105,106.61  
 Library Construction 2,762.16  
 Water & Sewer Construction 95,237.02

Loans Authorized & Unissued

60,332.13 1,234,503.73  
 82,000.00

Appropriations Authorized from

Public Law #92-512:  
 Police Salaries 425,000.00  
 Fire Salaries 586,850.00  
 Road Construction 57,777.00

Appropriation Authorized from

Stabilization Fund:  
 Macadam Paving & Sidewalks 54,426.68

Sale of Cemetery Lots Fund

Receipts Reserved for Appropriation 25,210.00  
 Insurance Reimbursements 2,755.31  
 State Aid to Libraries 14,180.50

Reserve Fund - Overlay Surplus:

Town 5,129.31  
 Burlington Water & Sewer District 55.20

268,747.42

15,675.02

1,069,627.00

16,935.81

5,184.51

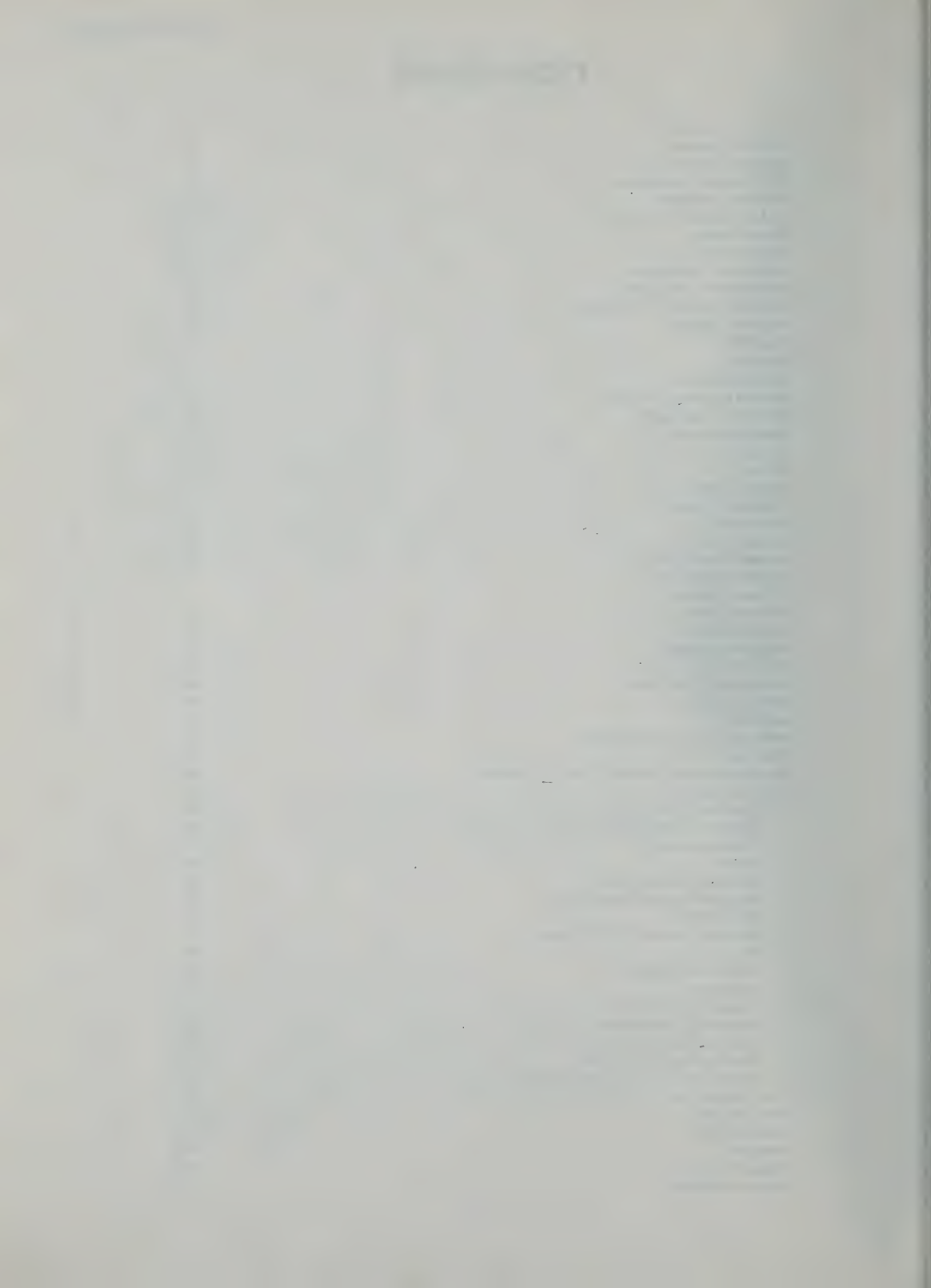
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# DIRECTORY

Assessors	272-6700
Daily 8:30 AM—4:30 PM; Thurs. Eve. 7:00 PM—9:00 PM	
Community Life Center	273-1300
Council on Aging	272-9522
Dog Officer	272-3791
Daily 7:30 AM—3:30 PM; Sat. 8:00 AM—12:00 Noon; M & W Eve. 6:00 PM—7:00 PM. T, Th, F Eve. 6:30—7:30	
Fire Department	272-2212
Library	272-2520
Nurses, Board of Health	272-6700
Personnel	272-6700
Police Department	272-1212
Public Works	272-6700
Daily 8:30 AM—4:30 PM	
Water & Sewer billing also Thurs. eve. 7:00 PM—9:00 PM	
Highway	272-2540
Cemetery	272-5533
Treatment Plant	272-3956
Recreation	272-7330
School Department	272-3430
High School	273-1870
Selectmen	272-6700
Daily 8:30 AM—4:30 PM; Thurs. eve. 7:00 PM—9:00 PM	
Town Clerk	272-6700
Daily 8:30 AM—4:30 PM; Thurs. eve. 7:00 PM—9:00 PM	
Treasurer	272-6700
Tax Collector	272-6700
Daily 8:30 AM—4:30 PM; Thurs. eve. 7:00 PM—9:00 PM	
Veterans' Agent	272-6700
Daily 8:30 AM—4:30 PM; Thurs. eve. 7:30 PM—9:30 PM	



# TOWN OF BURLINGTON 1975 ANNUAL REPORT







**TOWN OF  
BURLINGTON 1976**



# **IN MEMORIAM**

## **VLADIMIR BENISHIN**

Sewerage Study Committee  
Fox Hill School Building Committee  
Standing School Building Committee  
School Space Committee  
Precinct Warden  
1927 - 1976

## **PATRICIA BURGOMASTER**

Town Meeting Member  
1929 - 1976

## **MARY ELLEN BENNETT**

Board of Health  
Water and Sewer District Clerk  
Democratic Town Committee  
1908 - 1976

## **KATHLEEN E. DALTON**

School Teacher  
1905 - 1976

## **FRANCIS WARREN TUCKER**

DPW Employee  
1904 - 1976

# **ANNUAL REPORTS OF THE TOWN OFFICERS BURLINGTON, MASSACHUSETTS**



**THE TOWN'S 177TH YEAR  
ENDING DECEMBER 31, 1976**





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# EXECUTIVE SERVICES

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# SELECTMEN

## General

Since our Town's population has stabilized over the past few years, school construction is at a standstill, and with moderate increase in home construction and industrial development, it would appear that we should have a relatively uncomplicated year to report. However, our bicentennial year provided much of interest and concern.

In our annual election, veteran Selectman Thomas J. Flaherty was reelected to a three year term; and in his initial campaign for political office, former Ways & Means Committee Chairman Arthur Ferreira unseated two term incumbent Angelo A. Murgo. At our reorganization meeting Michael J. Wislowski was elected Chairman and Howard E. Strachan, Jr., Vice-Chairman. Selectman John P. Miller, in his third year of office, completed the membership of the Board.

## Appointments and Resignations

The task of advertising for applicants and making our annual appointments to the various positions and vacancies in departments, boards and committees had its usual priority, with final appointments in May. The appointments of Executive Secretary and Town Counsel were delayed pending further consideration by the Board.

The resignation of J. Edward Fogelberg as Temporary Town Treasurer had been accepted with regret by the previous Board and with recognition of his contribution at a very trying and difficult period in the history of our Town government. Since our elected Town Treasurer was still on leave of absence pending a final outcome of court action, it became necessary to appoint still another Temporary Town Treasurer. The Board voted 3-2 to appoint Albert G. Vigneau to this position. Former Treasurer Arthur Zervas submitted his formal resignation in June. With final court judgement passed in this case, restitution is being made.

In later action on appointments, the firm of Zamparelli & Berman was reappointed to act as Town Counsel for another year. This action was taken after having interviewed 20 applicants.

The Board also subsequently voted later in the year not to reappoint Donald J. Zollo as Executive Secretary. After advertising and reviewing 50 applicants, Robert A. Bowyer of Lexington was appointed Executive Secretary for a period of one year.

We also have accepted with regret the resignation of Charles Casassa, our Veterans Agent, to be effective with the annual appointments in the coming year. We more than appreciate Mr. Casassa's willingness to stay on until that time.

## Financial

The problems of fiscal responsibility and judicious expenditure of allotted funds is always with us, and receive a lions share of our time and effort, not only at our annual budget meeting but throughout the year. In this regard, a five year financial plan was unanimously voted, with implementation to be the responsibility of the Town Accountant. Under this plan, each agency,

board or official is expected to submit, at the time of their original budget for the next fiscal year, an estimated budget of expenditures, estimated revenues and bases of estimates for four additional fiscal years. These budgets will provide inputs to the Board for incorporation into a Town five year financial plan, to be updated annually. A budgetary study committee was also recommended and voted; its purpose being to discuss budgetary format for the 1976 Town Warrant and the feasibility of developing and implementing performance program budgeting techniques. Appointments have been made, and this committee is now functioning.

It is anticipated that with greater foresight and more efficient planning, we will present a clearer, more concise budget to Town Meeting. We were pleased that with careful scrutiny and analysis of budgets presented for our consideration, we were able to reduce our total budget for FY-77 by \$100,000 less than the previous year, despite the inclusion of contract costs and increased Blue Cross/Blue Shield payments.

We were also able to resolve out of court, after much negotiating, the court case initiated by ten taxpayers for the return of \$100,000 to the School Committee budget account, in the interest of support of fiscal autonomy, previously deleted from the FY-76 Budget. This out-of-court settlement resulted in a minimum savings of \$25,000 in penalty fees.

The final settlement of the Woburn-Burlington boundary line question is still awaiting the agreed upon payment of \$18,000 to Burlington by the City of Woburn. We have been in persistent contact with our neighboring city, and have recently been informed that this sum has been included in their FY-78 budget. Payment should thus be forthcoming this year, to resolve the problem once and for all.

A new billing format has also been instituted with regard to Town Counsel bills, whereby we will have a clearer understanding of just how and where our monies for such services are being expended.

Other significant actions in the interest of the Town this past year included the acceptance of one of four alternative full-scale master drainage studies, from Metcalf & Eddy, at a cost of \$160,000, a savings of \$7,000 over the suggested cost. The savings will be realized by utilizing data obtainable in a conservation wetlands report.

In a continuing spirit of cooperation with neighboring Bedford, we entered into a one year agreement whereby Bedford has the use of an area at our dog pound, for use as the Bedford pound; this in exchange for the use of their vacuum street sweeper at their expense for 40 working hours.

## Grants

We are also very pleased to report receipt of a grant of \$286,000, under Title I of the Public Works Act of 1976, through the EDA. This grant is to be utilized for expenses involved in the urgently needed expansion of our cemetery facilities. The Department of Public Works is certainly to be congratulated for having prepared and delivered the application required to be considered for this grant. Competition was very keen, with few proposals accepted.

We are also pleased to report receipt of two federal grants, one for \$200,000 and another for \$143,558 for the Northeastern Mass. Law Enforcement Council (NEMLEC), of which Chief McCafferty is Project Director, for expenditure on the region-wide radio communications network. This network encompasses 20 police departments in cities and towns in Middlesex County.

## **Public Transportation**

We became involved in considerable debate and action concerning the use of MBTA service in the Town of Burlington. Rider surveys were conducted, meetings held and votes taken. It was generally agreed that Burlington does require some means of public transportation and that while our assessment for MBTA service is high, it just is not feasible to make any move to discontinue this service at the present time. In this connection, we were instrumental in sponsoring an article for consideration at the annual Mass. Selectmen's Association meeting, whereby legislation would be filed aimed at reducing the cost of MBTA assessment to the various cities and towns in the MBTA district.

With the discontinuance of MBTA service to the Town of Billerica and the City of Lowell, the problem of a suitable turn-around area for these buses arose. Permission was finally granted for the MBTA to utilize the Wilmington Road, Chestnut Avenue, Cambridge Street area for this purpose on a permanent basis, after rejection of a proposed turn-around at Four Acre Drive.

The possibility of the MBTA bus route following Bedford Street, Francis Wyman Road and south on 3-A was also considered, with a public hearing held; however, this alternate routing was rejected.

The question of adequate and economically feasible public transportation, remains with us, and we presently have membership on a Minuteman Area Transit Study Committee, which is actively concerned with new or improved bus services within this area.

## **Police Organization**

In order to provide a more efficient operation of our police department, a new police command structure was developed by the police sub-committee and Chief McCafferty, and approved by the Board. Under this new command structure, the two captains on the force have a clear division of duties and responsibilities. The day captain heads the divisions of prosecutor, internal affairs, criminal processes and investigation, finger-printing and related records, criminal history, and special police and matrons. The night captain will supervise the general operation of the uniformed officers, the K-9 Division, the Safety Division traffic supervisors and maintenance, the armorer, juvenile crime selective law enforcement, and the training divisions.

In addition, a total of 13 officers were formally appointed to the force this year, after having served as permanent intermittent officers over a period of approximately 18 months.

## **All-Alcoholic Licensing**

We remain actively concerned with the control of all-alcoholic beverage licenses issued, particularly with

regard to the sale of such beverages to minors. In this regard, we regret that we have had another violation by a package store. The license in question was suspended for a period of 30 days, after a public hearing; an injunction was obtained and an appeal is now pending with the State Alcoholic Beverages Control Commission. We intend to maintain our firm stand concerning any and all liquor violations.

In an effort to establish better lines of communication with our liquor licensees, at our suggestion, representatives of these businesses met informally and appointed a committee of three to act as a liaison group with the Board.

## **Unions**

Union negotiations involving the Police Patrolman's contract were finally concluded and an agreement reached which satisfied the demands of both union and management. A three year contract was ratified early this year.

As was to be expected, there were many areas needing clarification and legal points to be resolved before formal negotiations could get underway with the newly formed Burlington Municipal Employees Association (BMEA). However, with only seven negotiating sessions held, the draft of the contract was agreed upon by the Board and the Association members. It is expected that the few remaining minor questions will be resolved shortly, and the proposed contract will be presented to Town Meeting for approval.

Apparently we will have still another union formed within our Town organization - that of the Traffic Supervisors. While there was considerable debate as to whether these employees could rightfully organize, it appears that they may legally do so. If and when this does occur, we will be prepared to enter into negotiations and hopefully arrive at an early agreement.

## **Community Life Center**

One of the most controversial issues we faced was that of continuation of the funding for the Burlington Community Life Center. A five person committee was appointed to study its operation; its original purpose, its present objectives, and the areas in which the monies appropriated were being expended. It was the recommendation of a majority of that committee that the Center be made self-supporting or else discontinued. The other members submitted a minority report urging that the Center remain open. There was also a difference of opinion on the Board of Selectmen regarding the functions of the Center. However, at the May Town Meeting the Town Meeting Members voted overwhelmingly to support the budget request of \$55,000 for the maintenance of the Center for another year.

The question of services provided by the BCLC, particularly in the areas of pregnancy counseling and birth control created widespread controversy, sparked by a policy covering these issues voted unanimously by the BCLC Board of Directors. After considerable debate at a Selectmen's meeting attended by concerned residents, the Board voted to adopt a counter-proposal, whereby parents must be contacted in cases involving a pregnancy or prior to the dissemination of birth control information. Referrals in these areas must be made to



agencies able and equipped to handle the total pregnancy situation, and agencies that are strictly abortion clinics are not to be utilized. In addition, if a parent refuses to become involved, the only referral can be to a State agency qualified to step in and take care of a minor. While there was no unanimity on this serious issue, it was the opinion of the majority of the Board that such a policy would serve the best interests of families finding themselves in need of such assistance.

The question of payment of fees for BCLC services was also debated, with the Center Directors voting not to charge for their services. After considerable discussion, the Board also voted that a fee system should not be established at the Burlington Community Life Center for the present.

### Cable TV

We had anticipated that installation of cable TV would be completed this past year. As a matter of fact, we voted to extend the June 1975 deadline for completion to June of 1976, and to accept a performance bond in the amount of \$50,000. However, because of the uncertainties involved in dealing with the utility companies, the Greater Boston Cable Corporation was unwilling to agree to such a performance bond. Early in the year we solicited proposals for completion of our cable TV service from twelve other companies; however, none were interested, and we have proceeded with our original contract.

### Lahey Clinic

The opening of the Lahey Clinic Primary Care Clinic and Radiotherapy Center on the Burlington Mall Road was one of the brighter events for our Town this past year, and is providing outstanding service and care for increasing numbers of patients. Work on the Lahey Clinic Medical Center itself will be in full swing in the coming year.



### Policy Code

An item of considerable priority on the part of the Board is the development of an adequate policies and procedures code covering all facets of the Selectmen's

activities and responsibilities. Groundwork has already been laid, and it is expected that this important project will be completed during the coming year. A Comprehensive outline of Taxi Rules and Regulations has already been prepared and requires only minor changes before final acceptance.

### Student Government Day

We were pleased to vacate our positions for one day in recognition of Student Government Day and the winners of the election held at the High School. Following is a list of the elected students and their official position in the framework of our Town government:

Student	Official Position
Barbara Bertolami	Selectman
Anne Brenton	Selectman
Joan Dillingham	Selectman
Colleen Maguire	Selectman
Robyn McCarthy	Selectman
Richard Lusk	DPW Superintendent
Beth Bartlett	Police Chief
Tricia Nadaff	Fire Chief
Mary O'Dougherty	Town Clerk
Lisa King	Tax Collector
Susan Murphy	Superintendent of Schools
James Ellis	High School Principal
Wolf Feist	Associate Principal
Bret Hartman	Associate Principal
Betsy Thomasian	Admin. Ass't.-Student Affairs
Stacy Arrington	School Committee Member
Diane Clark	School Committee Member
Darlene McGinness	School Committee Member
Jean Rodrigues	School Committee Member
Christopher King	School Committee Member

Town Hall employees and Department Heads joined in welcoming these student officials to the Town Hall. A busy day was scheduled by the various officials for their student counterparts, with indoctrination, tours, and observations and recommendations offered by our guest officials. We were most appreciative of the generosity of the Cafe Escadrille in hosting a luncheon for all who participated in this Student Government Day.

### Town Common Decoration

In what has become a tradition, our Town Common and Simonds Park area were beautifully decorated for the holiday season. For the official lighting ceremony, we enjoyed a delightful musical program provided by students from the Music Department of the High School. Their donation of time and talent is greatly appreciated. Our appreciation, too, to Rev. M. Eugene Davis of the Church of Christ, Congregational, who took time to join us on this special occasion, along with Senator Ronald C. MacKenzie and Representative Robert A. Vigneau.

The arrival of Santa on time was assured by the generosity of the Fire Department in providing transportation, siren and all.

The efforts of the Recreation Department's Mainten-



ance Division and the Town Hall Custodians in installing and maintaining the lighting is recognized and appreciated.

With the continued support of this program, we anticipate even more impressive displays in future years.

Board of Selectmen:

Michael J. Wislowski, Chairman

Howard E. Strachan, Jr., Vice-Chairman

Thomas J. Flaherty, Jr.

John P. Miller

Arthur J. Ferreira

## TOWN COUNSEL

1976 was the first calendar year (outside perhaps of 1969, our year of appointment) in which the office of town counsel was not hit with a single new major crisis. (A "major crisis", for purposes of this report, is one in which several lawyers drop virtually everything that they are doing and go to work on one imminent and usually serious problem.) In 1976, the teachers did not strike, there was no massive defiance of the sign by-law, the Treasurer was not indicted for embezzling Town funds, the Town did not clash head-on with a supermarket chain that advertised how all of its Massachusetts stores were open till midnight, and no one tried to clean portable toilets in the vicinity of a residential district.

Minor crises we still had. A storm brewed over the purchase of a computer by the School Committee but subsided without litigation. A young man was shot and wounded by a Burlington police officer when security personnel at a retail establishment acted with some of the poorest judgement imaginable. A developer failed to carry out his obligations under a conditional approval agreement signed by the Planning Board. Town Meeting refused in 1975 to appropriate all funds requested by the School Committee and in 1976 to appropriate all funds requested by the Shawsheen Regional Vocational School Committee, and in both instances legal actions followed.

If 1976 was a year without new legal crises, the crises of the previous years continue to haunt us. The contractor who did most of the site work at Burlington Senior High School has been involved in extremely expensive time-consuming litigation for the past several years. So has the engineering firm that designed the reservoir. Sign litigation begun in 1971 ended, as will be seen, only late in 1976. The Supreme Judicial Court still has under advisement a suspension of a liquor license; the hearing before the Selectmen was in 1974.

We also learned late in 1976 that the Town may have been the victim of gross negligence in the design, selection, or installation of boilers and burners in the high school, and it is even likelier that the Town suffered serious damage in the installation of the high school roof, not to mention the problems that arose with respect to the roof of the Francis Wyman Middle School. Was the absence of any year major crisis in 1976 simply a fortuitous nonhappening? Or was it somehow related to the happenings of previous years and the events that followed those happenings? Obviously, chance, by whatever name one should happen to call it, plays some role in all human affairs. The developer who wanted to turn a quiet country lane into a vehicular approach to and from the parking lot of a discount dress house, could as easily have struck in 1976 as in 1975. It is difficult or impossible for anyone to predict when events will occur that give rise to an immediate need for wholesale legal services. Only a very wise man, or a very foolish one, would try to predict when and where lightning will strike again. For ourselves, we refuse such predictions entirely.

We think, however, that mere chance is not the sole explanation of why there were no new crises in 1976. A far more discernable explanation is an effort being made on the part of Town officers and bodies to determine what the legal consequences will be of their actions. The Board of Selectmen, for example, upon learning that the traffic supervisors had sought certification from the Labor Relations Commission for a union, voted immediately to deny the supervisors certain benefits that they had previously been receiving, but upon being told that their action might constitute an unfair labor practice, they immediately backed down. We understand that people who have sought drainage and sewer installations have been told that these installations will not be undertaken until gift easements are made to the Town. In the past, the installation of water and sewer lines

has led to wholesale litigation over amounts paid by the Town for the easements taken.

In general we applaud the new sensitivity to legal costs of action taken as a mature and businesslike approach to Town government. Legal services cost money, and Town officers embarking on a course of action likely to lead to the need for legal services would do well to question in advance whether their costs will far exceed the value of what the officer or agency hopes to accomplish. But balance and long-range planning are also necessary. Sometimes, the effort to avoid a small legal cost can lead to much greater legal costs later on. For example, it appears that in 1974, the Planning Board was faced with a question of whether to release a covenant on a residential lot. The covenant had been given to ensure performance of a conditional approval agreement under the Subdivision Control Act and the developer had failed to perform his obligations. Somehow, the lot had been sold and resold, and presumably several sets of attorneys skilled at conveyancing had nevertheless missed the covenants. When the 1974 owner tried to sell, the prospective purchaser's attorney (or at least the prospective purchaser's mortgagee's attorney) found the unreleased covenant and refused to honor the title. The owner then asked the Planning Board to release the lot. Instead of seeking a formal opinion or at least an opinion in writing, the Planning Board asked the Town Engineer to speak with town counsel by phone. Town counsel has no recollection of the conversation, but it appears that the Town Engineer construed something that was said in the course of it as indicating that the covenant in question should not be released because of pending litigation against the developer. Certainly no such advice was ever intended. In any event, legal action against the Planning Board followed and was in court for two years until the misunderstanding surfaced. At this point the action was settled. The Town was put to considerable expense, and the taxpayer undoubtedly was put to great inconvenience, all because the Planning Board did not avail itself of the opportunity to obtain a first-hand written statement of counsel.

The key idea here obviously is balance. On some occasions the loss or potential loss to the Town from not early seeking the advice of counsel or not pursuing a course of action likely to lead to litigation in order to avoid counsel fees, will be far, far greater in dollars and cents than what counsel would have charged and incalculable in terms of those values to which a worth in dollars and cents cannot be assigned. On other occasions, nonlitigatory approaches to problems must be found even if it means that residents of the Town will have to put up with unwelcomed inconveniences. Certainly, it would be impossible to obtain the advantages of decent and fair government if persons charged with administering it fear to do so because they are going to incur legal costs in the process. It is equally true, however, that no city or town can rely upon the services of a lawyer and the judgment of a court to right every wrong and fight every battle. The political processes of the Town seem to be, and rightly so, encouraging Town officers at all levels to use the resources of town counsel carefully and wisely.

As in the past, we shall divide our report of the services performed for the Town during the year 1976 into three areas:

1. Opinions
2. Litigation
3. General counselling and legal work

1. Opinions

A. Opinion of April 12, 1976, to Executive Secretary re Compromise of Cases -- The May, 1975 session of Town Meeting refused to appropriate all of the funds that the School Committee had requested to operate the public schools. Under the provisions of G. L. c. 71, §34, ten or more residents of the Town of Burlington brought an action against the Town to recover the sum by which Town Meeting had cut the budget (\$100,000), plus an additional 25% penalty for which the statute provides. After exploring all possible defenses, town counsel came to the conclusion that the Town had no substantial defense to the action. Negotiations were undertaken with counsel representing plaintiffs, and he agreed that the action could be settled for \$100,000. This seemed to counsel a highly desirable settlement since no penalty was assessed. If a penalty had been assessed, the School Committee could have spent, had it wished to do so, all of the money received as a penalty in the 1976 fiscal year and would not be required to use the penalty to lower next year's taxes. We recommended that the settlement be accepted, but the Selectmen were troubled about their power to compromise a case arising out of a decision of Town Meeting. They asked for a formal opinion.

We too found the question troubling. There are numerous enough Massachusetts cases on the power of municipalities to settle actions pending AGAINST THEM. Where the municipality is a town, that power has generally been thought to reside in Town Meeting. However, there have been several cases in which the Selectmen of a town or another public body have been held to have sufficient power to compromise and settle actions pending against their towns; this power is usually derived from a by-law or vote of Town Meeting. But Burlington has no by-law specifically authorizing the Selectmen to compromise or settle lawsuits against the Town, and we are able to find no case in which a court held that the Selectmen could effect a compromise that contradicted the express will of Town Meeting.

Nevertheless, after giving this question extremely close attention, we decided that the Selectmen, as principal officers of the Town and specifically as officers in charge of the legal department, had power to compromise the case. We concluded that the Town of Burlington has an existence as a body politic and corporate distinct from that of its Town Meeting and that if Town Meeting takes action subsequently attacked in litigation and the Selectmen conclude that the litigation ought for reasons of law not to be defended, they have the power to compromise the litigation. In reaching that decision, we took into consideration the Selectmen's responsibility for the legal budget and the concomitant necessity that the Selectmen, at least to some extent, be able to order their priorities within the budget.

Although the tripartite system of government that we have in both the United States and the Commonwealth of Massachusetts does not strictly apply to towns and cities, it is no easy thing for one body to have to



"overrule" another body of the Town in determining whether "to throw in the towel" when the Town is sued. We recommend enactment of a by-law that would give the Selectmen clear power to compromise all actions pending against the Town in its corporate capacity or, in the alternative, a by-law that would limit their power of compromise so that it would be clear in all instances which body has the power to compromise litigation pending against the Town.

B. Opinion of November 22, 1976, to Superintendent of Schools Re Competitive Bidding -- Section 4B of G. L. c. 40 requires that in certain circumstances before a city or town may purchase supplies, materials or equipment, it must provide an opportunity for competitive bidding. The statute, however, does not require that the contract be awarded to the lowest bidder. The School Committee asked in this request for opinion whether, assuming that specifications for a computer had been written in such a manner that only one bidder could respond thereto and further assuming that only one bidder had responded to a request for bids based on this specification, G. L. c. 40, §4B had been violated. Again the question was not easy. It makes little sense to solicit bids on materials to be purchased by the Town if in fact only one bidder can as a practical matter respond. Nevertheless, we concluded that there was no requirement that specifications be drawn in such a way as to encourage the maximum number of responses. We did so because we felt that the absence of any language in the statutes requiring generality of specifications meant that there was not intention to impose such a requirement. We were also swayed by the stiff criminal penalties provided for violation of §4B and the absence of any requirement in §4B that contracts be awarded to the lowest bidder.

Whether competitive bidding is good, bad or indifferent as a matter of municipal practice is not for us to determine. We do suggest, however, that if the Town believes that the State law on competitive bidding is insufficiently strict, the Town is free to enact a by-law that will tighten up competitive bidding practices in the Town.

Additionally we rendered the following opinions during the year 1976:

C. January 8, 1976 to Executive Secretary re zoning provisions of warrant.

D. January 13, 1976 to Building Inspector re duration of special permit.

E. January 27, 1976 to Chief of Police re right of retired polic officer to medical treatment.

F. January 22, 1976 to Director of Burlington Community Life Center re liability for participation in programs.

G. February 5, 1976 to Personnel Board re application for municipal employment.

H. February 9, 1976 to DPW Superintendent re conditions on provision of utilities.

I. February 12, 1976 to Executive Secretary re appointment of Administrative Assistant.

J. February 12, 1976 to Town Moderator under G. L. c. 268A.

K. March 10, 1976 to Executive Secretary re acceptance of gift.

L. March 10, 1976 to Executive Secretary re calling of Town Meeting.

M. March 23, 1976 to School Committee member under G. L. c. 268A.

N. March 31, 1976 to Executive Secretary re transfers into reserve fund.

O. April 6, 1976 to Executive Secretary re absence of moderator.

P. April 12, 1976 to Executive Secretary reviewing warrant.

Q. April 22, 1976 to Executive Secretary re administration of lie detector tests to municipal employees.

R. May 5, 1976 to Executive Secretary re budget of Regional Vocational School District.

S. May 26, 1976 to School Committee re funds for transportation of pupils.

T. May 28, 1976 to Executive Secretary re hours of common victualers.

U. June 1, 1976 to Town Treasurer re retirement of former Superintendent of Schools.

V. June 11, 1976 to Chairman of School Space Committee re committee members no longer residing in Burlington.

W. June 14, 1976 to Executive Secretary re power of Ways and Means Committee to transfer funds.

X. June 21, 1976 to Assistant Superintendent of Schools re reconsideration and rescision of School Committee action.

Y. June 21, 1976 to Executive Secretary construing collective bargaining agreement.

Z. June 23, 1976 to Treasurer re eligibility for Blue Cross-Blue Shield.

AA. June 28, 1976 to Chairman of Board of Appeals re revocation of variance.

BB. July 12, 1976 to Personnel Board re Town Clerk's salary.

CC. August 27, 1976 to Executive Secretary reviewing warrant.

DD. September 7, 1976 to Recreation Commission re change of name.

EE. September 10, 1976 to Selectmen under G. L. c. 268A.

FF. September 10, 1976 reviewing articles 29 and 32 of warrant.

GG. September 27, 1976 to Land Use Committee re operation of covenants.



HH. September 28, 1976 to Assistant Superintendent of Schools re School Committee's fiscal year.

II. September 28, 1976 to Superintendent of DPW reviewing engineering contract.

JJ. September 29, 1976 supplementing opinion II above.

KK. September 29, 1976 to Executive Secretary re acquisition of cemetery land.

LL. September 30, 1976 to School Committee re data processing system.

MM. October 5, 1976 to Superintendent of Schools re obligation to provide school transportation.

NN. October 25, 1976 to Executive Secretary re traffic supervisors.

OO. November 4, 1976 to Executive Secretary re traffic supervisors.

PP. November 15, 1976 to Superintendent of Schools re minutes of School Committee meeting.

QQ. December 2, 1976 to Town Accountant re sewerage charges.

RR. December 31, 1976 to Executive Secretary re special permits.

## 2. Litigation

One of the questions we are most frequently asked by lawyers and laymen alike is: what does counsel do? One thing town counsel does is to represent the Town and its officers in litigation, i.e., act as plaintiff's attorney when they are suing and as defendant's attorney when they are being sued. Obviously some of the cases litigated by town counsel are unique to municipal government or at least to governments generally. These include Appellate Tax Board cases, zoning disputes, and eminent domain proceedings (although of course nongovernmental public utilities may become involved in the latter). Other cases, however, range over the entire realm of litigation and include the defense of tort actions against the Town, the defense of law enforcement officers charged with criminal violations, and actions of contract by and against the Town. Disturbingly, actions for breach of contract have become so commonplace that it seems rare for a building or public work to be completed these days in which there is not a dispute later. Thus, the trial work of town counsel involves not merely municipal expertise but the ability to try almost the entire gamut of litigation with the possible exception of probate law.

Certain cases of note during 1976 included:

A. John Donnelly & Sons v. Outdoor Advertising Board

In 1971, the Town asked the Outdoor Advertising Board not to renew John Donnelly's billboard permits for signs in the Town of Burlington. In July of 1972 the Board held a hearing on whether to renew these permits. The Town was represented by counsel. After hearing, the Outdoor Advertising Board voted not to renew the permits.

Although Donnelly was represented by distinguished Boston counsel, the case soon turned into a procedural quagmire. Donnelly had thirty days from the date of the Outdoor Advertising Board's decision (October of 1972) to seek review in the Superior Court. It did not actually file a petition for review, however, until January of 1973 but succeeded in convincing the Superior Court, over town counsel's objection, that it had nevertheless kept its right to review alive through certain procedural maneuvers. Town counsel, alleging that there was obviously no error in the Board's decision, sought summary judgment in the Superior Court. A justice of the Superior Court granted summary judgment, and Donnelly claimed an appeal to the Appeals Court. In the Appeals Court it failed to file its briefs on time, and the appeal was dismissed. Donnelly then prevailed upon a single justice of the Appeals Court to reinstate the appeal. However, the full panel of the Appeals Court put a finis to Donnelly's case in November when it dismissed Donnelly's appeal on the grounds that a single justice had lacked the authority to reinstate it after it was dismissed. This point had been argued only by town counsel although an Assistant Attorney General representing the Outdoor Advertising Board had participated vigorously in other stages of the trial and appellate proceedings.

In our opinion Donnelly's position from the moment it entered the courts was close to frivolous. Obviously however, Donnelly was interested in keeping its billboards as long as possible, for apparently the revenue that it derived from the billboards was greater than the cost of legal fees spent to prolong their existence. At every stage of the proceedings, we might add, whenever town counsel tried to move this case forward, Donnelly's position was always to ask for one reason or another that the case not be heard. Donnelly almost succeeded in this.

It is not infrequent in municipal litigation that we find another attorney representing a party whose aims with respect to the litigation are similar to those of the Town and who can, therefore, be expected more or less to maintain the same position as the Town throughout the litigation. In these instances, the question arises: whether the Town should allow other counsel to take the lead in defending the action while its own counsel takes little or no active part. Obviously such nonparticipation reduces legal costs. Nevertheless, we think that this case illustrates the point that if the Town feels that it has any stake in the outcome of litigation, its interest had better be represented by its own counsel. In the Donnelly case, we feel that if town counsel had not been actively moving this case along, it would still be in the Superior Court and not yet reached for hearing. And although we feel that the decision of the Appeals Court would have been sustained on appeal in any event, we also feel that where only town counsel perceived the procedural points on which the case could be disposed of on appeal, the Town was spared the possibility of subsequent litigation in the Supreme Judicial Court or the Supreme Court of the United States.

B. R. G. Shiers Company v. Town of Burlington

The School Space Committee desired to install draperies in the Burlington High School. The architect prepared specifications for the draperies, and three companies submitted bids. Instead of simply awarding the bid to the lowest responsible bidder, however, the architects then engaged in intensive negotiations with one

of the bidders; the result of these negotiations was that the product which the Town finally agreed to buy was significantly different from that described in the specifications. Only after the bidder and the School Space Committee had signed the agreement did town counsel become aware of the history of the contract. At this point it seemed clear to us that the laws pertaining to competitive bidding had not been complied with for at least two reasons: the product offered by the low bidder clearly did not comply with the specifications to begin with and subsequent negotiations with the architect had led to even greater deviation from the specifications and to an agreement to purchase a product on which no bid had ever been submitted.

We therefore, advised the School Space Committee not to release the contracts that it had already signed, to reject all bids, and to rebid the project. The Committee followed this advice. The "successful" bidder asked the Commissioner of Labor and Industries to intervene under a statute of the Commonwealth. The Commissioner held a hearing, and after the hearing determined that the opinion of town counsel was correct. The bidder then brought an action in the Superior Court, in Norfolk County no less which is where the bidder had its place of business, and sought to enjoin the rebidding of the contract. After an extensive hearing, a judge refused to issue a preliminary injunction. The case, however, was not over, for the bidder was still claiming damages. Indeed, the case only came to an end when after the project was rebid, the same bidder proved successful.

Here again the timely intervention of town counsel in this matter would undoubtedly have saved the Town money in legal fees and permitted the project to go forward more expeditiously. Instead, the Committee relied upon the opinion of the architect that the bid could lawfully be awarded in the circumstances; town counsel, counsel to Commissioner of Labor and Industries, and a judge sitting in the Superior Court have all disagreed with that opinion. But it is hardly surprising that after a contract had been signed, the bidder would make every effort to preserve his rights, especially since he claimed to have already ordered the material to be supplied under the contract. The litigation was not nearly as costly as it might have been, but it could have cost much less had proper legal review been given before the award of the contract.

In addition we handled the following cases on behalf of the Town during the year 1976:

Weymouth v. Town (reservoir)  
 Pollicelli v. Town (sewer)  
 MacDonald v. Town (sewer)  
 de la Torre v. Town (sewer)  
 Shawsheen v. Town  
 Mullane v. Town (W.C.)  
 Hicks v. Civitarese (tort)  
 Raimondo v. Town (conservation)  
 Olde Towne v. ABCC (Capozzi)  
 Meaney v. Selectmen  
 Reynolds v. Planning Board  
 Murray v. Town  
 Commonwealth v. Matthews  
 New England Executive Park v. Assessors  
 Hart Properties v. Town (tax title taking)  
 RKO v. Assessors  
 Burlington Equitable Trust v. Assessors  
 Town v. LaPuma (Planning Board)

McCallum v. Assessors  
 IBPO v. Town (unfair labor practice)  
 Selectmen v. Star Market  
 Brady v. Assessors  
 Cruickshank v. Town (sewer)  
 Cronin v. Assessors  
 Trustees of Ten New v. Assessors  
 N.W. Building 22 Trust v. Assessors  
 N.W. Building 34 Trust v. Assessors  
 Farina v. Assessors  
 Gibbs Tire Depot, Inc. v. Assessors  
 Saltzberg v. Assessors  
 BEA v. School Committee (Annese)  
 BEA v. School Committee (class-size grievance)  
 BEA v. School Committee (2-day and 10-day work stoppage)  
 School Committee v. BEA  
 School Committee v. Gualtieri  
 Murphy v. Bannon  
 Town v. Bigelow  
 Lane v. Town  
 Norden v. Town  
 Middlesex Bank v. Assessors  
 Lenz v. Town  
 Town v. Zervas  
 IBPO v. Town (grievance)  
 AFSCME v. Town (certification petition)  
 Town v. LRC  
 Pettorino v. Assessors  
 Guy Faretra, Inc. v. Assessors  
 Town v. Rogers  
 Selectmen v. Sleeper  
 Sandler v. Assessors  
 Spector v. Assessors  
 Bettencourt v. Assessors  
 Commonwealth v. Short  
 Sanders Campbell v. Assessors  
 Atchley v. Assessors  
 Reardon v. Town  
 Graham v. Town  
 Jewel Companies v. Town  
 Seybold v. Town  
 Board of Selectmen v. Board of Appeals  
 Burlington Arcade Trust v. Assessors  
 Holey v. Town (sewer)  
 Lund v. Town (reservoir)  
 Town v. Rose  
 Churchgate Realty Trust v. Town  
 Burlington Sand & Gravel v. Town  
 Carlson v. Planning Board  
 Building Inspector v. Board of Appeals (2 cases)  
 DeMatteo v. Assessors  
 Water Works Supply Co. v. Town  
 Beacon Village, Ltd. v. Assessors  
 Olde Towne v. ABCC (Borrell)  
 Taylor v. Planning Board  
 Commonwealth v. Lagomarsino  
 Westby Realty v. Assessors  
 Doyle v. Assessors  
 Serra v. Board of Appeals  
 DuLong v. Assessors  
 Taylor v. Town Clerk  
 Taylor v. Planning Board  
 Short v. Town (clarification of unit)  
 Town v. Whitman and Howard (reservoir)  
 Berndt v. Town (sewer)  
 Sanford v. Assessors  
 Microwave v. Assessors  
 Town v. Johnsen (sign case)  
 Town v. RCA (sign case)



Busa Liquors v. ABCC  
 Murray Hills, Inc. v. Mullin (planning board)  
 Commonwealth v. Lake  
 Town v. Middlesex Roadbuilders  
 Miles v. Town  
 Town v. Bigelow  
 Shiers v. Town  
 Town v. C & M  
 BEA v. School Committee (work stoppage arbitration)  
 McGinness v. Town (water)  
 McNeil v. Town (sewer)  
 Town v. Whitman and Howard (reservoir)  
 Burlwood Realty Corp. v. Town (Land Regulation)  
 Town v. Rogers (tax title)  
 Planning Board v. Santullo  
 Town v. Abting  
 BMEA v. Town (certification petition)  
 Sears, Roebuck v. School Committee  
 Burlington Dog Officers Assoc. v. Town  
 Elga Realty v. Assessors  
 Bernard v. Assessors  
 Boston v. Town (MDC case)  
 Ciriello v. Town (highway defect)  
 Tigges v. Assessors  
 Overlook Trust v. Assessors  
 Burlington Associates v. Town (sewer)  
 Fox v. Town (sewer)  
 IBPO v. Selectmen (fact finding)  
 Commonwealth v. Griffin  
 Town v. Impemba  
 Correia v. Board of Appeals  
 TRW, Inc. v. Town  
 Lynch v. Town  
 Gino's v. Board of Assessors

over-all spending for legal services.

Respectfully submitted,

John F. Zamparelli  
 David Berman

### 3. Real Estate and General Counselling

Legal work in connection with cemetery and drainage projects was responsible for most but not all of the real estate work performed in 1976.

Commencing in 1976, town counsel was no longer required to attend each and every session of Town Meeting. The new by-law, under which town counsel attends only the first session of a specific sitting of Town Meeting and then such other sessions as Town Meeting requests him to attend, seems to us to be working well. Especially during the budget sessions, it never appeared that town counsel's presence was particularly necessary.

During the year 1976 on various occasions town counsel met with the Selectmen, School Committee, School Space Committee, Planning Board, Conservation Commission, Board of Assessors, and the Board of Appeals.

We were involved in the drawing of the review of several contracts and other documents to which the Town was a party but engaged only in minimal collective bargaining with the police officers.

There were dealings on behalf of the Town with the Civil Service Commission, the Alcoholic Beverages Control Commission, and other boards and agencies of the Commonwealth. Although litigation and preparation of formal opinions account for the largest amount of time expended by town counsel on Town work, the other work is, as in the past, significant in terms of the Town's



# **YOUR TOWN FAMILY**

**2**

# ELECTED OFFICIALS

TOWN CLERK	Catherine R. McKim	1981
MODERATOR	Robert H. Gordon	1977
SELECTMEN	Michael J. Wislowski, Chairman	1977
	Howard E. Strachan Jr., Vice Chairman	1978
	Thomas J. Flaherty, Jr.	1979
	John P. Miller	1977
	Arthur J. Ferreira	1979
ASSESSORS	Elmer J. Morrison, Chairman	1978
	Timothy J. Cosgrove, Vice Chairman	1979
	John W. Dillon	1977
TREASURER	John E. Fogelberg (resigned 4/10 as temp. Town Treasurer)	1977
	Albert G. Vigneau, Jr. (appointed 4/11 as temp. Town Treasurer)	1977
TAX COLLECTOR	John E. Fogelberg (resigned 4/10/76)	1977
	Brian P. Curtin (elected 4/10/76 until 4/2/77)	
SCHOOL COMMITTEE	Richard D. Fusco, Chairman	1978
	Rita McGinness, Vice Chairman	1977
	Joan Miles	1977
	Marianne W. Brenton	1978
	John E. Fogelberg	1979
LIBRARY TRUSTEES	Alan McCarthy, Chairman	1979
	Richard D. Finlayson	1977
	John E. Fogelberg	1978
	Marie Seminatore	1978
	Blanche Tommasino	1977
	Beverly J. Scholl (resigned 7/14/76)	1979
	Karen A. Poulin (appointed 9/13/76)	1977
PLANNING BOARD	Yvette S. Attaya, Chairman	1977
	Robert E. Factor, Vice Chairman	1979
	Marie Saia	1980
	Frank E. Baxter	1978
	Alfred D. Laing	1981
	John G. McBride	1980
	Edward J. Gaffey (resigned 10/7/76)	1977
	Pete G. Peters (appointed 11/22/76)	1977
BOARD OF HEALTH	Michael Cunningham, Chairman	1977
	Eugene T. McSweeney, Vice Chairman	1978
	James H. Dillingham	1979
RECREATION COMMISSION	Charles MacWilliam, Chairman	1978
	Francis White, Vice Chairman	1977
	Michael O'Regan	1979
FIRST CONSTABLE	Eugene T. McSweeney (resigned 2/17/76)	1977
	Charles F. McCarthy (elected 4/10/76)	1977
SECOND CONSTABLE	Albert J. Kelley	1977
BURLINGTON HOUSING AUTHORITY	John F. Murphy, Chairman	1977
	John A. Marino, Vice Chairman	1979
	William T. Flanagan	1981
	Mary E. Joyce	1979
	Samuel M. Roberto Jr.	1978
Executive Director	Edward A. Malone	
SHAWSHEEN VALLEY REGIONAL VOCATIONAL TECH. SCHOOL COM.	John G. Murphy	1978
	Wallace G. Haigh	1979

## TOWN MEETING MEMBERS

PRECINCT I - District "A"		
3 Yr.	C. Joseph Brown	1979
	William M. Dominick	1979
	Francis L. McLaughlin	1979
	Ann Marie Baden	1979
	James A. Hammond	1979
2 Yr.	Francis E. Redfern	1978
	Alan H. Katz	1978
	Dorothy Ann Galluzzo (elected 5/10/76 until April 1977)	
1 Yr.	Frank J. DiTucci	1977
	Albert A. Ancil	1977
	Richard C. Wilde	1977
PRECINCT I - District "B"		
3 Yr.	Lawrence R. Benassi	1979
	Mary C. Morgan	1979
	Lorraine A. Rossignol	1979
	Peter K. Scholl (resigned 4/27/76)	1979
	Mary K. Morgan (elected 6/22/76 until April 1977)	
	Clarence J. Mosey	1979
	Margaret K. Trefethen (elected 5/10/76 until April 1977)	
2 Yr.	Garry Feldman	1978
	William E. Alcott	1978
	Frances M. Heartquist (elected 5/10/76 until April 1977)	
1 Yr.	Alice C. Brook	1977
	Harold McCabe	1977
	Robert D. Saltzberg	1977
PRECINCT I - District "C"		
3 Yr.	Guy J. DeFilippo	1979
	John D. Kelly	1979
	William V. McNamara	1979
2 Yr.	Gerald F. Lyons	1978
	Francis C. Serra	1978
	Ann D. Colby	1978
1 Yr.	George A. Chaloux	1977
	Edward P. Doherty	1977
	Donald E. Willett	1977
PRECINCT II - District "D"		
3 Yr.	William J. Clark	1979
	Mildred J. Nash	1979
2 Yr.	Anne E. Rowe	1978
	Michael Cool	1978
	Jean Marie Terrio (resigned 9/6/76)	1978
	Paul E. Thiel (elected 10/7/76 until April 1977)	
1 Yr.	William A. Curtin Jr.	1977
	Mabel A. Nevins	1977
	Susan C. Burke	1977
PRECINCT II - District "E"		
3 Yr.	Warren E. Belgard	1979
	Therese M. Miller	1979
	Grace E. Taddeo	1979



2 Yr.	Franklin E. Pierce Mark L. Sherwood Paul E. Gill (elected 5/10/76 until April 1977)	1978 1978
1 Yr.	Francisco Ferriera Stephen A. Zimmermann James M. Hurley	1977 1977 1977
PRECINCT II - District "F"		
3 Yr.	Virginia E. Mooney Margaret M. Silva Robert Theriault	1979 1979 1979
2 Yr.	Robert A. Cassidy Donald H. Chapman Loretta M. Canning	1978 1978 1978
1 Yr.	James G. Dolan Robert J. Cavanaugh	1977 1977
PRECINCT III - District "G"		
3 Yr.	Paul J. Keenan Frederick J. Keene	1979 1979
2 Yr.	Virginia M. Igo Paul R. Raymond Georgia R. Stasio (resigned 9/22/76) John J. Annese (elected 10/7/76 until April 1977)	1978 1978 1978 1978
1 Yr.	Edwin P. Kiley Auralie P. Slowey John A. Hofferty	1977 1977 1977
PRECINCT III - District "H"		
3 Yr.	Harold B. Locke Linda G. Martin	1979 1979
2 Yr.	Virginia V. Cobb Joan B. Hastings Robert A. Castellano	1978 1978 1978
1 Yr.	Clarence W. Blair Jr. Gordon L. Claar Harold F. Pillsbury	1977 1977 1977
PRECINCT III - District "J"		
3 Yr.	Rosemary Murgo Hope M. Paulsen James V. Reynolds	1979 1979 1979
2 Yr.	John C. Kent Patricia A. Thompson Donald J. Boggs	1978 1978 1978
1 Yr.	William L. Lynch Patricia J. Angelo Marguerite M. Petrone	1977 1977 1977
PRECINCT IV - District "K"		
3 Yr.	Ernest H. LeBlanc Mary L. Rutherford	1979 1979
2 Yr.	Margaret M. Vaccaro Arthur Yau Barry J. Keefe (elected 5/10/76 until April 1977)	1978 1978 1978
1 Yr.	Marie L. Daigle James M. Angelo Patricia A. Ferreira	1977 1977 1977

**PRECINCT IV - District "L"**  
3 Yr.

Edward J. Frasca	1979
Francis M. Norton	1979
Peter P. Gallinaro	1979

2 Yr.

Lorraine R. Correia	1978
Nancy L. Barkman	1978
Kathleen W. Christiansen	1978

1 Yr.

Philip G. DeVita	1977
David P. Barkman	1977
Donna F. Gundersen	1977

**PRECINCT IV - District "M"**  
3 Yr.

Joseph A. McComiskey	1979
Anthony J. Saia	1979

2 Yr.

Patricia D. Burgomaster (deceased 5/22)	1978
Robert J. Macdonald (elected 6/22/76 until April 1977)	
Ronald J. Lamb	1978
Ann M. Holmquest	1978

1 Yr.

G. Hartley Noble (resigned 11/16/76)	1977
Patricia M. McComiskey (elected 12/17/76 until April 1977)	
Charles A. Holmquest	1977
John J. Lutinski	1977

### APPOINTED OFFICIALS

**BOARD OF APPEALS**

Peter Bandouveres, Chairman	1978
Carl Giannelli, Vice Chairman	1977
Robert Matarazzo	1980
Edwin Ellis	1981
Robert Jalbert	1979
Michael Howard, Associate	1977
Charles McCarthy, Associate	1977

**BOARD OF REGISTRARS**

Oliver T. Little, Chairman	1977
Patricia A. Larson	1978
Phyllis M. Rogers	1979
Catherine R. McKim	

**TOWN ACCOUNTANT**

Patrick J. Mullin	1977
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**EXEC. SEC'Y TO SELECTMEN**

Donald J. Zollo (terminated 10/25/76)	
Robert A. Bowyer (appointed 12/1/76)	1977

**TOWN COUNSEL**

Zamparelli and Berman	1977
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**VETERANS' AGENT  
& VETERANS' GRAVE OFFICER**

Charles P. Casassa (also Veterans' Burial Officer)	1977
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**INSURANCE BROKER**

Frank B. Hall & Company	1977
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**DEPT. OF PUBLIC WORKS**

Angelo R. Orlandella	1977
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**CIVIL DEFENSE DIRECTOR**

Richard B. Brown	1977
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**BUILDING INSPECTOR**

Francis R. Moran	1977
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**POLICE CHIEF**

Edward C. McCafferty	1977
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**FIRE CHIEF**

Herbert W. Crawford	1977
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**DOG OFFICER/ANIMAL INSP.**

Thomas K. Short	1977
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**TOWN ENGINEER**

Wilfrid J. Nadeau	1977
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METROPOLITAN AREA  
PLANNING COUNCIL

Frank E. Baxter

1978

WAYS & MEANS COMMITTEE

James M. Angelo, Chairman  
Courtney Lloyd, Vice Chairman  
Francis M. Norton (resigned 9/23/76)  
Barbara Ellis (appointed 11/19/76)  
Robert A. Castellano  
Carmen F. Girolamo (resigned 11/3/76)  
Janice R. Anastos (appointed 11/24/76)  
Michael Cool  
Leonard F. Moniz  
Barry J. Keefe  
M. Louise Rutherford  
Virginia E. Mooney  
Grace Taddeo  
Roberta Maxner  
Peter Gallinaro  
Linda Martin  
Alan R. Yaffee

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PERSONNEL BOARD

William Irving, Chairman  
Erik Fredrikson, Vice Chairman  
Roy Swanfeldt  
Karen Sturgis  
David Pollicelli

1977  
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SCHOOL SPACE COMMITTEE

George Giggey, Chairman  
Fred Gunter, Vice Chairman  
William Greene  
Carol Cotreau  
Mary M. Thiel  
John J. Tobin

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HISTORICAL COMMISSION

John E. Fogelberg (Town's official  
Historian)  
Elizabeth B. Lowther  
Vora F. Merrigan  
Jerome J. Lynch  
Paul Arsenault  
G. Valerie Nichols Ryan (associate)  
George L. Proctor (associate)

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CONSERVATION COMMISSION

G. Nelson Eby  
William Koury  
Constance McElwain  
Bernard Hurwitch  
Marylee Everett  
Norma Robichaud  
Mary A. Crawford (associate)

1978  
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CAPITAL BUDGET COMMITTEE

Richard P. Lane  
J. Walter McCann  
Donald H. Chapman  
James J. Flanagan  
Albert A. Ancil  
Alan H. Katz  
William L. Lynch  
Brian P. Curtin (resigned 6/23/76)

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BY-LAW REVIEW COMMITTEE

Paul E. Thiel, Chairman  
Steven M. Isenberg, Vice Chairman  
William J. Clark  
Frank E. Baxter

1977  
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INDUSTRIAL DEVELOPMENT  
COMMISSION

Gordon Caswell  
Peter Scholl (resigned 4/27/76)  
Nicholas Torto  
Thomas O'Mahony  
Michael Cunningham  
Arthur G. MacDonald

1980  
1977  
1979  
1980  
1981



M.B.T.A. ADVISORY BOARD	David Lustgarten	1977
SEALER OF WEIGHTS AND MEASURES	Alfred Laing	1977
WIRING INSPECTOR	William Fairweather	1977
COUNCIL ON AGING	Elmer J. Morrison, Chairman Richard Douse, Vice Chairman Wesley C. Arens Clementine Marchant Sophia Coill Joseph Faria Alice P. Pedersen	1979 1978 1979 1977 1977 1979 1978
CONSUMERS' ADVISORY COUNCIL	Linda Swanfeldt Beverly Scholl (resigned 4/27/76)	1978
TOWN BEAUTIFICATION COMMITTEE	Albert Fay Jr. Toni Faria Emily Zapatka June S. Gordon Jean M. Mullen	1978 1978 1977 1979 1977
LAND USE & ZONING COMMITTEE	Donald Willett, Chairman John C. Kent, Vice Chairman Anne E. Rowe Charles P. McCarthy James P. Hurley Robert F. Theriault	1978 1977 1977 1977 1977 1978
LAND USE & ZONING	Virginia M. Igo Gordon L. Claar Garry Feldman Gerald Lyons Auralie Slowey John Lutinski Ann Marie Baden	1977 1978 1977 1977 1978 1977 1978
RULES COMMITTEE	Joseph A. McComiskey, Chairman George A. Chaloux, Vice Chairman C. Joseph Brown Mabel A. Nevins Harold F. Pillsbury Patricia J. Angelo Margaret M. Vaccaro Loretta M. Canning Paul R. Raymond Hope M. Paulsen Frances M. Heartquist	1977 1977 1977 1977 1977 1977 1977 1977 1977 1977
IPSWICH WATERSHED COMM.	Ernest H. LeBlanc	1977
ABERJONA RIVER COMM.	Angelo A. Murgo	1977
**INDUSTRIAL DEVELOPMENT FINANCING AUTHORITY	Warren Foster Edward Rogers Nicholas L. Torto Stanley J. Sidel	1978 1980 1977 1981



# **COMMUNITY PLANNING AND DEVELOPMENT**

**3**



# PLANNING BOARD

## Organization and Membership

The members of the Board this year consisted of relatively new members with only two senior members left, Mr. Baxter and Mr. Laing, whose experience bridge current Board actions with those of the 1960's. Mr. Baxter resigned as Chairman in February and Vice Chairman Gaffey became Acting Chairman. Subsequently in March, the Board elected Mr. Gaffey as Chairman and Mr. Factor as the new Vice Chairman. After the annual elections, which brought no new changes in membership, the Board reorganized as follows:

Mrs. Attaya, Chairman  
Mr. Factor, Vice Chairman  
Mrs. Saia, Member Clerk  
Mr. McBride, Recreation Committee

Mr. Gaffey had informed the Board that he could not continue as Chairman because of work commitments. Still another change occurred during the year when Mr. Gaffey felt the need to resign completely from the Board. Mr. Peters was appointed in November to fill the vacated seat, from a group of four applicants.

## Subdivisions

The main reason why planning boards were created by statute is to administer the subdivision control law, an involved, time-consuming process. This law, through each community's planning board regulations, provides for a uniform, workable system of street construction, utilities, and drainage; without the law, these improvements would be left to the discretion of each individual developer. A security posted by a developer guarantees that the necessary improvements will be completed satisfactorily should he fail to fulfill his obligation.

Our regular Board meetings, held twice monthly on Thursday evenings, devote the largest portion of time to subdivision discussions and decisions. During the year 18 active subdivisions appeared on the regular agenda. Of these, Terrace Hall Gardens amendment (Shea Circle), Arlene Avenue, Dublin Estates, Colleen Estates, Stony Brook Estates III, and Outlook Heights were approved this year; they accounted for 48 new residential building lots. (Other new lots on existing ways were also created during the year, but not as part of any subdivision.)

Cutting Estates I and II, Winn Valley Estates, and Brookside Estates generated the greatest activity, involving not only the Board and developers but residents as well. The Board issued a certificate of completion for Flintlocke Estates and Town Park Estates; this signifies that these subdivisions have complied with all the conditions of the "contract", otherwise known as the conditional approval agreement.

During the year the Board reviewed about 42 plans thought not to require approval under the subdivision control law; of these, 6 were rejected because they showed a subdivision or because the information thereon was incomplete.

## Zoning By-Law Amendments

The total revision of the Zoning By-Law, both form and in content, was presented on the Town Meeting Warrant of January 19, 1976. This revision was culmination of at least three years of study, research and deliberation and was based on the legislation, known as Chapter 808, enacted in December 1975. Although the Planning Board did much to educate Town Meeting members about the purposes and impact of the revised By-Law, the majority of the members found the package too much to assimilate so soon and voted to refer it to the Land Use Committee for further study.

Two rezoning proposals came before the Board at Town Meeting during the year. The first was a change from Residential to Industrial District for that portion of land adjacent to the Beacon Village apartments on Beacon Street. The rezoning received the endorsement of the majority of the Planning Board, but failed by a few votes to get the required two-thirds vote of the Town Meeting. The second rezoning involved a strip of land on Mall Road, opposite the Lahey Clinic, proposed to be changed from Residential to Business District. The Planning Board favored the rezoning and the Town Meeting gave its assent, the first major rezoning vote in several years.

A minor regulation change involving a time limit on the erection of screening, recommended by the By-Law Review Committee, received the unanimous endorsement of the Planning Board and the affirmative vote of the Town Meeting.

As of the end of 1976, preparations were under way for the presentation of the revised Zoning By-Law, amended by the Land Use Committee, for the approval of the Town Meeting. Although it is beyond the purview of a 1976 report to tell the outcome of a Town Meeting action passed in 1977, the result was so momentous as to merit recording now: the By-Law was passed almost unanimously on January 31, 1977, effective as of that date.

## Street Name Changes

A minor Planning Board duty is to administer name changes on those streets which have not yet been accepted by the Town, but this year this duty was rather substantial. Street name changes are in order when the same name appears on two or more disconnected segments of street or when two names are similar as to cause confusion. In fact, most of the changes were recommended by the Fire and Police Chiefs, who often experienced delays in dispatching emergency vehicles because of nearly duplicate nomenclature because of disconnected streets with the same name. The following streets, or portions of streets, were renamed:

Old Name	New Name	Effective Date
Ann St.	Robert St.	Jan. 1, 1976
Arlene Ave.	Gleason Rd.	Jan. 1, 1976
Arlington Rd. Ext.	Independence Drive	Jan. 1, 1976
Barton Ave.	Patricia Way	Jan. 1, 1976
Brown Ave. Ext.	De Mone Drive	Jan. 1, 1976

Doris St.	Brookside Lane	Mar. 1, 1977
Dorothy Rd.		
(west portion)	Princeton Rd.	Jan. 1, 1977
Elna Ave.	Richardson Rd.	Jan. 1, 1977
Forest St.	Reed St.	Jan. 1, 1977
Fox Hill Rd.		
(Rahanis side)	Patriot Rd.	Sept. 1, 1976
Glendale Ave.	Paige Rd.	Jan. 1, 1977
Hillcrest Rd. Ext.	Butters Lane	Jan. 1, 1977
Maple Rd.	Joanne Rd.	Jan. 1, 1977
Maple Rd. Ext.	Joanne Rd.	Jan. 1, 1977
Outlook Rd.	Blackhorse Lane	Jan. 1, 1977
Pine Glen Way Ext.	Gardner Way	Jan. 1, 1977
Ray Ave.		
(residential portion)	Heritage Way	Sept. 1, 1976
Ronald Rd.	Dolores Dr.	Jan. 1, 1977
Washington Ave.		
East & West	Washington Ave.	Jan. 1, 1977

The Building Inspector has the task of renumbering all affected streets wherever necessary. The Planning Board notified all interested parties as required by statute as well as the utility companies.

Where feasible, the Planning Board honored the name changes recommended by the residents. In other cases it was appropriate to rename a street as the continuation of another. In other instances, where residents offered no name, Fogelberg's history of the Town yielded the names of prominent town officers of the past.

### Miscellaneous

Two other important activities of the Board were the review of the file of inactive subdivisions and the formulation of regulations for site plan administration in anticipation of the approval of the revised Zoning By-Law, which gives site plan to the Planning Board.

In retrospect, the Board covered a fairly wide range of activities. Not highlighted above are the many items of correspondence, the reports, the notices, and the matters of litigation that come before the Board. Individual members made frequent inspections of subdivisions throughout the year and attended the spring meeting of the Mass. Federation of Planning Boards.

No report would be complete without acknowledging the most capable assistance of the Planning Board agent, Mr. Wilfred Nadeau (who is also the Town Engineer), and that of Mrs. Patricia DeVita, our stenographer. Mr. Nadeau serves as the day-to-day liaison between the Board and the developers and the various Town departments; he also gives recommendations based on his engineering experience on plans presented before the Board, maintains a file of plans, documents, correspondence, and source material for the Board. He is always ready to explain technical problems - particularly useful for members with no engineering background. Mrs. DeVita's quiet efficiency takes the worry out of maintaining accurate records of our meetings. We are indebted to both of them.

Yvette S. Attaya, Chairman  
Robert E. Factor, Vice Chairman  
Marie Saia, Member Clerk  
Frank E. Baxter  
John G. McBride  
Alfred D. Laing  
Pete G. Peters

## HOUSING AUTHORITY

The Burlington Housing Authority is authorized by Section 3 of Chapter 121B of the General Laws, as amended. A Certificate of Organization was issued by the State Secretary in September 1966.

### MEMBERS

Name	Title	Term Expires
John F. Murphy, Chairman		April 1977
Samuel Roberto Jr., Member		April 1978
Mary E. Joyce, Asst. Treasurer		April 1979
John A. Marino, Vice-Chairman and State Appointee		July 1979
William T. Flanagan, Treasurer		April 1981

### OFFICER

Name	Title	Annual Salary
Edward A. Malone, Executive Director and Secretary		\$4,091.00

### Statistical Data

The Authority was originally created to provide safe, low-cost housing for elderly persons. We currently manage the "Birchcrest Arms" 667-1 project, comprising 40 one-bedroom housing units. Here, 45 tenants enjoy the company of neighbors of their own age, having the use of the Community Building containing a card and function room, a small library and a laundry. Rents for these units are based on 25% of the tenants' net income as determined by State regulatory statutes.

Our second elderly project, 667-2, has become a long and difficult development process. Its history reads like a Russian tragedy with sub plots by various Town Boards.

Funded under a Department of Community Affairs Contract for Financial Assistance dated December 1972, the Authority hired an architectural firm, Robert Charles Associates, to develop plans. Development was delayed during the summer of 1973 as the architect in charge of design left Robert Charles and a new man was hired. Many design changes were made to accommodate a difficult site, with poor soil conditions, plus a stringent town building code. Finally, in May of 1975, bids were advertised and opened on a 64-unit, two-story complex. The low bid was \$1,846,000 or \$28,000 per unit. This low bidder price was accepted by the Authority, but was subsequently rejected by the Department of Community Affairs as too high a price per unit. Their cost estimates per unit for construction of this type at that time ran \$21,000. The Authority subsequently, after many meetings and with the encouragement and approval of the Department of Community Affairs, changed the project design to a single, three-story building. This, because of zoning restrictions, required variances from the town's Board of Appeals, which were subsequently given on June 14, 1976. In July of 1976, several abutters in the Ward Street & Ganley Drive areas petitioned the Superior Court for a reversal of the granting of the variances. The court hearing on the above is currently awaiting a hearing date. The Authority, in an

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attempt to reach a compromise with said abutters, had several meetings with them, but could not come to any substantial areas of agreement. Because of the large number of elderly applicants and the hardships imposed upon them by the long delays in the building of this project, the Authority, in December of 1976, voted to appeal to the town for a "Comprehensive Building Permit" under Chapter 40B of the General Laws, for the construction of this project. We are currently awaiting a hearing date before the appropriate town body on this issue. The Authority, under its 707 Rental Assistance Program, subsidizes fifteen (15) units of housing within the town. This program basically allows a low-income family to pay a 20% to 25% portion of their income on a dwelling unit, with the Authority subsidizing the balance of the rent.

We also operate a scattered-dwelling State program (705) with one unit of housing, purchased in 1974. We are currently awaiting the passing of papers for our second unit under this program. The Authority pays to the town, in lieu of taxes, the sum of \$1,000 on each of these units.

**BURLINGTON 667-1 MASS.  
BALANCE SHEET - DECEMBER 31, 1976  
UNAUDITED**

**ASSETS**

ADMINISTRATION FUND		10,457.43
ACCOUNTS RECEIVABLE - 707	-0-	
ACCOUNTS RECEIVABLE - 667-2	-0-	
ACCOUNTS RECEIVABLE - 705	-0-	
ACCOUNTS RECEIVABLE - STATE AID	56,000.00	
ACCOUNTS RECEIVABLE - OTHER	1,095.23	57,095.23
INVESTMENTS - WINTER HILL SAVINGS		8,042.13
PREPAID INSURANCE		769.15
DEVELOPMENT COSTS	680,000.00	
LESS: DEV. COST LIQUIDATION	<u>40,000.00</u>	<u>640,000.00</u>
TOTAL ASSETS		<u>\$716,363.94</u>

**LIABILITIES**

TENANTS' PREPAID RENT		11.00
FEDERAL WITHHOLDING TAXES	104.55	
STATE WITHHOLDING TAXES	<u>95.19</u>	<u>199.74</u>
NOTES AUTHORIZED	680,000.00	
LESS: NOTES RETIRED	<u>40,000.00</u>	<u>640,000.00</u>
MATURED INTEREST AND PRINCIPAL		55,965.86
DEBT SERVICE RESERVE	11,220.00	
OPERATING RESERVE	<u>18,521.75</u>	<u>29,741.75</u>
CURRENT YEAR INCOME		<u>(9,669.41)</u>
TOTAL LIABILITIES		<u>\$716,363.94</u>



**BURLINGTON 667-2 MASS.  
BALANCE SHEET - DECEMBER 31, 1976  
UNAUDITED                      DEVELOPMENT**

**ASSETS**

CASH - DEVELOPMENT FUND	3,099.98
ACCOUNTS RECEIVABLE - 707	4,000.00
INVESTMENTS - MIDDLESEX BK-C. OF D. DUE 1-25-77	100,000.00
DEVELOPMENT COSTS	13,436.68
UNCOMPLETED CONTRACT - ROBERT CHARLES ASSOC I	8,934.44
UNCOMPLETED CONTRACT - ROBERT CHARLES ASSOC II	<u>47,200.00</u>
TOTAL ASSETS	<u>\$176,671.10</u>

**LIABILITIES**

ACCOUNTS PAYABLE - 667-1	536.66
GRANT AUTHORIZED	120,000.00
CONTRACT AWARD - ROBERT CHARLES ASSOC I	8,934.44
CONTRACT AWARD - ROBERT CHARLES ASSOC II	<u>47,200.00</u>
TOTAL LIABILITIES	<u>\$176,671.10</u>

**BURLINGTON 705-1 MASS.  
BALANCE SHEET - DECEMBER 31, 1976  
UNAUDITED**

**ASSETS**

CASH - DEVELOPMENT FUND	50,823.52
CASH - ADMINISTRATION FUND	425.14
ACCOUNTS RECEIVABLE - TENANTS'	712.00
ACCOUNTS RECEIVABLE - 705-1 MANAGEMENT	520.00
DEVELOPMENT COSTS	<u>47,907.68</u>
TOTAL ASSETS	<u>\$100,388.34</u>

**LIABILITIES**

ACCOUNTS PAYABLE - 667-1	146.69
ACCOUNTS PAYABLE - 705-1 DEVELOPMENT	500.00
GRANTS AUTHORIZED	100,000.00
PRIOR YEAR DEFICIT	(258.97)
INCOME & EXPENSE	<u>.62</u>
TOTAL LIABILITIES	<u>\$100,388.34</u>

**CHAPTER 707 MASS.  
BALANCE SHEET - DECEMBER 31, 1976  
UNAUDITED**

**ASSETS**

CASH			21,606.29
TENANTS' ACCOUNTS RECEIVABLE			865.00
PAYMENTS TO LANDLORDS		92,675.00	
TENANTS' SHARE OF RENT	(16,394.00)		
DCA CONTRIBUTION	(92,643.00)	(109,037.00)	(16,362.00)
TOTAL ASSETS			<u>\$6,109.29</u>

**LIABILITIES**

ACCOUNTS PAYABLE - 667-2		4,000.00
ACCOUNTS PAYABLE - 667-1		342.90
PRIOR YEAR SURPLUS		1,041.33
ADMINISTRATION INCOME	2,075.00	
LESS:		
ADMINISTRATIVE EXPENSE	(1,349.94)	725.06
TOTAL LIABILITIES		<u>\$6,109.29</u>

## CONSERVATION COMMISSION

The Burlington Conservation Commission has had an active year with its bi-monthly meetings on the second and fourth Tuesdays of each month and a number of special meetings dealing with various wetland and land acquisition issues. The bulk of the Commission's effort has been directed towards wetlands protection and the preparation of a new natural resource open-space and recreation plan.

During the first half of 1976, the Commission enjoyed the services of a Conservation Officer (Mr. Alfred Mortimer of Burlington). This position was temporarily funded by CETA and the Commission greatly appreciated Mr. Mortimer's services. One of his many contributions was the preparation of a map showing the location of all conservation land and conservation easements in the town. There are currently 221 acres of conservation land and 217 acres of conservation easements in the town. Acquisition is pending on an additional 54 acres of conservation land.

The number of wetlands hearings during 1976 showed a substantial increase over previous years. This was in part due to the increased enforcement powers in the amended Wetlands Protection Act (G.L. Ch. 131, Sec. 40). Any development in the town which affects a wetland must be approved by the Conservation Commission. The Commission has utilized professional help

on several occasions to assess the impact of development on wetland areas and to suggest alternative development schemes which will protect wetland values and still allow construction. The result has been well written orders of conditions, which are being upheld by the State Department of Environmental Affairs. Several local towns have requested information and assistance from Burlington with regards to the preparation of orders of conditions.

A major effort of the Commission was the preparation of a Wetlands Map for the town of Burlington. This was done by a group of environmental consultants and consists of a series of large scale maps of the town showing the location of wetlands and the relative values of these wetlands as defined by G.L. Ch. 131, Sec. 40. A set of assessors plates was also prepared showing the wetland boundaries and an evaluation report was prepared for each wetland. The Wetlands Map is on display in the Building Inspector's Office and additional information can be obtained from any member of the Commission.

In co-operation with the Recreation Department an interim open-space and recreation plan was prepared and preparation of a five year master plan was begun. This plan, among other things, will outline the land acquisition objectives of the Commission. The completion

of this plan is essential so that the town can continue to receive self-help funds from the State. As you may know from last year's report, Burlington has already received over \$100,000 in self-help funds, which is a significant achievement.

No new land acquisitions were initiated by the Burlington Conservation Commission during the past year but we do anticipate future acquisitions which will include wetlands, green-belts around streams, and other environmentally attractive areas. The Commission is also actively exploring uses for the various parcels of conservation land and would welcome suggestions from residents of the town.

The Commission would like to thank those residents of the town who supported its efforts during the past year and would encourage anyone interested in the environment to become involved in the Conservation Commission's activities. Your help is always greatly appreciated.

Respectfully submitted,

Nelson Eby, Vice-Chairman  
William Koury, Treasurer  
Marylee Everett  
Bernie Hurwitch  
Connie McElwain  
Norma Robichaud



## HISTORICAL COMMISSION

The Burlington Historical Commission may view the past year with a certain amount of satisfaction for it has completed the needed work on the Historical Museum, has finally issued its history of the town, has collaborated with other organizations within the town, such as the efforts by the Garden Club to initiate the Heritage Trail, and is now in a position to help the citizens of Burlington, both young and old, to appreciate a little of the past history of this interesting town.

The biggest item, of course, was the expenditure of the matching grant funds. These funds paid for a security system comprising a fire alarm connected directly to the Fire Station, a security alarm connected directly to the Police Station, and the necessary emergency lighting system, as well as interior shutters for all windows, display cases for particular items which are very valuable from an historical point of view, some electrical and masonry work, and a folding picture display case.

Fifteen hundred copies of "Burlington, Part of a Greater Chronicle" were delivered to the Commission in the Spring and sales have been going quite well. Nearly a thousand of them have now passed into private hands, selling at \$9.95 each, which monies, collected through the courtesy of the Burlington Historical Society, will be returned to the town at some future date. Actually, in the long run, the book should cost the town nothing. The author has donated the work involved and receives no royalties whatever. The histories are still for sale in the office of the Town Treasurer, the Burlington Public Library, the Museum when it is open, and through the courtesy of the Country Manor, the Ethan Allen Gallery off Cambridge Road south.

Members of the Historical Commission and the Historical Society have been working on a filing and information catalog from time to time so that the many items now in the Museum may be properly identified as to what it is, where it came from, who gave it or loaned it, and any other information applicable. At the present time much of what is in the Museum has been catalogued but identification cards for all items on display have yet to be made.

The big problem is the matter of opening hours. Since all help so far has been on a voluntary basis, it is difficult to provide the proper supervision on a definite time schedule. Parking is also a problem for the town owns no more land than what the building itself occupies on that very busy corner. Therefore some considerable thought must be given to such questions as "How often should the Museum be open to the public?", "Should monies be placed in the budget for supervision?", and "Where can suitable parking space be found?"

Some members of the Historical Commission and/or the Historical Society are available now to open the building on certain Sundays or holidays, and Mr. Fogelberg for requests by school groups and to other groups by appointment. This applies to the West School as well. The Commission expects to have a display later in the year of those artifacts unearthed by local school children at their dig at the Amos Wyman House location last year. And maybe still later in the year a



showing by Donald Gorvett, the talented young Burlington artist who illustrated Burlington's history book and, in collaboration with another young Burlington artist, Jeffry Weaver, painted the distinctive murals now covering the walls of the Museum's entrance hall.

The Commission wishes to thank and commend the CETA renovating crew for helping in so many ways to implement projects, such as the painting and hanging of the interior shutters and the masonry work in the boiler room.

To all those people who have given items of historical interest to the Museum or have placed them on loan, the Commission gives its sincere thanks and appreciation. The Commission would also like to encourage further gifts, especially if they pertain in any way to Burlington's past, membership in the Burlington Historical Society which was started to preserve for the town, its old West School built in 1794, or just enquiries about what the Commission has done in the past and what it hopes to do in the future.

Respectfully submitted,

Elizabeth B. Lowther, Chairlady  
Vora F. Merrigan, Vice Chairlady  
John E. Fogelberg  
Jerome J. Lynch  
Paul Arseneault  
Marilyn Hansen, Secretary for the Commission

# **HUMAN SERVICES, HEALTH**

# COMMUNITY LIFE CENTER

During 1976, the main objectives of the Community Life Center were to solidify the services provided by the Center, to make those services more readily available to residents of Burlington and to strengthen ties with other departments and agencies in the community. Less emphasis was placed on expanding the range of services.

The Center is most concerned with providing services to adolescents and their families. The primary goals of the services are primary prevention and early intervention. That is, to prevent difficulties or to deal with troublesome situations before they become more difficult and damaging.

As a town department, the Center is not only concerned with the effect of problems on the individuals and families involved, but also on the community as a whole.

In the course of offering these services, 420 people were directly involved with the Center, many more were indirectly involved through a family member's participation at the Center.

## PROGRAMS AND SERVICES

### Counseling:

Counseling services are available on a walk-in basis Monday, Wednesday and Friday from 9 a.m. to 5 p.m. and Tuesdays and Thursdays from 9 a.m. to 9 p.m. Services are available other times during the week by appointment.

During 1976, 125 clients received individual counseling. Of that number, 76 were new to the Center.

In addition to general individual and family counseling, specialized alcohol counseling became available. Ray Levesque, a counselor from the M. Auburn Hospital Center for Alcohol Problems, was present at the Center two days per week.

### Groupwork:

The demand for groupwork for adolescents in the community increased during 1976. Viewed as one of the most effective ways to provide primary prevention and early intervention services to youngsters who may be having difficulty relating to family, friends, as well as school demands, the Center's groupwork program involved 160 adolescents. Twenty of the 160 teens participated in more than one group during the year.

As in previous years, the Center offered after-school activity-therapy group experiences to 88 youth, a Summer Challenge program to 12 high school students, discussion groups for 27 adolescents.

In addition, eight Middle School students participated in a special alcohol education project that was funded by the Mass. Department of Public Health through the Division of Alcoholism. As their special project,

the youngsters produced a 20 minute slide-tape presentation on alcohol use by teenagers. The production was presented to a regional conference attended by professionals and students from more than a dozen communities. A copy of the slide-tape show is included in the education resources available from the Division. Another copy is available from the Life Center for viewing by interested community groups.

This year, the staff of the Center began to offer rap group sessions during the activity block periods at the Marshall Simonds Middle School. Thirty-two seventh and eighth grade girls participated in these weekly sessions.

Another first, was a six-week educational group for parents of adolescents. Eight parents participated in this group.

Additionally, 10 women participated in Adult Discussion Groups at the Center.

## Community Services:

Several types of community services are available through the Center.

For young children there is a Big Brother/Big Sister program. This program provided 5 young boys and 10 young girls with positive adult companionship during 1976. Although the program expanded during the year, there is still a great need for additional adult volunteers. Therefore, the Center is continuing its recruitment efforts.

The summer saw the initiation of Rent-A-Kid, a program designed to provide temporary employment to youth ages 13 to 15. About 60 youngsters registered for the program. The Center screens all calls from prospective employers, contacts an available youth and seeks a follow-up evaluation on how well the placement worked.

The Center was also the center of activity for the federally-sponsored summer employment program for youth (SPEDY). This year 63 Burlington youth worked in various jobs throughout the town.

The Department of Mental Health agreed to fund a cooperative outreach program proposed by the Life Center. Through the state grant, a half-time outreach worker, Peggy Murphy, is placed at the Recreation Department Center four nights weekly. The Dept. of Mental Health viewed this approach as an innovative and efficient way to provide outreach and drop-in services through utilizing existing resources.

Another new community service available during 1976 was the presence of a counselor from the Massachusetts Rehabilitation Commission one day per week at the Center. John Rafferty, the counselor, reported that 50 percent more Burlington residents were served than when services were available only in Concord.



The staff of the Center have continued to provide coordination for the FISH program. Although community volunteers provide the emergency services, the staff screen all calls and is involved in organizational development.

### **Training Program:**

Community volunteers and students from local colleges and universities participated in various training programs during the year. Seventeen volunteers have been consistently involved during the year and ten graduate and undergraduate students fulfilled their internship requirements at the Center.

### **Personnel:**

During 1976, the Center operated with four full-time staff persons and two part-time staff. Mary Grace Duffy continued as director, Ellen Katz as social worker and Michael Harton as youth counselor. Moira Gilfeather Amato served as counselor until her position with CETA terminated in September. At that time, Robert (Jake) Sills was assigned by CETA to the Center.

In July, Terry Hurley resigned as secretary-receptionist and was replaced by Aldena Maxham. Peggy Murphy was also hired in July to serve for one year as Outreach Worker.

Respectfully submitted,

Mary Grace Duffy  
Director

### **Board of Directors:**

Kathleen Christiansen, Chairperson  
Paul Christiansen  
Rev. Richard Douse  
Rev. Eugene Davis  
Martha Zier  
Becky Frizzell  
Joyce Santoro  
Father John Crispo  
Claire Kane  
Ann Marie Janes

## **COUNCIL ON AGING**

The Council on Aging is an officially designated agency to evaluate, promote and encourage new and existing activities and services for older persons. The Burlington Council on Aging feels that we have endeavored to provide a fuller way of life for the elderly citizens and have identified some of their needs.

### **Transportation**

The Council has a 12-passenger van which transports the elderly. The van is used for the Senior Citizens who have no way of getting to a doctor's office, to do shopping, etc. Mondays and Fridays are designated as Medical days, Tuesdays and Wednesdays, as shopping days, and Thursdays are set aside for Ceramics Class which is held at the Recreation Department. Reservations must be made at least one day in advance by calling the C.O.A. office at 272-9552. We have had numerous breakdowns this year with the 1973 Van and, consequently, many Seniors did not get to their destinations. Many trips were cancelled. The Council is working to obtain a much needed new van under Title V.

### **10% Discount Program**

The Council on Aging has the 10% Discount Program. A listing of the merchants who allow 10% discount on purchases of \$1.00 and up to Senior Citizens upon presentation of a signed, official Council on Aging identification card is available to those 62 years of age and older.

### **Monthly Meetings**

The Council on Aging meetings are held the second Wednesday of each month at 7:00 p.m. at the Senior Citizen Friendship Center. These meetings are open to all.

### **Holiday Baskets**

Between Thanksgiving and Christmas, the Council on Aging delivered over 70 fruit baskets to many Seniors in nursing homes and hospitals and the needy in their own homes. Needless to say, they were well-appreciated.

### **Monthly Bulletin**

A monthly informational bulletin is mailed to all persons over the age of 60 years within the community. The bulletin serves as a most valuable link between the Council and the Elderly. If anyone has any interesting and informative news or questions, please contact the Council on Aging.

### **Minuteman Home Care Corporation**

The Minuteman Home Care Corporation is a new non-profit organization whose aim is to deliver services to the Elderly. The services include homemaking, chores, meals and transportation. The services are to promote independence, prevent unnecessary institutionalization and reduce isolation for elderly residents. The Home Care agency is a federally-funded, State-sponsored agency. The purpose of Home Care is to help older persons stay in their own homes and communities, near their friends, neighbors and familiar services so that they



may remain independent, active and healthy. Any person age 60 or over is eligible. SSI recipients will receive such services free of charge. Other elders will pay for such services on a sliding fee basis. No one will be excluded from services because of lack of money.

Our Rev. Richard Douse is the Director of the Board and Mrs. Henrietta Hoenicke is an Alternate Director.

### Senior Citizen Friendship Center

On March 21, 1976, the Senior Citizen Friendship Center was officially opened. At present, the basement contains some cafeteria facilities, two large rooms, a ramp leading into the basement and installed toilet facilities. All the murals were painted by Bill McNamara, one of our own Seniors. Bill also teaches painting to the Seniors.

We also have a smaller back room, now occupied by Pop Warner which, in the near future, will be renovated under Title V, a federally-funded program.

Our coordinator, Fran Malcolm, and the C.O.A. members have started many activities at the Friendship Center. On any given day, you can walk in and join Arts & Crafts, Rug Braiding, Artists' Workshop, Cribbage games, dancing and a movie once a month. There are many activities Seniors can now participate in at the Center. If you have a hobby and would like to share with others, please call. If you would like to just sit and visit, you may do so.

The second Wednesday of each month is known as "Hospitality Hour". At this time, many Seniors gather for "Coffee and ...." to join the festive activities. September was the first "Hospitality Hour" in which the Seniors met their new Coordinator, Fran Malcolm. Fran is employed under C.E.T.A. funding. Her term started August 9th and will continue until August 1977.

The month of October was Fran Malcolm's "Chat Time" at which time she spoke on the returned questionnaires the Council had sent out. She also spoke of coming events at the Friendship Center and at that time, asked for volunteers.

The Fox Hill School, under the direction of Gloria Lombard, put on a "All in Harmony" program consisting of Fourth Graders. The entertainment was just great and the children couldn't have been more excited to visit with the Seniors. A really wonderful time was had by all during that "Hospitality Hour" in November.

Due to the hustle and bustle of the Holiday Season in December, all activities were kept to a minimum. The Council did have their Christmas Party for all Seniors at the Friendship Center. If anyone missed this party it was truly their loss. The Francis Wyman Middle School put on quite a performance for their guests with their caroling and sing-a-longs. At the end of the party, fruit baskets were given to all Seniors who were in attendance.

As you have read, many departments, such as the Recreation and School Departments, have joined us in making the Center the central "hub" for Seniors living in Burlington. Without their help, our efforts would have been very difficult. Not only do we have our own departments working within our community but the Council

on Aging has volunteers from the Belmont MacLean Hospital. These volunteers have been working on projects that will benefit the Seniors. They are here Tuesdays and Thursdays from 1:00 to 3:00 P.M. Please come and see their enthusiastic support.

In only a few months the Friendship Center has really gotten off the ground. By this time next year, you had best arrive early to get a parking space.

### "Keep Healthy" Clinic

A "Keep Healthy" Clinic has been organized at the Center on the First Wednesday of each month at which Mary Mercer and Eileen Gauthier, the Town Health Nurses, take blood pressures, assist in dieting problems, answer any questions pertaining to health, etc. The hours are 1:00 to 3:00 P.M. at no charge.

The Council on Aging feels that it was a productive year in providing services and activities to the Senior Citizens and will strive to make the following years more productive and active.

We wish to extend our sincere thanks for the continued support of the Town Meeting Members and the citizens of Burlington.

Respectfully submitted,

Elmer J. Morrison, Chairman  
Richard Douse, Vice Chairman  
Wesley Arens  
Sophia Coill  
Joseph Faria  
Clementine Marchant  
Alice P. Pedersen

Associate Members  
Doris G. Borden  
Herman Bowers  
John P. Griffin  
Donna F. Gundersen  
Henrietta C. Hoenicke  
Fran Malcolm, Coordinator  
Jacqueline Pando, Secretary

## BOARD OF HEALTH NURSES

A total of 2,948 visits were made to Burlington residents. Of these, 1,209 were bedside nursing visits to residents in their homes and 76 were physical therapy evaluation and treatment visits. The remaining visits included communicable disease follow-up, maternal and child health supervision and general health supervision.

The Department continues to offer free of charge all State supplied vaccines including the combined measles, mumps and rubella vaccine and oral polio. Records on all vaccines administered through the town are kept on file in the nurses' office and are available on request.

Mantoux skin tests for tuberculosis screening are available free of charge.



Monthly Well Child Conferences were held during which 61 Burlington pre-schoolers and infants were examined by Dr. Harriet Leach.

A Swine Flu Immunization program began in October. One thousand two hundred seventy-two persons were immunized.

This year a monthly counselling clinic for the elderly was implemented. The clinic is held on the first Wednesday of each month at the Friendship Center. All are welcome.

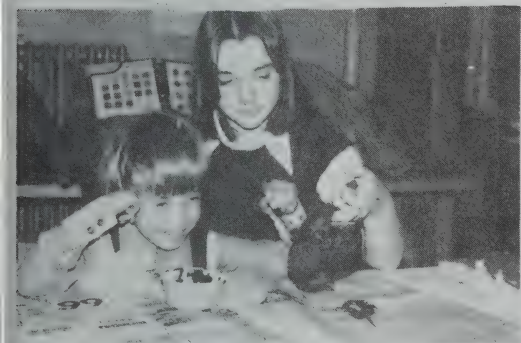
The Board of Health contracted with North Metropolitan Homemaker-Home Health Aide Service in January. This service is now available to all Burlington residents.

Respectfully submitted,

Eileen M. Gauthier, R.N.  
Senior Nurse



Recreation Department Swimming Lesson at the Shaw-sheen Valley Regional High School pool.



Boy receives help from a volunteer in the Recreation Department's Ceramics Program for Children with special needs.



Summer carnival fun at Simonds Park.



Too busy to notice photographer, Senior Citizens enjoy Ceramics Class, the Recreation Department's most popular activity for Burlington's elderly.



# RECREATION DEPARTMENT

## Full Time Staff:

Donald Roberts, Director of Recreation  
James Marchese, Maintenance Superintendent  
William Boudreau, Assistant Director of Recreation  
James Pizzano, Working Foreman  
Cesedio Visco, Working Foreman  
Edward McNamara, Equipment Operator/Laborer  
Paul Sorensen, Equipment Operator/Laborer  
Douglas Gillingham, Equipment Operator/Laborer  
Gary Putnam, Maintenance Craftsman  
Natalie Gillingham, Principal Clerk

In 1976 the Recreation Department continued its effort to improve and expand recreation services and facilities for all the citizens of Burlington, especially through interagency cooperation and community involvement. Burlington's public recreation agency has taken the initiative to be in the forefront of stretching tax dollars through interagency coordination and more effective utilization of community resources. These efforts have enabled the Recreation Department to deliver more and better recreational services to the people of the Town.

The Recreation Commission and the Department heads realized that budget increases had to be kept to a minimum in 1976, but that there should also be progress in meeting the recreational needs and demands of the Townspeople. It became clear that the Recreation Department could move forward only by working with other agencies in the Town, as well as State, Federal, and private groups and local volunteers in order to make better use of existing resources.

Actually, the provision of increased services at limited additional cost has been a major goal of the Recreation Department for the last several years. In the period from 1972 through 1976, Recreation Department programs and events have increased 250% (20 programs and events in 1972 and about 70 offered in 1976). In that same period, the increased cost to the Town reflected in the Recreation Director's Budget was approximately 10%.

## Interagency Cooperation

In 1976, there were many instances of Recreation Department cooperation with other groups in seeking to accomplish the objectives of the Department:

One of the biggest breakthroughs for Burlington in many years with regard to open space for recreation resulted from cooperation between the Boston Recreation Department, the Kennedy Center in Charlestown, and the Burlington Recreation Department. After several months of communications and meetings, the Boston Recreation Department agreed to allow the Town of Burlington to use approximately 200 acres of Boston-owned land for recreational purposes. The land consists of natural fields and woodlands and is located in the area of Northeastern University's suburban campus off Blanchard Road in Burlington. A portion of the land has already been used for minibike and cross country ski programs, and plans are being made by the Burlington Recreation Department to offer a day camp program ("Camp Wilderness") at the site during the summer of 1977. The potential for providing outdoor recreational activities for Burlington residents at the Boston property is almost

unlimited. Through continued coordination with the City of Boston, it is hoped that the land will be made available to the people of Burlington for a variety of recreational pursuits for years to come.

Northeastern University also owns about 70 acres of woodland adjoining the Boston land, and there is a possibility that the Recreation Education Department of Boston-Bouve College (a division of Northeastern University) will join in the collaborative effort to utilize the land for recreational activities.

The use of Boston land (and possibly Northeastern University land) for outdoor recreation pursuits by Burlingtonites is a way to utilize existing resources within the Town at little cost to Burlington taxpayers. We could not have hoped to acquire 200 acres of beautiful open space land in any other way.

The cooperative efforts of the Conservation Commission and the Recreation Commission in the preparation of a Conservation/Recreation Plan for the Town of Burlington was also a major advance during 1976. Input for the Plan was received from several other Town Boards and Committees as well. The two Commissions decided to submit a joint Plan so that it would more accurately reflect the open space needs of the Community.

The Conservation/Recreation Plan is required of all municipalities expecting to participate in the Federal Land & Water Conservation Fund Program and the State Self-Help Program. Both programs assist Massachusetts cities and towns in acquiring and developing recreation, conservation, and open space areas and facilities. Both the Recreation Commission and the Conservation Commission wish to seek State and Federal funds for the future acquisition and/or development of lands for outdoor recreation or conservation purposes.

Cooperative programming with the Burlington Community Life Center has helped the Recreation Department to provide services that it could not have provided on its own. Joint efforts in 1976 included a Summer Challenge Program for Burlington youth, the assignment of a counselor at the Recreation Center through a grant from the Community Life Center by the Department of Mental Health, and the proposal for a minibike program for counseling purposes. Coordinated programming between the Recreation Department and the Community Life Center is expected to continue during 1977.

Cooperation between the Recreation Department and the Burlington School Department produced a number of joint ventures during 1976. The two Departments prepared a by-law proposal concerning parking, the operation of motor vehicles, the possession of alcohol beverages, etc., on school and recreation properties. The proposal was submitted to the By-Law Review Committee for its recommendations, after which it will be presented to the Town Meeting for approval.

The Athletic Department and the Recreation Department worked together in 1976 to provide several programs utilizing space at the Burlington High School gymnasium, including gymnastics lessons for 3rd and 4th

graders and adult tennis lessons. Both Departments also coordinated with the Shawsheen Vocation Regional High School in order to best utilize pool time at the School's new swimming pool. This coordination resulted in swimming lessons, intramural swim programs, family swim, and a High School swim team for the residents of Burlington. It has been said that Burlington utilizes its assigned pool time better than any Town in the school district. The Recreation Department also maintained school athletic fields and prepared fields for scheduled Athletic Department games and scrimmages during the past year.

The Recreation Department worked closely with the Coordinator for the Council on Aging in 1976 to expand recreation opportunities for senior citizens of the Community. As a result, several activities were added at the Friendship Center at the Union School. A great deal remains to be done in 1977.

Through an agreement with the Board of Selectmen, the Recreation Maintenance Division put up all of the Christmas tree lights in the trees surrounding the Town Common in 1976, saving the Town several hundred dollars. The Recreation Department employees used a high lift truck that had been purchased through a government surplus program. It is hoped that Town Employees and equipment can be used exclusively in the future to prepare Burlington's beautiful Christmas display.

The involvement of local businesses and industries in sponsoring band concerts in 1976 enabled the Recreation Department to provide twelve summer concerts at the bandstand on the Town Common. Without the support of these private interests, the band concert series would not have been possible.

Of course, many Recreation Department programs and events held during the year depended greatly upon volunteers, sponsors, and contributors in order for them to be successful. The offerings of the Recreation Department would have been much more limited in 1976 were it not for the involvement of local companies, organizations, and individuals. In 1976, the Recreation Department had more volunteer coaches, counselors, and instructors involved in its programs than ever before. The involvement of the Community, therefore, contributed a great deal to the successes of the Recreation Department during the past year.

Another area in which interagency cooperation paid off for the Town was in the renovation of the Simonds Park Building. All of the electrical, plumbing, and heating work done at the beautiful new building was accomplished by students of the Shawsheen Vocation Regional High School, and materials for the building were purchased with funds from a special allotment authorized by the Simonds Trustees. Construction of the building was accomplished entirely by Recreation Department employees. The Simonds building is now attractive and functional, and will be used for Recreation Department programs and activities of Burlington non-profit organizations.

The Heritage Trail Project of the Burlington Garden Club was accomplished with the assistance of the Recreation Department. The application for State funds for the project was submitted by the Recreation Department and, upon approval, employees of the Recreation Department helped to complete some of the work.

It would have been more difficult for the Recreation Department to function effectively in 1976 without the cooperation, interest, and support of the Recreation Commission. Throughout the year, the Recreation Commissioners were actively involved in providing input as representatives of the public, so that Recreation Department programs and facilities would reflect the interests and needs of the citizens of Burlington.

## Personnel

More than any other factor, it is the people involved in the delivery of services that are responsible for the accomplishments of the Recreation Department. During 1976 there were a number of developments concerning Recreation Department personnel:

CETA employee Mark Sherwood left the Recreation Department in March to take other employment. Mark did an excellent job as a recreation supervisor during the several months he was with the Department.

Al MacWilliam was elected Chairman of the Recreation Commission in April, 1976, succeeding long-term member Frank White. Mr. White was commended by the Board for his leadership during his year as Chairman.

Recreation Department employees joined with other Town workers to form the Burlington Municipal Employees Association in 1976. The Recreation Commission provided input for contract negotiations with the new union.

John McBride was elected as the Planning Board's representative to the Recreation Commission in 1976, replacing Marie Saia, who was an active member of the Board in her short term as Recreation Commissioner.

At the end of the summer, Camp Simonds Coordinator, Carla Alberghini, notified the Department that she would be accepting full time employment and would not be able to return for the summer of 1977. Carla worked for the Recreation Department five summers and was considered to be one of the best part time employees ever hired by the Department. The success of the 1976 Camp Simonds Program was largely due to the ability and hard work of Carla Alberghini. The Recreation Department will miss Carla very much.

A CETA employee, Joe Rivierio, took over the duties as night custodian at the Recreation Center during 1976, and the Recreation Department staff has been pleased with the condition of the building ever since.

## Recreation Programs

There were a number of significant developments in 1976 regarding programs offered by the Recreation Department:

The highly successful Camp Simonds program was revised somewhat for the summer of 1976. Several 2-week sessions were added, and enrollment was increased to enable more children to participate. As a result, no Burlington youngster wishing to participate in this program was turned away.

The structure of the Camp Columbus program, for mentally handicapped children, was improved in 1976 as a result of input from campers' parents.



Family movies were shown at the Town Common for the first time during the summer of 1976, and the program soon became very popular among children and parents alike.

The most popular program for citizens of all ages, however, was the summer band concert series coordinated by Assistant Director of Recreation, Bill Boudreau.

A Collaborative Handicapped Program was planned in 1976 and was scheduled to begin early in 1977. The Program will be sponsored by the Burlington Recreation Department, the Woburn Recreation Department, the Easter Seal Society, and the Woburn Boys Club and it will be open to physically handicapped children of Burlington and neighboring communities. The Program will include arts and crafts, swimming, and gym activities for 30 Saturday mornings during the school year.

The Recreation Department was able to publicize recreation programs effectively and inexpensively during 1976 through the cooperation of local newspapers and by means of a special pull-out section in the Penny Saver, which is mailed free to all Burlington residents. The effort to improve public communications will continue in 1977.

As a result of requests from the Bureau of Outdoor Recreation (BOR), the Recreation Department added several programs at the former Nike Site in Winnere. It is hoped that this recreation area will be used more as a neighborhood park, as improvements continue in 1977.

The Youth Program at the Center School was revised in 1976. The schedule was changed so that the Center was open more when students were able to attend (Saturdays, Sundays, early release days), and hours were cut back during the non-peak times. Several special events and new activities were also added during the year. The result of the revisions has been a program that better serves the interests of Burlington youngsters and a reduction in the cost of operating the Center.

A group of girls in the Recreation Department's Baton Twirling Program formed a twirling corps called the Rec-ettes early in 1976. Astonishingly after only four months of competition, the Rec-ettes won the Massachusetts State Junior Twirling Corps Championship. The Recreation Department is very proud of the girls' accomplishments.

The expansion of self-supporting programs in '76 was instrumental in the Recreation Department's effort to increase recreation opportunities to Burlington citizens without further burdening the Town's taxpayers. The addition of swimming lessons on a self-supporting basis was especially popular among Burlington parents. Efforts will continue in 1977 to improve and expand recreation services at little additional cost to the Town.

## **Recreation Facilities**

The Maintenance Division of the Recreation Department was extremely busy in 1976 working on special projects as well as taking care of the huge maintenance function of the Department. The Recreation Maintenance Division is responsible for maintaining all Burlington

parks, playgrounds, and recreation buildings as well as the outdoor areas around all the public schools and public buildings. The Department is also responsible for the preparation of athletic fields for the School Department and for local non-profit organizations such as Little League, Babe Ruth League, Pop Warner, Girls Softball, etc.

Park improvement and development is also under the jurisdiction of the Recreation Maintenance Division of the Recreation Department. Because of cost considerations, major park improvements were limited to Simonds Park during the past year. Among the Simonds Park projects for 1976 were:

The construction of a beautiful new log cabin building (details given previously in this report).

The improvement of both the Little League and the Major League baseball diamonds.

Repair of the basketball court surface and replacement of court lights.

Repair of tennis court lights.

Parking area expansion.

One of the highest priorities for 1977 with regard to Simonds Park will be a beautification project so that Burlington's best and most used park will be attractive as well as functional. The Recreation Commission believes that emphasis cannot be placed entirely on the development of facilities without taking into consideration the aesthetic character of the Park. The beautification project is expected to be accomplished with Simonds Trust funds.

Another of the Recreation Maintenance Division's special programs for 1976 was the continued improvement of the Recreation Department's portion of the Center School building. A great deal of work was done during the year to upgrade the condition of the Recreation Center in order that it could be more effectively used for recreation programs for all ages. As a result of Center School improvements, the Recreation Center is now used at various times seven days per week for recreation activities for pre-school children, youngsters in grades 1 through 12, special needs children, adults, and senior citizens. The attendance in programs held at the Recreation Center during the fall of 1976 was approximately 1500 persons per week.

Also completed by Recreation Maintenance in 1976 was a drainage project at the High School football field to solve a severe flooding problem in the area of the visitors' bench. The drainage system installed has corrected the problem, and the Town saved money by not having the work done by a private contractor.

The former Nike site in the Winnere Section of Burlington received a great deal of attention during the past year. Because the land was purchased from the Federal Government through the Bureau of Outdoor Recreation (BOR), the use of the land is restricted to recreational purposes. After inspection of the property by BOR representatives, the Town was requested to remove the Civil Defense headquarters from the property and utilize the site to a greater degree for recreational activities.



Due to the BOR requests, the Recreation Maintenance Division immediately commenced several indoor and outdoor improvement projects so that the land and buildings could be used for recreational pursuits. Plans are to continue the improvement of the property in 1977 in the best interests of the people of Burlington and in compliance with BOR guidelines.

Vandalism unfortunately added to the workload of the Recreation Maintenance employees during 1976. The theft and damage of Recreation Department equipment and facilities continued to plague the Department as it has for the past several years, and the Maintenance Superintendent's budget has been significantly affected by the problem.

Among the major instances of vandalism over the past year were:

The repeated damage to the block storage building at Veterans Memorial Park. Finally the building had to be torn down because the Department could not justify spending funds to make the same types of repairs time and time again.

Break-ins at the Recreation Maintenance Garage at the Nike Site were particularly troublesome for the Department during the year. In one break, approximately \$1400 worth of tools were stolen. The problem became so bad that, at one point, the Recreation Commission closed the area to everyone except program participants, CD personnel, and Recreation Department employees. Police surveillance of the area was also stepped up. These actions helped to stop acts of theft and vandalism, but they were meant to be temporary measures. The area was again opened to the public in the fall of 1976, and it is hoped that improved security will keep problems of vandalism and burglary to a minimum.

Playground equipment storage boxes were broken into many times during the past summer. Not only were the boxes themselves damaged, but playground equipment and supplies were sometimes stolen or ruined.

Motor vehicle violations continued to cause problems for the Recreation Department in 1976, especially the vandalism of ballfields by speeding cars that ripped up grass and smashed into fences, backstops, etc.

## Future Plans

The Burlington Recreation Department now provides more programs, services, and facilities than ever before; but there is still a great deal that needs to be done in order to keep pace with the ever-expanding recreational needs of the citizens of Burlington. Among the priorities for 1977 will be:

Completion of Burlington's Conservation/Recreation Plan.

Application for Federal funds for the improvement of Rahanis, Veterans Memorial, and Regan Parks.

Expansion of recreational opportunities for senior citizens and physically handicapped residents of the town.

Beautification of Simonds Park.

Continued development of the former Nike site as a neighborhood recreation area.

Development of a summer day camp program at the Boston land and the preparation of plans for other outdoor programs at the site.

Re-scheduling of the summer playgrounds to be more in tune with the needs and interests of Burlington children.

Development of an off-street parking area at Marvin Field.

Installation of lights at the Marshall Simonds School football field in order to cut electrical costs for athletic field lighting and to prevent further ruin of the Simonds Park major field.

Utilization of the reservoir area for limited recreational activities such as fishing and picnicking.

The Recreation Department appreciates the support provided by businesses, organizations, and individuals during 1976 in order that the Department could provide more and better recreation opportunities to the residents of the Town. With similar support in the year to come, we are sure that recreation services can be even better, and that they can be provided at a price that the taxpayers are willing and able to pay.

Respectfully submitted,

Donald E. Roberts, Director of Recreation  
James Marchese, Maintenance Superintendent

For the Board of Recreation Commissioners:  
Charles MacWilliam, Chairman  
Francis White, Vice Chairman  
Michael O'Regan  
Richard Fusco  
John McBride

## VETERANS' SERVICES

Our 1976 census shows the veterans population of Burlington to be 3,401. This figure does not include the veterans' dependents.

### 1976 Case Loads

Veterans Administration (Federal cases)	274
Veterans Benefits (State cases - 50% reimbursable)	220
Total Case Load	494

Total contacts for 1976 - 4,197 - Contacts reflect incoming phone calls, outgoing phone calls, office consultations, etc.

State reimbursements received for 1976	\$20,695.19
Departmental withdrawals	4,639.62
Departmental recoveries	1,770.03
Total	\$27,104.84



Periodic grave inspections for maintenance, flags, markers, etc., all found in good order. Our thanks to the Cemetery Department for their fine co-operation throughout the year.

The Department of Veterans' Services wishes to thank all of the town officials, boards, employees, and all of the veterans organizations for their wonderful co-operation during the past year.

A special thanks to Richard Brown, Steve Duke, and all of the fine members of our Civil Defense group for their prompt and cheerful responses when needed.

A thank you to our contacts in the Veterans Administration, Social Security, and the Welfare departments for their co-operation throughout the year.

It was with regret that I announced my retirement effective April 30, 1977. This being my last annual town report as your Director of Veterans' Services, I would like to avail myself of the opportunity to express my sincere appreciation to the Town of Burlington, and also to the following persons who gave so much of their skills and empathy to the people the Department of Veterans' Services serves.

To Mrs. Dorothy Sousa, our present switchboard receptionist in the Town Hall.

To Mrs. Shirley Klotz, now employed by the Town of Burlington School Department.

To Mrs. Eileen Perkett, now employed by the Burlington Housing Authority.

To Mrs. Anne Donovan, now employed by the Town Treasurers' office.

To Mrs. Nancy Halbich, the Department of Veterans' Services first fulltime clerk.

The Town of Burlington is indeed fortunate to have retained the above dedicated persons in their continued services for the community of Burlington.

I feel very privileged to have been of service to the Town of Burlington as a Cemetery Commissioner for seven years, Finance Committee member for one and a half years, Burlingtons First Historical Commission member for three years, and nine years in the Department of Veterans' Services.

I strongly urge the town officials and the people of Burlington to continue supporting the Veterans' Services office. This is one of our best facilities for human needs resources Burlington has to offer its people.

Yours for a better Burlington,

Respectfully submitted,

Charles P. Casassa  
Director of Veterans' Services  
Veterans Agent  
Veterans Burial Officer  
Veterans Grave Officer

## MOSQUITO CONTROL

This report by the East Middlesex Mosquito Control Project is for the calendar year 1976. It is the 32nd annual report since the Project was organized in 1945. The mosquito control district is comprised of 16 cities and towns each now operating on fiscal years starting July 1st. The member cities and towns pay for the field work done within their boundaries and share in costs of equipment and overhead under a formula agreed upon by the 16 members. Essentially there are 16 individual budgets and accounts. A Financial Statement in this report briefly surveys these 16 accounts.

The year 1976 could be characterized as: tight budget - soaring costs - bad late summer mosquito outbreaks - and a forebearing public! Mosquito control people are still wondering why there wasn't a deluge of complaints in August and early September? Another major feature of the year was the effort by mosquito control people to prepare for the Federal EPA requirements for certification of pesticide applicators.

The tight budget situation had its beginning well before 1976. The calendar year now ending was funded by the second half of the 1975-1976 fiscal year and the first half of the 1976-77 fiscal year. The commission had to make its estimates for the 1975-76 fiscal year way back on October 23rd, 1974! At that time of rapid inflation the member cities and towns were asking all concerned to "hold the line" with operating costs. The commission tried to estimate what supplies and services would be priced at a year and a half ahead. They also cut the program where it would seem least damaging, and hoped for a season of reduced mosquito production. Unfortunately the prices of supplies and services rose much higher than was anticipated. Appropriations were less than requested and mosquitoes didn't cooperate either! The same situation and events followed the Commissioner's Nov. 7, 1975, estimates and plans for fiscal year 1976-77. As a consequence it has been necessary to cut the program so much that it was reduced to the level where results are inadequate. The last three fiscal year end balances reveal the current situation: June 1974 - \$22,003.46, June 1975 - \$14,243.87 and June 1976 - \$4,232.94. The balance at the end of the fiscal year is supposed to be adequate to sustain operations until new funds become available one or two months later (A few are received much later than that!). The July and August operating costs have been as follows:

	1974	1975	1976
July	\$22,435.	\$19,904.	\$18,133.
Aug.	11,875.	13,703.	9,622.



In addition to using up the year end balance, the Project operated with reduced personnel, cut out all helicopter ULV AEROSOL spraying, reduced truck ULV aerosol spraying, and catch basin spraying. The only part of the program not reduced was the pre-season dusting in January, February, and March. That is considered to be the single most economical and effective feature of the whole program, but it concerns only the Spring Brood of mosquitoes.

The 1976 mosquito season wasn't too bad at first. Eggs of the Spring Brood started hatching earlier than usual. There was good control of the Spring Brood where dusting had been done. April, May larviciding by hand was about on schedule, but helicopter larviciding of larger areas had to be severely curtailed. The spraying against adult mosquitoes usually begins in late May and continues through June. This year only the truck aerosol program was carried out. When the fiscal year commenced in July there was a short period of drought and less mosquito annoyance. Then the rains came! The so-called floodwater mosquito, *Aedes vexans*, is a species adapted to repeated flooding conditions in warm weather. Long lasting eggs hatch when water collects in low places. If the water doesn't dry up or drain off in one week the adults emerge. This hatching of eggs follows after each rain flooding.

The field men treated as many sources of mosquitoes as possible. Catch basin spraying was halted for three weeks so those men could treat the flooded places. A more costly Abate sand granular formulation was used for larvicide in order to obtain better penetration through grass and brush and also to speed up the operation. Unfortunately the extent and frequency of mosquito broods was far more than the crews could contend with. The flood water mosquitoes became very abundant. Helicopter service was placed on alert, but later cancelled because people were not calling in and complaining in large numbers. Truck ULV aerosol applications against adult mosquito infestations was continued sparingly because of the budget situation.

The record of mosquito complaints reaching the office at that period is:

Week ending August 7 - 6 complaints  
Week ending August 14 - 2 complaints  
Week ending August 21 - 11 complaints  
Week ending August 28 - 59 complaints  
Week ending Sept. 4 - 14 complaints  
Week ending Sept. 11 - 7 complaints  
Week ending Sept. 18 - 11 complaints  
Week ending Sept. 25 - 5 complaints

Another major feature of the year was further preparation of mosquito control personnel to meet the impending requirements of the certification program developed by EPA. The effective date for this program was put back from Oct. 1976 to Oct. 1977. The Mass. state government has not yet adopted adequate pesticide control legislation. A regional EPA official recently stated that 40 other states have accomplished that task. Preparation work for the mosquito control people has been helped mainly by the Northeastern Mosquito Control Assn. representing mosquito control interests in the New York and New England region. The Univ. of Mass. Extension Service has also helped with the preparation for certification.

The pesticides used for mosquito control in Massachusetts are of relatively low toxicity. Therefore many mosquito control people hoped that none of those materials would be classified as "Restricted" by the EPA. There had been questions whether mosquito control people really needed to have a training program for "Certification". Those hopes vanished before the first of December when EPA listed "Malathion and Methoxychlor" as "Restricted" when used for mosquito control purposes! How other materials used for mosquito control will fare may not be known for some time. EPA has been very slow in making up its lists of "Restricted" and "Non-restricted" pesticides.

As the 1976 calendar year was nearing its end the East Middlesex Mosquito Control Commission began interviewing candidates for the position of Superintendent. The present Superintendent will retire as soon as his replacement is appointed and commences work.

### Financial Review - Calendary 1976

The following brief summary of the various kinds of expenditures in each city and town does not include figures below the decimal, except in the last "Total" column. Therefore any totaling of the abbreviated figures will show a sum several dollars less than the total indicated. The Monthly report for December is attached hereto and becomes a part of this Annual Report because it shows totals for the year of "Classified Expenditures" and also the calendar year balance for each City and Town. Those balances show the money available to finance operations in the second half of the current fiscal year and should also provide for a month or more (July and part of Aug.) of operation before the new appropriations are received for fiscal 1977-78.



Town	Labor	Chem.	*Copter	Insur. ance	Ret. ment	Util- ities	Office & Adm	Rent & tax	Shop & equip. Super. & oper.	Field	Other Ser. vices	Adj. Ratio	TOTAL
ARL	1934	226	.	192	230	161	1020	190	208	246	48	(-110)	4,348.50
BED	6303	1218	300	759	908	161	1020	389	820	973	48	.	12,901.91
BEL	3278	123	.	259	310	161	1020	214	280	332	48	(-176)	5,852.70
BRO	2825	216	.	294	352	161	1020	226	317	377	48	(-93)	5,745.97
BUR	5909	1590	.	838	1002	161	1020	416	905	1074	48	(-80)	12,886.91
CAM	2274	181	.	425	508	161	1020	272	459	544	48	+ 4	5,899.66
FRA	6299	1548	.	824	986	161	1020	411	890	1057	48	+ 97	13,347.07
LEX	3434	982	.	468	560	161	1020	287	505	600	48	+ 12	8,082.49
MAY	1995	665	125	358	429	161	1020	249	387	460	48	+ 12	5,914.13
NEW	4794	1151	50	844	1011	161	1020	418	912	1083	48	+ 44	11,541.95
SUD	5711	1933	425	770	921	161	1020	392	832	987	48	+ 51	13,315.54
WAL	3223	854	.	508	608	161	1020	301	548	651	48	134	7,959.27
WAT	635	133	.	120	144	161	1020	165	130	154	48	(-76)	2,637.38
WAY	5489	652	125	722	864	161	1020	376	780	926	48	+ 89	11,257.04
WEL	4006	718	.	397	476	161	1020	262	429	510	48	(-136)	7,894.67
WES	3781	1612	100	698	835	161	1020	367	754	895	48	+ 327	10,602.37
													TOTAL \$140,187.56

The East Middlesex Mosquito Control Commission acting under the provisions of Chapter 252 General Laws has requested the following appropriations for the next fiscal year: July 1, 1977 to June 30, 1978:

Arlington	4,300	Maynard	8,000
Bedford	14,000	Newton	15,000
Belmont	5,500	Sudbury	15,000
Brookline	6,000	Waltham	11,000
Burlington	15,000	Watertown	3,300
Cambridge	7,500	Wayland	13,000
Framingham	16,000	Wellesley	8,000
Lexington	14,000	Weston	14,000

### Mosquito Control in Burlington in 1976

Mosquito control work commenced in Burlington in January when Methoxychlor dust was applied to frozen wetlands. This is a routine pre-season operation to reduce the amount of mosquito production in April and May. Spraying by hand where larvae were found commenced in April and continued into September. Usually the largest swamplands are sprayed by helicopter in April. This year there wasn't enough of that problem in April to warrant any helicopter spraying. After mid-July when abundant rainfall caused increased mosquito production, the larvicide formulation was changed from a dilute Abate spray to a more expensive Abate sand granular formulation. This gave better penetration through dense vegetation and also allowed the men to treat wetlands more rapidly.

Adult mosquitoes became numerous in parts of Burlington in June and again in August. Many of these areas were treated with Cythion ULV aerosol by truck at night one or more times during the season. Although the Federal EPA finally re-registered helicopter application of this formulation late in June the Project did not call for any service. This was mainly because a dry spell had commenced and funds were too low. Later in the summer increasing mosquito populations were not causing very many complaints so although there had been a tentative alert for helicopter service it was finally cancelled.

Ditch cleaning was done mainly in wetlands off Beacon Street, Wheeler Road, Belmont Street, and Town Line Road. At the end of the year work commenced on a cut-off channel for Vine Brook south of Terrace Hall Ave. Early freezing halted that work.

### Financial Statement:

Balance at end of December 1975	\$7,209.15
Balance at the end of f.y. June 1976	(def. -105.59)
Appropriations for current fiscal year received July 26, 1976	\$13,500.

Expenditures in 1976 calendar year

Labor	\$5,909.47
Insecticide	1,590.70
Helicopter Service	none
Insurance	838.15
Retirement	1,002.92
Utilities	161.55
Rent & Taxes	416.59
Office & Administration	1,020.20
Shop & Supervision	905.32
Field Equipment & Operations	1,074.67
Vehicle Replacement	none
Other Services	48.19
Ratio Adjustment	<u>(80.85)</u>
Net Exp'd.	\$12,886.91

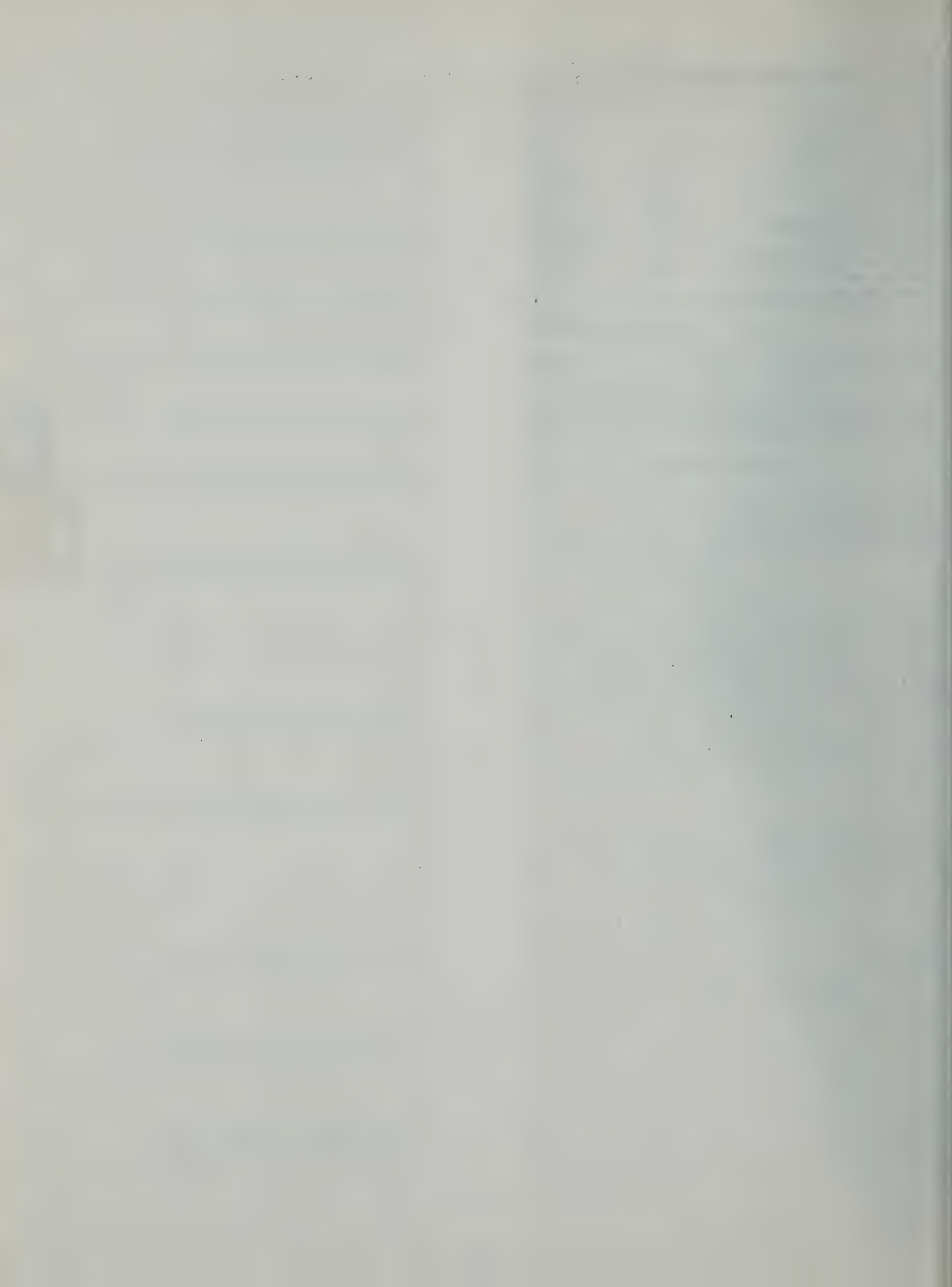
Balance on December 31, 1976 \$7,822.24

The East Middlesex Mosquito Control Commission has requested an appropriation of \$15,000. for the fiscal year July 1, 1977 to June 30, 1978.

Respectfully submitted,

Vincent F. Howard  
Mosquito Commissioner of Burlington  
Robert L. Armstrong, Supt.  
East Middlesex Mosquito Control

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# **PUBLIC WORKS, ENGINEERING**

**5**

# 1976 ANNUAL REPORT

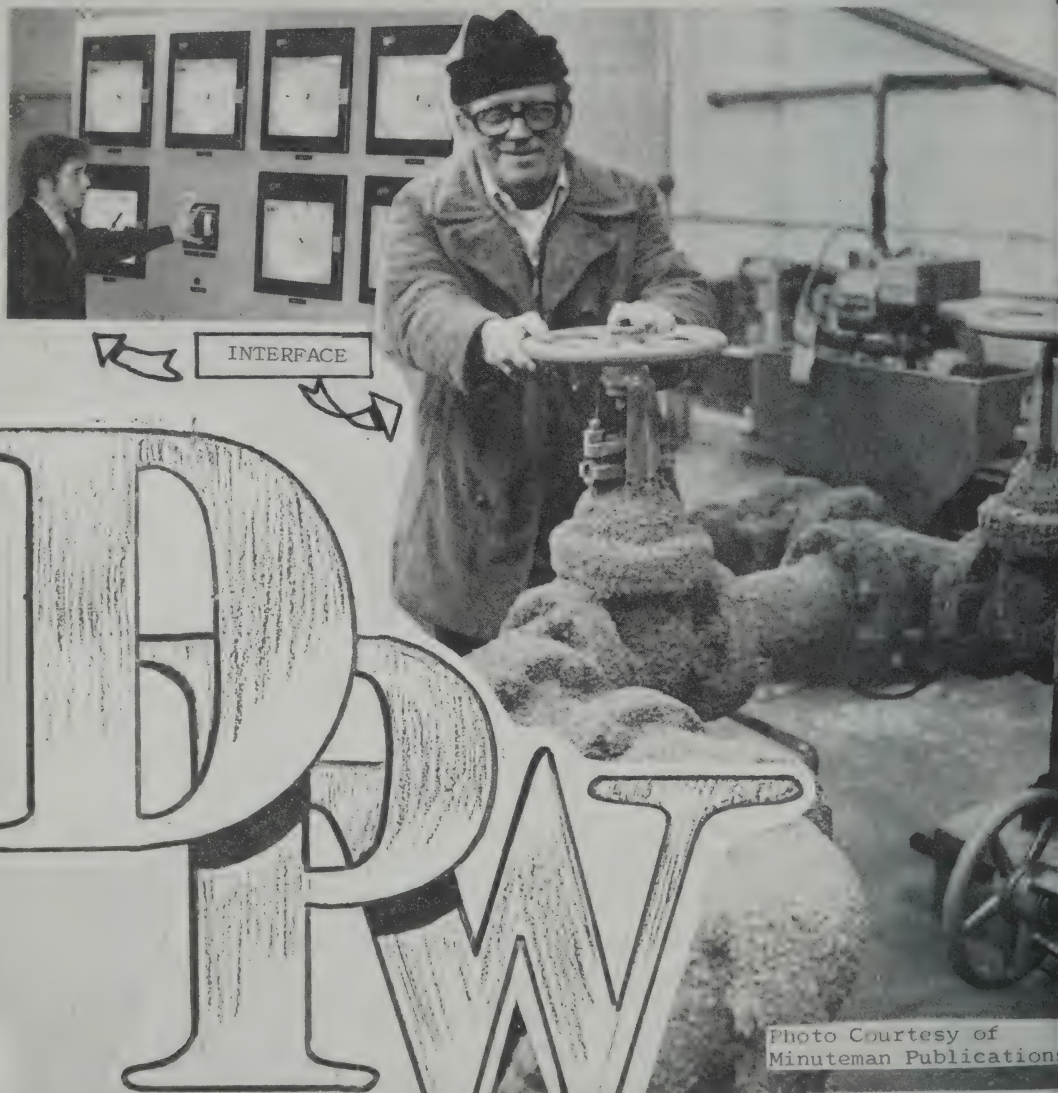


Photo Courtesy of  
Minuteman Publications

## BURLINGTON

# DEPARTMENT OF PUBLIC WORKS

The annual MANAGEMENT REPORT is herewith submitted to the honorable Board of Selectmen by Angelo R. Orlandella, Superintendent of Public Works, for the year 1976. This report consists of two parts: (PART I) Some Aspects of Organizational Patterns and Needs. (PART II) Progress and Achievements.

## PART I

### Some Aspects of Organizational Patterns and Needs

A common pattern of some critical organizational needs in public works departments of towns and small cities can probably best be classified in four general and interrelated characteristics. These four findings are based on long time personal and continuous observations, full time participation, and analysis. During this period my thinking on the subject was stimulated and guided in most important ways in collaboration with William Foote Whyte, Professor, Organizational Behavior, Cornell University.<sup>1</sup> This also involved discussion sessions as a panel member during three of his didactic seminars in 1976 sponsored by: (1) Eastern Sociological Association in Boston (March), (2) 71st Annual Meeting of the American Sociological Association in New York (August) and (3) Boston College this December, the latter strictly DPW organizational patterns.

1. The need to build an organizational system at the DPW level that gets the job done efficiently and at the same time builds morale of its members and is responsive to legitimate requirements of local political authoritative sources including other town agencies, by-laws, union and municipal employees associations, and Civil Service.

2. The need to avoid domination by political considerations and to insure positions in the department and services of the department are not allocated in part in terms of political considerations or pressures unless the priorities or needs are realistic. The need to understand working under pressures of elected and/or appointed officials or favored individuals or parties in the community such as lawyers, developers, contractors, businessmen, and the like ... at times can result in difficult and serious management problems. Further, heads of public works departments must avoid the pitfalls of reciprocity with private individuals or companies, otherwise independence will be sacrificed.

3. The need for career development and motivation on the job since the work force is generally made up of individuals who have low academic backgrounds and/or have not been exposed to supervisory or sound management principles and techniques ... and have not had formal training in related skills ... nor have career ladders to provide motivation for diligent and effective work. Today management must identify and motivate those individuals who have the ability and talent to be trained and upgraded ... and an appropriate classification plan must be developed at the town-level which truly enhances organizational and career development needs.

The need to understand a disorganized or outdated municipal system often benefits the same few individuals ... and that reciprocity, patronage and nepotism

run their course, and those who make the loudest noise usually get self-serving results. Further, that inequities also exist in areas such as job security, pay, promotions and/or terminations, cost accounting, training, and special part time work.

4. The need to replace old municipal systems which cannot efficiently meet increased services and requirements with updated organizational systems must be institutionalized at all levels of town government. However, the changes to be made cannot truly be successful without the support of the town's superstructure whether it be a board of selectmen or town manager ... nor can this be achieved overnight without "emotions".

In other words the process of constructive change cannot be accomplished in a single jump from the pre-existing situation since it involves many varied aspects of reorganization and their impact on services to the community. Thus support is a critical factor especially when changes in services, procedures, responsibilities, cost accounting, reciprocity, physical aspects and the like, trigger internal and external pressures. However, these side effects are predictable and can best be handled when the work force is educated to understand and generally accepts corrective actions as beneficial both for organizational efficiency and the welfare of all employees. In this sense management must create and sustain an organizational system that successfully works for the whole community.

Relative to organizational patterns one of the most frustrating management problems is created when administrative controls ... written, verbal or implied are cast upon a department head in a manner which creates a working environment in which operations cannot proceed smoothly. This problem is compounded if the administrator does not understand or accept the concept that his role was designed to support department heads so they can successfully conduct operations to meet the requirements of the authoritative body of government (at the Board of Selectmen level) and thus efficiently service the community.

The administrator who is on the outside of operations looking in should do everything possible to help forestall handicaps to smooth operations, and to support department heads who are responsible for their respective operations.

An administrator may talk about human resources in rather a detached way when planning, however, he will not be successful if he attempts to treat department heads in charge of operations in a detached manner. This is also true at all levels of supervision.

<sup>1</sup>Professor Whyte is author of the following books: POWER, POLITICS and PROGRESS 1976, HUMAN ORGANIZATION 1967, ORGANIZATIONAL BEHAVIOR Theory of Application 1969, A BEHAVIORAL THEORY OF LABOR NEGOTIATIONS 1965, ACTION RESEARCH FOR MANAGEMENT 1964, MEN AT WORK 1961, PATTERN FOR INDUSTRIAL PEACE 1949, Series of Articles: The Collective Bargaining Process 1950-51 and STREET CORNER SOCIETY, 1943.



Management controls and authority to initiate and carry out corrective actions vested in department heads engaged in operations must not be usurped or support be "hot and cold" otherwise organizational efficiency and morale will suffer. Interference, lack of support and/or confidence do nothing but compound managerial problems and negatively affect motivation and drive.

A basic and accepted management concept is that there must be a close interdependence of all activities and all levels of administration and management engaged in reaching an objective. The degree of team work and cooperation involved in an operation will determine the success or failure of the operation whether it be snow and ice control, obtaining State aid, or developing a construction project, and the like.<sup>2</sup>

The above (PART I) of this report should give the reader an idea of some research conducted in conjunction with my managerial role of superintendent of public works. PART 2 which follows reflects the degree of progress, productivity, efficiency and other results which can be attributed to my applied research and organizational techniques and methodology, on-the-job, and in keeping with the requirements and policies of the Board of Selectmen.

## Subject Index

### PART I

- Some Aspects of Organizational Patterns and Needs
  - Characteristics
  - Professor William F. Whyte
  - Domination
  - Pressures
  - Priorities
  - Reciprocity
  - Interference
  - Independence
  - Reorganization
  - Interdependence of activities

### PART II

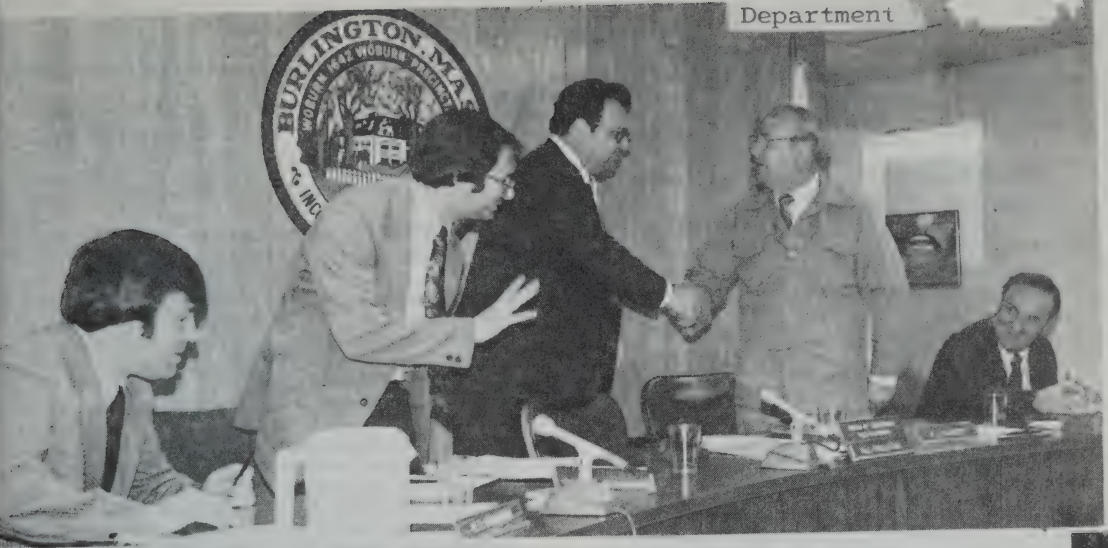
- Progress and Achievements
- SUPT PUBLIC WORKS
- ENGINEERING DEPARTMENT
  - Reconstruction Terrace Hall and Lexington St
- MILL POND RESERVOIR AND WATER TREATMENT PLANT (WTP)
  - Taste, color and odor study
  - WTP Special Projects
  - Life Expectancy of Wells
  - Sale of Water
  - Wells and Standpipes Maintenance and Energy Costs
  - Water Consumption Statistics
  - Correlation water used versus population growth
  - Emergency water connections
  - Wells, cleaning, rejuvenating, repairing and statistics
  - Water Distribution System Safe Yield Statistics
  - Safe Drinking Water Act and Common Water Problems
  - WTP Future Needs
  - WTP Certification
  - MDC Water Rate
- WATER & SEWER DIVISION
  - DPW ELECTRICIAN
  - Fluoridation
  - Water & Sewer Statistics

- Home Fire Insurance Rates
- MDC Sewerage Tax
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- Macadam Paving and Sidewalks
- Traffic Dynamics
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- TOPICS-30
- HIGHWAY DIVISION
  - 6-Zone Supervisory Concept, Snow & Ice
  - Snow & Ice Expenditures
  - Use of Chlorides ART XI By Law
  - Chloride Control
  - Salt Ban
  - Spinning Wheels and Ice
  - Track Record (No fatalities)
  - Desalination
  - 2000 Ton Salt limit
  - Storm characteristics and critical factors involved
  - Boston Globe
  - Attorney Sleeper
  - Other Highway Projects
  - Sign Shop
  - Automotive Machinery
  - General Responsibilities Highway Division
  - Vandalism
  - Vehicles cost accounting chart DPW-wide
  - Vehicles team assignments DPW-wide
- CEMETERY DIVISION
  - Revenue
  - Public Works Bill Title I Grant \$286,000
  - Cemetery Charges
  - DPW Revenue and State/Federal Aid \$1,269,915.62
  - DPW Budget
- ADMINISTRATIVE SECTION
  - DPW Secretary
  - CETA Personnel
  - DPW Man and Women of the Year Award
- CUSTOMER SERVICE
  - DPW INSPECTOR
  - DPW Special Projects
  - Outside Sources Request Info
  - Status of DPW in 1969
  - Conclusion
  - Retirement
  - Needs and Ideas
  - Appreciation

### Photographs

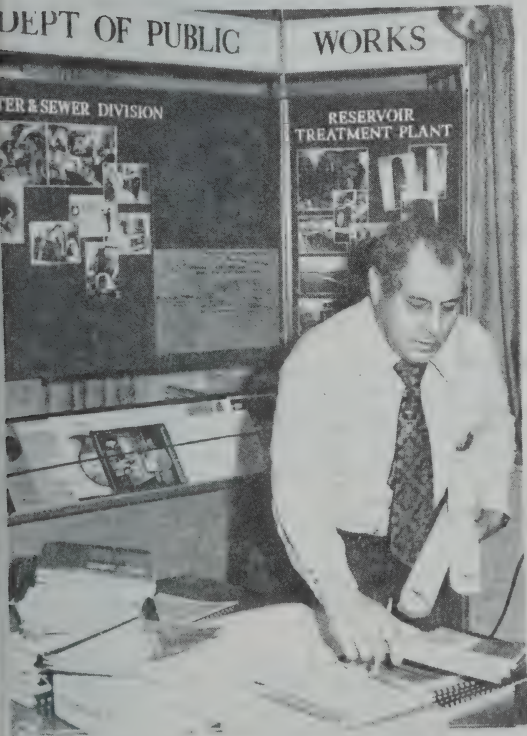
Courtesy of Minuteman Publications (Board of Selectmen and Cemetery); Daily Times (Supt DPW and Cartoon); Gregory Smith (Sewer Pumping Station).

<sup>2</sup>Adapted from the MANAGEMENT COURSE FOR AIR FORCE CIVILIAN AND MILITARY SUPERVISORS. Update of the Introduction and PART I and Conferences 1 and 2 (AFP 50-2-1, AFP 50-2-2) June 1968 SMSgt Angelo Ralph Orlandella, NCOIC, Career Motivation Division DCS/P Hq8AF SAC.



BOARD OF SELECTMEN L to R: Selectman Howard E. Strachan Jr., Vice Chairman, Selectman Arthur Ferreira, Selectman Michael J. Wislowski, Chairman, Selectman Thomas J. Flaherty Jr., and Selectman John P. Miller.

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## FOREWARD

This is a special annual report because I plan to retire on May 31, 1977. In all reality it represents almost seven years of administration as Superintendent of Public Works.

This report should be helpful to my replacement for continuity of action when deemed appropriate. Probably most important it should also be considered an overview of DPW requirements and services ... of management, operations and cost accounting needs ... of our achievements and limitations ... of our goals and ideas.

Further, this report does not necessarily reflect any opinions and/or agreement by the Town Fathers or the DPW staff. It is strictly my own thinking and its intent is to help further develop the DPW program.

ANGELO R. ORLANDELLA  
Superintendent Public Works

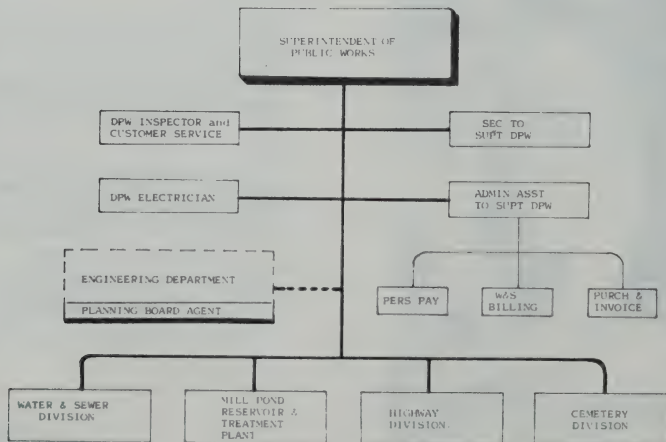
## BOARD OF PUBLIC WORKS

Michael J. Wislowski, Chairman  
 Howard E. Strachan, Jr., Vice Chairman  
 Thomas J. Flaherty, Jr.  
 John P. Miller  
 Arthur Ferreira

## DEPARTMENT OF PUBLIC WORKS

Angelo R. Orlandella  
 Superintendent of Public Works

Bannon, William A.	Impemba, Joseph I.
Battcock, James J.	Johnson, Stephen A.
Brundige, William	Keene, William D.
Blenkhorn, Florence E.	Marchant, Albert G.
Capozzi, Tiberio J.	Marchese, Steve
Chase, Dennis L.	Mazzola, Astillo J.
Costa, Brian	McCafferty, David
Cote, Alexander J.	McRae, Lenwood
Courchaine, James	Mohan, Leo J.
Cronin, Florence G.	Mohler, Paul W.
DeFilippo, Guy J.	Mosnicka, George L.
Dubbs, Lewis	Mustoe, Patrick L.
Dubbs, Richard	Nadeau, Wilfrid J.
Duffey, William G.	Nelson, Alan C.
Edwards, Joseph E.	Osborne, Dean P.
Enos, Lester F.	Osborne, Frederick, Jr.
Fitzgerald, Dennis F.	Pellegrini, Joseph L.
Frangiamone, Matteo	Perin, George D.
Ganley, George	Petrus, Helen T.
Ganley, Ronald	Quigley, Roger J.
Gedick, Diane	Ralph, Charles E.
Glavin, William	Reece, Donald L.
Grasso, Salvatore	Russo, Joseph
Griffin, David	Shaw, Evelyn M.
Haynes, Frederick M.	Stewart, John A.
Howard, Edna M.	Turner, George R.
Howard, Stephen F.	Vigneau, David A.
Young, Chester L.	



The Board of Selectmen are also the Board of Public Works



## PART II

## DPW FACILITIES

### Progress and Achievements During 1976

This part of the report contains a brief outline of accomplishments under the DPW umbrella of operations for 1976. It also reflects some vital statistics compiled for the reader for correlation purposes, and represents the period of my administration from 1970 to 1976.

**Responsibilities:** The Superintendent of Public Works is responsible for the administration and management of all divisions under the jurisdiction of the consolidated Department of Public Works consisting of the Water & Sewer Division, Reservoir and Water Treatment Plant, Highway Division, Cemetery Division and the Engineering Department. The latter includes the DPW Customer Service Section which demands continuous public relations work and follow up.

The DPW is funded for sixty one (61) permanent positions, and we maintain thirty eight (38) facilities spread all over Town such as water and sewer pumping stations, water standpipes, intake station in Billerica, 114.25 miles of water mains and 110.25 miles of sewer mains, etc. The Mill Pond reservoir alone consists of 65 acres and its water treatment plant is considered one of the best equipped water quality laboratories in the nation for a Town our size. The scope of work involved can probably best be appreciated by glancing at the facilities listed on this page. At this point we haven't even included the miles of roads, sidewalks, traffic dynamics, drainage pipes and hundreds of catch basins, hydrants and water meters, not to mention construction work and projects, water and sewer billing (more than one billion gallons of water annually) snow and ice control, sweeping streets, burials, and trees which are covered later in this report.

The basic function of the Superintendent of Public Works is to administer, implement and develop policies, programs, projects and services approved by the Board of Public Works. The DPW budget averaged one (1) million dollars annually during the past six (6) years. The 17 million dollar sewer system and the 4.5 million dollar reservoir/treatment plant should give you an idea of the blizzard of contracts managed and completed since 1970.

The Superintendent of Public Works is also responsible for the management and operation of DPW services ... for supervision, planning, organizing, directing, training and career development, for cost accounting, and collection of more than 1/2 million dollars of revenue annually, and preparation of all DPW budgets.

Responsible for advising the Board of Selectmen at scheduled public meetings, especially at Town Meetings. Responsible for approving work of town forces, consultants, contractors, developers and utility companies when involve with work and/or requirements which fall under DPW jurisdiction.

Responsible for the initiation and development of long range capital expenditure projects such as the Stormwater Management Plan ... after which approvals had to be obtained from the Board of Selectmen, Ways and Means and finally funded at Town Meeting for \$160,000 (ART 43, May 1975).

### Water Distribution System Facilities

1. Water Treatment Plant, Winter St., Woburn
2. Mill Pond Reservoir (65 acres-500 Million Gal Storage)
3. Shawshen Water Intake Station, Billerica
4. Water Standpipe Greenleaf Mt. (4 Million Gal Storage)
5. Water Standpipe Center St. (367,000 Gal Storage)
6. Water Standpipe Blanchard Rd. (1,633,000 Gal Storage)
7. Main Water Station & W&S Div. Office, Meadow Road
8. W&S Div. Garage, Meadow Road
9. No. 1 Water Pumping Station Terrace Hall
10. No. 2 Water Pumping Station Terrace Hall
11. No. 3 Water Pumping Station Middlesex Pike
12. No. 4 Water Pumping Station Middlesex Pike
13. No. 5 Water Pumping Station Middlesex Pike
14. No. 6 Water Pumping Station Sandy Brook Rd.
15. No. 7 Water Pumping Station Lexington St.
16. No. 8 Water Pumping Station Wyman St.
17. No. 9 Water Pumping Station Sandy Brook Rd.
18. No. 10 Toe of the Drain Winter St.

### Sanitary Sewer System Facilities

19. No. 1 Main Sewer Pumping Station Terrace Hall Ave.
20. No. 2 Sewer Pumping Station Bedford St.
21. No. 3 Sewer Pumping Station Francis Wyman Rd.
22. No. 4 Sewer Pumping Station Douglas Ave.
23. No. 5 Sewer Pumping Station Wilmington Rd. & Garage
24. No. 6 Sewer Pumping Station Westwood St.
25. No. 7 Sewer Pumping Station Brookside Rd.
26. No. 8 Sewer Pumping Station Lucaya Circle
27. No. 9 Sewer Pumping Station Town Line Rd.
28. No. 10 Sewer Pumping Station Grandview Ave.
29. No. 10a Sewer Dump Station Beacon St.
30. No. 11 Sewer Pumping Station Kears Rd.
31. No. 11a Sewer Flow Measuring Station Burlington St.
32. No. 12 Sewer Pumping Station Belmont St.
33. No. 13 Sewer Pumping Station Lexington St.
34. No. 14 Sewer Pumping Station Partridge Lane

### Highway

35. Highway Garage & Office

### Cemetery

36. Chestnut Hill Cemetery, Office and Garage Bedford St.
37. Old Burying Ground, Lexington St.

### DPW Administrative

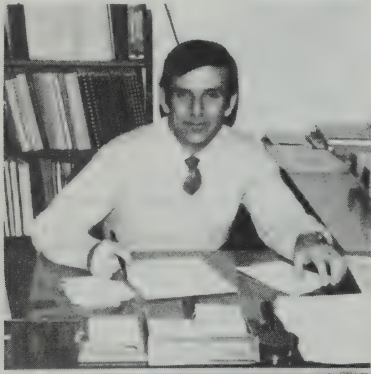
38. DPW Admin & Engineering Dept Office - Town Hall

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Other managerial responsibilities include hiring, promotions, firing, grievances, awards, morale, Union, Municipal Employees Association and Civil Service matters ... documentation, job descriptions, job training standards, cross-training, security, and safety.

The Superintendent of Public Works is responsible for exercising independent judgement in directing the many diversified and complex functions, services and operations of the DPW. However, all of the above are subject to the policies and priorities established or directed by the Board of Selectmen except when in conflict with the governing authority of the Superintendent of Public Works as the "appointing authority" or relative to Town, State or Federal laws, when applicable. Section 69E, Ch. 41 GL.

**Town Engineer/Planning Board Agent:** Mr. Wilfrid Nadeau is head of the Engineering Department, and is also the Planning Board Agent. He is responsible for plans, designs, traffic dynamics, contracts, scope of work and specifications (relative to projects such as the Stormwater Management Plan and the Cemetery Expansion Project) inspections, street acceptance, drainage, sewerage, macadam paving and sidewalks, county, state and federal aid, town boundary lines, review of subdivisions and special projects ... under the direction of the Superintendent of Public Works.



**Terrace Hall and Lexington Street:** The Town Engineer and this Office (Supt DPW) have spent considerable effort and time in the development of plans through the County Engineers for reconstruction of the two roads. These important travelled ways are not standard, and have long stretches of no drainage, no sidewalks, not wide enough, and some of its intersections are dangerous sight distance problems. On a dry summer day its beautifully rustic ... during a rain or snow and ice storm ... a menace, especially to children.

A plan was developed showing the proposed new side lines of Terrace Hall and a meeting with the respective home owners was held (approximately 45 people in attendance) and we received general acceptance to the plan. The County Engineers instructed the Board of Selectmen to "proceed with the final engineering steps required for completing the layout plan for showing at a public hearing to be held in Cambridge before the County Commissioners" (RE: County Middlesex Ltr to Board of Selectmen dtd Jan. 28, 1974). Our

next procedural step was a proposed Article for \$150,000 of landtakings. This failed to get TMM approval at the May 1974 Town Meeting "in the face of rising cost estimates". The latter quote is cited from the Burlington Times Union dtd June 6, 1974. The irony of it all - a week later a 21 year old man was allegedly struck and killed by an automobile on Terrace Hall, on June 27, 1974.

A public informational hearing was held in Town Hall on September 29, 1975, for the purpose of accepting the proposed County Engineers layout of Lexington Street from Spruce Hill Road to Stoney Brook Road. This layout represented a multi thousand dollar engineering project which was initiated by Mr. Ralph E. Nolan, P.E., (my predecessor) prior to 1970, without utilizing Town funds, and it is my understanding a child was killed in this area prior to 1970.

However, the hearing was non productive and the Lexington Street project was tabled. The general tone of the citizens who attended the hearing voiced strong protests against the acceptance on the basis of aesthetics and that the "rustic character of the street would be destroyed". At the time I countered with the fact a sidewalk and drainage exists around the Minuteman statue in Lexington, Mass., and I would say it is historic and the height of aesthetics. Further, the gravel pit which was eliminated at the foot of Lexington Street certainly did not help destroy the character of Lexington Street. On the other hand I would say (as discussed elsewhere in this report) the Highway Division, Water & Sewer Division, Salt Silo and Dog Pound facilities off Lexington Street and its trucks "do nothing" to enhance the area.

It is strongly recommended the Town Engineer and my replacement continue to pursue the above projects ... safety demands it.

### **Mill Pond Reservoir & Water Treatment Plant**

The year 1976 has been excellent for Mr. William Keene, Manager of the Water Treatment Plant. He met the Town's highest production demands since the Reservoir and Water Treatment Plant complex commenced operations in 1972. During this same period he greatly reduced taste, odor and color problems. The reduction in complaints was due to a better biological community in the lake combined with more experience and newer techniques in chemically controlling conditions in the lake. Further, his efforts together with his staff and the State Department of Environmental Management, Carr Research Labs and the Department of Public Works, Concord, Mass., helped produce a healthy fish community in the Reservoir.

Under a directive from the Board of Selectmen a study of taste, odor and color problems in the Burlington Water Supply System was undertaken by Professor Linfield C. Brown and Professor N. Bruce Hanes of Tufts University, under DPW contracted services. The findings are summarized as follows: (1) The water quality and operation of the Burlington Water Treatment Plant is satisfactory with respect to the original design purpose. (2) Water from the Burlington Water Treatment Plant was responsible for the acute taste and odor problems during the summers of 1974 and 1975. (3) Complete control of the taste and odor problems is not possible



with the existing plant, although they can be and have been minimized. (4) The analytical procedures currently in use at the Burlington Water Treatment Plant laboratory are adequate for the routine day-to-day operation and control of the plant.

The above study did not change any of our thinking on the problem including its emphasis that an in-depth study is critically needed to determine the role of the Treatment Plant in future management and development of the water supply system of the Town. This recommendation is compatible with my findings outlined in the 1975 town Annual Report, p. 67.

The granular activated carbon filter was replaced at the Water Treatment Plant with new virgin carbon of a smaller mesh to better control taste, odor and color as removal of organic matter.

Cleaning, rejuvenation and/or repair of wells No. 6, No. 8 and No. 9 will be handled under contracted services this winter. The Main Water Station, Meadow Road is still under study and scheduled maintenance work on this station will continue until the latter part of FY77. During 1976 the Main Water Station was placed on line for a brief period during which it produced 20,860,714 gallons of water.

In cooperation with the Town of Bedford, Mr. Basil Gray, chemist, was assigned to the Water Treatment Plant (under Bedford CETA quota) and assisted in water quality control and the monitoring of some streams for both Burlington and Bedford. The latter work was performed jointly with Mr. Patrick Mustoe, DPW Wetland Patrolman, who followed through until corrective action was taken by Burlington property owners when necessary.

The year 1976 marked the first time violators have been prosecuted for swimming in the Reservoir, our drinking water storage area. Mr. Mustoe pressed complaints against 15 individuals with the disposition of 13 convicted and fined, and 2 released after paying court charges. Another problem is that the use of motorcycles has created erosion tracks on the earth dams at the Reservoir. The integrity of the dams cannot be disturbed and the TP Manager has asked me to appeal to the parents of the cyclists to help prevent this problem. The Police have special areas for motor bikes and locations can be identified by contacting Safety Officer Russ Petersen, Police Department at 272-1212. On the other hand, there are numerous activities conducted at the Reservoir in conjunction with the Recreation Dept. which are enjoyable and require no contact with the water.

There were numerous visits to the Reservoir/Water Treatment Plant complex by various groups ranging from engineers and students to Girl and Boy Scouts. The Water Treatment Plant is open to the public for controlled and scheduled tours upon written requests submitted to and approved by the Supt. of Public Works.

The Women's League of Voters and the Conservation Commission as well as the Garden Club donated many hours as well as funds for Reservoir beautification. Russian and olive bushes were installed on the island under the supervision of our Wetland Patrolman which

will certainly bring food to the bird population as well as possibly attract new species to the area. Several trails were made by the Conservation Commission as well as the Women's League of Voters which are well marked, showing aesthetic high points along the trail.

The personnel at the Reservoir continued the DPW goal of self improvement and career development during 1976. Mr. Keene is currently enrolled in the Masters program at Tufts University School of Civil Engineering. His specialty will be environmental health engineering with strong emphasis in design and operations of water and wastewater treatment plants. During 1976 Mr. Keene participated as a panel member at Boston College as well as Tufts University in Water Treatment Plant Seminars. Mr. Patrick Mustoe completed a two year program at Essex Agricultural and Technical School in Environmental Technology and received his Associates Degree.

**Life Expectancy of Wells:** Just as in humans, a well begins dying the day it is born. However, like any machine it needs care and maintenance, even though it is underground and out of sight. Its life expectancy depends on several critical factors: (1) Geology of the site. (2) Pollution from outside sources. (3) How well its constructed. (4) Care and maintenance it receives during operations. Like humans, some wells are endowed with good health and others can be sickly all their lives.

Wells with reasonable care should expect a life of approximately 40 years. Factors involved: (1) Drought can cause temporary or permanent decline in static water level. (2) Other wells in the area may cause interference and reduce its capacity. (3) Pollution from outside sources. (4) Clogging of the water bearing formations around the well, in the gravel pack or on the well screen may seriously reduce capacity.

The problem of encrustation: Encrustation basically comes from three sources: (1) Buildup of iron, manganese or calcium hydroxide or carbonate sludges or scales. These compounds are in solution in the ground water in small quantities and are held in solution by a balance with the carbon dioxide in the water. As water leaves the natural formation and enters the gravel pack, the velocity of the water is rapidly increased because of the pressure drop which allows the carbon dioxide to come out of solution as a gas and the iron, manganese or calcium to precipitate in the gravel pack and on the screen as a gel. If there is sufficient oxygen in the water, the gel is oxidized to become a hard scale. As the precipitates gradually clog the screen opening, if the pumping rate is kept the same, the velocity through the remaining pores increases still further, aggravating the rate of precipitation of the gel. Thus, in this type of encrustation, the rate of decline is logarithmic. The longer the condition is let go, the worse it becomes.

(2) Encrustation is the accumulation of silts or clays from the formation around the screen and gravel pack. When silt particles moved by the water velocity in the formation hit the gravel pack, and the clogging caused by the gel or scale, its progress is impeded and they collect in the pack or the formation just outside. If there is no scale, or gel buildup, chances are good that the silt or clay particles will move into the well and out the discharge. Silt or clay can occur even in a clean formation after a period of time, due to the chemical breakdown of the minerals in the sand or gravel grains.

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(3) Encrustation has a somewhat different origin and is the buildup of iron, slime or sulphate reducing bacteria around the well. Many of these bacterial live in water systems and an infected well is often the result of a leaky checkvalve or a bleed off, fed into the well. Some wells near polluted streams can bring in slime or iron bacteria with infiltrated river water. These bacteria clog the pores of the formation and gravel pack, both with their slimes and also with their skeletons. Any of the above encrustations are aggravated by the excessive drawdowns or velocity and once the problem occurs, it will not go away by itself.

The other half of the team, the pump, also has its problems. The iron scale or slime which builds up in the screen and pack can also build up in the pump bowls and column. Corrosion in most New England waters is a serious problem and sand wear, due to pumping minute quantities of the formation is frequent. Finally, erosion, just wear by the passage of water itself over the metal is also a factor. All of these result in loss of capacity in the pump and a loss of efficiency in the supply system. These three secret destroyers are a much more serious problem in most pumps, than is the vibration or rattling which is readily noted.

Fortunately, these most common complaints of well and pump can be corrected. The patient will live if the disease is diagnosed, and just like human illness, the sooner it is diagnosed, the more complete will be the cure.

The simplest measure of well effectiveness is the specific capacity; i.e. the capacity presently being pumped, divided by the drawdown in the well required to deliver that capacity. While there are other factors, such as dewatering, which will reduce specific capacity, it is a good indicator of the degree of encrustation occurring in the well when compared against original specific.

The other measurement which should be made periodically, is that of total dynamic head (i.e. the discharge pressure in feet, plus the pumping level in the well). When plotted against capacity on the original pump curve TDH will give an exact measure of the pump efficiency. The comparisons of the specific capacity of the well and head capacity of the pump, together with changes in the feel or sound of the equipment will help when problems are becoming serious and often will give a clue as to the cause of the difficulty.

These factors help decide when the well or pump needs an overhaul. It also helps anticipate the problem, budget for it and schedule the overhaul before the problem becomes very serious, or an emergency breakdown occurs. Further, the scheduling of repairs should be done during the winter or spring months, when consumption is down and the well can be spared.

Compassion must be shown on wells before they develop an illness. They must relax at times and not work as hard. This is done by cutting back on the capacity expected of it and not because it is breaking suction nor because it is sick. This reduces the water velocity entering the well and thus prolongs its life.<sup>3</sup>

In general, good redevelopment of wells relies one third on the chemicals and two thirds one the proper application of the chemicals and surging.

Iron, manganese and calcium encrustations are generally removed first, since they form the matrix against which the other encrustations are lodged. This is often done by using inhibited acid as a solvent for the gel with minor amounts of surging. This tends to loosen up the well and allow the remaining chemicals and surging to be more effective. The silt and clay buildup is usually removed by surging, combined with air lifting or pumping, together with phosphate. The phosphate relax the electrical bonds between these fine particles and lowers the viscosity of the water so that they can be moved more easily. Since phosphate also happens to be an excellent food for bacteria, it is accompanied by a killing dose of chlorine.

Finally, to remove the bacterial encrustation, a large volume of strong chlorine solution (500PPM) is used. Since the chlorine only kills on contact, the larger the volume of solution which can be used, the larger the radius around the well which will be cleaned out of bacterial. Surging is also used in conjunction with the chlorine to remove the killed and softened bacteria. Unfortunately bacteria are living creatures and are stubborn. It is extremely difficult to kill the entire colony and eventually, they grow back, to clog the well again. Continuous feeding of chlorine or sequestering agent through injection wells are sometimes necessary to keep the colonies under control. Often additional surging and sometimes repeat treatments of the chemicals are necessary to get back to the original specific capacity.

While the development is going on, the pump should be cleaned of scale and sludge, and disassembled and checked for worn parts. Parts which will not last another five to seven years should be replaced. The pump is then painted with a protective paint, reinstalled and sterilized and a final test of the repaired well and pump are made, with comparisons drawn between the original performance of well and pump, the condition noted before the repairs, and the final performance. However, any process used to redevelop wells cannot guarantee the processes used to redevelop the well will not harm the well. It does assure that all due care will be exercised, and that none of the procedure will harm a well in which the metal casings and screen have not deteriorated, nor will they harm a modern materials.

The normal well loses capacity at a modest rate and over the course of five to eight years gradually decline in specific capacity and pump efficiency and eventually needs redevelopment. A normal redevelopment program of two days pump work and three to four days surging and chemical treatment is undertaken on a schedule preventive maintenance basis, and restores the well which then follow the same pattern of gradual decline it originally had.

<sup>3</sup>In view of our ever increasing water demands, protection, maintenance and limitations of our water distribution system ... I again strongly recommend Burlington should not sell water outside of the Town, and advise Bedford accordingly.

In the problem well, the decline in production is noticeable very early, and within four years it has reached the point at which it should be redeveloped. We have little control over the initial rate of drop in well production since it is generally controlled by natural factors. We can effect the life of the well by our decisions regarding redevelopment. It is false economy to stop the redevelopment before it has essentially restored the well.

The key men in the care, operation and maintenance of wells and pumps are the Water & Sewer Superintendent, the Treatment Plant Manager and their operations staff. They must maintain, study and use performance data on all wells and watch for signs of deterioration. They must recommend the well be cleaned when it needs it for appropriate funding and budget. Signals for corrective action are a 25% drop in specific capacity or 10% drop in pump efficiency. A schedule for redevelopment as a preventive measure before the crisis develops must be maintained. A reasonable time of monetary limit must be set on the rehabilitation if the well has not been restored to original capacity unless there is justification for continued efforts.<sup>4</sup>

<sup>4</sup>Adapted from WELL OPERATION and MAINTENANCE by David M. Erickson, District Manager, Layne New England Company, Arlington, Mass., undated.

MAINTENANCE AND ENERGY COSTS  
12 mths - Jul 75 thru Jun 76

WELLS	Cleaning	Repairs	Chemicals	Power	Heating	Labor	Gasoline	Off Ln (Days)
MS	\$8,274.38	\$2,899.26		\$5,378.71	\$1,763.53			343
No.1		437.47		9,187.22				12
No.2		2,717.12		9,187.22				146
No.3	8,274.38	5,357.80		15,611.15				154
No.4		409.45		15,611.14				33
No.5		595.49		664.66				50
No.6		148.17		4,060.64				211
No.7		3,900.49		7,463.47				29
No.8		107.00		6,578.83				11
No.9				125.10				366
Wells Misc			\$2,137.46					
	<u>16,548.76</u>	<u>16,572.25</u>	<u>2,137.46</u>	<u>73,868.14</u>	<u>1,763.53</u>	<u>26,056.37</u>	<u>897.65</u>	<u>1355</u>
TP								
Intake Sta		3,007.05	30,919.72	37,566.84	852.36	53,416.89	650.10	112
BillERICA		1,419.50		13,010.44				
Toe of the				1,020.57				
Drain		<u>4,426.55</u>	<u>30,919.72</u>	<u>51,597.85</u>	<u>852.36</u>	<u>53,416.89</u>	<u>650.10</u>	<u>112</u>
Reservoir								
Greenlf Mtn		760.00						
Blanchard	18,400.00							
Center St	<u>18,400.00</u>	<u>760.00</u>						
TOTAL	34,948.76	21,758.80	33,057.18	125,465.99	2,615.89	79,473.26	1,547.75	1467

GRAND TOTAL: \$298,867.63

DPW FmJul76



# MAINTENANCE AND ENERGY COSTS

12 mths - Jul 74 thru Jun 75

WELLS	Cleaning	Repairs	Chemicals	Power	Heating	Labor	Gasoline	Off Ln(Days)
MS		\$ 336.35		\$16,586.99	\$1,177.08			11
No.1		213.92		9,835.73				16
No.2	\$3,385.11	238.28		9,835.73				148
No.3		408.16		14,739.59				180
No.4		369.40		14,739.59				35
No.5		157.58		505.23				8
No.6		572.22		6,693.99				13
No.7		614.40		6,931.03				47
No.8	3,385.11	94.60		6,003.75				173
No.9				1,453.85				335
Wells Misc			\$2,612.85					
	6,770.22	3,004.91	2,612.85	87,325.48	1,177.08	24,971.86	749.60	966
TP								
Intake Sta		1,918.70	15,992.83	15,069.47	1,186.04	51,177.38	542.88	222
BillERICA		919.00		10,914.41				
Toe of the								
Drain				1,111.39				
		2,837.70	15,992.83	27,095.27	1,186.04	51,177.38	542.88	222
Reservoir								
Greenlf Mtn		314.40						
Blanchard	22,115.57							
Center St	22,115.57	314.40						
TOTAL	28,885.79	6,157.01	18,605.68	114,420.75	2,363.12	76,149.24	1,292.48	1188

GRAND TOTAL: \$247,874.07

DPW FmJul76

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# MAINTENANCE AND ENERGY COSTS

18 mths - Jan 73 thru Jun 74

WELLS	Cleaning	Repairs	Chemicals	Power	Heating	Labor	Gasoline	Off Ln (Days)
MS		\$1,862.66		\$12,196.34	\$2,456.30			83
No.1		571.50		10,055.19				25
No.2		794.27		10,055.19				14
No.3		467.42		13,452.65				11
No.4	\$383.61	306.94		13,452.65				122
No.5		481.99		404.35				11
No.6		1,784.89		6,587.27				44
No.7	383.61	551.55		3,502.05				357
No.8		345.99		9,688.45				34
No.9		182.25		3,601.64				333
Wells Misc		2,153.10	\$4,107.94					
	767.22	9,502.56	4,107.94	82,995.78	2,456.30	35,908.70	700.25	1034
TP		582.22	7,176.24	11,324.77	1,448.54	62,111.16	508.95	307
Intake Sta		163.18		18,031.18				
BillERICA								
Toe of the				514.26				
Drain		745.50	7,176.24	29,870.21	1,448.54	62,111.16	508.95	307
Reser		516.56						
Greenlf Mtn								
Blanchard Rd		344.48						
Center St		2.28						
		863.32						
TOTAL	767.22	11,111.28	11,284.18	112,865.99	3,904.84	98,019.86	1,209.20	1341

GRAND TOTAL: \$239,162.57

DPW FmJul76

**WATER  
CONSUMPTION  
STATS  
FOR  
1976**

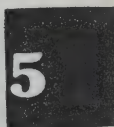
Month	Ground Treatment Plant Gallonage Wells (Shawsheen River) Totals		
January	67,793,290	15,211,000	83,004,290
February	64,490,730	15,040,000	79,530,730
March	73,289,880	14,718,000	88,007,880
April	55,288,260	40,881,000	96,169,260
May	54,191,332	52,200,000	106,391,332
June	67,286,134	95,919,000	163,205,134
July	79,510,964	73,605,000	153,115,964
August	65,899,780	57,017,000	122,916,780
September	66,850,390	45,110,000	111,960,390
October	71,278,610	36,782,000	108,060,610
November	69,778,240	26,664,000	96,442,240
December	70,100,120	30,781,000	100,881,120
TOTAL	805,757,730	503,928,000	1,309,685,730

**Water Sold to Bedford in 1976**

	Gallonage	Revenue
1974	15,939,000	7,969.50
1975	45,426,000	22,711.00
1976	104,882,000	52,441.00
TOTAL	166,247,000	83,121.50

	Gallonage Wells	Gallonage WTP
High Day	June 11, 1976 July 6, 1976	3,803,000 3,803,820
High Week	June 27, 1976 July 11, 1976	24,781,000 21,221,200
High Month	June, 1976 July, 1976	95,919,000 79,510,964

Maximum Bedford withdrawal rate should be limited to 1400 gpm in order to insure minimum residual pressure 50 pounds per sq inch (psi) for normal household operation. (Changes in psi rates can critically effect industrial needs.) Water supply to Bedford should be limited between the hours 12 Midnight and 6:00 A.M.





The following data should give the reader a good idea of the Town's water demands in correlation to the Town's population. Note our population leveled off during 1975 and 1976. However, the statistics do not contain the massive business and industrial population which impacts the Town on a daily basis.

Year	Gallage	Source	Year	Pop.
1969	877,535,640	Wells	1950	3,250
1970	918,238,980	Wells	1955	5,225
1971	975,868,420	Wells	1960	12,852
1972	985,193,630	Wells	1965	19,473
1973	995,973,060	Wells & TP	1970	22,150
1974	1,016,346,000	Wells & TP	1975	24,268
1975	1,073,000,000	Wells & TP	1976	24,290
1976	1,309,685,730	Wells & TP		

Construction of the Water Treatment Plant was initiated in 1971 and first water from the Treatment Plant entered Burlington's water distribution system on April 6, 1973.

Consumption of water in 1976 was up 30% over 1975. This was due to drought conditions in June and July as well as a 60% increase in water sold to the Town of Bedford. Production from the Water Treatment

Plant increased over 57% while production from the wells was down due to a low water table in the water shed areas, and down time due to preventive maintenance, cleaning and rejuvenation of wells, pump repairs, etc. This year more than ever before since the Reservoir Treatment Plant Complex became operational the water demands strongly attest to the foresight of our TOWN FATHERS. If we had not built these facilities, Burlington would have been in the same "dire straits" facing some of our neighboring towns, especially since broad regionalization of water distribution systems at the State-wide, New England-wide or National level are not available. However, I would say pollution, energy problems and economics will in the future demand regionalized water distribution systems at the State-wide or broader levels (similar to the present MDC program except greater in scope).

The Burlington DPW has three emergency water connections with adjacent towns: (1) BEDFORD/BURLINGTON hookup—existing 10 inch water main reduced to 8 inch w/gravity flow toward Bedford—town water—pit w/meter located on Bedford Street Town Line, (2) WILMINGTON/BURLINGTON—hydrant to hydrant hookup—existing 10 inch water main reduced to 8 inches w/gravity flow towards Wilmington—above ground pump and transformer w/meter were temporarily installed at Wilmington Road Rt#62—town water,

(3) LEXINGTON/BURLINGTON hookup — existing 6 inch water main w/gravity flow toward Burlington—MDC water—pit w/meter located in North St/Muller Road area. This latter hookup would require Lexington and MDC approval to open our existing water gate in order to purchase MDC water at the present wholesale rate of \$250 per million gallons. Preliminary findings indicate a BEDFORD/BURLINGTON joint purchase of MDC water would require a multi million dollar water main linking both Bedford/Burlington to Lexington—latter is already on the MDC pipeline. Further, during 1975 a \$1,373,000 pipeline was constructed linking MDC to WOBURN in a 4-Town regional agreement which does not include Burlington.

### Background of Wells

Location	Description	Install. Date	Capacity Design	GPM Jul 76
Main Station	30-2½" tubular	1950		
	Added 40-2½" tubular	1956	650	450
1. Terr Hall	24" gravel packed	1958	500	475
2. Terr Hall	24" gravel packed	1959	350	350
3. Middlesex tnpk	24" gravel packed	1961	350	350
4. Middlesex Tnpk	24" gravel packed	1962	250	250
5a. Middlesex Tnpk	6-4" tubular Temp			
5. Middlesex Tnpk	24" gravel packed	1963	250	250
6. Sandy Brook Rd	24" gravel packed	1965	250	250
7. Lexington st	24" gravel packed	1965	250	250
8. Wyman St	7-4" tubular	1968	250	250
9. Sandy Brook Rd	6-2½" tubular	1972	250	Off Ln
			3,350	2,875

Treatment Plant	1973	4,200	2,800
Intake Sta Billerica 2 Pumps 150HP	1973	7,000	3,500
Toe of the Drain 2 submrsl prmps 7½HP	1974	500	500

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### Storage Capacity

Reservoir	500,000,000 gal	1973	Raw Water
Greenleaf Mtn	4,000,000 gal tank	1971	Treated Water
Blanchard Rd	1,633,000 gal tank	1965	Treated Water
Center Street	367,000 gal tank	1950	Treated Water
TOTAL	600,000,000 gal		

24-hour pumping capacity of wells = 3320 gpm  
or = 4.78 mgd

18-hour maximum day pumping capacity of wells = 3.58 mgd

12-hour average day pumping capacity of wells = 2.39 mgd

Gallons per minute - 695 gpm = 1 million gallons per day (mgd)

### Cleaning, rejuvenating and repairing wells:

The results of the subject 1976 contracts are as follows (as of Feb. 4, 1977): Well No. 6 results were excellent in regards to yield. However, the quality of water did not improve significantly. As soon as the No. 6 pump is installed and if the bacteriological results are good this well should be back on line during February 1977. Tubular Well Field No. 8 has also been cleaned and rejuvenated. Pump parts (delayed eight weeks) for this well are expected the week of February

11, 1977, and as soon as they are installed the well can be placed on line. Tubular Well No. 9 will also be cleaned during February 1977, and if there is a satisfactory improvement it could be placed on line during the latter part of February 1977. Further, investigative work will continue on the Main Station (involves the Treatment Plant Manager, our water consultant and FY78 Budget) as soon as the above projects are completed. RE: Phase I, this project Town Annual report for 1976, p. 67. The new Alum Tanks will also be installed early in 1977.

# WELLS

## Projected Cleaning and Repairs

	1976	1977	1978	1979	1980	1981	1982	1983
Main Station	C&R Ph2			C&R				C&R
No.1		C&R			C&R			
No.2					C&R			
No.3			C&R					C&R
No.4		C&R						C&R
No.5		C&R		C&R				
No.6	C&R			C&R				
No.7			C&R		C&R			
No.8	C&R		C&R					
No.9	C&R							

### VITAL STATISTICS:

RESERVOIR SAFE YIELD: Approx. 3,000,000 gpd (for drought periods or when pumping from Shawsheen not permitted - in fact should be maintained during all summer months).

### WELLS

			Hours Daily
2,400,000	GPD	Average Well Output	12
3,600,000	GPD	LIMIT-Max Consumption	18
4,000,000+	GPD	EMERGENCY However, Deterioration	24

### TREATMENT PLANT

3,000,000	GPD	SAFE YIELD (Average during summer mths drought period)	12 (3 pumps)
			18 (2 pumps)
4,000,000	GPD	Two Pumps	24
6,000,000	GPD	Future plant pumping capacity w/new 3rd pump (\$30,000 Estim 1972)	24
1,400,000	GPD	Two Pumps	8

### WELLS & TREATMENT PLANT

1,400,000	Treatment Plant	(8 hrs - 2 pumps)	
3,600,000	Wells	(18 hrs-if all wells on line)	
5,000,000	GPD Supply Capability		(2 pumps) $\frac{8}{18}$ "Cutting it Close"
5,500,000	Burlington Needs Maximum	Storage makes up the difference	
1,100,000	Sell Bedford		
6,600,000			



# SAFE DRINKING WATER ACT

The Safe Drinking Water Act of 1974 (SDWA) requires that municipal governments and private water companies take actions to assure that the quality of drinking water they provide the public meets minimum national standards. These local actions include: testing and reporting on water quality, keeping records, notifying consumers and taking prompt corrective measures when violations of the standards occur. Variances and exemptions from the standards are available under the Act, but some future increased operating costs and capital expenditures may be necessary. The Environmental Protection Agency (EPA) is responsible for setting standards under the SDWA and administering the Act through state government agencies.

## COMMON WATER QUALITY PROBLEMS

The cost of implementing the Safe Drinking Water Act will vary according to the quality of the existing water source and treatment facilities. The following table highlights some of the more common water quality problems faced by the water suppliers.

Adverse Quality Factor	Common Sources or Causes	Sanitary Significance	Treatment, Process(es)
Turbidity	(a) Colloidal and fine dispersions (b) Organic and inorganic materials	(a) Aesthetics (unsightly) (b) Filterability and disinfection difficulties	(a) Chemical coagulation (b) Filtration
Color	(a) Contact with organic materials (b) Iron (c) Industrial wastes	(a) Aesthetics	(a) Chemical coagulation (b) Activated carbon
Tastes and Odors	(a) Organics produced by algae blooms (b) Actinomycetes (Bacteria)	(a) Aesthetics (tastes and odors)	(a) Activated carbon (b) Oxidation of organics
Hardness	(a) Contact with divalent metallic cations (calcium and magnesium) in soil and rock formations	(a) Adverse actions with soap (b) Production of scale in boilers, hot water pipes, etc.	(a) Water softening: (1) Precipitation (2) Base exchange
Chlorides	(a) Dissolved from soils and deeper formations	(a) None in low to moderate concentrations (b) Taste problems	(a) Desalination: (1) Ion exchange (2) Reverse (b) Distillation osmosis
Iron and Manganese	(a) Soils and minerals	(a) Aesthetics (color) (b) Staining and sometimes iron bacteria in lines (c) Taste problems	(a) Aeration, precipitation, and filtration (b) Ion exchange
Sulfates	(a) Mineralization	(a) Taste (b) Cathartic effects (c) Boiler scale formation (d) Odor problems (H <sub>2</sub> S) under anaerobic conditions	(a) Demineralization: (1) Ion exchange (2) Reverse osmosis (b) Distillation

\*Extract from SAFE DRINKING WATER ACT Info Guide for New England Municipalities, December, 1976

land

**Treatment Plant (Future Needs):** Some critical factors which should be considered for future planning (not necessarily listed in order of priority) if the Town does not plan to participate with neighboring towns in MDC' or regional concept: 1. Install 3rd pump at Treatment Plant, including respective telemetering water level panel. If Bedford continues to buy water they should install a Telemetering Water Level Chart in the Burlington Treatment Plant. This device indicates water drop in elevation which can be computed into output in gallons per minute. 2. Install back up power package at Treatment Plant. 3. Construct utility building for storage of chemicals, boat, safety and landscape equipment.

4. Construct dock for Reservoir boat utilized for chemical treatment of lake, safety and security. 5. Toe of Drain is now pumping to waste. Determination to be made through Casagrande whether to pump into Reservoir or remove two pumps and install permanent (gravity) drainage system. 6. Computerize analysis of Town's water distribution system. 7. Regional approach for future water needs compatible with MDC water and sewerage systems. 8. Continuous education programs and actions to protect our water resources from pollution. 9. In depth water distribution study relative to present and future needs beyond 1980.

10. Request State approval for intake of water from Shawsheen from six months to twelve months per year with stipulations water table level of Shawsheen critical factor involved. 11. Increase staff at Treatment Plant because of ever increasing operational and maintenance demands and requirements (Reservoir, Treatment Plant, brooks, streams (water shed areas) pumping stations, standpipes, pollution, encroachment, safety, and the like ... the scope is tremendous). The Reservoir complex alone is 65 square acres and together with the Water Treatment Plant cost 4.2 million dollars. 12. Stormwater Management Plan (This \$160,000 project was awarded to Metcalf & Eddy, Inc., late in 1976, and is directly related to the Town's wells).

**Treatment Plant Certification:** The Massachusetts Department of Public Health has again certified the Burlington Water Quality Laboratory (DPW) Burlington, Massachusetts, for demonstrated proficiency in the performance of Water Bacteriology and Water Chemistry Tests. Certificate No. NF 02238, effective January 1, 1977, for one year from date of issue.

**Desalination:** See caption Highway Division p47. Vandalism at the Water Treatment Plant, Winter St., Woburn and Water Intake Station, Billerica, cost the taxpayers \$1,514.12.

The Water & Sewer Division is under the supervision of Mr. Bill Duffey, Acting W&S Supt. His five key supervisors are Mr. Fred Osborne - water main breaks etc., Mr. Steve Johnson Acting Foreman overall in charge of fourteen sewer pumping stations including all related equipment, machinery and solid state sewer alarm system. Mr. Jim Courchaine directly in charge of seven sewer pumping stations and together with Mr. John Stewart and Mr. Mattie Frangiamone assist Johnson in the operation of the Town's sanitary sewer system.

Mr. Lester Enos is overall in charge of twelve water pumping stations and Mr. Barry Capozzi is his assistant. This includes the water standpipes and telemetering

system which controls the operation of the wells from the Water Treatment Plant located at the Mill Pond Reservoir of Winter Street, Woburn.

Mr. Paul Mohler is overall in charge of water meters including installations, maintenance and readings, the latter for billing purposes, and is assisted by Mr. Salvatore Grasso.

The following are some of the significant achievements accomplished during 1976 by the personnel of the Water & Sewer Division, including the services of Mr. Al Marchant Electrical Pumping Station Operator (assigned as DPW Electrician reporting directly to the Supt. of Public Works):

(1) Emergency Pump Around capability at the Wilmington Road Sewer Pumping Station. This underground installation will be used as a back-up system in case of power or major equipment failure or when station needs to be taken off line for major repairs. (2) Installation of transfer switches and generator plugs at the Lexington Street and Keans Road Sewer Pumping Stations ... for generator hook-up during power failure, etc. (3) Sewer pump rotating assembly installed December, 1976 at the Main Sewer Pumping Station, Terrace Hall.

(4) Maintained special W&S vehicles and related equipment including valve jobs, tune ups, steering boxes, welding and plumbing work. (5) Installation of air compressors in all water and sewer stations to maintain pump controls. This required welding for mounting air hoses and electrical hook-ups. (6) Identification of water gates town-wide (plotting on maps and actually painting same) so that gates could be quickly closed when faced with water main breaks to effect repairs.

(7) Periodic scheduled cleaning of two sewerage tanks per month at all sewerage pumping stations. This distasteful detail is hard work and demands a "strong stomach". (8) Renovation of the W&S Division Office and the work area for calibration and repair of water meters was professionally accomplished by Jim Courchaine and Jim Babcock.

'MDC water rate to remain stable: The water rate for its 34 cities and towns will remain at \$240 per million gallons for the third successive year. Minuteman Publication Feb. 3, 1977.

### **Electrical Pumping Station Operator (DPW Electrician)**

During 1976 the newly created position of DPW Electrician (mentioned above) was filled by Mr. Al Marchant under a Civil Service Provisional Appointment. During a period of approximately one year, working jointly in a team effort with the talented personnel of the W&S Division ... they were able to accomplish the greater part of the achievements outlined above "in-house" and at the same time (one example follows) in 1975 the top electrical contractor utilized by the DPW received \$11,652.82 for contracted services in 1975 while in 1976 the total cost was \$5,300 (reduced more than 50%).



In 1976 Mr. Marchant was directly responsible for the adjustment made by this office relative to energy rates for operation of pumps at our water intake station in Millican. This resulted in a \$1,700 credit from Mass. Electric, and the adjustment will impact all future energy rates at the subject station.

Inspection of all water and sewer stations on a monthly basis by the DPW Electrician together with a CETA as directed by this office (Supt. DPW) including safety aspects. Findings were documented on a newly developed PW Inspection Form and posted at each station for corrective action when applicable.

The DPW Electrician also functions as a technical representative to assist division heads and other supervisory personnel in performing work in-house formerly accomplished under contracted services (example was reflected earlier in this report). In this role he also evaluates all purchase orders (to insure proper cost accounting and equipment needs) pertaining to the water and sewer distribution systems, and deals with the respective vendors and/or manufacturers and advises the Supt. of Public Works accordingly.

Developed cost accounting charts on all major machinery and equipment, including hand tools.

Repaired fourteen humidifiers in the sewer pumping stations under the guidance of Mr. Charlie Casassa, Veterans Agent (also a qualified refrigeration specialist) at no cost to the Town.

Automatic Flow Control installed at the Main Sewerage Station, Terrace Hall to match incoming low or high flows of sewerage. This system prevents excessive wear and/or damage to the 200 H.P. pumps by alternating with the 50 H.P. pump for low flows. For years this had been a problem and was resolved by manual operation at night usually requiring overtime pay. I challenged the new DPW Electrician when he was newly hired to discuss the problem with our sewer consultants, pump manufacturers and electrical agencies until they could design an automatic way to control the pumps to match the low and high flows ... and thus the automatic flow control was successfully developed.

Repaired the precision (chlorine) chemical feed pumps at the Water Treatment Plant. Finally, I consider this newly created position as one of the most important manpower needs created and developed by this office.

I believe the talent of the present W&S Division team together with the DPW Electrician is unmatched for a town of our size and economics.

**Fluoridation:** In 1972 total construction costs including engineering and contingencies was estimated at \$5,000 (Main PS and PS No. 1 thru 9 for \$50,000 sodium fluoride; and at the Water Treatment Plant \$15,000 sodium silicofluoride). At the time, the retail chemical cost to fluorinate one million gallons of water with sodium fluoride was \$4.80 and using silicofluoride 1.90 per million gallons, according to Steven Medlar, J.E., W&H Inc., in a letter to the Superintendent of Public Works, Burlington, Mass., dated January 10, 1972. This project generated "zero interest" a few anonymous threats, tabled ... and never surfaced again. Even though Burlington does not have a fluoridation program more than 50% of all the public water systems in the nation are fluoridated.

Vandalism at the Water & Sewer Pumping Stations throughout the Town cost the taxpayers \$1,886.35.

### Water and Sewer Stats for 1976

<b>WATER:</b>	
New Services installed	134
New Meters installed	135
Meters repaired	196
Meters freeze up	21
Services freeze up	33
Hydrants freeze up	10
Service Connection breaks	21
Main breaks	15
House repairs & service calls	1,141
Water Shut Off Valves replaced	69
New Hydrants installed	20
Hydrants in service	937
Hydrants repaired	32
Hydrants relocated	2
Hydrants Extensions	4
Hydrants flushed semi annually	937
Water Gates raised or lowered	30
3/4 inch Copper Tubing (Repairs)	300 feet
6 inch Main installed	400 feet
8 inch Main installed	5,300 feet
10 inch Main installed	None
114.25 MILES OF WATER MAINS (accumulative, as of December 31, 1976)	

5

<b>Water Treatment Plant</b>	
Bacteria Tests	1,261
Chemical Tests	2,449
<b>Active Resident Water Services</b>	
Active Business/Apts/Mall	441
Industry	120
Churches	21
Inactive Water Services	127
<b>TOTAL WATER SERVICES</b>	<b>6,341</b>

<b>SEWER:</b>	
Sewer Main Breaks	None
<b>Sewer Main Breaks</b>	
Sewer Main Blockages	33
Sewer Services Installed	134
<b>TOTAL ACTIVE SEWER SERVICES</b>	<b>4,849</b>

**SEWER MAINS** (including 1.68 miles in Woburn)  
110.25 miles

**Yardstick for Measuring the Value of Our Water Distribution System:** (Fire Insurance Rate: Burlington received notification in 1975 that the fire insurance rates for industrial insurance rates will be reduced between 12% and 20% while homeowner's policy should decrease 5%. The criteria used by the Insurance Services Office which analyzes fire defenses nation-wide uses the following evaluations: WATER SUPPLY 34%, Fire Department 30%, Fire Alarm 11%, Police 1%, Building Laws 4%, Fire Prevention 6% and Structural Conditions 14%. This was the third reduction for Burlington. For example in 1976 it meant \$21 reduction in my home fire insurance policy.



## Sewerage Tax

The sewerage tax paid by Burlington to the Metropolitan District Commission (MDC) in 1976 is staggering. However, during this same period since 1966, our population, business and industrial growth has also peaked.

### Annual Tax Paid MDC

1966	\$ 17,755.00
1967	40,431.00
1968	86,281.00
1969	68,381.00
1970	78,400.00
1971	93,400.00
1972	89,900.00
1973	102,000.00
1974	125,613.03
1975	147,605.55
1976	194,960.16

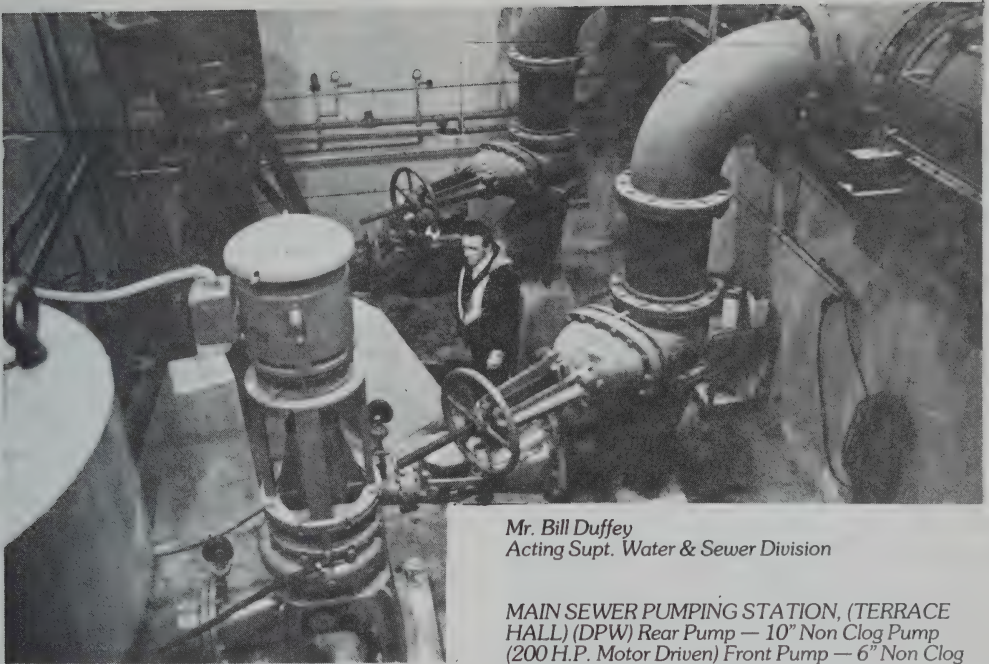
The Town's sewerage main is connected to the MDC sewerage system and flows through Woburn into the Atlantic Ocean.

**Sanitary Sewerage System:** This system consists of Terrace Hall Main Sewerage Pump (Lift) Station, eleven 30 feet ground Sewerage Lift Station, a Sewerage Flow Measuring Station and a Sewerage Dump Station (the twelve sewerage lift stations have solid state alarms which will trigger the console in the Police Station during power failures or malfunctions) and more than 110.25 miles of Sewer Mains.

The construction of Burlington's sewer system was started in 1967 and was completed in 1975 except for sewer contract 55 (Mt Roadinpart and Middlesex Pike in-part was voted at the May 1975 Town Meeting) and installed in 1976. However, the MT Road part of the contract has not been accepted at this time since tests do not meet DPW standards and thus will be completed under contractor's retainage funds, if necessary.

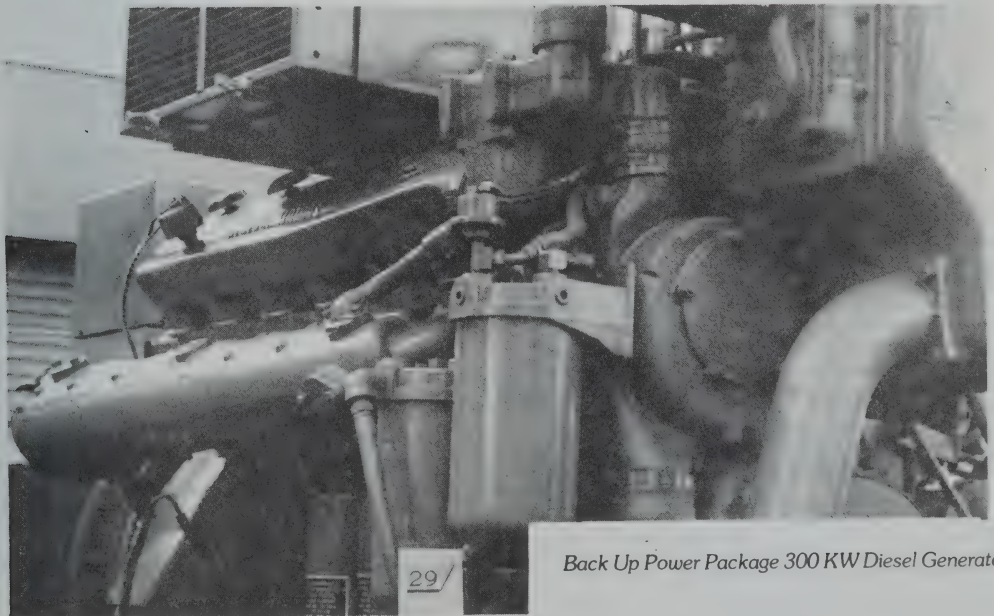
The Town's sewerage system was implemented under rigid inspection and testing procedures allowing infiltration of not more than 300 gallons/in/mile of sewer. In-flow is not a problem until proven otherwise since there are no known connection of storm, roof or floor drains to the system. The system was designed to serve the future needs of Burlington through 1995 with a projection that a third pump would be installed in the Main Sewerage Pumping Station Terrace Hall tp provide standby capability. This pump would be the same as two existing pumps and have a capacity of 3.75 MGD at 120 Ft T.D.H.

**Sewerage Infiltration Inflow Study:** This study is being conducted MDC-wide. Camp Dresser & McKee Engineers are conducting the project for MDC and have installed flow measuring instrumentation in Burlington's Flow Measuring Station off Ray Avenue. The purpose of the project is to determine whether or not the present MDC sewerage system can properly handle its increased loads etc., according to Mr. Steve Calabro, Environmental Engineer, Camp Dresser & McKee. The reader may recall the problems we faced when Lexington's sewerage "backed-up" (more than once) into Burlington's Vinebrook as a direct result of MDC/Lexington problems ... and the firm demands by this writer for immediate corrective action! It is hoped the results of the study will eliminate outside sewerage infiltration.



Mr. Bill Duffey  
Acting Supt. Water & Sewer Division

MAIN SEWER PUMPING STATION, (TERRACE HALL) (DPW) Rear Pump — 10" Non Clog Pump (200 H.P. Motor Driven) Front Pump — 6" Non Clog Pump (50 H.P. Motor Driven)



Back Up Power Package 300 KW Diesel Generator



## Drainage

A total of fourteen significant drainage projects were designed and supervised by the Engineering Department, and completed during the 1976 construction season (Mar 1 - Dec 15). These projects are indicated below and include other related drainage construction items such as metal castings, reinforced concrete pipe (RCP), perforated corrugated metal pipe (PCMP) etc. These drainage projects represent an expenditure of \$46,088.33 for 1976 (Asterisk denotes constructed under contracted services): (1) Arlington Road Extension\* 335 feet of 12" RCP, 380 feet of 15" RCP, four manholes and three catch basins, and headwall. (2) Mart Street\* 120 feet PCMP. (3) St. Marys\* 80 feet of 12" RCP. (4) Locust Street\* 45 feet of 12" RCP, across road, and repair CB. (5) Bedford Street\* 156' of 12" RCP. (6) Francis Wyman\* culvert and sidewalk erosion, plus one catch basin. (7) Culvert behind Almays (Bennett Lane) massive headwall and rip rap stone wings (Highway Division). (8) Muller Road\* 40 feet of 12" (PCMP), one catch basin and one manhole installed (contracted services and Highway Division). Flooding conditions will continue to plague this area as a direct result of encroachment (unsuitable fill) of the brooks on the T.R. Rawson property, Wobum. This property abutts Muller Road, and the problem of ponding and flooding is compounded by vandalism. Our Town Engineer is collaborating with Mr. Rawson and Wobum's Town Engineer and Conservation Commission to resolve the problem. Late in December a plan designed to resolve the problem was sent to Mr. Rawson. It requested he file a Notice of Intent with the Wobum Conservation Commission and to take the respective corrective action. (RE: W.J. Nadeau, Town Engineer Ltr Dec. 29, 1976). (9) Ivy Lane\* 30 feet of 12" PCMP and headwall (Highway Division). (10) Burton Road\* 20 feet of 12" PCMP. (11) Arnold Terrace\* rebuild tow CB. (12) Ray Avenue, 32 feet of 30" RCP and headwall (Highway Division). The developer of this sub division will supply hte gravel. (13) Boulder Drive\* rebuild CB. (14) Fire Station floor drainage system to new building extension (Highway Division).

The cost of the above projects is significantly less than has been spent in past years which strongly indicates the progress made by the DPW under the priorities approved by the Board of Public Works in correcting its most "pressing" drainage problems. However, much work remains and certain major drainage projects have been deferred until the DPW Stormwater Management Plan is completed. A great deal of effort was spent by the Engineering Department and this office (DPW) towards developing the scope of the work for this plan in 1976. This resulted in an excellent multiphased approach. Upon completion of the plan, Burlington will possess an efficient engineering tool as well as an enviable master management "model" for the control of stormwater.

The contract for this project was awarded to Metcalf & Eddy Inc., for \$160,000. The funds for the project were voted by the Town Meeting Members under ART 43, May 1975, and the contract was executed by the Board of Selectmen on October 20, 1976.

The primary intent of the Storm Water Management Plan is to develop a program which will improve the performance and control of the Town's water resources and water systems and at the same time retain aesthe-

tically valuable landscapes and rustic character of the Town, when practical. The Storm Water Management Plan must assure a blending of natural assets with improved water systems relative to our present and projected nees. This statement was contained in a letter to the Board of Selectmen, subject: Storm Water Management Plan (Review by Supt. DPW) dated Jan. 21, 1976, to insure the original idea which this office "sold" to the TMMs would in fact be the end result of the subject contract with M&E Inc.

It also contained 27 items considered critical to the project such as: (4) Integrating systems. (6) Structural channel improvements. (7) Flood plain and storm water retention zoning. (11) Sewer infiltration. (16) Promote water infiltration and recharge where needed, utilization of flood plain zoning and/or storm water retention areas to reduce peak runoff flows. (18) Prepare a set of zoning regulations covering wetlands, flood plain zones and stream belt and wet soil areas for adoption as part of the Town Zoning By-Law. (21) Plan of the Town's existing drainage system, both for the proper maintenance of that system and for the planning process of projects related to subject system. This will include a development plan, to identify problems areas, establish priorities, estimate cost and serve as a guide in planning and scheduling construction of needed improvements. (24) A phased program including construction cost for implementing a storm water management plan.

Formal progress reports are submitted to this office (Supt. DPW) every two weeks by M&E Inc., reflecting percent completed on major items such as: Topo-ground control and manuscripts. Final drawings. Collecting and reviewing existing data. Identification of problem areas. Delineation of wetlands boundaries. Review of flood data and historical flooding. Preparation of computer model for area B. Delineation of flood plain in area B. Development of alternative plans for storm water management areas B and C. Development of wetlands and flood plain zoning. Preparation of report draft. Draft review period by Town. Revisions and final report.

## Macadam Paving (Road Construction) and Sidewalks

During 1976 more than 2,600 feet of standard sidewalk, 3,982 feet of curb to curb paving, 1,855 feet of granite curbing, 8 sidewalk wheel chair ramps for the handicapped. Five hundred feet of paved pathways and expansion of the Town Hall (3,615 sq yards) parking areas behind the Police (360 sq yards) and Fire Station (160 sq yards) were completed. These projects as well as a number of other road repair and resurfacing projects, raising castings, etc., represented an expenditure of approximately \$86,680.

**SIDEWALKS:** (1) Francis Wyman Road (Mellon to Buckman) 243 feet. (2) Red Coat Lane 182 feet, for Planning Board. (3) Freeport Drive 1,180 feet, for Planning Board. (4) Bedford Street near Post Office 775 feet. (5) Bedford Street near Simonds Park 150 feet includes relocating the traffic light controller from Simonds Park to the Common. (6) Thomas Street 70 feet cost borne by Gas Co.

**GRANITE CURBING AND RAMPS:** (1) Bedford Street/Cambridge Street Intersections - Shell Station area, Simonds Park area - Town Common area. (2) Town Hall area included Police and Fire Stations. (3) Dearborn Road.



**PAVING CURB TO CURB:** Connector Arthur Woods to Terry Avenue 435 feet. (2) Josephine Avenue 312 feet plus cul-de-sac paved by developer. (3) Reagan Park (Sumpter Road) 350 feet. (4) Wilhelmina Avenue 1,040 feet, cost borne by Gas Co. (5) Glen Avenue 1,050 feet, cost borne by Gas Co. (6) Reservoir Parking Lot 1,620 sq yards. (7) Edsel Drive 200 feet plus Cape Cod berm. (8) Northeastern Avenue 70 feet. (9) Pine Ridge 250 feet, cost borne by Gas Co. (10) 50 ton of leveling courses and water Main break, latter 150 feet course binder Mt. Road. (11) Freeport water break, 125 feet. (12) Repair of berms, pot holes, unravelled area, and construction of crowns throughout the Town, including installation of "bumps" on Fox Hill.

**RECONSTRUCTION:** Wilmington Road will be reconstructed (PH2) under Ch. 90 funds of \$377,030.28 and \$30,000.00 non-participating Town funds, from Beaverbrook northeasterly to Burlington/Wilmington Town Line, 3,800 feet. Bids opened State DPW office October 26, 1976, Cetrone-Compa Corp. low bidder \$232,821 (Town Engineer office estimate \$234,935). Actual construction will start early in 1977. Further, it may be possible to utilize the remaining Ch. 90 funds (unless completely depleted on Wilmington Road for some unforeseen contingencies) for general road repairs during the construction season of 1977. This projection will also be considered in the DPW FY78 budget.

**Traffic Dynamics:** New traffic signals will be installed at the Mall Road/Lexington Street intersection during the 1977 construction season. This project was proposed by the Planning Board and reviewed by the DPW (the latter with conditions proposed by the Town Engineer and this office) and submitted to the Board of Selectmen for approval. Subsequently, under ART 25, May 1975 Town Meeting the TMMs voted \$48,000 for the traffic lights with condition the State reimburse the Town, in full.

The above traffic lights will be installed during the 1977 construction season at an estimated cost of \$90,000 under the Hi-Hazard Location Program 1973 Federal Aid Highway Act (Sect. 109 (h) Title 23, US Code, FHWA PPM 90-40 and the Mass. Action Plan) funded jointly by State and federal monies, according to Mr. Al Laing, Dist. 4, State DPW (also long-time Burlington Planning Board official) who was the impetus behind the subject lights. The improvements will consist of pedestrian and traffic signals including optically controlled signals in the left turn lane, pavement markings, crosswalks, wheel chair ramps, signs and pertinent drainage work.

During the period 1974-1975 the area suffered forty-four (44) accidents. The Mall Road handles approximately 18,000 cars per day, however, during Christmas between 19,000 and 20,000 each day, and on Lexington Street where it intersects an estimated 7,000 to 8,000 per day which rises during holiday shopping periods. At present the Police Department is handling traffic control on foot and is utilizing road barriers during peak traffic periods.

Traffic lights are presently under construction at the entrance to the New England Executive Park (NEEP 25) Mall Road. This agreement was reviewed by the DPW (with conditions proposed by the Town Engineer and this office) and approved by the Board of Selectmen. Spaulding and Slye will install the signals at their expense and the Town will assume maintenance and power costs.

Traffic lights also need to be installed at the entrance to Lahey Clinic, Mall Road. We are presently discussing the need with Lahey officials together with curb cut requirements, etc.

The above projects are compatible with our plans for developing the Mall Road (through private developers and State or Federal aid when possible). Our goal is to develop the Mall Road into a "standard" well lighted travelled way. Problems of widening at both ends, drainage, swails in the road, and need for sidewalks full length of road both sides, timing and sequence of operation of traffic lights to provide progressive movement compatible with Pike and Rt. 3A traffic circulation, street lighting and esthetics were considered at all times.

### **Traffic Light Problem Middlesex Pike:**

This problem was studied for the DPW by Voorhees Associates in April 1976 (\$240) to ascertain the need for improvements, especially the timing and sequence of operation of all traffic lights. Subsequently we could not get approval of \$2,700 Town funds for design nor a proposed May 1976 ART for \$50,000. This problem is compounded during snow and ice emergencies and during peak traffic hours (snow or no snow).

The Board of Selectmen hope to encourage the industrial area to stagger the release of its employees. The Pike cannot properly handle its traffic during peak loads primarily because the road is not wide enough and the traffic light sequence problem. The efforts of the Highway Division to control snow and ice are in vain during "bottle neck" periods ... since serious traffic jams are evident (I repeat) even without snow and ice. It is now hoped State and/or Federal aid will become available to help solve traffic problems on the Pike.

However, in seeking aid and in reply to my letter of May 4, 1976, C.T. Mistretta, State District Highway Engineer informed this office of the following:

"Unfortunately, because of budgeting limitations, the Department does not have sufficient funds at this time to participate in this project ... if funds become available you will be notified accordingly."

**TRAFFIC SIGNALS (Overkill):** Plenty of traffic signals do not necessarily constitute an efficient traffic control system. Interactions between drivers, pedestrians, vehicles, DPW, Police, within any given traffic situation often involve other factors such as emotions, motions, traffic regulations, automatic controls, design of the travelled way, road conditions, traffic density, emergencies and weather ... all of these constitute traffic dynamics.

The overall objective of traffic signals is to enhance traffic flow and operations, promote SAFETY, improve compliance to traffic laws and to reduce costs. In other words stop and go, stop and go all up and down a road "just won't hack it". Traffic dynamics demands a planned professional approach and is costly. On the other hand, the Middlesex Pike is a good example of how several developers impacted an area and soon a series of signals are operating under unsatisfactory timing and sequence controls, and now demands a costly update of the entire system. See caption Rt. 128/Rt. 3/Pike next page.

**Winn St./Cambridge St. Traffic Control Signal:** Our request for re-evaluation of the timing and sequence control of this signal system was acknowledged by the State District Highway Engineer on Dec. 15, 1976. The Town Engineer will compile the necessary data for the project early in 1977, weather permitting.

**Traffic Control Signal No. 4-492 Cambridge Street/Bedford St.:** This subject control cabinet was relocated from the Simonds park area (for construction of new sidewalk) to the Town Common side, on Cambridge Street.

**Land Taking Cambridge Street:** Land taking is necessary to establish a road between Almays, Lee Ward parking area and the Economy Shopping Center parking area. The proposed road designed by the own Engineer would prevent vehicles from using the shopping center as a means to by pass the Cambridge Street traffic lights. This proposal was not funded.

**Middlesex Pike/Bedford Street:** A pedestrian phase and pedestrian signal indications under TOPICS-83. It would be ill advised to add the pedestrian system at this time without upgrading the existing signals and improve the intersection itself. The TOPICS-83 report originally estimated the total cost of improvements at this intersection at \$57,000 of which \$23,000 was for signals, \$33,000 for construction items and \$1,000 for pavement markings and signs. The Town Engineer estimated (Jan. 1975) it would cost the Town an additional \$10,000 (engineering, addition of pedestrian phase ... to take on the project).

**Cambridge Street/Skilton Lane:** This is probably the most hazardous intersection in Burlington. TOPICS-83 had originally estimated \$40,000 however escalation 10% per year for 2½ years, granite curbing and sidewalk \$25,000 and engineering 10% now bring the estimate to \$83,000 according to the Town Engineer.

**Impact of Rt. 128 and Rt. 3 on the Middlesex Turnpike:** The rapid industrial and subsequent residential growth of Burlington is directly attributed to the existence and location of Rte. 128. The traffic forecasts made in the 1950's have been greatly exceeded by actual traffic volumes. The initial roadway was a 4-lane divided highway. Today, it is comprised of 8-lanes. Middlesex Turnpike is a 2 to 4 lane facility running north and south parallel to, and east of Rte. 3. It provides direct movement to and from Rte. 128 via an interchange. The highest concentration of employment is provided in the corridor formed by Rte. 3 and the Middlesex Pike and as a result this roadway operates above capacity during peak hour traffic volumes.

**Peach Orchard and Winn St. Intersection:** We plan full traffic lights for this area (in keeping with TOPICS-83 functional design prepared by Tibbets-Abbott-McCarthy-Stratton for the State DPW in co-operation with U.S. Dept. of Trans. and Federal Highway Administration) as soon as funds are made available (cost estimate \$28,000 March 1976). Further, Mid-block Precycled Signals and Mid-block Pedestrian Signals were considered and not recommended by the Town Engineer.

**Winn St. at Rte. 128 Interchange No. 40:** The traffic study performed under TOPICS-83 reflects

that a traffic signal installation is not recommended at the Winn St./Beacon St./Keans Road intersection and the Rte. 128 off-ramp since it will not operate at an acceptable level of service based on current traffic volumes. Further, traffic signals were not warranted at Winn and Francis Street intersection based on traffic volumes.

However, traffic signals were warranted and recommended at the intersection of Winn Street and the off-ramp south of Rte. 128, which, in conjunction with and coordinated with the traffic signals recommended at Winn Street and Peach Orchard, will improve safety and traffic flow at the intersection of Winn Street, Beacon Street, Keans Road and the Route 128 off-ramp at the intersection of Winn Street and Francis Street by creating gaps in the Winn St. traffic to facilitate crossing and/or merging traffic. The study also emphasized the traffic signal installations of Winn St. and Peach Orchard and of Winn St. and the off-ramp south of 128 will improve safety and traffic flow through the interchange area on an interim basis until a major upgrading of the Rte. 128 interchange at Winn St. can be accomplished. Cost estimates for these major improvements are not available at this time.

**Wilmington Road at Gedick Rd.:** Pedestrian activated signals are planned for this location in conjunction with the reconstruction of Wilmington Road, next construction season (cost estimate \$20,000 March 1976). Ch. 90 funds will be used for the traffic lights underground conduits and it is hoped remaining Ch. 90 funds will also cover the actual traffic signals.

**Cambridge/Great Pines/Pontos Ave. Intersection:** This location was also designed under the TOPICS-83 program reflected above. It includes full traffic signals, granite curbing, widening of intersection (estimated to cost \$102,000 March 1976).

**Other TOPICS-83 Intersections:** The following intersections were not discussed above; however, they are also contained in the original TOPICS-83 report as functional designs (estimated costs as of 1974 are indicated after each intersection): (1) Wilmington Road at Cambridge Street, \$40,000. Land for storage lane has already been taken by the Town for this project. (2) Winn Street at Center Street, \$50,000. (3) Nelson Road, Lantern Lane at Cambridge Street, \$20,000. (4) Forbes Avenue at Cambridge Street, \$1,000. (5) Kinney Avenue and Arthurwoods Avenue at Cambridge Street, \$20,000 and (6) Cambridge Street at Center Street, \$49,000.

**Cambridge St. Widening:** During my first year as Superintendent of Public Works it was my understanding Cambridge Street would be widened by the State (reconstructed) in about ten years. It is now almost seven years later and I would say today's economic problems will further delay the project, including TOPICS-83 funding. On the other hand, we did realize the TOPICS-30 project during my administration: (1) Middlesex at Adams. (2) Middlesex at Second at Lexington Street. (3) Middlesex at Terrace Hall. (4) Cambridge St. at Mall Road. (5) Cambridge St. at Winn St. (6) Cambridge at Terry Ave. These six intersections cost more than \$675,000 and were completely funded by the State and Federal Government.



## Highway Planning & Location Study in the Vicinity of Bedford, Burlington & Lexington:

This study was prepared by Howard, Needles, Tammen & Bergendoff, Consulting Engineers, for the Mass. Dept. of Public Works, in August 1973. It contains a detailed analysis of existing highway network, traffic densities and travel patterns within the study area and forecasts of anticipated traffic to the year 1990. Utilizing this data, the report recommends a sequential program of improvements and additions to the existing highway network which will handle present and future traffic ... the Town of Burlington comprises two thirds of the study area and of the three towns involved, its growth has been most spectacular ... with the exception of Routes 128 and 3 ... only minor improvements and additions have been made to the existing road network within the area. As a result, the existing network becomes seriously overloaded during the morning and late afternoon commutation periods ... according to William M. Wachter, of HNTB.

## HIGHWAY DIVISION

The Highway Division was placed under the direct supervision of Mr. Lennie McRae, as Acting Highway Superintendent, on Feb. 5, 1976. His assistant during this period was Mr. William Bannon, Acting Foreman, to date.

Burlington experienced twenty-three (23) storms during 1976 (freezing rain, snow and ice, and/or flooding). The storms were attacked by the Highway Division which utilized the DPW 6-zone supervisory concept. Under this program all DPW qualified personnel and local contractors participated under the central control of the Highway Division. The Park Maintenance Department continued its agreement to plow the school grounds except for sanding.

**Six Zone Supervisory Concept:** This is the backbone of our snow and ice control program developed during my assignment as acting Highway Supt. early in 1971. It was probably one of the key operational achievements which led to my present role as Superintendent of Public Works.<sup>8</sup>

This concept improved our system of handling men, materials and equipment. To implement it, we divided our town into six zones. We issued to dispatchers and truck drivers zone maps showing plowing and sanding routes within each zone and gave them priority lists of main roads to be cleaned during snow storms (top priority for police and fire ambulance and hospital roads), secondary roads, schools with main roads leading to them and the order of streets which would be followed in plowing each zone. We also issued a list of street in alphabetical order with zone codes as a cross index along with map and zone locations. Public facilities such as water and sewer pumping stations, fire hydrants, sidewalks, school parking lots, etc., all were included in the plan.

All Department of Public Works personnel were encouraged to work as a consolidated team under snow and ice emergency conditions, utilizing the six-zone concept (during regular working hours and over time). An annual snow and ice control "weather watch" was

established at the Highway Division garage. This involved scheduling a regular DPW employee at the highway building 4:00 p.m. to 8:00 a.m. seven days a week from December to March for emergency duty and for alerting snow and ice crews.

Improved two-way radio communications was maintained between most DPW equipment operators and the dispatchers in the snow and ice operations office of the Highway Division. The Park Maintenance Department agreed to handle the school grounds together with contracted services, the latter when needed depending on severity of storm, except for sanding. Fifteen churches were requested to clear their own parking lots of snow and ice, a task previously performed by DPW.

## RATES FOR SNOW & ICE CONTRACTED SERVICES

Snow Plows	Per Hour
10 Wheelers min 11 Ft Blade	\$28.00
Graders-6 Wheelers w/plow	32.00
Graders-6 Wheelers without plow	30.00
6 Wheelers (F-800) min 10 Ft Blade	22.00
6 Wheelers (F-600) min 10 Ft Blade	20.00
6 Wheelers (F-500) min 8 Ft Blade	18.00
6 Wheelers (F-350) min 8 Ft Blade	17.00
1½ Ton Plow 2 Wheel Drive	17.00
1 Ton Plow 4 Wheel Drive	17.00
1 Ton Plow 2 Wheel Drive	16.00
¾ Ton Plow FWD 8 Ft Blade	16.00
<b>Sanders</b>	
Min 6 Yard Body	20.00
Heated Body (6 Yard)	21.00
4 Wheel Drive (6 Yard)	21.00
<b>Loaders</b>	
Bucket Loader 2 to 2½ Yard	40.00
Case-Backhoe Loader 480 B or Equal	22.00
Large Backhoe Loader F-4500 or Equal	22.00
Ford Tractor 5550 Loader	22.00
Case W18 3½ to 4 Yard Bucket	45.00
Michigan 4 Yard Bucket	45.00
Michigan or TL-40 6½ to 8 Yard Bucket	55.00
Hough 560 or Equal 6 to 8 Yard Bucket	55.00
<b>Bulldozers</b>	
International 500 C (Sidewalks)	25.00
HD 7	30.00

Pay Scale for Part Time Help	Per Hour
Operator (Step 1)	\$ 3.47
Operator (Step 2)	3.62
Operator (Step 3)	3.77
Shot Gun Rider	3.15

<sup>8</sup>BURLINGTON COUNTS ON SALT AGAIN by Angelo R. Orlandella, Superintendent of Public Works, Burlington, Mass., PUBLIC WORKS PUBLICATION for August 1974, pp. 50-52.



## Special Notes:

Minimum time of four (4) hours will be paid after vehicle is committed by the Superintendent of Highway Division or the Superintendent of Public Works, or their designated representative.

All hired vehicles must have chains available.

### SNOW & ICE EXPENDITURES

Winter Months (Nov-Dec-Jan-Feb-Mar)

#### Winter months 1969-1970

Sand	\$ 13,864.12
Salt	52,514.51
Parts-Repairs	8,461.23
Contractors	41,929.31
Sweeping Sand	2,349.00
Misc.	3,111.76
	<u>\$122,229.93</u>
Gasoline (Est.)	5,700.00
TOTAL	<u>\$127,929.93</u>

#### Winter months 1970-1971

Sand	\$ 26,708.84
Salt	NOT USED
Parts-Repairs	21,111.40
Contractors	32,017.58
Sweeping Sand	13,974.00
Misc.	1,950.00
	<u>\$ 95,761.82</u>
Gasoline (Est.)	5,200.00
TOTAL	<u>\$100,961.82</u>

#### Winter months 1971-1972

Sand	\$ 26,274.08
Salt	NOT USED
Parts-Repairs	6,128.58
Contractors	76,818.00
Research Mit.	3,078.34
	<u>\$112,299.00</u>
Sweeping Sand	11,232.03
O.T. Reg. Help	39,879.59
	<u>\$163,410.62</u>
Gasoline	6,004.09
TOTAL	<u>\$169,414.71</u>

#### Winter months 1972-1973

Sand	\$ 22,229.29
Salt	NOT USED
Parts-Repairs	8,553.13
Contractors	38,553.00
No Research	
	<u>\$ 69,335.42</u>
Sweeping Sand	8,580.00
O.T. Reg. Help	35,524.21
	<u>\$113,439.63</u>
Gasoline	4,893.76
TOTAL	<u>\$118,333.39</u>

#### Winter months 1973-1974

Sand	\$ 11,100.00
Salt	26,486.00
Parts-Repairs	9,116.24
Contractors	29,258.00
Sweeping Sand	None
O.T. Reg. Help	19,784.63
	<u>\$ 95,744.87</u>
Gasoline	5,739.87
TOTAL	<u>\$101,484.74</u>

#### Winter months 1974-1975

Sand	\$ 14,271.00
Salt	20,124.00
Parts-Repairs	20,217.34
Contractors	31,635.00
Sweeping Sand	None
O.T. Reg. Help	19,257.49
O.T. Part Time	5,219.79
	<u>\$110,724.62</u>
Gasoline	7,292.69
TOTAL	<u>\$118,017.31</u>

#### Winter months 1975-1976

Sand	\$ 14,279.52
Salt	28,144.91
Parts-Repairs	17,627.95
Contractors	33,381.30
Sweeping Sand	None
O.T. Reg. Help	19,494.82
O.T. Part Time	9,682.99
	<u>\$122,611.49</u>
Gasoline	6,114.88
TOTAL	<u>\$128,726.37</u>

The Town experienced 23 storms during the winter of 1975-1976 (November through March) freezing rain, snow and ice, flooding or combination of same. Sweeping sand off the travelled way and cleaning catch basins throughout the year was accomplished by the Highway Division, and thus no expenditures under contracted services were required.

According to Charles E. Fuller, P.E., 3 Rolling Lane, Burlington (Jan. 27, 1972): "The wells supplying Burlington can be classified as shallow aquifers, and since these are most susceptible to pollution, it is most important that they be provided with all possible safeguards. While there is no question that salt which was improperly stored near certain wells in the early 1960's is largely responsible for the high chloride counts observed during this period, it is interesting to note that even after storage salt in a steel silo in early 1968, chloride counts continued to increase to new highs in 1969 and 1970. It was not until the discontinuance of salt in 1970-71 that a marked drop in the chloride count took place during the summer of 1971."

"... Burlington experienced a good year ... (without salt in 1971) primarily due to the mild winter. My records indicate that while we did not receive a substantial amount of snow last year, what we did receive came early (December 5) and stayed, because of the persistent cold. I am enclosing a copy of a newsclipp from the BOSTON GLOBE (February 4, 1971) indicating

that a 22-year record was broken when the minimum temperature at Logan Airport failed to go above freezing for 63 consecutive days (December 4-February 4). Temperatures in Burlington generally average 5-10 degrees lower than those at Logan Airport. Records compiled by Mr. Robert E. Lautzenheiser of the U.S. Weather Bureau in nearby Reading, Massachusetts, indicate that a record breaking 35.8 inches of snow fell in December 1970 and that during the 121-day period of December 1, 1970-March 31, 1971 the minimum temperature remained below freezing on 39 days. I would not classify this as a mild winter!"

The DPW of Burlington has a controlled salt program, not to exceed 2,000 tons of salt per a winter season.

#### ART XI Sect. 16.0 p.49

The use of chlorides within the Town limits for the control of snow and ice on both public and private parking areas and roadways shall be permitted under the direction of the Board of Selectmen, and no chlorides shall be used in private parking areas or roadways without prior written consent from the Board of Selectmen.

Adopted under Article 35 at Adjourned Town Meeting Dec. 18, 1972. Approved by Attorney General Jan. 29, 1973. Published in Burlington Times Union Feb. 8, 15, 22, 1973.

**Chloride Control:** The State of Massachusetts used 200,000 tons of salt, 6,000 tons of calcium chloride and 150,000 tons of sand during the winter of 1970 at a cost of 3.4 million to handle 2,800 miles of State highways. At present the State is spreading about 300 pounds of salt on each mile of highway-lane. There are more than 10,000 lane-miles in the State and these roads may be salted three or four times each storm. During 1976 13.8 tons were laid down all winter (each lane mile). Source of info: Boston Globe Aug. 1, 1971, Dec. 21, 1971 and Jan. 17, 1977.

In the past, salt used on Burlington roads caused a serious build up of sodium and calcium chloride levels in shallow aquifers, commonly the most important sources of ground water in Burlington and also the most susceptible to pollution directly through wells or secondary openings in consolidated rocks.

The last time salt was used by my predecessor was during the winter of 1969 (just prior to my administration) at the cost of \$52,514.51 for approximately 100 miles of roads. However, in spite of escalation and a significant increase of road miles (from 100 to 150) we have kept the cost of salt under \$30,000 for the past three winters and minimized salt damage to our well fields. See Snow and Ice Expenditure Chart, this report.

The primary source of chloride pollution of wells in the salt used for highway de-icing during the winter season, including salt used by the State on Rt. 128. At the present time, Burlington has no other way of using chemicals nor are any substitutes available which do not introduce some other adverse side effects.

The DPW of Burlington combatted snow and ice with sand only since the winter of 1971 for three consecutive years, under a complete SALT BAN, a mandate of the Town. We tried many earth materials as a salt substitute

such as regular, screened and coarse sand, regular and bulk limestone, slate screenings and pumice. We researched and tested propylene glycol (NC 2115) and urea compounds. However, these chemicals are considered pollutants by the State Department of Public Health. During this period we used regular sand for snow and ice control and were constantly on the lookout for salt substitutes or better and more practical earth material than sand and/or salt.

**The Salt Ban:** The salt ban was in effect during the winter months of 1970 through 1973. A review of the salt ban and engineering reports on effects of deicing salts on well supplies was studied. One finding of the report showed that although the chloride concentration in water from all increased somewhat between 1963 and 1970, the chloride level in one well field at Great Meadow Road rose almost twice as much (Figure 1), from "Report Relative to Salt Contamination of Existing Well Supplies", by Whitman and Howard, Inc., Engineers and Architects.

Examination of the records showed that in 1962 the Town of Burlington moved its highway maintenance building from the center of town to an area across the street from the Great Meadow Road well field. Salt was stored at this location in an open pile. In 1968, because of the increase in chloride level of this well field, an elevated silo was installed near the relocated highway maintenance building to prevent runoff solutions which had contaminated the well field.

An appendix of the Whitman and Howard report by S.J. Pollock and J.R. Williams of the U.S. Geological Survey more specifically attributed the high chloride level in the Great Meadow Road well field to a particular well (No. 24). That well was only 500 feet from the uncovered salt storage pile and had a chloride level twice as high as the well field. USGS engineers even considered the possibility of removing and replacing the soil where the salt pile had been. However, they concluded that all but about 12 percent of the chloride saturating this ground had already leached away.

The authors of the report were consulted and concluded that the chloride level of well water could be determined by dividing the number of tons of salt spread in the well's drainage basin by the amount, in tons, of runoff water from that basin. It was calculated that if the amount of salt spread on a drainage basin is constant the chloride level of the water in the basin will eventually reach the calculated level and will not increase beyond that point. In other words, an equilibrium will be established. If the amount of runoff or the amount of salt used in the basin changes, then a new equilibrium level will be established.

When the Town stopped salting in the fall of 1970, chloride levels started to drop. The levels did not reduce to zero because approximately 1,426 tons of salt were still entering the drainage basin due to continued use of deicing salt in the adjacent Town of Lexington and on state highways. It was further calculated that Burlington could use up to 4,000 tons of salt per year and still not exceed the U.S. Public Health Drinking Water Standards of 250 ppm chloride, even during the year with the least precipitation in the last 40 years (1965). However, it was pointed out that 4,000 tons was unnecessary to accomplish the deicing purpose; it was recommended that 2,000 tons would be sufficient, based on road mileage and the application rate found satis-



factory by the Massachusetts Department of Public Works. These facts were presented and explained at the Board of Selectmen meeting late in November 1972.

On December 18, 1972, the salt ban was rescinded at a Town Meeting. The action was approved by the Attorney General of Massachusetts in January, 1973. On August 6, 1973, the Board of Selectmen held a workshop with the Superintendent of Public Works to discuss control of snow and ice with salt. I assigned the Highway Superintendent (as explained earlier) the responsibility of deciding whether to use straight salt, 3 to 1 or 6 to 1 sand/salt mixture to maintain the roads during snow and ice storms. Generally, a mix was utilized, especially within the watershed areas or on the flats. Pure salt was used on hills, intersections, curves and other problem areas only when truly dictated by road conditions and SAFETY of the public.

This control was imposed because one of our nine well fields was approaching a chloride concentration of 250 parts per million, the maximum recommended in U.S. Public Health Service Drinking Water Standards. The increase in chloride concentration was attributed to highway salt. However, an analysis of the situation and information developed since then showed that the high chloride level in one major well field was due in most part to an exposed salt storage pile and the spreading of salt on the roads for deicing.

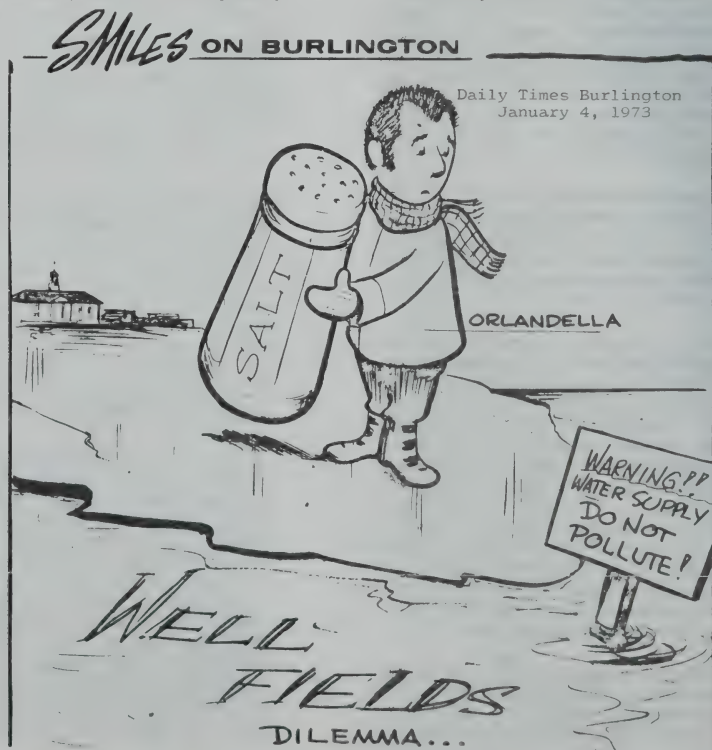
During the first winter with the ban, my snow and ice personnel and I would sometimes go days without sleep during back-to-back storms. Numerous complaints were received from irate citizens and public officials especially near election time.

Our Burlington experience showed that an exposed salt storage pile was a critical factor causing the initial high chloride concentration in the one well field and that ending the use of salt on the roads brought an immediate reduction in chloride levels. More importantly, we learned that controlled use of salt under proper supervision can be an effective means of snow and ice control and should bring about the predicted equilibrium to make Burlington's future water supplies safe.

Burlington returned to a controlled salt program (limit 2000 tons per winter) during the winter months of 1973-1974. The State still barrels salt over Rte. 128 and Cambridge Street Rt. 3A which traverses Burlington, the same as they did during our salt ban period.

The Town still does not have a satisfactory site for the storage and mixing of salt and sand. Several attempts by this office have failed to receive approvals for funds to construct a salt storage building or the renovation of old school, etc. However, the solution may be a regional approach mentioned in the conclusion of this report. At present we are temporarily using a parking lot off Cambridge St., at no cost to the Town at the graciousness of Raytheon, owner of the pad.

On the other hand (salt or no salt) was a no win situation and many of the respective complaints received were predicted. The degree of salt used was correlated directly to a degree of complaints received since salt both helped control snow and ice and at the same time polluted our drinking water. The irony of it all, road salt and potable drinking water are two of the major requirements under the jurisdiction of the DPW!





## Spinning Wheels and Ice

Studies of the slipperiness of pavement surfaces have been in progress in this country since the late 1800's. Beginning about 1950, however, investigations of the subject were undertaken which have continued with increasing emphasis to the present time and have become considerably more concentrated during the past few years.

Any motion of a vehicle on a pavement surface involving acceleration, cornering or deceleration requires the dissipation of energy at the tire-pavement surface interface. From a somewhat simplified point of view, the magnitude of forces which may be developed at this interface is limited by the load on each wheel and the frictional resistency between the tire and the pavement.

It is generally agreed that essentially any dry pavement surface and essentially any tire, in combination, will generate more than adequate skid resistance to accommodate all but the most extreme of vehicle maneuvers.

When the pavement is wet, however, the introduction of a film of water between the tire and the surface significantly changes the level of skid resistance. It invariably reduces the skid resistance and it also makes the skid resistance highly speed dependent, which is not usually the case when the pavement is dry. However, when the pavement is covered with snow or ice the skid resistance of regular tires is almost totally lost, and under sever ice conditions even studded tires and tire chains can be ineffective.

From the foregoing it should be clear than changing the texture of snow or ice covered pavement surface is of great importance in establishing the level of skid resistance of the surface.

At present salt, sand and varied earth materials are being used to improve the skid resistance of the surface.

Since Burlington is under a controlled salt program I have experimented with varied earth materials as substitutes for salt. In other words, I am searching for gritty asperites which tend to penetrate snow and ice and improve contact between the tire and the pavement.

On the other hand, spinning wheels produce a very rapid polishing effect on snow and ice, and gritty materials are often spun away in the wind if earth materials are not properly spread, relative to road and weather conditions.

## Track Record

Our goal is bare pavement for approximately 150 miles of roads. New England averages 55-60 inches of snow per year and 25 snow and ice storms. During FY 77 only \$85,000 was approved for the DPW Snow & Ice Account. However, this figure is not realistic since an average of \$125,000 was expended for snow and ice control the past six winters.

Once again (continuously for the past six winters, to date) the Town of Burlington has again been blessed without a single snow and ice fatality on any of the roads maintained by the Burlington DPW.

Burlington received a special National Safety Citation Award on January 7, 1977, from the American Automobile Association for no pedestrian fatalities and presentation of the national plaque for Burlington was made at the Burlington Police Station. Accepting the plaque for Burlington were the Chief of Police and the Police Safety Officer. I would say the personnel of the Department of Public Works also played a continuous role in road safety: Snow and ice control, traffic dynamics, traffic signals, and sidewalk construction and/or maintenance ... and I am proud of our DPW and Engineer personnel who contributed towards road safety.

**Desalting:** Several years ago C.R. Wickerson, P.E. of Whitman & Howard Engineers, evaluated a report submitted to this office by Ionics Incorporated, Watertown, Mass., dated March 15, 1971, on "estimates of investment and operating costs for various Ionics electrodialysis ("ED") installations for removing excess sodium chloride and other minerals from Burlington well water".

"Electrodialysis utilizes an electrical potential developed across a membrane structure, which selectively allows positive ions to be trapped behind a cation permeable membrane and negative ions to be trapped behind an anion permeable membrane. The water to be treated passes through a series of such structures eventually producing a water quality suitable for potability or other fresh water use." RE: A.W.W. Association, Jan. 1971 publication.

The operating and maintenance costs estimated in 1971 were \$.25 per thousand gallons or \$200,000 for an 800 million gallon yearly pumping. The cost of the building and the process of collecting and centralizing the supply for treatment with pertinent use of new and existing pumping equipment would be extra. The lost waste water used to carry away the removed salts was limited to 10% of the feed water and about 80% of the chlorides are removed. There would also be costs in order to dispose of the waste.

Considering the high costs involved versus the practical need for this type of operation, Mr. Wickerson was of the opinion that Burlington's water quality related to chlorides did not warrant the expense in 1971 ... and that if the chloride and sodium levels continue to rise so that the average chloride concentrations in water delivered to the system reasonably approached 250 parts per million as voted by the Federal Standards, then consideration must be given to the removal of these salt concentrations in accordance with the required approval of the State Department of Public Health

There was a marked decrease in salinity levels of the water supply during the three years Burlington had a no salt policy (Dec. 1970 to Dec. 1973). Since the resumption of the use of road salt the water supplies in Burlington have had a slight increase in the salinity levels, averaging approximately 100 PPM per well.

The 2000 ton salt limit demanded strict accounting. A sand/salt 3-1 mix (three parts sand and - one part salt) was generally used for control of snow and ice versus "Barrelled pure salt" such as experienced by the Town in the past. At times even a 6-1 mix (the latter for we roads which became slick under freezing temperatures) all aimed towards road safety and to minimize pollution.

However, this is a "one man" judgement factor, to be determined by the Highway Superintendent or during his absence by the designated backup official in charge of the snow and ice control operation. Since the character of each storm is different, under ever changing weather conditions, the subject judgement is based on known and projected weather conditions such as back to back storms, sun expected within a few hours, fast rise or lowering of temperatures, time of year, chill factor, and the like. In other words many variables need to be considered at all times relative to making decisions on the use of salt and sand. When storms demanded pure salt it was used only on hills, intersections, curves and other serious problem areas. In general the flats were handled by a salt/sand 3-1 mix or just sand depending on the nature of the hazard.

Even though each storm has its own characteristics, the department has found enough similarities in most snow and ice storms to be able to prepare and fight the storms successfully. However, the following should give the reader an idea of the varied critical factors involved and are not reflected in any order of priority. (1) Intensity and type of precipitation. (2) Drifting of snow. (3) Number of personnel and equipment available; this includes funds for contracted services for plowing, sanding and hauling. (4) Time of day and month of year. (5) Road condition just prior to storm. (6) Weather forecast for next 4, 12, 24 and 48 hours (back to back storms or quick lowering of temperatures after storm can create the severest and most demanding working conditions). (7) Traffic density, illegally parked or abandoned cars, industry does not stagger release of employees during storms, nor are traffic lights adjusted to blinking at known problem intersections when feasible. (8) School or no school. (9) Number of hills, dead ends, curves and non-standard roads, everchanging widths and poor road definition.

(10) Sand barrels filled with a 10-1 sand/salt mix available to public at strategic spots throughout the Town. (11) Mail boxes, fences and trash cans ... blockages. (12) Roads in close proximity to water shed areas. (13) Location of snow and ice operations center (barn). (14) Operations under salt control limited to 2000 tons for full winter to protect water resources. (15) Morale, motivation and experience level of men. (16) Degree of cooperation from other Town agencies such as the Police and Park Maintenance Departments.

(17) Degree of outside interference and pressures. (18) Snow and Ice Operations Plan to include sidewalks and school parking lots, and hydrants for fire protection. (19) Degree of support from Town Officials, at all levels. (20) Practical salt/sand storage area. (21) Public understands and accepts wind rows relative to driveways. (22) Customer Service/and PR.

After our sustained efforts almost reach the point of exhaustion come the pot holes, unravelled road surfaces, sunken trenches, frost heaves which play havoc with iron castings in the road, and general deterioration of the roads. If that's not all, we also win the added bonus of frozen water services and if lucky only a few water main breaks. During the winter only temporary "cold patch" can be used on the frozen ground and it just won't stand up under traffic until the holes can be repaired with bituminous concrete (hot top) when the plants open in the spring.

"Special Winter ... If no more snow falls on continental USA this year, the winter of 1976-77 will still go down as one of the most remarkable in the nation's history. Its been tough on Boston and New England ..." Boston Globe Feb. 7, 1977.

The following is quoted from a letter to the Superintendent of Public Works, Burlington, Mass., dated February 1, 1977: "I, like others, have noticed the criticism being leveled upon you and your Department on the snow removal efforts this past month especially. I would like to indicate that from what I have seen, I think you and your Department did an exemplary job under the most extreme adverse conditions that we have had to face for many years longer than those who are complaining can remember. When snow is packed down by the great volume of traffic that we have in the community these days, and when people do not get their cars off the street, the plows just cannot get it all. You and your Department are to be commended. /s/ Donald N. Sleeper, Jr., J.D., Counselor at Law, 35 Center St., Burlington, Mass.

**Some Other Highway Projects:** Installed 400 feet of snow fence along Bedford Street; placed 62 sand barrels throughout the Town for residential and industrial area use; repaired and installed mail boxes, fences, berms, lawns and other damages resulting from the aftermath of storms.

A total of 1,965 catch basins were cleaned and thirty-eight (38) repaired. Further, 366 manholes were cleaned and ten (10) repaired; twenty-four (24) brooks were trenched by hand and six (6) with the swampland bombardier backhoe; and 141 drainage tributaries were cleaned.

Twenty (20) feet of 12 inch corrugated pipe was installed in the Mill Pond conservation area to allow access for fire fighting apparatus.

**Special Projects completed during the year included:** (1) Installation of a cobble stone entrance and repair of stone wall at the old cemetery. (2) Installed concrete bases for the installation of plaques at the Town Common and the Church of Christ to mark the Heritage Trail. (3) Constructed a hot top walkway approximately 500 feet in length from the new High School to the Meadowbrook School. (4) Drilled Holes, welded and installed a steel rod grate in the 36" drain pipe outlets in Heritage Way Sub-division development off Ray Avenue, which included the installation of four lengths of 36" reinforced concrete pipe extending the storm drain system in the area.

(5) Installed a floor drainage system in the new building at the extension to the Fire Station. (6) Cut out, graded and installed hot top binder in the construction of the parking area behind the Police Station. (7) Installed a wall of railroad ties around the perimeter of the expanded Town Hall parking lot. (8) Guard rails were installed on the shoulders of varied roads throughout the Town. (9) Main roads and school areas were swept on a continuous basis while secondary roads were swept at least twice during the year.



(10) More than 240 cold patch and hot bituminous concrete road repairs were completed. Assisted the Water and Sewer Division in the Excavation and repair of trenches which resulted from water main breaks. (11) Speed Bumps: The Highway Division installed five (5) speed bumps and ten (10) pertinent warning signs on Fox Hill Road.

**Sign Shop:** During 1976 a total of 171 street signs were manufactured, 147 street signs installed and 229 street signs repaired. Vandalism relative to removing, defacing or damaging street and other traffic devices continued to be a very costly and time consuming problem.

**Highway Division Reacted:** A total of 510 Speed Letters were received from the DPW Customer Service and processed relative to projects, complaints and/or emergency needs.

The control, maintenance and security of machinery, equipment and materials continued to be a major challenge in 1976. A pertinent major achievement by Mr. McRae was the development of an efficient cost accounting report prepared for this office reflecting the original cost, accumulative cost for repairs, mileage, etc. See Expenditure Chart.

A new 6 yard sander body was purchased and installed on one of the 1973 International Dump trucks. It replaced an older sander body which had deteriorated beyond economical repair.

Two (2) police cruisers, both 1974 Chevrolet passenger cars, were turned over to the DPW as replacements for 1968 vehicles, for the Town Engineer and the DPW Inspector.

**Automotive Machinery:** The following vehicle expenditure charts and vehicle assignment charts should give the reader an idea of the magnitude of the automotive machinery problem relative to housing, utilization, training, maintenance, preventive maintenance, replacement of vehicles, cost accounting, security and safety.

The increasing requirements of the DPW versus the physical aspects of the Highway Division garage and the Water & Sewer garage located on Meadow Road are no longer compatible for several critical reasons: (1) Overcrowded relative to storage and work areas, also safety hazards. (2) The location of the garage doors are inefficient relative to traffic control and storage. (3) The garages are faced with exorbitant heating costs. (4) Pollution problems - garages are in close proximity to Vinebrook.

Just what have we done to update automotive machinery controls and needs during my administration: (1) Constructed a walk-in crib for control of machinery parts and equipment. Mr. George Mosnicka was assigned full time and placed in charge of the crib. His duty also includes the maintenance of all automotive machinery records, the ordering and pick up of parts, and general carpentry work such as constructing road barriers with flashing lights (in the past this was an expensive lease item under contracted services) building masonry forms and general carpentry work. (2) Mr. Ricky Haynes was assigned to the Master Mechanic as an Assistant Mechanic. Both these assignments came out of our authorized 61 slots and not additional positions (in other words came "out of our DPW hide" so to speak).

(3) Early in 1976 the attempt was made to develop a "service manager" type position (again out of our hide) to supervise the overall automotive machinery maintenance program (training, preventive maintenance, scheduling, cost accounting, safety, etc.). The idea didn't crystalize because the individual identified with the potential was Mr. Lenwood McRae who was promoted from mechanic to the more important position of Acting Superintendent of the Highway Division (latter vacancy created by an alleged accident fall on ice while on duty). (4) Highway Division Office completely renovated.

(5) Water cooler and sewerage system installed. (6) Vinebrook and general area of Highway Division cleaned. (7) The entire Highway Division enclosed by a security wire fence and gates. (8) Maintenance of vehicle records for cost accounting and replacement needs, mentioned earlier relative to Mosnicka. (9) Implemented Safety Committee and a safety program.

Okay, we made some improvements. Now what?

**Replacement of Automotive Equipment:** Funding approximately \$50,000 in the FY78 DPW Capital Budget to replace two or three  $\frac{3}{4}$  ton trucks (heavy duty with capability to carry our modified stainless steel sanders) and one piece of heavy equipment (1961 Michigan front end loader) ... would only be a temporary and costly "band aid" approach to the problem.

The Town has levelled off in respect to population, housing, schools, industry, water and sewer mains, roads, and the like. We are now at a point in time that demands serious consideration towards implementing a Town-wide approach to our automotive machinery problems and needs. We are out of the "construction Business" so to speak, however, we still need a fast, efficient mobile fleet of vehicles to handle the ever increasing varied services such as repairs to water mains, sewer blockages, roads, culverts and streams, parks, street signs, sidewalks, catch basins, pumping stations, including snow and ice control, minor paving and construction projects, map and field surveys, inspections, complaints, security, and emergencies.

In keeping with the "service manager" role outlined above, the following proposals should be considered: (1) Consolidation of all maintenance personnel such as assigned to the DPW and Park Maintenance Department except Police, Fire and Civil Defense (call it a DPW Maintenance Group, call it Park Maintenance, call it "X", we should consolidate all our machines and talent). (2) Civil Defense should be housed with the Fire Department. For example, construct a Civil Defense Extension to the Main Fire Station building on Center Street or to the sub-Fire Station on Terrace Hall, not only for special training and security but also to improve emergency communications. Further, Civil Defense should also be regionalized. (3) The physical aspects of the Highway Division and Water & Sewer Division on Meadow Road are now unsatisfactory relative to current needs, efficiency, training, safety and security. One glance at the Town map readily reflects the poor location of our DPW garage when vehicles need to be dispatched to various points all over town. This is a serious span of control problem. It wastes manhours, gasoline and places a heavy toll on engine wear. It also adds to traffic density (the longer on the road the higher the chances for accidents) especially during snow and ice emergencies.



Further, reaction time relative to power outages, water main breaks, malfunctions at sewer pumping stations, oil spills, and other alarms are critical examples of span of control problems. On top of this (as mentioned earlier) the facilities are located in close proximity to the Vinebrook water shed area, a continuous pollution problem.

**Highway Division Capsule Recap. of Responsibilities and Services:** Includes minor construction and/or maintenance of roads, sidewalks, culverts, brooks, catch basins, head walls, guard rails, street sweeping, sight distance projects, snow and ice control and more than 150 miles of roads.

**Garage:** Includes repair and maintenance of all DPW automotive and power driven light and heavy equipment such as dump trucks, sanders, back-hoes, front end loaders and street sweepers. This includes servicing several other vehicles assigned to other Town agencies.

**Sign Shop:** Includes street and road signs, and all other traffic devices, and lane painting.

**Vandalism:** Acts of vandalism continued during 1976. Breakage of vehicle windshields and window panes in the garage, damage to road and street signs resulted in losses in excess of \$2000.



*Master Mechanic Guy DeFilippo*

As of Aug 31, 1976

\*Cost of Repairs from June 71  
unless otherwise indicated

1 VEHICLES #	2 YEAR & MAKE	3 DATE ACQUIRED	4 PURCHASE PRICE	5 COST OF REPAIRS	6 ODOMETER	7 TIRES
DPW-1	1970 CHEV	1970	\$ 2,600.00	\$1,393.94	* 50,090 10-6-76	F78x15 \$569.22 -146.12
H-1	1970 CHEV	1970	2,600.00	1,612.54	* 73,489 10-6-76	F78x15 \$362.20 +36.08
H-5	1971 CHEV Carry All	From Fire Dept 3/24/76	N/A	78.66	84,525 10-6-76	
H-37	1961 Michigan Front End Loader	1961	18,000.00	7,818.48	Hours * 6476 N/W 10-6-76	1600x24 231.59 +1400.44
H-38	1973 Bombardier Swamp Machine	1973	15,420.00	759.17	322 10-6-76	TRACKS
H-39	1974 John Deere Front End Loader	1974	27,353.00	1,786.98	Hours 1491 10-6-76	17.5x25 235.00 +96.05
H-56	1963 Oliver Sidewalk Tractor	1963	5,000.00	914.46	* N/A 10-6-76	TRACTOR
H-57	1968 Bombardier Sidewalk Plow	1968	5,000.00	2,781.45	740 * Hours 10-6-76	400x19 210.92
H-60	1971 Sidewalk Roller	1971	1,675.00	676.10	N/A 10-6-76	None
H-2	1972 Dodge 3/4T FWD	1972	4,017.85	3,799.70	68,641 10-6-76	750x16 649.92
H-3	1971 Dodge 3/4T FWD	1971	3,200.00	5,557.22	N/W 47,417 10-6-76	750x16 656.31
H-4	1971 Dodge 3/4T FWD	1971	3,200.00	4,923.80	70,768 10-6-76	750x28 706.28

As of Aug 31, 1976

\*Cost of Repairs from June 71  
unless otherwise indicated

1 VEHICLES #	2 YEAR & MAKE	3 DATE ACQUIRED	4 PURCHASE PRICE	5 COST OF REPAIRS	6 ODOMETER	7 TIRES
H-16	1969 Int. Dump 1Ton-FWD	1969	\$ 6,500.00	\$6,677.13	10-6-76 13,400 N/W	750x16 624.73 -
H-21	1967 Mack Dump Diesel	1967	12,000.00	5,473.91	* 41,408 10-6-76	1000x20 721.21
H-22	1965 OSHKOSH	1965	20,000.00	5,310.81	* 15,235 10-6-76	1000x20 700.60
H-23	1967 Mack Dump Diesel	1967	12,000.00	6,482.59	* 12,233 10-6-76	1000x20 352.21
H-24	1974 Int. Dump	1974	9,875.00	4,043.44	12,966 10-8-76	1000x20 o
H-25	1974 Int. Dump	1974	9,875.00	1,009.09	10-6-76 14,298	1000x20 o
H-26	1969 GMC Dump	1969	10,000.00	5,839.19	* N/W 35,475 10-6-76	1000x20 1,235.84
H-27	1966 Mack Dump	1966	10,000.00	8,342.32	* 43,352 10-6-76	1000x20 538.67
H-28	1969 Int. Dump STEICO	1969	15,500.00	9,536.53	N/W 17,705 10-6-76	1000x20 1,271.32
H-36	1968 Hoptoe Backhoe	1969	15,000.00	4,589.44	* N/W 6904 10-6-76	900x20 o
H-58	1970 Elgin Sweeper	1970	10,952.00	15,354.47	* N/W 10-6-76	750x16 1100x20 863.83
H-59	Sweeper	FROM BURL. MALL 1975	USED 4,500.00	1,251.11	18007 10-6-76	1100x20 750x16 159.90
S-11	1973 Chev 3/4T UTIL FWD	1973	4,634.00	1,383.43	74,374 10-6-76	750x16 548.59



As of Aug 31, 1976

\*Cost of Repairs from June 71  
unless otherwise indicated

1 VEHICLES #	2 YEAR & MAKE	3 DATE ACQUIRED	4 PURCHASE PRICE	5 COST OF REPAIRS	6 ODOMETER	7 TIRES
S-12	1965 Dodge 3/4T	FEB 75	\$ 125.00	\$1,316.95	N/W *38671 10-6-76	750x16 263.00
S-13	1971 Ford Vactor	1971	47,477.00	1,337.47	10531 10-6-76	1000x20 22.13
W-1	1972 Dodge Cout	1972	1,975.00	1,345.44	47268 10/6/76	78x13 224.99
W-4	1970 GMC Panel		1,100.00	597.96	44252 10/6/76	G78x14 39.60
W-6	1970 Chev 3/4T UTIL	1970	3,500.00	1,996.96	N/W *47255 10-6-76	750x16 351.56
W-7	1970 Chev 3/4 UTIL	1970	3,500.00	1,507.76	* N/W *2,777 10-6-76	750x16 439.36
W-11	1971 Dodge 1/2Ton P.U.	1971	3,200.00	1,812.40	* 10-6-76	750x16 463.08
W-14	1973 Ford Backhoe	1973	12,000.00	1,138.03	10-6-76	900x16 - 16.9x28 269.32
W-19	1969 GMC Dump	1969	10,000.00	7,325.90	N/W *46933 10-6-76	1000x20 784.36 10/6/76
CEM-2	1972 Dodge 3/4T Dump	1971	4,425.15	1,835.69	37518 10-6-76	750x16 291.16
RES-1	1973 Int. 3/4T P.U.	1973	4,915.00	1,681.98	43394 10/6/76	750x16 198.62
E-1	1974 Chev	From Police 1976	N/A	197.76	80707 10-6-76	H78x15 103.68 10/16/76

As of Aug 31, 1976

\*Cost of Repairs from June 71  
unless otherwise indicated

1 VEHICLES #	2 YEAR & MAKE	3 DATE ACQUIRED	4 PURCHASE PRICE	5	6 COST OF REPAIRS	6 ODOMETER	7 TIRES
E-2	1974 Chev	From Police 1976	N/A		\$ 100.42	01488 10-6-76	H78x15 112.15
C-1	1970 UNILoader	1970	\$5,000.00		2,228.21	HOURS 10-6-76	16.5x10 205.86
	TOTAL	-----	-----		\$131,818.89	10-6-76	13,464.67
Assessors	1974 Chev	From Police 1976			\$141.01		H78x15 71.28
X-1	1974 Chev	From Police 1976			221.29		H78x15 85.86
X-2	1972 Dodge	From Police 1976			30.56		
X-3	1974 Chev	From Police 1976			229.15		129.12
Elderly Van	Van 1975 Ford				158.95		875x16.5 248.20
Dog Officer Van	Van 1975 GMC				214.12		39.14

DPW VEHICLE ASSIGNMENTS

<u>ADMIN</u>					<u>DPW 1</u>	<u>MAKE</u>	<u>VIN NO</u>	<u>REG NO</u>
1. Supt Public Works		1970	4 dr sedan			Chevrolet	156690T230676	M68
<u>ENGINEERING</u>								
2. DPW Inspector DPW Electrician		1968	4 dr sedan		E-1	Dodge	DK41F8D289094	M17232
3. DPW Engineer		*1968	4 dr sedan		E-2	Ford	8H31T172198	M2387
<u>WATER &amp; SEWER DIV</u>								
4. Acting W&S Supt		1972	4 dr Colt		W-1	Dodge	6H45K25105201	M2334
5. Field Emergencies/ Maintenance	Team 1	1970	3/4 ton utility van		W-6	Chevrolet	CS2301151336	M2336
6. Field Emergencies/ Maintenance	Team 2	1970	3/4 ton utility van		W-7	Chevrolet	CE2407131862	M2341
SE Loader/Backhoe 7. 2 1/2 Dump Truck		1973 1965	Ford Tractor 2 1/2 ton Dump Truck		W-14 W-19	Ford Ford	C377100 F80KU645291	M2373 M2369
8. Water Pumping Sta- tions/Standpipes	Team 3	1971	1/2 ton pick up		W-11	Dodge	14AE1S34B652	M2384
9. Mobil Meter Maint/ Reader	Team 4	*1969	Carry All Van		W-4	Chevrolet	1C146T123525	M2377
10. Sewer Pumping Station Operators	Team 5	1973	3/4 ton utility van		S-11	Chevrolet	CKY233B175161	M16542
11. Sewer Pumping Station Operators	Team 6	*1965	3/4 ton utility van		S-12	Dodge	126-161-4535	M2371
SE Sewer Vactor		1972	Jet Vacuum Vactor		S-13	Ford	L80FUNN598	M15915



DPW VEHICLE ASSIGNMENTS

<u>RESERVOIR &amp; TP</u>				<u>MAKE</u>		<u>VIN NO</u>	<u>REG NO</u>
12.	Trt Plt Mgr Patrolman		1973	3/4 ton pick up w/plow	T-1	Interna- tional	32ACCHB50766 M2368
<u>HIGHWAY</u>							
13.	Hwy Supt		1970	4 door sedan	H-1	Chevrolet	1566902139831 M2365
14.	Hot Top Crew Supervisor	Team 7	1972	3/4 ton pick up	H-2	Dodge	W24BE2550464 M2360
15.	Pick up Hot Top Crew		1967	5 ton dump truck	H-21	Mack	END465CDW2634 M2361
16.	Pick up Debris Hot Top Crew		1969	2 1/2 ton dump truck	H-26	GMC	H1N80ADO69410 M2357
17.	Gravel Hot Top Crew		1969	2 1/2 ton dump truck	H-29	GMC	HM80ADO69475 M2356
SE	8-10 Ton Roller		*1945	Roller	H-55	Buffalo Springfield	22301 NR
SE	1 Ton Sidewalk Roller		1971	Roller	H-60	Western	4890 M22038
18.	Catch Basin Cleaner	Team 8	1969	5 ton dump Stetco	H-28	Interna- tional	717911G336860 M2355
19.	Drainage Crew Sewer Rodder	Team 9	1971	3/4 pickup sander/plow	H-4	Dodge	E24BES331924 M2366
20.	Cold Patch Crew		1969	1 ton dump plow	H-16	Interna- tional	H-889191 M2354
SE	Elgin Street Sweeper	Team 10	1970	Elgin Sweeper	H-58	Elgin	T-574 M2372
SE	Elgin Street Sweeper		1969	Elgin Sweeper	H-59	Elgin	UB2641006787 M23208

DPW VEHICLE ASSIGNMENTS

					MAKE	VIN NO	REG NO
SE	Hoptoe Large Claw Backhoe	Team 11	1968	Backhoe	H-36	Warner-Swasey 52745	M2358
SE	Michigan Front End Loader		1961	Loader	H-37	Michigan 2FA209	M2376
SE	Swampland Backhoe		1973	Swampland Backhoe	H-38	Bombardier MC7349686	NR
SE	John Deere Front End Loader		1974	Loader	H-39	John Deere 544BB211363T	M2359
21.	Sign & Lane Painting	Team 12	1971	3/4 ton pickup sander/plow	H-3	Dodge 24BE1S306935	M2375
22.	Parts Pickup & Vehicle Service		1970	Utility Van	H-5	GMC GE106PA17168	M2340
23.	Winter (Plowing & Sanding)		1965	5 ton Oshkosh	H-22	Oshkosh 8762	M2370
24.	Plowing & Sanding		1967	5 ton dump	H-23	Mack END465CDW2635	M2362
SE	Oliver Sidewalk Plow(Winter only)		1963	Sidewalk plow	H-56	Oliver 800449-111	NR
SE	Bombardier Sidewalk Plow(Winter only)		1967	Sidewalk plow	H-57	Bombardier JW7-6077TN	M2367
25.	Plowing & Sanding		1974	2 1/2 ton dump	H-24	International 10672DHA19166	M2345
26.	Plowing & Sanding		1974	2 1/2 ton dump	H-25	International 10672DHA19171	M2385
27.	Plowing & Sanding		1966	5 ton dump	H-27	Mack R10X1039	M2364

DPW VEHICLE ASSIGNMENTS

<u>CEMETERY</u>					<u>MAKE</u>	<u>VIN NO</u>	<u>REG NO</u>
28. Cemetery Crew	Team 13	1972	3/4 ton pick up/plow	C-2	Dodge	W23BE28549670	M2366
SE Uniloader Backhoe				C-1	Case	9814537	NR

<u>TOWN VEHICLES ASSIGNED TO DPW FOR MAINTENANCE</u>							
Dog Officer's Van	1975	Utility Van			GMC	TGD1564506208	M2383
Selectmen's Office	1974	4 dr Sedan		X-1	Chevrolet	1K69H4T141988	M2338
Assessor's Car	*1967	4 dr Sedan		CD-10	Chevrolet	153696T217190	M2382
Elderly Van	1973	Utility Van			Ford		M2331
Police Cruisers							

\* Denotes Civil Defense Vehicles  
SE Denotes Special Equipment



## CEMETERY DIVISION

### Chestnut Hill Cemetery Expansion Project:

Two parcels of land (Drevitson and Murray) were taken by eminent domain during 1976. The Middlesex County Commissioners have scheduled a hearing for Feb. 15, 1977, to decide whether or not the Town can take the Yakavonis property (third and final parcel needed for the expansion project) via eminent domain. Eminent domain procedures were necessary in each case since the three principal parties involved asked for higher awards than was voted by the TMMs.

**Policy on Sale of Graves Changed:** An emergency interim control was approved (suggested by Mr. Ralph, Cemetery Foreman) by the Board of Selectment to sell approximately 70 remaining graves on a need to buy basis. The directive was placed in effect on Sept. 22, 1976 (During September an additional sixty four graves were developed through use of vehicle access pathways).

### Cemetery Revenue 1976

Sale of Graves (95)	\$ 5,110.00
Perpetual Care	5,110.00
Interments (69)	5,865.00
Misc. (fees for deeds, foundations, removals, ashes, etc.)	846.00
	<u>\$16,931.00</u>

**Public Works Bill Title I:** On December 20, 1976, this office (Supt. DPW) was informed by the Mass. Office of State Planning that our application, project locator number L-MA-0451-0 Chestnut Hill Cemetery Expansion Project, Gravesite Development for EDA grant of \$286,000 was compatible with State growth and economic development policies. This was followed by a class action suit against the Department of Commerce (temporary restraining order) by the Town of Lawrence. The hearing was held in U.S. District Court, Boston by Judge Murray and the class action suit failed. Subsequently, on January 28, 1977, we were further advised that Burlington had successfully obtained the subject EDA grant for \$286,000 and that the accepted copy of Offer be returned to EDA Philadelphia prior to February 8, 1977. Further, construction on this project must start within 90 days of Grant offer.

The Town Engineer is developing the contract package for the project. It proposes to develop 4.3 acres within the present cemetery boundaries into 4,200 additional grave sites. A drainage system is included along with the construction of approximately 5,000 square yards of roadways and pathways of varying widths, and the installation of a lawn irrigation system. Some of the major items involved will be site clearing, ledge removal, excavation and fill, irrigation system, landscaping and fencing. RE: U.S. Dept. Commerce (EDA) Philadelphia Letter 01-51-0076 to Supt. DPW Burlington, dated January 28, 1977.

**Cemetery Security:** As a direct result of vandalism, the Board of Selectmen directed the Chestnut Hill Cemetery be secured from vehicles from 9:00 PM to 8:00 AM daily. This was accomplished by a combination of post and rail fence, iron chains and concrete posts along the entrance of the Cemetery on Bedford Street. Police patrols were increased and the news media was invaluable in emphasizing the seriousness of problem and the \$500 fine and one year imprisonment attached to vandalism.

**Old Cemetery Burial Ground:** The Garden Club planted many trees and shrubs in the subject historical burial grounds. They also sponsored a cobblestone entrance which was installed by the Highway Division, and water lines were installed by the Water Division.

5



Town Engineer Proposal		Land Owners Price	Town Appraiser	Board Selectmen	Selectmen Direction
Yakavonis	\$32,000.	\$36,000.	\$32,000.	\$36,000.	Eminent Domain
Sale Agree	1,000.				
Murray	4,000.	6,500.	3,500.	3,500.	Eminent Domain
Drevitson	12,000.	18,000.	9,300.	9,300.	Eminent Domain
<b>TOTAL</b>	<u>\$49,000.</u>	<u>\$60,500.</u>	<u>\$44,800.</u>	<u>\$48,800.</u>	

Voted ART 28  
Sept. 1973 \$49,000.

**Cemetery Budget FY 78:** The DPW preliminary FY 78 budget for the Cemetery Division does not contain any requests for funds except for salaries. This is another first for the DPW and a credit to Mr. Charles Ralph Cemetery Foreman and all other DPW personnel who were involved in cemetery activities.

**Cemetery Charges**

	<b>Charges</b>
Single grave lot (\$50) Perpetual Care (\$50)	\$100.00
Deed filing fee	1.00
Head stone foundation (\$10 per ft, max foundation single lot 2 ft 6 inches)	25.00
Interment - Week days	100.00
<b>TOTAL CHARGES</b>	<b>\$226.00</b>
Interment - Saturdays or Holidays	125.00
Babies Graves (with grave)	10.00
Babies Grave (without grave)	110.00
Ashes (with grave)	10.00
Ashes (without grave)	110.00

**Veterans Burials**

Cemetery Lot (no wife)  
Perpetual Care  
Interment  
Foundation for Govt. Marker  
Ashes  
**TOTAL CHARGES**

Poor lot (common graves)  
Charge of grave  
Charge of interment  
Ashes

**Burials**

1969-50  
1970-51  
1971-64  
1972-63  
1973-72  
1974-82  
1975-74  
1976-69

**Maximum Length of Foundation**

1 Grave - 2'6"  
2 Grave - 3'0"  
3 Grave - 3'6"  
4 Grave - 4'6"



*Vandalism in the Chestnut Hill Cemetery cost taxpayers \$1,015.00 during 1976*



## DPW REVENUE IMPACT ON TOWN'S TAX RATE:

The following reflects DPW revenue actually RETURNED TO THE TOWN for FY 1976 (July 1, 1975 to June 30, 1976) or as otherwise indicated opposite each item. The critical factors involved which made these returns possible were as follows: cost accounting, less training of personnel, assignment of additional responsibilities commensurate with job advancement, revenue, penalties assessed contractors, including State/Federal Aid, and the like ... or in other words "general results of successful supervision and management" at DPW levels. However, these achievements could not have been developed without the full support of the Board of Selectmen.

(Asterisk denotes calendar year 1976)

Water & Sewer Revenue (Sale of Water to Bedford \$52,441)	\$632,939.46
State/Fed Aid: CH825 - \$39,593 for PH2 Reconstruction Wilmington Rd - CH901 - \$6000 Bedford St paving and Governor's Highway Safety program \$4,656	50,249.00
DPW Salaries	67,223.83
Gravel Sheet (earmarked for Highway projects; however, completely utilized by Town Fathers for lowering tax rate)	51,131.59
Painting Center St. Water Tank (Lower Bid Price)	13,618.00
Public Works Employment Act of 1976 Title II funds. Board of Selectmen ART for Jan 77 Town Meeting trans to DPW Full Time Salaries Acct (Congressional auth subd funds primarily for employment of persons and basic municipal services).	101,308.00
Cacadam Roads Old Account	800.00
Capital Outlay Encumbered	3.00
Contracted Services Acct	.19
Water & Sewer Liens submitted to Tax Collector for collection on an annual basis (delinquent bills)	34,817.88
Cemetery Revenue	16,931.00
Fines issued against contractors for damages to Town property or services.	3,619.50
Workmen's Compensation	443.00
Jury Duty	280.00
Worker Suspended four weeks without salary upheld by Civil Service	904.12
Highway I Acct	495.13
*DPW Sewer Dump Station Revenue	2,000.00
Insect Pest Control	559.00

Dutch Elm	1,200.00
Deposits for Review of Bid Specs Forfeited to DPW	200.00
Sign & Line Painting	1,570.04
Mass. Electric Credit	1,711.00
Material & Supply Acct	340.96
*Reproduction Services, Engineering Dept	19.00
Machinery Acct	1,512.71
Municipal Expense	39.21

Public Works Employment Act of 1976 Title I, of the Public Law 94-369. Burlington Chestnut Hill Cemetery Expansion Project. Application submitted to EDA Philadelphia Dec. 3, 1976, developed by Town Engineer under direction Supt. DPW, and complete support of the Board of Selectmen. Burlington (DPW) notified of grant Dec. 24, 1976, by the Office of Congressman Markey, and subsequently is reflected in the Federal Register. The actual award of the Grant is expected in February 1977.

Further, \$100,000 for cemetery needs was deleted by Supt. DPW from proposed FY78 Cemetery Capital Budget. In all reality the \$286,000 reflected above is a potential savings of \$1.26 on the tax rate.

On top of this the Town had voted \$10,000 for gravel for Cemetery Expansion and this too has been placed on hold status because of the above Grant and which we will propose be returned to the Town Treasurer.

286,000.00

**Special Note:** The above \$286,000 Grant will develop 4200 new grave sites. Thus we can realistically project 4200 graves x \$100 (average cost per grave) for a potential revenue of \$420,000.00 to the Town of Burlington.

**TOTAL** \$1,269,915.62

**Note:** During Jan. 1977 the Town of Bedford continued emergency purchase of water (4,581,000 gallons) from Burlington for \$2,290.50. This revenue is not included in the above total. Further, our public facilities used more than 15 million gallons of water in 1976. This does not include water used for fighting fires, or lost due to water main breaks, or used for flushing hydrants twice a year, or for pumping water to waste to clear wells. Naturally, the schools are the highest water users. The new high school alone used 5,643,600 gallons during 1976.

**Late Info:** Add \$78,766.00 CH283 Acts of 1976 to Total. This info was reviewed from Mr. Harry Borghi State Aid Official on Feb. 28, 1977.

**TOTAL** \$1,269,915.62  
78,766.00  
\$1,348,681.62



Further, mr. Borghi also advised this Office (Supt. DPW) that we will be receiving a letter on additional funds, as follows:

**CH 90**

FY 78	\$47,527.00
FY 79	47,527.00
	<u>\$95,054.00</u>

**Department of Public Works Expenditures**  
(From 1970 to 1976)

PERIOD	EXPENDED	SOURCE
Jan-Dec 1970 12 Mos	\$1,000,555.	1971 Warrant
Jan-Dec 1971 12 Mos	955,129.	1974 Warrant
Jan-Dec 1972 12 Mos	911,138.	1974 Warrant
Jan-Dec 1973 18 Mos Jan-June 1974	1,469,014.	1974 Annual Rpt
FY 1975 12 Mos	1,125,249.	1976 Warrant
FY 1976 12 Mos	1,263,213.	Jan 77 Town Acct
FY 1977 (Approp) 12 Mos	1,175,253.	Jul 76 Town Acct
FY 1978 (Prelim) 12 Mos	1,374,993.	Jan 77 DPW Admin

The above FY78 budget has yet to be reviewed by the following (in-turn): (1) Supt of Public Works. (2) Sub Committee Board of Selectmen. (3) Board of Selectmen. (4) Ways & Means Sub-Committee. (5) Ways & Means. Past patterns indicate reviewing officials usually reduce even the tightest budgets.

The following is a breakdown of the preliminary FY78 Budget for \$1,374,993 reflected above. The point being made is only \$149,306 or 10.5% of the total budget is directly related to services. In all reality the remainder 89.5% is mostly for salaries, energy and chemicals.

1. Salaries	\$ 888,278.	64.3%
2. Heat Elec. Gas Telephone	169,933.	13.7%
3. Gasoline	30,000.	2.1%
4. TP Chemicals	36,863.	2.3%
5. Salt	30,993.	2.2%
6. Sand	13,470.	.9%
7. Machinery	56,150.	4.0%
8. Other: Denotes items such as extended Water, water main breaks, hydrants, sewer, drainage road repairs, snow & ice control, material & supplies, contracted services (W&S billing, radio repair, etc.), traffic regulatory needs, street signs, fences, guard rails, tree care and vandalism.	149,306.	10.5%
Preliminary Budget FY78	Total <u>\$1,374,993.</u>	<u>100.0%</u>

**Administrative Section:** This office was under the supervision of Mr. Donald L. Reece, Administrative Assistant during 1976. He was directly responsible to the Superintendent of Public Works for processing water, sewer and cemetery billing, purchase orders, vouchers, payrolls, permits, personnel actions, budget data, maintenance of the DPW daily commitment book and all other pertinent cost accounting documentation and records.

Mrs. Florence Blenkhorn, Senior Clerk, was in charge of Water & Sewer Billing. Mrs. Helen Petras assisted Mrs. Blenkhorn and was also in charge of all cemetery fiscal matters. Miss Diane Gedick handled payroll, personnel actions, and DPW Commitment and Budget books and pertinent records.

Mrs. Florence Cronin was in charge of all POs, vouchers, and all pertinent fiscal records for the Department. Florence retired on December 31, 1976, after her long time and dedicated service to the Town of Burlington, and together with her mother Maud Graham sustained a record of continued service to the Town which will probably be unmatched.

**Secretary to the Superintendent of Public Works:** Mrs. Evelyn Shaw was a secretary and reported directly to the Supt. of Public Works during 1976. This is the only full time secretarial position within the DPW. However, her role was much broader in scope than is evident by her title which indicates the general run of a heavy typing workload, calendar appointments, screening of all incoming communications, etc. She also played a key role in the preparation of significant personnel actions, especially when Civil Service was involved. Further, she was extremely valuable in reviewing for accuracy most DPW budget and commitment book data prepared by the Administrative Division prior to review by the Supt. DPW. On top of this she helped train new junior clerks, in important ways.

**Purchase Orders (POs) Processed for 1976 (DPW-wide):** The point being emphasized here is the decrease in POs and respective dollar amounts in spite of escalation and ever increasing requirements.

	Total Number Purchase Orders Processed	Total Dollar Amount
1974	1652	\$1,015,473.00
1975	1499	664,263.00
1976	1426	583,297.24

Improved controls and the new DPW requirement POs would be accepted only one day per week (on Thursdays) except for emergencies has truly worked. Beginning with FY78 it was planned to consolidate the maintenance of DPW Commitment Book records maintained by the Payroll Section and the PO records maintained by the PO Section ... to eliminate duplication of records maintained by the DPW and Town Accountant. In all reality POs, payrolls, water and sewer billing and collection of revenue, etc., should be transferred out of the DPW into the Town Accountant's Office, including the respective manning.

The DPW is well recognized as the Town's "work horse" for services in the field and it should eventually be reorganized to devote all its efforts to actual services

in the field. It is hoped my replacement will further pursue the intent of the above idea as alluded in the conclusion of this report.

During 1976 the Administrative Section also processed 111 Street Opening Permits, 93 Water Applications, 147 Sewer Permits and 64 Water & Sewer Service Records. On top of this, collected \$632,939.46 water & sewer revenue and \$16,931.00 cemetery revenue.

**Comprehensive Employment Training Act (CETA) Funds:** The DPW successfully utilized 12 CETA personnel during 1976, as follows: Water & Sewer Billing Section (3) John Ferren, Rudy Spinetti and Frank Ditucci; Highway Division (3) Joseph Russo, Donald Dubbs and Paul Giglio; Water & Sewer Division (1) George Gavin; Water Treatment Plant (2) Basil Gray and Henry Scleier; and Cemetery Division (3) William Brundige, Greg Dem and Daniel Raske. These individuals were a credit to the CETA program and productive on the job. Mr. David Morison (SPEDY) was also assigned to the Highway Division and Miss Suzanne Pergamo (SPEDY) to the PO Section.

**CETA Funds:** The DPW has proposed and "Operations Clean Up" project to cost \$59,423.88 via a CETA application, through the Executive Secretary, for Board of Selectmen approval. Ten CETA employees will be required for the subject project to clean some 30 miles of brooks, streams and drainage ditches throughout the Town. This will include restructuring of these water courses, building headwalls, retaining walls and rip rapping drainage ditches. If the proposal is finally funded by CETA, it could start on May 1, 1977, and the Town Engineer has estimated completion by November 25, 1977.

**Water & Sewer Billing:** (New Interest Penalty Effective January 1, 1977). For information call Water & Sewer Billing Section, Town Hall, 272-6700 Ext. 35.

QUARTERLY BILL	
WATER CHARGES	SEWER CHARGES
50¢ per 1,000 gallons Minimum Charge: \$6.25 quarterly (12,500 Gals.) \$ .50 demand charged if not paid within 30 days from date of notice.	Based on 40% of Total Water Bill Minimum Charge: \$7.75 quarterly (12,500 Gals.) \$ .50 demand charged if not paid within 30 days from date of notice.
IF THE BALANCE DUE EXCEEDS \$100, UNLESS PAID WITHIN THIRTY DAYS, IT SHALL BE SUBJECT TO AN INTEREST CHARGE OF 1% PER MONTH IN ADDITION TO THE DEMAND CHARGES SHOWN ON THIS BILL.	



### DPW MAN AND WOMAN OF THE YEAR FOR 1976

This is the third time in the history of the DPW that two outstanding municipal employees have been selected by the Superintendent of Public Works for the Annual DPW Man and Woman of the Year Awards: MR.



LENWOOD McRAE, Acting Supt., Highway Division and MRS. EDNA M. HOWARD, Principal Clerk in charge of DPW Customer Service who is also secretary to the Town Engineer. The following factors were considered this year in determining the awards: (1) Loyalty to job and Town. (2) Motivation and drive. (3) Productivity. (4) Team work. (5) Communications. (6) Pride.

**DPW CUSTOMER SERVICE:** This office is located in Town Hall and has direct 2-way radio communication with the Town Engineer, Water Treatment Plant, Highway Division, all DPW 2-way radio vehicles in the field, the Police Department and the Office of the Superintendent of Public Works. During 1976 Customer Service was efficiently utilized. During this period 509 Speed Letters were dispatched from Customer Service through the Office of the Superintendent of Public Works (for approval, funding and degree of priority) to the respective DPW agencies in the field for action, when applicable. A total of 448 of these Speed Letters out of the 509 were completed. Some of the problems or emergencies reported from outside sources are at times informational or upon investigation determined not valid or not under the jurisdiction of the DPW.

Appreciation is extended to all Burlingtonites who have used this service for reporting problems and complaints during regular working hours. You are encouraged to utilize Customer Service by calling 272-6700 between 8:30 AM and 4:30 PM, Except Saturdays, Sundays and Holidays. For emergencies during hours or days not covered by Customer Service you should call the Highway 272-2540/272-2946 or the Police Department 272-1212.

**DPW Inspector:** Mr. Joseph Pellegrini is responsible for a varied number of functions under the immediate direction of the Supt. DPW. His major inspection duties are quality control of all construction work under the jurisdiction of the DPW (included Town forces, contractors, developers, utility companies and sub-divisions). Mr. Pelly assisted the Town Engineer to insure DPW and State standards, specifications and other pertinent needs were met, such as police security, permits and bonding requirements.

**DPW Permits:** Bonded drainlayers permits are issued by the DPW on a yearly basis from date of issue. Drainlayers require \$5,000 bond, \$10,000 is required for a street opening permit and \$20,000 is required from utility companies.

**Investigations:** Mr. Pelly handled all Customer Service complaints in the field ... knocking on doors, chasing down utility companies and contractors, demanding standards and safety be maintained. He investigated (on a daily basis and documented his findings) varied problems such as related in drainage, guard rails, settled trenches, paving, sidewalks, culverts, trees, snow and ice and pollution (During 1976 a total of \$1,655 was expended to cut down dead trees on public property). He prepared almost countless thumb nail sketches relative to complaints and recommended corrective action, if valid. On top of this Mr. Pellegrini was invaluable to the Supt. DPW for coordinating projects involving more than one DPW division and/or with outside agencies.

## Special Projects During 1976

The special projects accomplished by the Department of Public Works during the year are almost countless. However, the following should give the reader an idea of the varied tasks: 1. Civil Defense Building: Development of plans for construction on Town property including alternate plan for leasing private building for housing Civil Defense equipment. 2. Large dumpster made available to residents at Highway Barn for trash including chipper machine on Thursday and Friday evenings for handling leaves and brush (latter in bundles no more than two inches in diameter and four feet long).

3. Pump around Wilmington Road Sewer Pumping Station, for use during power failure or when pumping station is placed off line for major repairs - permanent underground. 4. Forrest Badminton Technology Development Department Sewerage tests. 5. Inclusion of public notices in DPW water and sewer billing envelopes for Board of Health, FISH, Historical Society, Executive Secretary, etc. 6. Cleaning stream and other Town areas as Boy Scout Eagle projects, assisted by the Highway Division. 7. Highway Division assisted Police Department, Burlington Veterans Memorial Day Committee and Recreation Department for traffic control and clean up needs: Memorial Day Parade, Center Street Block Dance, Fourth of July Parade, and Patriots Day 2-mile Race.

8. Highway Division assisted Allied Vet Counsel in dedication of a square at the corner of Bedford Street and Terrace Hall Avenue. 9. School Department children's stone rubbing projects in the Old Cemetery Burial Grounds. 10. Assisted the Board of Health and Police in removing large accumulation of debris from private property (health menace, litigation). 11. Installation of shrubs (live fence) and related landscape work around the Town's Dog Pound. 12. Prepared openings in bituminous concrete islands on "A" Street for planting of trees on public property in participation with Schaal Associates. 13. Old abandoned and dangerous deep well on Union property permanently secured by Highway Division.

14. Burlington and Woburn School Departments, children field trips to Mill Pond Reservoir. 15. Assisted Board of Health annual rabies clinic for dogs at Highway Division Barn. 16. Highway Division installation of cobblestone driveway at Old Cemetery Burial Grounds sponsored by the Garden Club. 17. Installation of concrete foundations for historical plaques on the Church of Christ and Town Common properties, for the Heritage Trail Committee. 18. Installation of Taxi Meter Course and Basic Unit Measures, by the Highway Division. 19. Installation of coaxial fill tube and adapter on the gasoline underground fuel storage tanks at the Fire Station and Highway Barn.

## Outside Requests During 1976 Seeking Information and/or Commenting on Methodology Applied by the Supt. of Public Works Relative to Burlington DPW Operations:

(1) "This is to check with you on how we might be able to get together on one of my sessions at Boston College ... What I have in mind there is putting on a



emonstration of how a professional researcher can work effectively together with an experienced and shrewd practitioner, who himself has a keen interest in social research and considerable background also ... I would like to focus the session on the structure and dynamics of town government, dealing particularly with your situation and experience in Burlington ... and then giving more detail about the structure and operations of the DPW ... you should also take the time to indicate how you went about developing your particular leadership style and were able to reorganize the activities of the DPW ..." William Foote Whyte, Professor Organizational Behavior Cornell University.

(2) ... congratulations to your department ... in the obtaining of \$286,000 in Federal funds ... There can be no greater conveyance of our pride in you as a professional administrator than to say, "WELL DONE". James Angelo, Chairman, Burlington Ways & Means Committee.

(3) "Thank you for your concern and diligence ... As always you are a magnificent public servant." David Sherman, Office of Town Counsel.

(4) "Thanks for sharing ideas about increasing productivity in public works ... I am impressed by the efforts you have made and your accomplishments in developing a more comprehensive management system ..." James A. Maloon, Asst. Professor, Jamestown Community College.

(5) "I was very pleased that you took the time to respond, and I would appreciate it if you would supply me with a few additional details of your operations." Ms. Susan Morrison Research Coordinator, Ecology Center, Ann Arbor, Michigan.

(6) "The Administration ... Town of Methuen is currently involved in reviewing its organization particularly in the area of Public Works ... I want to express my appreciation for your assistance and I am sure it will be of help to us in our future plans." Robert J. LeBlanc, Town Administrator, Town of Methuen.

(7) "It was a great day in our history and we of the Lahey Clinic shall always be grateful to you for your thoughtfulness in making this possible." Robert E. Wise, M.D. Chief Executive Officer, Chairman Board of Governors.

(8) "The Air Force Geophysics Laboratory ... has operated a Field Site at the Meadow Road Pumping Station area. This location was an integral part of a research program designed to upgrade the skill and accuracy of short range weather forecasting ... to predict meteorological disturbances ... your cooperation in providing the facility to this laboratory is greatly appreciated." James D. Murphy, Chief, Operational Services Branch, Office of Research Services, Air Force Systems Command.

(9) "The Garden Club would like to thank you again this year for your cooperation ..." Ms. Toni Faria, Burlington Garden Club.

(10) "Thank you for your time and patience. I was impressed with your operations and the controls you have instituted. You have created an organization that you should be proud of." Michael F. Murphy, Safety Engineering Department, Hanover Ins. Co., Worcester, Mass.

(11) "An inspection was made of all DPW buildings on the Town insurance schedule ... All buildings were noted to be in very good condition and very well maintained. Monthly Safety meetings have been instituted by the Department of Public Works and weekly inspections are being made with report form filled out by the inspector and turned into the Superintendent. This procedure should improve all aspects of safety and help to keep maintenance at its current excellent level." Richard L. Contorelli, Engineer, Frank B. Hall & Co. of Mass., Inc., Boston, Mass.

(12) "I was amazed to see how many duties and how much responsibility the DPW has ... DPW Superintendent Orlandella has a very efficient and professional department ..." Richard Lusk, Student, Acting Superintendent of Public Works, Burlington Student Government Day.

(13) Professor R.H. Jackson, Associate Professor of Geography Brigham Young University (Land Use). (14) Mr. John Wilde, Worcester Polytech Institute (Snow & Ice Control). (15) Mr. Greg Harper, WGBY-TV, Channel 57, Springfield, Mass., (Snow & Ice Control). (16) Mr. John L. Thompson, Cemetery Supervisor, Arlington, Mass., (Administrative and rates). (17) Mr. Herb Danielson, Plymouth, Mass., (Wells). (18) Attorney Bob Stimpson, Norwood, Mass., (procedures for water main break emergencies - litigation). (19) Ms. Sylvia L. Bowman, Clerk, Board of Water & Sewer Commissioners, Town of Wilmington, Mass., (Outside Viewers for remote reading of water meters, program).

(20) Ms. Linda Gammal, Worcester, Mass., (Experience and operations relative to the use of salt control for college paper). (21) Forest Badmington, Analytical Laboratory Supervisor, Technological Development Department (Sewerage). (22) Mr. Paul Riffin, Conservation Commission, Lexington, Mass. (Wells, water production). (23) Mr. Abele Gastabo, Undergraduate, Tufts, University (Control of salt). (24) Tom Michael, President, Burlington Rotary Club (annual civic event). (25) Mr. John Ward, Salem State College (evaluation road speed bumps). (26) Ms. Linda Calderwood, Billerica Young Woman's Club, Billerica, Mass. (How to obtain State/Federal aid).

(27) Safety Officer Hamison, Acton, Mass., (Evaluation of speed safety bumps). (28) Mr. Robert DeSanto, COSMIS Corp., Glastonbury, Connecticut (Salt and sand control). (29) Mr. Wayne Tarkington, Mass. Department of Community Affairs (Federal Public Works Bill). (30) Paul G. Fisher, Jr., P.E., Manager, Water & Sewer Divisions, Danvers, Mass., (Water distribution system and cost accounting). (31) Bob Fernstein, Conservation Commission, Hudson, Mass., (Study elimination of salt pollution). (32) Ms. Mitchell, Principal Clerk, Public Works, North Reading (Organization). (33) Ms. Susan Rist, Christian Science Monitor (Snow and ice control). RE: DPW Annual Report for 1975 for similar list of other outside sources.

The reader may be interested in the following extracts cited from the quarterly report of the former Superintendent of Public Works (my predecessor) to the Board of Public Works on September 2, 1969. The specific and only purpose of the following extracts are to give the reader an idea of some problems which were inherited from my predecessors. In no way should it be interpreted as a reflection on anyone within the department or any other Town official.

"Involvement of the DPW in the administration of the Water and Sewer Department ... it became immediately apparent that many deficiencies in administration and operation exist ... I make no reflection on my predecessor in this office, the Superintendent of the Water and Sewer Division, or any of the clerical or operational personnel. All of them have ... performed ... under extremely trying circumstances ... it is truly remarkable that the incumbent personnel have not thrown up their hands in abject surrender and walked off the job. Obviously they have been able to hit only the highest spots ... It is not surprising ... that breakdowns and failures in this system have been recurrent. For example, a month prior to my assuming this position, one of the two main pumps at Terrace Hall failed completely ... the town has also been plagued with water shortages ... Early in August it came to my attention that certain construction practices were resulting in damage to the sewer system, and increased road maintenance costs ... the Board of Health agent did nothing but the paper work incidental to these installations ... At present the Town has no established construction standards and specifications ... The Highway Department is no less afflicted ... unfortunately a substantial volume of correspondence was lost or misplaced ... between my predecessor's departure and my assumption of these duties ... Forty Thousand Dollar Snow and Ice Account overdraft existed prior to my assumption of office ... I have not reviewed the Highway Department Equipment Maintenance Budget or the anticipated costs for preparation of snow removal ... Every Department reviewed thus far has been beset with a myriad of problems. As yet I have not given more than a second glance at the operation of the Cemetery Department. I hesitate to do so for fear of disturbing still waters. However, I have heard distinct mumblings regarding the personnel ... When the Water and Sewer Commission ceased to exist the bookkeeping and cost procedures ceased to be updated ... or fell by the wayside ... it is also desirable that a purchasing control be developed ... It is an unfortunate fact that, through the lack of time for research and planning many opportunities for the Town to obtain Federal and State Funding are lost ..."

It should be pointed out a proposed table of organization was attached to the above quarterly report. It recommended the DPW be increased to 80 manning positions. On the other hand, we have maintained our manning at 61 to 62 positions since 1970.

Just think, in 1969 my predecessor needed 80 positions and I would say he was keeping pace with other Town agencies relative to ever increasing expansion and requirements. However, a review of all our DPW annual reports during the period 1970 through 1976 will strongly attest we experienced the height of expansion, ever increasing requirements, services and escalation ... yet we did it with 61 to 62 slots not to mention our consistently lean budgets (RE p. 67 of this report).

Compilation of data for most of the charts utilized throughout the DPW 1976 Annual Report: Water consumption (Bill Keene), Water distribution system maintenance and energy costs (Al Marchant), Water & Sewer Division stats (John Ferren), Snow and ice expenditures (Diane Gedick), Budget expenditures (Diane Gedick), Vehicle maintenance expenditures (Lennie McRae), vehicle team assignments (Al Marchant) and DPW Revenue-State/Fed Aid (Don Reece).

## Conclusion and Retirement Plan

Thirty seven years ago I met Professor William F. Whyte, who was working on a Fellowship out of Harvard University. At the time I became his first research assistant. This led to my quasi-participant role in his first book, a nationally recognized sociological classic. It was one of my proudest achievements and since then we have continuously collaborated in organizational research.

During the past six years while holding municipal positions of Administrative Assistant, Acting High Superintendent and finally Superintendent of Public Works I applied organizationally methodology and techniques on-the-job, and at the same time documented my findings.<sup>10</sup> The degree of success achieved probably best be measured by my "track record" as attested by review of the Town Annual Report since 1970.

The municipal research conducted on my own now requires undivided attention, if the study is to be completed. During the past two years the ever increasing demands of my job (after regular working hours) afforded me less and less free time to work on my research project.

In view of the above, and only after in depth discussions for more than one year with Professor Whyte I would say retirement is the best solution. Full retirement cannot realistically be devoted to both a key (extremely demanding) municipal role and the research project. Retirement will probably mean a high loss of income. However, encouragement received from Professor Whyte at his didactic seminars during 1976 mentioned in PART II of this report, leads me to believe the research study will result in a sociological tool for utilization by towns and small cities towards better understanding organizational problems and needs.

<sup>9</sup>STREET CORNER SOCIETY by Professor William F. Foote Whyte 1943, reprint with special appendix added of 82 pages 1955; Angelo Ralph Orlandella, ("Franko"), Superintendent of Public Works, Burlington, Mass.

<sup>10</sup>During my active duty career in the military (Veteran of WWII, Korean Conflict and the Viet Nam War) I was able to apply and test my organizational and training techniques in twenty eight (28) key supervisory and management positions such as follows: (1) First Sergeant in the regular Marines, USMC. (2) Full time research staff member of the Human Resources Research Institute of the Air University. (3) NCOIC, Guided Missile Operations & Training (ATLAS- Intercontinental Ballistic Missiles) Vandenberg AFB Calif. (4) NCOIC, Wingman-the Job Training, Hq, 67th Tactical Reconnaissance Wing, Yakota Japan. (5) Base Training Superintendent, Hq, 51st Fighter Interceptor Wing, Okinawa. (6) Superintendent of (fourteen) Eighth Air Force NCO Leadership Schools of the Strategic Air Command. (7) Personnel Sergeant Major, Nakhon Phanom Royal Thai Air Force Base, Southeast Asia. (8) Personnel Executive Officer, Air Force Communications Systems, Scott AFB.



On the other hand, we have worked relentlessly for more than six years without taking one sick day nor can I truly remember one full vacation day away from the job ... and thus do not plan to divorce myself from some major requirements and projects which need to be completed for the remainder of FY77 and the May 1977 Town Meeting.

In view of the above, it is requested the honorable Board of Selectmen accept this report as formal notice to retire no later than May 31, 1977, from the challenging position of Superintendent of Public Works. Your concurrence of the retirement date is requested since it is also compatible with planning needs and continuity of action on some major DPW projects and requirements such as: (1) Follow up of DPW Articles voted at January 1977 Town Meeting. (2) Articles for the May 1977 Town Meeting. (3) DPW FY78 Budgets. (4) Pending litigation. (5) Stormwater Management Plan. (6) Public Works Bill Title I Cemetery Expansion Project. (7) Cost Accounting Project. (8) Water & Sewer Billing free computer services. (9) Civil Service Project. (10) Civil Defense Building project. (11) Planning projects and priorities for FY78. (12) Revision of the DPW Classification Plan together with the Chairman, Personnel Board. (13) Woburn/Burlington Boundary Line settlement. (14) Salt storage building.

Relative to the general characteristics of organizational patterns within a municipal organization the following are some specific needs and/or ideas considered the past six years: (1) Town-wide customer service (similar to the present DPW customer service) expanded coverage for emergencies after regular working hours and eventual closed circuit TV to monitor security of public facilities such as pumping stations, schools, etc. (2) One stop Town-wide cashier for paying water & sewer bills, taxes, fees, etc.

(3) Consolidation of Town Treasurer, Town Accountant, including all department payrolls, water & sewer billing, and cemetery billing, etc. (4) Integrate Park Maintenance Dept. into the DPW at the division level. (5) Engineer Department currently under the control of the Supt. DPW be changed from a department to a division, same control. (6) Trash and garbage contracts be placed under DPW control rather than Office of Selectmen. (7) Street lights be placed under DPW control rather than Office of Selectmen.

5



Angelo R. Orlandella, Superintendent of Public Works and Tom Hintz, Project Manager, Metcalf & Eddy, Inc., reviewing the first series of progress reports relative to the Stormwater Management Plan, prepared by M&E for the Town of Burlington.



(8) DPW 6-Zone Supervisory Snow and Ice Control concept could be applied to drainage, sidewalks, road repairs, brooks (pollution), street signs, and the like. This concept could stimulate competition between zone supervisors. The yardstick to measure its effectiveness should include factors such as complaints, identification of problems and needs, follow-up, and PR with both residents and TMMS within the respective zones. (9) Regionalization of water, sewer, fire and police protections, etc.

(10) Computer needs at Town-wide and/or under the regionalization concept (some banks will underwrite all computer charges). (11) Purchase of vehicles, heavy equipment, machinery, salt, etc., including auction of "junk" also under regionalization. (12) Centralized gas station for Town-wide needs utilizing credit card approach and other controls similar to private gas stations. (13) Job descriptions. (14) Job training standards. (15) Career development booklet reflecting benefits, incentives, etc.

(16) Management guides at all levels of supervision to supplement a "realistic" policy code. (17) Standardization of forms, Town-wide. (18) Utilization of a surplus municipal building large enough to house most service departments and their respective equipment and materials. This building should house the Board of Health, Nurses, Town Engineer, Park Dept., all DPW divisions, Planning Board, Conservation, Veterans Agent, Dog Officer, Civil Defense ... not including the Police and Fire Departments nor agencies presently located in Town Hall such as Executive Secretary, Town Clerk, Town Treasurer and Tax Collector.

(19) Three year contract for Supt. Public Works, Town Engineer and Executive Secretary. (20) Board of Selectmen or Town Manager concept ... either will work if the intent of the roles are truly understood, accepted and authority and responsibilities properly exercised and defined. (21) The roles of Executive Secretary and Town Administrator and/or Town Manager are not the same and often confused. These roles also need to be properly defined. The authority and image of the department head is critical to operations and must be supported at all times or efficiency and morale will become serious problem areas. (22) Contracted Services versus Town Forces, when practical.

In any case I am greatly indebted to the Town Fathers, having served eleven different Board of Selectmen for more than six years, and to all the supervisors and personnel of the Department of Public Works, including the Town Engineer and his staff.

I am also indebted to Town Counsel, Town Accountant, Ways & Means Committee, Acting Town Treasurer, Personnel Board, Planning Board, Police and Fire Departments, Civil Defense Director (former Executive Secretary), Town Moderator and Town Meeting Members, Supt. of Schools, Building Inspector, Veterans Agent and Board of Health Agent.

The final note of thanks goes to the local news media for keeping our community informed relative to the development of the Department of Public Works (in alpha order): Burlington News, Burlington Times Union, Daily Times, Lowell Sun and the Middlesex Citizen.

Sincerely,

ANGELO R. ORLANDELLA  
Superintendent of Public Works

# **PROTECTIVE SERVICES**

# FIRE DEPARTMENT

I herein submit the report of the Fire Chief and Forest Warden for the year 1977.

## DEPARTMENT ROSTER

### Fire Chief

Herbert W. Crawford

### Deputies

\*Philip Pollicelli

\*Lawrence Rice

### Chaplain

Rev. Richard G. Douse

### Lieutenants

\*George Clark  
\*James Dannaher  
\*William Devereaux  
\*Lawrence Faria

Paul Gerbrands  
Kenneth Mills  
Walter Mountain  
Donald Robinson

Louis Skelton

### Fire Alarm Inspectors

Joseph P. Butler

Henry Marshall

### Mechanic

Walter Decost

### Firefighters

\*William Bibbey  
Thomas Chaplin  
\*Thomas Corbett  
\*Edward Costa  
George Creamer  
Joseph Doran  
\*Albert Fay  
James Fay  
\*Robert Ferro  
\*Edward Franks  
Daniel Gaynor  
\*Leon Gronquist  
\*Robert Guidoboni  
James Hapenny  
\*Douglas Hyde  
Frederick Keene  
\*Ronald Kullman  
\*Martin Lowney

William Lundgren  
Paul McLaughlin  
Michael Nolan  
\*John Norden  
Frederick Osborne  
Lawrence Pacios  
\*Raymond Perry  
Vincent Pollicelli  
\*Leo Pouliot  
\*Lucien Pouliot  
\*Robert Robinson  
Richard Spreadbury  
Robert Sullivan  
\*Paul Thibault  
Major Travers  
\*Robert Verrier  
Charles White  
Daniel Willette

\*Emergency Medical Technicians

1976 was a year of progression for your Fire Department. There was an addition started which, when completed in early spring, will enable more efficient performance from the maintenance department and allow more storage area and work benches for fire alarm operations as well. Overall, the building is now 128 feet by 63 feet. At the Annual Town Meeting in 1977, we will be seeking funds for the second story addition over the apparatus floor and the present second floor remodeled. Presently, all fire prevention operations, work of the deputies and secretarial services are done out of the office of the Chief of Department. All planning, budget, conferences, training and record keeping are handled out of one office which is 13' by 14'. The living quarters and conditions for the firefighters are very poor and too small for present conditions, which do not allow for efficient operation of a depart-

ment which has so much responsibility for the safety and protection of the residents of the Town. In this remodeling, we would have a training room, living quarters and additional office and storage space. The training room is needed to continue the training of a members of the Department.

The ladder truck was put back into service with the installation of the new diesel engine. More efficient use of the ladder will result from this improvement. Money is being requested at the Annual Town Meeting of 1977 for the replacement of Engine I which is approaching the twenty year mark and has had to undergo repairs. This engine would take 18 to 24 months to be delivered.

Congratulations are extended to Edward Howard upon his retirement from the fire department after 21 years of active service. Ed was appointed to the position of call firefighter October 15, 1938, and to the permanent department on May 1, 1955. Ed retired on August 28, 1976.

### Ambulance:

There was an increase in the number of alarm answered by the ambulance this year. This has been a steady increase every year and the continual updating of the medical training of the department members is reflected in the high caliber of service provided. More men went to school to become certified emergency medical technicians. In the future, the Town may have the need for a second ambulance. The E.M.T.'s have attended training sessions at the Choate Hospital to update and increase their level of capabilities. An additional five firefighters received their E.M.T. certificate making a total of 26 firefighters. In FY '78 budget we are requesting more personnel so that we will have three E.M.T.'s assigned to the ambulance at all times rather than just two.

Members of the Department also attended at colleges for the furthering of their education; three men at Boston State College and eleven men at Middlesex Community College. Deputy Chief Lawrence Rice graduated with honors from Boston State College with a degree in Public Administration and Lt. George Clark graduated from Middlesex Community College with a degree in Fire Science.

Members of the Fire Department have gone through a very trying year physically. The injury rate for the Department has increased, reflecting the hazardous nature of the job. There were no fire deaths in the Town last year, and we hope that all residents will practice fire prevention safety and have some smoke detection device installed in their homes. During the upcoming months, there will be a free lecture on fire safety, please watch for the notice on time and place and plan to attend.

### Apparatus:

Equipment located at headquarters are: Engine I, 1959 Mack with a 750 gallon per minute capacity; Engine 6, a 1961 Mack with a 750 gallon per minute



capacity; Engine 2, a 1969 Ford with a 500 gallon per minute capacity; Engine 4, a 1975 International with a 750 gallon per minute capacity; ¾ ton pick-up, a 1971 Pirsch ladder with an 85' capacity; a 1975 Fire Alarm truck with bucket; a 1975 modular rescue unit; one jeep; one station wagon used by the mechanic for maintenance of vehicles; one Chief's car; one Deputy's car and one Fire Prevention Officers car. At Station 2, there is a 1970 Americal LaFrance engine with a capacity of 1,000 gpm and Engine 5, 1955 GMC which is only a brush truck with a small booster pump.

### Fire Alarm Division:

All public building fire alarm systems have been tested by the Fire Department and found to be in good working order. All school fire alarm systems have been tested and found to be in good order. All street boxes have been tested and repairs made when necessary.

Fire Alarm cable transfer from overhead to underground is 75% complete on the Middlesex Turnpike; 100% completed on Terrace Hall Ave; and 80% complete on Cambridge Street and Winn Street.

Eleven new boxes were added to the system in 1976, bringing the total number of fire alarm boxes in Town to 227. Of this total, there are 41 industries and 22 schools and churches covered by master fire alarm boxes.

All Town owned and maintained traffic lights have been rebulbed a minimum of once during the year. Down time for all Town-owned traffic lights during the year has been approximately 4.5%.

### Fire Prevention:

In compliance with Chapter 148 and the Fire Prevention Regulations, the following permits were issued:

Flammable gases	1
Oil burners	119
Small arms ammunition	3
Flammable fluids	4
Model rockets	2
Blasting	35
L.P. gas storage	10
Removal of underground tanks	2
Violations of Fire Prevention regulations	9
Violations of Fire Prevention regulations corrected	9
Violations of life safety code	3
Violations of life safety code corrected	3

All quarterly inspections of the public schools and nursery schools have been completed. Also, two private schools licensed by the Commonwealth of Massachusetts Department of Education.

The Fire Prevention Officer conducted drills on the use of portable fire extinguishers and supervised evacuation drills for the various stores and industry. All building and wiring violations were reported to the proper authorities and routine inspection of all businesses, industrial and office buildings were also conducted during the year.

I wish to express my appreciation to the residents of the Town of Burlington for their cooperation in fire prevention; the permanent fire fighters who have responded to alarms when off duty, and members of other Town departments for their assistance and cooperation. I wish to express my appreciation to all call firefighters who have responded unfailingly during the year; to the auxiliary fire department who gave so much of their time and talent.

Respectfully submitted,

Herbert W. Crawford  
Chief of Department

# **Fire Records January 1, 1976 to December 31, 1976**

	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Ambulance	80	43	56	41	57	48	63	64	44	70	49	61	676
Buildings	17	9	14	21	11	20	8	7	11	11	8	15	152
Auto	7	8	19	8	7	9	16	8	8	8	9	10	117
Trucks			1	2	2	2	1	3	1	2	1		17
False Alarms	23	9	12	22	21	16	20	18	6	46	13	3	209
Accidental Alarms	7	6	4	3	8	3	6	7	4	11	5	6	70
Oil & Gas Heaters	2	1											3
Mutual Aid	4	1	2	6	3	3	4	2	5	4	6	3	43
Smoke Scares	6	3	2	7	5	6	9	10	7	6	9	4	74
Bomb Scares	3	2	1	4	3	6	4	1	1	5	4	1	35
Lock Outs	2	4		1	1	1	1		1			1	12
Grass		5	5	9	5	5	5	1	1	3	3	3	44
Grass & Woodland	2	16	46	76	18	53	55	3	6	31	25	7	338
Rubbish	4	12	6	5	7	1	1	4	5	2	5	2	54
Gas Leaks	3	3	1	6	2	3	2	4	6	4		2	36
Accidents	19	10	18	8	15	12	24	16	3	15	14	20	174
Electrical	1	1	1	2	2	2	2	5		3	1	1	21
Dumpster	3	8	10	9	7	10	6	3	2	10	2	2	72
Miscellaneous	12	6	3	3	3	10	2	6	4	6	4	7	66
Fires	115	104	145	192	120	162	166	98	70	167	109	87	1535
Sub Total	195	147	201	233	177	201	229	162	114	237	158	148	2211
Total		342	543	776	953	1163	1392	1554	1668	1905	2063	2211	

# POLICE DEPARTMENT

I herein respectfully submit the Annual Report for the Year Ending December 31, 1976.

## DEPARTMENT ROSTER

### Chief of Police

Edward C. McCafferty

### Captains

Charles Ferguson

Louis Rose

### Lieutenants

Arnold Christiansen

Robert Stryke

### Sergeants

Eugene Knowles

Joshua Bennett

Barry Solomon

Robert Hyde

John Moglia

George Devlin

### Patrolmen

Roy Thorstensen

Chester Maguire

Andrew Reilly

Norman Christiansen

Carl Christiansen

Robert Richardson

Gilbert Chaney

Gerald Crocker

Eugene Glover

Paul Christiansen

Richard Sheppard

Russell Petersen

Richard Hovasse

Clifford McKeon

Charles Chicarello

Ronald Glejzer

Gerald Mills

Harry Sawyer

Eugene Difrancisco

James Wright

Nunzio Cataldo

Robert Aloisi

Alfred Sciuto

Ralph Patuto

William St. Coeur

Raymond Naramore

Richard Glejzer

Thomas McCarthy

William Faria

Thomas Flaherty, III

Walter Bevis

William Duffey, Jr.

Dennis Thompson

Robert Digloria

John Ferrara

Frank Nardone

Thomas Sullivan

Robert Adams

Kenneth Harper

Paul Cote

William Soda

William Mathews

### Principal Clerk

Margaret Mrelesena

### Senior Clerks

Janet Downey

June Collins

### Junior Clerk

Marilyn Landry

### School Traffic Supervisor

### Head Supervisor

Madeline Burwell

### Supervisors

Ann Field

Eleanor Doyle

Barbara Reichert

Edythe Lowe

Nancy Ozolins

Helen Bulman

Florence Murray

Helen Dignan

Frances Mullane

Yvonne Caruso

Suzan Brodeur



Inspector Crocker Demonstrating the Latent Finger Printing Processes for the School Pupils.



Police Practical Pistol Firearms Qualification Course under the direction of Captain Rose.



Student Government Day on May 10, 1976, Beth Bartlett, Chief for the Day, with Chief Edward C. McCafferty.



## ARRESTS

Number of Arrests. ....	601
Male .....	439
Female .....	162

## OFFENSES FOR WHICH ARRESTS WERE MADE

Unlawful Sale of Fireworks. ....	1
Vandalism .....	10
Dangerous Weapon .....	3
Drunk/Assault & Battery on Police Officer .....	7
Operating Under Influence of Alcohol .....	61
Operating M/V so as to Endanger .....	1
Using M/V without Authority .....	9
Assault & Battery .....	3
Breaking & Entering .....	41
Armed Robbery .....	8
Narcotic Drug Violations .....	33
Larceny .....	240
Operating M/V without License .....	10
Minor with Liquor .....	39
Firearms Law .....	2
Sex Offenses .....	7
Prostitution & Soliciting .....	5
Idle and Disorderly .....	44
Received Stolen Property .....	12
Traffic Violations .....	17
Operating after Revocation .....	10
Assault by Means of Dangerous Weapon .....	4
Larceny of a Motor Vehicle .....	3
Non-Support .....	1
Attempted Rape .....	1
Trespassing .....	10
Assault & Battery with Intent to Murder .....	3
Arson .....	2
Forging & Counterfeiting .....	8
Runaway .....	2
Possession of Burglary Instruments .....	3
Manslaughter .....	1

## DISPOSITION OF CASES

Guilty .....	247
Not Guilty .....	46
Dismissed .....	126
Released to other Police Dept. ....	18
Cases Pending in Court .....	158
Committed to Mental Hospitals .....	4
Juvenile Cases Continued without Finding .....	2
Juvenile Returned to Correctional School .....	0

## GUILTY DISPOSITIONS

Fined .....	86
Sentenced .....	18
Probation .....	55
Suspended Sentences .....	48
Filed .....	33
Committed to Youth Service Board .....	5
The Court Resource Program .....	2

## ADULT ARRESTS

Number of Arrests.....	410
Male .....	293
Female .....	117
Residents .....	101
Non-Residents .....	309

## JUVENILE ARRESTS

Number of Arrests.....	191
Male .....	146
Female .....	45
Residents .....	130
Non-Residents .....	61

## COURT APPEARANCES

District Court .....	2,956
Superior Court, East Cambridge.....	129

## COMPLAINTS PROCESSED

Total Number of Complaints Processed .....	25,537
--	--------

## MISCELLANEOUS

Accidents.....	1596
Aid to Stranded Motorists & Disabled Cars .....	201
Alarms Received by Dept. ....	1287
Animals (Complaints, Bites, Killed, etc.) .....	319
Assisted Out of Town Police Depts. ....	26
Autos Reported Stolen Out of Burlington .....	479
Autos Stolen & Recovered in Burlington.....	66
Bomb Scares .....	44
Court Appearances by Officers of this Dept. ....	3084
Defective Motor Vehicle Tags Issued. ....	184
Emergency Escorts (Ambulance, Funeral, etc.) .....	117
Emergency Messages Delivered.....	77
Emergency Cruiser Runs to Hospitals & Doctors .....	205
F.I.D. Cards Issued .....	256
Family Problems .....	132
Fires Discovered & Reported to Fire Dept. ....	27
Fires Policed .....	78
Licenses & Registrations Revoked or Suspended.....	57
Missing Persons Located .....	66
Missing Persons Reported .....	66
Money Escorts (Schools, Churches, etc.) .....	866
Motor Vehicle Transfers (Auto Dealers only) .....	861
Number of Arrests (Physical or Summons).....	601
Number of Teletype Messages sent by Dept. ....	1204
Parking Violations Issued .....	308
Permit to Work Issued .....	108
Persons Finger Printed .....	616
Photostats of Reports .....	737
Pistol Permits Issued.....	61
Protective Custody .....	381
Record Checks .....	105
Sudden Deaths .....	15
Summons Served .....	1216
Suspicious Persons & Vehicles Investigated.....	543
Threatening or Annoying Calls Investigated .....	99
Traffic Citation .....	1040
Vacant Homes Checked by Request of Owners .....	403
Warrants Served .....	69
Windows Discovered Open .....	115

## CRUISER MILEAGE

Cruiser Patrol Mileage ..... 389,383 Miles

## DRUG STATISTICS FOR 1976

Complaints.....	59
Arrests.....	42
Males Involved with drugs.....	58
Females involved with drugs.....	18

## DRUG COMPLAINTS BY MONTHS

January.....	5
February.....	4
March.....	5
April.....	8
May.....	4
June.....	4
July.....	6
August.....	3
September.....	5
October.....	9
November.....	4
December.....	2

### Age Group:

14 Years..... 2	23 Years..... 3
15 Years..... 5	24 Years..... 1
16 Years..... 2	25 Years..... 1
17 Years..... 17	28 Years..... 1
18 Years..... 10	38 Years..... 1
19 Years..... 7	40 Years..... 1
20 Years..... 2	44 Years..... 1
21 Years..... 4	59 Years..... 2
22 Years..... 1	

## BREAKDOWN OF CRIME AT THE BURLINGTON MALL FOR THE YEAR 1976

Number of Complaints for the year ..... 1052

	Complaints
Monday.....	155
Tuesday.....	180
Wednesday.....	146
Thursday.....	148
Friday.....	165
Saturday.....	203
Sunday.....	55

### Monthly Complaint

January..... 82	July..... 73
February..... 86	August..... 86
March..... 94	September..... 67
April..... 83	October..... 100
May..... 73	November..... 84
June..... 66	December..... 158



## Complaints received from the Mall

Alarms .....	98
Attempted Armed Robbery .....	1
Attempted B & E Motor Vehicle .....	2
Attempted Flim Flam .....	1
Attempted Larceny .....	27
Assault & Battery .....	9
Assault & Battery Police Officer .....	2
Assault by Means .....	2
Blue Law Violation .....	1
Bomb Scares .....	3
B & E Motor Vehicle & other .....	10
Counterfeit Bills .....	6
Exposure & Lewd .....	11
Flim Flam .....	1
Idle & Disorderly .....	1
Kidnapping .....	1
Larceny .....	308
Malicious Destruction Property .....	37
Minor in Possession .....	2
Pick Pocket .....	1
Police Information and Assistance .....	186
Possession Burglarous Instruments .....	7
Possession Dangerous Weapons .....	2
Possession Narcotic Drug .....	18
Possession Stolen Credit Cards .....	9
Protective Custody .....	6
Purse Snatched .....	1
Received Stolen Property .....	17
Recovered Stolen Property .....	14
Recovered Stolen Motor Vehicle .....	25
Robbery .....	1
Stolen Bikes .....	1
Stolen Motor Vehicles .....	319
Stolen Plates .....	12
Unarmed Robbery .....	1
Unauthorized use Motor Vehicle .....	1
Unnatural Acts .....	1
Uttering .....	1

## Mall Offenses for which Arrests were made

Number of Arrestable Offenses .....	240
Accessory Before the Fact .....	1
Assault & Battery .....	3
Assault By Means .....	1
Assault By Means Dangerous Weapon .....	1
Assault & Battery on Police Officer .....	1
Attempted Larceny .....	2
Attempted Larceny Motor Vehicle .....	3
B & E Motor Vehicle .....	2
Attempted B & E Motor Vehicle .....	2
Disorderly .....	1
Idle & Disorderly .....	1
Larceny .....	160
Larceny Motor Vehicle .....	1
Malicious Destruction .....	3
Minor in Possession .....	2
Open & Gross .....	4
Possession Burglarious Instruments .....	7
Possession Counterfeit Bills .....	1
Possession Drug or Syringe .....	16
Possession Dangerous Weapon .....	2
Possession Stolen Credit Cards .....	9
Received Stolen Property .....	12
Unarmed Robbery .....	1
Unauthorized Use Motor Vehicle .....	1
Unnatural Act .....	2
Uttering .....	1
Number of Arrests Made .....	199

## ACCIDENTS

Year	No. of Accidents	Percentage of Increase or Decrease
1966	552	
1967	659	19.3% Increase over 1966
1968	812	21.9% Increase over 1967
1969	1061	30.6% Increase over 1968
1970	981	07.5% Decrease over 1969
1971	998	01.7% Increase over 1970
1972	1310	31.2% Increase over 1971
1973	1479	12.9% Increase over 1972
1974	1563	05.7% Increase over 1973
1975	1649	05.5% Increase over 1974
1976	1596	03.2% Decrease over 1975

## TOP SIX ACCIDENT ROADS

Cambridge Street	317
Middlesex Street	144
Burlington Mall	127
Winn Street	124
Route 128	118
Bedford Street	77

## ACCIDENT BREAKDOWN

	1976	1975	1974	1973	1972	1971
Total Number of Accidents	1596	1649	1563	1479	1310	998
No. Automobiles Involved	2909	3025	2843	2685	2519	1895
Fatal Accidents	2	3	5	3	5	2
No. of Persons Killed	2	3	5	3	5	2
Persons Injured	387	385	350	451	392	462
Male	189	184	187	230	204	223
Female	198	201	163	221	188	239
Burlington Opers. Involved	1004	986	884	797	739	602
Out of Town Operators	1515	1603	1468	1462	1486	1161
Out of State Operators	111	127	134	136	167	107
Unknown	279	309	357	290	127	25

## DRIVER AGE RECORD

15 to 25 Years	838	813	691	617	671	571
26 to 35 Years	874	378	357	381	388	332
36 to 50 Years	391	429	347	402	477	357
51 Years and over	259	276	268	237	287	204
Ages Unknown	1047	1129	1180	1048	696	431

# **ACCIDENT REPORTS 1976**

<b>Location</b>	<b>No. of Accidents</b>	<b>No. of Injured</b>	<b>12:01 AM 6:00 AM</b>	<b>6:00 AM 6:00 PM</b>	<b>6:01 PM 12:00 MN</b>
A Street	1	2		1	
Adams Street	10	6		7	3
Alcine Lane	1	1			1
Algonquin Drive	1	1		1	
Almy's Plot	13		1	7	5
Andrew Johnson Plot	1			1	
Applicon Plot	1			1	
Arlington Road	1			1	
Arlington Road Ext.	1			1	
Arthur Woods Avenue	1	3		1	
Baron Park Lane	4			3	1
Beacon Street	21	9	3	10	8
Beacon Village	10		1	5	4
Beaverbrook Road	6		2	4	
Bedford Street	77	26	3	61	13
Bell & Howell Plot	2			1	1
Bennett Lane	1			1	
Birchcrest Street	2		1	1	
Blanchard Road	4	1		4	
Boulder Drive	1		1		
Bowl-away Plot	1				1
Bradlee's Plot	17	1		16	1
Brenda Lane	1			1	
Brookfield Road	1			1	
Brookside Lane	1			1	
Brown Avenue	1	1		1	
Building 19½ Plot	6			5	1
Burger King Plot	3			1	2
Burlington Auto Parts	1			1	
Burlington Police Plot	4		1	2	1
Burlington High Plot	9			7	2
Burlington Mall Plot	127	17	2	72	53
Burlington Post Office	1			1	
Burlington Street	3	1		2	1
Burlington Village Plot	10	3		7	3
Burton Road	2			1	1
Cafe Escadrille Plot	1			1	
Cambridge Street	317	84	20	217	80
Cape Cod Fence Plot	1			1	
Carey Avenue	4		1	2	1
Center Street	21	3	1	15	5
Central Street	1			1	
Chandler Road	2	1		2	
Chestnut Street	2			1	1
Church Lane	5	1		3	2
College Road	1			1	
Control Date Plot	1			1	
Country Club Plot	1	1		1	
County Road	3		1		2
Crowley Road	2			2	
Crystal Circle	1	1			1
Dale Pharmacy Plot	1			1	
Dauida Road	1			1	
Donald Road	2			1	1
Douglas Avenue	1				1
Economy Shopping Center	6			4	2
Edgemere Avenue	1				1



Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 MN
Edwards Road	1				1
Entrex Plot	1			1	
Eugene Road	2		1	1	
Executive Park	3	3		3	
F.A.A. Plot	1			1	
Forbes Avenue	1		1		
Fourth Avenue	1			1	
Fox Bro. Trans. Plot	1			1	
Fox Hill Road	1				1
Francis Wyman Road	28	10	1	19	8
Freeport Drive	1		1		
Fresh Spot	2			2	
Friendly's Plot	3		1	2	
Gardner Way	1	1	1		
Glen Avenue	2	2			2
Glenwood Street	1				1
Great Meadow Road	6	2		5	
Greenwood Road	1			1	
Hampden Avenue	3			2	1
Harriet Avenue	6	2		4	2
Hart Street	3		1		2
Heritage Avenue	2		1		1
Hershey Road	1		1		
Hillside Way	1			1	
Hilltop Drive	1	1			1
Holden Avenue	1		1		
Holiday Inn Plot	4	1	1		3
Holly Street	4		2	2	
Hope Street	1			1	
Howard Johnson's Plot	3		1	2	
Ice Palace Plot	1			1	
Inforex Plot	4			2	2
Ivy Lane	1	1		1	
Jack's Exxon Station	1			1	
Jackson Road	2				2
James Street	1		1		
Keans Road	1			1	
Kent Road	1			1	
Kinney Avenue	2			1	1
Lakeside Drive	1				1
Laurie Lane	1			1	
Leopold Street	1	2		1	
Leroy Drive	3			1	2
Lexington Street	31	5	5	20	6
Lido Avenue	1	1		1	
Locust Street	5	3		4	1
McDonald's Plot-Camb. St.	1			1	
McDonald's Plot-Middlesex	3			1	2
McGinnis Drive	1			1	
Macon Road	1		1		
Mall Road	46		3	28	15
Maple Street	1		1		
Marjorie Road	1			1	
Maryvale Road	1			1	
Maud Graham Circle	2			1	1
Meadow Road	5			5	
Mellin Street	2	1		2	
Memorial School Plot	1			1	

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 MN
Microwave Plot	1			1	
Middlesex Turnpike	144	40	11	110	23
Mill Street	16	8	2	7	7
Mountain Road	5			4	1
Mr. Donuts	1			1	
Mr. Fruit Plot	1			1	
Muller Road	7	3	1	5	1
Nelson Road	3			3	
Newbridge Lane	3	3		2	1
New England Executive Park	2			2	
North Street	2			1	1
Northeastern University	2			2	
Pathwoods Avenue	3			3	
Paula Street	2		1	1	
Peach Orchard Road	10	2	3	6	1
Pearl Street	1			1	
Pine Glen Road	1		1		
Pine Glen School Plot	1				1
Presbyterian Church Plot	2			2	
Princeton Road	1	1		1	
Prouty Road	7			3	4
Rahanis Park	1				1
Rahway Road	2			1	1
Ray Avenue	4			2	2
Raytheon Plot	1			1	
Richfield Road	1			1	
Rocky Hill Road	1				1
Ronald Road	1		1		
Route 3 North	16	10	4	9	3
Route 3 South	25	10	3	14	8
Route 128 North	76	19	8	57	11
Route 128 South	42	12	6	28	8
Sandy Brook Road	1		1		
Sarah Street	2			1	1
Saw Mill Road	1				1
Second Avenue	2			2	
Skelton Road	3	4		3	
Skilton Lane	13	3	1	7	5
Sneaker Outlet Plot	1			1	
South Avenue	3	1	1	2	
South Bedford Street	15	3	2	8	5
Spruce Hill Road	1				1
Star Market Plot	1			1	
St. Margaret's Plot	2			1	1
St. Mary's Road	1			1	
Stoney Brook Road	4	1	1	1	2
Sullivan Street	1	1			1
Sunset Drive	4		1	2	1
Sylvester Road	1		1		
Sylvan Road	1		1		
Terrace Hall Avenue	18	5		13	5
Terry Avenue	3		1		2
Thomas Street	1				1
University Avenue	4			2	2
Upland Road	2		1	1	
Value House Plot	7			4	3
Value King Plot	3			3	
Vinebrook Park	1			1	
Vinebrook Plaza	1				1
Violet Road	1		1		

Location	No. of Accidents	No. of Injured	12:01 AM 6:00 AM	6:00 AM 6:00 PM	6:01 PM 12:00 MN
Ward Street	2			1	1
Wentworth Sunoco Plot	1			1	
Westwood Street	3	1		1	2
Wheeler Road	6			4	2
Wildmere Avenue	1			1	
Wildwood School Plot	1				1
Wilmington Road	33	9	4	21	8
Wing Terrace	1				1
Winnmere Avenue	2			1	1
Winn Street	124	35	10	87	27
Winn St. Pharmacy Plot	1	1		1	
Winona Street	2		1		1
Winter Street	4			2	2
Woodhill Road	1			1	

1976 - 17.5% Reduction in our general crime rate

Robberys	Down 23%
B & E	Down 16%
Larceny	Down 8%
Stolen Cars	Down 33%

And perhaps the most important of all is a 24% reduction in malicious destruction of property.

Accident rate down .03% - in general, Burlington was, and is, a much better and safer place in which to live.

Respectfully submitted,

Edward C. McCafferty  
Chief of Police

## CIVIL DEFENSE

### Auxiliary Fire & Rescue Service:

During 1976 the Civil Defense Agency was faced with the problem of having to relocate the quarters for the Fire and Rescue Departments' equipment. Through the diligent efforts of the Selectmen, Public Works Superintendent, and others a relocation from the current facility at the former NIKE site off Edgemere Avenue should become a reality during calendar year 1977. The members of the Auxiliary Fire Service continued to provide valuable assistance to the Fire and Police Departments as well as to other Town Agencies, and continue to have a high level of participation in numerous training programs. These include courses at the Civil Defense Training Academy in Topsfield as well as Emergency Medical Technician training at the Choate Memorial Hospital in Woburn.

### Emergency Communications:

The emergency communications section of the Civil Defense again made some major strides forward with the addition of some additional and more sophisticated two-way communications equipment which provide the vital communications link necessary between the Town of Burlington and the various State Agencies. The communications members also contributed numerous volunteer hours during the year in various activities including assistance to the Police during parades and Halloween.



Emergency Hospital:

The Civil Defense Packaged Disaster Hospital (PDH) is stored at the C.D. control center in the basement of the Meadowbrook School. In a disaster it could be set up in the school to provide a 200-bed general hospital, capable of operation for 30 days. During the past year we have been successful in obtaining additional hospital supplies to augment this facility.

Emergency Control Center:

This facility also located in the basement of the Meadowbrook School continues to be available as an alternate facility for the Town agencies should a disaster strike.

Surplus Property:

During 1976, the Civil Defense again participated in the government surplus property program. This program makes available to the various Town agencies surplus government property of every description at minimal prices.

Matching Funds:

The Burlington Civil Defense continues to meet the stiff requirements necessary to qualify for participation in the Personnel & Administrative Matching Funds program. Under this program the local Civil Defense is reimbursed 50% of salaries, office supplies expenses, and other municipal expenses relative to the administration of the Civil Defense program.

Radiological:

The Town Civil Defense continues to maintain a stockpile of various types of radiological monitoring devices. During the past year, all of this equipment was rotated with the Federal government to assure that it was in a condition of readiness. A training program has been scheduled and during 1977 we will train ten individuals in Radiological Monitoring.

Appreciation:

A volunteer organization such as the Burlington Civil Defense requires the dedicated and unselfish efforts of many people. Burlington is most fortunate in this regard. In addition to each and every volunteer in the Civil Defense program, of particular note are the efforts of Deputy Director Steve Duke, Capt. Bill Callahan of the Auxiliary Fire Unit, and Frank Pavlica, Radio Officer. May I also acknowledge with appreciation the assistance Civil Defense receives from the Board of Selectmen, Fire Chief Crawford, Police Chief McCafferty, Public Works Superintendent Orlandella, and the Recreation Department as well as the other Town Departments and individuals who have supported Civil Defense so generously.

Respectfully submitted,

Richard B. Brown, Director

BUILDING INSPECTOR

I herewith submit my report as Building Inspector for the year 1976.

Permits Issued

Dwellings	105	\$2,630,000.
Additions Dwellings	114	425,516.
Alterations Dwellings	76	110,263.
Business	13	3,257,629.
Business Additions	6	257,000.
Business Alterations	71	994,653.
Residential Garages	16	60,550.
Apartment Buildings	2	200,000.
Barns	1	5,000.
Swimming Pools	90	281,374.
Signs	98	61,033.
Miscellaneous	21	80,149.
Demolitions	9	
Plan Reviews (27 = \$2,619.61)		
Total Estimated Cost of Building		\$8,363,167.
Total Number of Permits Issued		622
Total Fees Collected		\$20,794.20
Applications for Certificate of Inspection		67
Fees Collected for Certificate of Inspection		\$1,877.

Permits in 1976 with a value of \$100,000. or over are as follows:

Lahey Clinic, 45 Burlington Mall Road	Office Bldg.	\$850,000.
Deutscher Realty, 45 Middlesex Street	Addition	\$120,000.
Tr. of N.E.E.P. Triangle, Burl. Mall Road	Retail	\$450,000.
Goodway Graphics, A Street	Business	\$200,000.
Bruce Construction, 171 Cambridge Street	Business	\$100,000.
Technology Properties Tr., 121 Middlesex St.	Off. Bldg.	\$400,000.
Victoria Station, Middlesex St.	Restaurant	\$500,000.
Racquetball Invest. Assoc., A & B Streets	Business	\$580,000.

Respectfully submitted,

Francis R. Moran  
Building Inspector

WIRING INSPECTOR

Number of Permits Issued: 572

Fees Collected: \$8,844.00

Number of Inspections Made: 747

Respectfully submitted,

William E. Fairweather  
Wiring Inspector

# PLUMBING INSPECTOR, GAS INSPECTOR and BOARD OF HEALTH AGENT

244 Sewer Permits	\$2,845.
300 Plumbing Permits	\$2,642.
208 Gas Permits	\$1,075.

Inspections were made on all work that was completed.

Respectfully submitted,

Vincent F. Howard

## SEALER OF WEIGHTS & MEASURES

It pays to shop in Burlington!!! This statement was certainly true in 1976 for those who purchased gasoline. Several service stations were actually giving away free gas - and one station was giving as much as a half gallon with each "fill-up". This extra amount was a premium and saving to unknowing customers and may have led some to believe that they were getting better gas mileage from their cars than they actually were; however, to the dealer this extra amount over an extended period of times was certainly costly. Of course, this condition was immediately corrected after the annual inspection of his gasoline pumps by this Department. This simple example merely emphasizes the fact that the annual inspection of all weighing and measuring devices used for commercial purposes in the Town of Burlington not only protects the consumer but also the merchant.

Many people are under the impression that the only scales annually inspected by this Department are those normally seen by the customers while doing their weekly shopping, such as those used in the meat, produce and dairy departments. They are not aware that all weighing and measuring devices used for commercial purposes in the Town are annually inspected. Scales with measurements of the smallest magnitude such as those used by pharmacists and jewelers using drams, grams and scruples for weight measurements, to the scales that are used in sand and gravel operations and the moving/storage company that uses tons as their units of measure. Other devices that are not regularly seen by the general public, such as fabric measuring devices, propane gas dispensers and a host of others, are annually inspected. In fact, there were 514 measuring and weighing devices inspected and sealed, adjusted or condemned by this Department in 1976.

This office would like to thank the Town Engineer and his staff for laying out the taxi-measuring course that will be used for checking taxi meters, also the Superintendent of Public Works and the Acting Highway Superintendent for fabricating the signs that will be used for this test course - and all others who assisted this Department.

Alfred D. Laing  
Sealer of Weights & Measures

## DOG OFFICER/ ANIMAL INSPECTOR

The following is my report for the year 1976 as Dog Officer/Animal Inspector for the Town; a Town of many dogs, there having been a healthy 2,691 licensed so far this year. Licensing period ends on March 31st.

During the year 333 dogs were apprehended. One hundred ninety-three were returned to their rightful owners; 30 were adopted by animal-loving families; and 110 had to be transported to the Lowell Humane Society.

Close to four hundred dog complaints were handled during the year. Sadly, 211 leash law violations had to be issued, reflecting a \$10.00 fine in the Woburn District Court.

Two hundred thirty complaints were received re: the keeping of an unlicensed dog over three months old. There were 44 prosecutions in the Woburn District Court; also one investigation and conviction re: cruelty to animals. Eight restraining orders were enforced. It bears repeating that a dog must have a license on or before three months of age.

As Animal Inspector I inspected 23 stables in the Town. I found Burlington now has 21 horses, 12 ponies, 6 goats, and 3 sheep. There were 52 dog bite cases during the year. In each case the animal was quarantined for ten days (Ch. 140, Sec. 145B). Also, six animal carcasses had to be transported to Wasserman Lab in Jamaica Plain for rabies analyses. All tests proved negative.

It bears repeating again this year that a person who fails to have his or her dog immunized against rabies is liable to a \$50.00 fine. This is a very serious obligation, and dog owners are urged to comply with the law.

Respectfully submitted,

Thomas K. Short

# LIBRARY, EDUCATION

2



# PUBLIC LIBRARY

## Introduction

Libraries today are more than books. They also offer newspapers, magazines, films and filmstrips, slides and transparencies, tapes and recordings, art, sculpture, maps and globes, classes, discussion groups and lectures, reference and information services, and a growing number of community activities. The library offers the citizen the resources to pursue a question in depth or to seek divergent points of view; provides the knowledge needed to keep up with the modern world, to develop new work skills or update existing ones, to become more useful, even to survive; offers the opportunity for self-renewal and self-development through quiet moments with the greatest minds of the past and present and new directions for creativity and imagination.

The Burlington Public Library has been trying very hard over the years to build up the collection and to provide these services and much has been achieved. However, we are still below minimum standards both in the areas of materials and personnel. With escalating costs in all areas of collection building and service, it is becoming increasingly difficult to hold our own and impossible to upgrade collections, service and programs.

Protecting the library and its contents has become a responsibility to be squarely faced by almost all North American librarians - and Burlington is no exception. The problem of theft continues to grow as does theft in the form of removal of articles from periodicals and pages from reference books. Many libraries have installed electronic sensing systems to prevent casual theft of library materials, and it has been found that they are easily earning their keep. The Burlington Public Library has made plans to install such a system if funds are approved. It is a sad commentary on the moral fibre of the community when such measures become necessary in order to ensure the good taxpayers that materials they want and have paid for will be available for their use.

Further cause for concern is the great number of long overdue materials and the total lack of concern on the part of those who have these materials in their possession. The number of items which were due between December 1975 and December 1976 which still have not been returned is 1072. This is one percent of the annual circulation. The dollar value is \$6,550, or 17% of the book budget for the current fiscal year. This is an outrageous situation. The totally callous disregard of the rights of others of a certain segment of the population is a further reflection of the low moral tenor of the times and is an irresponsible waste of tax dollars. All measures short of prosecution have been tried to secure the return of these materials. Prosecution of flagrant offenders will be the next step.

## Staff

The library was fortunate to have the same staff as last year for most of the year. One notable exception, however, was the retirement (for the second time) of Mrs. Alphonsine Harvey. Mrs. Harvey was the Librarian from 1957-1969 when a professional librarian was hired for the first time. She served as Assistant Librarian from 1969-1972 when she retired. She remained after

retirement on a part-time basis working several evenings a week and several Saturdays and Sundays a month until June 30, 1976, when she decided to really retire. The library staff and the public all miss her dedicated and cheerful service, but we cannot begrudge her her hard earned retirement.

Two high school pages, Doreen Turner and Delia Tate left the staff this year and were replaced by Jane Farr and Mary Peer.

We were fortunate, also this year, to secure through the CETA program a full-time professional Reference Librarian and a full-time Circulation Clerk - Mrs. Laurie DeHey and Mrs. Rita Kullman. Their addition to the staff has enabled us to provide more complete service at the Reference and Circulation desks and has permitted other staff members to spend more time on their other tasks which are vital to the proper functioning of the library.

However, the CETA program will not last indefinitely, probably not beyond the current year, and serious consideration must be given to see that these positions remain filled so that our gains in service are not wiped out.

## Childrens Activities

Preschool Story Hour was more successful than ever. There was a total of 68 storyhours with an attendance of 1536 children.

Three special sessions were held to celebrate: Easter with the annual egg hunt outdoors, Halloween with "Witches Brew" and doughnuts, and the Christmas party during which the children trimmed the library tree which was donated by the Burlington Junior Women's Club. The children received candy canes from Santa Claus played by Paul Mills. Refreshments were punch and cookies for the children and coffee and cookies for their mothers. Of course, stories appropriate to each season were included.

Two special summer programs were held - a craft program for elementary age children and a "Create Your Own Book" program for middle school age children.

The craft program was more structured than in previous years and the number of children was limited to 25 who were pre-registered. The children made stocking and bag puppets, paper collage and built a town of milk cartons and other props. As a result of the more manageable group size, more creative work was achieved. The children's works were displayed in the library.

The idea behind the Create Your Own Book program was for children of middle school age to write, illustrate, and bind their own books. The program got off to a great start with 18 boys and girls eagerly beginning their "masterpieces". The second session had 19 children well into their writing. By the fourth session, the group had dwindled to five children and these five remained constant. Only one girl completed the whole process

and she produced an excellent work.

It is the opinion of the Children's Librarians that too much time was spent on the stories, not leaving enough time for the rest of the book-making process. They also felt that some of the children abandoned the project because, with the natural impatience of youth, they thought you could produce a book in one or two sessions!

The number of groups and classes visiting the library dropped this year. A total of six groups and classes representing two Kindergarten and one 6th grade classes, two Nursery School groups and one Cub Scout Den.

Miss Guentner went to the Camp Columbus, the Day Camp for Retarded Children at the Recreation Department to tell stories. The children were supposed to come to the library but since we were experiencing a Deluge they couldn't transport the children but they did send a car for her.

Obviously, we will have to do a better public relations job with the schools and other organizations.

## Adult Activities

The film programs became more successful in 1976 as better coordination with the Boston Public Library Audio Visual Department and increased publicity were accomplished. Library-sponsored film programs were designed and confirmed with Boston at an earlier date, and we experienced a higher rate of confirmed orders. A colorful reusable film poster was designed to take advantage of a standing publicity sign, and this in-library sign has attracted the attention of many library regulars. In all we presented 17 film programs in 1976 in conjunction with the Americans Issues Forum, the YWCA Day Camp, and special library programs. Attendance ranged from only a couple people to well over 40 (as many as can fit comfortably into the film room). Invariably the reaction from film viewers is surprise that more Burlington residents do not take advantage of this free service.

Program directors and organizations located in Burlington may borrow films from the Boston Public Library for organizational use through the Burlington library. This service expanded in 1976 with nine organizations now authorized for borrowing. Prospective film borrowers can register and select films in Burlington and the films will be delivered to the Burlington library. In order to insure a reasonable chance of obtaining the desired films, selection should be made at least four weeks, and preferably six months, in advance.

One of the most successful programs in 1976 was the free distribution of state and federal income tax forms and information at the library. Many residents and workers noted that this was the easiest place to pick up the necessary forms for this yearly chore. Plans are underway to expand this program in 1977 by providing a workshop on computing individual taxes.

## Special Program

### Magic Show

The most successful program ever presented by the library drew a crowd of over 250 adults and children on the evening of November 12. This program was

Magic Miracles performed by Looby the Magician (Richard Looby). Mr. Looby presented a one hour show of card, rope, and escape tricks as well as a number of illusions using items from his collection of antique magic equipment. The audience was extremely enthusiastic and vocally appreciative.

## Collection Building and Maintenance

The Easy Reader and picture book collections were weeded and replacements were ordered and processed for the badly worn copies.

The 330's, 500's, 600's and Reference sections of the adult collections were inventoried and we discovered that 463 books were missing in these categories. The dollar value of these books is over \$4000. Some of these missing books are irreplaceable. These categories represent a small segment of the total collection to be inventoried and the inventory process is being continued. The final results will undoubtedly be even more shocking.

For some time we have been aware of the need to develop a microfilm collection of the most frequently called for periodicals which are also the ones with many missing and mutilated issues. In 1976 we started this collection and now have the following:

Newsweek	1973-1976
Scientific American	1973-1976
Time	1973-1976
U.S. News & World Report	1973-1976
New York Times	1976

The microfilms are on call and their use is monitored by the desk personnel to minimize damage and loss of film. Having these microfilms will ensure that there will always be a copy of the years covered in the library.

The library also has files of the two local newspapers on microfilm. The Burlington News from September 1961 through 1975 and the Times-Union from November 1963-1969 and 1971-1975. The cost of microfilming these papers annually is borne by the Friends of the Burlington Public Library.

## Professional Meetings

The Librarian attended 20 professional meetings which this year were concentrated primarily on meetings of the Lowell Area Cooperative of Intertype-Library Network (LACOIN) and the Lowell Subregion Advisory Council of the Eastern Massachusetts Regional Library System.

The Assistant Librarian represented the Burlington Public Library at 18 meetings of the Public Library Assistant Directors (PLAD), Lowell Area Cooperative of Intertype-Library Network (LACOIN), the Burlington Human Resources Alliance, and various specialized meetings and demonstrations. The PLAD meetings provide an opportunity to compare and develop policies and procedures in conjunction with other libraries in the Boston region.

The Human Resources Alliance meets occasionally to confer about and publicize the many human services available to residents of Burlington. The library serves an important function in this group since we hear about many needs through our regular reference service. By



cooperation with the Alliance we can be sure of referring our patron to the correct agency and save the Town money by not duplicating effort. 1976 saw better publicity for the library and other agencies through the Answer Line, a cooperative effort of the Alliance, published in the Burlington Times-Union.

The Assistant Director also attended a two-day workshop on communication and management sponsored as a continuing education venture of Simmons College. The two days provided many opportunities to discuss and practice ideas of personnel management with the aim of improving library service at minimal cost.

Two extramural ventures which received particular interest this year were a cataloging system and a circulation system. Efforts were made to establish a cataloging cooperative with three other small libraries, similar to Burlington in size, clientele, and staffing, in order to reduce the amount of time and hence money involved in cataloging essentially similar collections. After some discussion it became clear that none of the libraries had the resources available presently to invest in the equipment and staff that could effectuate a long-term savings. Plans were indefinitely postponed with the promise that Boston should eventually address this problem.

The second cooperative effort involved a circulation control system which would have pooled knowledge of each area library's collection in a computerized record which would provide next-day knowledge of the whereabouts of any cooperating library's copy of any title. The computerized system would then have speeded up circulation recording, the sending of overdue notices and bills, the effecting of interlibrary loans, and the preparation of inventory and circulation reports. This possibility suffered a fate similar to the cataloging conference: after considerable study it was determined that no single library could guarantee the financial investment necessary to begin the program and no action could be taken without the combined efforts of five or six communities each exercising independent authority.

Mrs. Papalegis and Mrs. Philipp attended a Saturday workshop on Creative Ideas for Children's Programming in Arlington.

Mrs. Philipp attended a meeting of the Lowell/Andover Children's Librarians in North Andover. The theme was Toys, Puzzles, Games as Library Experiences and Mrs. Philipp was pleased to discover that most of the toys and games the speaker discussed are available in our library.

### Use of the Library's Meeting Room

Twelve organizations held a total of 48 meetings in the meeting room. These organizations were: Welcome Wagon, Jaycees, Transcendental Meditation, a Bible study group, the Burlington Junior Women's Club, a Book Discussion group, the Massachusetts Society of Genealogists - North Middlesex Chapter, Lowell Sub-region Advisory Council of the Eastern Massachusetts Regional Library System, the Public Library Assistant Directors, the Burlington Municipal Employees Association, the YWCA Women in the 70's class, and the League of Women Voters.

Other organizations asked for the use of the room

but the room was either too small to accommodate them, or they could not meet our nine o'clock closing deadline.

### Displays

A number of classes from the YWCA had some excellent exhibits in the library's exhibit cases. These included Macrame, Quilting, Painting, Calligraphy. The Girl Scouts had their Annual display during Girl Scout Week and there were also displays of minerals and a display of Gravestone Rubbings by a Burlington High School history class.

Entrees in the Burlington Junior Women's Club poster contest were displayed in the library prior to judging.

The library staff prepared displays on Poetry, Single Parents, Magic, Literature of Current Interest, Food Preservation, the American Issues Forum, Christmas and Hanukah and books related to the library's film program.

The Burlington Garden Club provided beautiful floral arrangements and plants to add to the attractiveness of the library, throughout the year.

### Friends of the Burlington Public Library Book Sale

The Friends of the Burlington Public Library conducted a successful book sale on June 12, 1976, on the lawn in front of the library. The day was cool and sunny and the outdoor location undoubtedly attracted more browsers than would have been present if the sale had been held indoors. Members of the Board of Library Trustees and the library staff assisted the Friends.

### Statistics

#### Circulation

	Adult	Juvenile	Total
Fiction	29,362	23,661	53,023
Non-Fiction	34,979	9,849	44,828
Periodicals	3,916	731	4,647
Records	1,100	764*	1,864
Sheet Music	120		120
Prints	116		116
Cassettes	20	3**	23
Cassette Player	4		4
Puzzles	147	148***	295
Films	117		117
Toys		290	290
Film Strips		26	26
Pamphlets	110		110
Memberships	52		52
Total	70,043	35,472	105,515
Registration	812	423	1,235

- \* Juvenile Records not counted separately in 1975
- \*\* Juvenile Cassettes not counted separately in 1975
- \*\*\* Juvenile Puzzles not counted separately in 1975

#### Materials Added:

	Adult	Juvenile
Fiction Books	572	162
Non-Fiction Books	2746	387
Records	123	58



Sheet Music	5	
Art Prints	0	
Films & Filmstrips	12	7
Microfilms	50	
Toys & Games		27
Cassettes	1	1
For a total of 5615 added to the collection		

Materials Discarded:		
Fiction Books	323	696
Non-fiction Books	304	76
Records	11	4
Periodicals	3	
Films & film-strips	14	
Toys		10

Materials Lost in Circulation:		
Fiction Books	20	28
Non-fiction Books	36	12
Periodicals	4	1
Records	5	4

Materials Lost & Paid For:		
Fiction Books	10	11
Non-fiction Books	29	16
Records	2	
Periodicals	12	4

For a total of 1635 removed from the collection

The total number in the collection as of December 31, 1976, was 47,316 of which 29,952 were adult and 17,364 children.

Fines collected and returned to the Town \$1359.60

## Reference

For the first time in 1976 the Library kept statistics on the number of informational and reference questions asked during selected sample weeks each month. An average of 87 requests were recorded in each sample week, which would mean that in the course of the year over 4500 queries had to be answered by the reference librarian and/or the circulation staff.

Due to CETA, we had the services of a full-time reference librarian in the last half of 1976 in addition to the Assistant Librarian who spends half her time doing reference work. It is significant to note that the total number of questions asked rose from the samples in the first half of the year to the last half of the year. Thus, as there were more people available to answer questions, more patrons apparently felt free to ask questions.

As more qualified personnel were available for reference duty, the quality of the answers improved also. Although we cannot say that we provided a satisfactory answer to all questions (no library can!) we can say that at least a partial answer was given to every query. Any question that requires more than 15 minutes of search time is recorded, and after a more extensive search of an hour or more is made in this and co-operating libraries, a partial answer sometimes has to be accepted.

It is clear that the quantity and quality of reference service has improved in Burlington and that there is an increasing demand for good reference service. A greater

benefit of library expenditures will be realized if we can continue to offer this level of reference service after the CETA position has been vacated.

## Conclusion

As has been stated in past reports we definitely need a larger budget for library materials and personnel in order to bring us up to at least minimum standards for a library in a community of this size. The total budget allocation to the library is only 1/2 of 1% of the total town budget. This must be increased if, instead of reaching the minimum standards, we do not fall even farther below those standards.

The library has made great improvements over the years in building, collections, and personnel. It would be shameful not to allow further progress in the future.

The public library in any community is the one institution that is open to every individual no matter what that individual's race, sex, age, religious persuasion, political affiliation or economic status. It has materials and services to offer each individual for that person's enlightenment and pleasure. The Burlington Public Library is no exception.

But in order to continue and further our role in the community we need the help of every resident to provide sufficient funds, to use the facilities and resources, to make their needs known, and to exercise consideration for their fellow townspeople in responsible use of the library's resources.

Special words of thanks are due to the Friends of the Burlington Public Library, the Burlington Garden Club, and the Burlington Junior Women's Club for their continued support. Especially, I wish to thank the Board of Library Trustees for their hours of devoted service and their support in budget matters and policy. Finally a heartfelt thank you to the dedicated, hardworking staff.

Respectfully submitted,

Geraldine C. Guentner  
Librarian

## LIBRARY TRUSTEES

Once a year the Library Trustees have the privilege and opportunity of reporting to the people of Burlington. The report follows:

A balanced library stands on two legs - materials and personnel. When either is weak, service is crippled. When both are strong, the library can work tirelessly to serve the community.

Our weak area, if you can call it that, happens to be in the area of materials. When economic times are bad, it seems the library budget is the first to feel the crunch.

A library is only as good as its services and materials which are only as good as the taxpayers, you the people of Burlington, can provide with your hard earned tax dollars. Therefore, it is with regret that I must report there are a few who are depriving the majority of materials that have not been returned. The Trustees in your behalf have reluctantly taken a hard line to try and retrieve these costly materials that belong to you, the taxpayer.

Who would think in the year 1976 there are "free-booters" abroad (one who goes about plundering and pillage - a pirate) of library materials. Our strong area is our services. In working to improve services, Head Librarian Miss Guentner, keeping abreast of things, was fortunate enough to obtain Mrs. Laurana DeFley, a professional reference librarian, through the CETA program in August of this year. She was a welcome addition as the number of reference questions received by the library has greatly increased.

Mrs. Susan Bjourner recommended to the Trustees the purchase of the New York Times on microfilm in order to give a wider area of service to the public. It is now available to you in our library.

Another more tangible service was the "yellow flyer" which you received through the courtesy of the Water Department enclosed with your bill. This flyer explained "How We Did It" and gave you a \$35.72 dividend on your \$4.15 investment which isn't bad. We try to get the most we can for your money.

The Trustees have continued for another year in cooperation with the Burlington Garden Club recycling paper dumpster, also the Junior Womans Club is still operating the glass and aluminum and tin recycling dumpsters in the rear of the library for the benefit and convenience of the townspeople.

The Trustees thank the Friends of the Burlington Public Library, the library staff and Mr. and Mrs. Alan McCarthy for their assistance with the book fair held on the library lawn in June. The funds raised by the Friends are used to continue its yearly donation of the microfilming of the Burlington newspapers.

In July the Trustees accepted with regret the resignation of Mrs. Beverly Scholl, a trustee, who moved to Long Island. She will be greatly missed. This vacancy was ably filled by Mrs. Karen Poulin who will hold the post until the March 1977 elections.

In April Miss Guentner reported to the Trustees the library had been broken into and all of the electric typewriters, 16 mm movie projector and screen had been stolen. This caused all kinds of inconvenience as only one manual typewriter remained. The Trustees began an immediate investigation into different types of security systems, one of which is to be installed shortly.

Over twenty-five hundred years ago people wrote things they knew and wanted to remember on clay, and today it is just as important.

Thank you.

Respectfully submitted,

Alan McCarthy, Chairman  
Richard Finlayson

Karen Poulin  
Blanche Tommasino  
John E. Fogelberg  
Marie Seminatore

## SCHOOL COMMITTEE

### Term Expires

Richard D. Fusco - Chairman 6 September Lane	1978
Rita McGinness - Vice-Chairman 19 Glen Avenue	1977
Marianne Brenton 16 Nelson Road	1978
John E. Fogelberg 214 Winn Street	1979
Joan Miles 20 College Road	1977

The regular meetings of the School Committee are held in the Center School, Center Street, Burlington on the second and fourth Tuesdays of each month at 8:00 p.m. If a change in meeting dates is voted, a posting on the Town Bulletin Board is required by law. Information is secured by calling the Superintendent's Office.

### Superintendent of Schools

Thomas Michael	B.S. Springfield College M.Ed. Springfield College C.A.G.S. University of Connecticut Doctoral Candidate, Boston College
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### Assistant Superintendent

John F. MacDonnell	A.B. Boston College Ed.M. Harvard University Ed. D. Boston University
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### Coordinator of Secondary Education

Michael Malinowski	B.A. Boston University M.A. Northeastern University
--------------------	--

### Coordinator of Elementary Education

Francis Gaudet	B.S. Fitchburg State College M.Ed. Fitchburg State College
----------------	---

### Director of Pupil Personnel Services

J. Kevin Foley	B.S. Boston University M.Ed. Northeastern University
----------------	---

### Director of Plants and Facilities

Bernard Maslow	B.S. City University of New York Mech. Eng., City University of N.Y.
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## **Assistant Business Administrator**

Robert Morgan

## **Supervisor of Attendance**

Ann M. Parris, R.N. Telephone 272-3430 - Open Daily  
Center School  
Monday through Friday  
8:00 a.m. to 4:30 p.m.

## **Senior High School Administration**

Alfred Perry, Principal B.S. Tufts University  
M.Ed. Calvin Coolidge College

Otto M. Contardi B.S. Northeastern University  
Associate Principal M.Ed. Northeastern University

Samuel F. Gaultieri A.B. Middlebury College, Vt.  
Associate Principal M.Ed. Salem State College  
CAGS Northeastern University

Constantine O'Doherty, Jr. B.S. Georgetown University  
Assistant to Associate Principal

Keith Manville B.A. University of Notre Dame  
Assistant to Associate M.A. Cornell University

Michael F. Pace B.S. Salem State College  
Administrative Assistant M.Ed. Boston State College  
Student Affairs

## **Francis Wyman Middle School Administration**

John Jessop, Principal Associate B.S. Keystone Jr. Col.  
B.S. Bloomsburg State College  
M.Ed. Salem State College

Robert L. Brosnahan B.S. Boston College  
Vice Principal M.Ed. Boston University

Christine Monahan B.A. Mount St. Mary College  
Vice Principal

## **Marshall Simonds Middle School Administration**

Richard Connors B.S. in Ed. Salem State College  
Principal M.Ed. Boston University

A. Joe Townsley, Vice Principal B.S. Ohio State University  
M.A. Ohio State University

Arnold Levine B.S. Northeastern University  
Vice Principal M.A. Suffolk University  
Ed. D. - University of Massachusetts

## **Elementary School Principals**

Richard Barrows B.S. Northeastern University  
Memorial School Office M.Ed. Northeastern University  
Telephone: 272-1460

Eugene W. Driscoll, Jr. A.B. Boston College  
M.Ed. Boston College  
Meadowbrook School Office Telephone: 272-2040

Paul Cabral B.S. Ed., Salem State College  
M.Ed. Salem State College  
Wildwood School Office Telephone: 272-1243

Dr. Gloria L. Lombard B.S. Northeastern University  
M.Ed., Boston College  
Ed.D. Boston College  
Fox Hill School Office Telephone: 272-6156

Stephen Preston B.S. Ed. Salem State College  
M.Ed., Northeastern University  
Pine Glen School Office Telephone: 272-2410

## **ANNUAL REPORT**

The year 1976 was a continued movement forward with the quality of education in the Burlington Public Schools. The spirit of better communications between the School Committee and the Burlington Educators Association was more evident this past year.

Mr. John Edward Fogelberg was elected as a new member of the School Committee in the April election. The School Committee would like to thank Ronald Saloman for his three years of distinguished service to the Burlington Educational System.

At the annual reorganizational meeting Richard D. Fusco was elected Chairman and Rita McGinness as Vice-Chairperson. Richard D. Fusco became the representative to the Recreation Commission. Rita McGinness and Marianne Brenton were chosen as members of the Academic Review Board.

The areas of concentration by the School Committee were in Budget Review, Policy Review and Revision, Enrollment decline, and Teacher Contract Negotiations.

September saw the opening of the high school with a new administrative team of Mr. Samuel Gaultieri, Associate Principal, and Mr. Keith Manville, Assistant Associate Principal. Mr. Edward Doyle was appointed chairman of the Foreign Language Department.

The School Committee and the Burlington Educators Association finally reached agreement of a contract with a settlement of a two year pact of 6 percent and 5.6 percent. This represents over a year of bargaining with the Teachers Association. The School Committee would like to thank all parties concerned for their patience in reaching an equitable settlement. Personal thanks go out to Dr. John MacDonnell, Assistant Superintendent of Schools and James Spencer Tobin, negotiator for the School Committee.

The reality of purchasing an in-house computer center at the high school was successfully completed in 1976. This new program will aid in the daily attendance procedures, grading of students and scheduling. The computer system affords the student a "hands on" approach to computer technology.

The School Committee evaluated the Superintendent of Schools, Thomas Michael. We felt the overall value to the Town of Burlington has been outstanding and we hope that Mr. Michael will be our Superintendent for many years to come.



The reorganization of the high school was placed under study. This report tried to establish clear cut identity problems of the high school students. The School Administrators recommended no change in the structure of the high school. This was agreed on by the committee.

The School Committee after several months of deliberation, approved a total budget of \$10,695,000 which was passed at the June Town Meeting.

Between the regularly scheduled meetings, negotiation sessions, meetings with other town committees, the members of the School Committee have once again put in a very busy and productive year.

We give special thanks to our Secretary, Joan Carrau, Dr. John MacDonnell, Assistant Superintendent; Bernie Maslow, Director of Plants and Facilities; High School Principal, Al Perry and his entire staff; Superintendent, Thomas Michael, parents and students who have helped us with their special efforts.

Respectfully submitted,

Burlington School Committee  
Richard D. Fusco, Chairman  
Rita McGinness, Vice-Chairperson  
Marianne W. Brenton  
John Edward Fogelberg  
Joan Miles

## SUPERINTENDENT OF SCHOOLS

Just as the entire nation has had a recent opportunity to reflect on our country's growth over the past two hundred years, the Burlington School Department has also been able to reassess its continued growth with a renewed sense of purpose for the future. Many of the teaching staff, students and parents have been able to share in the choral, historical, and artistic activities which celebrated our rich historical past. Yet even more importantly, it has allowed us to focus on our ever-changing environment and specifically on changes that directly influence the quality of education of Burlington's youth.

Student enrollments show a 317 pupil decrease from October 1, 1975 (7350) to October 1, 1976 (7033). A committee on Declining School Enrollments and Effective Utilization of School Space, co-chaired by Eugene Driscoll, Principal of the Meadowbrook School and Paul Cabral, Principal of the Wildwood School is analyzing various criteria such as the conditions and quality of current educational facilities in relation to the curricula needs, the operational and cost effectiveness of each facility (i.e., electrical, fuel costs) and the alternative uses of present facilities to fully determine their most efficient use should enrollments continue to decline in the elementary schools. Integrated with this decline and through this careful and thorough analysis, the generation of next year's budget required that priorities be established to determine the allocation of expenditures in proportion to their need, that the use of regular staff and support staff be utilized in even more creative organizational arrangements, and that the quality of learning for students and staff continue to be maximized.

Administrative reorganizations at Burlington High School, Francis Wyman Middle School and Marshall Simonds Middle School have contributed to more manageable administrative units at the building level which has encouraged even more personal interaction between students and staff. Coupled with these internal changes the two middle schools have developed programs with the Greater Boston Metropolitan region that expand cultural experiences for Burlington students and inner city students. Francis Wyman Middle School students participated in the "Moving Game" which is sponsored by the Metropolitan Cultural Alliance and a "Camping" program sponsored by the Metropolitan Planning Project. At the Marshall Simonds Middle School the "Animals" project allowed students to visit the Aquarium and Franklin Park Zoo with inner city students from Dorchester.

Middle school staff members at both schools have been involved in a federally funded Career Awareness project which was awarded to Burlington the spring of 1976 by the Massachusetts Department of Education. The project was written by Mrs. Janet MacDonald, a previous Boston College intern who served as my Administrative Assistant and currently is directed by Mrs. Martha Lepore. Its specific goal is to encourage fifth and sixth grade teachers and counselors to utilize career awareness techniques in the classroom so that such learning experiences are also related to the world of work.

Continued efforts have been exerted to articulate and integrate a continuum of learning skills especially in levels K-8. Central administrative Coordinators, Michael Malinowski and Francis Gaudet have worked closely with the Burlington Educators Association's systemwide Release Time Committee members in evolving building and systemwide in-service activities for professional staff in K-8 with special emphasis being placed on the refinement of the mathematics and reading profile charts. These profiles accompany a student through school and continually assess a student's skills, noting strengths and weaknesses.

J. Kevin Foley, Director of Pupil Services and his staff have been instrumental in instituting an in-service course for teachers for integrating the special needs child into the classroom. Accompanying this course there has been an emphasis on utilizing needs assessments and standardized testing so that individual instruction, small and large group, and transitional grouping procedures can be used by all classroom teachers for a more varied learning climate for students.

Articulation between the middle schools and high school has been evidenced this year in the Art and Foreign Language programs, especially the Art Workshop this past summer. Follow-up release days enabled teachers to develop a skills progression in Art in levels 5-12. Industrial Arts teachers at the high school and reading teachers at the middle schools also revised curriculum material.

The task force on Staff Evaluation, chaired by Dick Connors, Principal of the Marshall Simonds Middle School and teachers representing all levels, have evolved a statement on the process of evaluation so that future efforts towards improving instruction are even more successful. Another task force which has gained significant momentum this year has been the Commercial

and Industrial Committee which is continuing efforts to integrate community resource people who are especially skilled or talented to speak to students as a supplement to the schools' regular curriculum. Dr. Gloria Lombard and other professional staff have been actively involved in rejuvenating this valuable resource for Burlington staff and students. Also, Fran Malcolm of the Council on Aging has worked with the schools in evolving programs that allow many of Burlington's senior citizens to share their numerous talents and experiences with students.

The high school administration and teaching staff have focused their efforts on helping students improve their reading, basic writing and communication skills.

Alternative education has been provided for students who benefit from a more personalized program that taps their interests. Their program encourages high motivation due to the nature of their practical experiences.

Advanced courses have been offered in math, science, English, and social studies and a computer has been acquired for student programming opportunities.

At the elementary level two areas have received special attention: reading and science. A pre-school reading booklet has been developed by staff to enable parents and pre-school students to prepare the child for an even more positive attitude toward the printed word before he/she reaches school. In affiliation with the Massachusetts Elementary Science Implementation Project at Boston College, various Burlington staff members have been involved in implementing the Elementary Science study material that is used in the elementary and middle school classes. Many of the instructional techniques vary considerably from previous science methodology and the seminars have given support to our staff in the new and varied learning strategies.

In summation, many of our successes this year are due to the superb efforts of many professional and supportive staff members.

At the High School, the appointments of Samuel Gualtieri, as Associate Principal, Keith Manville as an Associate Principal, Edward Doyle as Chairperson of Foreign Languages, Chester McLaughlin as Chairperson of Business Education and, Marilyn Allison as a teacher of Home Economics have brought additional leadership to the Burlington High School faculty.

Edward Malvey was named Instructional Assistant at Fox Hill and Lidia Desrochers as Instructional Assistant at the Pine Glen School.

Newly appointed Team Leaders at the Francis Wyman Middle School are: Louis Intoppa, Janice Kiggen, Wayne Little and Nancy Melia, and at the Marshall Simonds: Noreen Abati, Barbara Gomey, Madeline Murphy, and Robert Wyman.

After many years of dedicated service Anne Jellison, Chairperson of the Foreign Language Department of Burlington High School, Rosemary Murphy of the Home Economics Department of Burlington High School and Dorothy Russell of the Francis Wyman Middle School have resigned for the purpose of retirement. Also, we all were saddened by the loss of two exceptionally

capable young educators; Jan MacDonald and Leslie Walmsley who contributed immeasurably to making students' lives more meaningful.

My personal thanks are extended to: the Burlington School Committee for their unselfish expenditures of time, energy and patience in formulating policies and deciding those issues which will provide the most benefit for Burlington's students and staff; the Central Administrative team and secretarial staff for their willing and helpful assistance; the building principals and directors for their contributions to the district and system as a whole; the entire teaching staff for their continued commitment and enthusiasm throughout the school system; the secretarial, custodial, and cafeteria staffs of each school for their support and cooperation; the parents and other community members who have communicated with the teaching and administrative staff to add their ideas and thoughts to improving the school-community relationship; and the students who have enriched all of our lives immeasurably.

We look forward to the new year with an even stronger sense of purpose and optimism in order to provide the very best for the youth of Burlington.

Respectfully submitted,

Thomas Michael  
Superintendent of Schools

## SECONDARY SCHOOLS

America's Bicentennial Year was appropriately observed in the Secondary Schools in Burlington with assemblies, open houses, and a variety of activities which reached out to the community and involved townspeople in their schools. The Burlington School Committee underwrote the funding of a play written and produced by members of the Francis Wyman faculty. The play was a great success and played to audiences at both middle schools and to elementary school students as well. The Marshall Simonds School sponsored an exciting evening open house to observe our nation's 200th birthday. Faculty members presented a variety of activities in all curricula areas with the Bicentennial as the focus.

The Bicentennial Year prompted a new interest in re-examining a number of issues in American society today and, the schools were no exception. Burlington's secondary schools looked at its curriculum closely as a part of release day programs. At the High school level in particular, extensive curriculum work has insured clearer direction, more specificity of objectives, and a more effective evaluation of student progress. The result has been the encouragement of a more serious academic atmosphere, an improvement in college board examinations scores with a corresponding percentage increase in the number of students going on to college, and an overall improvement in the attitude of students and teachers toward achieving academic excellence.

Curriculum workshops in art and industrial arts enabled teachers to better articulate and define their goals and objectives. Expanded work study, and field study experiences, and alternative education offerings have helped to provide meaningful learning experiences for all students at Burlington High School.



At the middle school, reading and writing skills have been re-emphasized. Last summer, middle school teachers worked with a consultant from Fitchburg State College on improving their skills in the teaching of reading in the content areas. While results on standardized tests show that most of our students are above grade level in all math, reading, and language arts areas, there is still the need to pay closer attention to the day-to-day performance of students in the classroom.

A Career-Awareness program for fifth and sixth graders was funded by the Massachusetts Department of Education under Title IV for one year. This program enabled Burlington to receive \$15,000 for the year for the development of staff training for teachers and curricular experiences for students in the area of decision-making and career exposure. The project initiated by Jan McDonald, an intern from Boston College, has been concentrating on raising the level of consciousness of teachers and the community in regards to sex stereotyping and career awareness.

After 3½ years in the new grade organizational pattern, several months were spent in assessing the effectiveness of the administrative structure within each of the middle schools and the high school. Following meetings with students, faculty, and administrators the following changes were made:

1. The middle schools would have two houses rather than four. Each house would have one vice principal and two team leaders. The purpose here was to refine the administrative structure and enable the school to be merged into two units rather than the previous four which we felt was too small a unit.
2. The high school would continue to be organized as two houses, but each of the two administrators in each house would be responsible for an advisorship to a particular grade. Meetings with these students, their administrators, and their counselors would be held monthly. While the total number of administrators would remain at six, duties of each would be streamlined, and the positions of Vice Principal would be eliminated and an Administrative Assistant for Students Affairs would be established. The result has been a more personable school environment.

Both organizational patterns have met with tremendous acceptance and success due to the input of the staff, the extensive orientation given to students, and the creative leadership of the building administrators.

With the turnover in staff continuing to be extremely low due to declining enrollments here and elsewhere and the resultant shrinking job market for teachers, the need to provide more creative staff development programs for teachers becomes increasingly important if we are to provide an exciting and challenging instructional program for students. This year we plan additional summer workshops for teachers in reading at the high school level. Early release day meetings will enable teachers across grade levels to better deal with the articulation of curriculum.

Individual teachers and administrators pursued graduate work at every level. Several teachers are enrolled in advanced graduate degree programs. Arnold Levine, Vice Principal at the Marshall Simonds Middle School, was recently awarded his doctorate in education from

the University of Massachusetts at Amherst. A teacher and an administrator in Burlington since 1966, Mr. Levine's area of concentration at the University of Massachusetts was Educational Administration.

Our major targets in curriculum development next year will be middle school science, language arts and foreign language, high school reading and language arts. Meetings with parent groups, teachers and students have provided invaluable input in our evolution of curriculum.

The secondary schools this past year have seen positive growth in all curricular areas. Achievement among students has increased; teacher commitment is at an all-time high. The cooperation and support of the School Committee, the Superintendent, and townspeople have enabled us to provide the young people of Burlington with truly outstanding educational opportunities. Their support is greatly appreciated.

Respectfully submitted,

Michael J. Malinowski

## BURLINGTON HIGH SCHOOL

An efficient and smooth school opening took place for the second successive year, thanks to the combined efforts of students, staff and the administrative team. Scheduling conflicts and clerical errors were minimal and the 2,340 member student body moved quickly into the year 1976-77.

The administrative team added two internal staff members to its structure. Mr. Samuel Gualtieri, formerly a math teacher, was selected as Associate Principal of House A, while Mr. Keith Manville was chosen as House B Assistant. Mr. Manville had occupied the position of Acting Assistant Associate Principal on an interim basis for one year.

Mr. Anthony Quintiliani, who had served as Acting Associate Principal for the 1975-76 year, resigned in order to assume another position in an out-of-state community. Other significant resignations took place. Mr. Anne Jellison, chairperson of Foreign Languages, retired after having served the community of Burlington for almost 20 years. Mr. Edward Doyle, Foreign Languages instructor, was selected to replace her.

Mr. Phillip Russo, chairperson of the Business Department, resigned that position in order to assume a full teaching load and was replaced by Mr. Chestnut McLaughlin. Mr. McLaughlin has taught Business Subjects for more than a decade at the high school.

Ms. Marilyn Allison was hired to replace Mrs. Rosemary Murphy, Home Economics instructor, who also served as department chairperson for several years. Ms. Allison expects to offer a Child Development Program in the not too distant future.

The Alternative Education Program has progressed satisfactorily. A formal, once a week, class meeting has been instituted. This meeting is chaired by two alternative education students who lead a discussion of



agenda items drawn up by class members. Numerous staff, as well as outside guest speakers, have worked diligently with the program, and we offer as a barometer of its success, the outstanding attendance rate of its members.

The school's reading specialist has expanded her role from counseling individual students soliciting her assistance, to meeting with staff on a departmental level in an effort to suggest reading material more suited to the needs of the student body.

A new administrative organization undertaken this past year is a major effort in assisting students in identifying with all sectors of the school and allowing for a more personable approach to school management. The administration, in conjunction with the Guidance Department, has instituted monthly meetings designed to offer students an opportunity to become more familiar with all educational opportunities available, and the direction they may assume upon graduation.

The New England Association of Secondary Schools and Colleges asked for, received and acted positively on the high school's response to the evaluation of its educational program carried out two years ago. The standard procedure for any institution bearing membership in the Association is to submit a two-year progress report to the Association. The two-year progress report is not to be taken lightly, and its acceptance clearly indicates that Burlington's five-year reaccreditation was fully justified.

Many observers, professional and otherwise, sense a spirit of community, a growth of commitment to educational goals, and the establishment of a feeling of pride at the high school. We trust this not only will continue, but improve as we move into the third century of our nation's existence.

Respectfully submitted,

Alfred L. Perry, Principal

## **ART DEPARTMENT**

During the 1975-1976 school year, the Art Department was concerned with the formalization of a coordinated grade five through twelve art curriculum. A 1976 summer workshop enabled staff representatives from the two middle schools, high school and administration to correlate and define objectives and goals for a definitive art program.

Continued interdisciplinary programs with Industrial Arts, graphic design and graphic arts, took place to provide opportunities for an "on job training" approach to the field of graphics. The second Burlington Calendar was published and the publication of "Collab" continued in conjunction with the English Department. The B. H. S. Art Alumni contributed a major show for the school in December of 1976, and a second piece of major sculpture on the high school grounds.

For the tenth consecutive year, Burlington High School received honors in the State and National Scholastic Art Exhibitions. The third Spring Exhibition took place at the high school in April of 1976. The

Exhibition emphasized the studio areas of the school and students provided conducted tours. The exhibit was extremely well received.

Respectfully submitted,

Priscilla L. Kilgore, Chairperson  
Art Department

## **BUSINESS EDUCATION DEPARTMENT**

During this past year, the Department has developed several new courses to meet the changing needs of students. Basic Typewriting; Business Management Theories & Techniques; Computer Business Systems; Managerial Accounting I; Managerial Accounting II; and Notetaking for Personal Use are examples of these additional offerings.

In addition to the new course offerings, the Department has continued to employ many learning experiences which will enable students to secure a variety of career entry level positions. The Business Education Cooperative Program, the Distributive Education Cooperative Program, class simulation programs, and field studies programs are the most outstanding.

The Department staff has continued to be involved with professional experiences which complement the activities of the classroom. Visitations to other schools; attending educational conferences and conventions; enrollment in courses offered by both in-service and local colleges; advisorships to the Class of 1980, S.H.I.P., the Accounting Club, the Massachusetts Office Education Association, the Yearbook 1977, the Hockey Pep Squad; coaching and assisting sports activities; and assuming leadership roles in the Burlington Educators Association, the Middlesex County Teachers Association, and the Burlington Municipal Employee's Federal Credit Union represent the kinds of activities and the extent of involvement of the Department's staff.

Respectfully submitted,

Chester G. McLaughlin, Chairperson  
Business Education Department

## **ENGLISH DEPARTMENT**

During the academic year 1975-76, the English Department evaluated and further implemented the individualized grammar and writing program for freshman and sophomore students. This program provides the necessary reinforcement of fundamental communication skills as well as individualization within the freshman and sophomore courses of study. Respect for the program has extended beyond Burlington High School: on several occasions members of the English Department have been invited to speak about the program at professional educators' meetings where their presentations have been enthusiastically received. Requests have also been made by other school systems for members of their English Departments to visit Burlington High School to see the program in operation.

Extending curriculum development beyond the freshman and sophomore year, the Department completed its formal Curriculum Guide, providing both flexibility and continuity throughout the elective program. The Guide clearly defines behavioral objectives for every English course in the school and is a valuable criterion for evaluating teacher and student performance. Included in the Curriculum Guide is the newly designed media course, an activity-oriented introduction to communications media.

In 1976-77, the number of students receiving Advanced Placement credit in English increased significantly. This increase represents definite improvement in student performance on the College Board Advanced Placement Examination in English.

Beyond the academic contributions made to the school program, members of the English Department contributed to the school's extracurricular program by directing dramatic productions and by serving as class advisors and as advisors to the school newspaper, literary magazine and yearbook staffs and to the cheerleaders. Members of the Department played an active role in the PTSO.

Respectfully submitted,

Maura Nestor, Chairperson  
English Department

## **FOREIGN LANGUAGE DEPARTMENT**

This academic year has been one of activity and change in the Foreign Language Department. In an effort to strengthen the 3rd and 4th year programs, greater emphasis has been placed on conversational as well as reading, writing and aural skills. The use of the language lab will reinforce this oral

The curriculum has also been enhanced through the use of modern literary works; plays, novels and essays, as well as a weekly news magazine written in the foreign language. Homogeneous grouping has been utilized with students from the Middle Schools' programs, in order to facilitate their entrance into the language program at the High School. We expect to implement a conversation course in each language in 1977/78. This will be geared to students who have successfully completed two years of a foreign language and wish to perfect their speaking skills, their goal being foreign study and/or travel. Plans are also being formulated to expand and strengthen the Latin curriculum.

The members of the Department have made foreign language study more realistic by "expanding" the classroom. Travelling to the International Fairs in Boston, attending foreign plays and films, dining in ethnic restaurants, and utilizing native speakers as guests in the classroom, all emphasize the relevancy of foreign language study to the students. This is also the third year in which we as a Department will raise funds through school functions in order to give a scholarship to a Burlington Student. This will enable him or her to participate in the Summer Program of the Experiment

in International Living. In past years, students have lived for the summer with families in Italy and Mexico.

Respectfully submitted,

Edward A. Doyle, Chairperson  
Foreign Language Department

## **INDUSTRIAL ARTS DEPARTMENT**

During the past year, the Industrial Arts Department has accomplished the following: With the acquisition of gas, the Sheet Metal Shop has developed a program of forging to increase the students' working knowledge of metal fabrication and heat treatment; third level courses were offered in Woodworking, Electronics, Graphic Arts and Machine Shop to provide the students with more sophisticated knowledge of the above subjects; and the Graphic Arts Shop was made available for five weeks this past summer to work on printing materials for the school department. We had our first summer workshop this year to develop a curriculum guide for our first and second level course in Electronics, Machine Shop, Graphic Arts, Sheet Metal and Woodworking.

Respectfully submitted,

Charles Tsoukalas, Chairperson  
Industrial Arts Department

## **MATHEMATICS DEPARTMENT**

The members of the Math Department are continuing in their attempt to meet the needs of all students by offering a variety of courses ranging in difficulty from General Math to Advanced Placement Calculus.

Some of the newer course offerings include an Advanced Topics course on computers to follow our basic computer course, a financial investment course for seniors, and increased independent study projects.

With the aid of the Math Technician, the amount of activity in the Math Lab has increased significantly. In the Lab the students have such material and equipment available for use as calculators, computer facilities, autotutors, programmed instruction materials, individualized units, independent study units, and other math aids.

The Math League had another successful year competing against such schools as Lynnfield, Saugus, Woburn, Wakefield, Bedford, Peabody, Lynn English, St. John's Prep, and Austin Prep.

Two members of the department were promoted to administration this past year, Mr. Gualtieri as Associate Principal and Mr. Pace as Administrative Assistant for Student Affairs.

Respectfully submitted,

James P. Curtin, Chairperson  
Mathematics Department



## SCIENCE DEPARTMENT

Prior to September of this year, ninth grade students who elected to enroll in a science program had the option of selecting either a basic course of a general science nature or the standard course, Introductory Physical Science. Many students who completed the work in Introductory Physical Science expressed the opinion that a more diversified course in physical science should be offered. Accordingly, a course titled Principles of Energy was developed and offered for the first time in September of this year. Approximately one hundred and seventy ninth grade students are enrolled in this program and indicate a great deal of interest and effort in their study of the subject.

The Science Assistantship Program in which seniors are involved in working with eight teachers of Introductory Physical Science, Biology, and Chemistry is continuing and expanding. Students in this program are awarded credit toward graduation under the Field Studies Program. They also report that their work has been very helpful in preparing for scholastic achievement tests.

Respectfully submitted,

W.T. Welter, Chairperson  
Science Department

## SOCIAL STUDIES DEPARTMENT

During the past year the Social Studies teachers completed the revision of the department's course of study. Two major programs, Social Science and World History I, were developed for the ninth grade courses. In Social Science there is a substantial unit on Career Education developed by department members in conjunction with Shawsheen Valley Technical School last summer. In World History I we developed and implemented this fall a program in affiliation with the Museum of Fine Arts in Boston. Prior to the students' visit to the Museum, Museum personnel came to the high school and gave an orientation program for the freshmen.

The department's Debate Team was greatly enlarged and participated in six major tournaments, including the annual tournaments at the University of Massachusetts in Amherst and at Suffolk University in Boston.

The department continued its program of educational field trips to Sturbridge Village, Plimouth Plantation, local courts and museums. For the Bicentennial, one junior class executed tombstone rubbings of historic markers in the old Burlington cemetery and these rubbings have been displayed in the high school and the Burlington Library.

The department enjoyed a successful year, one which again reflected consolidation and revision in the program.

Respectfully submitted,

Carol A. Cannon, Chairperson  
Social Studies Department

## AEROSPACE EDUCATION AFJROTC

During the calendar year 1976 the AFJROTC completed its seventh year and began its eighth year of operation at the High School. Each of the four sections - AE-I, AE-II, AE-III, and AE-IV - completed all the programmed academic and leadership curriculum. Additionally, many co-curricular and extra-curricular activities were accomplished by the Cadet Corps. The more significant activities are listed below.

Beginning immediately after the holiday vacation, AE-II cadets were scheduled for a one-hour flight with an instructor at Wiggins Airways, at the Norwood Airport. Two cadets were flown on each mission, with each cadet getting thirty-minutes at the controls of the airplane. This experience for them was designed to bring alive for them, and reinforce, the text "Theory of Flight". They experienced the dynamics of flight after studying the theory. All cadets, and their parents, were most praiseworthy of this program after it was completed.

A "Coffee Social" was held at the Officers' Club, Hanscom Air Force Base for the parents of the Cadets in the AFJROTC program. This function was designed to bring the parents together with the Staff, to discuss student progress, and any other programmatic considerations of interest to the parents. The function was very successful - about 85% of the parents attended - and will be repeated early each year in the future. Date of this function was 20 January.

The Cadets participated in Drill Team competition in New Bedford. Bus support was provided by Hanscom Air Force Base. Activity date was 31 January.

The Fourth Annual Tri-Service JROTC Valentine Dance was held on Friday, 13 February at the Officers' Club, Hanscom Air Force Base. Our cadets were joined by cadets from the Marine program in Billerica, and the Navy program in Woburn. The function was restricted to Cadets only, and their dates. The Staff Officers and NCO's of all three programs were in attendance. Total in attendance was 230.

The Cadets were again in competition. This time the Drill Team performed in Gloucester. Transportation was furnished by Hanscom Air Force Base, 28 February.

The AE-I class was taken to Pease Air Force Base, New Hampshire on 11 March for a tour of that facility, and an orientation program regarding current military aerospace vehicles, inventory, and techniques. Transportation was furnished by Hanscom Air Force Base.

The last Drill Team competition of the year was held at Methuen, and our Cadets took part in it. Transportation was furnished by Hanscom Air Force Base.

All Cadets were treated to an orientation flight in an Air Force C-123 at Westover Air Force Base, in Massachusetts. This flight was coordinated in advance between the Westover Unit and Col. Quercia. The flight provided the cadets a first hand opportunity to observe flight crew operations by a tactical unit.

Col. Quercia attended the AFJROTC Instructors' Workshop in conjunction with the National Congress on



Aerospace Education in Las Vegas, Nevada, during the first week in April.

The Cadet Corps took part in the Bicentennial Parade in Lexington on 19 April. Transportation for the Cadets was provided by Hanscom Air Force Base.

Selected Cadets were taken to Westover Air Force Base on Sunday, 25 April for the Open House there, and the Thunderbirds air show. Transportation was via an Air Force Bus, provided by Hanscom Air Force Base.

Fifty upper-class Cadets were hosted by the United States Military Academy on 8 May. Cadets departed Burlington High School on 7 May. Their exemplary conduct at the Academy brought praise from the West Point Staff, along with an invitation to return.

Our Cadet Hockey Team played the Marine JROTC Hockey Team on three dates in May. The Burlington Cadets won two of the three games.

The Cadet Corps participated in the Memorial Day exercises in Burlington.

Ten Cadets completed the three-year Aerospace Education program and received their Certificates of Completion on 4 June. One of the Cadets, George Ryan, Jr., received an appointment to the United States Air Force Academy, and is currently in attendance there.

The Cadet Corps took part in the Bicentennial Parade in the town of Nashua, New Hampshire on 13 June. Bus transportation was furnished by Hanscom Air Base. This was the last Cadet Corps actively of the 75-76 school year.

The Cadets kicked off the new school year with a mixer at the Officers' Club at Hanscom Field. Incoming cadets were introduced to the upper-classmen, and were assigned an upper-class "big brother" to help him in the Cadet Corps transition.

The Association of School Business Officials (ASBO) invited our Cadets to usher one of their functions during their convention in Boston. On 28 September twenty selected Cadets performed this service at the Hynes War Memorial.

The girls in the AFJROTC program played against the girls in the Marine JROTC program in a Volley-Ball game at Billerica High School. The boys in the programs played a game on 10 October, again at Billerica High School. In each case, we were the challenged team, and invited to play at Billerica.

The "Coffee Social" for the parents of the Cadets was held early this school year, on 5 October. It was very successful with attendance at approximately 85%.

Cadet Commander Charles Reveal was invited to represent Burlington High School and the Cadet Corps at the Governor's signing of the ROTC Day Proclamation. This event took place at the State House on 7 October. Our school and program received favorable publicity as a result.

Major Phillip C. Montagano, AFJROTC Area Mana-

ger, made his annual Staff Assistance visit to the unit on 8 November. He observed the conduct of class lectures, and met with some of the Cadets in each class. He also checked into the adequacy and the propriety of the total unit operations, including the administrative facets of the program. He indicated a high degree of satisfaction with our conformity to all requirements, regulations and policies.

Veteran's Day exercises were held in Burlington on 11 November. Selected Cadets participated in the ceremonies held at the Town Hall.

The annual training encampment for the incoming Cadets was held between the dates 11 - 14 October. Transportation for this trip was furnished by the Mass National Guard. The cadets spent three days at McGuire Air Force Base, New Jersey, and one day at the Naval Air Station at Lakehurst, New Jersey. One-half day was spent at Fort Dix. This training exercise exposed the incoming cadets to the operations of facilities for all three services - Air Force, Army, and Navy. They were fed and billeted on base throughout the entire period.

The Eighth Annual Dining-Out was held at the Officers' Club Hanscom Air Force Base, on Friday, 19 November. The affair was attended by 215 cadets, parents, and military and civic VIP's and dignitaries. Guest speaker for the function was Mr. John V. Sorrenson, Deputy Chief of Staff, Aerospace Education and Cadet Program. Headquarters CAP, Maxwell Air Force Base, Alabama. Headtable guests included The Honorable Ronald C. MacKenzie, Col. Richard A. Shropshire, Hanscom AFB Commander, Mr. Michael J. Wislowski, Mr. Richard D. Fusco, Mr. Thomas Michael, Mr. Alfred L. Perry, Capt. George L. Street, III, USN Medal of Honor holder, Col. William R. Trott, Professor of Aerospace Studies at M.I.T. and Major Eileen Lenart, Electronic Systems Division at Hanscom Air Force Base. This event brought much credit to the Cadets and staff of the AFJROTC program.

The Marine MJROTC cadets challenged our cadets to a football game at Billerica High School football field on 21 November.

Selected Cadets and the AFJROTC Staff attended the Navy JROTC annual Dining-In on 9 December. The affair was held in the dining hall of the Joyce Junior High School in Woburn.

A Cadet Christmas dance was held at the Burlington Recreation Center on 24 December. Several parents of the cadets chaperoned the dance.

Submitted by,  
Lt. Col. Don P. Quercia

## **GUIDANCE DEPARTMENT**

An important activity for the Guidance Department this year has been the development and implementation of monthly group guidance meetings with students. The structure and topics of the meetings vary and cover such areas as career awareness, post-secondary school planning and career days. The entire school community is involved in these sessions which strive to personalize the school environment, facilitate communication be-

tween students and staff, and develop a greater sense of community.

The counselors and special education staff continue to work closely with the teachers and administration in the identification, evaluation, and educational planning for students with special needs. This year, the Learning Center has continued to expand its resources and materials. Monthly evening meetings with parents of special needs students instituted last year are continuing to meet with good response.

The Alternative Education Program is in its second year of operation. The goal of the program, originally funded by a Title VI grant, is to offer a flexibly structured, more individualized curriculum which will seek to break established patterns of academic and personal underachievement of the students enrolled. In evaluating the program last year, we were pleased to note that the attitude, school adjustment, attendance, and academic achievement of the great majority of the students in the program had significantly improved.

As in past years, the General Work/Study Program, presently accommodating 180 boys and girls, has continued to expand in enrollment. The Field Studies Program, which enables students to obtain firsthand experience in career exploration through placements in the community, is expanding the variety of placements available.

Fifty-seven percent of the Class of 1976 went to attend colleges or other post-secondary schools. This is an increase of one percent over the Class of 1975. Thirty-one percent of the Class of 1976 entered the world of work full time, and two percent enlisted in the Armed Services.

Respectfully submitted,

Gerald N. Kriedberg, D. Ed.  
Chairperson, Guidance/Field Studies

## **FRANCIS WYMAN MIDDLE SCHOOL**

We are very pleased to be able to say that our nation's bicentennial year proved to be a banner one at Francis Wyman. Our staff as well as our students were quite involved in projects particularly aimed at our nation's birthday celebration. One of the projects, two bicentennial murals, will be enjoyed by all for many years. One located in our library, the other in our upstairs corridor are both excellent student contributions to the school. Other youngsters created a mosaic mural depicting a Burlington stage coach station and blacksmith shop, and another group worked on a bicentennial quilt. One of our teachers and some of her children ran an old-fashioned corn chowder booth during our community celebration.

During the summer of 1975 staff members and children from both middle schools collaborated to research and write a bicentennial play. It was based on the life of a Burlington resident of pre-Revolutionary War vintage, Captain John Woods, Jr. The play was presented later on in the school year and proved a resounding success.

The culminating event of our year long birthday celebration proved to be a 'return to the basics' - the real basics! Three of our fifth grade classes were treated to a demonstration of what school was like way back then. The three groups spent two full days at the West School. They and other teachers, dressed accordingly, found the experience both enjoyable and eye-opening.

Along with the afore-mentioned bicentennial projects, we were extremely active in other areas. We continued to work very hard to train our young people so as to even further enhance their chances for future success. Two Title II grants helped students understand man's relationship with his environment and also to further their understanding of their own backgrounds. We feel very strongly that by having our young people share ancestral pride with us we can help to increase the pride we all feel in our country and our future. Our school was also awarded a Title III grant which was designed to help us to buy specialized equipment for use in the classroom.

Francis Wyman students were also involved with students from Boston and Wellesley, in a camping experience sponsored by the Metropolitan Planning Project. We also took part in a program called "The Moving Game" which was sponsored by the Metropolitan Cultural Alliance for us and the Martin Luther King, Jr. Middle School in Boston.

A new re-organization pattern adopted by the School Committee in April of last year and implemented in the middle schools this school year is aimed at a more effective utilization of administration and staff and subsequently a more personalized approach in dealing with middle grade youngsters. The school is divided into two houses each under the direct supervision of a vice principal. Each house has two team leaders and approximately 500 students. Robert Brosnahan, an administrative assistant at the Wyman for several years, was promoted to vice principal; Christine Monahan, an acting administrative assistant for two years, was appointed to the other vice principalship. The following were appointed as team leaders: Louis Intoppa, Janice Kiggen, Wayne Little, and Nancy Melia. The new organization has initially proven to be a most efficient and widely accepted plan.

As in past years, we once again devoted a great deal of time to stressing that skill which is basic to all others - reading. Anytime a youngster is not involved in something else, we want him or her reading! We ask that parents support us in achieving this goal by constantly encouraging their children to read, in place of watching television or even as an addendum to it. This re-inforcement at home is essential if we are to be successful in improving reading and writing skills among our students. We appreciate the townspeople's support.

Respectfully submitted,

John F. Jessop, Principal



## MARSHALL SIMONDS MIDDLE SCHOOL

During the past year Marshall Simonds Middle School continued to grow and prosper. The 1,300 pupil school on Winn Street maintained a number of educational endeavors that have been developed since this middle school opened in 1973. The "House" organizational system, inter-disciplinary academic teaching teams, common teacher planning time, activity block mini-courses, open-space education, "Simond Says" - the school newspaper, and the lack of period bells were just a few of the unique features at Simonds that were continued during 1976. It is important to report, however, that some of the curriculum areas received significant revision and up-dating. The practical arts (home economics and industrial arts) program was expanded to grade six and was offered to both boys and girls in grades 6, 7, and 8. The foreign language cultural approach was refined so that it would become mandatory for all fifth graders, while seventh and eighth grade students could choose one of four languages, namely French, Spanish, Italian or German. The 5-8 physical education department has complied with the state law 622 and all classes are now integrated with boys and girls. In 1976 a greater emphasis was placed on reading at M.S.M.S. In addition to our excellent reading programs in grades 5 and 6, seventh and eighth grade students received formal reading instruction. All grade seven children now take a course entitled "Reading in the Content Area", that meets three times a week. In grade eight students that do not participate in a foreign language take "Reading For Enjoyment" four periods each week. An intensive summer workshop was given to eight secondary teachers from M.S.M.S. in 1976 in order to train them for these new reading courses. The "Animals" program, a state funded educational endeavor that sponsors science-related programs at the Aquarium and the Zoo, was continued for our sixth grade classes in 1976. Mr. Mantini and thirty of his students joined with thirty boys and girls from the sixth grade at Oliver Wendall Holmes Middle School in Dorchester in this unique ten-week program.

In the summer of '76 an administrative decision was made to organize Simonds into two "Houses" rather than the original four "Houses". A "House" naming contest was held and thanks to Richard Carlson, a seventh grade student and Paul Howard, a grade eight teacher the names "Camelot" and "Avalon" were chosen to identify each "House". Joe Townsley was named vice-principal in charge of Camelot, and Dr. Arnold Levine was designated vice-principal in charge of Avalon. These "Houses" were also supported by the election of Noreen Abati, Barbara Gomey, Madeline Murphy and Robert Wyman as Team Leaders.

The following teachers were hired in 1976 to fill classroom vacancies at M.S.M.S.: Debora Block - music, Mary Clifford - grade 5, Robert Conceison - grade 7 language arts, Jane DeGregorio - reading, Eric Hoover - art, Robert Mahegan - grade 7 science, Walter McDonald - Learning Center, Carl Restivo - grade 8 language arts, Rita Ross - grade 8 mathematics, and Rhoda Sosnow - foreign language. In 1976 the Burlington School Committee also elected Louis Elliott, Alison Dural, Mark Redfern, and Frances Sanford as four para-professionals at Simonds to support the teaching staff.

The open and frequent communication that has always existed between Marshall Simonds Middle School and the community continued in 1976. The administration and staff sponsored a gala Bicentennial Spring Open House in April and an informative "Back to School Night" for all parents in October. Coffee hours, parent conferences, faculty-parent luncheons, and parent orientation programs were some of the activities that were held in 1976 to foster positive home-school relations. Late in 1976 the parent executive board voted to change the name of the M.S.M.S. parent group from P.A.C. (Parent Advisory Committee) to P.T.O. (Parent-Teachers Organization). It was felt that P.T.O. places stress on the need for parent-teacher cooperation, and also maintains maximum continuity between the elementary and middle school parent organizations.

Marshall Simonds Middle School now looks to a new year with great strength and anticipation. The strong faculty, supportive parents, and responsive children that have enabled Simonds to develop into a true and unique middle school will be further enriched by creative programs and substantive curriculums. We will continue to be committed to the belief that during these precious middle school years each child that attends Marshall Simonds Middle School will have the opportunity for maximum growth in self-knowledge, in personal discipline, in citizenship and in diversified academic experiences.

Respectfully submitted,

Richard J. Connors, Principal

## COORDINATOR OF ELEMENTARY EDUCATION

FRANCIS GAUDET

Reports from:

Eugene Driscoll, Principal, Meadowbrook School  
Stephen Preston, Principal, Pine Glen School  
Dr. Gloria Lombard, Principal, Fox Hill School  
Richard Barrows, Principal, Memorial School  
Paul Cabral, Principal, Wildwood School

It is with great pleasure that I submit my annual report to the Superintendent of Schools, the School Committee, and the Citizens of the Town of Burlington. This report is a joint effort of the Elementary Principals and the Coordinator of Elementary Education.

The main task of the education process is to change the learners in desirable ways, and that is the primary task of teachers and curriculum makers to specify in precise terms the ways in which students will be helped in the learning process.

There are a series of decisions which teachers must make if they are to be effective in helping learners change in the desired ways, and it is the role of evaluation to provide appropriate evidence to help both teachers and learners attain the goals of instruction.

Many of our curriculum areas are presently in a state of stabilization inasmuch as most of our subject area revisions and new adoptions were made over the past



four years and the need to recommend any major curriculum change at this time was not necessary. Principals and teachers are, however, incorporating the use of new and varied supplementary aides to the newly adopted basic textbook programs.

The Burlington Public Schools have always taught the basics of the three R's. The approach to teaching the three R's may have been varied in each building, but the structured foundation that each child must build upon from grade to grade or level to level, has always been part of our total program.

The following are reports from each building principal and the elementary coordinator of programming at the elementary level during the year 1976:

### **Meadowbrook Primary School -**

Mr. Eugene Driscoll, Principal

At the close of school in June, 1976, we had an enrollment of 444 children in grades K-4. In September, 1976, our enrollment was 432, which is not a very significant drop, but combined with the totals of the last four years we have lost a total of 122 children.

Our present enrollment by grades consists of:

Kindergarten - 93 children - 2 teachers, 1 aide  
Grade 1 - 88 children - 4 teachers  
Grade 2 - 88 children - 4 teachers  
Grade 3 - 77 children - 3 teachers  
Grade 4 - 87 children - 4 teachers

Pupil-teacher ratio averages 23 - 1. This is the lowest ratio we have ever had and it enables us to provide the necessary services to those children who are experiencing difficulty learning.

Three of our twenty classrooms are now being used for:

1. A Learning Center where selected children are being helped to overcome specific learning problems;
2. A library; and
3. An extension to the library where children can pursue reference work and also utilize the large selection of instructional audio-visual material. At certain times during the school day, this room is reserved for use by the staff.

Staff turnover during the past few years has been negligible and has provided us with the stability necessary for the maintenance of curriculum objectives and instructional techniques. However, this year we will be losing three excellent people due to maternity leave; in December, Kathy Maly and Toni Curry left, and Roberta Cernota will leave in April. All three will be very difficult to replace. At the present time, only three teachers out of a total staff of 25 are non-tenured.

In addition to the staff, many people have made important contributions to the school's program. We have several parents who have given willingly of their time to help in the library, the kindergarten, some classrooms, and as officers in the Parent-Teacher Organization. The P.T.O. has been successful in promoting programs which have brought the parents, children, and teachers together

in both recreational and educational pursuits. Several high school participants in the field-study program have aided us with whole-class and individual pupil instruction.

In the curriculum areas, new adoptions in social studies and language arts have improved our program. Major emphasis continues to be applied to our reading program. The materials, basal and supplementary, are of an intensive phonics nature. The lowering of class sizes, as mentioned above, has enabled us to better provide for the needs of each child.

### **Pine Glen School -**

Mr. Stephen Preston, Principal

The educational structure at Pine Glen is broad enough to meet the learning and developmental needs of all children. Many subjects are both individualized (to take into account different rates of learning) and personalized (to take into account different styles of learning). A variety of reading, language, and mathematics programs are used to meet children's needs.

Along with classrooms involving children from grades K to 4, the school also houses children with special needs. The professional staff offers these children - the multiple-handicapped, the severely developmentally disabled, the primary adjustment class, and children with learning disabilities - an excellent integrated program.

Other services available to the children are: The Resource Center, Remedial Reading, Speech, Learning Disabilities Tutor, Vision and Hearing, Adapted Physical Education, School Psychologist, and Guidance. The services also include three Title I Instructional Aides.

All students at Pine Glen have physical education and music, and many are also involved in the instrumental music program.

The Media Center, equipped with a variety of learning materials and books, is open for children on an individual basis or as a group for a series of specific lessons.

A parent volunteer program has been instituted in many areas, from active participation in the classroom to escorts on field trips. The assistance of parents enhances the on-going activities and affords them the opportunity to experience first-hand, the many programs existing in the Pine Glen School.

Our P.T.O. is a consistent source of support for our students. The dedication of the members' time, energy, and sharing of ideas have benefited students, school, and community alike.

The Pine Glen School welcomes many and all visitors, including students from various colleges; such as, the University of Lowell, Lesley, and the Middlesex Community College. They are involved in programs from student teaching to participating in core evaluations. We also have students in the Work Study and Field Study Programs from the Burlington High School; and without doubt, they cultivate a valuable background in the field of education as well as enrich the various activities at the Pine Glen School.

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## **Fox Hill Primary School -**

Dr. Gloria Lombard, Principal

This year we wish to highlight some of the areas of curriculum and supplemental services available at the Fox Hill School.

The following is a description of the functions of the guidance counselor and the speech and language therapist:

The guidance counselor at Fox Hill is a full time member of the faculty and provides the school population with services in various areas.

Primarily, the counselor is responsible for coordinating all evaluations and programs under Massachusetts Law Chapter 766. This involves: conducting and coordinating assessments to determine what special needs children have; organizing, with the help of parents and other staff members, programs to meet those needs; and evaluating the progress of programs, making changes in them when appropriate.

A second role of the guidance counselor is to work with children who are experiencing school adjustment difficulties. Depending on the individual situation, the counselor will work with the child, parents, and teacher or some combination thereof to facilitate school adjustment and alleviate any difficulties.

The Speech & Language Department of the Burlington Public Schools is an integral part of the 766 Specialists' Team in each school.

A very important function of the speech and language specialist is performing an assessment of the child's speech and language development. If there are medical factors which are affecting these developments, they are noted in the exam also. The child is receiving appropriate therapy service if in need.

Music at Fox Hill this year is based on a program of musical concepts. In their music classes children sing, dance and listen to selections that are coordinated around a particular musical quality, such as tempo, beat, dynamics, etc. Children in all grades experience the same concepts, but at varying levels.

In addition to regular classes, there are many other musical activities offered. Third graders spend nine weeks learning to play the violin and the drum. This is a preparation for fourth grade, when students may elect to take lessons on any brass, string or woodwind instrument of their choice. This year music students have formed both the Fox Hill Band and the Fox Hill String Ensemble. Fourth graders may also tryout for the Chorus, or the Recorder Club. Chorus performs at least twice a year, presenting a winter and a spring concert. This year they performed the musical "Ebenezer and Friends".

In 1976, the children of the Fox Hill School showed much improvement in their physical education skills. The curriculum is divided into two parts, K-3 and Grade 4. The K-3 curriculum consists of a variety of movement experiences that develop basic movement skills, develop total body strength, and improve each child's self-concept. The fourth grade curriculum is more structured and is geared to the development of sports skills needed for the middle school experience.

Mary Koskores, grade four teacher at Fox Hill is instrumental in the development of our science program and shares the following information. The focus of the science program at Fox Hill continues to be on the implementation of ESS materials which include such units as Bones, Colored Solutions, Mystery Powders, Drops Streams and Containers, Primary Balancing, Brine Shrimp, Clay Boats, Peas and Particles, Eggs and Tadpoles, Growing Seeds, and many more. These materials provide the children with direct first-hand experiences which develop their abilities to observe and describe, interpret data, and make predictions.

The study of nature and the environment also remains a predominant theme. With the "Adopt a Tree" unit and our very own Nature Trail carved through the woods behind the school, the children become actively involved in the observation and study of their surroundings. This allows them to develop a heightened awareness of the delicate balance of nature and a greater appreciation of the need for conservation of our natural resources.

The Fox Hill Parent Teacher Organization is this year presenting programs for all the children. These programs by performing artists in the areas of drama, music, and science are well received by pupils.

The following evening programs were held: Town-wide program on Grading and Reporting at Fox Hill; Program on Social Studies and Science in the Elementary Schools at Fox Hill; P.T.O. initiated joint meeting with Pine Glen and Memorial Schools at Marshall Simonds Middle School on the transition from elementary to middle school.

During 1977 the following activities are planned: Combined meeting with the four elementary P.T.O.'s at Wildwood - Fr. Rizzo; Rescheduled meeting on Burlington's Implementation of Chapter 766.

Day programs held at the Fox Hill sponsored by the P.T.O.: Learning Guild of Boston; David Zycher from the Mime Theater - "Mr. Magic"; Assemblies Unlimited - musical program; Museum of Science - "Introduction to Metrics"; Museum of Science - "Physical Science"; Boston Shakespearean Co. - "Introduction to Theater"; Boston Arts Group.

The P.T.O. also makes contributions and offers financial support in the following areas: Buses for all field trips; \$250 scholarship to a graduating high school student who attended Fox Hill School; Sponsors Troop 105 of Explorer's Boy Scouts and Cub Scouts.

## **Memorial Primary School -**

Mr. Richard Barrows, Principal

Memorial School met with a sudden and unexpected tragedy during the past school year when H. Leslie Walmsley, Acting Principal of Memorial School during the sabbatical of Richard Barrows, died suddenly in August. Leslie had finished her thirteenth year in the Burlington Public Schools, all of them at Memorial School. In addition to being a classroom teacher, she was at various times, the Instructional Assistant, Director of Title I Program during two summers, Reading Specialist for several years and Acting Principal for the first half of the 1975-76 school year.



Leslie, a professional in every way, was also very active in a variety of community activities especially the Memorial School Parent Teacher Organization. She held many offices in the PTO including Vice President of that organization. Her parents, James and Helen Walmsley of West Wareham, Mass., asked that in lieu of flowers, donations be made in her memory to the Memorial School PTO.

The PTO voted to utilize the money to purchase reading materials in her name. The H. L. Walmsley Memorial Fund was established during the school year 1976-77 to purchase a bond whereby the interest will be a perpetual memorial. The goal of the PTO is to raise approximately \$5000 of which \$2500 had already been raised by January 1, 1977.

A special memorial service was held in September at St. Mark's Episcopal Church, Burlington. The service was conducted by Rev. William Seward. Over 200 friends, fellow educators, administrators, and children attended this special service which included meaningful remarks from Thomas Michael, Superintendent of Schools, and Robert Saltzberg, Past President of the Memorial School PTO.

## **Bicentennial**

As with many other schools and organizations throughout the country, Memorial School culminated the Bicentennial activities with a special music program. An evening program consisting of music and drama entitled, "200 Years of Folktales", was presented to over 500 parents, relatives and friends in June at the Marshall Simonds Middle School auditorium. Through the use of folktales and other cultural activities, Memorial School students presented a look at the growth of the country during its 200 years. The program was written by Marie Stultz, Music Specialist, in conjunction with Marie Seminar, Memorial School Instructional Media Center Specialist. With the cooperation of the classroom teachers, the students presented a dramatic musical presentation of our country's history.

Other Bicentennial activities included a fourth grade visitation to the U.S.S. Constitution in conjunction with their social studies program. The students also visited the Bunker Hill Pavilion to view "The Whites of Their Eyes". The second grade classes of Chris Webster and Sally Hennessey toured Burlington's old homes and buildings. Special treats were a visit to the Francis Wyman House and the making of gravestone rubbings. The same group of students also visited the Plimoth Plantation and availed themselves of the opportunity to view the Mayflower II and the Plymouth Rock.

The third and fourth grade students enjoyed the "Whole World Celebration" in Boston. The children participated in discussions, food tasting and other international activities designed to have children relate to children. Enroute to the city, the students saw such landmarks as Bunker Hill, the Prudential Center, Government Center, John Hancock Tower and the State House.

Cub Scout Pack 533, Sponsored by the Memorial School Parent Teacher Organization, donated a special bicentennial flag to the school. Under the direction of Den Leader Cheryl Reid, Den 2 cubs painted over 200 bottle caps making one of the most unique 13 star flags seen.

## **PARENT VOLUNTEER PROGRAM**

The Memorial School Parent Teacher Organization, under the direction of co-presidents, Robert and Betty Saltzberg, continued to provide outstanding support to Memorial School and its students. The P.T.O. sponsored a Parent Volunteer Program for the third year. Volunteers were solicited to provide extra assistance in the classroom to students. Adults were asked to donate a morning or afternoon to help out in some area of the learning program. In order to insure that those parents of preschool children could participate, babysitting service was provided on most of the days.

To recognize their support, the P.T.O. sponsored a special luncheon for the over 80 volunteers and teachers. As a special thanks from the students, the teachers presented each of their volunteer parents with a bud vase upon which the town seal and Memorial School name were engraved.

**Wildwood Primary School -**  
Mr. Paul Cabral, Principal

The year 1975-76 can best be described as a year of continued growth of program and enhanced communication between home and school.

### **Parent Volunteer Program**

The Parent Volunteer Program is continuing again this year. We now have volunteers in both A.M. and P.M. sessions of the Kindergarten five days per week, and in each classroom grades 1 through 4. The volunteers are involved in a variety of activities in all areas of the classroom routine, from individual and small group instruction to helping the teacher with bulletin boards and clerical tasks. The support of these volunteers enables the staff to further implement our programs, and provides them with time to give further attention to the needs of our children.

### **Media Center**

Our Media Center has developed into one of the focal points of the school. We are happy to have the continued service of our instructional library aide. Our program has continued to grow. It is presently housed in an area equal to two classrooms in size, with equipment and materials comparable to any of the finer programs and Media Centers in this area. We have developed an on-going program that has received optimum use.

### **Title I Tutor**

This year the federal government, under Title I, has provided the school with a full time tutor for children in need of her services. The tutor works with children in the reading and math areas. This adds a new dimension to our program.

### **Parent - Teacher Organization**

As usual, the parents of the Wildwood School district demonstrated their interest and support of our programs by their participation in the various educational, as well as fund raising projects sponsored by the P.T.O.

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The annual membership drive, raffle, and cookout were successful beyond our expectations. Because of our financial successes, we were able to:

Buy ice cream for all of the students for their end of the year parties.

Provide a retirement party for Mrs. Ramsey, including her past students from other schools.

Rent holiday films for viewing by the entire school.

Provide a Pot Luck Supper for all of the parents.

Provide an entertaining evening of Wine, Cheese, and discussion for the parents of the Wildwood School at no cost.

Bring two shows from the Museum of Science to the children during school hours.

Donated \$150.00 to defray the cost of field trips.

Donated \$150.00 for the construction of two lofts, one in the learning center, and one in Room 108.

Provided a cash grant to each teacher for supplies for his/her classroom.

Planned the following activities for the remainder of this school year - during the school day:

- Physical Science Show
- Professional Story Teller
- Pantomime Theatre Production
- Locomotion Circus Production

## Conclusion

Looking at the year in general, we feel that our greatest achievement this year has been the increased communication between home and school. The reputation a school achieves, whether good or bad, depends largely on its communication to or with the population it serves. With that thought in mind, we at the Wildwood School feel that this year the school and its reputation have been greatly enhanced.

## Title I -

Mrs. Mary Hamilton, Director

Burlington has been actively involved in Title I Summer programs for approximately eight years. All of these summer projects were excellent in that they were meeting the needs of many children who required additional reinforcement in reading and mathematics skills.

This year, the State Department of Education requested that school systems expand their Title I summer offerings into a year round program. Plans were developed by our Title I Director, Mrs. Mary Hamilton, to incorporate a modified summer and winter project of reinforcement of the basic subjects in reading and mathematics. Six Title I Aides have been employed, serving three of our five primary schools. Two of the primary schools did not qualify based on the state formula. Middle school children were not involved inasmuch as the State Department of Education wanted to place greater emphasis on the Primary School child.

Approximately \$82,000 was approved out of State Title I funds for Burlington to provide reinforcement services in Reading and Mathematics for a period of one year. Additional monies will be available through State Funds in the following years.

## A Booklet for Parents of Pre-Schoolers

A Task Force committee was established this year in the area of reading. With the wide variety of titles that could be studied in reading, the committee, upon the preparation of a booklet for parents of pre-school children. It is designed to give the parent many suggestions concerned with preparing their child for ultimate school experiences.

Many parents have expressed a need for information that could assist them in preparing their child for school when their little one will be attending school.

Task Force members who prepared the booklet were Leslie Walmsley, Karen McPhee and Barbara Solo. A parent, Leslie Walmsley has since passed away, her memory has certainly been imprinted in this contribution to the field that she loved.

The booklet is entitled, "Will My Child Be An Independent Reader?". They are available at any of the public buildings.

## Standardized Achievement Test Results

In order to assess the effectiveness of its instructional program, the Burlington Public Schools adopted on October 8, 1974, the Comprehensive Tests of Basic Skills for grades 2, 4, 6, and 8. This test series is published by McGraw Hill.

In the spring of 1975 and 1976, children in grades 2, 4, 6, and 8 were administered the Comprehensive Tests of Basic Skills. These particular tests were administered for the first time to Burlington students. Children often have difficulty in acquainting themselves with a new test format and often times, may not perform as well as expected. This was not the case with the majority of children taking the test, for test scores on all grades testing were well above the national norm for each grade. Generally, a school system scoring from 4 months above the national norm is considered good.

### Reading

Reading scores in Burlington were outstandingly attested by the results of the test. Mean test scores were well above the national norm. They ranged from 16 months in grade 2 to 16 months above the national norm in grade 8. The higher test scores in grades 6 and 8 gives credence to the excellent preparation of primary children in the area of Reading. Such high test scores could not be attained were it not for the amount of intense skill development done at all levels.

### Mathematics

For a number of years, while the majority of schools in this country were on the "New Mathematics" program, including Burlington schools, mathematics scores in the area of Computational Math were relatively near or slightly above the national norm. We in Burlington

met this problem by recommending to the School Committee, a more traditional approach to the teaching of these math skills. This, in addition to the vast amount of preparation given the children in meeting their needs, attested to much higher test scores than had been scored for several years. Grade mean scores now range from 4 months above the national norm for grade 2 to 14 months above the norm for grade 8. Again, the high test scores as children progress from the primary to the middle school attest for the great amount of hard work being done by an administrative and teaching staff.

#### Language

Children in the Burlington schools have tested extremely well in the area of English and Spelling. Mean test scores that range from 14 to 20 months above the national norm in grades 4, 6, and 8 is certainly deserving of high praise of the staff and children. Children are exposed to a wide variety of learning experiences in English and Spelling in all of our classes.

#### Total Battery Scores

Total Battery mean scores for all grades tested are consistently well above the national norm. Burlington's educational program is basically sound in all of the areas tested. One school may test slightly higher or lower on a particular test but the general test picture is one that the staff and children of Burlington should be proud of.

During the past few years, several changes have been made in basically every curriculum area. Adjustments have been made by staff and children to the new curriculum with outstanding results being achieved.

The instructional program at the elementary level is designed to provide each child with a strong foundation in the basic skills of learning. We are always concerned about finding and using new ways to reach and help every child, whatever his capabilities and background.

May I again express my sincere thanks and appreciation to all those who have given me such fine cooperation throughout the year; School Committee, Superintendent of Schools, Principals, Teachers and Citizens of the Town of Burlington.

### OFFICE OF PUPIL SERVICES

The year 1976 provided the Office of Pupil Services with a variety of challenges in delivering support services to the students of Burlington. Particular emphasis was placed on the continued implementation of the Commonwealth's Special Education Law, Chapter 766.

During the past year a transitional program was established for the Middle School age special needs students. This program is designed to provide an intensive program for special needs students. The goal of the program is to provide those academic, social and emotional skills that the students need to function in less restrictive learning environments. The program is housed at the Francis Wyman Middle School. The addition of this program has enhanced Burlington's delivery of services to the early adolescent special needs students.

At the High School, the School Committee authorized the continuation of the Alternative Studies Program, which had been funded under a Title VIB grant. This support reflected on the positive growth that the students had shown in the program. The Alternative Education Program provides a viable means by which the High School can provide options within the curriculum.

Burlington continued to explore and develop collaborative programs in meeting the needs of low incidence special needs students. During the past year, the L.A.B.B. Early Childhood Program was expanded to provide a highly structured individualized program for young students. In Lexington, the A.C.E. program for high school age students was added as a collaborative program. It is through these collaborative efforts that quality programming is provided at a fiscally feasible level.

During the spring, a mailing was sent to all parents with preschool children in the community to inform them of the services being provided for special needs students. This mailing is a continuation by the department to provide community outreach to the citizens of the Town.

The year 1976 was a year in which the commitment to education for all children was reaffirmed. This commitment by the citizens of Burlington has allowed the Office of Pupil Services to meet the various demands that have been mandated by law. We look forward to continued success in the future.

Respectfully submitted,

J. Kevin Foley  
Director of Pupil Services

### SCHOOL PHYSICIAN

At the start of the school year, all cafeteria personnel had a physical examination.

Physical examinations for boys, as well as girls, at the High School level, both for Fall and Winter sports, have been completed. We plan to do examinations at the Elementary level late in January and early in February.

I would like to thank the Physical Education Department and the school nurses for their cooperation.

Respectfully submitted,

Anthony C. Giangreco, M.D.  
School Physician

### SCHOOL PODIATRIST

JOHN L. CASEY, JR., DPM

As of this date, the foot examinations have been completed at the High School, Francis Wyman Middle School, Memorial School and the Pine Glen School. The remaining elementary schools should be completed before the school vacation in February, 1977.



This year there has been an increase in dermatological conditions. The problem is not a major one and goes in cycles.

The cleanliness of the locker rooms and show room floors is being properly maintained.

Again this year, I want to call your attention to the fact that during cold inclement weather, a number of students continue to wear waterproof boots all day in school. Their feet become soaked with perspiration. Consequently a perfect environment has been created for numerous skin conditions to develop. I hope this year the problem will finally be corrected.

There were very few foot and ankle injuries among the High School athletes. This reflects on the fine coaching staff at the High School and the excellent physical conditioning of the athletes.

I wish to take this opportunity to express my thanks to the physical education teachers at the High School and the Middle School for their assistance. I also want to thank the Superintendent of Schools, the school Physician, the principals, nurses, and teachers for their cooperation.

Respectfully submitted,

John L. Casey, Jr., DPM  
School Podiatrist

## SCHOOL NURSES

To the Superintendent of Schools, School Committee and the Citizens of Burlington:

We hereby submit our annual report as School Nurses of the Burlington Public Schools for the year 1976. All statistical numbers quoted are based on the school year of September 1975 to June 1976.

In accordance with the Department of Public Health acting under the authority of Section 57, Chapter 71, of the General Laws of the Commonwealth of Massachusetts, the students had physical examinations by the School Physician or Family Physician. Defects were recorded and referrals were made to parents.

Physical Examinations:

Grade	School Physician	Family Physician
K	29	449
1	20	0
4	199	543
7	0	241
9-12	550	150
	798	1383

## Vision and Hearing:

Vision and Hearing screening tests were conducted by the nurses and the Technicians throughout the school system. Defects were reported to parents via mail and telephone conferences. Main screening was done between September 1975 and December 1975.

## Height and Weight:

The height and weight of each student was taken and recorded.

Total: 7350 plus

## Podiatrist:

Dr. John Casey, School Podiatrist, assisted Dr. Anthony Giangreco by examining the students' feet - grades one through twelve.

Total Examined	Referrals	Not Examined
7,200	144	150

## Program:

**Mantour - done on school personnel, volunteers and substitute teachers.**

**Total 450 - 8 referrals**

## Medical Career Club at High:

The second year the successful program of Hogan's Heroes completed 27 trips to the Hogan Regional Center facility in Danvers, Massachusetts. The Fiore Bus Service provided the transportation at a cost of \$55 per trip. Sixty-two students, grades nine through twelve, actively participated in the program which involves working on a one to one basis with multihandicapped-retarded persons of all ages. The students left Burlington High School every Wednesday that school was in session at 2:00 p.m. and returned to Burlington at approximately 5:30 - 6:00 p.m. with the exception of the early release days. On those days, Hogan's Heroes left Burlington at 10:35 a.m. and returned at 2:30 p.m. The students discovered that they did not feel as needed at the earlier hour because many of their patients were in school sessions, therapy or work. In anticipation of the '76 - '77 program, we plan to go only on days when school is in full session which, of course, will allow the program to continue later into the school year. The Hogan's Heroes program continues to be a highly rewarding one for all parties involved; and in recognition of the hours of participation, the Department of Volunteer Services at Hogan provided a super supper cook out on the premises for Burlington young volunteers. For the second consecutive year our Burlington youth provided the largest single block of volunteer service, and the staff regretted seeing us finish our program. They looked forward to our return in September of 1976. The Hogan Regional Center welcomes visitors, and Hogan's Heroes would be pleased to have adults (staff, administration or parents) accompany them to Danvers in the future. Hogan's Heroes thanks you all for your interest in this activity and wish for your continued support.

## First Aid:

First aid was administered to students who became ill or injured during the school hours. Parents were notified whenever necessary. Total number of students seen in the Health Room was 32,979 +. Total number is the combination of all schools.



## Home Visitations:

Home visitations were made where students were receiving extended home study or when referrals were made by principals or teachers. Parents of handicapped children were also contacted via telephone or personal conference to evaluate students' physical progress. Total 14. Home tutoring arrangements made by nurses - Total 31.

## Special Transportation:

The nurses made arrangements for special transportation with the main office and bus company for those students who needed transportation to and from school because of a physical handicap or which was requested by their family physicians. Total 41.

## Communicable Diseases:

In order to prevent the spread of communicable disease and to insure rapid recovery with minimum of after-effects, it is advisable to keep a child home from school when he/she shows symptoms as fever, chills, coughing, earache, headache, "running nose", sore throat, or skin eruptions. If any of these symptoms are found in a child at school, the parents will be notified. All communicable disease, when diagnosed, are to be reported to the school nurse, principal, or clerk of the child's respective school. Thus, the nurse will then be able to bring the child's health record up-to-date, keep a check on the classroom for further spread of the disease, and report the illness to the Board of Health.

## Medication Dispensing Reminder:

The nurses in the elementary schools are only in their respective schools every other day, thus their role in dispensing medication to a student is limited to emergency treatment only; for example, diabetes, epileptics, asthmatics, bee stings, etc. If a student required other medication such as aspirin, penicillin, gantracin, etc., please try to arrange dosage just before school and after school. If your family physician specifies a definite time and it involves school time, a written order from your family physician is required and sent to the school nurse, then one dose each day is sent in via student so he or she may take it by himself in the presence of the nurse, teacher, principal's clerk, or principal.

Immunization vaccines were given by Mrs. Dern, Mrs. Conroy and Mrs. Bushee.

Total 50

## Immunization Information:

General information to parents of new students coming into the system and students who are in the system: The State Law (Chapter 590) of acts of 1967 effective on December 4, 1967, on immunization states that each school child from Kindergarten through 8th grade must be immunized against 6 diseases unless exempted for medical or religious reasons. The six diseases are smallpox (vaccination), diphtheria, whooping cough, tetanus (D.P.T. or D.T.), polio (tri-valent-oral sabin), and measles (measle vaccine). A revision has been made on immunization (chapter 161 of acts of 1972) deleting smallpox vaccination from the list of immunization

required for school attendance, however, the act does not interfere with the right of parents to have a child vaccinated against smallpox or of a physician to administer such a vaccination. Thus, please note that all new students registering this spring, 1977, will be required to have written statement or a certificate from their family physician regarding child's immunization record.

## Measles Vaccine - Information

Parents !!! Measles Vaccine !!!

If your child was vaccinated with the Measles Vaccine under the age of one (1) he or she has lost their immunity. Thus he or she should be re-vaccinated with the vaccine now to protect them. Please contact your doctor or call the Board of Health Nurse at Burlington Town Hall - for an appointment.

## Summary:

We, the nurses, wish to express our sincere appreciation to all school personnel, administration and parents of Burlington students for their cooperation during the past school year and to our Vision and Hearing technicians who were re-instated - Mrs. Basile, Mrs. Davis, and Mrs. Perry. Welcome back, and thank you for a job well done.

June Andruske, R.N.  
Grace Bushee, R.N.  
Lois Conroy, R.N.  
Audrey Dern, R.N.  
Virginia Malonin, R.N.  
Vina Strickland, R.N.  
Burlington School Nurses

## SUPERVISOR OF ATTENDANCE

Students with habitual attendance problems represent a segment of the school population in need of assistance. Truancy and an irresponsible attitude toward school many times is a forerunner of more serious problems.

The Supervisor of Attendance is legally responsible for protecting the rights of every school age child to an education through regular school attendance and also to implement special services with trained personnel when the situation warrants such. Working with teams such as Pupil Personnel Services enable the Supervisor of Attendance to utilize all the special programs within our system in the best interest of the student.

If a student willfully absents himself or herself from school without the knowledge of parents or school officials this is considered a truancy and parents will be notified of action taken. It is apparent that tardiness is always a problem throughout the system, the chronic habit instills a sense of irresponsibility and many times becomes a way of life.

To enable this department to handle attendance more efficiently it is requested that parents of High School and Middle School students notify the respective schools of their child's absence. Students not reported will be checked by phone or a home visit when necessary.

Once again I wish to extend my sincere appreciation to the parents who volunteered their time to contact by phone the homes of absent students. This service makes for more efficiency in the area of attendance.

### LUNCH PROGRAM

The Burlington Public Schools is a member of the National School Lunch Program. Each school day a well-balanced and nutritious lunch is served. Students may purchase a lunch in the school lunch room at the regular low price of 40 cents daily. Some families, however, find it difficult to pay the price for their child's lunch. Our school, in accordance with the Federal and State legislature will provide lunches at a reduced price or free to children who are unable to pay the full price. In addition to the above regulation the State agrees to serve free milk to all children for the program. Eligibility is determined by income criteria set down by the State.

### WORKING PERMITS

As Attendance Officer for the Burlington Public Schools, I request your cooperation in abiding by the rules and regulations established by the Massachusetts Department of Labor relative to the employment of minors.

Every child between the ages of 14 and 18 must, by law, have a working permit. This must be kept on file at the place of employment. On termination of job, the permit must be returned to the Office of the Superintendent within 24 hours. A minor is allowed to work only at the job stated on the employment permit. If he or she changes to a different type of employment, a new permit must be secured.

A child under the age of 16 cannot work earlier than 6:30 o'clock in the morning nor later than 6:00 in the evening, for a total number of hours not to exceed 40 in any week, over 16 years of age no later than 10:00 P.M. Permits may be obtained, by the student, at the Office of the Superintendent of Schools, Center School, any weekday until 4:30 P.M., but not while school is in session.

Mrs. Anna M. Parris, R.N.  
Supervisor of Attendance

## DEPARTMENT OF MULTI-MEDIA SERVICES

### Burlington High School Library Resource Center

The bicentennial year of 1976 was the first year of a five year proposal committing funds to insure the beginning growth of our high school library media center. The combination of locally and federally granted funds has assisted positively in adding approximately two thousand print and non-print items to our instructional media collection. Federal funds allocated under ESEA Title IVB represented a special project proposal written by the Library/media specialist, the high school reading specialist and the Director of Multi Media Services, to

initiate a Reading Development Program for students. Response to the materials purchased for this program has been very positive from both students and teachers. Federal funds granted under Title II monies were expended for audio-visual items to support print collection additions, priorities in the areas of social studies, science, career development and values were made. All the materials have been carefully selected to provide for a wide range of abilities and learning styles. Information concerning materials, new and old, has been distributed through displays, new materials lists, newsletters, classroom presentations, in-service classes and personal contact with teachers. Plans to increase our contacts with the Burlington Town Library and other local groups during the coming year, to insure as wide use as possible of our resources are receiving the highest priority.

### Francis Wyman Middle School

During 1976 the Francis Wyman Middle School was the fortunate recipient of not just one but of two special media projects funded under the Elementary and Secondary Education Act, Title II. Five thousand dollars was received from the federal government to purchase media for both programs. The first one, "No Culture Is An Island", initiated and directed by Mr. David Luther, a science teacher at FWMS, was designed to show children how the Eskimo peoples live in harmony with their environment. The second project, "All In One Family", initiated and directed by Mrs. Edwina Addison, Team Leader and Language Arts teacher at FWMS, was written to help children develop an appreciation of their own ethnic background while further enhancing their knowledge of the contributions to our culture of various ethnic groups. These projects were implemented through the Instructional Materials Center (Library-AV) during the year and involved many teachers and students in the school.

A National Defense Education Act, Title III project was written by Mr. Hayes, Ms. Amisson, Ms. Dixon, and Mr. Hurley which is designed to provide equipment that will be used in the classrooms to help students with learning disabilities in reading. Teachers have attended two workshops this Fall where they learned how to operate the new equipment.

In order to make our media program more effective, the FWMS I.M.C. has been reorganized. Special areas have been set aside for such things as: teaching media skills lessons to classes and holding book talks and story hours. Additional study carrels are available for use by individual students when reading or using audio-visual media. Several cushions have been added for children who wish to "curl up with a good book" or magazine. To broaden students' access to our periodical collection used for research projects, a microfiche reader has been installed. At present, "Time and "News-week" are the two periodicals available in fiche.

Another program at FWMS during 1976 was designed to inform teachers of our extensive print collection and our growing non-print media collection. Teachers previewed filmstrips, kits, cassettes, study prints and models as well as books and periodicals and planned with their colleagues effective ways to use these materials in their teaching.



## Elementary Schools

The expansion of the Meadowbrook and Wildwood School's Media Centers is a reality. The additional space allows the accommodation of more students to conduct research and study, utilizing new materials, equipment, and furniture. The additional space allows more consistent scheduling of classes, allowing media staff to teach library study skills and be an expansion of the classroom teacher.

Catalogs listing all available audio-visual non-print materials are available at each elementary schools. Each school's media center is supplied with a copy of catalogs from the other schools. Such a system allows for maximum use of all audio-visual materials and eliminates duplication of purchasing.

In 1976 the media staff completed a new teachers "Guide To Media Services". The guide lists all services available from the multi media staff and department, and the procedures to use such services. The guide explains the very active educational film program being conducted in the Burlington schools. It also explains the philosophy of a Media Center and the Multi Media approach to teaching and learning.

We cannot over emphasize the important contribution of our Volunteer Mothers. Their assistance in our Media Centers is very beneficial, as they work at tasks that free the Media Specialist to work with children.

The 1976 Elementary Multi Media budget was used exclusively to replace the old, damaged, worn library books at each elementary school. A three year replacement program was initiated.

Our processing program at the High School continues to be a very effective system. We have standardized the system used for classifying and cataloging print and non-print material. It has proven to be an efficient method of ordering, processing, and confirming of purchase orders for payment. It has been an asset to the teaching process and overall school media program. Also, the program has decreased the processing time of print and non-print material so that it is made available to the elementary schools in a less time, for use by students and teachers.

Respectfully submitted by,

Ernest J. DeMartinis  
Director Multi Media Services  
Burlington School System

## DEPARTMENT OF HEALTH, PHYSICAL EDUCATION AND ATHLETICS

The Physical Education program for grades one through twelve has completed its first year under the new regulations of Chapter 622, the state regulation requiring co-educational classes in physical education. At this point in time, we have evaluated our program only minimally, as enough time has yet to pass. We have found that students and faculty members have mixed feelings and reasons for their feelings. The adap-

tations made in the curriculum, however, have been successful and over-all, well accepted. A continual evaluation to better meet student interests and needs with this type of program will be forthcoming.

The Intramural aspects of the physical education program have continued to show interest at the middle schools with the advent of inter-school competition at the end of each intramural unit. Last year saw Francis Wyman the intramural champion. In the High School intramural program sports such as sailing, skiing, super stars, frisbee competition, as well as the open gym program, all showed positive results.

The Interscholastic program at Burlington High School has continued to grow in leaps and bounds. The numbers of young men and women competing continues to increase considerably each year. The year 1975 saw the addition of the boys Wrestling Team, a new and undefeated girls Cross Country Team, and in the fall of 1976 a new girls Soccer program and a Co-ed Swimming program, as well as an Indoor Girls Track Team.

Presently, we have fourteen varsity sports for boys and fourteen varsity sports for girls. Our level of success in competition increases as was shown during the 1975-76 season with baseball, boys gymnastics and girls cross country all winning championships, as well as boys hockey and girls field hockey placing in State tournaments. The number and amount of financial aid for athletics furthering their education continues to increase as well. This is certainly a tribute to our coaches and guidance counsellors.

The Health program at grades eight and ten has proved to be a dynamic success as shown by student questionnaires and interest studies. Presently, we are investigating a validity of reading levels in health instruction. Further curriculum evaluation is presently being sought.

The entire Health, Physical Education and Athletic program is one of staff and student enthusiasm and interest and with the continued town support we hope to further meet the needs and interests of our young people in Burlington.

Respectfully submitted,

Richard H. Verzone  
Director of Health, Physical Education and Athletics

## MUSIC DEPARTMENT

In Burlington, as throughout the country, music played an important role in the Bicentennial celebration of 1976. Our schools and town were the stage of many instrumental and vocal concerts as well as marching band performances put on by students under the instruction and direction of a capable staff of music educators.

A variety of experiences and activities were presented in the elementary music classrooms. In order to provide maximum opportunities for involvement in instrumental activities, all children in grade three learned to play several easy tunes on school owned reduced-size violins.



They were also involved in coordination exercises through the introduction of basic drumming techniques. A recital followed the eight week term in each elementary school.

In grade four, opportunities were provided for choral singing, recorder playing, musical drama, beginning brass and woodwind instrumental lessons and other experiences. A small instrumental performance group emerged after several months of instruction in each elementary school.

The middle schools offered opportunities for students previously enrolled in special elementary performance groups while maintaining a challenging classroom program for all students.

There were many successful performances in the schools at various times throughout the year that are perhaps too numerous to detail for the elementary and middle schools. It was significant however, that our first middle school vocal exchange took place with Ipswich Junior High School.

The high school girls and boys vocal labs joined with the stage band in a special orientation performance for eighth graders in early March. Other performances by the various choruses included "Spring Sing", a Sunday afternoon with senior citizens, a concert tour of the elementary schools by the B.H.S. Chorus and culminating concerts scheduled for both May and December.

The B.H.S. Band was heard at all football games, the Memorial Day Parade, Graduation exercises and other events. In May, they invited the Middle School Band to join them in a special concert performance that included original compositions by theory students.

On July 3, the Recreation and the School Departments co-sponsored a successful Bicentennial Concert featuring both vocal and instrumental performers from the school and the community.

Opportunities to hear professional artists were provided through field trips to Symphony Hall, Lowell University and other performance centers. In addition, performers in organizations such as the Lowell Sinfonia, Spanish Dance Company, Alexander's Feast and the Air Force Band were invited to our schools for special assembly programs.

Awards and distinctions were received by many students including twelve Northeastern District honors, one All-State and one All-Eastern.

Looking ahead to 1977, our goal continues to be the satisfactory and successful achievement of musical experiences for as many Burlington students as possible through proper curriculum programming, scheduling and implementation.

Respectfully submitted,

Frank G. Cagliuso

## DEPARTMENT OF PLANTS & FACILITIES

As in previous years, the major endeavor of this Department was devoted to the effective and efficient functioning of the physical plant. No disruption of the educational process occurred due to physical failure.

Continuing conservation efforts were maintained in reducing energy consumption by lowering of room temperatures during occupied and unoccupied periods, and reducing lamp wattages where possible in accordance with up-dated lighting standards.

Purchase economies for material and supplies were effected through the use of State contracts where they exist. (e.g., lamps are purchased at a 67% discount from list).

During the year, vandal alarm systems were upgraded at several schools, refurbishing of heating controls at Francis Wyman Middle School was completed, a survey was completed of the High School roof containing recommendations for correction of defects, contracts were awarded for upgrading acoustical treatment and light control at the High School, the High School fire alarm system was upgraded, as were some of the heating and air conditioning controls, and a phased program was begun of replacing furniture and fixtures which have gone beyond their usable life.

Respectfully submitted,

Bernard Maslow  
Director, Plants & Facilities

# SHAWSHEEN VALLEY TECH. SCHOOL

## SCHOOL COMMITTEE CHAIRMAN

Regular meetings of the Regional School Committee were held the second and fourth Tuesday of each month. Numerous additional special meetings were called by the Chairman as the need arose during this extremely active year. The time and place of all meetings are duly posted by the District Town Clerks at least 48 hours in advance. Unless otherwise noted, the meetings are held at the school facility located at 100 Cook Street, Billerica. These meetings are open to the public and residents of the District are encouraged to attend.

The elected representatives of the School Committee are:

### BEDFORD

Anthony Mazzone  
Joseph Rogers, Vice Chairman

### BILLERICA

Kenneth L. Buffum, Sec.-Treas.  
Paul Heffernan

### BURLINGTON

Wallace B. Haigh  
John G. Murphy, Chairman

### TEWKSBURY

Wilson E. Brazile  
Richard E. Griffin

### WILMINGTON

Eugene L. Kritter  
Frank McLean

The highlight of the year in my estimation as Chairman of the Shawsheen School Committee was the action by the District Town Meetings to reduce Shawsheen's budget by seventeen per cent or \$500,000. Members of the District's Finance Committees met with Shawsheen's School Committee for many hours prior to the town meetings for budget review. Our Committee had, as in the past, made numerous cuts in the Preliminary budget prior to its finalization and submittal to the towns. Unfortunately, the emotional debates which took place on the town meeting floors ended with a budget cut vote.

The need for effective occupational preparation of our youth has been clearly defined. Each year Shawsheen Tech has had to turn away hundreds of students who were desirous of receiving an education which would prepare them for profitable employment upon graduation. We have doubled the size of the school since our opening in 1970 and still the applications for enrollment are more than we can admit. We have provided occupational education for more students by initiating the occupational skills afternoon program. Our summer and adult school programs are over subscribed. The Area Coordinator program provides stimulation and funding for satellite courses in occupational education conducted in the district's high schools. Society demands a resource of skilled tradesmen and women and we have a responsibility to attempt to satisfy that demand.

As more and more students enroll at Shawsheen Tech, including summer school programs, the financial responsibility of the region's school systems declines. Shawsheen Tech is fully equipped with teachers and machinery to provide the best occupational education

the students of the district can receive at reasonable cost. Our per pupil cost to the taxpayers of the district is considerably lower than the per pupil cost of the District's high schools.

All I have said leads one to believe that Shawsheen Tech is a bargain. Well I can honestly say after nine years on the school board that the statement is true.

When the Shawsheen Tech School Board submits a budget, that budget was arrived at after numerous hours of regular and subcommittee review meetings.

The members of the Board are actually elected agents of the people who represent all of the people all of the time. We will continue to operate this facility with an "open book" policy in all our financial matters. It would be irresponsible on our part to turn the responsibility of Shawsheen Tech's operation over to any other appointed or elected town or state person or group.

John G. Murphy  
Chairman

## SUPERINTENDENT — DIRECTOR

The year 1976 was the first school year that our new addition was put into operation. The increase of twelve new programs will make it possible to bring the total student enrollment to a maximum of 1,600 which will be reached in approximately two years. The importance of vocational education has been recognized by the residents of the five towns and has been reflected in the enrollment applications which this September totaled close to 800, although there was only space for 380 new ninth graders this year. We are aware that one of the frequent criticisms of public schools is the failure to fully utilize school facilities. Our school has made every effort to make use of the facilities as much as possible. We have done this by the following:

- The addition of the Occupational Skill Program which permits 314 additional students to take their academic subjects in the local school and come to Shawsheen to participate in a shop program from 2:30-5 P.M. each day.
- Adult Education Program involving some 1,400 persons. These programs operate Monday through Thursday evenings from 7-10 P.M.
- The Extended School Year in the form of a summer program making it possible for some 860 students to acquire skill training and use the school facilities for a six week period during July and August.
- Senior Skill Program whereby arrangements have been made for some twenty-three seniors in the local school who are not going on to college, to take full shop programs and acquire a saleable skill. It is found



that this program has increased in popularity and preliminary registration indicates that next spring the number of students in this program will double.

e. Career Awareness Program is a special program that has been worked out with the guidance counselors of the five towns to help students who are potential dropouts or over age to gain some experience in shop work at Shawsheen Tech with the possibility that they can be absorbed into the afternoon program.

The Administration and the School Committee are constantly on the alert for any other training programs in order to make available vocational education to the residents of the five towns.



### Vocational Courses Available:

Auto Body  
Automotive Mechanics  
Business Technology  
Carpentry  
  
Chem Lab Technology  
Commercial Art &  
Technical Illustration  
Cosmetology  
  
Culinary Arts  
Data Processing  
Diesel & Heavy Equipment

Electronics  
Graphic Arts  
Health Occupations  
Heating, Air Conditioning & Ref.  
Machine Shop  
  
Masonry  
Metal Fabrication & Welding  
Photography  
Plant Maintenance  
Plumbing & Pipe Fitting



Electrical

Electro-Mechanical Tech.

Recreational Vehicles  
(small engines)  
Technical Drafting

Although we are primarily known for our vocational programs, we feel it should be understood that we do have a full academic curriculum. By state law, 50% of the school times is devoted to skill training and the other 50% to academic and shop related subjects. The present operation gives students a full week of shop followed by a full week of academic subjects. The school day consists of eight periods which are all assigned, leaving no study periods per week. The material covered includes English, Social Studies, General Science, Physical Science, Physics, General Math, Algebra, Geometry, Business Math, U.S. History, Health & Physical Education, Music Appreciation, Related Technology. In the senior year the following electives are made available: Biology, Chemistry, Geology, Home Ec, Math Review, Comparative Religions, Minorities, Psychology, Sociology.

Every effort is made to have the Shawsheen Tech academic program on the same level as that offered at the local schools. This makes it possible for a student to transfer from the local school to Shawsheen Tech and be able to carry on the academic requirements.



Student Enrollment

The enrollment figures as of October 1, 1976 were as follows:

Town	9th	10th	11th	12th	Total
Dedford	30	18	25	18	91
Billerica	120	128	109	73	430
Burlington	64	58	57	32	211
Saundersbury	94	92	105	70	361
Wilmington	66	65	64	40	235
TOTAL	374	361	360	233	1,328

Graduation

Graduation took place on Sunday, June 6, 1976 for 103 students on the football field. It was the first year that the Shawsheen Tech student band performed.

Senior Placement:

Employed in field	140
Further Education	18
Armed Services	13
Employed in other fields	20
In process of securing employment	12

Cost of Operation

Shawsheen Tech is categorized as a State aided vocational school and as such is entitled to special reimbursements under Chapter 74 which are not available to the regular school systems. These funds including 50% of the net operating cost for running a school, 100% of transportation costs, Chapter 492 funds made available only to regional schools in addition to monies received as a result of being in an impacted area, special education, innovative programs, etc. Although there was an increase in enrollment of some 200 students, and considering the increase in salaries to school personnel and increase in materials, this school year, it was found that because of this additional state reimbursement the increased cost of operating the school was negligible.

Negotiations

This year saw negotiations entered into with four groups in the school including teachers, custodians, clerical and administration. Contract agreements were reached with all groups for a two year period ending June 30, 1977.

Chapter 622 and Title IX

The state law, Chapter 622 and federal law, Title IX, are concerned with providing equal education opportunities for all regardless of sex or color. Here at Shawsheen Tech we have made special efforts to encourage girls to go into various programs that previously have been considered for males. At this time, girls are enrolled in the following programs: Culinary Arts, Chem Lab Technicians, Drafting, Photography, Data Processing, Electronics, as well as Business Technology and Cosmetology. This equalization made it possible for a male student to be enrolled in the cosmetology program.

Breakfast Program

The Breakfast Program was reviewed by a representative of the State Board of Education, Department of Nutrition and from HEW in Washington. It was commented that our program was outstanding and may be used as a model for their schools.

Student Activities

House Building Project--the 1975-76 annual project for students in the carpentry department was concerned with the building of a house in Billerica. This project makes it possible for students in carpentry, masonry, electrical, plumbing and metal fabrication to acquire practical skills working together to build a house. The Billerica house was completed in the spring of 1976. Channel 4 TV visited the site and had a special program concerning this project. The 1976-77 project started in September in the form of a unique colonial. This is being built on Boutwell Street, Wilmington. By the end of September the frame was completed and the building closed, making it possible for students to complete the interior during the winter months.

Championship teams resulted from the hockey team which won the Commonwealth Conference, the Cross Country Team was number one in the Commonwealth Athletic League and the Soccer Team qualified for the State Tournament.

Culinary Arts students placed first in the Annual Restaurant and Hotel Show which was held at the Hynes Memorial Auditorium in Boston.

Annual Open House this year was held in May. Special features were swimming and lifesaving demonstration in the pool, regional art festival in the gym, concert by the new Shawsheen Band in the cafeteria and a fashion show in the mall area.

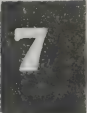
Students participated in the apple festival sponsored by the Massachusetts Department of Agriculture at the Burlington Mall. A booth was constructed by the carpentry department. Culinary students were involved in the baking and sale of apple pies.

Public Relations

Board of Selectmen of the five towns were informed that students of our photography department would be available where possible to take pictures of the various town departments for inclusion in the town report. Representatives of the public works departments of the five towns met at Shawsheen and were taken on a tour of the school shops. They were advised that Shawsheen would cooperate by making repairs to town equipment whenever possible. This would be a cost savings to the towns and provide valuable training for our students.

Shawsheen Tech hosted a meeting of the State Advisory Council of Occupational Education. This group has the responsibility to advise the Associate Commissioner of Occupational Education on various matters pertaining to skill training in this state. There were many favorable comments as a result of this meeting.

Summer School Program was filmed for Channel 7 and shown on the six o'clock news broadcast.



## **Instructional Aide Program**

Arrangements have been made for upper class students from Shawsheen to serve as aides in the various shops and labs in the five towns. It has been found that this assistance has a very positive influence in helping the operation of the industrial arts programs.

## **Area Coordinator Operation**

Our school received a grant of \$61,997, the purpose of which was to develop programs concerned with career education including skill training. This project was completed by the end of December with all five towns participating. Included in this operation were revision of curriculum to reflect career education, series of ten "Job Talks" for use by the Guidance Departments of the five towns and assisting seniors in securing jobs, installation of a Guidance Information System using the Shawsheen Tech computer with terminals in the five high schools making it possible to obtain up-to-date information on two and four year colleges as well as opportunities in various occupations, Mobile Learning Lab for use at Junior High Schools disseminating information on career education. It is expected that a follow up of this project will be made in order to determine the effectiveness of these changes.

## **Conclusion**

Shawsheen Tech, we feel, is an important part of the educational process of the District. We are constantly on the alert to develop new training programs and adjust to new and industrial technology in order to make our school a very positive asset in all five towns.

# CITIZENS COMMITTEES



## PERSONNEL BOARD

Organizational changes that occurred during 1976 saw the resignation of George Judge Jr. and Enrico Mongiello. The services and contribution of both men in creating a new image for the Personnel Board as a functioning, working and cooperative Board is very much appreciated. William Irving remained as Chairman and Erik Fredrikson as Vice-Chairman until November of 1976, at which time the Board reorganized and Erik Fredrikson was elected Chairman and Roy Swanfeldt as Vice-Chairman.

Along with the Fire Department union, the Police and DPW unions, the remaining employees have formed an Association. This Association includes all full time and permanent part-time employees with the exception of management. The "BMEA" has negotiated a contract, but it has not been ratified by Town Meeting as yet.

### Accomplishments in 1976

- a maternity plan for permanent part time employees
- by invitation, attended BMEA negotiations in an advisory capacity
- by invitation, attended interviews for Executive Secretary to Selectmen
- acting upon a resolution passed at Town Meeting, began studying the feasibility of combining the positions of Tax Collector and Treasurer

With the emphasis on union contracts, the Personnel Board is in the inevitable position of administering to the needs of separate distinct union contracts, the Towns Personnel By-Laws and the requirements of Civil Service.

The Personnel Board will continue to provide advice and assistance in all personnel problems where contracts do not supercede.

In conclusion, the Personnel Board would like to thank all those who have cooperated with us over the past year in resolving personnel problems.

### MEMBERS:

Erik Fredrikson, Chairman  
Roy Swanfeldt, Vice Chairman  
William Irving  
Karen Sturgis  
David Pollicelli  
Marguerite Marchant, Clerk & Executive Secretary

## BICENTENNIAL COMMISSION

The Bicentennial Commission was appointed by Robert Gordon, Town Moderator, on August 15, 1974. The Bicentennial Commission consists of Town Meeting Members Virginia E. Mooney, Mary C. Morgan and Hope M. Paulsen; and members at large Peter Boudreau, Warren Foster and Deanne Sferriano. Through the Bicentennial Program Planning, Burlington was designated an official Bicentennial Community registered with both State and National Bicentennial Commissions. This Recognition enabled local churches, clubs, and civic organizations to obtain Bicentennial Grants, thus enriching our Historical Heritage by preserving that which is ours.



Burlington's celebration started on March 8, 1975, with the presentation and raising of the Town's Bicentennial Flag. The ROTC at Burlington High School, Boy Scouts, Girl Scouts, Veterans' Organizations and Woburn Minutemen participated in the Flag Ceremony in front of the Town Hall. The Flag ceremony was followed by a Historical slide presentation and Slogan Contest Awards.

### Bicentennial Calendar of Events as follows:

January Burlington notified by Rep. Torbert MacDonald that we are designated as a Bicentennial Community

- March 8 Bicentennial Flag-Raising Ceremony Town Hall
- Historical Slide Presentation immediately following at Burlington High School Auditorium
- Slogan Contest Feb. 14
- April 19 Celebration
- 9:30 am bell ringing at the United Church of Christ (Ye Olde Meeting House) Four riders departed from there to all the precincts, announcing the events of the day.
- 10:30 am Ecumenical Service at the Burlington High School Auditorium
- 1:30 Museum opening and Dedication
- 8:00 pm Bicentennial Patriots Ball, Knights of Columbus Hall, Burlington Mass. attended by the Lord Mayor & Mayoress of Bedford England
- Archeological Digs at the Amos Wyman House by the Marshall Simmonds Middle School with cooperation of Bicentennial Com.
- May 3, 4 Junior Girl Scouts Camperette Center School
- Tours of the Francis Wyman Homestead and the Olde West School by Francis Wyman Middle School assisted by Bicentennial Com. and Historical Com. and Historical Society
- July 4 Presentation of the Bicentennial Flag to the Burlington Citations Drum and Bugle Corps and designated them as the Town of Burlington's official Bicentennial Drum and Bugle Corps.
- October Bicentennial Days at the Mall featuring Colonial Arts and Crafts such as quilting tatting, needlework (weeklong)
- 19 Historical Tours Flag Presentation to Historical Museum by Bicentennial Commission.
- November 19 Unveiling of the Hand painted Murals at the Francis Wyman Middle School
- Mural on wall of Library done by students under the direction of Miss Wysocker. Special recognition to Patrick Raske, who designed the Mural.
- 29 Olde Mill Pond Trail (Bicentennial Trail Dedication)
- March 10 Girl Scouts of America 64th Birthday Candle Lighting Ceremony and presentation of Bicentennial Flag by the Commission.
- March 21 Senior Citizens Friendship Center Opening Presentation of Bennington Flag and Bicentennial Flag by Commission

- April 19 Heritage Trail Dedication on Common. Dedication of the Church of Christ (Ye Olde Meeting House) as a National Historic Site by the Bicentennial Commission and the Burlington Garden Club. 10 a.m. Flag Raising and Luncheon
- June 12 Bicentennial Games 8:30 Burlington High School. Open to all of Middlesex County ages 13-19.
- July 4 Fourth of July Parade with Bicentennial Theme.

The Local Papers have pictures, newspaper column (Bicentennial News) and slides are being given to the Historical Commission of the entire Bicentennial Celebrations. Local Cable Television, and the Woburn Daily times all have memorabilia.

Respectfully submitted,

Mary C. Morgan  
Secretary Bicentennial Commission

## RULES COMMITTEE

During its annual re-organization meeting the Rules Committee elected the following officers: Mr. Joseph A. McCormiskey, Chairman; Mr. George Chaloux, Vice-Chairman; and Mrs. Patricia Angelo, Secretary. Three members did not return to the Committee this year and we extend our thanks to Mr. Philip DeVita, Mr. Lawrence Benassi and Mr. Albert Vigneau for their service.

The Rules Committee continues to distribute Warrant Articles, as soon as they are available, to all interested Committees, Departments and Officials. Comments or responses to Articles are sent to proponents for their information. As required by our charter, we continue to assist the Moderator in the selection of appointees to Committees of the Town Meeting and we must report that we have encountered a pronounced lack of interest in extended service to the Town Meeting via Committee membership.

We expressed concern in our 1975 report that a shortage of candidates for the Town Meeting was being accentuated by increased membership in certain Districts because of redistricting. Our concern has proven to be real, and the problem of sufficient candidates for Town Meeting seats remains a prime concern of the Rules Committee.

In addition to serving as a steering committee for Warrant Articles and assisting the Moderator in the selection of appointees to committees of the Town Meeting, we are reviewing the feasibility of preparing a "Town Meeting Members Handbook" to be issued to all members as a guide to Town Meeting rules and procedures. We expect to review this concept in depth within our Committee and with other Committees prior to making a final determination to sponsor this document.

## RULES COMMITTEE

Joseph McComiskey, Chairman  
George Chaloux, Vice Chairman  
Patricia Angelo, Secretary  
Harrold Pillsbury  
Mabel Nevins  
Frances Heartquist  
Hope Paulsen  
Joseph Brown  
Margaret Vaccaro  
Loretta Canning  
Paul Raymond

## BEAUTIFICATION COMMITTEE

Future plans of the Building Committee include replantings in the two tubs already placed; one on the island in front of the Middlesex Bank and the other located on the cement divider on Cambridge Street in front of the Exxon Station. The purchase of a third tub to be placed at this same Cambridge Street location is being considered. As in the past, we will continue to plant annuals in strategic areas where exposure is the greatest.

Monetary contributions toward the program to beautify the high school grounds will be reviewed, since the inception of this program is scheduled for the coming Spring. Landscape development will also be reviewed for the entrance area to the school. In this regard, consideration will be given to consulting professionals since this is a more extensive undertaking than anything we have accomplished previously.

The Town Beautification Committee is composed of dedicated and sincere people who believe "it is better to light a candle than to curse the darkness". Its work should be viewed with favor and appreciation.

June S. Gordon, Chairperson  
Town Beautification Committee



**MODERATOR, TOWN CLERK,  
TOWN MEETINGS AND ELECTIONS**

9

## TOWN MODERATOR

1976 marked the sixth year of my service as the Town's Moderator. It was also the first year in which I did not preside over every session of the Representative Town Meeting. In late March, I became seriously ill and spent two months in the hospital, thereby missing two specially called town meetings and the annual May meeting. Fortunately, the Deputy Moderator, G. Hartley Noble, proved himself a most able presiding officer and served as your moderator for eight (8) sessions. In September, I was delighted and grateful to be able to step to the podium once again.

Aside from my duties in presiding over the town meeting, a major portion of my work is in the appointment of committees that carry out various governmental functions. There is always need for volunteers to serve on those committees I do appoint; namely, the Ways & Means Committee, Capital Budget Committee, Rules Committee, Land Use and Zoning Committee, By-law Review Committee, School Space Committee, Regional Solid Refuse Disposal Planning Committee, Temporary Committee to Study the Feasibility of the Establishment of a Department of Human Services, Town Government Revision Committee and the Bicentennial Committee (which did a superb job in directing Burlington's celebration of our country's 200th anniversary). I appreciate the work of the 46 men and 31 women of this town who have agreed to accept positions on committees, and they justly deserve the town's gratitude.

Many times citizens will contact me concerning town meeting procedures or will ask general questions about town government. I am delighted to be able to advise and assist them, although I have continued to give only procedural advice or information and to refrain from becoming involved in discussion of the merits of an item that might come before a town meeting. I will stand by my strong belief that the moderator must be judicious, not partisan.

Although on a somewhat less frequent basis, I have again written a column, "Quorum Call", that provides a useful vehicle by which I can comment, most of the time seriously (but occasionally puckishly), on town issues and problems.

Once again, I have been active in the Massachusetts Moderators' Association, and this year was honored by being elected to that group's statewide board of directors.

Respectfully and gratefully,

Robert H. Gordon, Moderator

## TOWN CLERK

### VITAL STATISTICS FOR 1976

Births	236
Marriages	276
Deaths	100

## TOWN MEETINGS

### ADJOURNED (FIRST) TOWN MEETING

**January 19, 1976**

The members from District F. met to elect a new member to fill the vacancy created by the resignation of Virginia Cummings. No names were placed in nomination. The Moderator ruled that the successor would be elected in the April 10th Town Election for a one year term.

A. Vigneau and S. Zimmermann from District E met to elect a new member to fill the vacancy created by the resignation of Frederick Sleeper. The name of Grace Taddeo, 18 Hilltop Drive, was placed in nomination and so elected. Mrs. Taddeo was sworn in by the Moderator.

A quorum being present the meeting was called to order at 8:10 P.M. with a salute to the flag.

### ARTICLE 1 —

#### **Re: Report of Town Officers and Committees**

Report of Community Life Center Study Committee. It was moved, seconded and so voted to continue this committee until after the adjournment of the May Town Meeting.

Report of the Charter Study Committee. It was moved, seconded and so voted to accept the following resolution.

**RESOLUTION:** Resolve, that the Moderator be directed to appoint a five (5) member committee, to be known as the "Town Government Revision Committee". Said committee to report back to the Town Meeting within one (1) year, on the implementation of the recommendations made by the current Charter Study Committee to the Town Meeting last spring of 1975.

Report of the Ways and Means Committee.

### ARTICLE 1A —

#### **Re: Hours for Annual Town Election**

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 2 —

#### **Re: Acceptance of Funds Marshall Simonds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town accept from the Trustees under the will of Marshall Simonds, \$9500 for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

### ARTICLE 3 —

#### **Re: Transfer of Funds Full Time Salary Account**

was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$551 from the Shawsheen Valley Technical High School Account to the Personnel Board Full Time Salary Account, the same to be spent under the direction of the Board of Selectmen.

#### **TITLE 4 —**

##### **Re: Full Time Salaries - Town Accountant's Account**

was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$100 from the Shawsheen Valley Technical High School Account to the Town Accountant's Full Time Salary Account, the same to be spent under the direction of the Board of Selectmen.

#### **TITLE 5 —**

##### **Re: Transfer of Funds - Full Time Salaries Account**

was moved, seconded and so voted to postpone indefinitely.

#### **TITLE 6 —**

##### **Re: Transfer Funds Expense Account**

was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$1900 from the Shawsheen Valley Technical High School Account to the Fire Department's Special Account, Medical Coverage, same to be spent under the direction of the Board of Selectmen.

#### **TITLE 7 —**

##### **Re: Transfer of Funds Part Time Salary Account**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$571 from the Shawsheen Valley Technical High School Account to the Police Department's Part Time Salary Account, the same to be spent under the direction of the Board of Selectmen.

#### **TITLE 8 —**

##### **Re: Transfer of Funds Full Time Salary Account**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$931 from the Shawsheen Valley Technical High School Account to the Police Department's Full Time Salary Account, same to be spent under the direction of the Board of Selectmen.

#### **TITLE 9 —**

##### **Re: Transfer of Funds Salary Account**

The main motion was moved and seconded. A substitute motion was moved and seconded by the Ways and Means Committee. A motion to postpone indefinitely was seconded and failed. After some discussion it

was moved, seconded and so voted to terminate debate. The substitute motion carried and the main motion as substituted carried and by a clear majority the Town voted to transfer \$2,475 from the Shawsheen Valley Technical High School Account to the Building Inspector's Full Time Salary Account, same to be spent under the direction of the Board of Selectmen.

#### **ARTICLE 10 —**

##### **Re: Transfer of Funds Veterans Department**

Virginia Mooney stated that she would abstain from voting on Articles 10, 20, 21 and 32.

It was moved, seconded and so voted to suspend the rules and discuss Article 32 with Article 10.

#### **ARTICLE 32 —**

##### **Re: Amendment to Salary Classification Plan**

The main motion was moved and seconded. Mr. Casassa spoke at great length. The Personnel Board was not in favor. After much discussion it was moved, seconded and so voted to terminate debate. Article 10 failed and Article 32 failed.

#### **ARTICLE 11 —**

##### **Re: Transfer Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$1,152 from the Shawsheen Valley Technical High School Account to the Recreation Maintenance Full Time Salary Account, same to be spent under the direction of the Recreation Commissioners.

#### **ARTICLE 12 —**

##### **Re: Transfer Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$832 from the Shawsheen Valley Technical High School Account to the Recreation Director's Full Time Salary Account, the same to be spent under the direction of the Recreation Commissioners.

#### **ARTICLE 13 —**

##### **Re: Transfer Funds - Community Life Center**

The main motion was moved and seconded. The Ways and Means Committee was opposed and the motion failed by a clear majority.

#### **ARTICLE 14 —**

##### **Re: Transfer Funds - Community Life Center**

The main motion was moved and seconded. The Ways and Means Committee was opposed. The main motion failed by a clear majority.



## **ARTICLE 15 —**

### **Re: Transfer Funds - Community Life Center**

The main motion was moved and seconded. The Ways and Means Committee was opposed. After much discussion it was moved, seconded and so voted to terminate debate and the motion failed by a clear majority.

## **ARTICLE 16 —**

### **Re: Transfer Funds for Unpaid Bill for Cleaning & Rejuvenating Water Wells**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$4,662.85 from the Shawsheen Valley Technical High School Account to pay the final bill for cleaning and rejuvenating the gravel packed water well at Terrace Hall Avenue and the tubular water well at Wyman Street, the same to be spent under the Board of Selectmen.

## **ARTICLE 17 —**

### **Re: Traffic Lights**

It was moved, seconded and unanimously voted to postpone indefinitely.

## **ARTICLE 18 —**

### **Re: Highway Safety Act of 1973**

It was moved, seconded and so voted to postpone indefinitely.

## **ARTICLE 19 —**

### **Re: Funds for Home Health Aide Services**

It was moved and seconded by the Ways and Means. After some discussion a motion to terminate debate was seconded and carried. By a clear majority the Town voted to transfer the sum of \$3,360 from the Shawsheen Valley Technical High School Account to establish a new account under the Board of Health, entitled Home Health Aide Services, the same to be spent under the direction of the Board of Health.

## **ARTICLE 20 —**

### **Re: Bicentennial Celebration Account**

The motion as read by the Chair was moved and seconded, after some discussion the motion carried and by a clear majority the Town voted to transfer \$870.00 from Shawsheen Valley Technical High School Account to the Bicentennial Celebration Account, same to be spent under the direction of the Board of Selectmen.

A resolution moved by M. Vaccaro and seconded by M. Nevins carried as follows:

**RESOLUTION:** Resolved that a donation of 50¢ per adult and 25¢ per child be charged by the Bicentennial Commission for the track and field meet on June 12, 1976.

## **ARTICLE 21 —**

### **Re: Transfer Funds - Shakos for Citation**

The main motion was moved and seconded. The Ways and Means Committee was opposed and the motion failed by a clear majority.

It was moved, seconded and so voted to adjourn 11:00 P.M. until Wednesday January 21st at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

## **ADJOURNED (FIRST) TOWN MEETING**

**January 21, 1976**

A quorum not being present at 8:30 P.M. a motion to adjourn until Monday, January 26th was seconded and failed. At 8:40 P.M. there still not being a quorum present, it was moved, seconded and so voted to adjourn until Monday, January 26th, following the adjournment of the Special Town Meeting.

Respectfully submitted,

Catherine R. McKim, Town Clerk

## **SPECIAL TOWN MEETING**

**January 26, 1976**

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

## **ARTICLE 1 —**

### **Re: Acceptance of Provisions of Chapter 808 Acts of 1975**

The main motion was moved and seconded. It was moved, seconded and unanimously voted to postpone consideration of Article 1 to immediately preceding Article 37.

It was moved, seconded and so voted to adjourn at 8:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

# ADJOURNED (FIRST) TOWN MEETING

January 26, 1976

It was moved and seconded to suspend the rules to Article 37 out of order. The motion failed on a two-thirds vote.

## ARTICLE 22 —

### Re: Amendment to Part-time By-Laws

The motion as it appears in the warrant was moved and seconded. After some discussion a motion to postpone indefinitely was seconded and failed as stated by the Moderator. There was a division of the house and a Roll Call #1 there were 20 in favor 42 opposed and 45 not voting. The motion to postpone failed. The motion carried and by a clear majority the Town voted to amend Section 18 of the Part-time By-Laws adding the following:

#### Maternity Leave

Female employees of the Town regardless of marital status and (1) who are classified as permanent part-time employees, (2) complete a probationary period of 180 days and (3) give two weeks notice of her expected departure date and written notice that she intends to return to her job, is entitled to be included in the maternity leave program.

Such leave will be unpaid, and will be for a duration of eight (8) weeks. Employees may continue work as long as they are certified by a physician in writing that they are physically capable of performing their duties and must also note the approximate date of delivery. A physician's statement attesting to the good health of the employee must be presented to the Personnel Department prior to returning to work.

Such leave will be without loss of status or seniority and it affects retirement, longevity and wage reviews.

If the employee returns to her job no later than eight (8) weeks after the commencement of her leave, she shall be restored to her previous position or one similar to it. The Town shall not be required to fulfill this condition if other employees of equal length of service and status in the same or similar position have been laid off due to economic conditions, or other changes in operating conditions affecting employment.

The eight (8) week leave period can be extended at the discretion of the Personnel Board.

## ARTICLE 23 —

### Re: Amendment to Permanent Part-time Plan

The motion as it appears in the warrant was moved and seconded and it was unanimously voted that the Town amend the Permanent Part-time Plan by deleting the position of Traffic Supervisors under Category A and inserting this position in Category 1A of the Part-time Plan.

## ARTICLE 24 —

### Re: Amendment to Part-time Salary Plan

The motion as it appears in the warrant was moved and seconded. A substitute motion was moved and seconded by the Ways and Means Committee. An amendment to the main motion to add "to become effective July 1, 1976", was moved and seconded. The vote on the substitute motion was 27 in favor and 27 opposed. The Moderator voted opposed to break the tie and the sub-motion failed.

The amendment to the main motion carried and the main motion as amended carried and by a clear majority the Town voted to amend Category D of the Part-time Salary Plan by adjusting the minimum through the maximum hourly pay to become effective July 1, 1976 as follows:

	MINIMUM		MAXIMUM
Category D:	\$2.50	\$2.60	\$2.70

#### Laborers:

Cemetery Division  
Highway Division  
Treatment Plant

#### Library:

Juvenile Pages  
Adult Pages

#### Town Meetings & Elections:

Officers  
Machine Assistants

## ARTICLE 25 —

### Re: Amendment to Full-time By-Laws

The main motion as it appears in the warrant was moved and seconded and by a clear majority the Town voted to amend Section 24, Paragraph C, by changing the wording in the last sentence of the first paragraph to read:

C (1) Such leave will be unpaid, except in special circumstances with the approval of the Personnel Board, with the exception of accrued sick leave pay and will be for a duration of eight (8) weeks. Employees may continue work as long as they are certified by a physician in writing that they are physically capable of performing their duties and must also note the approximate date of delivery. A physician's statement attesting to the good health of the employee must be presented to the Personnel Department prior to returning to work.

## ARTICLE 26 —

### Re: Revision of Classification Plan

The main motion as read by the Chair was moved and seconded. The Ways and Means Committee was in favor. The Personnel Board was in favor and by a clear majority the Town voted to accept and revise the Classification Plan of Bookkeeper Clerk to Accountant from Group 80 to 81, retroactive from November 3, 1975.



## **ARTICLE 27 —**

### **Re: Amendment to Classification Plan**

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee was 13 - 0 opposed. The Personnel Board was unanimously opposed. The main motion failed by a clear majority.

## **ARTICLE 28 —**

### **Re: Revision of Classification Plan**

The main motion as it appears in the warrant was moved and seconded. The Personnel Board was in favor, the Ways and Means Committee was in favor and it was unanimously voted that the Town accept a revision of the Classification Plan whereby the Book-keeper Clerk to the Treasurer is moved from Group 80 to Group 81, retroactive to November 3, 1975.

## **ARTICLE 29 —**

### **Re: Revision of Classification Plan**

The motion as it appears in the warrant was moved and seconded. The Ways and Means Committee was unanimously opposed, the Personnel Board was unanimously opposed and the main motion failed by a clear majority.

## **ARTICLE 30 —**

### **Re: Amendment to Salary & Classification Plan**

The motion as it appears in the warrant was moved and seconded. The Personnel Board was opposed, the Ways and Means Committee was opposed, the main motion carried and by a clear majority the Town voted to amend the Salary and Classification Plan by removing from the compensation plan for elected and appointed officials the position known as Wiring Inspector and placing the position known as Wiring Inspector into the Permanent Part-time Plan (Section II - Permanent Part-time) under a new category to be known as Category D: with minimum salary of \$4.33, intermediate salary at \$4.68, and maximum salary of \$5.05.

## **ARTICLE 31 —**

### **Re: Amendment to Salary & Classification Plan**

The motion as it appears in the warrant was moved and seconded. The Personnel Board was unanimously in favor. The Ways and Means Committee was 6 - 2 opposed. After some discussion a motion to move the previous question was seconded and so voted. The main motion failed as stated by the Chair.

## **ARTICLE 33 —**

### **Re: Amendment to Full-time Classification Plan**

It was moved, seconded and so voted to postpone indefinitely.

## **ARTICLE 34 —**

### **Re: General By-Laws Amendment**

The motion as read by the Chair was moved and seconded by the By-Law Review Committee. The Law Use Committee had no report. It was unanimously voted that the Town amend Article X of the General By-Laws by adding Section 2.1 as follows:

2.1 In order to control vehicular traffic on the public ways of the Town of Burlington, many of which are hereby found to be narrow, rural and residential roads and to prevent congestion and accidents upon said public ways, and to promote safety thereon, and to protect Town property and scenery, no person shall construct any road, street, way, highway, or other paved, unpaved surfaces, to which the general public shall have a limited or unlimited right of access from or to a public way of the Town, unless a permit for such access is first obtained from the Board of Selectmen.

## **ARTICLE 35 —**

### **Re: General Court Petition**

It was moved, seconded and so voted to postpone indefinitely.

A resolution by the Selectmen was moved, seconded and so voted as follows:

#### **RESOLUTION:**

WHEREAS: The Honorable Board of Selectmen presently have before them the report of the Civil Service Appraisal Committee (CSAC); and

WHEREAS: The Selectmen are interested in having a revision made to said report; therefore

**BE IT RESOLVED:** That the following steps be implemented:

1. That Article 35, commonly known as the Civil Service Article, be withdrawn;

2. That the Honorable Moderator appoint one Town Meeting Member from each District to serve on the CSAC, with others to be appointed by the Selectmen for the purpose of revising the above-mentioned report;

3. That the CSAC report back to the Board of Selectmen on or before their second meeting in September, 1975 and

**BE IT FURTHER RESOLVED:** That upon adoption of this Resolution the Executive Secretary to the Board of Selectmen be instructed to make a widespread distribution of same.

## **ARTICLE 36 —**

### **Re: Department of Human Services**

The motion as it appears in the warrant was moved and seconded. It was moved, seconded and so voted to table.



A motion to adjourn until Monday, February 23rd was moved by some discussion. A motion to terminate debate was seconded and so voted.

At 11:05 P.M. it was moved, seconded and so voted to adjourn until Monday, February 23rd at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

## **ADJOURNED (FIRST) TOWN MEETING**

**February 23, 1976**

A quorum being present the meeting was called to order with a salute to the flag.

It was moved, seconded and so voted to remove Article 36 from the table.

### **ARTICLE 36 —**

#### **Re: Department of Human Services**

The motion as read by the Moderator was moved and seconded. Rev. Davis spoke as a proponent for this article and it was unanimously voted that the Town create a temporary committee to study the feasibility of establishing a Department of Human Services whose function would be to coordinate and improve upon the quality of services provided to the people of Burlington. The Committee shall consist of 5 members appointed by the Moderator and shall be convened by one member designated by the Moderator. It shall make its recommendations at the first Town Meeting held after September 1, 1976.

### **ARTICLE 1 —**

#### **Special Town Meeting Jan. 26th)**

#### **Re: Chapter 808**

The motion was moved and seconded.

It was moved and seconded to postpone until after the adjournment of the May 10th meeting. A motion to postpone indefinitely was seconded and failed. After much discussion a motion to terminate debate carried. It was moved, seconded and so voted to postpone until the October meeting.

### **ARTICLE 37 —**

#### **Re: Amendment Zoning By-Law**

H. Locke recorded as refraining from voting on this Article.

It was moved, seconded and unanimously voted to refer to Land Use Committee and report back at the October meeting.

### **ARTICLE 38 —**

#### **Re: Amendment to Zoning By-Law Map**

It was moved, seconded and so voted to refer to Land Use Committee until the October Meeting.

### **ARTICLE 39 —**

#### **Re: Amendment to General By-Law**

The motion was moved and seconded. The Planning Board was in favor. The By-Law Review Committee was in favor. By a clear majority the Town voted to amend Article XI of the General By-Law by adding Section 25.0.

#### **Section 25.0 Site Plan**

##### **25.1 Requirements of Plan**

In all Zoning districts of the Town except Residence A, Residence B and Flood Hazard, no structure or premises shall be constructed, reconstructed, altered, or used except in conformity with a site plan, prepared by a registered architect, landscape architect, or registered professional engineer, and bearing an endorsement of approval by the Planning Board. Said site plan shall show, among other things, all existing and proposed buildings with ground floor plan and elevations, structures, parking spaces, driveway openings, driveways, service areas, and other open uses; all facilities for sewage, refuse and other waste disposal and for surface water drainage; and all principal landscape features, such as fences, walks, walls, signs, exterior lighting, and planting areas showing size and kind of plants to be used.

##### **25.2 Procedure**

Any person desiring approval of a site plan under this section shall submit seven copies of said plan to the Town Clerk who shall within three days transmit two copies to the Planning Board; and one copy each to the Inspector of Buildings, the Board of Selectmen, the Board of Health, the Conservation Commission, and the Town Engineer, who shall consider the plan and submit a report thereon with recommendations to the Planning Board. The Planning Board shall not make a finding and determination upon an application until it has received these recommendations or until thirty-five days have elapsed without such recommendations being submitted and until a public hearing has been held.

##### **25.3 Public Hearing**

The Planning Board shall hold a public hearing within sixty-five days after the site plan has been transmitted to the Planning Board.

##### **25.4 Criteria for Approval**

In considering a site plan under this section, the Planning Board shall require conformance with the following conditions:

25.4.1 Internal circulation and egress shall provide for traffic safety, and access from minor streets serving one-family dwellings shall be minimized.

25.4.2 Visibility of parking and service areas from adjoining streets and districts shall be minimized.

25.4.3 Adequate access to each structure for fire and service equipment shall be provided.

25.4.4 Utilities and drainage in the vicinity shall be adequate.

25.4.5 Exterior lighting shall not shine on adjoining properties.

25.4.6 Effective use shall be made of topography, landscaping, and building placement to enhance the neighborhood.

25.4.7 All other requirements of this By-Law have been satisfied.

#### 25.5 Final Action

The Planning Board shall take final action on a site plan within ninety days after the public hearing. The failure to do so will constitute a favorable action by the Planning Board. Final action shall consist of approval of the site plan, or a provisional approval making the site plan subject to conditions, modifications, and restrictions set forth therein by the Planning Board.

#### 25.6 Implementation and Completion of Plan

An approved or conditionally approved site plan shall be carried into effect and completed by the applicant within one year of the date of approval. The Planning Board may at the time of the approval or conditional approval of any site plan or thereafter, upon application therefor, grant such extension of time, not longer than one year, as it shall deem necessary to carry the site plan into effect.

Disapproved by Attorney General 6-25-76.

### ARTICLE 40 —

#### Re: Zoning By-Law Revision - Signs

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 41 —

#### Re: Zoning By-Law Amendment

The motion as printed in the warrant was moved and seconded. The Planning Board was in favor. The By-Law Review Committee was unanimously in favor. It was unanimously voted that the Town amend the Zoning By-Law of the Town by adding the following section:

Section 22.3 (3) Screening shall be erected or planted no later than six months after the premises are first occupied or construction is completed, whichever condition first occurs.

Approved by Attorney General 6-25-76. Advertisement in Burlington News 7-1, 8, 15-76.

### ARTICLE 42 —

#### Re: Rezoning of Parcel of Land

A resolution by Gordon Claar was moved, seconded and unanimously carried as follows:

RESOLUTION: RESOLVED that the Town Meeting recognize and thank the Planning Board for their long and detailed work in preparing the new Zoning By-Laws for the good of the community.

It was moved, seconded and so voted to table until determination of Article 43.

### ARTICLE 43 —

#### Re: General By-Law Revision - Signs

It was moved, seconded and so voted to postpone indefinitely.

### ARTICLE 42

The motion as read by the Chair was moved, seconded. The Planning Board report was 6 - 1 in favor. The Land Use Committee was opposed. Mr. spoke at great length on this article. After much discussion a motion to terminate debate carried.

By a Roll Call (#2) of 48 in favor 27 opposed 31 not voting the motion failed on a 2/3 vote.

A resolution by Frank Norton and R. Castellano moved, seconded and unanimously carried as follows:

RESOLUTION: RESOLVED that this Town Meeting urge Senators Brooke and Kennedy and Representative Macdonald to use their best efforts to see that General Revenue Sharing is extended beyond 1976.

Further, in order that the local governments who have the needs of their citizens may act according to their needs, we urge our Senators and Representative to see that no added restraints be placed on the use of General Revenue Sharing Funds.

Finally, we point out the need for prompt action on this matter so that the tax rate in Burlington and other communities of Massachusetts will reflect the steady flow of these much needed funds.

The Town Clerk is directed to send a copy of this resolution to Senators Brooke and Kennedy and Representative Macdonald.

A resolution submitted by the Rules Committee moved, seconded and unanimously carried as follows:

RESOLUTION: BE IT RESOLVED, that any Town Meeting Member, elected officer, department head or other Town Official, as well as official Town boards, committees and commissions or individuals thereof, prepare material of an informational nature on any matter that will appear on the warrant. Said material shall be submitted typewritten single spaced to the Selectmen's Office a minimum of 10 days prior to Town Meeting for reproduction and shall be mailed to each Town Meeting member at least 5 days in advance of Town Meeting.

BE IT FURTHER RESOLVED: That additional information, not available, for mailing, will be available from the official distribution table at the Town Meeting. Such information is required while Town Meeting is in progress, its reproduction shall be left to the discretion of the Selectmen's Office.

It was moved, seconded and so voted to adjourn at 11:00 P.M. until May 10th at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

# **Proceedings at Presidential Primary**

**March 2, 1976**

The Polls for the Presidential Primary March 2, 1976 were opened at 8:00 A.M. The Polls were opened with the reading of the Warrant. All Precinct workers were sworn in by the Wardens. The machines were all checked, they were all sealed and the public counters all read zeros. The polls were closed at 8:00 P.M.

Precinct 1 - Warden - Betty Yetman  
 Precinct 2 - Warden - Donald N. Sleeper, Jr.  
 Precinct 3 - Warden - Virginia M. Igo  
 Precinct 4 - Warden - George L. Judge, Jr.

Precinct 1 - Votes Cast - Dem. 789, Rep. 131, Am. 2  
 Precinct 2 - Votes Cast - Dem. 654, Rep. 150, Am. 0  
 Precinct 3 - Votes Cast - Dem. 622, Rep. 113, Am. 0  
 Precinct 4 - Votes Cast - Dem. 649, Rep. 142, Am. 3

Total number of ballots cast - 3255. This included 19 absentee ballots as follows: Prec. 1 - Dem. 5, Rep. 2. Prec. 2 - Dem. 4, Rep. 3. Prec. 3 - Dem. 3, Rep. 1. Prec. 4 - Dem. 1. The result of the Ballot as cast by precincts follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>Democratic - Presidential Preference</b>					
Robert L. Kelleher	1	0	1	2	4
George C. Wallace	120	88	94	91	393
Ellen McCormack	33	24	32	38	127
Ferry Sanford	0	0	0	0	0
Lloyd Bentsen	0	0	0	0	0
Fred R. Harris	41	35	22	37	135
Milton J. Shapp	30	28	14	21	93
Birch Bayh	66	49	33	36	184
Jimmy Carter	100	113	120	89	422
L. Sargent Shriver	62	34	43	37	176
Henry M. Jackson	174	148	131	170	623
Morris K. Udall	141	111	115	109	476
No Preference	10	7	12	10	39
Scattered	3	8		9	20
BLANKS	8	9	5	0	22

## **State Committee - Fifth Middlesex District**

John F. Cogan, Jr., Lexington	349	299	325	318	1291
Sean E. Rubenstein, Lexington	255	208	257	227	947
BLANKS	185	147	40	104	476

## **Democratic Town Committee**

Robert A. Vigneau	471	410	388	384	1653
Elm Avenue					
Raymond R. Harris	328	270	260	222	1080
0 Skelton Road					
Patricia A. Larson	306	273	244	224	1047
3 County Road					
Mary L. Rutherford	311	273	248	257	1089
62 Cambridge Street					
Albert E. Wilde	389	277	251	225	1142
0 Mill Street					
George L. Judge, Jr.	363	311	291	290	1255
Spring Valley Road					
Leonard F. Doyle	372	345	305	271	1293
Frothingham Road					
Mary E. Joyce	328	325	273	247	1173
02 Lexington Street					
Thomas F. Murphy	369	335	290	261	1255
Lexington Street					
Michael L. O'Regan	333	269	258	232	1092
00 Mill Street					

9



	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Elmer J. Morrison	394	346	391	287	1418
9 Skelton Road					
Mary E. Bennett	334	279	232	215	1110
17 Hampden Avenue					
Eugene T. McSweeney	306	275	272	218	1071
28 Cedar Street					
Daniel J. Looney	323	263	231	242	1059
20 Beaverbrook Road					
James M. Hurley	298	256	207	151	912
6 Elm Avenue					
John S. Banfield	279	239	240	178	936
67 Macon Road					
Thomas J. Flaherty, Jr.	369	317	305	275	1266
27 Carey Avenue					
Gerald J. Rourke	309	265	259	201	1034
74 Macon Road					
William I. Edgerly, Jr.	282	248	260	194	984
79 Macon Road					
John P. Miller	312	265	225	220	1022
1 Holden Avenue					
Angelo A. Murgo	363	334	326	278	1301
6 Four Acre Drive					
Timothy J. Cosgrove	337	274	247	254	1112
56 Beaverbrook Road					
Carl G. Giannelli	284	250	211	203	948
15 Irene Street					
Thomas E. Murray	323	265	233	208	1029
340 Cambridge Street					
James A. Russo	310	263	238	258	1069
18 Leroy Drive					
Edward M. Sousa	359	273	237	204	1073
21 Harriet Avenue					
Francis Samo	307	245	228	191	971
26 Overlook Avenue					
Robert A. Dignan	291	265	244	175	975
24 College Road					
Charles J. Cavalier	309	259	242	227	1037
24 Woodhill Road					
George A. Chaloux	301	237	212	179	929
22 Overlook Avenue					
Madeline A. Tkacs	272	245	197	185	899
3 Wilhelmina Avenue					
Phillip A. Pollicelli, Jr.	316	270	233	202	1021
3 Gayland Street					
Michael T. Cunningham	302	248	222	225	997
1 Woodhill Road					
Edward J. Powers	273	239	216	166	894
35 Purity Springs Road					
Albert J. Kelley	306	273	234	199	1012
12 Chadwick Road					

#### Republican - Presidential Preference

Ronald W. Reagan	63	69	56	70	258
Gerald R. Ford	63	74	56	64	257
No Preference	3	4	1	3	11
Scattered		2		1	3
BLANKS	2	1	0	4	7

#### State Committee - Fifth Middlesex District (Man)

Lawrence Braverman, Bedford	31	32	40	29	132
Peter Dulchinos, Chelmsford	11	7	7	17	42
William H. Levison, Lexington	35	36	21	31	123
David J. McLachlan, Chelmsford	14	26	18	22	80
BLANKS	40	49	27	43	159

**State Committee - Fifth Middlesex District (Woman)**

Clara F. Tubby, Belmont	38	48	32	47	165
Paula K. Lewellen, Bedford	59	57	52	52	220
BLANKS	34	45	29	43	151

**Republican Town Committee**

Whitney Coleman	4	13	3	7	27
93 Mill Street					
Robert H. Gordon	3	14	4	9	30
25 Cresthaven Drive					
Katherine J. Jalbert	2	15	2	9	28
12 Spruce Hill Road					
Robert H. Jalbert	2	17	2	8	29
12 Spruce Hill Road					
Gladys S. Little	2	16	3	7	28
2 South Bedford Street					
Oliver T. Little	2	14	1	7	24
2 South Bedford Street					
Frederick A. McCarthy	2	16	1	7	26
3 Lasalette Drive					
Stephen A. Zimmermann	2	16	3	7	28
7 Maude Graham Circle					
Arlene E. Barnes	2	10	8	7	27
39 Carey Avenue					
Betty L. Yetman	11	7	2	3	23
5 Maple Street					
Natalie Gillingham	2	11	7	6	26
16 Corcoran Road					
Frank D. Hallberg, Jr.	2	13	7	7	29
56 Macon Road					
Norma C. Robichaud	1	11	8	6	26
5 Highland Way					
Marianne W. Brenton	2	13	4	11	30
16 Nelson Road					
Richard P. Brenton	1	11	2	11	25
16 Nelson Road					
Patricia D. Burgomaster	2	11	2	12	27
235 Fox Hill Road					
Arthur J. Ferreira	2	10	3	12	27
2 Laurie Lane					
Ann M. Holmquest	2	11	3	13	29
33 Beaverbrook Road					
Charles A. Holmquest	1	11	2	12	26
33 Beaverbrook Road					
Dorothy M. Macdonald	2	11	1	11	25
238 Fox Hill Road					
Robert J. Macdonald	2	12	2	12	28
238 Fox Hill Road					
David W. Heath	1	15	3	6	25
32 Greenwood Road					
Donald N. Sleeper, Jr.	2	19	2	5	28
24 Lexington Street					
Elizabeth R. Smyth	1	14	2	4	21
33 Lexington Street					
Joan B. Hastings	1	10	7	5	23
14 College Road					
Patricia A. Ferreira	1	11	2	12	26
2 Laurie Lane					
Walter J. Freeman	1	10	5	4	20
4 Bates Street					
Alexander Malcomson, Jr.	1	9	1	12	23
42 Beaverbrook Road					
Richard B. Brown	3	8	1	4	16
1 Peach Orchard Road					
Robert Carpenter	3	10	0	2	15

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
1 Dearborn Road					
Franklyn B. Jackson, Jr.	3	11	1	1	16
2 Manor Avenue					
June S. Gordon	1	14	2	5	22
15 Spruce Hill Road					
Ronald C. MacKenzie	1	17	2	5	25
18 Spruce Hill Road					
G. Valerie Ryan	1	9	1	4	15
164 Fox Hill Road					
Joan D. Proctor	0	5	2	0	7
22 Marrett Road					
Catherine R. Edighoffer	0	6	1	9	16
6 Beaverbrook Road					
Bill Proctor		1			1
22 Marrett Road					

#### American - Presidential Preference

George Wallace	2	0	0	0	2
No Preference	0	0	0	1	1
BLANKS					2

#### State Committee - Fifth Middlesex District

William R. Nimee, Waltham	0	0	0	2	2
BLANKS					3

#### American Town Committee

Betty L. Yetman	2	0	0	0	2
5 Maple Street					

ATTEST:

S/Catherine R. McKim, Town Clerk

### Proceedings at the Annual Town Election

**April 10, 1976**

The Polls for the Annual Town Election April 10, 1976, were opened at 8:00 A.M. The Polls were opened with the reading of the Warrant. All Precinct workers were sworn in by the Wardens. The machines were all checked, they were all sealed and the public counters all read zeros. The polls were closed at 8:00 P.M.

Precinct 1 - Warden - Betty Yetman  
 Precinct 2 - Warden - Donald N. Sleeper, Jr.  
 Precinct 3 - Warden - Virginia M. Igo  
 Precinct 4 - Warden - Philip A. Pollicelli

Precinct 1 - Votes cast - 1150  
 Precinct 2 - Votes cast - 1093  
 Precinct 3 - Votes cast - 1196  
 Precinct 4 - Votes cast - 1177

The total number of votes cast was 4,616. This includes ABSENTEE VOTES - Prec. 1-18; Prec. 2-24; Prec. 3-18; Prec. 4-20; Total 80.



	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>Moderator - 1 Yr. (1)</b>					
Robert H. Gordon	839	864	932	910	3545
BLANKS					1071
<b>Town Clerk - 5 Yrs. (1)</b>					
Catherine R. McKim	786	824	903	885	3398
Beatrice D. Reece	261	179	197	194	831
BLANKS					387
<b>Selectman - 3 Yrs. (2)</b>					
Thomas J. Flaherty, Jr.	548	584	639	570	2341
Angelo A. Murgo	465	561	625	516	2167
George A. Chaloux	147	58	65	73	343
Arthur J. Ferreira	577	482	565	641	2265
Virginia E. Mooney	270	210	220	252	952
BLANKS					1164
<b>School Committee - 3 Yrs. (1)</b>					
Ronald J. Saloman	212	271	325	322	1130
John E. Fogelberg	900	783	822	782	3287
BLANKS					199
<b>Planning Board - 5 Yrs. (1)</b>					
Alfred D. Laing	758	751	834	797	3140
BLANKS					1476
<b>Planning Board - 4 Yrs. (1)</b>					
Alfred J. Manzo	399	391	412	338	1540
Marie R. Saia	525	508	563	636	2232
BLANKS					844
<b>Planning Board - 3 Yrs. (1)</b>					
Robert E. Factor	700	717	801	751	2969
BLANKS					1647
<b>Tax Collector - 1 Yr. (1)</b>					
Brian P. Curtin	494	406	471	515	1886
Mary E. Joyce	204	246	298	253	1001
Robert F. Morgan	117	143	121	117	498
Albert G. Vigneau	265	243	257	216	981
BLANKS					250
<b>Burlington Housing Authority - 5 Yrs. (1)</b>					
W. Thomas Flanagan	792	796	876	865	3329
BLANKS					1287
<b>Assessor - 3 Yrs. (1)</b>					
Timothy J. Cosgrove	763	758	868	843	3232
BLANKS					1384
<b>Assessor - 1 Yr. (1)</b>					
John W. Dillon	413	302	442	345	1502
Elmer V. Larson, Jr.	385	297	403	381	1466
Paul F. Terrio	209	357	216	247	1029
BLANKS					619

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>Recreation Commission - 3 Yrs. (1)</b>					
Michael L. O'Regan	806	802	887	849	3344
BLANKS					1272
<b>Board of Health - 3 Yrs. (1)</b>					
James H. Dillingham	738	759	756	667	2820
Joseph J. Arena	238	245	271	325	1079
BLANKS					717
<b>Library Trustee - 3 Yrs. (2)</b>					
Alan R. McCarthy	595	544	625	588	2352
Beverly J. Scholl	639	630	709	681	2659
Leo J. Murray	281	278	314	327	1200
BLANKS					3021
<b>Shawsheen Valley Reg. Voc. Tech. School Com. - 3 Yrs. (1)</b>					
Wallace B. Haigh	780	771	869	836	3256
BLANKS					1360
<b>First Constable - 1 Yr. (1)</b>					
Charles F. McCarthy	451	266	369	354	1440
Anthony J. Saia	213	250	184	313	960
Albert C. Toland	138	153	312	166	769
John J. Venditti	172	166	182	160	680
BLANKS					767

## TOWN MEETING MEMBERS

### PRECINCT 1 - District "A" (5)

3 Years

C. Joseph Brown (230)  
 William M. Dominick (218)  
 Francis L. McLaughlin (187)  
 Ann Marie Baden (207)  
 Dorothy A. Galluzzo (136)  
 James A. Hammond (175)  
 Mirek C. Wierzbicki (90)

### PRECINCT 1 - District "B" (6)

3 Years

Lawrence R. Benassi (217)  
 Mary C. Morgan (211)  
 Lorraine A. Rossignol (182)  
 Peter K. Scholl (164)  
 Clarence J. Mosey (2)

1 Year

Robert D. Saltzberg (1)

### PRECINCT 1 - District "C" (3)

3 Years

Guy J. DeFilippo (221)  
 John D. Kelly (194)  
 William V. McNamara (215)

2 Years (1)

Janice R. Anastos (98)  
 Ann D. Colby (121)  
 Michael L. Howard (92)

### PRECINCT 2 - District "D" (2)

3 Years

William J. Clark (255)  
 Mildred J. Nash (251)  
 Theresa P. Terno (159)

### PRECINCT 2 - District "E" (3)

3 Years

Warren E. Belgard (267)  
 Therese M. Miller (264)  
 Grace E. Taddeo (12)

### PRECINCT 2 - District "F" (3)

3 Years

Virginia E. Mooney (168)  
 Margaret M. Silva (155)  
 Robert Theriault (160)

### PRECINCT 3 - District "G" (2)

3 Years

Paul J. Keenan (223)  
 Bonnie E. Laskey (172)  
 Frederick J. Keene (174)

1 Year (1)

William E. Galli, Jr. (73)  
 Frank D. Hallberg, Jr. (97)  
 Auralie P. Slowey (114)  
 Robert J. Terpstra (69)

### **PRECINCT 3 - District "H" (2)**

3 Years

Harold B. Locke (237)  
Roger C. Plaisted (187)  
Linda G. Martin (250)

### **PRECINCT 3 - District "J" (3)**

3 Years

Rosemary Murgo (199)  
Hope M. Paulsen (195)  
Richard P. Lane (148)  
Roberta M. Maxner (132)  
James V. Reynolds (173)

### **PRECINCT 4 - District "K" (2)**

3 Years

Ernest H. LeBlanc (215)  
Mary L. Rutherford (183)  
Ralph L. Fiore (158)  
Barry J. Keefe (122)  
Donald J. Muse (68)

1 Year (1)

Patricia A. Ferreira (195)  
Brian G. Walker (170)

### **PRECINCT 4 - District "L" (3)**

3 Years

Edward J. Frasca (207)  
Francis M. Norton (235)  
Felix J. Costanza (168)  
Peter P. Gallinaro (191)

2 Years (1)

Kathleen W. Christiansen (186)  
William G. Duffey (99)  
John E. Rowe (50)

### **PRECINCT 4 - District "M" (2)**

3 Years

Joseph A. McComiskey (159)  
Aldena F. Maxham (127)  
Phyllis A. Melchionna (78)  
Anthony J. Saia (170)

ATTEST:

S/Catherine R. McKim, Town Clerk

**May 10, 1976**

The members in District B assembled in the Fogelberg Auditorium to fill one vacancy in the 3 year term and one vacancy in the 2 year term. The following nominations were made: Mary Katherine Morgan, 10 Oak Street, Margaret K. Trefethen, 9A Beacon Village, Frances M. Heartquist, 14 Hearthstone Drive, and Corrine Oligney, 8D Beacon Village. The first ballot cast (under 3 year term) 2 votes for F. Heartquist, 2 votes for M. Trefethen and 1 for M. K. Morgan. The second ballot cast, 3 for M. Trefethen and 2 for F. Heartquist, making Margaret K. Trefethen the duly elected member under the three year term until the 1977 Town Election.

District B, under the 2 year term, first ballot cast, 2 votes for F. Heartquist, 2 votes for M.K. Morgan, 1 vote for L. Oligney. Second ballot cast, 3 for F. Heartquist, 2 for M.K. Morgan making Frances M. Heartquist the duly elected member until the 1977 Town Election.

The members in District A assembled to fill the vacancy under the two year term. The following nominations were made: George Ryan, 164 Fox Hill Road, Wayne Sharpe, 119 Drake Road, and Dorothy A. Galluzzo. First ballot cast, 2 D. Galluzzo, 2 G. Ryan, and 1 W. Sharpe. Second ballot cast, 3 for D. Galluzzo, 2 for G. Ryan making Dorothy A. Galluzzo the duly elected member until the 1977 Town Election.

The members in District E assembled to fill the vacancy under the 2 year term. The only nomination was Paul E. Gill, 17 Frothingham Road and he was unanimously elected until the 1977 Town Election.

The members in District F assembled to fill the vacancy under the one year term. Since there were no nominations this meeting was adjourned until May 19th prior to the Town Meeting.

The members in District K assembled to fill the vacancy under the 2 year term. The following nominations were made: Barry J. Keefe, 11 Dolores Drive and Ralph Fiore, Leroy Drive. The first ballot cast 6 votes for B. Keefe and 1 vote for R. Fiore, making Barry J. Keefe the duly elected member until the 1977 Town Election.

## **ADJOURNED (SECOND) TOWN MEETING**

**May 10, 1976**

A quorum being present the meeting was called to order at 7:55 P.M. by the Town Clerk with a salute to the flag. All newly elected Town Meeting Members were sworn in by the Town Clerk. G. Hartley Noble was nominated as Temporary Moderator and was unanimously elected by the Town Meeting Members. The Clerk turned the podium over to Mr. Noble.

The elected members of Student Government Day were called on stage, introduced and presented with Citations by Mr. Wislowski, Chairman of the Board of Selectmen.

## **ARTICLE 1 -**

### **Re: Report of Town Officers and Committees**

Report of the Ways and Means Committee.  
Majority Report of the Community Life Center.  
Minority Report of the Community Life Center.



## **ARTICLE 2 —**

### **Re: Authorization of Treasurer to Borrow**

The motion was moved and seconded by the Ways and Means Committee and it was unanimously voted that the Town authorize the Acting Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1976, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

It was moved, seconded and so voted to suspend the rules and take Articles 6, 7, 8, 9, 19, 21, 22, 28, 29, 30, 31, 32, 35, 36, 37, 38, 39, 40, 42, 44, 50, 52, 54 and 54A out of order.

## **ARTICLE 6 —**

### **Re: Machinery Account - Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$5600 from the Department of Public Works' Full Time Salaries Account to the Department of Public Works Machinery Account, the same to be spent under the direction of the Board of Selectmen.

## **ARTICLE 7 —**

### **Re: Occupancy Expense Account - Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$24,000 from the Department of Public Works Full Time Salary Account to the Department of Public Works Occupancy Account, the same to be spent under the direction of the Board of Selectmen.

## **ARTICLE 8 —**

### **Re: Material and Supply Account - Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$5,000 from the Department of Public Works Full Time Salary Account to the Department of Public Works Materials and Supplies Account, the same to be spent under the direction of the Board of Selectmen.

## **ARTICLE 9 —**

### **Re: Contracted Services Account - Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$2,500 from the Department of Public Works Full Time Salary Account to the Department of Public Works Contracted Services Account, the same to be spent under the direction of the Board of Selectmen.

## **ARTICLE 19 —**

### **Re: Occupancy Expense Town Hall - Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$7,900 from the Department of Public Works Full Time Salary Account to the Town Hall Maintenance Occupancy Account, the same to be spent under the direction of the Board of Selectmen.

## **ARTICLE 21 —**

### **Re: Recreation M. & S. Account - Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$4,000 from the Recreation Director's Part Time Salary Account to the Recreation Maintenance Materials and Supplies Account, the same to be spent under the direction of the Recreation Commissioners.

## **ARTICLE 22 —**

### **Re: Recreation Occupancy Expense - Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$800 from the Recreation Director's Supporting Programs Account and \$1,200 from Burlington Community Life Center's Full Time Salary Account and \$600 from Surplus Revenue and add \$2600 to the Recreation Maintenance Occupancy Account, the same to be spent under the direction of Recreation Commissioners.

## **ARTICLE 28 —**

### **Re: Street Light Account-Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$1000 from the Burlington Community Center Full Time Salary Account, \$15,000 from DPW Full-Time Salary Account, \$1500 from the Treasurer's Contracted Services Account and \$4500 Surplus Revenue and transfer the \$22,000 into Street Lights Account, same to be spent under the direction of the Board of Selectmen.

## **ARTICLE 29 —**

### **Re: Town Accountant's Full-Time Salary Account Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$1,285.41 from the Veterans Benefits Encumbrance Account to the Town Accountant's Full Time Salary Account, the same to be spent under the direction of the Board of Selectmen.

**ARTICLE 30 —**

**Re: Town Clerk's Full Time Salary Account  
Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$854.53 from the Shawsheen Valley Technical High School Account to the Town Clerk's Full-Time Salary Account, the same to be spent under the direction of the Town Clerk.

**ARTICLE 31 —**

**Re: Tax Collector Full-Time Salary Account  
Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$621.72 from the Shawsheen Valley Technical High School Account to the Tax Collector's Full Time Salary Account, the same to be spent under the direction of the Tax Collector.

**ARTICLE 32 —**

**Re: Treasurer's Full Time Salary Account  
Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$811.26 from the Shawsheen Valley Technical High School Account to the Treasurer's Full Time Salary Account, the same to be spent under the direction of the Treasurer.

**ARTICLE 35 —**

**Re: Board of Health Contracted Services  
Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$294.27 from the T.B. Hospital Account into the Board of Health's Contracted Services Account, the same to be spent under the direction of the Board of Health.

**ARTICLE 36 —**

**Re: Police Municipal Expense Account  
Transfer of Funds**

The main motion was moved and seconded by the Ways and Means Committee. An amendment to change the sum from \$50.00 to \$120.00 was moved and seconded and carried by a clear majority. The main motion as amended carried and by a clear majority the Town voted to transfer \$120.00 from the Police Full-Time Salary Account to the Police Municipal Expense and Local Travel Account, same to be spent under the direction of the Police Chief with the approval of the Board of Selectmen.

**ARTICLE 37 —**

**Re: Transfer of Funds to Police Capital  
Outlay Account**

It was moved, seconded and so voted to table until after action on Article 54A.

**ARTICLE 38 —**

**Re: Police Department Cont. Services  
Account Transfer of Funds**

The main motion was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer \$1466 from the Police Full-Time Salary Account to the Police Contracted Services Account, same to be spent under the direction of the Police Chief with the approval of the Board of Selectmen.

**ARTICLE 39 —**

**Re: Police Expense Account - Transfer of  
Funds**

The main motion was moved and seconded by the Ways and Means Committee. An amendment to change the sum to \$2,812.00 was moved, seconded and failed. The main motion carried and it was unanimously voted that the Town transfer \$9500 from the Police Full-Time Salary Account to the following Police Department Expense Accounts:

\$4000	Gas and Oil
\$2200	Medical
\$1900	Materials and Supplies
\$1400	Occupancy

same to be spent under the direction of the Police Chief with the approval of the Board of Selectmen.

**ARTICLE 40 —**

**Re: Fire Dept. Full-Time Salaries  
Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$1,400 from the Fire Department's Capital Outlay Encumbered Account, \$7,500 from the Planning Board's Full-Time Salary Account, \$15,000 from the Rubbish and Garbage Account, and \$16,533 from the Veterans' Benefits Account, and add the \$40,433 to the Fire Department's Full-Time Salaries Account, the same to be spent under the direction of the Fire Chief with the approval of the Board of Selectmen.

**ARTICLE 42 —**

**Re: Library Part-Time Salary Account  
Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$1,505 from the Shawsheen Valley Technical High School Account to the Library Part-Time Salary Account, the same to be spent under the direction of the Library Trustees.

**ARTICLE 44 —**

**Re: School Dept. Budget Deficits, Transfer  
of Funds**

The main motion was moved and seconded by the Ways and Means. After much discussion a motion to terminate debate carried and it was unanimously voted



that the Town transfer \$11,500 from the Shower Head Article 4 Account, \$4,475 from the Bleachers Article 13 Account, \$3,883 from the Francis Wyman Fencing Article 1 Account, \$1,299 from the Veterans' Benefits Account, and \$78,843 from the Surplus Revenue Account, and transfer the sum of \$100,000 into the School Department's Salary Account, the same to be spent under the direction of the School Committee.

#### **ARTICLE 50 —**

##### **Re: Legal Fees Account - Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$2,500 from the Legal Department's Collective Bargaining Account, \$2,500 from the School Committee's Special Article No. 4 - Shower Heads Account, and \$1,000 from the Police Department's Out of State Travel Account, and add the \$6,000 to the Legal Department's Legal Fees Account, the same to be spent under the direction of the Board of Selectmen.

#### **ARTICLE 52 —**

##### **Re: Town Meeting and Elections - Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$400 from the Veterans' Benefits Encumbered Account to the Town Meetings and Elections Materials and Supplies Account, the same to be spent under the direction of the Board of Selectmen.

#### **ARTICLE 54 —**

##### **Re: Legal Budget - Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$800 from the Treasurer's Materials and Supplies Account to the Legal Department's Legal and Appraisal Fees Account, the same to be spent under the direction of the Board of Selectmen.

#### **ARTICLE 54A —**

##### **Re: Chapter 32B - Town Share - Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$23,989 from the Shawshen Valley Technical High School Account, \$1,014 from the Veterans' Benefits Encumbered Account, \$500 from the Police Clothing Account, \$2,800 from the Insurance Claims Account, \$2,200 from the Board of Assessors' Full Time Salary Account, \$5,129 from the Town Overlay Reserve Account, and \$168 from the Veterans' Benefits Account, and add the \$35,000 to the Chapter 32B Town Share Account, the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to table Article 37 until Monday the 17th. It was moved, seconded and so voted to suspend the rules and take the following Articles out of order. Articles 43, 55, 56, 58, 60, 61, 62, 64 and 65.

#### **ARTICLE 43 —**

##### **Re: Employee Salary Increase**

The Article as it appears in the Warrant and submitted by the Personnel Board was moved and seconded.

A substitute motion was moved and seconded by the Ways and Means Committee. A motion to table until Wednesday the 13th failed. After some discussion a motion to terminate debate carried. The substitute motion carried and the main motion carried. By a clear majority the Town voted to approve a 6% increase for those full-time employees not covered by a union contract or about to enter into negotiations. This will exclude part-time employees and personnel who are in the elected and appointed officials plan, the Fire Chief and the Police Chief. To become effective July 1, 1976.

#### **ARTICLE 55 —**

##### **Re: Amendment - Personnel By-Laws**

It was moved, seconded and so voted to table until Wednesday May 12th.

It was moved, seconded and so voted to adjourn at 10:50 P.M. until Wednesday May 12th at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

#### **ADJOURNED (SECOND) TOWN MEETING**

**May 12, 1976**

A quorum being present the meeting was called to order at 8:05 P.M. with a salute to the flag.

It was moved, seconded and so voted to remove Article 55 from the table.

#### **ARTICLE 55 —**

##### **Re: Amendment - Personnel By-Law**

It was moved, seconded and so voted to postpone indefinitely.

It was moved, seconded and so voted to remove Article 37 from the table.

#### **ARTICLE 37 —**

##### **Re: Transfer to Police Capital Outlay Account**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$600.00 from the Police Full-Time Salary Account and \$1000.00 from Surplus Revenue to the Police Capital Outlay Account, same to be spent under the



direction of the Police Chief with the approval of the Board of Selectmen.

#### **ARTICLE 56 —**

##### **Re: Amendment - Personnel By-Law**

The Article as it appears in the Warrant was moved and seconded, much discussion followed and it was moved, seconded and so voted to table until Monday May 17th.

#### **ARTICLE 58 —**

##### **Re: Amendment - Personnel By-Law**

The motion as it appears in the warrant was moved and seconded. The Personnel Board was opposed and the Ways and Means Committee was opposed. By a clear majority the motion was defeated.

#### **ARTICLE 59 —**

##### **Re: Amendment - Personnel By-Law**

The Article as it appears in the warrant was moved and seconded. The Personnel Board was opposed, the Ways and Means Committee was opposed and the motion was unanimously defeated.

#### **ARTICLE 60 —**

##### **Re: Amendment - Personnel By-Law - Veterans' Agent**

The article as it appears in the warrant was moved and seconded. The Personnel Board was opposed, the Ways and Means Committee was opposed, the Board of Selectmen was 4 - 1 in favor. A motion to terminate debate failed and more discussion followed. By a clear majority the Town voted to amend the personnel salary classification plan by slotting the positions of the permanent and part time clerks in the Veterans Services Department, which are now in the categories known as BI and BII - to one full-time senior clerk, Veterans Services Department Group 80 S-1.

At this time it was moved, seconded and so voted to hold the Wednesday May 19th session in the Marshall Simonds Middle School Auditorium.

#### **ARTICLE 61 —**

##### **Re: Amendment - Salary Classification Plan - Building Insp.**

The article as it appears in the warrant was moved and seconded. The Personnel Board was opposed to Group 93 and recommended Group 85. An amendment to change the classification to Group 85 was moved, seconded and so voted and the main motion carried as amended. By a clear majority the Town voted to amend the Salary and Classification Plan by inserting in Group 85 a position to be known as Local Inspector for Building Department.

#### **ARTICLE 62 —**

##### **Re: Amendment - Salary Classification Sealer Weights & Measures**

The article as it appears in the warrant was moved and seconded. The Personnel Board was in favor. A substitute motion was moved and seconded by the Ways and Means Committee and carried by a clear majority. The main motion carried as substituted and by a clear majority the Town voted to leave the position of Sealer of Weights and Measures in the "Elected and Appointed Officials" category but to increase the salary to \$1,750. annually.

#### **ARTICLE 64 —**

##### **Re: Amendment - Salary Classification Plan**

It was moved, seconded and so voted to postpone indefinitely.

#### **ARTICLE 65 —**

##### **Re: Amendment - Salary Classification Plan**

The article as it appears in the warrant was moved and seconded. The Personnel Board took no stand, the Ways and Means Committee was opposed, the Board of Selectmen was in favor. The main motion was defeated by a clear majority.

#### **ARTICLE 3 —**

##### **Re: Central Middlesex Association for Retarded Citizens**

The motion as read by the Chair was moved and seconded. R. Binnall spoke as the proponent. The main motion was defeated by a clear majority.

#### **ARTICLE 4 —**

##### **Re: Installation of Lights**

The article as it appears in the warrant was moved and seconded. The Ways and Means Committee was opposed 6 - 3. Much discussion followed and a motion to terminate debate carried. By a clear majority the motion was defeated.

It was moved, seconded and so voted to adjourn at 11:15 P.M. until Monday, May 17th at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

#### **ADJOURNED (SECOND) TOWN MEETING**

**May 17, 1976**

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag. A letter received by Senator Brooke was read by the Moderator.

It was moved, seconded and so voted to remove Article 56 from the table.

## ARTICLE 56 —

### Re: Amendment - Personnel By-Law - Assessors

A substitute motion was moved and seconded and by a clear majority the Town voted to amend the Personnel By-Law by amending the Salary Classification Plan and establish the position of Inspector in Group 85, to end and be withdrawn on June 30, 1977, under the direction of the Board of Assessors.

## ARTICLE 5 —

### Re: Appropriations for Fiscal 1976-1977

It was moved, seconded and so voted that Article #5 (Budgets) be presented by individual department budget and held for individual debate.

All budgets not so questioned shall be voted simultaneously prior to debate on budget articles held for same. The Moderator asked the body to put a hold on any item which would be subject to discussion. All items not on hold unanimously carried.

#### Items 1 - 4: Treasurer's Office

Unanimously voted that the Town raise and appropriate the following sums for the Treasurer's Office:

Salaries	\$39,727.
Expenses	2,200.
Tax Title	5.
Bond Expense	0.

the same to be spent under the direction of the Treasurer.

#### Items 5 - 8: Tax Collector's Office

Unanimously voted that the Town raise and appropriate the following sums for the Tax Collector's Office:

Salaries	\$28,188.
Expenses	4,260.
Interest Refund	100.
Tax Title	275.

the same to be spent under the direction of the Tax Collector.

#### Items 16 and 17: Moderator

Unanimously voted that the Town raise and appropriate the following sums for the Moderator's budget:

Salaries	\$150.
Expenses	150.

the same to be spent under the direction of the Moderator.

#### Items 18 - 22: Planning Board

Unanimously voted that the Town raise and appropriate the following sums for the Planning Board:

Salaries	\$13,673
Expenses	1,930
Traffic Counters	0
Master Plan/Survey	0
Consultant Mall Road	0

the same to be spent under the direction of the Planning Board.

#### Items 23 and 24: Ways and Means Comm.

Unanimously voted that the Town raise and appropriate the following sums for the Ways and Means Committee:

Salaries	\$1,360
Expenses	125

the same to be spent under the direction of the Ways and Means Committee.

#### Item 27: School Space Committee

Unanimously voted that the Town raise and appropriate \$271. for the School Space Committee's Part Time Salary Account, the same to be spent under the direction of the School Space Committee.

#### Items 28 and 29: Personnel Board

Unanimously voted that the Town raise and appropriate the following sums for the Personnel Board:

Salaries	\$9,444
Expenses	206

the same to be spent under the direction of the Personnel Board.

#### Items 30 and 31: Selectmen's Office

Unanimously voted that the Town raise and appropriate the following sums for the Selectmen's Office:

Salaries	\$62,914
Expenses	3,150

the same to be spent under the direction of the Board of Selectmen.

#### Items 32 - 37: Legal Department

Unanimously voted that the Town raise and appropriate the following sums for the Legal Department:

Legal Fees	\$33,549
Small Claims	1
Legal & Engineering Fees	0
Legal & Appraisal Fees	4,950
Collective Bargaining	1,500
Town Meeting Fees	0

the same to be spent under the direction of the Board of Selectmen.

#### Items 38 and 39: Accountant's Office

Unanimously voted that the Town raise and appropriate the following sums for the Accountant's Office:

Salaries	\$44,300.
Expenses	1,715.

the same to be spent under the direction of the Board of Selectmen.

#### Items 40 and 41: Town Meetings and Elections

Unanimously voted that the Town raise and appropriate the following sums for the Town Meetings and Elections budget:

Salaries	\$12,383.
Expenses	7,790.

the same to be spent under the direction of the Board of Selectmen.

#### Items 42 - 44: Registrars of Voters

Unanimously voted that the Town raise and appropriate the following sums for the Registrars of Voters budget:

Salaries	\$3,953.
Expenses	5,150.
Census	2,700.

the same to be spent under the direction of the Board of Selectmen.

#### Items 55 - 57: Board of Appeals

Unanimously voted that the Town raise and appropriate the following sums for the Board of Appeals:

Salaries	\$925.
Expenses	0.
Advertising	1,200.

the same to be spent under the direction of the Board of Selectmen.

#### Items 61 - 63: Historical Commission

Unanimously voted that the Town raise and appropriate the following sums for the Historical Commission:

Salaries	\$208.
Expenses	2,044.
Restoration Exp.	0.

the same to be spent under the direction of the Board of Selectmen.

#### Items 64 - 66: Sealer of Weights & Measures

Unanimously voted that the Town raise and appropriate the following sums for the Sealer of Weights and Measures:

Salaries	\$1,750.
Expenses	425.
Metric Devices	0.

the same to be spent under the direction of the Board of Selectmen.

#### Items 72 - 77: Civil Defense

Unanimously voted that the Town raise and appropriate the following sums for the Civil Defense budget:

Salaries	\$1,778.
Expenses	4,230.
Education	400.
Surplus Property	500.
Emergency Fund	100.
Insurance	375.

the same to be spent under the direction of the Board of Selectmen.

#### Item 109: Rubbish & Garbage Collection

Unanimously voted that the Town raise and appropriate \$256,725. for the Rubbish and Garbage Collection Contracted Services Account, the same to be spent under the direction of the Board of Selectmen.

#### Items 117 - 119: Veterans' Agent

Unanimously voted that the Town raise and appropriate the following sums for the Veterans Benefits budget:

Salaries	\$20,547.
Expenses	618.
Aid to Veterans	66,000.

the same to be spent under the direction of the Board of Selectmen.

A motion to suspend the rules to take Items 110-112 out of order was seconded and failed.

#### Items 9 - 13: Assessor's Office

An amendment to Item 10 to add \$846.00 was seconded and failed. The main motion carried and it was unanimously voted that the Town raise and appropriate the following sums for the Assessors' Office:

Salaries	\$55,166.
Expenses	3,275.
Map Maintenance	3,000.
Field Maps	150.
Appraisal Fees	0.

the same to be spent under the direction of the Board of Assessors.

#### Items 14 and 15: Town Clerk's Office

An amendment to Item 14 (change Elected Official's Salary from \$12,420. to \$13,165.20) was seconded and so voted. A motion to table was defeated. The main motion as amended carried and by a clear majority the Town voted to raise and appropriate the following sums for the Town Clerk's Office:

Salaries	\$31,205.20
Expenses	1,305.00

the same to be spent under the direction of the Town Clerk.



### Items 25 and 26: Capital Budget Comm.

Unanimously voted that the Town raise and appropriate the following sums for the Capital Budget Committee:

Salaries	\$335.
Expenses	75.

the same to be spent under the direction of the Capital Budget Committee.

The following Items were moved and seconded by the Ways and Means Committee and unanimously voted.

Item 143: Reserve Fund \$50,000. to be spent under the direction of the W : M.

Item 144: County Retirement - Fiscal 1977 \$409,679.

Item 145: County Retirement - Fiska 1976 \$320,643.

Item 146: County Retirement - Fiscal 1975 \$18,486.

Item 151: Free Cash \$344,562. to decrease tax levy.

### Items 45 and 46: Town Hall Maintenance

Unanimously voted that the Town raise and appropriate the following sums for the Town Hall Maintenance budget:

Salaries	\$43,875.
Expenses	41,768.

the same to be spent under the direction of the Board of Selectmen.

### Items 47 - 54: Central Administration

Unanimously voted that the Town raise and appropriate the following sums for the Central Administration budget:

Central Supply	\$31,500.
Machine Service	2,500.
Chapter 32B Town Share	257,000.
Memorial Day	3,000.
Medical Exams	400.
Insurance	185,000.
Street Lights	142,600.
Dept. Reimbursement for Insured Damage	0.

the same to be spent under the direction of the Board of Selectmen.

### Items 58 - 60: Conservation Commission

Unanimously voted that the Town raise and appropriate the following sums for the Conservation Commission:

Salaries	\$766.
Expenses	200.
Conservation Fund	11,400.

the same to be spent under the direction of the Board of Selectmen.

### Items 67 - 71: Fire Department

Unanimously voted that the Town raise and appropriate the following sums for the Fire Department:

Salaries	\$936,612.
Expenses	46,777.
Medical Coverage	800.
Education	1,250.
Clothing	5,150.
*less Revenue Sharing Funds	*\$211,980.

the same to be spent under the direction of the Fire Chief with the approval of the Board of Selectmen.

### Items 78 - 80: Building Department

An amendment to Item 79 was moved and seconded. It was moved, seconded and so voted to table Items 78 - 80 until Wednesday, May 19th.

### Items 81 - 85: Dog Officer

An amendment to Item 83 was moved and seconded. It was moved, seconded and so voted to table Items 81 - 85 until Wednesday, May 19th.

### Items 86 - 95: Police Department

An amendment to Item 86 was moved, seconded and failed.

An amendment to Item 87 was moved, seconded and failed.

An amendment to Item 88 was moved, seconded and failed.

An amendment to Item 89 was moved, seconded and failed.

An amendment to Item 95 to change the figure from 0 to \$3,000. was moved, seconded and unanimously carried.

The main motion as amended carried and by a clear majority the Town voted to raise and appropriate the following sums for the Police Department:

Salaries	\$1,175,009.
Expenses	98,302.
Materials & Supplies	\$21,100.
Gas & Oil	27,000.
Medical	4,000.
Occupancy	18,745.
Contracted Services	3,920.
Capital Outlay	22,922.
Mun. Exp. & Local Travel	615.
Out of State Travel	10.
Clothing	10,690.
Education	960.
Parade Coverage	0.
Emergency Medical Training	200.
Personal Education	500.
Nemlec	1,400.
Bunker House Radio	3,000.

\*less Revenue Sharing Funds of \$211,980

the same to be spent under the direction of the Police Chief with the approval of the Board of Selectmen.

It was moved, seconded and so voted to adjourn at 10:45 P.M. until Wednesday, May 19th at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

## ADJOURNED (SECOND) TOWN MEETING

May 19, 1976

A quorum being present, the meeting was called to order at 8:10 P.M. with a salute to the flag. It was moved, seconded and so voted to remove Items 78 - 80 from the table.

### Items 78 - 80: Building Department

An amendment to Item 79 was moved and seconded and by a clear majority the amendment carried (Materials & Supplies \$1400.00, Contracted Services \$125.00, Capital Outlay \$50.00, Occupancy \$60.00 and Mun Exp & Local Travel \$224.00). The main motion as amended carried and it was unanimously voted that the Town raise and appropriate the following sums for the Building Department:

Salaries	\$42,511.
Expenses	1,859.
Hazardous Structures	50.

the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to remove Items 81 - 85 from the table.

### Items 81 - 85: Dog Officer

An amendment to Item 82 under Contracted Services \$600.00 was moved and seconded. The Ways and Means Committee was opposed and the amendment failed. The main motion carried and it was unanimously voted that the Town raise and appropriate the following sums for the Dog Officer's budget:

Salaries	\$9,938.
Expenses	921.
Vet Services	0.
Fencing	0.
Cremations	0.

the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to take Items 110 - 112 out of order.

## Items 110 - 112: Community Life Center

The main motion was moved and seconded. A substitute motion to eliminate the entire budget was moved by Guy DeFilippo and seconded by George Ganley. The Ways and Means Committee took no stand on the substitute motion. Much discussion followed and a motion to terminate debate failed on a 2/3 vote. There was a division of the House and counters were appointed. By a standing vote of 53 in favor and 21 opposed the motion to terminate debate carried. By a clear majority the substitute motion failed.

An amendment to the main motion Item 111 (Contracted Services, change to 0) was moved, and seconded. Much discussion followed and a motion to move the previous question carried and the amendment failed. More discussion followed and a motion to terminate debate on the main motion carried.

By a clear majority the Town voted to raise and appropriate the following sums for the Community Life Center:

Salaries	\$43,838.
Expenses	11,679.
Building Renovation	0.

the same to be spent under the direction of the Board of Selectmen.

A motion to suspend the rules and take Item 141 out of order was seconded and failed.

### Items 96 - 108: Dept. of Public Works

After much discussion a motion to terminate debate carried and it was unanimously voted that the Town raise and appropriate the following sums for the Department of Public Works:

Salaries	\$708,224.
Expenses	284,355.
Map & Field Survey	4,000.
Road & Drainage Repairs	30,000.
Snow, Ice & Sand	85,000.
Machinery	46,415.
Highway I	12,000.
Sign & Lane Painting	2,500.
Uniforms	0.
Tree Care Contracted Service	1,000.
Insect Pest Control	559.
Dutch Elm Disease	1,200.
Extend Water System	0.

the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to adjourn at 10:50 P.M. until Monday, May 24th at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

## ADJOURNED (SECOND) TOWN MEETING

May 24, 1976

A quorum being present the meeting was called to order at 8:10 P.M. with a salute to the flag. The Moderator asked the body to stand for a moment of silent prayer out of respect to Town Meeting Member, Patricia Burgomaster, who passed away over the weekend.

A petition signed by Town Meeting Members and submitted by J. Kelly was moved, seconded and so voted to adopt; that the Rules Committee and/or the By-Law Review Committee look into the establishment of a Policy or By-Law that would resolve conflicts of Hearings or Committee Meetings being held on nights that Town Meetings are in session.

It was moved, seconded and so voted to suspend the rules and take Item 141 out of order.

### Item 141: Shawsheen Valley Tech. High School - Burlington Share

An amendment to change the amount to \$459,985. was moved and seconded. The Ways and Means Committee was opposed. After much discussion a motion to terminate debate carried and the amendment failed by a clear majority. The main motion carried and by a clear majority the Town voted to raise and appropriate the sum of \$381,114. as the Town's Share for the Shawsheen Valley Tech. High School Account.

### Items 113 - 116: Council on Aging

An amendment to Item 113 (\$2,554.00) was moved and seconded. The Selectmen were in favor. The amendment carried and the main motion as amended carried and by a clear majority the Town voted to raise and appropriate the following sums for the Council on Aging:

Salaries	\$2,554.
Expenses	520.
	(Increase MELT to \$100.)
Title III Grant	0.
Holiday Baskets	800.

the same to be spent under the direction of the Board of Selectmen.

### Items 120 - 127: Board of Health

An amendment to change Item 121 to \$2,175. was moved and seconded and ultimately failed. The main motion carried and by a clear majority the Town voted to raise and appropriate the following sums for the Board of Health:

Salaries	\$59,807.
Expenses	3,388.
	(reduce MELT to \$300.)
Mental Health	21,201.
Mosquito Control	13,500.
Clinics	1,000.
TB Hospital	500.
Premature Babies	500.
Home Health Services	5,140.

the same to be spent under the direction of the Board of Health.

### Items 128 - 133: Recreation Director

Unanimously voted that the Town raise and appropriate the following sums for the Recreation Director's budget:

Salaries	\$105,201.
Expenses	15,410.
Out of State Travel	0.
Transportation	9,860.
Self-Supporting Programs	24,000.
July Fourth Celebration	4,800.

the same to be spent under the direction of the Recreation Commissioners.

### Items 134 - 136: Recreation Maintenance

Unanimously voted that the Town raise and appropriate the following sums for the Recreation Maintenance budget:

Salaries	\$113,677.
Expenses	73,774.
Fencing	0.
the same to be spent under the direction of the Recreation Commissioners.	

### Items 137 - 140: Library

An amendment to Item 140 (\$47,000.) was moved and seconded. After much discussion a motion to terminate debate carried and the amendment failed. The main motion carried and by a clear majority the Town voted to raise and appropriate the following sums for the Library budget:

Salaries	\$71,310.
Expenses	17,085.
Out of State Travel	0.
Books & Periodicals	37,670.*

\* Less \$16,000. transferred from State Aid  
4,976. transferred from Dog License Refund Account

the same to be spent under the direction of the Library Trustees.

### Item 142: Local Education

It was moved, seconded and unanimously voted to table until Wednesday, May 26th.

### Items 147 - 149: Debt Service

It was moved, seconded and unanimously voted to table until Wednesday, May 26th.

It was moved, seconded and so voted to adjourn at 10:50 P.M. until Wednesday, May 26th at 7:30 P.M.

Respectfully submitted,

Regina E. Short, Asst. Town Clerk



**ADJOURNED (SECOND) TOWN MEETING**

**May 26, 1976**

A quorum being present the meeting was called to order at 8:25 P.M. with a salute to the flag.

It was moved, seconded and so voted to suspend the rules and take Article 68 out of order.

**ARTICLE 68 —**

**Re: Withdrawal from MBTA**

It was moved, seconded and so voted to postpone indefinitely.

**Item 142: Local Education**

The main motion as it appears in the warrant was moved and seconded. A substitute motion was moved and seconded by the Ways and Means Committee. After much discussion on the substitute motion a motion to terminate debate carried and the substitute motion failed by a clear majority. The main motion carried and by a clear majority the Town voted to raise and appropriate the following sums for Local Education:

School Committee	\$14,950.
Central Administration	1,353,383.
Systemwide Regular Programs	358,367.
Extension Programs	17,800.
Elementary Schools	92,000.
Middle Schools	150,000.
High School	163,500.
Salaries	8,545,000.
PL 874 Funds (to reduce budget)	120,296.

the same to be spent under the direction of the School Committee.

**RESOLUTION:** That the School Committee should have on their School Budget Summary, sent to each Town Meeting Member, a breakdown of school personnel, with at least the following items:

1. Total number of Teachers by school by grade
2. Total salaries of Teachers by school
3. Total number of Administration personnel by school
4. Total salaries of Administration personnel by school
5. Total number of others by type by school
6. Total salaries of others by type by school

**Items 147 - 149: Debt Service Account**

Unanimously voted that the Town raise and appropriate the following sums for the Debt Service Account:

Principal	\$2,609,000.*
Interest	1,522,808.
Temporary Loan Interest	30,000.
*less \$33,936. from Mass. Water Pollution Control Acct.	

A resolution (#3) was moved and seconded by the Ways and Means Committee and unanimously voted as follows:

**RESOLUTION:** Resolved that the Personnel Board be asked to study the question of combining the jobs of Treasurer and Tax Collector and report back to this Town Meeting at the first session after the summer recess. They are asked to report on the following specific items:

1. The Personnel Boards recommendation on the wisdom of combining the two jobs.
2. The necessary steps to be taken to implement this combining.
3. A recommended rate of pay.

They are asked to hold a public hearing on the matter.

**ARTICLE 10 —**

**Re: Parco Control Valve**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town raise and appropriate \$6,000. to install a Parco Surge Control Valve in Water Station No. 1, Terrace Hall Avenue, the same to be spent under the direction of the Board of Selectmen.

**ARTICLE 11 —**

**Re: Macadam Paving & Sidewalks**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town raise and appropriate \$26,400. and transfer \$13,600. from Article 37 of 1975 Warrant - Painting Center Street Water Tank Account for the Macadam Paving and Sidewalk Account, the same to be spent under the direction of the Board of Selectmen.

It was moved, seconded and so voted to postpone indefinitely Articles 12, 13, 14, 15, 16, 17 and 18.

**ARTICLE 20 —**

**Re: Simonds Park**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town accept from the Trustees under the will of Marshall Simonds, \$9500. for the maintenance and improvement of Simonds Park, same to be spent under the direction of the Recreation Commissioners.

**ARTICLE 23 —**

**Re: Reserve Account**

It was moved, seconded and so voted to postpone indefinitely.

**ARTICLE 24 —**

**Re: Land Use Committee Secretary**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town raise and appropriate \$100 for the purpose of paying for secretarial work performed for the Land Use Committee.

It was moved, seconded and so voted to postpone indefinitely Articles 25, 26 and 27.

It was moved, seconded and so voted to postpone indefinitely Articles 33, 34 and 41.

## **ARTICLE 45 —**

### **Re: Custodial Fees - Community Recreation**

The article as it appears in the warrant was moved and seconded.

A substitute motion was moved and seconded by the Ways and Means Committee and carried by a clear majority. The main motion as substituted carried and it was unanimously voted that the Town raise and appropriate \$12,100. for Community Recreation Custodial Fees, the same to be spent under the direction of the School Committee.

It was moved, seconded and so voted to postpone indefinitely Articles 46, 47, 48, 49, 51 and 53.

## **ARTICLE 63 —**

### **Re: Amendment - General By-Laws**

The main motion as read by the Chair was moved and seconded by the By-Law Review Committee who was in favor 3 - 0. The Selectmen were in favor. After much discussion a motion to terminate debate carried and by a clear majority the Town voted to amend Article V section 2.0 of the General By-Laws and to add section 2.1 to read as follows:

2.0 PENALTIES An owner or keeper who violates section 1.0 of this article shall be liable to a fine according to the following procedure and schedule.

2.1 ENFORCEMENT PROCEDURE AND SCHEDULE OF FINES The Dog Officer of the Town shall send a written notice to the owner or keeper stating that such person is in violation of section 1.0 of this article. If it is the first offense within the preceding twelve month period the fine shall be ten dollars; if it is the second offense within the preceding twelve month period the fine shall be fifteen dollars; if it is the third offense within the preceding twelve month period the fine shall be twenty dollars; and if it is the fourth or subsequent offense within the preceding twelve month period the fine shall be twenty-five dollars.

Approved by Attorney General 9-14-76. Advertisement in Burlington News 9-23, 30 and 10-7-76.

## **ARTICLE 67 —**

### **Re: Gift of Land - Recreational Purposes**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town authorize the Board of Recreation Commissioners to enter into an agreement with the Mitre Corporation for the consideration of \$1.00, a lease to run for one (1) year, commencing on July 1, 1976, and ending June 30, 1977, on a certain parcel of land containing  $\pm$  159,000 square feet of land, this land being part of a parcel of land bounded on the east by Lowell Road, also known as Middlesex Turnpike, on the south by Bedford

Street, and on the northwest by the town line of Bedford, Massachusetts.

It was moved, seconded and so voted to adjourn at 11:25 P.M. until Monday, September 20, 1976.

Respectfully submitted,

Regina E. Short, Asst. Town Clerk

A resolution (#1) was moved and seconded by the Ways and Means Committee and unanimously voted to adopt as follows:

**RESOLUTION:** That the Town form an Ad Hoc Committee to study the Budgetary Preparation and Budgetary Control procedures of the School Department. This Committee will make recommendations to the School Committee and will make a final report to the Town Meeting no later than February 1, 1977.

The Committee to be make up as follows:

2 members to be members of the Ways and Means Committee, to be appointed by the Moderator.

2 members to be appointed by the School Committee, who will be School Committee members of Town Meeting Members.

The Town Accountant, ex officio.

A resolution (#2) submitted by D. Willett was moved, seconded and unanimously voted as follows:

The Committee will be convened initially before July 1 by the Town Accountant for the purpose of holding an organizational meeting.

## Proceedings at State Primary

September 14, 1976

After reading of the warrant the Primaries were opened by the Wardens in charge of their respective precincts.

Warden - Precinct 1 - Betty Yetman  
Warden - Precinct 2 - Donald N. Sleeper, Jr.  
Warden - Precinct 3 - Virginia M. Igo  
Warden - Precinct 4 - George L. Judge, Jr.

The Polls were open at 8:00 A.M. and the machine keys were delivered to the Wardens in charge. The voting machines were all checked, they were sealed and the public counters all read zeros.

The Polls were declared closed at 8:00 P.M., the total number of ballots cast were as follows: Total 3171; Republican 240; American 2; Democratic 2929; This includes 46 absentee ballots; Republican 5; Democratic 41. The result of the Ballots cast by precincts follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>REPUBLICAN</b>					
<b>Senator in Congress</b>					
Michael S. Robertson	48	50	41	41	180
Swing Dr., Berkley					60
BLANKS					
<b>Congressman Seventh Dis.</b>					
	0	0	0	0	0
BLANKS					240
<b>Councillor Third Dis.</b>					
	0	0	0	0	0
BLANKS					240
<b>Senator 5th Middlesex Dis.</b>					
Ronald C. MacKenzie	50	50	38	46	184
18 Spruce Hill Rd., Burlington					56
BLANKS					
<b>Representative in Gen. Court 34th Middlesex Dis.</b>					
	0	0	0	0	0
BLANKS					240
<b>Clerk of Courts, Middlesex County</b>					
Joan R. Needleman	46	51	40	47	184
80 Puritan Road, Newton					56
BLANKS					
<b>Reg. of Deeds, Middlesex S. Dis.</b>					
Lester W. Bowen	3	2	4	2	11
14 Willow St., Reading					229
BLANKS					



	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>County Commissioner, Middlesex County (2)</b>					
Carl J. Cincotta 183 Robbins St., Waltham	46	52	42	47	187
BLANKS					293
<b>AMERICAN</b>					
<b>Senator in Congress</b>					
Parker Weaver 29 Pleasant St., Lexington	1	0	0	0	1
Robert Wong 20 Lowell St., Burlington	1	0	0	0	1
BLANKS					0
<b>Congressman</b>					
BLANKS	0	0	0	0	0
					2
<b>Councillor</b>					
BLANKS	0	0	0	0	0
					2
<b>Senator</b>					
Parker Weaver 29 Pleasant St., Lexington	1	1	0	0	2
BLANKS					0
<b>Rep. in General Court</b>					
	0	0	0	0	0
<b>Clerk of Courts</b>					
	0	0	0	0	0
<b>Register of Deeds</b>					
	0	0	0	0	0
<b>County Commissioner</b>					
	0	0	0	0	0
<b>DEMOCRATIC</b>					
<b>Senator in Congress</b>					
Edward M. Kennedy Squaw Is., Barnstable	604	431	507	519	2061
Robert Emmet Dinsmore 37 Columbine Rd., Milton	107	119	125	93	444
Frederick C. Langone 118 Richmond St., Boston	90	64	69	72	295
Bernard P. Shannon 42 Warren Ave., Stoughton	16	8	17	19	60
BLANKS					69

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>Congressman 7th District</b>					
Bartholomew J. Conte	5	5	1	2	13
19 Nottingham Rd., Lynnfield					
Joseph E. Croken	152	189	208	191	740
27 Pagum St., Malden					
Robert F. Donovan	56	25	35	41	157
77 Harvard St., Chelsea					
William F. Hogan	43	51	41	27	162
191 Hancock St., Everett					
Jack Leff	22	8	15	11	56
11 Starbird St., Malden					
Robert S. Leo	11	8	21	14	54
115 Waverly St., Everett					
Vincent A. LoPresti	115	96	102	96	409
6 Laurel St., Medford					
Edward J. Markey	247	107	128	188	670
7 Townsend St., Malden					
George R. McCarthy	67	61	77	54	259
28 Hatch St., Everett					
Stephen J. McGrail	81	68	78	64	291
180 Kennedy Dr., Malden					
William G. Reinstein	17	8	18	15	58
61 Sweeney Ave., Revere					
Rose Marie Turino	9	6	8	3	26
348 Lowell St., Lynnfield					
BLANKS					34
<b>Councillor 3rd District</b>					
Herbert L. Connolly	482	349	418	429	1678
80 Claremont St., Newton					
BLANKS					1251
<b>Senator 5th Middlesex Dis.</b>					
John J. Leary	501	376	446	464	1787
75 Loomis St., Bedford					
BLANKS					1142
<b>Rep. in General Court 34th Middlesex District</b>					
Robert A. Vigneau	617	473	569	554	2213
5 Elm Ave., Burlington					
BLANKS					716
<b>Clerk of Courts, Middlesex</b>					
Edward J. Sullivan	509	373	462	461	1805
1105 Mass. Ave., Cambridge					
BLANKS					1124
<b>Register of Deeds, Mid. S. Dis.</b>					
John F. Zamparelli	526	358	448	441	1773
4 Doane Rd., Medford					
BLANKS					1156
<b>County Commissioner, Middlesex</b>					
Michael E. McLaughlin	430	292	342	399	1463
324 Treble Cove Rd., Billerica					
S. Lester Ralph	300	249	298	277	1124
73 Wheatland St., Somerville					
Joyce Morrissey Beatty	87	61	98	82	328
21 Goddard St., Newton					

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Richard Robert Caples 79 Country Dr., Weston	73	59	63	58	253
Thomas F. Coughlin 9 Crescent Rd., Lexington	233	192	211	215	851
Bernard J. Hennessy 12 Village Rd., Sudbury	70	60	73	72	275
BLANKS					1564

TOTAL VOTED 3171

Democratic -	2929
Prec. 1 -	833
Prec. 2 -	642
Prec. 3 -	738
Prec. 4 -	716

Republican -	240
Prec. 1 -	63
Prec. 2 -	69
Prec. 3 -	49
Prec. 4 -	59

American -	2
Prec. 1 -	1
Prec. 2 -	1
Prec. 3 -	0
Prec. 4 -	0

ATTEST:

Catherine R. McKim, Town Clerk

## ADJOURNED (THIRD) TOWN MEETING

**September 20, 1976**

A quorum being present the meeting was called to order at 7:55 P.M. with a salute to the flag.

Announcements: The Moderator nominated G. Hartley Noble as Deputy Moderator and he was unanimously appointed.

### ARTICLE 1 —

#### Re: Report of Town Officers and Committees

The Personnel Board gave a report on the feasibility of combining the positions of Tax Collector and Treasurer, and the centralization of all monies collected in the Town Hall.

The Rules Committee presented an amendment to Resolution #3 which unanimously carried as follows:

#### RESOLUTION #3 - Warrant Preparation

The Town Meeting respectfully requests the Board of Selectmen to prepare warrants in the following manner:

1. Order
  - a. Transfer articles
  - b. Budget and special funding articles with associated articles placed together in correct order.  
Example: First - Personnel By-Law for new position  
Second - Funding article for the position
  - c. By-Law Revisions
  - d. General articles
  - e. Land use and rezoning articles
2. Format
  - a. Budget and special funding articles to be of the form and have the content stated in the first resolution "Data requirements".
  - b. The organization of budget articles to be consistent with that of the Annual Report for ease in cross reference.

It is also requested that copies of the warrant be mailed to all town meeting members and candidates at least 14 days prior to the respective session. They need only be legible reproductions of the final draft.

### ARTICLE 1A —

#### Re: Date of Annual Town Election

It was moved, seconded and unanimously voted that the date for the Annual Town Election be Saturday April 2, 1977.



## ARTICLE 2 —

### Re: Transfer of Funds

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$227.15 from the Building Inspector's Full Time Salary Account to the Encumbered Community Life Center Occupancy Expense Account, the same to be spent to pay utility bills incurred during FY76.

It was moved, seconded and so voted to suspend the rules and take Article 28 out of order.

## ARTICLE 28 —

### Re: Inactive Accounts

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer monies out of the following inactive accounts into the respective active accounts:

New Pumping Station to Francis Wyman Roof Repair	18,692.29
Town Hall Construction to Francis Wyman Roof Repair	4,446.75
	<hr/> 23,139.04
Land Storage Tank (Greenleaf) to Fire Station Addition	4,671.62
Library Construction to Fire Station Addition	2,762.16
Elementary School Construction to Fire Station Addition	662.70
	<hr/> 8,096.48

## ARTICLE 3 —

### Re: DPW Occupancy Expense Account FY76 - Encumbered

It was moved and seconded by the Ways and Means Committee and by a clear majority the Town voted to transfer \$549.58 from the Francis Wyman Roof Repair Account to the Encumbered DPW Occupancy Expense Account, the same to be spent to pay occupancy expense bills incurred during FY76.

## \* \* ARTICLE 4 —

### Re: Public Works Job Bill

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town authorize the Department of Public Works to spend money received by the Town of Burlington under Public Works Employment Act of 1976 (P.L. 94-369) for any of the following purposes: road widening, sidewalks, granite curbing, construction and maintenance of public roads in the Town of Burlington, installation of traffic signals and other traffic circulation improvements and recreational projects, the same to be spent under the direction of the Board of Selectmen.

\*\* (Amended 1/31/77 under reconsideration of Article 2 of the Adjourned (First) Town Meeting of January 24, 1977. See end of session)

## ARTICLE 5 —

### Re: Transfer of Funds

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$6,817.89 from the Mountain Road Sewerage Account, Article 40, and \$28,365.85 from the Middlesex Street Sewerage Account, Article 41, to existing DPW Phase VI Sewerage Account, same to be spent under the direction of the Board of Selectmen.

## ARTICLE 17 —

### Re: Highway Fence Account

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$432. from the Highway Fence Account to the Water and Sewer Materials and Supplies Account same to be spent under the direction of the Board of Selectmen.

## ARTICLE 18 —

### Re: Use of Revenue Sharing Funds

It was moved, seconded and so voted to postpone indefinitely.

## ARTICLE 19 —

### Re: Capital Outlay

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$10,000 from the Francis Wyman Roof Repair Account to the Roof Repair Account, all schools, same to be spent under the direction of the School Committee.

## ARTICLE 20 —

### Re: Capital Outlay

The main motion was moved and seconded by the Ways and Means Committee. After much discussion a motion to terminate debate carried and by a clear majority the Town voted to transfer \$12,589.46 from the Francis Wyman Roof Repair Account and \$7,410.54 from the Fire Station Addition Account and add the \$20,000 to an account to repair and replace boilers and hot water heaters in various schools within the Burlington Public School system, same to be spent under the direction of the School Committee.

A motion to postpone Article 21 and Article 22 was seconded and ultimately failed.

## ARTICLE 21 —

### Re: Capital Outlay

The main motion was moved and seconded. The Ways and Means Committee was opposed to this Article. After much discussion a motion to move the previous question carried and by a clear majority the Town voted to transfer \$14,000 to fence 3 areas of Burlington High School for traffic control and protection of private property; the funds to be transferred from:

Document Town History	40.41
Article 10, Union School Conversion	566.54
Article 14, Bicentennial Celebration	397.82
Highway Fence Account	2,677.00
Free Cash	10,318.23
	<u>14,000</u>

the same to be spent under the direction of the School Committee.

## **ARTICLE 22 —**

### **Re: Capital Outlay**

The main motion was moved and seconded by the Ways and Means Committee and failed by a clear majority.

## **ARTICLE 23 —**

### **Re: Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$55.20 from the Water and Sewer Overlay Account, \$0.31 from the Town Overlay Surplus Account and \$9.99 from the Insurance Claims Account and add the \$65.50 to the Encumbered Legal Department's Collective Bargaining Account to pay collective bargaining bills incurred in FY76.

A motion to adjourn at this time was seconded and failed by a standing vote of 26 in favor and 27 opposed.

## **ARTICLE 24 —**

### **Re: Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$455.28 from the Fire Station Addition Account and add to the Encumbered Street Light Account to pay utility bills incurred during FY76.

## **ARTICLE 25 —**

### **Re: Transfer of Funds**

It was moved and seconded by the Ways and Means Committee and unanimously voted that the Town transfer \$1725.05 from the Building Inspector's Full Time Salary Account to the Encumbered Town Hall Occupancy Account to pay utility bills incurred during FY76.

## **ARTICLE 26 —**

### **Re: Transfer of Funds**

The main motion was moved and seconded. The Ways and Means Committee was opposed and by a standing vote of 24 in favor and 32 opposed the motion failed.

## **ARTICLE 27 —**

### **Re: Funds for CMARC**

It was moved, seconded and so voted to postpone until Wednesday night, September 22nd.

A resolution was moved, seconded and unanimously carried as follows:

**RESOLUTION:** Resolved that the Town Meeting accept the Personnel Boards' report on the combining of the Treasurer's and Tax Collector's positions and urge the Personnel Board to act with all speed so as to complete the thorough study of this combining and to bring appropriate articles before the next Town Meeting.

It was moved, seconded and so voted to adjourn at 11:00 P.M. until Wednesday, September 22nd at 7:30 P.M.

\*\* (and to provide that money received under the Public Works Job Bill may be spent for purposes of cemetery expansion in addition to those purposes specified in said motion.)

Respectfully submitted,

Catherine R. McKim, Town Clerk

## **ADJOURNED (THIRD) TOWN MEETING**

**September 22, 1976**

A quorum being present the meeting was called to order at 8:00 P.M. with a salute to the flag.

## **ARTICLE 27 —**

### **Re: Fund for CMARC**

The motion as read by the Chair was moved and seconded. A representative from CMARC spoke on the merits of the Association and gave a presentation of slides. After much discussion a motion to move the previous question carried, and the main motion as stated by the Chair carried and by a clear majority the Town voted to transfer \$5,000 from the Building Inspector's Full Time Salary Account, to be used for the purpose of providing payment for services rendered or to be rendered by the Central Middlesex Association for Retarded Citizens, Inc. (CMARC), in carrying out its endeavors under the provision of Chap. 19 of the General Laws, same to be spent by the Burlington Board of Health as provided in Chap. 40 Section 5 Paragraph 40C of the General Laws.

It was moved, seconded and so voted to suspend the rules and consider Article 29 and Article 32 together and vote the Articles separately.

Both Articles were moved and seconded by the Ways and Means Committee who was in favor. The Personnel Board was opposed to Article 29. The Board of Selectmen was opposed 4 - 1 to Article 29 and 3 - 2 to Article 32. The By-Law Review Committee had no recommendation.

A minority report was submitted by Selectman Ferreira who spoke at great lengths in favor of both articles. After much discussion a motion to terminate debate carried.



## **ARTICLE 29 —**

### **Re: Amendment to General By-Laws**

The main motion on a standing vote of 30 in favor, 35 opposed, failed as stated by the Chair. There is a Division of the House and by a Roll Call (#1) 37 in favor, 43 opposed and 28 not voting, the motion failed.

## **ARTICLE 32 —**

### **Re: Amendment to Personnel By-Laws**

After considerable discussion a motion to terminate debate carried. A motion to suspend the rules and appoint Tellers was seconded and so voted. Tellers were appointed and sworn in and by a standing vote of 35 in favor and 40 opposed the main motion failed.

It was moved, seconded and so voted to adjourn 10:55 P.M. until Monday, September 27th at 7:30 P.M.

Respectfully submitted,

Catherine R. McKim, Town Clerk

## **ADJOURNED (THIRD) TOWN MEETING**

**September 27, 1976**

A quorum being present the meeting was called to order at 7:55 P.M.

## **ARTICLE 30 —**

### **Re: Amendment to General By-Laws**

The motion as read by the Chair was moved and seconded.

Chairman Wislowski gave the report of the Selectmen's proponents of this article.

A motion to postpone indefinitely was moved and seconded. After some discussion a motion to terminate debate carried and the motion to postpone carried.

## **ARTICLE 31 —**

### **Re: Amendment to General By-Laws**

The motion as read by the Chair was moved and seconded. The Ways and Means had no recommendation. The Selectmen were 3 - 2 in favor.

It was moved, seconded and so voted to postpone indefinitely.

## **ARTICLE 33 —**

### **Re: Accept Town Hall**

The motion as read by the Chair was moved and seconded and it was unanimously voted that the Town formally accept the Town Hall from the Town Hall Building Committee.

## **ARTICLE 34 —**

### **Re: Recreation Commission and Dept.**

It was moved, seconded and so voted to postpone indefinitely.

## **ARTICLE 35 —**

### **Re: Rezoning - Residence to Business**

The motion as it appears in the warrant was moved and seconded.

Report of the Planning Board was 5 in favor, 1 opposed and 1 abstaining. The Land Use & Zoning Committee was 7 in favor, 4 opposed and 2 abstaining. After some discussion a motion to terminate debate carried.

By a Roll Call (#2) of 64 in favor, 7 opposed and 34 not voting the Town voted to rezone from Residence District to Business District, a parcel of land of Richard J. Kelly, Commercial Realty Trust of Burlington, situated in the southwesterly part of Burlington in said Middlesex County, beginning at a point of the northerly sideline of Burlington Mall Road at the corner of Lot 29 and land of New England Mutual Life Insurance Company:

Thence: by land of New England Mutual Life Insurance Company, in two courses: N05-00-34W 0.34 feet, N50-36-38W 356.85 feet to the lot corner of lots 29 and 55:

Thence: by a line 250 feet northerly from and parallel to Burlington Mall Road, in three courses; N84-59-26E 586.33 feet, by a curve bending to the left length 586.54 feet radius 1750.00 feet, N65-47-13E 476.00 feet to a point at the rear of lot 48; Thence: by the rear lot line of lots 48 thru 45, S67-36-21E 344.04 feet to the northerly sideline of Burlington Mall Road;

Thence: by the northerly sideline of Burlington Mall Road in three courses; S65-47-13W 712.36 feet, by a curve bending to the right length 670.33 feet radius 2000.00 feet, S84-59-26W 331.26 feet to the point of beginning.

Containing 9.54 acres and shown on a plan by Raymond Engineering Service, dated July 20, 1976.

All of said premises being more fully shown on a plan on file with the Town Clerk.

A resolution by the Ways and Means Committee was moved, seconded and carried as follows:

Be It Resolved That: The Ways and Means Committee will further study the alternatives available for controlling expenditures for legal services to the town and report its recommendations to the January 1977 Town Meeting.

9



This study will include:

- a. Methods of remuneration for town counsel.
- b. The cost impact and feasibility of hiring a part-time town legal advisor/coordinator position to augment the requirement for legal services.
- c. Further study and recommend the feasibility for implementing the recommendations of the 1972 Town Counsel Committee.

It was moved and seconded by the Rules Committee and unanimously voted to adjourn at 9:10 P.M. until January 24, 1977.

Respectfully submitted,

Catherine R. McKim, Town Clerk

### Proceedings at the November 2, 1976, State Election

The Polls for the State Election November 2, 1976, were opened at 6:00 A.M. The Polls were opened with the reading of the Warrant. All Precinct workers were sworn in by the Wardens. The machines were all checked, they were all sealed and the public counters all read zeros. The polls were closed at 8:00 P.M.

Precinct 1 - Warden - Betty Yetman  
 Precinct 2 - Warden - Donald N. Sleeper, Jr.  
 Precinct 3 - Warden - Virginia M. Igo  
 Precinct 4 - Warden - George L. Judge, Jr.

Precinct 1 - Votes Cast - 2986  
 Precinct 2 - Votes Cast - 2612  
 Precinct 3 - Votes Cast - 2501  
 Precinct 4 - Votes Cast - 2502

Total number of ballots cast - 10,601; this included 284 absentee ballots as follows: Prec. 1 - 84, Prec. 2 - 67, Prec. 3 - 77, Prec. 4 - 56. The result of the Ballots as cast by precincts follows:

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>Electors of President and Vice-President</b>					
Anderson & Shackelford, Amer.	11	13	10	8	42
Camejo & Reid, Soc. Workers	6	5	2	4	17
Carter & Mondale, Dem.	1712	1403	1375	1429	5919
Ford & Dole, Rep.	1146	1099	1032	982	4259
LaRouche Jr. & Evans, U.S. Labor	2	1	0	2	5
McCarthy & Stouffer, Ind.	84	71	59	55	269
BLANKS					90
<b>Senator in Congress</b>					
Edward M. Kennedy, Dem.	2142	1774	1710	1751	7377
Squaw Is., Barnstable					
Michael S. Robertson, Rep.	720	714	680	637	2751
Swing Drive, Berkley					
Carol Henderson Evans, Soc. Work.	23	20	19	33	95
608 Franklin St., Cambridge					
H. Graham Lowry, U.S. Labor	32	20	23	17	92
27 Moultrie St., Boston					
Albert J. Onessino		1			1
BLANKS					285

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>Congressman 7th District</b>					
Richard W. Daly, Rep.	456	481	441	408	1786
26 W. Wyoming Ave., Melrose					
Edward J. Markey, Dem.	2127	1205	1721	1747	6800
7 Townsend St., Malden					
Harry G. Chickles, Ind.	78	61	68	63	270
17 Armory St., Wakefield					
James J. Murphy, Ind.	121	131	101	103	456
12 Fields Court, Melrose					
BLANKS					1289
<b>Councillor 3rd District</b>					
Herbert L. Connolly, Dem.	1932	1689	1685	1623	6929
80 Claremont St., Newton					
BLANKS					3672
<b>Senator in General Court 5th Middlesex District</b>					
Ronald C. MacKenzie, Rep.	1266	1178	1130	1170	4744
18 Spruce Hill Road					
John J. Leary, Dem.	1499	1241	1215	1198	5153
75 Loomis St., Bedford					
BLANKS					704
<b>Representative in General Court 34th Middlesex District</b>					
Robert A. Vigneau, Dem.	2296	2039	2002	1988	8325
5 Elm Ave., Burlington					
BLANKS					2276
<b>Clerk of Courts Middlesex County</b>					
Edward J. Sullivan, Dem.	1793	1496	1569	1516	6374
1105 Mass. Ave., Cambridge					
Joan R. Needleman, Rep.	876	740	639	685	2940
80 Puritan Road, Newton					
BLANKS					1287
<b>Register of Deeds Middlesex Southern District</b>					
John F. Zamparelli, Dem.	1751	1457	1485	1441	6134
4 Doane Road, Medford					
Lester W. Bowen, Rep.	805	743	732	708	2988
14 Willow St., Reading					
BLANKS					1479
<b>County Commissioner (2) Middlesex County</b>					
S. Lester Ralph, Dem.	1494	1270	1291	1269	5324
73 Wheatland St., Somerville					
Carl J. Cincotta, Rep.	828	821	719	742	3110
183 Robbins St., Waltham					
Michael E. McLaughlin, Dem.	1521	1185	1220	1202	5128
324 Treble Cove Rd., Billerica					
BLANKS					7640
<b>Question No. 1</b>					
Yes	1502	1209	1133	1174	5018
No	1365	1276	1263	1225	5129
BLANKS					454

	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
<b>Question No. 2</b>					
Yes	663	547	509	515	2234
No	2183	1923	1880	1875	7861
BLANKS					506
<b>Question No. 3</b>					
Yes	1623	1349	1272	1313	5557
No	1316	1101	1093	1055	4565
BLANKS					479
<b>Question No. 4</b>					
Yes	418	344	273	319	1354
No	2121	2022	2049	2002	8194
BLANKS					1053
<b>Question No. 5</b>					
Yes	1087	766	724	707	3284
No	1866	1716	1675	1693	6950
BLANKS					367
<b>Question No. 6</b>					
Yes	1433	1259	1269	1215	5176
No	1401	1209	1122	1170	4902
BLANKS					523
<b>Question No. 7</b>					
Yes	875	755	701	715	3046
No	1963	1713	1679	1654	7009
BLANKS					546
<b>Question No. 8</b>					
Yes	1840	1533	1529	1556	6458
No	943	854	790	773	3360
BLANKS					783
<b>Question No. 9</b>					
Yes	1458	1233	1105	1150	4946
No	1388	1215	1273	1223	5099
BLANKS					556
<b>Question No. 10</b>					
Yes	1698	1414	1309	1345	5766
No	1076	983	1017	997	4073
BLANKS					762

ATTEST:

Catherine R. McKim, Town Clerk



## FINANCE

TOWN ACCOUNTANT

To: The Honorable Board of Selectmen

Gentlemen:

Following are the financial schedules of the Town of Burlington for fiscal year 1976, July 1, 1975 through June 30, 1976.

1. Schedule of Receipts.
2. Cash Disbursements and Summary of Appropriations
3. Analysis of Outstanding Loans
4. Schedule of Trust Funds, Cash and Securities
5. Balance Sheet.

Respectfully submitted,

Patrick J. Mullin

SCHEDULE OF RECEIPTS  
FISCAL YEAR 1976

Taxes:

Fiscal 1976		
Personal	\$ 576,321.35	
Real Estate	12,861,286.08	
		\$13,437,607.43

Prior Years:		
Personal	8,077.66	
Real Estate	312,223.93	
		320,301.59

Tax Title Redemptions:

Tax Titles	34,149.95	
Interest	10,587.67	
Recording Fees	40.86	
Release Fees	40.00	
		44,818.48

Commercial Revenue:

Fiscal 1976 M.V.E.T.	275,972.28	
Prior Years M.V.E.T.	586,397.38	
		862,369.66

Departmental Revenue:

Selectmen		
Liquor Licenses	16,500.00	
Building Department	21,662.19	
Wiring Department	8,552.00	
Natural Gas	815.00	
Sealer of Weights & Measures	590.00	
Fire	20.00	
Police	5,227.00	
Sunday & Miscellaneous	3,752.50	
Department of Public Works	7,080.40	
Lahey Clinic Gift	60,000.00	
		124,199.09

Board of Health:

Nurses	8,580.00	
Food Service	315.00	
Sewer Permits	2,420.00	
Plumbing Permits	2,490.00	
Drain Layers Permits	329.00	
Disposal Permits	10.00	
Sauna Permits	35.00	
Swimming Pool Permits	345.00	
Miscellaneous	339.00	
		14,863.00

Tax Collector:

Lien Certificates & Fees		3,136.00
--------------------------	--	----------



**Recovery and Refunds:**

Veteran's	11,308.97
Library	2,146.17
Ambulance	6,643.50
Departmental	24,020.22
Town Gas Account	18,824.01
Dog Licenses	7,141.65
Court Fines	15,931.40
Recreation	22,221.48
Simonds Trust Funds	18,000.00
Conservation	150.00
Schools	11,937.72

138,325.12

**School Department:**

Athletics	11,669.23
Adult Education	1,621.00
Miscellaneous	10,140.29
School Lunch Program	337,494.66
Driver Education	12,713.56

373,638.74

**Cemetery Department:**

Perpetual Care Bequests	7,648.00
Sale of Lots	6,453.00
Foundations	56.00
Interments	7,080.00
Annual Care	---
Filing Fees	---
Miscellaneous	1,304.00

22,541.00

**Town Clerk:**

6,893.36

**Board of Appeals:**

2,015.00

**Board of Assessors:**

56.00

**Planning Board:**

16,200.00

**Federal Grants:**

Public Law 864	---
Public Law 874	120,296.00
Public Law 89-10 I & II	44,871.00
Public Law 92-512	806,458.00
Cafeteria	167,393.37
R.O.T.C.	11,591.86

1,150,610.23

# State Grants:

## General:

Veterans Benefits	30,655.09
Drug Education	3,750.00
Conservation	---
Library Aid	8,242.50
Water Pollution	10,734.00
Civil Defense	689.92
Lottery Distribution	99,272.61
Hawkers License	25.00
Bicentennial Grants	1,042.00
Tax Reimbursements	46,914.89
Police Radio Network	345,798.21

547,124.22

## Schools:

Occupational Education	150,258.13
Tuition & Transportation	119,436.00
Construction Assistance	626,470.78
Chapter 69, 71 & 16D	538,753.23
Chapter 70	1,800,282.27
Library Extension	21,531.41
Magnet Schools Ch.636-58	22,137.00

3,278,868.82

## Highways:

Chapter 825	39,383.00
Fund Distribution	51,131.59
Safety	4,656.00
Highway Safety Aid	6,000.00

101,170.59

## Interest:

Earned on Deposits	70,177.76
Tax Penalties	36,569.20
Federal Revenue Sharing	3,572.82
Perpetual Care	5,030.65
Library	195.15
Utility Easement Escrow	267.50

115,813.08

## Temporary Loans:

Anticipation of Tax Revenue	3,000,000.00
Conservation Purchase	81,000.00

3,081,000.00

## Insurance:

Claims	4,888.10
Dividends	12,960.00

17,848.10

# Agency Receipts:

Federal Withholding Tax	1,772,968.47
State Withholding Tax	439,059.23
County Retirement	197,655.75
Teacher Retirement	323,316.36
Suspense Account	674.00
Blue Cross/Blue Shield	230,963.28
Life Insurance	5,147.54
Tax Shelter Annuity	53,533.06
Union Dues	816,303.28
Police Paid Detail	75,358.44
Middlesex County:	
Dog Licenses	7,141.65
Dog Sales	96.00

3,922,217.

# Sewer:

Charges	244,334.01
Liens	7,575.41
Miscellaneous	200.00

252,109.

# Water:

Charges	519,871.66
Liens	16,066.38
Miscellaneous	1,855.00

537,793.

# Guarantee Deposits:

Street Opening Bonds

8,500.

# ANALYSIS OF LOANS

FISCAL YEAR 1976

Purpose	Balance 7/1/75	Receipts	Payments	Balance 6/30/76
Highway Garage	26,000.00	---	4,000.00	22,000.00
Sub Fire Station	75,000.00	---	5,000.00	70,000.00
Conservation	---	81,000.00	---	81,000.00
Macadam Paving	85,000.00	---	45,000.00	40,000.00
Drainage	110,000.00	---	40,000.00	70,000.00
Town Hall - Police Station	120,000.00	---	40,000.00	80,000.00
Library	165,000.00	---	20,000.00	145,000.00
Water	4,252,000.00	---	321,000.00	3,931,000.00
Sewer	11,860,000.00		825,000.00	11,035,000.00
Schools	16,835,000.00		1,295,000.00	15,540,000.00
Total Outstanding Loans	33,528,000.00	81,000.00	2,595,000.00	31,014,000.00



# SCHEDULE OF TRUST FUNDS

## CASH AND SECURITIES

FISCAL YEAR 1976

Trust Savings Account:			
Balance 7/1/75	\$147,022.49		
Add: Interest Earned and Deposits	14,110.80		
Less: Transfers to Expense Accounts		\$59,618.71	\$101,514.58

### DETAILS BY TRUST

Cemetery Perpetual Care Trust			
Balance 7/1/75	\$ 87,976.04		
Add: Interest Earned and Deposits	12,678.65		
Less: Transfers to Expense Accounts		\$ 5,030.65	\$ 95,624.04
Simonds Library Trust			
Balance 7/1/75	\$ 1,911.37		
Add: Interest Earned and Deposits	105.95		
Less: Transfers to Expense Accounts		\$ 105.95	\$ 1,911.37
Cora B. McIntire Library Trust			
Balance 7/1/75	\$ 1,000.00		
Add: Interest Earned and Deposits	55.43		
Less: Transfers to Expense Accounts		\$ 55.43	\$ 1,000.00
Conservation Fund Trust			
Balance 7/1/75	\$ 962.08		
Add: Interest Earned and Deposits	54.40		
Less: Transfers to Expense Accounts			\$ 1,016.48
Stabilization Fund Trust			
Balance 7/1/75	\$ 55,173.00		
Add: Interest Earned and Deposits	1,216.37		
Less: Transfers to Expense Accounts		\$54,426.68	\$ 1,962.69

# TOWN OF BURLINGTON

Balance Sheet - June 30, 1976

## GENERAL ACCOUNTS

### Assets

Cash:	
General	\$2,260,286.00
Investment Cash	600,000.00
Cash Discrepancy -	
Arthur A. Zervas, Town Treasurer	23,719.93
Advances for Petty:	
Fire	40.00
Tax Collector	40.00
Police	100.00
Accounts Receivable:	
Taxes:	
Levy of 1976	
Personal Property	9,236.79
Real Estate	524,666.45
Levy of 1975	
Personal Property	12,922.59
Real Estate	180,562.37
Levy of 1974:	
Personal Property	4,396.88
Real Estate	440.61
Levy of 1973:	
Personal Property	8,877.70
Real Estate	33,118.91
Levy of 1972:	
Personal Property	5,981.47
Real Estate	4,154.20
Levy of 1971:	
Personal Property	3,417.00
Real Estate	2,893.24
Levy of 1970:	
Real Estate	2,139.28
Levy of 1969:	
Real Estate	2,876.18

### Liabilities and Reserves

Overestimates Prior Year:	
State:	
Ipswich River Watershed	\$ 3,400.79
Special Education-Chap.766	13,671.00
M.B.T.A.	1,197.38
Air Pollution Control Distr.	633.88
County:	
Tax	80,693.85
	\$ 99,596.90
Payroll Deductions:	
Federal Taxes	11,831.00
State Taxes	3,637.91
County Retirement	17,319.45
Teachers' Retirement Fund	60,730.21
Custodian Union Dues	1,464.76
Credit Union	9,229.50
Tax Shelter Annuity	7,191.04
Group Hospital Insurance	25,411.87
Group Life Insurance	467.29
Suspense	164.00
	137,447.03
Guarantee Deposits:	
Street	10,100.00
Engineering	200.00
Easements	3,954.50
	14,254.50
Agency:	
County - Dog Licenses	1,674.30
County - Dog Sales	15.00
Excess - Sale Lands of Low Value	1,168.60
Police Paid Details	1,257.48
	4,115.38
Tailings:	
Unclaimed Checks	
Federal Grants:	
Public Law #85-864	5,051.75
Public Law #81-874	.09
Public Law #89-10	2,464.81
	795,683.67

GENERAL ACCOUNTS (Cont'd.)

[illegible]



GENERAL ACCOUNTS (Cont'd.)

Unprovided for on Overdrawn Accounts:			
Underestimates 1976:			
Metropolitan Sewerage Tax	5,253.38		
State Recreation Areas	1,244.65		
Overlay Deficits:			
Levy of 1975	71,332.38		
Levy of 1974	35,680.55		
Levy of 1973	70,731.70		
Levy of 1972	31,188.17		
Levy of 1971	5,879.28		
	214,812.08		
Court Judgements	38,915.00		
Revenue 1977	20,744,469.80		
	<u>\$26,235,496.97</u>		
		Reserve for Treasurer's	
		Cash Discrepancy	23,719.93
		Reserve for Petty Cash Advances	180.00
		Surplus Revenue	1,687,594.03
		1977 Appropriation Control	20,733,871.70
			<u>\$ 26,235,496.97</u>

APPROPRIATIONS AND DISBURSEMENTS  
GENERAL GOVERNMENT  
FISCAL YEAR 1976

	FISCAL YEAR 1976				Total Payments and Transfers Out	Carried to 1977	Closed Surplus
	Appropriation	Transfers In	Payments	Transfers Out			
Town Accountant's Department							
Full Time Salaries	\$ 34,923.00	\$ 1,285.41	\$ 36,308.41	\$ ---	\$ 36,308.41	\$ ---	\$ ---
Part Time Salaries	5,911.00	---	5,658.72	---	5,658.72	---	252.28
Material & Supplies	600.00	---	600.00	---	600.00	---	---
Contracted Services	984.00	---	934.08	---	934.08	---	49.92
Municipal Expense	140.00	---	68.95	---	68.95	---	71.05
Prepaid Vacations (Fiscal 1976)	(6,753.77)	---	6,326.13	6,753.77	13,079.90	(6,326.13)	---
Selectmen's Department							
Elected Officials Salary	4,200.00	---	3,000.00	---	3,000.00	1,200.00	---
Elected Officials Salary (Encumb.)	966.59	---	966.59	---	966.59	---	---
Full Time Salaries	49,921.00	---	49,596.71	---	49,596.71	---	324.29
Part Time Salaries	5,504.00	---	4,951.25	---	4,951.25	80.00	472.75
Material & Supplies	875.00	---	793.43	---	793.43	---	81.57
Material & Supplies (Encumb.)	47.04	---	47.04	---	47.04	---	---
Contracted Services	365.00	---	360.49	---	360.49	---	4.51
Municipal Expenses	3,000.00	---	2,184.75	---	2,184.75	30.00	785.25
Capital Outlay	355.00	---	109.00	---	109.00	---	246.00
Central Supply	36,000.00	---	35,989.95	---	35,989.95	---	10.05
Central Machine Service	2,500.00	---	2,491.15	---	2,491.15	---	8.85
Trees and Plantings Art.#43 Bal.7/1/75	1,253.00	---	696.56	---	696.56	556.44	---
Bi-Centennial Celebration Bal.7/1/75	548.47	---	150.65	---	150.65	397.82	---
Bi-Centennial Track Meet	---	870.00	824.50	---	824.50	---	45.50
Town Hall Department							
Full Time Salaries	43,146.00	---	36,760.13	---	36,760.13	---	6,385.87
Material & Supplies	7,750.00	---	5,624.96	2,000.00	7,624.96	125.04	---
Material & Supplies (Encumb.)	550.78	---	---	550.78	550.78	---	---
Occupancy Expense	33,000.00	9,049.50	41,915.80	---	41,915.80	133.70	---
Occupancy Expense (Encumb.)	392.30	---	---	392.30	392.30	---	---
Contracted Services	650.00	545.00	1,188.30	---	1,188.30	---	6.70
Contracted Services (Encumb.)	67.26	---	46.00	21.26	67.26	---	---
Capital Outlay	---	1,955.00	---	---	---	1,923.00	32.00
Capital Outlay (Encumb.)	248.16	---	---	248.16	248.16	---	---
Town Hall Construction Bal.7/1/75	4,446.75	---	---	---	---	4,446.75	---

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Carried 1997	-2- closed Surplus
<u>Legal Department</u>							
Legal Fees	\$ 40,500.00	\$ 17,475.21	\$ 50,466.72	\$ 4,600.00	\$ 55,066.72	\$ 2,908.49	\$ ---
Legal Fees (Encumb.)	1,000.00	---	1,000.00	---	1,000.00	---	---
Collective Bargaining	7,500.00	295.75	5,295.75	2,500.00	7,795.75	---	---
Collective Bargaining (Encumb.)	295.75	---	---	295.75	295.75	---	---
Legal & Appraisal Fees	---	9,050.00	8,250.00	---	8,250.00	800.00	---
Small Claims	5.00	---	---	---	---	---	5.00
Small Claims (Encumb.)	5.00	---	---	---	---	---	5.00
<u>Burlington Community Life Center</u>							
Full Time Salaries	35,832.00	---	33,486.61	2,200.00	35,686.61	---	145.39
Part Time Salaries	5,033.00	---	4,907.12	---	4,907.12	---	125.88
Material & Supplies	1,400.00	---	1,283.87	---	1,283.87	---	116.13
Material & Supplies (Encumb.)	.44	---	---	.44	.44	---	---
Occupancy Expense	3,200.00	1,428.11	4,628.11	---	4,628.11	---	---
Occupancy Expense (Encumb.)	5.95	---	---	5.95	5.95	---	---
Contracted Services (Encumb.)	8.35	---	---	8.35	8.35	---	---
Capital Outlay (Encumb.)	13.37	---	---	13.37	13.37	---	---
Municipal Expense	650.00	---	648.09	---	648.09	---	---
Building Renovation (Encumb.)	568.70	81.00	649.70	---	649.70	---	1.91
							---
<u>Building Department</u>							
Full Time Salaries	24,400.00	2,475.00	26,680.44	---	26,680.44	---	194.56
Part Time Salaries	437.00	---	122.60	---	122.60	122.60	191.80
Expenses	917.00	---	917.00	---	917.00	---	---
Hazardous Structures Bal. 7/1/75	500.00	---	145.00	---	145.00	355.00	---
<u>Treasurer's Department</u>							
Elected Officials Salary	15,600.00	---	15,600.00	---	15,600.00	---	---
Full Time Salaries	16,236.00	811.26	17,047.26	---	17,047.26	---	---
Part Time Salaries	6,188.00	---	6,182.61	---	6,182.61	---	---
Material & Supplies	2,000.00	---	961.49	800.00	1,761.49	---	5.39
Material & Supplies (Encumb.)	1,763.62	---	1,681.17	---	1,681.17	238.51	---
Municipal Expense	1,075.00	---	788.89	---	788.89	---	82.45
Contracted Services	2,100.00	---	505.95	---	505.95	---	286.11
Contracted Services (Encumb.)	598.76	---	354.10	1,500.00	2,005.95	---	94.05
Capital Outlay	---	650.00	650.00	---	354.10	---	244.66
Tax Title	5.00	---	---	---	650.00	---	---
Tax Title (Encumb.)	3,500.00	---	---	---	---	---	5.00
							3,500.00



Tax Collector's Department		Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Carried 1977	Closed Surplus
Elected Officials Salary		\$ 3,000.00	\$ ---	\$ 3,000.00	\$ ---	\$ 3,000.00	\$ ---	\$ ---
Full Time Salaries		24,146.00	621.72	24,767.72	---	24,767.72	---	---
Material & Supplies		900.00	---	900.00	---	900.00	---	---
Municipal Expense		640.00	---	640.00	---	640.00	---	---
Contracted Services		3,339.00	---	3,063.28	---	3,063.28	---	275.72
Interest Refund		250.00	---	126.20	---	126.20	---	123.80
Tax Title		275.00	159.18	434.18	---	434.18	---	---
Assessors Department								
Elected Officials Salary		2,600.00	---	2,600.00	---	2,600.00	---	---
Full Time Salaries		34,731.00	---	30,705.11	2,200.00	32,905.11	---	1,825.89
Material & Supplies		965.00	---	929.12	---	929.12	35.88	---
Municipal Expense		680.00	---	680.00	---	680.00	---	---
Contracted Services (Encumb.)		1,375.00	---	1,366.87	---	1,366.87	---	8.13
Capital Outlay		30.50	---	30.50	---	30.50	---	---
Map Maintenance		400.00	---	365.00	---	365.00	---	35.00
Field Maps		3,000.00	---	3,000.00	---	3,000.00	---	---
Town Plan Bal. 7/1/75		150.00	---	---	---	---	---	150.00
Property Appraisal Bal. 7/1/75		450.00	---	---	---	---	---	450.00
Assessment Listing Bal. 7/1/75		350.00	---	---	---	---	---	350.00
Sewer Betterment		450.00	---	---	---	---	---	450.00
		8,102.36	---	---	---	---	8,102.36	---
Town Clerk's Department								
Elected Officials Salary		12,420.00	---	12,419.68	---	12,419.68	---	.32
Full Time Salaries		16,749.00	1,077.83	17,826.83	---	17,826.83	---	---
Expenses		625.00	---	611.41	---	611.41	---	13.59
Municipal Expense (Encumb.)		45.77	---	45.77	---	45.77	---	---
Registrar of Voters								
Elected Officials Salary		750.00	---	712.50	---	712.50	---	37.50
Part Time Salaries		3,190.00	---	2,500.98	---	2,500.98	---	689.02
Material & Supplies		150.00	---	50.30	---	50.30	---	99.70
Contracted Services		5,000.00	---	4,056.95	---	4,056.95	---	943.05
Census		2,700.00	---	2,420.79	---	2,420.79	---	279.21

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Carried 1977	Closed Surplus
<u>Town Meetings &amp; Elections</u>							
Part Time Salaries	\$ 9,708.00	\$ ---	\$ 7,907.26	\$ ---	\$ 7,907.26	\$ ---	\$ 1,800.74
Material & Supplies	675.00	400.00	1,061.23	---	1,061.23	---	13.77
Contracted Services	25,517.00	---	25,517.00	---	25,517.00	---	---
<u>Moderator</u>							
Elected Officials Salary	150.00	---	150.00	---	150.00	---	---
Expenses	150.00	---	150.00	---	150.00	---	---
<u>Capital Budget Committee</u>							
Part Time Salaries	336.00	---	48.00	---	48.00	---	288.00
Part Time Salaries (Encumb.)	54.40	---	54.40	---	54.40	---	---
Expenses	100.00	---	35.00	---	35.00	---	65.00
<u>Consumer Advisory Commission</u>							
Article #48 Bal. 7/1/75	162.00	---	92.00	---	92.00	70.00	---
<u>Ways &amp; Means Committee</u>							
Part Time Salaries	1,440.00	---	1,321.65	---	1,321.65	104.00	14.35
Part Time Salaries (Encumb.)	24.25	---	24.25	---	24.25	---	---
Expense	150.00	---	138.63	---	138.63	---	11.37
<u>Personnel Board</u>							
Elected Official Salaries	250.00	---	250.00	---	250.00	---	---
Full Time Salaries	7,963.00	567.98	8,530.98	---	8,530.98	---	---
Expenses	485.00	---	235.69	---	235.69	---	249.31
<u>Planning Board</u>							
Elected Officials Salary	2,175.00	---	2,125.00	---	2,125.00	---	50.00
Full Time Salaries	9,391.00	---	1,662.02	7,500.00	9,162.02	---	228.98
Part Time Salaries (Encumb.)	25.00	---	---	---	---	---	25.00
Material & Supplies	200.00	---	71.57	20.00	91.57	100.00	8.43
Municipal Expense	429.00	20.00	448.66	---	448.66	---	.34
Contracted Services	3,500.00	---	953.80	---	953.80	2,596.20	---
Consultant Mail Road	4,500.00	---	---	---	---	4,500.00	---
Parkwood Estates	---	8,200.00	---	---	---	8,200.00	---
Chapel Glen Bal. 7/1/75	5,523.65	---	---	---	---	5,523.65	---

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried 1977	Closed Surplus
	\$	\$	\$	\$	\$	\$	\$
<u>Board of Appeals</u>							
Part Time Salaries	608.00	246.40	780.80	---	780.80	73.60	---
Expenses	1,000.00	411.00	1,386.22	---	1,386.22	---	24.78
<u>Conservation Committee</u>							
Part Time Salaries	704.00	---	704.00	---	704.00	---	---
Expenses	195.00	---	129.19	---	129.19	---	65.81
Article #10 1975 Bal. 7/1/75	49,850.00	---	100.00	---	100.00	40,750.00	---
Article #11 1976	17,500.00	---	---	---	---	17,500.00	---
Article #12 1976	8,000.00	---	---	---	---	8,000.00	---
Article #13 1976	4,000.00	---	---	---	---	4,000.00	---
Terrace Hall Ave. Land Bal. 7/1/75	9,000.00	---	---	---	---	9,000.00	---
Rainondo Land	---	81,000.00	---	---	---	81,000.00	---
Conservation Fund Bal. 7/1/75	1,516.00	---	1,516.00	---	1,516.00	---	---
Conservation Fund	8,000.00	---	2,140.77	---	2,140.77	5,859.23	---
<u>By-Law Committee</u>							
Expenses Bal. 7/1/75	1,194.78	---	90.42	---	90.42	1,104.36	---
<u>Council On Aging</u>							
Part Time Salaries	1,696.00	---	1,651.20	---	1,651.20	---	44.80
Expenses	495.00	109.85	585.95	---	585.95	18.90	---
Occupancy Expense (Encumb.)	32.82	---	32.82	---	32.82	---	---
Union School Conversion Bal. 7/1/75	3,091.35	3,995.30	6,520.11	---	6,520.11	566.54	---
Home Care Corporation	800.00	---	99.00	---	99.00	701.00	---
Holiday Activities	---	---	790.00	---	790.00	---	10.00
<u>Historical Committee</u>							
Part Time Salaries	208.00	---	207.35	---	207.35	---	-.65
Material & Supplies	25.00	---	15.16	---	15.16	---	9.84
Occupancy Expense	1,200.00	197.69	1,202.34	---	1,202.34	195.35	---
Capital Outlay	250.00	---	52.31	197.69	250.00	---	---
Municipal Expense	100.00	---	10.00	---	10.00	---	90.00



	Appropriation	Transfers In	Payments	Transfers Out	Totals Paid and Transfers Out	Carried 1997	Closed Surplus
	\$	\$	\$	\$	\$	\$	\$
<b>Publish Town History</b>	10,789.00	620.00	11,409.00	---	11,409.00	---	---
Documenting Town History Bal. 7/1/75	2,023.09	---	1,832.68	---	1,832.68	190.41	---
Bicentennial Grant Bal. 7/1/75	4,460.75	---	3,895.91	---	3,895.91	564.84	---
<b>Industrial Development Commission Expenses</b>	40.00	---	---	---	---	---	40.00
<b>Police Department</b>							
Full Time Salaries	900,649.00	133,820.00	994,979.57	11,686.00	1,006,665.57	17,611.68	10,191.75
Part Time Salaries	38,088.00	571.00	37,684.58	---	37,684.58	---	974.42
Material & Supplies	50,700.00	16,443.00	64,661.51	---	64,661.51	1,062.00	1,419.49
Material & Supplies (Encumb.)	57.53	---	---	57.53	57.53	---	---
Occupancy Expense	19,765.00	1,493.19	19,419.62	---	19,419.62	1,000.00	838.57
Occupancy Expense (Encumb.)	956.90	---	934.16	---	934.16	---	22.74
Contracted Services	3,543.00	1,466.00	4,942.25	---	4,942.25	---	66.75
Contracted Services (Encumb.)	35.66	---	---	35.66	35.66	---	---
Municipal Expense	565.00	120.00	685.00	---	685.00	---	---
Capital Outlay	33,000.00	1,600.00	34,496.41	---	34,496.41	103.59	---
Capital Outlay (Encumb.)	1,500.00	---	1,500.00	---	1,500.00	---	---
Clothing	11,140.00	2,770.00	12,558.25	---	13,158.25	751.75	---
Clothing (Encumb.)	310.85	---	269.31	---	269.31	---	41.54
Education	3,000.00	---	2,721.45	---	2,721.45	---	278.55
Parade Coverage Bal. 7/1/75	2,172.16	---	---	2,172.16	2,172.16	---	---
Out of State Travel	1,900.00	---	---	1,000.00	1,000.00	---	---
<b>Police Regional Radio Programs</b>							
73C 169-213 State Bal. 7/1/75	3,438.54	1,573.41	981.95	4,030.00	5,011.95	---	---
73C 169-213 Federal Bal. 7/1/75	55,000.00	4,682.13	59,682.13	---	59,682.13	---	---
73C 169-213 Towns Bal 7/1/75	3,600.05	1,394.64	2,113.24	2,881.45	4,994.69	---	---
74C 152-213 State Bal. 7/1/75	4,944.00	---	4,944.00	---	4,944.00	---	---
74C 152-213 Federal	---	89,000.00	89,000.00	---	89,000.00	---	---
74C 152-213 Towns Bal. 7/1/75	2,500.00	4,854.00	736.12	6,617.88	7,354.00	---	---
75C 033-132 State	---	14,971.11	2,735.77	---	2,735.77	12,235.34	---
75C 033-132 Federal	---	223,727.00	130,431.00	---	130,431.00	93,296.00	---
75C 033-132 Towns	---	16,014.25	---	3,589.25	3,589.25	12,425.00	---
76C 050-2132 State	---	5,555.00	---	---	---	5,555.00	---
Maintenance Pool	---	1,145.25	---	---	---	1,145.25	---

Fire Department

	Appropriation	Transfers In	Payments	Transfers Out	Total Payments	Carried 1977	Closed Surplus
Full Time Salaries	\$ 722,800.00	\$ 151,676.96	\$ 869,427.87	\$ ---	\$ 869,427.87	\$ 5,049.09	\$ ---
Full Time Salaries (Encumb.)	49,600.00	---	49,598.62	1.38	49,600.00	---	---
Material & Supplies	24,500.00	---	24,499.64	---	24,499.64	---	.36
Occupancy Expense	9,000.00	1,644.40	11,474.35	---	11,474.35	165.05	---
Municipal Expense	120.00	---	120.00	---	120.00	---	---
Contracted Services	1,650.00	81.00	1,731.00	---	1,731.00	---	---
Contracted Services (Encumb.)	81.00	---	---	81.00	81.00	---	---
Capital Outlay	8,436.00	---	6,920.00	---	6,920.00	1,516.00	---
Capital Outlay (Encumb.)	337.04	---	337.04	---	337.04	---	---
Capital Outlay (Encumb.)	1,400.10	---	---	1,400.10	1,400.10	---	---
Medical Coverage	500.00	2,343.50	2,834.62	---	2,834.62	---	8.88
Education	250.00	100.00	326.95	---	326.95	823.05	---
Clothing	5,150.00	---	5,146.47	---	5,146.47	3.53	---
Modernize Station	28,000.00	---	---	---	---	28,000.00	---
Modernize Station Bal. 7/1/75	1,680.00	---	859.50	---	859.50	820.50	---

Wiring Inspector

Part Time Salaries	4,000.00	---	3,938.75	---	3,938.75	60.62	.63
Part Time Salaries (Encumb.)	195.00	---	195.00	---	195.00	---	---
Expenses	996.00	---	850.00	---	850.00	---	146.00

Sealer of Weights & Measures

Part Time Salaries	1,500.00	---	1,500.00	---	1,500.00	---	---
Material & Supplies	425.00	---	425.00	---	425.00	---	---

Civil Defense

Part Time Salaries	1,778.00	---	1,778.00	---	1,778.00	---	---
Material & Supplies	2,000.00	---	1,991.48	---	1,991.48	---	8.52
Occupancy Expense	900.00	---	900.00	---	900.00	---	---
Municipal Expense	200.00	---	200.00	---	200.00	---	---
Capital Outlay	1,625.00	---	1,609.64	---	1,609.64	---	15.36
Contracted Services	384.00	---	384.00	---	384.00	---	---
Surplus Property	500.00	---	264.67	---	264.67	---	235.33
Emergency Fund	100.00	---	---	---	---	---	100.00
Education	400.00	136.00	536.00	---	536.00	---	---
Education (Encumb.)	150.00	---	14.00	136.00	150.00	---	---
Insurance	375.00	---	368.75	---	368.75	---	6.25

Dog Officer	Appropriation	Transfers In	Payments	Transfers Out	Totals Paid and Transfers Out	Carried 1977	Closed Surplus
Full Time Salaries	\$ 9,470.00	\$ ---	\$ 9,084.92	\$ ---	\$ 9,084.92	\$ ---	\$ 385.08
Municipal Expense	22.00	---	22.00	---	22.00	---	---
Veterinarian Services	200.00	---	198.00	---	198.00	---	2.00
Contracted Services	80.00	---	75.74	4.26	80.00	---	---
Capital Outlay	3,500.00	---	3,493.09	6.91	3,500.00	---	---
Occupancy Expense	240.00	125.57	339.21	---	339.21	26.36	---
Material & Supplies	700.00	.60	700.60	---	700.60	---	---
Board of Health							
Officials Salary	650.00	---	650.00	---	650.00	---	---
Full Time Salaries	48,815.00	858.30	49,673.30	---	49,673.30	---	---
Part Time Salaries	8,783.00	1,187.00	9,948.93	---	9,948.93	---	21.07
Material & Supplies	1,150.00	---	1,101.16	48.84	1,150.00	---	---
Municipal Expense	2,175.00	345.98	2,520.98	---	2,520.98	---	---
Contracted Services	1,744.00	502.27	2,246.27	---	2,246.27	---	---
Mental Health	21,201.00	---	21,201.00	---	21,201.00	---	---
Mosquito Control	13,000.00	---	13,000.00	---	13,000.00	---	---
Clinics	1,200.00	---	805.69	32.51	841.20	---	358.80
Clinics (Encumb.)	500.00	---	320.00	---	320.00	---	180.00
Home Health Service	---	3,360.00	222.15	---	222.15	419.91	2,717.94
T. B. Hospital	500.00	---	---	294.27	294.27	---	205.73
Premature Babies	500.00	---	---	---	---	---	500.00
Rubbish and Garbage							
Contracted Services	240,000.00	---	244,005.50	15,000.00	259,005.50	---	994.50
Street Lights							
Contracted Services	115,000.00	29,140.59	143,901.77	---	143,901.77	238.82	---
Contracted Services (Encumb.)	1,092.59	---	---	1,092.59	1,092.59	---	---
Town Gasoline Account							
Gas & Oil Bal. 7/1/75	(2,106.65)	19,150.09	19,111.95	---	19,111.95	(2,068.51)	---



Department of Public Works		Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Carried 1977	Closed Surplus
Full Time Salaries	\$	664,203.00	\$	96,321.00		\$60,000.00	\$	8,206.50
Part Time Salaries		31,557.00	---	---		---		2,362.75
Material & Supplies		58,400.00	7,300.00	26,066.32		---		4,861.08
Material & Supplies (Encumb.)		626.14	---	58,311.09		---		7,247.95
Occupancy Expense		131,200.00	52,000.00	170,948.11		---		---
Contracted Services		71,030.00	2,300.00	62,374.15		2,000.00		13,151.89
Municipal Expense		825.00	---	455.79		330.00		9,155.66
Capital Outlay		150.00	---	100.00		50.00		---
Capital Outlay (Encumb.)		4,615.00	---	4,612.00		---		---
Equipment Article #14 Bal. 7/1/75		630.00	---	650.00		---		3.00
Well Cleaning (Encumb.)		---	4,662.85	4,662.85		---		---
Tree Care Contracted		1,500.00	---	500.00		---		---
Tree Care (Encumb.)		3,000.00	---	3,000.00		---		1,000.00
Dutch Elm Disease		1,200.00	---	---		---		---
Insect Pest Control		559.00	---	---		---		---
Cemetery Land Taking Bal. 7/1/75		49,000.00	---	36,000.00		---		13,000.00
Cemetery Fence Bal. 7/1/75		461.72	---	---		---		461.72
Cemetery Land Improvement Bal. 7/1/75		10,913.66	---	---		---		10,913.66
Cemetery Perpetual Care Bal. 7/1/75		10,048.19	5,030.65	3,312.76		3,312.76		11,766.08
Engineering Projects		6,000.00	---	140.61		---		5,800.00
Map & Field Survey (Encumb.)		192.97	---	192.97		---		---
Highway Garage Fence Bal. 7/1/75		3,109.00	---	---		---		3,109.00
Highway Uniforms		1,320.00	---	1,229.27		---		90.73
Sign & Lane Painting		6,000.00	---	3,809.96		---		1,570.04
Sign & Lane Painting (Encumb.)		1,350.00	---	1,350.00		---		---
Machinery		45,000.00	11,500.00	53,962.18		---		1,025.11
Machinery (Encumb.)		321.23	---	321.23		---		---
Drainage		120,000.00	---	77,196.97		---		42,803.03
Fox Hill Bumps Bal. 7/1/75		14,451.69	---	14,451.69		---		---
Westwood St. Construction Bal. 7/1/75		1,000.00	---	---		---		1,000.00
Wilmington Road Resurface Bal. 7/1/75		13,956.50	---	---		---		13,956.50
Resurface Mountain Road Bal. 7/1/75		469.70	---	---		---		469.70
Drainage Master Plan		2,500.00	---	2,500.00		---		---
Drainage Fed. Loan Reimb. Bal. 7/1/75		160,000.00	---	---		---		160,000.00
Drainage Crowley Road Bal. 7/1/75		3,500.00	---	100.00		---		3,400.00
Drainage Ward St. & Ganley Bal. 7/1/75		4,153.08	---	4,153.08		---		---
Construction Dearborn Road		45,000.00	---	---		---		45,000.00
		4,500.00	---	4,500.00		---		---



School Department	Appropriation	Transfers In	Payments	Transfers Out	Total Payments	Carried 1977	Closed Surplus
School Salaries	\$ 7,790,532.00	\$ 116,135.87	\$7,603,732.28	\$92,300.00	\$7,696,032.28	\$210,635.59	\$ ---
School Salaries (Encumb.)	218,519.94	---	218,519.94	---	218,519.94	---	---
School Transportation	344,414.00	---	331,229.81	13,184.19	344,414.00	---	190.00
School Transportation (Encumb.)	5,390.00	---	5,200.00	---	5,200.00	---	---
Magnet School Grant Chapter 636	---	22,137.00	16,282.37	---	16,282.37	5,854.63	---
Central Office	40,000.00	---	37,654.34	---	37,654.34	2,345.66	---
Central Office (Encumb.)	143.23	---	127.13	---	127.13	---	16.10
Operation of Plants	791,000.00	---	648,314.68	97,404.31	745,718.99	45,281.01	---
Operation of Plants (Encumb.)	24,413.14	---	20,924.89	---	20,924.89	---	3,488.25
High School	160,000.00	---	134,301.26	2,169.20	136,470.46	22,528.41	1.13
High School (Encumb.)	13,399.96	---	10,700.82	---	10,700.82	---	2,699.14
Marshall Simonds	82,574.00	517.68	79,386.17	---	79,386.17	3,705.51	---
Marshall Simonds (Encumb.)	3,078.27	---	1,653.97	---	1,653.97	---	1,424.30
Pupil Services	140,000.00	50,000.00	168,036.05	12,964.76	181,000.81	8,999.19	---
Pupil Services (Encumb.)	3,025.74	---	2,957.14	---	2,957.14	---	68.60
Francis Wyman	67,426.00	29.37	60,765.08	---	60,765.08	6,690.29	---
Francis Wyman (Encumb.)	1,503.20	---	1,198.04	---	1,198.04	---	305.16
Elementary	89,165.00	20,690.05	88,957.96	---	88,957.96	20,897.09	---
Elementary (Encumb.)	2,500.67	---	1,930.60	---	1,930.60	---	570.07
Multi Media Services	60,000.00	186.44	57,338.26	---	57,338.26	2,848.18	---
Audio Visual (Encumb.)	1,075.05	---	831.70	---	831.70	243.35	---
Music	21,000.00	63.00	14,112.94	---	14,112.94	6,950.06	---
Music (Encumb.)	6,297.86	---	5,922.55	---	5,922.55	---	375.31
In Service Training	17,540.00	341.51	16,864.94	---	16,864.94	1,016.75	---
Driver Education	1,250.00	---	1,113.59	---	1,113.59	136.41	---
Driver Education (Encumb.)	670.85	---	670.85	---	670.85	---	---
School Health	1,584.00	---	1,507.81	8.69	1,516.50	67.50	---
Physical Education	14,692.00	---	13,581.48	21.97	13,603.45	1,088.55	---
Physical Education (Encumb.)	688.50	---	688.50	---	688.50	---	---
In State Conference	6,100.00	506.72	6,087.34	---	6,087.34	519.38	---
Data Processing	17,500.00	---	15,677.29	1,822.71	17,500.00	---	---
Data Processing (Encumb.)	852.30	---	852.30	---	852.30	---	---
Center School Renovation Art.#12 Bal.7/1/75	361.25	---	329.99	---	329.99	---	31.26
Center School Boiler Art.#12 Bal.7/1/75	4,450.00	---	---	---	---	---	4,450.00
Memorial School Boiler Art.#11 Bal.7/1/75	730.00	---	---	---	---	---	---
Meadowbrook Play Area Art.#11 Bal.7/1/75	10,000.00	2,485.00	---	---	---	730.00	---
Francis Wyman Heating Art.#14	5,000.00	---	5,000.00	---	5,000.00	12,485.00	---
School Boilers & Heaters Art.#15	10,000.00	---	2,425.00	---	2,425.00	---	---
School Roof Repairs Art.#16	71,000.00	---	---	---	---	71,000.00	---
Francis Wyman Roof Art.#17	4,345.00	---	---	---	---	2,422.84	---
Francis Wyman Roof Bal.7/1/75	---	---	1,922.16	---	1,922.16	---	---



	Appropriation	Transfers In	Payments	Transfers Out	Total Payments and Transfers Out	Carried 1997	Closed Surplus
	\$	\$	\$	\$	\$	\$	\$
Community Custodial Fees Art.#18	12,100.00	---	10,611.00	---	10,611.00	1,489.00	---
School Roof Resurfacing Art.#31 Bal.7/1/75	210.00	---	185.00	---	185.00	---	25.00
Chapter 766 (Encumb.)	5,418.64	---	5,156.86	---	5,156.86	---	261.78
Adult Evening Education Art.#9 Bal.7/1/75	2,890.91	---	---	---	---	---	2,890.91
School Vocational	9,500.00	---	600.00	---	600.00	---	---
School Vocational (Encumb.)	1,810.50	---	9,374.00	---	9,374.00	126.00	---
School Cafeteria Bal.7/1/75	3,075.58	---	524.50	---	524.50	---	1,286.00
School Athletics Bal.7/1/75	12,599.44	592,204.93	593,562.48	---	593,562.48	1,718.03	---
School Athletics	69,000.00	---	12,599.44	---	12,599.44	---	---
P.L. 89-10 Title I Bal.7/1/75	324.66	12,282.88	65,363.71	---	65,363.71	15,919.17	---
P.L. 89-10 Title II Bal.7/1/75	248.64	39,871.00	40,067.39	---	40,067.39	128.27	---
P.L. 864 Bal.7/1/75	5,051.75	15,317.70	13,229.80	---	13,229.80	2,336.54	---
P.L. 874 Bal.7/1/75	.09	---	---	---	---	5,051.75	---
		120,296.00	---	120,296.00	120,296.00	.09	---
Elementary School Construction		---	---	---	---	662.70	---
Loan #5 Bal.7/1/75	662.70	---	---	---	---	---	---
Standing School Space Committee		---	---	---	---	---	---
Project Funds Bal.7/1/75	104,443.91	---	75,663.05	---	75,663.05	28,780.86	---
Part Time Salaries	544.00	---	131.20	---	131.20	---	412.80
Contracted Services Bal.7/1/75	6,224.73	---	---	---	---	6,224.73	---
Shower Heads Art.#4 Bal.7/1/75	8,400.00	---	---	8,400.00	8,400.00	---	---
High School Equipment Art. #19	70,500.00	---	100.00	---	100.00	70,400.00	---
High School Bleachers Art.#13 Bal.7/1/75	24,000.00	---	19,530.00	4,470.00	24,000.00	---	---
School Committee		---	---	---	---	---	---
Part Time Salaries	2,500.00	---	2,500.00	---	2,500.00	---	---
Expenses	2,150.00	---	2,070.99	79.01	2,150.00	---	---
Expenses (Encumb.)	72.00	---	---	---	---	---	72.00
Negotiation Fees	5,000.00	3,000.00	6,180.85	779.15	6,960.00	1,040.00	---
Negotiation Fees (Encumb.)	1,162.50	---	---	---	---	---	---
Legal Fees	3,000.00	2,000.00	4,047.50	932.50	5,000.00	---	---
Roof Repairs Art.#10 Bal.7/1/75	62.80	---	---	---	---	---	62.80
Burglar Alarm Art.#28 Bal.7/1/75	10,500.00	---	5,648.00	---	5,648.00	4,852.00	---
Francis Wyman Fence Art.#1a Bal.7/1/75	3,883.00	---	---	3,883.00	3,883.00	---	---
Shower Heads Art. #4 Bal.7/1/75	5,600.00	---	---	5,600.00	5,600.00	---	---
Shawsheen Regional Vocational Tech. Assessment		---	461,946.00	70,186.36	532,132.36	---	.64

	Appropriation	Transfers In	Payments	Transfers Out	Totals Payments and Transfers Out	Carried 1977	Closed Surplus
<u>Library</u>							
Full Time Salaries	\$ 32,777.00	\$ ---	\$ 32,652.75	\$ ---	\$ 32,652.75	\$ ---	\$ 124.25
Part Time Salaries	28,951.00	1,845.08	30,605.95	---	30,605.95	---	190.13
Material & Supplies	2,714.00	95.00	2,759.23	---	2,759.23	---	49.77
Municipal Expense	200.00	---	95.27	---	95.27	4.32	100.41
Occupancy Expense	11,607.00	---	9,269.87	---	9,269.87	1,100.00	1,237.13
Contracted Services	1,400.00	---	769.87	---	769.87	183.50	446.63
Library Text (Encumb.)	38,000.00	198.14	38,107.86	---	38,107.86	90.28	---
Capital Outlay	123.72	---	---	---	---	---	134.72
Construction Account Bal. 7/1/75	900.00	1,455.00	2,354.34	---	2,354.34	---	.66
	2,762.16	---	---	---	---	2,762.16	---
<u>Recreation Director</u>							
Commissioners Salaries	1,575.00	---	1,575.00	---	1,575.00	---	---
Full Time Salaries	23,865.00	8,561.00	32,145.28	---	32,145.28	---	280.72
Part Time Salaries	76,388.00	---	64,059.00	12,329.00	76,388.00	---	---
Material & Supplies	8,600.00	---	8,591.96	---	8,591.96	---	8.04
Municipal Expense	300.00	---	300.00	---	300.00	---	---
Contracted Services	2,500.00	600.00	3,100.00	---	3,100.00	---	---
Capital Outlay	1,750.00	---	1,750.00	---	1,750.00	---	---
Transportation	9,800.00	---	8,514.93	---	8,514.93	---	1,285.07
Girls Softball	---	150.00	35.03	---	35.03	114.97	---
Self Supporting Programs	10,000.00	10,000.00	19,073.13	800.00	19,873.13	---	126.87
Physically Handicapped Bal. 7/1/75	500.00	---	500.00	---	500.00	---	---
Summer Bank Concerts	---	841.00	28.00	---	28.00	813.00	---
BiCentennial Grant	---	750.00	750.00	---	750.00	---	---
<u>Recreation Maintenance</u>							
Full Time Salaries	79,684.00	1,152.00	80,466.03	---	80,466.03	---	369.97
Part Time Salaries	33,272.00	---	33,226.17	---	33,226.17	---	45.83
Material & Supplies	40,000.00	4,000.00	44,000.00	---	44,000.00	---	---
Occupancy Expense	23,022.00	2,600.00	24,975.26	---	24,975.26	646.74	---
Municipal Expense	200.00	---	200.00	---	200.00	---	---
Contracted Services	1,563.00	---	1,498.66	---	1,498.66	---	64.34
Capital Outlay	6,500.00	---	6,493.78	---	6,493.78	---	6.22
Park Development Plan Bal. 7/1/75	210.00	---	210.00	---	210.00	---	---
Youth Center Alarm Bal. 7/1/75	108.00	---	---	---	---	---	108.00
Capital Outlay (Encumb.)	214.38	---	---	---	---	---	214.38
Simonds Park Expenses Bal. 7/1/75	28.13	18,000.00	15,466.06	---	15,466.06	2,562.07	---

Unclassified							
	Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Carried 1977	Closed Surplus
Reserve Fund	\$ 50,000.00	\$ 25,000.00	\$ 74,966.63	\$ ---	\$ 74,966.63	\$ ---	\$ 33.37
Insurance	185,000.00	---	154,603.85	---	154,603.85	30,396.15	---
Insurance (Encumb.)	38,214.11	---	38,214.11	---	38,214.11	---	---
Medical Exams	400.00	---	350.00	---	350.00	---	50.00
Memorial & Veterans Day	3,000.00	---	2,764.51	---	2,764.51	100.00	135.49
July Fourth Celebration	4,800.00	---	4,760.66	---	4,760.66	---	39.34
Town Share 32B	180,000.00	41,391.74	220,050.93	---	200,050.93	---	1,340.81
Judgements Bal. 7/1/75	(87,434.04)	87,434.04	38,915.00	---	38,915.00	(38,915.00)	---
Insurance Claims Bal. 7/1/75	2,755.31	4,888.10	1,375.90	2,800.00	4,175.90	3,467.51	---
State & County Assessments							
County Retirement 1975 Bal. 7/1/75	(18,485.79)	---	---	---	---	(18,485.79)	---
County Retirement 1976 Bal. 7/1/75	(160,321.41)	---	160,321.40	---	160,321.40	(320,642.81)	---
Mass. Water Pollution Bal. 7/1/75	23,202.00	10,736.00	---	33,936.00	33,936.00	---	---
County Retirement 1977	---	---	204,839.50	---	204,839.50	(204,839.50)	---
Ipswich River Watershed Bal. 7/1/75	25.42	3,962.23	561.44	25.42	586.86	3,400.79	---
Chapter 766 Special Ed. Bal. 7/1/75	(3,232.00)	56,671.00	---	39,768.00	39,768.00	13,671.00	---
Metropolitan Sewerage Tax Bal. 7/1/75	6,497.68	142,352.17	147,605.55	6,497.68	154,103.23	(5,253.38)	---
State Recreation Areas Bal. 7/1/75	1,158.45	118,249.29	119,493.94	1,158.45	120,652.39	(1,244.65)	---
Met. Area Planning Council Bal. 7/1/75	(1,274.84)	4,571.84	3,297.00	---	3,297.00	---	---
M.B.T.A. Bal. 7/1/75	(4,252.49)	264,154.49	258,704.62	---	258,704.62	1,197.38	---
Air Pollution District Bal. 7/1/75	(136.21)	2,540.40	1,770.31	---	1,770.31	633.88	---
County Tax Bal. 7/1/75	67,912.67	666,601.04	585,907.19	67,912.67	653,819.86	80,693.85	---
County Hospital Bal. 7/1/75	(.01)	---	---	---	---	---	---
Audit of Accounts	---	16,227.03	16,227.03	---	16,227.03	---	---
M.V.E.T. Billing	---	2,365.65	2,365.65	---	2,365.65	---	---
Debt Service							
Maturing Debt Principal Payments	2,595,000.00	---	2,595,000.00	---	2,595,000.00	---	---
Maturing Debt Interest Payments	1,646,893.00	---	1,646,893.00	---	1,646,893.00	---	---
Temporary Loan Interest	20,000.00	---	18,814.05	---	18,814.05	---	1,185.95



DEBT SCHEDULE & LOAN BALANCES

Debt Schedule	Appropriation	Transfers In	Payments	Transfers Out	Total Payments Transfers Out	Carried 1997	Closed Surplus
<b>Debt Schedule</b>							
Fixed Debt Outside Limits (WAS)	\$16,112,000.00	---	\$1,146,000.00	---	\$1,146,000.00	\$14,966,000.00	\$ ---
Fixed Debt Outside Limits (Town)	16,825,000.00	---	1,290,000.00	---	1,290,000.00	15,535,000.00	---
Fixed Debt Inside Limit	591,000.00	81,000.00	159,000.00	---	159,000.00	513,000.00	---
Total Town Debt	33,528,000.00	81,000.00	2,595,000.00	---	2,595,000.00	31,014,000.00	---
<b>Loan Balances</b>							
<b>Conservation Loan</b>		81,000.00	---	---	---	81,000.00	---
Sub Fire Station Loan	75,000.00	---	5,000.00	---	5,000.00	70,000.00	---
Highway Garage Loan	26,000.00	---	4,000.00	---	4,000.00	22,000.00	---
Macadam Paying Loan No. 9	85,000.00	---	45,000.00	---	45,000.00	40,000.00	---
New High School Loan	13,540,000.00	---	820,000.00	---	820,000.00	12,720,000.00	---
High School Oan No. 1	575,000.00	---	115,000.00	---	115,000.00	460,000.00	---
Meadowbrook School Loan	135,000.00	---	45,000.00	---	45,000.00	90,000.00	---
Wildwood School Loan	80,000.00	---	40,000.00	---	40,000.00	40,000.00	---
Pine Glen School Loan No. 4	345,000.00	---	50,000.00	---	50,000.00	295,000.00	---
Jr. High School Loan	1,270,000.00	---	150,000.00	---	150,000.00	1,120,000.00	---
Fox Hill School Loan No. 5	890,000.00	---	75,000.00	---	75,000.00	815,000.00	---
Library Building Loan	165,000.00	---	20,000.00	---	20,000.00	145,000.00	---
Town Hall - Police Station Loan	120,000.00	---	40,000.00	---	40,000.00	80,000.00	---
Surface Drainage Loan No. 10	20,000.00	---	10,000.00	---	10,000.00	10,000.00	---
Surface Drainage Loan No. 11	20,000.00	---	10,000.00	---	10,000.00	10,000.00	---
Surface Drainage Loan No. 12	30,000.00	---	10,000.00	---	10,000.00	20,000.00	---
Surface Drainage Loan No. 13	40,000.00	---	10,000.00	---	10,000.00	30,000.00	---
Water Loan No. 1	20,000.00	---	4,000.00	---	4,000.00	16,000.00	---
Water Loan No. 2	50,000.00	---	10,000.00	---	10,000.00	40,000.00	---
Water Loan No. 3	50,000.00	---	5,000.00	---	5,000.00	45,000.00	---
Additional Water Supply Loan No. 1	25,000.00	---	5,000.00	---	5,000.00	20,000.00	---
Additional Water Supply Loan No. 2	35,000.00	---	5,000.00	---	5,000.00	30,000.00	---
Reservoir Loan No. 1	3,365,000.00	---	220,000.00	---	220,000.00	3,145,000.00	---
New Pumping Station Loan No. 1	60,000.00	---	10,000.00	---	10,000.00	50,000.00	---
Water Loan No. 9	7,000.00	---	7,000.00	---	7,000.00	---	---
Water Loan No. 10	2,000.00	---	2,000.00	---	2,000.00	---	---
Water Supply Land Loan No. 1	3,000.00	---	3,000.00	---	3,000.00	---	---
Water Land Standpipe Loan	440,000.00	---	30,000.00	---	30,000.00	410,000.00	---
Reservoir Pipe Loan	195,000.00	---	20,000.00	---	20,000.00	175,000.00	---
Sewer Loan No. 1	1,260,000.00	---	60,000.00	---	60,000.00	1,200,000.00	---
Sewer Loan No. 2	2,315,000.00	---	115,000.00	---	115,000.00	2,200,000.00	---
Sewer Loan No. 3	2,265,000.00	---	105,000.00	---	105,000.00	2,160,000.00	---

	Appropriation	Transfers In	Payments	Transfers Out	Total payments Transfers Out	Carried 1977	Closed Surplus
Sewer Loan No. 5&7 (Phase IV)	\$ 1,920,000.00	---	\$ 230,000.00	---	\$ 230,000.00	\$ 1,690,000.00	\$ ---
Sewer Loan No. 6	30,000.00	---	5,000.00	---	5,000.00	25,000.00	---
Sewer Loan No. 8 (Phase V)	2,945,000.00	---	185,000.00	---	185,000.00	2,760,000.00	---
Sewer Loan No. 9 (Phase VI)	1,125,000.00	---	125,000.00	---	125,000.00	1,000,000.00	---

# ANNUAL TREASURER'S REPORT

For Calendar Year 1976

Receipts for the calendar year totaled	\$34,039,677.69
Disbursements for the year totaled	32,833,233.88
The Town's payroll reached a figure of	11,662,845.01
Bonded principal was reduced by	2,590,000.00
Interest paid on bonds amounted to	1,581,981.59
Federal Revenue Sharing receipts	1,222,723.45
Federal receipts (Antirecession)	81,353.00
Federal Revenue Sharing disbursements	952,455.84

I am pleased to report that the town this year increased its earnings on its investments by 40% over last year (1975 earnings = \$57,507.34, 1976 earnings = \$80,475.35).

The Treasurer is responsible for the collection of all back taxes that are recorded as tax title liens. These tax title liens are turned over to the Treasurer by the Collector's office after all legal statutory means are exhausted, and the tax remains uncollected; it then becomes the treasurer's responsibility to collect these taxes. This year the Treasurer's office has collected approximately \$28,184.45 (principal and interest) owed to the town on back taxes. I am in contact with Mr. Berman's office regarding those tax titles which will require legal proceedings to resolve, and I expect some good results from these actions.

The following is a listing of the gross payrolls and withholdings for the year 1972 through 1976 as handled by the Treasurer's office. As you will note, the gross payroll has increased almost 42% during this period, and withholdings 58%, which will give you an idea of the increased work load handled by the most capable staff of the Treasurer's office, whose loyalty and dedication is unquestioned. I wish to publicly thank them for their effort and support to me personally, and to the Town specifically.

Respectfully,

Albert G. Vigneau  
Acting Treasurer

Staff:  
Doris Gately  
Phyllis VanWart  
Anne Donovan



	<u>1972</u>	<u>1973</u>	<u>1974</u>	<u>1975</u>	<u>1976</u>
<u>GROSS PAYROLL</u>	<u>\$8,229,591.14</u>	<u>\$9,130,176.21</u>	<u>\$9,614,606.61</u>	<u>\$10,887,452.28</u>	<u>\$11,662,845.01</u>
<u>WITHHOLDINGS</u>					
Federal Taxes	1,243,770.35	1,425,752.60	1,530,262.13	1,676,464.16	1,816,450.31
State Taxes	290,313.11	327,840.16	351,699.58	405,975.07	545,421.62
County Retirement	126,648.33	145,010.01	156,671.37	178,501.80	210,007.80
Teacher Retirement	236,215.88	260,621.07	269,620.93	305,033.33	321,909.42
Chapter 32-B	140,519.19	174,543.34	154,353.73	160,980.55	242,987.85
Credit Union	506,797.50	567,385.00	629,948.00	724,564.03	859,306.75
Tax Annuities	35,622.96	48,146.36	58,569.71	55,784.00	49,568.72
Teacher's Association	10,137.75	36,260.50	20,250.50	40,457.45	45,420.11
Union Dues	3,825.00	5,431.40	9,101.80	17,589.22	17,770.48
Suspense	293.19	633.07	520.00	586.00	676.00
United Way					69.25
<u>TOTAL WITHHOLDING</u>	<u>\$2,594,143.26</u>	<u>\$2,991,623.51</u>	<u>\$3,180,997.75</u>	<u>\$3,565,935.61</u>	<u>\$4,109,588.31</u>

# BOARD OF ASSESSORS

The Assessors Annual report is made with mixed feelings this year. We are discouraged with the \$10.50 increase in the tax rate for Fiscal '77 and happy over the number of Appellate Tax Board cases that have been resolved. Some of these appeals have been pending for years, because of the work involved and the number of cases that required research and analysis. Due to the employment of a full time appraiser, the assessors have reduced the number of current cases pending to 11. We have substantially reduced the cost of legal fees and the required assistance of outside experts (Appraisers) in the resolution of these tax appeals. Since June, 1, 1976, 63 individual Tax cases have been settled or withdrawn from litigation.

We have increased the personal property tax base by over \$800,000.00 for Fiscal 77. Because of our full-time appraiser, the individual taxpayer may now get the answers to his questions in regard to new valuations, when he calls the office. We are anticipating no large increase in total assessed value for Fiscal 78 due to the lack of large new construction. We feel that the development of the Town is reaching its peak because of available building sites that must meet the zoning requirements and other restrictions that now control our growth.

The position of Assessors Inspector is recommended to be retained by the Board because of the constant property review requirements, by the Supreme Court's "Sudbury" Decision re; Full, Fair Cash Value. The Chief Appraiser presently is occupied full time, with Appellate Tax Cases, running the office, computing the new values and reviewing current assessments for purposes of equity in taxation.

This year the Board and the office staff reviewed and processed over 100 applications for overvaluation, in addition to the more than 600 statutory exemptions for the blind, widows, the elderly and veterans. These exemptions are granted by law and each one must be reviewed to verify those that qualify.

John Dillon, clerk of the Board, attended and successfully passed an educational course in Assessing and Appraising at the North Shore Community College. The course was for 14 weeks, every Tuesday evening from 7:00 to 10:00 P.M.

Now that we have a full staff manning the office, we have reinstituted the notification, to the taxpayer, of any change in assessed value over \$1,000. We would like to remind all taxpayers that if they have any questions re: exemptions, assessments or new proposed building to call the office at the Town Hall for an explanation.

Your Board of Assessors wants to thank the residents and businessmen for their cooperation, regarding property inspections, for filing the form of lists and for helping us to make the tax base fair and equitable.

Your present Board of Assessors is Elmer J. Morrison-Chairman, Timothy J. Cosgrove-Vice Chrmn., John Dillon-Clerk. Office Staff - John V. Rein-c.m.a./c.a.e.-Chief Appraiser, William McCoy-Inspector, Alice Camp-

bell-Principal Clerk, Lillian Wallace and Patricia Alterisio-Clerks.

Board of Assessors

Elmer J. Morrison, Chairman  
Timothy J. Cosgrove  
John W. Dillon

## TAX COLLECTOR

The Tax Collector's office has undergone several changes since I assumed office on April 10, 1976. The major improvement has been in automating the book-keeping function on Real Estate and Personal Property tax collections. Previously all Real Estate and Personal Property payments were recorded in large Cash Receipt books manually by the three clerks in my office. It was a very tedious and time consuming function.

Through Commercial Bank and Trust Co., General Data Service was contracted to handle the cash posting and recording of all transactions concerning our large Real Estate and Personal Property commitments. The Real Estate commitment for Fiscal Year 1977 is \$16,514,533.06 and Personal Property commitment for Fiscal Year 1977 is \$765,270.41.

General Data's service supplies our office with weekly cash sheets on individual payments made each day. We also receive an accumulative listing by alphabet of all payments, abatements and refunds that have accrued through each week. They also supply us with an outstanding list of delinquent taxpayers.

The advantages to an automated collection system are numerous. It has given the three clerks in my office more time to perform other duties in a timely fashion to initiate faster notice to delinquents, which becomes necessary in tracking down address changes. It has also given the Tax Collector a statistical base from which forecasting Receipts can become an informational help in the investing of Town funds.

Having the information on printouts, broken down weekly, we can forecast what Receipts might be anticipated. Knowing which accounts are delinquent can decrease our borrowing by aggressively seeking payments needed to meet the Town's large payroll and bonded debt expenses.

I feel we have initiated an aggressive program on delinquent taxes which is giving the town more tax revenue than ever before. I will continue to improve on faster record keeping and improved information efficiency in order to provide the town taxpayers with the convenience of paying their taxes in a timely fashion.

Respectfully submitted,

Brian P. Curtin,  
Tax Collector

Staff:  
Harriett Tumquist  
Ethel Given  
Doris Floyd

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## FACTS AND FIGURES

# LICENSING AUTHORITY

## License Renewals Issued      Monies Received

Victuallers	-53	\$530.00
Sunday	-42	420.00
Misc.	-45	730.00

### Liquor

Club	-5	500.00
Package Goods	-5	5000.00
Restaurants	-4	6000.00
Innkeepers	-2	5000.00

<b>Taxis</b>	-15	150.00
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<b>First and Second Class Vehicles</b>	-12	850.00
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<b>Total</b>		\$19,180.00
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## JURY LIST

Ryals, Michael H.	C Beacon Village, Bldg. 1	Manager
Osgood, Ruth L.	C Beacon Village, Bldg. 5	Housewife
Harvey, Daniel J.	C Beacon Village, Bldg. 16	Bartender
Fidler, Allan B.	B Beacon Village, Bldg. 10	Comp. Prog.
Hursh, Jody F.	E Beacon Village, Bldg. 25	Medical Secretary
Reimers, Stanley H.	D Beacon Village, Bldg. 40	Pers. Admin.
Delaney, Kathleen M.	F Beacon Village, Bldg. 33	Salary Analyst
Rick, Errol L.	F Beacon Village, Bldg. 51	Salesman
Standerwick, William C.	A Beacon Village, Bldg. 59	Salesman
Brogna, James P.	E Beacon Village, Bldg. 63	Self Employed
Almedia, Priscilla C.	A Beacon Village, Bldg. 71	Asst. Director
Gerbrands, Susan R.	3 Birch Street	Housewife
Martis, Margaret I.	7 Burlington Street	Monitor
Parker, Donald R.	15 Burlington Street	Electrical Eng.
McCullough, Eulalia J.	15 Carol Avenue	Housewife
Pioccone, Rita M.	81 Center Street	Home
Iozzo, Giacomo	7 Chandler Road	TV Technician
Sullivan, Donna M.	50 Chandler Road	Housewife
Dow, Winfield E.	19 Cresthaven Drive	Hydraulic Eng.
Mewing, Edmund A.	14 Dearborn Road	Elec. Engineer
Nazzaro, John R., Jr.	30 Donald Road	Salesman
James, Linda M.	81 Drake Road	Homemaker
Sulfaro, Anthony J.	122 Drake Road	Sheet Metal Worker
Gormley, Joseph E.	3 Edgemere Avenue	Chauffeur
Gormley, Mary	3 Edgemere Avenue	At Home
Lauzon, Carolyn M.	9 Ellery Lane	
Hunt, Norman P.	19 Fieldstone Drive	Office Manager
Costanzo, Joseph F.	12 Forbes Avenue	Upholsterer
Taranto, John R.	34 Forbes Avenue	Carpenter
Kelleher, Mary Grace	7 Francis Road	Secretary
Corbett, James M.	36 Freeport Drive	Supervisor
Aldoriso, Barbara J.	48 Freeport Drive	Hairdresser
Noonan, Walter S.	17 Glen Avenue	Office Manager
Abreu, Maria H.	7 Hampden Avenue	Housekeeper

Haney, Bernard F.	17 Harriet Avenue	Millwright
Christiansen, Audrey V.	42 Harriet Avenue	Housewife
Schultz, Ida V.	55 Harriet Avenue	Housewife
Danielson, Eric J.	Hearthstone Drive	Salesman
Ruzzo, Theresa C.	4 Hearthstone Drive	Housewife
Reed, Barbara J.	1 Hillside Avenue	Housewife
Rowett, Pauline T.	18 Keans Road	Clerk
MacDonald Toomey, Grace L.	13 Locust Street	Housewife
McCall, Thomas B.	43 Locust Street	Safety Engineer
Roketenetz, Carolyn G.	82 Locust Street	Housewife
O'Rourke, Anna E.	12 Lowell Street	Dietary Aide
Kane, Francis M.	5 Lucaya Circle	Labor Manager
Sera, Kathleen T.	11 Mallard Way	Housewife
Savas, Milton	20 Manor Avenue	Owner
Spezzaferri, John J.	30 Maryvale Road	Program Manager
Peter, Yvonne	66 Mill Street	Housewife
Rainier, Nancy Ellen	90 Mill Street	Entertainer
Giannetti, Anna	138 Mill Street	Secretary
MacDonald, Jean E.	144 Mill Street	Housewife
Smith, Thomas F.	199 Mill Street	Supervisor
Desio, Stephan A.	12 Mountain Road	Heating, Plumbing
Boom, Anthonius J.	60 Mountain Road	Metal Engineer
Santry, Timothy J., Jr.	3 Newbridge Avenue	Mechanic
Bramanti, Lucy A.	32 Newbridge Avenue	Housewife
Caterino, Dayle R.	8 Ox Bow Lane	Housewife
Blake, Burton J.	5 Peach Orchard Road	Draftsman
Sparling, James	30 Peach Orchard Road	Singer
Levasseur, Earle F.	58 Peach Orchard Road	Retired
Maroney, John A.	86 Peach Orchard Road	
Farnum, Paula	50 Ray Avenue	Housewife
Casey, Carol A.	8 Redcoat Lane	Housewife
Butlin, Oliver A.	1 Robert Street	Maintenance
Macarthur, Charlotte J.	11 Rolling Lane	Housewife
Stepanian, Esther	4 September Lane	Housewife
McCauley, Carolyn	10 Skilton Lane	Homemaker
Dyckman, Annemarie	29 Skilton Lane	Homemaker
Yee, Harry	4 Spring Valley Road	Electronic Engr.
Rezendes, Manuel I.	19 Sunnyside Avenue	Mechanic
Francescucci, Nicholas	20 Susan Avenue	Mason
Johnson, Nora	14 Sylvester Road	Housewife
Brigham, Nora N.	17A Thomas Street	Home
McNeil, Arthur E., Jr.	Walnut Avenue	Retired
Serra, Marie M.	1 Ward Street	Keypunch
Conway, Barbara L.	30 Wildmere Avenue	Housewife
Braccio, Denine V.	112 Winn Street	Housewife
Snow, Robert L.	231 Winn Street	Maint. Man
Blouin, Alfred C.	262 Winn Street	Painter
Cunningham, Shirley L.	24 Winn Valley Drive	At Home
Spinetti, Elizabeth T.	15 Winter Street	Housewife
Moose, Robert F.	24 Winter Street	Accountant
Fialkosky, Stanley M., Jr.	12 Algonquin Drive	Carpenter
Clancey, Francis C.	1 Arlington Road	Supervisor
Amiralian, Helen M.	7 Arlington Road Extension	Clerk
Driscoll, Geraldine D.	22 Baron Park Lane, Bldg. 1	Programmer
Finnegan, Alvina E.	1 Baron Park Lane, Bldg. 3	Housewife
Tanoue, Norio	18 Baron Park Lane, Bldg. 2	Treasurer
Wellinger, David	21 Baron Park Lane, Bldg. 4	Eng. Scientific
Kramer, Richard Leo	1 Baron Park Lane, Bldg. 6	Manager



Costa, Kathleen	20 Baron Park Lane, Bldg. 7	Accountant
Aronson, Alan T.	1 Baron Park Lane, Bldg. 8	Taxi Owner
Menghras, Maria Angela	1 Baron Park Lane Bldg. 9	Housewife
Hagan, Frtini	14 Baron Park Lane, Bldg. 11	Assembler
Jordan, Lawrence	36A Bedford Street	Mach. Tech.
Herman, Mary L.	69 Bedford Street	Housewife
Malaguti, Cecelia A.	107 Bedford Street	Housewife
Vaudo, Marie	15 Belmont Road	Home
Young, Thelma I.	9 Brown Avenue	Stewardess
Griffin, Theresa M.	18 Brown Avenue	Housewife
Sullivan, Frank J.	109 Cambridge Street	Real Estate
Curtner, Harry C.	9 Chadwick Road	Price Analyst
Marzeoti, Frank	8 Cormier Road	Refrig. Air Co.
Verducci, Joseph D.	3 Daniel Drive	Cabinet Maker
Stinehelfer, Harold E., Sr.	21 Daniel Drive	Eng. Elect.
Gedick, Richard	9 Edgemont Avenue	Truck Driver
Dunphy, Sandra A.	8 Eugene Road	Home
Rhuda, Ellen M.	28 Eugene Road	Housewife
Curtin, Monica J.	3 Fred Street	Home
Halvorsen, Gary A.	11 Glendale Road	
Hartman, Charles J.	23 Greenwood Road	Comp. Eng.
Cauger, James W.	38 Greenwood Road	Sales Rep.
Marier, Bruce E.	11 Hallmark Gardens, Bldg. 5	Staff Member
Belanger, Virginia L.	4 Hallmark Gardens, Bldg. 7	Supervisor
Bowman, Richard M.	7 Hallmark Gardens, Bldg. 10	Salesman
Smith, Jessie M.	5 Haven Terrace	Janitoress
Munroe, Margaret A.	10 Hilltop Drive	Assembler Tstr.
Milward, Alice E.	44 Hilltop Drive	Housewife
Mongiello, Barbara A.	24 Humboldt Avenue	Artist
Thompson, Pauline V.	8 James Street	Housewife
Fox, Naomi S.	12 Larson Circle	Real Estate
Smolski, Constance H.	10 Laurel Lane	Cook
Sleeper, Theresa R.	24B Lexington Street	Housewife
Dobbins, William K.	56 Lexington Street	Chem. Engineer
Sarcia, Anthony J.	66 Lexington Street	Electrician
Tyler, Veronica D.	88 Lexington Street	Homemaker
Randall, Margaret L.	119 Lexington Street	Cosmetician
Schnurbush, Gladys R.	7 Mark Street	Housewife
DeCosta, Joseph R.	12 Marrett Road	Ex. Chef
Marrocco, Blanche D.	20 Maud Graham Circle	Housewife
Purcell, Thomas E., Jr.	7 Mildred Road	Carpenter
Lacroix, Paul John	1 Mohawk Road	Service Manager
Koch, Albert W.	Muller Road	Contractor
Citro, Jennie G.	4 Old Colony Road	Housewife
Mahoney, Alain R.	9 Partridge Lane	Training Dir.
Goloskie, Jeanne A.	12 Pine Ridge Road	Housewife
Dozois, Roberta A.	13 Pleasant Street	Housewife
Thompson, Gloria J.	4 Sandy Brook Road	Housewife
Wiggins, Marguerite	10 Sandy Brook Road	Clerk
Russell, Gayle L.	7 Shady Lane Drive	Housewife
Pelrine, Mary Ann	3 South Bedford	Home
Loan, Margaret P.	121 South Bedford Street	Secretary
Ducker, Ronald W.	19 Stoney Brook Road	Foreman
Minichiello, Catherine J.	14 Sunset Drive	Home
Bird, James W.	40 Sunset Drive	Line Assigner
Murphy, James F.	29 Terrace Hall Avenue	Asst. Dog Officer
Wright, Alexander K.	38 Terrace Hall Avenue	Env. Tech.
Rustenburt, Barbara N.	12 Washington Avenue East	Home

Caldwell, Michael D.  
 Coady, Paul R.  
 LeBoda, Jane A.  
 Whelan, Charles E.  
 Gillespie, Alan J.  
 Wunderlich, Lilius B.  
 Nickerson, William H.  
 Mills, Mary J.  
 Jannoni, Paul J.  
 Donovan, Timothy J.  
 Taibbi, Steven G.  
 Sweeney, Eleanor M.  
 Wingood, Doris W.  
 Bullock, Betty M.  
 Emmert, Robert J.  
 Gallagher, Maria C.  
 Nicoli, Paul A.  
 Betts, Margaret M.  
 Gengo, Frank A.  
 Vicksell, Frona B.  
 Curry, Phyllis A.  
 Capozzi, Pauline E.  
 McElwain, Constance K.  
 Flaherty, Patricia A.  
 Krieg, Robert W.  
 Contant, Anna M.  
 Capozzi, Vincent  
 Richardson, Mary T.  
 Dentremont, Constance M.  
 Lavochkin, Ronald B.  
 Cronin, Kathleen A.  
 Wolons, Dawes F.  
 Quinn, Thomas J.  
 Caliri, Peter J.  
 Cummings, Ruth E.  
 Soper, Joan B.  
 O'Malley, Carol A.  
 Sheehan, Roberta M.  
 Healey, Margaret A.  
 Ingram, Dorothy J.  
 Hinchey, Ruth L.  
 Maloney, Dorothy F.  
 Kouchakdjian, George  
 Moomjian, George  
 Lemelin, Albert R.  
 Currier, Trudy A.  
 Warner, Donna M.  
 Gustafson, Carl D.  
 Berardi, Jean D.  
 Whitegiver, Robert E.  
 Weeden, Marjorie H.  
 Conlin, Rosemary F.  
 Sapira, Ann M.  
 Grant, Audrey M.  
 Roy, Anne S.  
 Annunziata, Louis A.  
 Danielson, Ronald J.  
 Westwater, Patricia

35 Washington Avenue West  
 8 Woodside Lane  
 3 Bradford Road  
 8 Brantwood Lane  
 213 Cambridge Street  
 2 Carey Avenue  
 16 Carey Avenue  
 38 Carey Avenue  
 7 Chestnut Road  
 29 College Road  
 1 County Road  
 24 Corcoran Road  
 26 County Road  
 11 Crowley Road  
 21 Crystal Circle  
 9 Eastern Avenue  
 24 Evelyn Street  
 34 Fairfax Street  
 4 Forest Road  
 11 Foster Road  
 1 Four Acre Drive  
 21 Francis Wyman Road  
 64 Francis Wyman Road  
 100 Francis Wyman Road  
 14 Garrity Road  
 7 Glenwood Street  
 15 Glenwood Street  
 7 Gloria Circle  
 4 Highland Way  
 27 Hillcrest Road  
 11 Lantern Lane  
 32 Lantern Lane  
 43 Lantern Lane  
 4 Leopold Street  
 8 Liberty Avenue  
 4 Luther Road  
 49 Macon Road  
 64 Macon Road  
 14 Manhattan Drive  
 Manning Street  
 6 Marion Road  
 253 Middlesex Street  
 5 Moline Road  
 23 Morrison Road  
 13 Olean Road  
 11 Paul Street  
 14 Pathwood Avenue  
 30 Paulson Drive  
 27 Princeton Road  
 16 Purity Spring Road  
 13 Putnam Road  
 11 Saint Mary Road  
 10 Savin Street  
 4 Sewall Street  
 51 Skelton Road  
 6 University Avenue  
 17 University Avenue  
 6 Virginia Road

Ins. Investor  
 Ins. Agent  
 Housewife  
 Dept. Head  
 Service-Oil Burner  
 Housewife  
 Claims Manager  
 Housewife  
 Auto Mechanic  
 Salesman  
 Comp. Analyst  
 Housewife  
 At Home  
 Housewife  
 VP Management  
 Housewife  
 Accountant  
 Housewife  
 Tech. Writer  
 Program  
 Housewife  
 Muffin Packer  
 Programmer  
 Home  
 Comp. Prog. Analyst  
 Homemaker  
 Plasterer  
 At Home  
 Housewife  
 Designer  
 Homemaker  
 Retired  
 Truck Driver  
 Mathematician  
 Bus Driver  
 Housewife  
 P/R Clerk  
 Homemaker  
 Housewife  
 Assembly Work  
 Housewife  
 Secretary  
 Manager  
 Salesman  
 Customer Engineer  
 Housewife  
 Office Work  
 Civil Engineer  
 Housewife  
 Credit Analyst  
 Technical Ill.  
 Secretary  
 Homemaker  
 Retired  
 Housewife  
 Control Tower  
 Custodian  
 Homemaker



Humes, Jean	22 Wing Terrace	Homemaker
Hadley, Frank R.	9 Woodcrest Avenue	Line Supt.
Hiscock, Lillian R.	13 Alcine Lane	Housewife
Hanninen, Charles W.	17 Alma Road	
Delorfano, Albert R.	23 Alma Road	Mechanic
Butler, Margaret A.	9 Beaverbrook Road	Housewife
Malcomson, Alexander, Jr.	42 Beaverbrook Road	Bank Officer
Rinaldi, Rudolph R.	4 Boulder Drive	Administrator
Elliott, Theresa M.	20 Boulder Drive	Housewife
Quinlan, Robert W.	15 Brookside Lane	Manager
Rutherford, Mary L.	362 Cambridge Street	Housewife
Crevo, Kathleen M.	6 Caroline Street	Mech. Tech.
Horeanpoulos, Leonie D.	16 Carter Road	Housewife
Forsythe, Patricia A.	3 Chester Avenue	Housewife
Schuler, Patricia A.	4 Cutting Lane	Admin. Assistant
Aloisi, Angela M.	11 Davida Road	Housewife
Mungillo, Andrew	25 Davida Road	Sheet Metal
Leverone, Patricia L.	10 Dolores Drive	Home
Donahue, Harold B.	23 Donald Road	Painter
Spancake, Barbara	68 Donald Road	Homemaker
Adams, Roberta E.	31 Douglas Avenue	Clerk
Raftopoulos, Paraskive	8 Eisenhower Drive	Housewife
Nicoletta, Frances R.	17 Ellen Road	At Home
Moore, Arthur R.	207 Fox Hill Road	Machinist
Hayes, Joseph F.	243 Fox Hill Road	Electronic Eng.
Candelino, Joseph J.	1 Gedick Road	Postal Clerk
Higgins, Wilma E.	20 Gedick Road	Housewife
Vadala, Jacquelyn R.	35 Gedick Road	Secretary
Sharma, Indu S.	19 Hart Street	Electrical Eng.
Shea, John C.	17 Holden Avenue	Auditor
Serafini, Anthony L.	5 Irene Street	Asst. Prof.
Richards, Louis M.	6 Ivy Lane	At Home
Carow, Arthur T.	1 Jonathan Road	Embalmer
Willette, Norval K.	4 Laurie Lane	Millwright
Proctor, Catherine F.	6 Leroy Drive	HW
Cosmopoulos, Peter	4 Lisa Street	Retired
Chryst, Albert E.	6 Marjorie Road	Mover
Howlett, Patricia L.	23 Maryvale Road	Secretary
Adams, Thomas P.	11 Moss Street	Supervisor
Petruzzello, Anthony J.	2 Nelson Road	Cook
Nardella, Cosmo D.	17 Park Drive	Electrical Eng.
Holder, Ralph F.	5 Paula Street	Plumber
Bishop, Willis A.	13 Phillip Avenue	Machinist
Arsenault, Melvin E.	8 Phyllis Avenue	Sales Rep.
Baldi, Paul	32 Prouty Road	At Home
Ashworth, James B.	18 Prouty Road	Electronic Eng.
Kennedy, Charles F.	4 Ridgewood Lane	Civil Eng.
Robinson, Richard F.	16 Rocky Hill Road	Sheet Metal
Shridharani, Rasila V.	29 Rocky Hill Road	Clerical
Bond, Angelina M.	7 Sarah Street	Housewife
Laghetto, Irene L.	6 Sheldon Street	Home
O'Brien, Camille M.	2 Taylor Avenue	Hairdresser
Fox, George S.	4 Van Norden Road	Circuit Tech.
Goldstein, Robert J.	14 Vincent Road	Sales Prom.
Lind, Maynard M.	34 Westwood Street	Electrical Contractor
Corrieri, Bertrand L.	3 Wildwood Street	PBX Install.
Robinson, Roberta M.	12 Wildwood Street	Secretary
Hayes, Herbert S.	5 Wilhelmina Avenue	Coordinator



Jodice, Carmela A.  
 Smilgis, Sarah L.  
 Fourgere, Bernadette M.  
 Anderson, Donald S.  
 Kelley, Jane T.  
 Murphy, Mary Ann  
 Doyle, Dahlia  
 Angelo, James M.  
 Rogers, Edward R.  
 McCarthy, Charles F.  
 Goulet, Adrian E., Jr.  
 Degou, Joseph M.  
 Fowler, Wayne D.  
 Tarbox, Allen G., Jr.  
 Salamone, Anthony J.  
 Nickerson, Arthur B.  
 Matarazzo, Robert S.  
 Landers, William S.  
 Castignetti, Robert A.  
 Dardeno, Nicholas III  
 Melanson, Kenneth  
 Narkewich, Jordan J.  
 Giggey, George F.  
 Smith, David W.  
 Cassidy, Frank J.  
 Vadala, Joseph P.  
 Sergi, Joseph Jr.  
 Leahy, John H., Jr.  
 DiTucci, Frank A.  
 Benz, Conrad K.  
 Matheson, Clarence J.  
 Gogolonski, John E.  
 Shaughnessy, Andrew J.

30 Wilmington Road  
 93 Wilmington Road  
 140 Wilmington Road  
 16 Woodhill Road  
 12 Chadwick Road  
 3 Lexington Street  
 4 Frothingham Road  
 10 Leroy Drive  
 15 Lexington Street  
 53 Skilton Lane  
 249 Winn Street  
 1 Susan Avenue  
 6 Sparhawk Drive  
 2 Spring Valley Road  
 10 Sunnyside Avenue  
 19 Town Line Road  
 9 Overlook Avenue  
 2 Maple Street  
 10 Hart Street  
 6 Ganley Drive  
 8 Freeport Drive  
 11 Central Avenue  
 30 Beaverbrook Road  
 17 Davida Road  
 8 Holly Street  
 18 Jackson Road  
 1 Lucy Road  
 5 Meadowcroft Road  
 4 Pontos Avenue  
 7 Robin Hood Lane  
 2 Stanwood Street  
 17 Wheatland Street  
 117 Wilmington Road

Saleswoman  
 Housewife  
 Housewife  
 Machinist  
 Clerk  
 Housewife  
 Clerk  
 Retail Management  
 Prod. Control, Coord.  
 Telephone Worker  
 Supervisor  
 Inspector Foreman  
 Test Tech.  
 Systems Engineer  
 Transmission  
 Systems Analyst  
 Ass't. State Mg.  
 Meat Cutter  
 Tax Collector  
 Accountant  
 Personnel Admin.  
 Custodian  
 Mech. Engineer  
 Machinist  
 Supervisor  
 Warehouse Manager  
 Maint. Supervisor  
 Dep't. Mgr.  
 Custodian  
 Electrician  
 Clerk  
 Elect. Eng.  
 Accountant











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**ANNUAL REPORTS  
OF THE TOWN OFFICERS OF  
BURLINGTON, MASS.**

**For the Year Ending  
December 31, 1976**

A part of Woburn 1642

The Town of Burlington was incorporated as a town February 28, 1799

A Woburn Precinct as of 1730

The population as of January 1976 - 24,290

Area of the Town 7,577.6 acres or 11.88 square miles

Elevation at Town Hall 220 feet above sea level

Burlington is in the 7th Congressional District. Our representative is Edward J. Markey,  
7 Townsend Street, Malden

Burlington is in the 3rd Councilor District. Our representative is Herbert L. Connolly,  
80 Claremont Street, Newton

Burlington is in the 5th Senatorial District. Our Senator is Ronald C. MacKenzie,  
18 Spruce Hill Road, Burlington

Burlington is in the 34th Middlesex District. Our representative is Robert A. Vigneau,  
5 Elm Avenue, Burlington

Annual Town Election is determined by Town Meeting

Town Meeting is a continuous session which cannot adjourn for longer than 120 days

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*Minuteman Publications*

*Richard Dugas - Cover  
Rosemary O'Leary, Editor, Burlington Times-Union*

# DIRECTORY

Assessors	272-6700
Daily 8:30 AM—4:30 PM; Thurs. Eve. 7:00 PM—9:00 PM	
Community Life Center	273-1300
Council on Aging	272-9522
Dog Officer	272-3791
Daily 7:30 AM—3:30 PM; Sat. 8:00 AM—12:00 Noon; M & W Eve. 6:00 PM—7:00 PM T, Th, F Eve. 6:30—7:30	
Fire Department	272-2212
Library	272-2520
Nurses, Board of Health	272-6700
Personnel	272-6700
Police Department	272-1212
Public Works	272-6700
Daily 8:30 AM—4:30 PM	
Water & Sewer billing also Thurs. eve. 7:00 PM—9:00 PM	
Highway	272-2540
Cemetery	272-5533
Treatment Plant	272-3956
Recreation	272-7330
School Department	272-3430
High School	273-1870
Selectmen	272-6700
Daily 8:30 AM—4:30 PM; Thurs. eve. 7:00 PM—9:00 PM	
Town Clerk	272-6700
Daily 8:30 AM—4:30 PM; Thurs. Eve. 7:00 PM—9:00 PM	
Treasurer	272-6700
Tax Collector	272-6700
Daily 8:30 AM—4:30 PM; Thurs. eve. 7:00 PM—9:00 PM	
Veterans' Agent	272-6700
Daily 8:30 AM—4:30 PM; Thurs. eve. 7:30 PM—9:30 PM	













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